

Date & Time: June 13, 2023, 1-2:30 pm MDT

Location: Google Meet

Name	Position	Present
Arleen Gallo	AVP, Human Resources (Employer Co-chair)	<input checked="" type="checkbox"/>
Amy McCarthy	MRSA representative	<input checked="" type="checkbox"/>
Cheryl Kean	Exempt Representative	<input checked="" type="checkbox"/>
Crystal Koch	VP, MRSA (Employee Co-chair)	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Ops	<input type="checkbox"/>
Helena Myllykoski	MRFA representative	<input type="checkbox"/>
Joe Frazao	MRSA representative	<input type="checkbox"/>
Maureen Evans	Manager, Student Systems & Communications	<input checked="" type="checkbox"/>
Milena Radzikowska	MRFA representative	<input type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA representative	<input checked="" type="checkbox"/>
Guests to JOHSC: N/A		

Meeting Minutes

Items & Topics	
1	1. Approvals 20-Apr-23 JOHSC Minutes
Action Items: Post to JOHSC website	

2	<p>New Business:</p> <p>2.1 No meeting in July, 3rd or 4th week in August for next meeting</p> <p>2.2 Resignations and new members</p> <p>2.3 Marcomm integrations for recruiting to JOHSC</p> <p>2.4 SAG meetings still running through the summer</p> <p>2.5 Inspections going on throughout the university, with the space audit. They will be pulling out any hazards JOHSC will get a copy of the priority items.</p>
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Action Items:

3	<p>Previous Business</p> <p>3.1 JOHSC Recommendation Incident Reporting</p> <ul style="list-style-type: none"> - Reviewed & discussed - Accepting changes - Ensure this document is under a training folder <p>3.2 Resignation from JOHSC</p> <p>3.3 External Lawyer Questions</p> <ul style="list-style-type: none"> - To put in training folder - Remove “external lawyer” <p>3.4 JOHSC process and procedure documentation project</p> <p>JOHSC Duties Document Creation</p> <p align="center">Reference Documents</p> <p>3.5 Action plan summary JOHSC Summary of Action Items</p>
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Action Items:

3.3 - MRFA member to complete review for August meeting

3.3 Admin to remove “external lawyer” from verbiage

Book third or last week of August for JOHSC meeting

4& 5	<p>Incidents</p> <p>4.1 EHS</p> <ul style="list-style-type: none"> ● Review of Incidents from April to end of May. <p>4.2 Incident Report</p> <ul style="list-style-type: none"> ● All security personnel are employees and should be reported incidents. ● HSE manager states the security personnel are employees. ● Run these until closed (Incidents) <p>4.3 HR Report</p>
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- June 1st is the end of report. No pending at time of meeting, 1 to substantiate.

5. Reports

Action Items: