

**Teaching And Learning Committee
September 26, 2024 at 3pm – 5pm
University Boardroom A341**

IN ATTENDANCE:

Karim Dharamsi	Vice-Provost, Academic, VICE-CHAIR (Acting Chair)
Meagan Bowler	Dean, University Library
Christian Cook	Director, Academic Development Centre (ADC)
Andrew Goodmanson	Manager, Learning Technologies (ADC)
Kelly Williams-Whitt	Dean Representative
Gaye Warthe	Associate Dean/Vice Dean responsible for teaching and learning (<i>virtual</i>)
Ademola Adesola	GFC Academic Staff Member (Arts)
Neil Brigden	GFC Academic Staff Member (Business, Communication Studies & Aviation)
Julie Booke	GFC Academic Staff Member (Health, Community and Education)
Charles Hepler	GFC Academic Staff Member (Science and Technology)
Alice Swabey	Academic Staff Member (University Library)
Dimitra Fotopoulos	Continuing Education Representative
Kristin Fulton	Student Affairs Representative
Ayden Ali	Student Representative
Fiona Chetty	Student Representative
<u>Resources</u>	
Adam Cave	Associate Dean/Vice Dean responsible for teaching and learning
Sarah Hewitt	Associate Dean/Vice Dean responsible for teaching and learning
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

The Acting Chair called the meeting to order at 3:00PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the September 26, 2024 Teaching and Learning Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from May 2, 2024

Moved and seconded:

THAT the Minutes of the May 2, 2024 Teaching and Learning Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Review TLC Charter Revisions – Approved by GFC May 17, 2024

The TLC Charter revisions approved by GFC on May 17, 2024 were reviewed. A discussion took place to understand and clarify the additional responsibilities that were added to the TLC Charter and how TLC would be involved, specifically as it related to the newly added responsibility 4.5. *Recommend on technological and physical infrastructure as it relates to academic priorities and plans.* The Acting Chair clarified that TLC is an advisory body and recommendations would come to TLC to contemplate and provide input.

4. Review TLC 2023-24 Assessment Results

The ASC Assessment 2023-24 results were reviewed. Based on the feedback from the assessment results related to the challenges TLC faced last year, K. Dharamsi acknowledged the comments and explained that the Annual Plan will be looking to focus on addressing TLC's purpose.

5. Draft TLC Annual Plan

The TLC 2024-25 Annual Plan was reviewed.

6. SPoT Annual Report 2023-24

K. Dharamsi summarized the SPoT Annual Report 2023-24 provided in the meeting package, including response rate trends and key themes, and responded to questions for clarification about the trends in response rates. The Acting Chair noted the Annual Plan item for TLC look at Student Evaluation of Teaching.

7. For Information:

The following documents were provided for information:

- 7.1. TLC Meeting Schedule
- 7.2. TLC Membership
- 7.3. TLC Charter

8. New Business

There was no new business.

9. Adjournment 4:15PM