

Academic Planning and Budget Committee
May 7, 2024 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Karim Dharamsi	Acting Provost and Vice-President, Academic, VICE-CHAIR (Acting Chair) and Vice-Provost, Academic
Phil Warsaba	Vice-President, Students
David Clemis	GFC Academic Staff Member (Arts)
Leda Stawnychko	GFC Academic Staff Member (Business and Communication Studies)
Liza Choi	GFC Academic Staff Member (Health, Community and Education) (<i>via Google Meet</i>)
Marc Schroeder	GFC Academic Staff Member (Science and Technology)
Christian Cook	Academic Staff Member (Teaching & Learning)
Katharine Barrette	Academic Staff Member (University Library) (<i>via Google Meet</i>)
Fiona Chetty	Student Representative

Resources

Mo Sadek	Director, Budgets and Resource Planning
Mohammad Amin	Director, Institutional Research and Planning
Linda Van der Zande	Director, Office of the Provost
Sheena Dyer	Assistant University Secretary, GFC, Recording Secretary

Guests

Jane O'Connor	Special Projects, Office of the President
Kimberly Smith	Office of Institutional Research and Planning
Adam Cave	Vice-Dean, Faculty of Business and Communication Studies

NOT IN ATTENDANCE:

Mustansar Nadeem	Vice-President, Finance and Administration
Jonathan Withey	Deans' Council Representative
Safwan Younis	Student Representative

The Acting Chair called the meeting to order at 3:03PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the May 7, 2024 Academic Planning and Budget Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

- 2.1. Minutes from April 8, 2024

Moved and seconded:

THAT the Minutes of the April 8, 2024 Academic Planning and Budget Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

Jane O'Connor and Kimberly Smith joined the meeting.

3. University Strategic Plan Measures – Presentation and Feedback

APBC received an update on the development of measures for the University Strategic Plan for information and feedback. General comments were shared, and feedback for consideration was provided on: challenges with quantitative measures and analysis, data collection, defining terms used, and investment in resource requirements.

Jane O'Connor and Kimberly Smith left the meeting. A. Cave joined the meeting.

4. Business and Communication Studies Faculty Name Change

A. Cave gave an overview of the proposal to change the name of the “Faculty of Business and Communication Studies” to the “Faculty of Business, Communication Studies and Aviation”, and responded to questions for clarification.

Moved and seconded:

THAT the Academic Planning and Budget Committee recommends to General Faculties Council for approval the renaming of the “Faculty of Business and Communication Studies” to the “Faculty of Business, Communication Studies and Aviation”.

Motion carried

A. Cave left the meeting.

5. Budget 2025-26 Planning Consultation

M. Sadek led a Budget 2025-26 planning consultation session to collect feedback on the material provided in the meeting package. APBC discussed and provided feedback on the following areas:

- Detailed identification of strategic priorities and how they connect to budget process
- Better understanding and more communication around reserves
- Revenue Generation and Efficiencies – more detail on opportunities and their implications
- More narrative to provide additional budget context on the academic mission

6. Academic Plan Implementation Update

A brief update was shared on various Academic Plan implementation activities underway, including the development of measures, implementation planning, and developing reporting processes. An update was also shared on the Research and Scholarship Strategic Plan going forward to GFC for approval.

7. Committee Chair Report

7.1. APBC 2023-24 Annual Report

The APBC 2023-24 Annual Report was reviewed.

7.2. Copy of previous APBC Committee Chair's Report to GFC

A copy of the most recent APBC Committee Chair's Report to GFC was provided for information.

8. Items for Information

The following items were received for information:

8.1. APBC Membership List 2024-25

8.2. APBC Meeting Schedule 2024-25

9. New Business

There was no new business.

10. Adjournment 4:07PM