

**Academic Programs and Curriculum Committee**  
**April 25, 2024 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Peter Choate	GFC Academic Staff Member, CHAIR
Phil Warsaba	Vice-President, Students, VICE-CHAIR
Evan Cortens	Dean, Faculty of Continuing Education & Extension
David Clemis	Academic Director, Liberal Education
Stephen Price	Dean Representative
Nadine Van Wyk	Academic Staff Member - Faculty Curriculum Committee (Health, Community & Education)
Melanie Rathburn	Academic Staff Member - Faculty Curriculum Committee (Science and Technology)
Cari Merkley	Academic Staff Member - Faculty Curriculum Committee (University Library)
Adam Cave	Chair of a Faculty Curriculum Committee

Resources

David Hyttenrauch	Faculty Curriculum Committee Chair
Gaye Warthe	Faculty Curriculum Committee Chair
Cheryl Melatdoost	Academic Quality Assurance Coordinator
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Tala Abu Hayyaneh	Student Representative
Rob Boschman	Academic Staff Member - Faculty Curriculum Committee (Arts)
Reza Chowdhury	Academic Staff Member - Faculty Curriculum Committee (Business & Communication Studies)
Rusna Mahoon	Student Representative

The Chair called the meeting to order at 3:00PM.

**1. Approval of Agenda**

***Moved and seconded:***

**THAT** the Agenda for the April 25, 2024 Academic Programs and Curriculum Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from March 28, 2024

***Moved and seconded:***

**THAT** the Minutes of the March 28, 2024 Academic Programs and Curriculum Committee meeting be approved.

***Motion carried***

2.2. Business Arising from the Minutes

There was no business arising from the meeting.

### 3. Curriculum

*Faculty of Arts:*

#### 3.1. Major Program Change – Criminal Justice, BA-CJ

***Moved and seconded:***

**THAT** the Academic Programs and Curriculum Committee recommends to General Faculties Council the approval of the Major Program Change – Criminal Justice, BA-CJ.

Discussion:

- Data analysis approaches for curriculum changes were discussed.
- Support was expressed for this submission, noting alignment with other Arts programs.

***Motion carried***

### 4. Curriculum Change Impact Assessment Chart Revisions

A follow-up discussion took place on revisions to the Curriculum Change Impact Assessment Chart, focusing on the categorization of the "Creation of a new concentration within a major" and providing input on "Student Input" requirements.

Discussion took place on the integration of Student Impact and Student Input in curriculum submissions, including the value of incorporating student perspectives. Concerns were raised about including individual student assessments of program impact, particularly for ministerial-approval processes regarding program terminations. Ways to utilize Institutional Research and Planning (IRP) to support curriculum submissions and facilitate access to relevant data were suggested.

Specific aspects of the Chart related to Student Input were reviewed and it was agreed to remove conditions asking if there are students in the program. The committee agreed to keep the proposal type "Creation of a new concentration within a major" as a Minor Program Change.

The Chart will be revisited during the first APCC meeting in the Fall, as it is included in the Committee Orientation.

### 5. Committee Chair Report

#### 5.1. APCC 2023-24 Annual Report

The APCC 2023-24 Annual Report was discussed.

#### 5.2. Copy of APCC Committee Chair's Report to GFC – March 28, 2024

A copy of the most recent APCC Chair's Report to GFC was provided for information.

### 6. Items for Information

Received for information:

#### 6.1. APCC Membership List 2024-25

#### 6.2. APCC Meeting Schedule 2024-25

**7. Faculty Council Approved Curriculum**

Received for information.

**8. New Business**

There was no new business.

**9. Adjournment 4:00PM**