

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: MOUNT ROYAL UNIVERSITY operating as MOUNT ROYAL UNIVERSITY	Employer Representative/Title: Robert Siklodi / Environmental Health & Safety Manager
Work Site Party Name Provided: Mount Royal university	Phone Number: (403) 463-6631
Work Site Address: 4825 MOUNT ROYAL GATE SW, CALGARY, ALBERTA	Email Address: rsiklodi@mtroyal.ca
Site Name / Description: Mount Royal University	Completed By: Rocky Sandhu

Contact Activities

Item	Details	Date				
Inspection	<p>On February 23, 2023, at approximately 12:00 hours, Occupational Health and Safety Officer conducted an onsite inspection of the "Early Support Office" at Mount Royal University, worksite located at 4825 Mount Royal Gate SW, Calgary Alberta. Participating in the inspection was the Environmental Health & Safety Manager.</p> <p>The following items were observed / discussed during inspection activities:</p> <ul style="list-style-type: none">- Officer observed a security camera outside the "early support office".- Officer observed secure / key access into the "early support office"- Safe entry / exit code 119.- Officer observed a security camera inside the "early support office"- Officer observed a "distress button" wired to the worker(s) desk inside the "early support office" in case of emergency.- The employer has established a emergency response plan for the worksite section 115 code.- Worker(s) have taken violence / harassment training section 391 code.- Officer observed a hazard assessment / positional for worker's - section 7 code.- The employer has established a working alone procedure.- The employer has established - Serious Injury and Incident Investigation and Reporting	February 23, 2023				
Publications Delivered	<p>The following OHS publication(s) were delivered to the employer.</p> <table border="1"><thead><tr><th>Catalogue Number</th><th>Document Title</th></tr></thead><tbody><tr><td>LI045</td><td>Harassment and Violence in the Workplace</td></tr></tbody></table>	Catalogue Number	Document Title	LI045	Harassment and Violence in the Workplace	February 23, 2023
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LI045	Harassment and Violence in the Workplace					

This Contact Report was delivered electronically to: Robert Siklodi on February 23, 2023

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and posted for so long as the orders remain in effect.

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit [Jobs, Economy and Northern Development](#) or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

Government of Alberta is committed to ensuring that the OHS Code is regularly reviewed and updated to address health and safety in modern workplaces. For more information on the OHS Code updates, visit alberta.ca/ohs-code-review.aspx or email sfhwimploffice@gov.ab.ca.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.alberta.ca/alberta-kings-printer.aspx