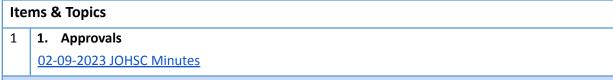


Joint Occupational Health and Safety Committee Meeting Minutes

Date & Time: March 13, 2023, 1-2:30pm MST Location: U216 & Google Meet

Date & Time: March 13, 2023, 1-2.30pm M31		Toble Meet
Name	Position	Present
Arleen Gallo	AVP, Human Resources (Employer Co-chair)	V •
Amy McCarthy	MRSA representative	V •
Cheryl Kean	Exempt Representative	
Crystal Koch	VP, MRSA (Employee Co-chair)	V •
Curtis Lang	Manager, Financial Reporting & Accounting Ops	V •
Helena Myllykoski	MRFA representative	V •
Joe Frazao	MRSA representative	V •
Mark Keller	Director, Residence Services	
Maureen Evans	Manager, Student Systems & Communications	V •
Milena Radzikowska	MRFA representative	V •
Robert Siklodi	Manager, EH&S	V •
Scharie Tavcer	MRFA representative	V •
Guests to JOHSC: Manesha Sidhu		

Meeting Minutes



Action Items:

Post to JOHSC website

Joint Occupational Health and Safety Committee Meeting Minutes

New Business

2.1 Guest Speaker Manager Security Services

Questions & Answers

- Review of Security department structure
- Review of the chain of command for certain types of incidents
- How Weekend coverage works, 24/7 emergencies, on-call manager and assistant manager and Chief Safety Officer
- Security collaborates with Emergency services on incidents out of their scope
- To date (2023) how many incidents have had the need for emergency services?
- Is this possible Institutional analysis and planning help us at an aggregate level, trends over time? So we can have a baseline to make recommendations as the committee.
 With the statistics for each category - JOHSC could make recommendations on the type of incident ie. theft - JOHSC could educate their departments.
- Need to understand trends in order to communicate recommendations.
- Security's function is to trend the incidents and act on the trends JOHSC would like that information of what is happening so they can take it back to their departments.
- Security service incidents are vetted through EHS
- Ask EHS for certain data if there is something specific you want to see.

2.2 OHS Inspection - on google drive and website.

No questions

Action Items:

3 Previous Business

- 3.1 Review of current Respiratory illness protocols (Covid-19) for gaps.
 - EHS Manager reviewed the current respiratory illness hazard assessment and it is still
 valid, Respiratory illness PHA will be added to the PHA going forward.

3.2 JOHSC process and procedure documentation project

- Can we put a draft deadline on these?
- 3.3 Action plan summary JOHSC Summary of Action Items
 - Reviewed

3.4 Update on external lawyer questions

submitted to GC & meeting set up

Action Items:

- 3.1 Date update for Covid-19 or respiratory illness protocols on the webpage.
- 3.2 May 1st first for draft of templates
- 3.3 Move 2022 unchecked items over to 2023 list
- 4 Incidents
 - 4.0 EHS



Joint Occupational Health and Safety Committee Meeting Minutes

- Review of Incidents from February 3-March 7, 2023, T-wing all gender bathroom open now
- No list of potential bathrooms to be changed over yet. The website should be updated and labeled.

4.1 Security

• Identifiers (ie. gender, race etc) to be removed

4.2 HR

V&H incident numbers reviewed

4.3 Next meeting (Apr. 20)

 Review draft recommendation for incident reporting to JOHSC. Majority of meeting to be used for this discussion. <u>Members are asked to review and comment on the draft</u> prior to the meeting.

Action Items:

- JOHSC annual report to MRFA due April 15th, 2023
- Motion: Item put into agenda for next meeting.