

General Faculties Council – OPEN SESSION

May 17, 2024 at 9am – 11am

Lincoln Park Room J301

IN ATTENDANCE:

Chad London, CHAIR	Lisa Graham	Jennifer Pettit
Karim Dharamsi, VICE-CHAIR	Sally Haney	Stephen Price
Julie Booke	Kalen Keavey	Katharin Pritchard
Vicki Bouvier	Lynne Lafave	Kari Roberts
Meagan Bowler	Brenda Lang	Chris Rogerson
Katherine Bright	Michelle LoGullo	Glen Ryland
Haroon Chehade	Robyn Madden	Marc Schroeder
Fiona Chetty	Colin Martin	Saron Solomon
Peter Choate	Tori McMillan	Keir Stuhlmiller
Liza Choi	Jon Mee	Cheryl Techentin
David Clemis	Lavinia Moldovan	Joyce Totton
Evan Cortens	Alexis Morris	Deepa Upadhyaya
Lee Easton	Elaine Mullen	Connie Van der Byl
Maryam Elahi	Jacqueline Musabende	Phil Warsaba
John Fischer	Mustansar Nadeem	Kelly Williams-Whitt
Angela Faye Galeos	Anh Nguyen	Jonathan Withey
Shane Gannon	Nancy Ogden	

Resources

Amy Nixon, SECRETARY

Sheena Dyer, RECORDING SECRETARY

Guests

Jane O'Connor, Special Projects, Office of the President

Kimberly Smith, Research and Planning Consultant, Office of Institutional Research & Planning

NOT IN ATTENDANCE:

Tala Abu Hayyaneh	Geri Lynn Gouglas	Mary-Lee Mulholland
David Bird	Gillian Hynes	Scott Murray
Anupam Das	Carol Krol	Sara Sharun
Trevor Day	Moussa Magassa	Leda Stawnychko
Brooks DeCillia	Rusna Mahoon	Marwaa Tahir

The Chair called the meeting to order at 9:00AM.

Land Acknowledgement

Chris Rogerson opened the meeting with a Land Acknowledgement.

1. **Approval of Agenda**

Moved and seconded:

THAT the Agenda for the May 17, 2024 General Faculties Council open session meeting be approved.

Motion carried by unanimous consent

2. **Approval of Meeting Minutes**

2.1. Minutes from April 19, 2024

Moved and seconded:

THAT the Minutes of the April 19, 2024 General Faculties Council open session meeting be approved.

Motion carried by unanimous consent

2.2. Business Arising from the Minutes

Updates were shared for information on discussions with the Ministry of Advanced Education to convey concerns related to Bill 18. C. London advised that GFC's motion from the April 19, 2024 meeting regarding Bill-18 was shared with the Board of Governors and the Ministry.

3. **Curriculum: Major Program Change – Criminal Justice, BA-CJ**

Moved and seconded:

THAT General Faculties Council approve the Major Program Change – Criminal Justice, BA-CJ.

Motion carried

4. **Research and Scholarship Plan 2024-2030**

Moved and seconded:

THAT General Faculties Council approve the Research & Scholarship Plan 2024-2030 as recommended by the Research and Scholarship Committee of GFC.

Discussion:

- C. Van der Byl highlighted key changes to the final version of the Research and Scholarship Plan that considered the feedback from the previous GFC meeting and subsequent discussions with the Research and Scholarship Committee.
- Comments were made in support of the plan.
- A concern was acknowledged about how information on implementation and measurements for the goals of the plan would have assisted with understanding the overall plan. C. Van der Byl explained that given the outward facing aspect of the plan it will be a dynamic "living" document that can adjust to external factors. Implementation actions and measures will be shared in a separate document that will be reviewed by the Research and Scholarship Committee and updates will be provided to GFC.

Motion carried

5. Appendix D – Applying Indigenous Perspectives to the *Institutional Tenure and Promotion Criteria****Moved and seconded:***

THAT General Faculties Council recommends to the Board of Governors of Mount Royal University that Appendix D, Applying Indigenous Perspectives to the *Institutional Tenure and Promotion Criteria*, be added to the *Institutional Tenure and Promotion Criteria* document with the associated reference at section 2.1. *Intended Application of the Criteria* of the document.

Discussion:

- The Chair of ASC highlighted the background information and context for the development of Appendix D, and thanked the individuals who contributed to this work.

Motion carried**6. GFC Committee Review – Recommendations for Committee Charter Revisions*****Moved and seconded:***

THAT General Faculties Council approve the revisions to the following Committee Charters, as amended:

- Academic Planning and Budget Committee Charter
- Academic Programs and Curriculum Committee Charter
- Academic Standards Committee Charter
- Research and Scholarship Committee Charter
- Teaching and Learning Committee Charter

Discussion:

- A. Nixon gave an overview of the process of the GFC Committee review and the recommendations presented.
- Consideration was given to separating the recommendations into individual motions, but it was decided not to do this because of the interdependency of some of the Charter revisions.
- In response to a question and concern, it was clarified that the rationale for removing the APBC Charter Responsibility 4.4. was to align with the *Post-secondary Learning Act (PSLA)*.
- A motion to amend was made:

Moved and seconded:

THAT the strike-out of “dissolution or merger” under 4.2. of the APCC Charter be removed. (*APCC Responsibility 4.2. “Recommend on the establishment, dissolution or merger of Faculties, Departments and other academic units or programs of study”*).

Discussion:

- Concern was raised with the rationale provided in the red-lined version of the APCC Charter to remove the words “dissolution or merger” from this Charter Responsibility. It was suggested that the language be retained in the Charter because of its academic importance.
- Comments were made in support of the concern raised and the reasons for the proposed amendment.

Motion carried

- A second motion to amend was made:

Moved and seconded:

THAT Responsibility 4.4. In the APBC Charter be retained. (*APBC Responsibility 4.4. Recommend on proposals to change the names of Faculties and Departments.*)

Discussion:

- Concern was raised about the removal of this responsibility, providing reasons that naming has academic implications and the importance of keeping it in the APBC Charter to enable discussion of these types of changes at GFC.
- It was clarified that the removal of Committee Charter responsibilities does not remove matters from the purview of GFC, and these types of changes would still go to Faculty Councils.
- A concern was raised that if it is not specified in the Charter, it may not be discussed by APBC or brought forward to GFC for discussion.
- Comments were made in support of the reasons for keeping this responsibility in the Charter.

Motion carried

Main Motion carried

7. Business and Communication Studies Faculty Name Change

Moved and seconded:

THAT General Faculties Council approve the renaming of the “Faculty of Business and Communication Studies” to the “Faculty of Business, Communication Studies and Aviation”.

Discussion:

- An overview of the proposed name change was given by K. Williams-Whitt, Dean of Business and Communication Studies.

Motion carried

Guests Jane O’Connor and Kimberly Smith were invited to speak to the next item.

8. University Strategic Plan Measures Presentation & Feedback

J. O’Connor gave an update on the development of measures for the University Strategic Plan and collected feedback from GFC. Feedback was provided with respect to communication of the final measures, reporting on measures, clarifying references to the EDI demography survey and employee engagement surveys, and engagement with GFC. It was explained that each measure will be accompanied by additional context, which will be included when reporting the measures.

9. Budget 2025-26 Planning Consultation

M. Nadeem led a Budget 2025-26 planning consultation session to collect feedback on the material provided in the meeting package. Feedback was provided with respect to clarifying the approach to various areas of the budget (e.g. reserves and revenue), and how APBC could be more engaged in the

planning process (e.g. doing a retrospective analysis of past budgets in relation to the budget planning guiding principles). M. Nadeem acknowledged the feedback, and provided clarification about how reserves are set and used, and advised that an analysis of the budget and strategic priorities is being looked at.

10. Committee Chair Meeting Reports and Annual Reports

10.1. Executive Committee

A written Committee Chair report and the Executive Committee 2023-24 Annual Report were provided for information. C. London highlighted the upcoming GFC Assessment Survey that will be conducted from May 21 – June 4, 2024.

10.2. Academic Planning and Budget Committee

A written Committee Chair report and the Academic Planning and Budget Committee 2023-24 Annual Report were provided for information.

10.3. Academic Programs and Curriculum Committee

A written Committee Chair report and the Academic Programs and Curriculum Committee 2023-24 Annual Report were provided for information.

10.4. Academic Standards Committee

A written Committee Chair report and the Academic Standards Committee 2023-24 Annual Report were provided for information.

10.5. Research and Scholarship Committee

A written Committee Chair report and the Research and Scholarship Committee 2023-24 Annual Report were provided for information. The Chair noted that the final reports of the working groups were included in the RSC Annual Report for GFC.

10.6. Student Affairs Committee

A written Committee Chair report and the Student Affairs Committee Committee 2023-24 Annual Report were provided for information.

10.7. Teaching and Learning Committee

A written Committee Chair report and the Teaching and Learning Committee 2023-24 Annual Report were provided for information.

N. Ogden, Chair of TLC, asked that GFC address the challenges identified in the Annual Report and to provide TLC with more direction for executing their mandate. Comments were made in support of the concerns raised in the Annual Report. A question about compliance with the Student Evaluation of Teaching Policy for reporting SET related data reporting to GFC was acknowledged. This report comes from the Office of the Provost.

11. Question Period

11.1. Written Question

M. Nadeem responded to a written question submitted by a GFC Member regarding Mount Royal's Cougars Campus Store. He summarized details of the survey sent out by the Campus Store, and indicated that the results would be shared and discussions to address the feedback were underway.

11.2. Questions from the Floor

There were no questions from the floor.

12. Other Reports

12.1. GFC Chair and Vice-Chair Report

The GFC Chair and Vice-Chair submitted a written report.

In response to a question, Chris Rogerson, AVP, Student Experience and Success, provided clarification on compliance with the reporting requirements in the Code of Student Academic Integrity Policy.

13. Consent Agenda

13.1. Items Removed for Discussion

There were no items removed for discussion.

13.2. Items for Approval

Moved and seconded:

THAT General Faculties Council approve the Consent Agenda – Items for Approval for the May 17, 2024 Open Session:

13.2.1. Academic Standards Committee Charter Revision (Membership)

THAT the Executive Committee recommends to GFC for approval that the membership be revised in the Academic Standards Committee Charter to add a "Continuing Education Representative, designated by Continuing Education".

Motion carried

13.3. Items for Information

The following items were received for information:

13.3.1. GFC Assessment Information

13.3.2. GFC Annual Elections – Results

13.3.3. GFC Membership List 2024-25

13.3.4. GFC Meeting Schedule 2024-25

13.3.5. Program Reviews: Accounting, Marketing and Midwifery

13.3.6. Students Division Strategic Plan 2024-2030

13.3.7. Committee Meeting Minutes

13.3.8. Faculty Council Approved Curriculum

14. New Business

There was no new business.

15. Adjournment 10:57AM