

**GFC Executive Committee**  
**September 11, 2024 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Tim Rahilly	President and Vice-Chancellor, CHAIR
Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Jennifer Pettit	Deans' Council Representative ( <i>virtual</i> )
Peter Choate	GFC Academic Staff Member
Scott Murray	GFC Academic Staff Member
Leda Stawnychko	GFC Academic Staff Member
Deepa Upadhyaya	GFC Academic Staff Member
Fiona Chetty	Student Member of GFC
<u>Resources</u>	
Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Elaine Mullen	GFC Academic Staff Member
Gerri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management

The Chair called the meeting to order at 3:02PM.

**1. Approval of Agenda (*motion*)**

***Moved and seconded:***

**THAT** the Agenda for the September 11, 2024 GFC Executive Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from May 8, 2024

***Moved and seconded:***

**THAT** the Minutes of the May 8, 2024 GFC Executive Committee meeting be approved.

***Motion carried***

2.2. Minutes from June 10, 2024 Special Meeting

***Moved and seconded:***

**THAT** the Minutes of the June 10, 2024 GFC Executive Committee special meeting be approved.

***Motion carried***

2.3. Business Arising from the Minutes

There was no business arising from the minutes.

**3. Approval of GFC Bylaw Revision Recommendation (Bylaw 11.5)**

***Moved and seconded:***

**THAT** the GFC Executive Committee recommends that General Faculties Council approve the revision to the GFC Bylaw 11.5. *Standing Committees* to remove “International Activities Committee” (Bylaw 11.5.f.).

Discussion:

- It was reminded that at the May 8, 2024 EC meeting, as part of the GFC Committee Review, it was agreed to recommend to GFC that the GFC Bylaws be revised to remove the International Activities Committee (IAC). Listed under GFC Bylaw 11.5. Standing Committees, the IAC had not been established and a need for it had not been identified since it was proposed in 2020.

***Motion carried***

**4. Approval of GFC Agenda**

4.1. GFC Open Session Agenda – September 20, 2024

***Moved and seconded:***

**THAT** the Agenda for the September 20, 2024 GFC Open Session meeting be approved.

***Motion carried***

4.2. Speaker for Land Acknowledgement

A GFC member was confirmed as the speaker for the Land Acknowledgement at the next GFC meeting.

**5. Review GFC and Committees 2023-24 Assessment Results**

The results of the GFC and GFC Committee Assessment surveys, along with a summary of the comparative data with the previous assessment, was reviewed.

EC had preliminary discussions about the results and an action plan for sharing/addressing feedback. Development of recommendations based on the GFC results and sharing those results with GFC will be further discussed at the next EC meeting. There was no objection to sharing the GFC Committee results with Committee Chairs to share with their Committees at the upcoming committee meetings.

**6. Draft EC Annual Plan**

The draft EC 2024-25 Annual Plan was reviewed.

**7. For Information:**

The following items were provided for information:

7.1. EC Meeting Schedule

7.2. EC Membership

7.3. EC Charter

**8. New Business**

A. Nixon updated EC that as part of her continuous growth in her role she intends to observe a meeting of each GFC Committee throughout this academic year in her capacity as University Secretary and GFC Parliamentarian.

There was no new business.

**9. Adjournment 4:27PM**