

Academic Planning and Budget Committee
October 28, 2024 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Karim Dharamsi	Vice-Provost, Academic
Phil Warsaba	Vice-President, Students
Jonathan Withey	Deans' Council Representative
Lee Easton	GFC Academic Staff Member (Arts) (<i>virtual</i>)
Leda Stawnychko	GFC Academic Staff Member (Business, Communication Studies & Aviation)
Robyn Madden	GFC Academic Staff Member (Health, Community and Education)
Chris Lovallo	GFC Academic Staff Member (Science and Technology)
Katharine Barrette	Academic Staff Member (University Library)
Fiona Chetty	Student Representative
Celine Dixon	Student Representative

Resources

Mo Sadek	Director, Budgets and Resource Planning
Mohammad Amin	Director, Institutional Research and Planning
Linda Van der Zande	Director, Office of the Provost
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Jennifer Pettit	Dean, Faculty of Arts
Nyla Fuller	Faculty Financial Officer, Faculty of Arts

NOT IN ATTENDANCE:

Mustansar Nadeem	Vice-President, Finance and Administration
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The Acting Chair called the meeting to order at 3:02PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the October 28, 2024 Academic Planning and Budget Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from October 1, 2024

Moved and seconded:

THAT the Minutes of the October 1, 2024 Academic Planning and Budget Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Presentation: Enrolment Plan

Phil Warsaba (Vice-President, Students) gave a presentation on “Enrolment Projections: Forecasting and Planning for Budgeting”, prepared with Todd Whitehead (Manager, Strategic Enrolment Data), with information on:

- Process Overview
- Enrolment Forecast vs Enrolment Plan
- Enrolment Forecast: Data-Driven Modelling
- Review and Refinement
- Enrolment Plan: Distributing FLE
- Enrolment Plan Conversions
- Review and Communication
- Conclusion and Next Steps
- Current Key Enrolment Drivers
- MRU Enrolment Eras (FLE Changes)

Questions were responded to for clarification and additional information on space planning to accommodate future growth, key enrolment drivers, the government funding process.

J. Pettit and N. Fuller joined the meeting. L. Easton and R. Madden left the meeting.

4. Presentation: Instructional Budgets

Jennifer Pettit (Dean, Faculty of Arts) and Nyla Fuller (Faculty Financial Officer, Faculty of Arts) gave a presentation on Instructional Budgets. The instructional budget presentation provided a high-level overview about what factors into instructional budgeting and how those come together from one year to the next. The benefits of full-time faculty in consideration of budgeting were discussed.

J. Pettit and N. Fuller left the meeting.

5. 2023-2030 Academic Plan Update

Information was shared on tracking Academic Plan implementation initiatives, explaining how some are project based and some are ongoing. A status update on the first year of academic plan implementation to GFC is forthcoming. A brief update on the focus and next steps of the General Education Steering Committee and Experiential Learning Steering Committee was shared. A document is being created for APBC members to reference the ongoing updates.

6. Committee Chair Report

A copy of the most recent Committee Chair’s Report to GFC was provided for information.

7. New Business

There was no new business.

8. Adjournment 4:36PM