

**GFC Executive Committee**  
**November 13, 2024 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Peter Choate	GFC Academic Staff Member
Scott Murray	GFC Academic Staff Member
Leda Stawnychko	GFC Academic Staff Member
Elaine Mullen	GFC Academic Staff Member
Deepa Upadhyaya	GFC Academic Staff Member
Fiona Chetty	Student Member of GFC

Resources

Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Tim Rahilly	President and Vice-Chancellor, CHAIR
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The Vice-Chair called the meeting to order at 3:02PM.

**1. Approval of Agenda**

***Moved and seconded:***

**THAT** the Agenda for the November 13, 2024 Executive Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from October 9, 2024

***Moved and seconded:***

**THAT** the Minutes of the October 9, 2024 Executive Committee meeting be approved.

***Motion carried***

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

**3. Review October GFC Governance Essentials Feedback**

Feedback from the October GFC Governance Essentials session was reviewed, and questions were responded to about feedback regarding member's understanding of GFC Committees and GFC processes. The Secretariat shared various resources and orientation opportunities that currently exist for members on this and other topics.

#### 4. Next Steps for Review of GFC 2023-24 Assessment Results with GFC

Planning for the next steps for the review of the GFC 2023-24 Assessment Results with GFC as presented in the meeting package was discussed. The following approach was agreed:

- November 22 GFC: Governance Essentials Panel: GFC Assessment Results – Observations and Questions from GFC Executive Committee Members (copy of the GFC Assessment results provided)
- January 17 GFC: Structured Discussion of the GFC Assessment Results – Break-out groups and a shared google doc for collecting notes

A panel of EC members was confirmed for the November 22 session: Fiona Chetty (Moderator), Peter Choate, Scott Murray, Jennifer Pettit and Leda Stawnychko.

It was suggested that for the January 17 session that break out groups be pre-populated to ensure an even distribution of GFC members is in each group, with at least one member of EC at each group to be the note taker and facilitate the discussion. It was clarified that the group discussion notes from the January 17 session will be collected by the University Secretariat to share with EC.

As part of future planning for the next GFC Assessment, EC will give consideration to the confidentiality of the survey results prior to the survey being issued.

#### 5. Approval of GFC Agenda

##### 5.1. Written Question Submissions

A GFC Member submitted a series of written questions for the GFC November package. EC acknowledged that the committee determines whether submissions are within purview of GFC and may i) add it to GFC agenda, ii) request more information from the proposer, or iii) determine that it should not be brought to GFC.

After discussion and careful consideration, committee members noted that the series of questions submitted touched on many operational areas of the university, various policies approved by the Board of Governors, and the collective agreement between the MRFA and the University. The committee concluded that the questions were not within the purview of GFC as a governance body. As a result, it was decided that the questions submitted would not be added to the GFC agenda. EC concluded these questions were more appropriately directed to the member's Dean and Chair who could provide further information and insight.

***Moved and seconded:***

**THAT** the written questions submitted by a GFC member for GFC consideration not be added to the GFC agenda on the grounds that they do not pertain to the work of GFC.

***Motion carried***

On behalf of EC, the University Secretary agreed to inform the GFC member of this decision and that EC concluded these questions are more appropriately directed to their Dean and Chair who can provide further information and insight.

5.2. GFC Open Session Agenda – November 22, 2024

***Moved and seconded:***

**THAT** the Agenda for the November 22, 2024 GFC Open Session meeting be approved, as amended.

Amendments:

- Move two Items for Information to the January 2025 GFC agenda (Access and Inclusion Services Annual Report and Program Reviews) to allow time for the documents to be finalized.

***Motion carried***

5.3. Speaker for Land Acknowledgement

A GFC student member was confirmed as the speaker for the Land Acknowledgement at the next GFC meeting. Suggestions were considered for the January GFC meeting.

**6. New Business**

There was no new business.

**7. Adjournment 4:15PM**