

Student Affairs Committee
September 17, 2024 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

| | |
|---------------------|----------------------------------------------------------------------------|
| Phil Warsaba | Vice-President, Students, CHAIR |
| Fiona Chetty | Student Representative, VICE-CHAIR |
| Chris Rogerson | Associate Vice-President, Student Experience and Success |
| Michelle LoGullo | President, Mount Royal Staff Association (<i>virtual</i>) |
| Meagan Bowler | Deans' Council Representative |
| Kari Roberts | Academic Staff Member (Arts) (<i>virtual</i>) |
| Sally Haney | Academic Staff Member (Business, Communication Studies & Aviation) |
| Holly Johnson | Academic Staff Member (Health, Community and Education) (<i>virtual</i>) |
| Meg Stewart | Academic Staff Member (Science and Technology) |
| Christina Lovestone | Continuing Education Representative |
| Tori McMillan | Iniskim Centre Representative |
| Nicky Renault | Student Affairs Representative |
| Qanita Samore | Student Representative |
| Saron Solomon | Student Representative |

Resources

| | |
|-------------------|----------------------------------------------------------|
| Geri Lynn Gouglas | Registrarial Designate |
| Miranda Diakiw | Designate for Executive Director, Development |
| Sheena Dyer | Assistant University Secretary, GFC, RECORDING SECRETARY |

NOT IN ATTENDANCE:

| | |
|-------------|--------------------------------------------|
| Sara Sharun | Academic Staff Member (University Library) |
|-------------|--------------------------------------------|

The Chair called the meeting to order at 3:00PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the September 17, 2024 Student Affairs Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from April 23, 2024

Moved and seconded:

THAT the Minutes of the April 23, 2024 Student Affairs Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. SAC Orientation

The following items were reviewed for information:

- 3.1. Procedures for Administering Awards
- 3.2. Appeal of a Scholarship, Bursary or Award Decision
- 3.3. For Reference: [Student Financial Support Policy](#)

Questions were responded to for clarification. Updates to the Procedures for Administering Awards document will be made to clarify language and award application dates. An editorial change was noted in the Student Financial Support Policy to remove reference to “applied degrees” that Mount Royal no longer has.

4. Review SAC Assessment 2023-24 Results

The SAC Assessment 2023-24 results were reviewed.

5. Student Awards Created from April 24, 2024 – September 17, 2024

- 5.1. Summary Listing of New Awards
Received for information.

- 5.2. New Awards Requiring SAC Approval

Moved and seconded:

THAT the Student Affairs Committee approve the new Fluor Canada Access to Education Bursary.

Motion carried

- 5.3. Existing Awards Requiring SAC Approval

A discussion took place on the Amy Willier Memorial Bursary to clarify the language used to specify the applicant requirements, and to understand the application process where proof of Indigenous ancestry is required.

Moved and seconded:

THAT the Student Affairs Committee approve revisions to the existing awards:

- Amy Willier Memorial Bursary
- Calgary Police Half Marathon IPSE Award
- Hoehn – Haynes Nursing Scholarship
- Mrs. Amy Phillip, RN, & Col. A.G. Phillip (Prem Mayadas), B.Sc.Ag. of Punjab, India Memorial Scholarship

Motion carried

- 5.4. New Awards Provisionally Approved by the Office of the Registrar

It was discussed that for consistency with the other awards listed, the TVP Bursaries information be updated so the number of awards is “variable” and reference to the EPCP program specifically be removed, as part-time students in TVP are also eligible for the bursary.

Moved and seconded:

THAT the Student Affairs Committee approve the TVP Bursaries, amended to read "...be enrolled in the TVP program in the upcoming fall semester" and to modify the number of awards to "Variable".

Motion carried**Moved and seconded:**

THAT the Student Affairs Committee approve the new awards provisionally approved by the Office of the Registrar:

- John Dobson Foundation Award
- Matthews Family Scholarship
- The Carol Hiltermann Memorial Award
- The Syeda Mariam Bi Memorial Social Work Bursary

Motion carried

5.5. Existing Awards Provisionally Approved by the Office of the Registrar

It was discussed that the F. Richard Matthews Bursary description be updated to reflect the current process where students are selected by a selection committee for the bursary. A minor editorial correction will be made to the name of the bursary.

Moved and seconded:

THAT the Student Affairs Committee approve revisions to the F. Richard Matthews Bursary, as amended in the description to read "...and selected in consultation with the Director of Conservatory and the Awards Selection Committee".

Motion carried**Moved and seconded:**

THAT the Student Affairs Committee approve revisions to the existing awards provisionally approved by the Office of the Registrar:

- Faculty of Health, Community and Education Continuing Bursary
- Faculty of Health, Community and Education Entrance Bursary

Motion carried

5.6. Gender Specific Awards – Proposed Wording

Based on SAC's request in the previous year, a number of awards were updated with gender-specific wording for consistency. In response to a concern about the potential exclusion of non-binary individuals, it was explained that the focus of these changes was for updating and aligning language if there was already gender specification for an award. Any updates to include non-binary would require discussion with the donor and take into consideration the collection of information about gender.

Moved and second:

THAT the Student Affairs Committee approve the proposed wording for the Gender Specific Awards presented. **Motion carried**

6. Student Award Appeal

The student award appeal was considered.

Moved and seconded:

THAT the Student Affairs Committee approve the student award appeal.

Motion carried (1 opposed)

7. President's Scholarship Exception Request

SAC reviewed the President's Scholarship exception to allocations request.

Moved and seconded:

THAT the Student Affairs Committee approve the President's Scholarship Exception Request.

Motion carried

8. Participation on Student Awards Selection Committees

Received for information. Nominations from SAC will be requested in a future meeting, which can include non-SAC members.

9. Draft SAC Annual Plan

The draft SAC 2024-25 Annual Plan was reviewed. In response to a question about Access and Inclusion Services and plans for addressing the number of appointment requests, it was agreed to provide the Access and Inclusion Services Annual Report to SAC for review and discussion prior to submitting it to GFC for information, where there is an opportunity to address these types of questions.

10. For Information:

The following items were provided for information:

- 10.1. SAC Meeting Schedule
- 10.2. SAC Membership
- 10.3. SAC Charter

11. New Business

There was no new business.

12. Adjournment 4:55PM