

Access and Inclusion Services

Nursing request for exception to randomized allocation to clinical placement

The “Nursing student request for exception to randomized allocation to clinical placement” form must be uploaded as part of the Access and Inclusion Public Request process.

It is understood by all parties concerned that this information will be kept strictly confidential, and will not be used for any other purpose.

Instructions:

1. It is the student’s responsibility to submit the request by the deadline for submission. Requests beyond that date will not be reviewed unless there was a change of circumstance that could not have been predicated at the time of the deadline and would be eligible for accommodations under a protected ground.
2. If you are not registered with Access and Inclusion Services, submit a [public request form](#) on the Access and Inclusion website and upload the completed “Nursing Student Request for Exception to Randomized Allocation to Clinical Placement form”.
3. If you are registered with Access and Inclusion Services, please email your form to accessibility@mtroyal.ca
4. An Access Advisor will review the form and contact you to gather information and make a decision.
5. If your request is approved, an email will be sent to the Chair, School of Nursing and Midwifery stating the accommodation request.



Access and Inclusion Services

Nursing Student Request for Exception to Randomized Allocation to Clinical Placement

By submitting this form, you are confirming that you are submitting a bona fide (real and honest) claim. Requests must fall under a protected ground as determined by Alberta Human Rights Legislation. Categories that would be considered include family status (the need to provide childcare) or religious observation.

Date: _____

Student Name: _____

Student ID number: _____

Student MRU email Address: _____

Student phone number: _____

What semesters are you requesting this exception for? (Check all that apply)

Summer 2024 Fall 2024 Winter 2025 Spring 2025

What are you requesting?

Reason for the request – provide as much detail as possible regarding your situation and the options you have tried. If your request is related to child care responsibilities, you must demonstrate that you have exhausted all options for support.

- If your concern is related to family matters, please include the following information as it applies to your particular situation.
 - number and age of children
 - any relevant information with regard to their needs
 - the supports in place to care for your children when you are in classes
 - explanation as to why this support would not be available when you are in your clinical courses
 - detail the resources you have tried in efforts to get childcare to support your potential clinical schedule
 - why these resources are not available to you while you are in a clinical placement

Freedom of Information and Protection of Privacy

The personal information that you provide to Mount Royal University is collected under the authority of the Post-Secondary Learning Act and the Freedom of Information and Protection of Privacy (FOIP) Act – Section 33(c). The information will be used for the purpose of accommodation. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with the FOIP Act and can be reviewed upon request subject to the provisions under the Act. Questions regarding the collection of personal information can be directed to: Access and Inclusion Services 403.440.6868 accessibility@mtroyal.ca website: www.mtroyal.ca/accessibility Y201 Mount Royal University 4825 Mount Royal Gate SW – Calgary, Alberta – T3E 6K6