

**Academic Programs and Curriculum Committee
November 27, 2024 at 3pm – 5pm
University Boardroom A341**

IN ATTENDANCE:

Peter Choate	GFC Academic Staff Member, CHAIR
Phil Warsaba	Vice-President, Students, VICE-CHAIR
Evan Cortens	Dean, Faculty of Continuing Education & Extension
Stephen Price	Dean Representative
Rob Boschman	Academic Staff Member - Faculty Curriculum Committee (Arts)
Reza Chowdhury	Academic Staff Member - Faculty Curriculum Committee (Business, Communication Studies & Aviation)
Nadine Van Wyk	Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)
Sarah Hewitt	Academic Staff Member - Faculty Curriculum Committee (Science and Technology)
Cari Merkley	Academic Staff Member - Faculty Curriculum Committee (University Library)
Adam Cave	Chair of a Faculty Curriculum Committee
Ilf Dharshi	Student Representative
Matthew Noel	Student Representative

Resources

Gaye Warthe	Faculty Curriculum Committee Chair
Nicole Cross	Designate for University Registrar
Cheryl Melatdoost	Academic Quality Assurance Coordinator
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Amy Nixon	General Counsel and University Secretary
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NOT IN ATTENDANCE:

David Clemis	Academic Director, Liberal Education
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The Chair called the meeting to order at 3:02PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the November 27, 2024 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from October 23, 2024

Moved and seconded:

THAT the Minutes of the October 23, 2024 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

The Chair reported that the *Curriculum Approval Policy for Ministry Approved Programs* (Minor Revision) was approved at GFC on November 22, 2024.

3. Curriculum

3.1. Major Program Change – Bachelor of Education - Elementary

Moved and seconded:

THAT the Academic Programs and Curriculum Committee recommends to General Faculties Council the approval of the Major Program Change – Bachelor of Education - Elementary, as amended prior to going forward to GFC.

Discussion:

- In response to a question, the appeal process was explained. It was suggested that this be referenced in the program description to ensure the submission aligns with the appeal process.
- Based on response to questions to clarify the proposed change, edits were suggested to ensure the correct prefix is used when referencing courses (EDUC), to clarify that the change is an RTWP (to withdraw from Program, not the University), replace “stakeholder” with “partner”, and that the rationale provided indicates this change applies to all required EDUC courses.
- In response to a question and concern regarding practicum and course progression grade requirements, it was clarified that two courses require a B grade to progress and all other EDUC courses require a Pass.
- It was agreed that the edits suggested be made prior to submitting to GFC for approval.

Motion carried (1 opposed)

3.2. Major Program Change – Bachelor of Nursing

Summary provided of the major program change.

Moved and seconded:

THAT the Academic Programs and Curriculum Committee recommends to General Faculties Council the approval of the Major Program Change – Bachelor of Nursing.

Discussion:

- Comments were made in support of the submission.

Motion carried

3.3. Major Program Change – Midwifery, B.Mid.

A summary of the major program change was given.

Moved and seconded:

THAT the Academic Programs and Curriculum Committee recommends to General Faculties Council the approval of the Major Program Change – Midwifery, B.Mid.

Discussion:

- Concern was raised about the submission because it requires an exemption to the Program Definitions Policy with GFC approval. There was no information about the accreditation requirements in the submission that prompted this curriculum change.
 - It was noted that accreditation documents that reference the requirement for this change can be added.
- Discussion took place on whether a separate exemption request is required prior to the approval of the curriculum submission.
 - An exemption is required because the course referenced is not a General Education foundation course.
 - More information would need to be provided for GFC to be able to approve the request (accreditation documentation)
 - This change would set precedence for other programs adding to the foundation level, so it needs to follow proper process. It was commented that similar changes will come through should this change get approved.
 - Consideration if the course could replace a Core course instead of impacting General Education components, or further explain why the option presented is the only option in consideration of the other curriculum requirements
- It was also suggested to add a specific statement from the accreditation documents that references the Call to Action 24 and reference the document.
- It was agreed that more supporting documentation needs to be provided before making a decision on the curriculum, and that an General Education Exemption request also be submitted for GFC approval at the same time. The motion was tabled to the next meeting in January 2025 as no time constraints for an approval were noted.

Motion Tabled

4. Committee Chair Report

A copy of the previous Committee Chair's Report to GFC was provided for information.

5. For Information

The following items were provided for information:

5.1. Faculty Council Approved Curriculum

6. New Business

There was no new business.

A suggestion will be looked into about changing labels in the Curriculum system from "Rationale" to "Description of the Proposed Change and Rationale" for better clarity of what should be written in this section.

7. Adjournment 3:47PM