Mount Royal University Quarterly Expense Reporting

Timothy Rahilly President and Vice-Chancellor



April 1 - June 30 2021

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)

 ** "Meals and incidentals" at Mount Payal University are reimbursed on a per flow basis while on business travel

							Receipted Expenses				Non-Receipted	
						Other				Meals **	Other	Grand
osition:	Dates:	Destination	Purpose		Airfare	Transportation	* Accommodation	Other ***	Sub-total	& Incidentals	Transportation * Sub-total	Total
resident	May 2021		Institute of Corporate Directors Annual Membership 2021-22					41	5 415			41
Hosting and	Working Session Expe	inses										
ount Royal U			on expenses to be reimbursed for University busine RU employees (M).	ess activity			Receipted Expenses			Meals &	Non-Receipted Expenses Other	Grand