## **Parking & Transportation Services**

**HotSpot App Instructions** 

## Purchase a payroll deduction parking permit





On the HotSpot homepage, press "Mount Royal University" under "Special Access Permits". If you do not see this option, please ensure the email on your account is your @mtroyal.ca email address.



## **Change View**

Special Access Permits

Mount Royal University

Welcome to HotSpot. Save time, money and do good today.

**Total Savings** 

\$0.00

Learn More

Wallet Balance

\$0.00

Add Funds

My Community Donations

\$0.00

Learn More Donate







User ID 100048846







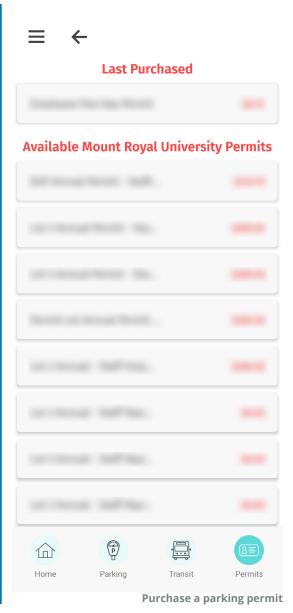


Transit

Permits



The available
Mount Royal
University
permits are listed.
Choose the one
you wish to
purchase.
All payroll
deduction
permits are listed
for \$0.00.





Follow the instructions in the app to complete your permit purchase. Ensure the name and license plate are correct. Once all information is entered and accurate, click the "Purchase" button to purchase your permit.

## **Buy a Permit** Please review carefully. Once your payment is confirmed, you will receive an email with your parking permit information. **Digital Parking Permit** City: Calgary Lot: Permit: Start Date: End Date: Vehicle: Add Vehicle Sub Total Taxes Service Charge Total Attention: This permit requires name verification in order to qualify, please verify your name below. Failure to do so may result in your permit being revoked. By checking the checkbox, you agree for the city to access and view your personal information with the permit.