

APPLY ALBERTA APPLICANT INSTRUCTIONS FOR CHANGING PROGRAMS

How do I change programs?

If you previously submitted your application through the Apply Alberta application system and want to change your program choice or add a program to your application, please complete the following steps:

- 1. Log in to your Apply Alberta profile at applyalberta.ca
- 2. Select Start a New Application from the left side bar
- 3. Select Mount Royal University from the institution listings
- 4. Scroll down and hit next to take you to your MRU application page
- 5. Once directed to the Mount Royal web page you will be asked to select an Application Type, please select Apply Alberta Program Change.
- 6. Select your admission term and hit Fill Out Application
- 7. You will then need to select Program Choice and add each program you wish to apply for. If you are keeping any program choice from a previous application, you must select Reinstate. If you are unable to select Reinstate, you can select the program from the drop down list if it is available. Closed programs will not be available on the drop down list.
- 8. Fill out the remaining checklist items and click Application is Complete to finish your program change.

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