

CALENDAR STATEMENT

VISION

Creating exceptional learning experiences for a world of possibilities.

FOSTERING SUCCESS AND SATISFACTION

Mount Royal's core purpose is to foster the success and satisfaction of our students in the pursuit of their educational goals.

THE MOUNT ROYAL COLLEGE CALENDAR

This calendar will help you learn more about Mount Royal and its programs and courses. Once you have read the material in the calendar, we encourage you to visit our website for further information about our academic programs, admission requirements, student services and student life at Mount Royal.

As you gather the information you need to make decisions, please keep in mind:

- As a student, you are personally responsible for keeping your individual academic records complete and accurate, and ensuring that you meet the graduation requirements of any program in which you enrol.
- By applying for admission to Mount Royal, you will be agreeing to comply with the rules and regulations of Mount Royal, both as they exist and are modified or amended from time to time by the Board of Governors of Mount Royal or other persons with the authority to do so.
- Not all courses listed in this calendar will be offered in the 2009-2010 academic year. Be sure consult a copy of the Mount Royal Schedule of Classes before registering.

This calendar is published once a year by the Office of the Registrar at Mount Royal. It presents a list of academic programs, courses, policies and regulations about admissions, examinations and fees, as well as general information about Mount Royal.

Should you have any questions about the information in the calendar, please contact the Office of the Registrar.

THIS CALENDAR SETS FORTH AT THE TIME OF ITS PUBLICATION THE INTENTION OF MOUNT ROYAL WITH RESPECT TO ALL MATTERS CONTAINED THEREIN. MOUNT ROYAL RESERVES THE RIGHT WITHOUT PRIOR NOTICE TO DEVIATE FROM WHAT APPEARS IN THE CALENDAR, EITHER IN ORDER TO SERVE THE BEST INTERESTS OF THE COLLEGE OR BECAUSE OF CIRCUMSTANCES OR OCCURRENCES BEYOND MOUNT ROYAL'S REASONABLE CONTROL. MOUNT ROYAL EXPRESSLY DENIES RESPONSIBILITY OR LIABILITY TO ANY PERSON WHO MAY SUFFER LOSS OR WHO MAY BE OTHERWISE ADVERSELY AFFECTED BY SUCH CHANGE.

MOUNT ROYAL COLLEGE CALENDAR

FREQUENTLY USED TELEPHONE NUMBERS

Department	Phone
Aboriginal Centre	403.440.5596
Academic Advising Services	403.440.5000
Academic Advising Services (Toll-free)	1.877.440.5001
Academic Upgrading Information	403.440.6282
Admissions (full-time undergraduate programs)	403.440.5000
Admissions (Toll-free)	1.877.440.5001
Athletics	403.440.6516
BookStore	403.440.6300
Career Services	403.440.6307
Continuing Education and Extension, Registration	403.440.3833
Credit Extension/Part-time Studies Information	403.440.6282
Credit/Upgrading Registration	403.440.3303
Fees Office	403.440.3303
Health Services	403.440.6326
Languages Institute	403.440.5100
Library Information	403.440.6140
Mount Royal College Conservatory	403.440.6821
Mount Royal Recreation	403.440.6517
Optimal Therapies	403.440.6917
Parking	403.440.6914
Residence Services	403.440.6275
Security	403.440.6897
Students' Association	403.440.6401
Student Awards & Financial Aid	403.440.6223
Student Counselling Services	403.440.6362
Switchboard (8:30 a.m. to 4:30 p.m.)	403.440.6111
Transcripts and Student Records	403.440.3435
Transfer Credit and Prior Learning Assessment	403.440.5998

OFFICE HOURS

The College's administrative offices are open Monday to Friday (except holidays) from 8:30 a.m. to 12 p.m. and from 1 p.m. to 4:30 p.m. Summer office hours are from 8:30 a.m. to 12 p.m. and from 12:30 p.m. to 4 p.m.

Enrolment Services is open to the public Monday through Friday from 8:30 a.m. to 4:30 p.m. Summer hours are from 8:30 a.m. to 4 p.m. Telephone service is available during office hours.

ENROLMENT SERVICES

Admissions and Recruitment	403.440.5000
Admissions and Recruitment (fax)	403.440.6339
Admissions and Recruitment (Toll-free)	1.877.440.5001
Academic Advising Services	403.440.5000
Academic Advising Services (Toll-free)	1.877.440.5001
Office of the Registrar/Registration Helpline	403.440.3303
Office of the Registrar/Registration Helpline (Toll-Free)	1.877.676.0686
Student Awards & Financial Aid	403.440.6223
Skills Investment Program	403.440.5168
Online inquiries	https://mr4u.mymrc.ca/ask
Website	www.mtroyal.ca



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Production Assistant: Robin Falk

INFORMATION FOR STUDENTS

HOW TO USE THIS CALENDAR

The calendar is comprised of four major sections:

- Academic Regulations and Policies
- Program Descriptions
- Course Descriptions
- Outline of Services Available for Students

The *Table of Contents* and *Index* will provide more detailed information about calendar content. A *Glossary* is also provided for unfamiliar terms.

The calendar contains important information. It is the responsibility of each student to become familiar with the calendar's content. Particular attention should be paid to the first section, which provides detailed information about admission and registration procedures, examination policy, academic disqualification policy, general graduation requirements and grading practices.

Students should also refer to the *Academic Schedule* in the calendar which outlines significant dates and timelines, such as registration and drop/add deadlines, examination dates, holidays and deadline dates for fee refunds.

HOW TO RECEIVE THIS CALENDAR

In Person

Calendars may be purchased in person for \$5 per copy at the College BookStore. Please note that calendar prices are subject to change.

By Mail

Calendars can be ordered by mail from the BookStore by calling 403.440.6300. They can also be ordered online at www.mtroyal.ca/bookstore/. Calendar prices are subject to change.

Mailing List

Upon request a limited number of calendars will be mailed free of charge to educational institutions, government agencies and certain corporations in Canada. Please contact Admissions and Recruitment at the address under Other Publications. Other institutions may order calendars for \$8 a copy. The College BookStore website is www.mtroyal.ca/bookstore/

Web

The calendar is available free of charge on the Mount Royal College website: www.mtroyal.ca

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Mount Royal is committed to the protection of privacy and confidentiality of staff and students. The purpose of data collection is directly related to the need of Mount Royal to administer the institution / student relationship.

The personal information that students provide when applying for Mount Royal programs and courses is collected under the Post-Secondary Learning Act (s. 65) and the Freedom of Information and Protection of Privacy Act (s. 33 a & c). Personal information is protected by Alberta's Freedom of Information and Protection of Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information, please contact the Office of the Registrar at 403.440.6346.

Only a student's name, whether or not s/he is registered and the credential awarded (i.e., degree, applied degree, diploma, certificate, etc.) are defined as the student's public record. All other information is considered confidential and will be used and disclosed in accordance with privacy legislation.

Mount Royal may also receive personal information from other relevant sources including, without limitation, secondary schools, other colleges, universities and other institutions previously attended and third-party services and test score providers where the items collected form a part of the admission process to a Mount Royal program.

Data collected by Mount Royal is used for a variety of purposes such as those detailed below. Individuals' information will only be used and disclosed in accordance with privacy legislation.

Academic administration

Aggregate information (i.e., information that does not identify an individual student) on admission, registration, other activities related to attending courses of instruction, academic standing and graduation will be used for statistical, program evaluation and institutional research purposes by Mount Royal. Aggregate information may also be disclosed to other post-secondary educational institutions as well as the provincial and federal governments for similar purposes.

Admission information will form part of the student record which will be used to record academic standing, administer awards and financial aid, authorize Library access and produce graduation lists.

Administration of Mount Royal academic support services

An individual's information on admission, registration, academic standing and graduation may be disclosed and used for the routine administration of Mount Royal academic support services including but not restricted to Career Services, the Office of Student Conduct, the Learning Skill Centre, Disability Services, Student Counseling, Iniskim Centre, Academic Advising and Financial Services.

Administration of Mount Royal non-academic support services

An individual's information on admission, registration, academic standing and graduation may be disclosed and used for the routine administration of Mount Royal services including but not restricted to the Office of Student Conduct, the Residence Life Program, Mount Royal Recreation, Security Services, Parking Services and Alumni Relations.

Scholarship and Financial Aid

Personal information submitted on scholarship and bursary applications will be used to determine an individual's eligibility for an award and for contact purposes. In the event an award is given, personal information will be used for taxation purposes.

Marketing and Recruitment

Aggregate information on admission, registration, activities related to attending courses of instruction, academic standing and graduation may be used for promotional or recruitment activities.

Cooperation with Student Association (SAMRC)

Mount Royal also collects information on behalf of the Students Association of Mount Royal (SAMRC) for the purpose of membership administration, elections and the administration of student benefit plans. Students should contact the SAMRC office for additional information.

Disposal of information

All documents submitted to support admission become the property of Mount Royal and will not be returned.

OTHER PUBLICATIONS

The College produces various brochures about the programs and services it offers. These publications may be ordered free of charge from:

Admissions and Recruitment Office
Mount Royal College
4825 Mount Royal Gate SW
Calgary, AB, Canada T3E 6K6
Phone: 403.440.5000
Toll Free: 1.877.440.5001

<https://mr4u.mymrc.ca/ask>
Website: www.mtroyal.ca

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ACADEMIC SCHEDULE

SPRING 2009 SEMESTER

Last day to apply to graduate for Spring 2009 convocation	February 28, 2009
Last day to apply to attend Spring 2009 convocation	May 15, 2009
Spring 2009 Convocation	June 5, 2009

FALL 2009 SEMESTER

Apply for Early Admission for Fall Semester 2009 (applications are accepted ongoing until August 31 or until the program is declared full)	December 1, 2008 - March 1, 2009
Last day to apply to graduate for Fall 2009 convocation	July 31, 2009
Registration Access List posted for Fall Semester 2009	February 11, 2009
Registration for Fall Semester 2009 begins for continuing students	March 9, 2009
Registration for Fall Semester 2009 begins for new students	April 14, 2009
Full fees for Fall Semester 2009 due (registered students only)	August 12, 2009
Last day to add name to Waitlist	August 14, 2009
First day of Fall Semester 2009	September 8, 2009
Student Orientation Days	September 8 & 9, 2009
First day of Fall Semester 2009 classes	September 10, 2009
Last day to adjust registration (Drop/Add/Cancel) for Fall Semester 2009 with full tuition refund (less deposit)	September 18, 2009
Last day to apply to attend Fall 2009 Convocation	October 15, 2009
Last day to pay fees for Fall Semester 2009	September 21, 2009
Last day to be re-instated for Fall Semester 2009	September 30, 2009
Fall 2009 Convocation	November 6, 2009
Last day to withdraw from a course or program in the Fall Semester 2009 with an award of "W" grade(s)	November 26, 2009
Last day of Fall Semester 2009 classes	December 9, 2009
Fall Semester 2009 final examination period*	December 11 - 22, 2009
Fall Semester 2009 ends	December 22, 2009

WINTER 2010 SEMESTER

Apply for Early Admission for Winter Semester 2010 (applications are accepted ongoing until December 24 or until the program is declared full)	September 15, 2009 - November 1, 2009
Registration Access List posted for Winter Semester 2010	October 7, 2009
Registration for Winter Semester 2010 begins for continuing students	October 13, 2009
Registration for Winter Semester 2010 begins for new students	October 31, 2009
Full fees for Winter Semester 2010 due (registered students only)	December 1, 2009
Last day to add name to Waitlist	December 4, 2009
Student Orientation Day 2010 classes	January 6, 2010
First day of Winter Semester 2010 classes	January 7, 2010
Last day to adjust registration (Drop/Add/Cancel) for Winter Semester 2010 with full tuition refund (less deposit)	January 15, 2010
Last day to pay fees for Winter Semester 2010	January 18, 2010
Last day to be re-instated for Winter Semester 2010	January 29, 2010
Winter Semester 2010 reading break	February 16 - 19, 2010
Last day to withdraw from a course or program in the Winter Semester with an award of "W" grade(s)	April 1, 2010
Last day of Winter Semester classes	April 15, 2010
Winter Semester final examination period*	April 19 - 29, 2010
Winter Semester 2010 ends	April 29, 2010

* Students must be available for final examinations up to the last day of the examination period as specified in the Academic Schedule.

SPRING 2010 SEMESTER

Registration Access List posted for Spring Semester 2010	February 10, 2010
First day to apply for Open Studies (new students)	February 22, 2010
Last day to apply to graduate for Spring 2010 convocation	February 28, 2010
Registration for Spring Semester 2010 begins for continuing students	March 8, 2010
Registration for Spring Semester 2010 begins for new students	March 26, 2010
Last day to add name to Waitlist	April 9, 2010
Last day to apply to attend Spring 2010 Convocation	May 15, 2010
Full fees for Spring Semester 2010 due (registered students only)	April 26, 2010
First day of Spring Semester classes	May 6, 2010
Last day to adjust registration (Drop/Add/Cancel) for Spring Semester 2010 with full tuition refund (less deposit)	May 14, 2010
Last day to pay fees for Spring Semester 2010	May 17, 2010
Last day to be re-instated for Spring 2010 classes	May 21, 2010
Spring 2010 Convocation	June 4, 2010
Last day to withdraw from 6.5-week courses with an award of "W" grade(s)	June 7, 2010
Last day of classes for 6.5-week courses	June 18, 2010
Final examination period for 6.5 - week courses*	June 21 – 22, 2010
Last day to withdraw from 13-week courses with an award of "W" grade(s)	July 9, 2010
Last day of classes for 13-week courses	August 6, 2010
Final examination period for 13-week courses*	August 9 - 10, 2010

*Students must be available for final examinations up to the last day of the examination period as specified in the Academic Schedule.

FALL 2010 SEMESTER

Apply for Early Admission for Fall Semester 2010 (applications are accepted ongoing until August 31 or until the program is declared full)	December 1, 2009 - March 1, 2010
Registration Access List posted for Fall Semester 2010	February 10, 2010
Registration for Fall Semester 2010 begins for continuing students	March 8, 2010
Registration for Fall Semester 2010 begins for new students	April 12, 2010
Last day to apply to attend Fall 2010 Convocation	October 15, 2010
Fall 2010 Convocation	November 5, 2010

HOLIDAYS

Labour Day	September 7, 2009
Thanksgiving Day	October 12, 2009
Remembrance Day	November 11, 2009
Christmas and New Year's closure (Recreation Center open to the public, but administrative and academic offices closed)	December 25, 2009 – January 1, 2010
Family Day	February 15, 2010
Good Friday	April 2, 2010
Easter Monday	April 5, 2010
Victoria Day	May 24, 2010
Canada Day Holiday	July 1, 2010
Calgary Stampede Parade Morning	July 9, 2010
Heritage Day	August 2, 2010

The College reserves the right to make adjustments to the calendar, as required.

MOUNT ROYAL COLLEGE: AN INTRODUCTION

As Calgary's oldest post-secondary institution, Mount Royal has been helping students reach their full potential since 1910. Though Mount Royal may be nearly 100 years old, it's far from old-fashioned. Modern facilities, small class sizes, accessible instructors and current curriculums that meet industry standards are just a few of the reasons Mount Royal confidently fulfils its vision: Creating exceptional learning experiences for a world of possibilities. As one of Canada's leading undergraduate colleges Mount Royal also believes in:

- Personalized teaching and services of highest quality.
- Education as an instrument for individual, community and economic development.
- Open communication, honesty, integrity, respect for individuals.

Mount Royal is a co-educational, non-denominational, publicly supported, post-secondary institution. Not only do graduates leave with a well-rounded knowledge base and strong critical thinking skills, many enjoy a 100 per cent related work employment rate.

Mount Royal operates under the provincial Post-secondary Learning Act. The conduct, management and control of Mount Royal and all its property, revenue and business affairs are vested in the Board of Governors of Mount Royal College. The Academic Council, a body representative of the Mount Royal community, reviews and develops policies concerning the academic activities and recommends academic policies to the Board. Administrative officers appointed by the Board are responsible for the implementation of policy and the operation of Mount Royal. The President is the Chief Executive Officer of the College.

The Students' Association of Mount Royal College (SAMRC) is a legally incorporated body under The Societies Act. It is responsible for a wide range of extracurricular activities and the appointment of student representatives to Mount Royal committees. The Students' Council, elected to manage the business affairs of the SAMRC, is the official medium of communication between the students of Mount Royal, the administration and the Board of Governors.

HISTORICAL MILESTONES

- 1911** College opens in downtown Calgary
- 1911** College opens in downtown Calgary under sponsorship of Methodist Church
- 1925** Becomes a Junior College affiliated with the University of Alberta, offering first-year university transfer courses
- 1925** Mount Royal becomes a secondary school of the United Church of Canada
- 1931** Junior College affiliated with the University of Alberta
- 1966** College becomes a public institution under the Colleges Act of the Province of Alberta
- 1972** Main campus relocates to southwest Lincoln Park
- 1989** \$73-million facility expansion project completed
- 1989** Mount Royal Court student residence, a \$12-million Olympic legacy, opens
- 1990** City Centre campus opens
- 1995** Canada's first two applied baccalaureate degree programs introduced by Mount Royal College
- 1997** Course delivery through the Internet begins with Forensic Health Studies

- 1999** Centre for Complementary Health Education opens; athletic program receives Canadian Colleges Athletic Supremacy Award for 25 years of excellence
- 2001** MRC begins a \$150-million expansion project
- 2002** \$5-million dollar donation establishes Bissett School of Business in honour of David and Leslie Bissett. Phase I of expansion project opens including a renovated fitness facility and East Wing A
- 2003** Bissett School of Business Building (East Wing B) and new residence complex open
- 2004** The upgraded Faculty of Communication Studies opens, making it the most advanced communications training facility in Canada
- 2006** One of Calgary's most influential businessmen and dedicated philanthropists, David Bissett, donated a further \$7 million to Mount Royal's Bissett School of Business. Bissett's combined gifts to Mount Royal's School of Business equal an unprecedented \$12 million, the largest individual gift to a Canadian college or technical institute. Centre for Continuous Learning opens. Mount Royal's first endowed Chair named for Hon. Ralph Klein established in the Faculty of Communication Studies
- 2007** Mount Royal's first degree — the Bachelor of Nursing (BN) — is Launched
- 2008** Five new Mount Royal degrees are created: Bachelor of Arts, Bachelor of Arts — Criminal Justice, Bachelor of Science, Bachelor of Communication and Bachelor of Business Administration
- 2009** New Mount Royal degree created: Bachelor of Computer Information Systems

MOUNT ROYAL COLLEGE TODAY

Approximately 12,000 students attend Mount Royal in bachelor's degree, applied degree, university transfer, diploma and certificate programs. Another 44,000 individuals are enrolled in courses offered by the Faculty of Continuing Education and Extension and the Languages Institute. An additional 9,000 attend the Mount Royal College Conservatory, which began in 1911 and has a national reputation for music excellence. It offers the Academy of Music Program for gifted young musicians and credit programs in Music Performance.

Mount Royal offers seven university-level bachelor degrees with 27 majors or concentrations. You can choose from a variety of programs including:

- Bachelor's — Four-year university-level degrees offered by Mount Royal
- Applied degree — Four-year university-level degrees which provide a good balance of theory, applied coursework, arts and science courses, and hands-on experience
- University transfer — Take up to two years of courses at Mount Royal before transferring to another institution to finish your degree
- Diploma — Two-year programs. Some diplomas can prepare you for further studies in a degree program at Mount Royal or another institution.
- Certificates — Courses that are often flexible and can be taken part-time

The demand for professional career upgrading and skill development is met by the Faculty of Continuing Education and Extension, which creates new programs to meet evolving needs.

SATELLITE CAMPUSES

Holy Cross Campus — The Centre for Complementary Health Education opened in 1999 in the former Holy Cross Hospital site. Funeral Director and Embalmer, Massage Therapy and other complementary health programs are offered at the Centre. The campus also offers a student practicum centre. It is located at 2204 2 Street SW, Calgary, Alberta. For more information call 403.503.4886.

COLLEGE MANDATE

Mount Royal College is a public, board-governed institution established under the *Post-secondary Learning Act of Alberta*.

Mount Royal is a learning community that focuses on instruction informed by scholarship. Its mission is to develop excellence in baccalaureate and applied degrees along with certificate and diploma programs. Mount Royal's programs combine liberal and applied studies in order to develop informed and thoughtful citizens and to provide individual fulfillment, opportunities for further study and employment to its graduates.

Mount Royal offers programs in arts and science, nursing and health, business, communications, community studies, design, education, performing arts, and aboriginal studies that lead to the following credentials:

- University-level baccalaureate degrees and transfer programs to prepare learners for further study and employment.
- Applied degrees to prepare learners for employment.
- Certificate and diploma programs to prepare learners for employment and lead to further credentials.
- Post-secondary entrance programs that facilitate learner access to further studies.

Mount Royal supports scholarly activity that contributes to instructional excellence and to the cultural, social, and economic well-being of the community locally and internationally.

Students taking Mount Royal programs are supported by a range of services that contribute to the academic, social and personal development of students. These services include library services, academic advising, learning skills development, career services, counseling, recreation, and wellness programs.

Mount Royal's primary service area includes Calgary and the surrounding region. In addition, Mount Royal serves a wider learner population provincially, nationally and internationally through face-to-face and distance delivery and through strategic alliances with other post-secondary institutions. Mount Royal serves its communities by creating and communicating knowledge and by meeting the needs of the labour market in fields related to its program areas.

Mount Royal also serves its communities by providing contract training, professional development, international programming and, through its internationally recognized conservatory, music instruction particularly for younger people. Through these programs, Mount Royal enhances its commitment to continuous, life long learning and to global awareness in an interconnected world.

ACADEMIC FREEDOM

The common good of society depends upon the search for knowledge and its free exposition. Academic freedom in educational institutions is essential to both these purposes in the teaching function of the institution as well as in its scholarship and research. Academic staff shall not be hindered or impeded in any way by the institution or faculty association from exercising their legal rights. Academic members of the community are entitled, regardless of prescribed doctrine, to freedom in carrying out research and in publishing the results thereof, freedom of teaching and of discussion, freedom to criticize the College and the faculty association and freedom from institutional censorship. Academic freedom does not require neutrality on the part of the individual. Rather, academic freedom makes commitment possible. Academic freedom carries with it the duty to use that freedom in a manner consistent with the scholarly obligation to base research and teaching on an honest search for knowledge. In exercising the freedom to comment and criticize, academic staff members have a corresponding obligation to use academic freedom in a responsible manner. This implies a recognition of the rights of other members of the academic community and a tolerance of differing points of view.

MOUNT ROYAL COLLEGE FOUNDATION

The Mount Royal College Foundation plays a fundamental role in the success of Mount Royal and its outstanding reputation as a student-centred and teaching-focused institution. As Mount Royal continues to evolve, so do the financial needs of the College. The Foundation assists Mount Royal in meeting its priorities by raising funds through the generosity of alumni, individuals and corporate and community supporters. In doing so, we help Mount Royal address its priorities which include increasing the number and value of scholarships and bursaries available to our students, supporting program initiatives and expanding campus facilities to ensure all students have an exceptional learning experience at Mount Royal.

For more information about the Foundation, please contact our office at 403.440.7700 or visit mtroyal.ca/foundation.

ALUMNI RELATIONS

The Office of Alumni Relations strives to inspire students and alumni to share a life-long commitment to, as well as pride in and passion for Mount Royal College. We work closely with the Mount Royal College Alumni Association to promote the spirit of volunteerism and develop programs and services that add value to the alumni experience and to the life and work of the College. We engage alumni as active members of the College community.

For more information, please visit the Alumni office in F101 on Main Street at Lincoln Park. You can also reach us by phone at 403.440.7000, email alumni@mtroyal.ca, or visit our website at www.mtroyal.ca/alumni

ADMISSIONS



INITIAL INQUIRY – ADMISSIONS AND RECRUITMENT OFFICE

Information about programs offered at Mount Royal as well as admissions policies and procedures can be found throughout this Calendar or they may be accessed on the Mount Royal website (www.mtroyal.ca). You may submit an information request on the website to receive further information on program offerings or you may apply for admission online (within the timelines specified in the *Academic Schedule* section of this calendar).

Additional inquiries relating to admission may be directed to the Admissions and Recruitment Office, Mount Royal College, 4825 Mount Royal Gate S.W., Calgary, Alberta, T3E 6K6. Telephone: 403.440.5000 (Press option #5), Toll Free: 1.877.440.5001, Fax: 403.440.7252, Questions: <http://mr4u.mymrc.ca>

If you plan to live in residence to enjoy the full Mount Royal experience you may apply for residence at the same time as you submit your Application for Admission. More information on residence is available in the *Services* section of this calendar or on the website. Please also visit mtroyal.ca/awards for information on entrance scholarships and bursaries.

GENERAL ADMISSIONS REQUIREMENTS

General Information

The admission requirements in this section apply to full-time and part-time admission to designated programs of study with the exception of the following programs:

- Bachelor of Nursing – see Academic Programs section of this calendar for admission information for this program. Please note that although the admission requirements for the Bachelor of Nursing differ from the General Admission Requirements in this section, applicants should refer to this section for policy items not referenced under the Bachelor of Nursing program.
- General Studies – see admission information later in this section.
- Certificate programs – see Academic Programs section of this calendar for admission information to each certificate program.
- Open Studies – see information later in this section.

Full-time status refers to a student who enrolls in three (3) or more courses (normally a minimum of nine [9] credits) in a semester. **Part-time status** refers to a student who enrolls in one (1) or two (2) credit courses (normally fewer than [9] credits) in a semester. Students interested in enrolling in courses outside of a designated program of study may choose to enrol in Open Studies – please see Open Studies in this section of this calendar for further information.

Admission to Mount Royal College is competitive and as such admission will be granted to those applicants who have the highest average based on the conditional admission criteria for each admission category below. For some programs, applicants may be required to participate in an interview or audition or submit additional information such as a resume or letter of intent — see *Admission Requirements* for each program found in the Academic Programs section of this calendar.

Admission Categories

There are three categories of admission to Mount Royal:

- High School Standing
- Post-secondary Standing
- Mature Standing

The admission category that the applicant will be considered under will be determined by the College on the following basis:

1) High School Standing

To be eligible for admission on the basis of High School Standing, applicants must present five appropriate grade 12 subjects (or their equivalents), with no grade below 50%. Normally, applicants with an admission average below 60% will not be considered for admission. In some cases a specific (higher) minimum admission average is indicated within in the *Admission Requirements* for each program found in the Academic Programs section of this calendar.

Conditional Admission – High School Standing

High School applicants are required to list, on their Application for Admission, all Group One subjects (see Group One subjects later in this section) which have been completed or will be completed by June 30 for admission into the Fall Semester or August 31 for admission into the Winter Semester.

The conditional admission average will be based on the two highest self-reported mid-term/interim or final grades from the list of Group One subjects. Self-reported grades should be the grades received through a formal reporting process at the applicant's high school and verification of the grades reported may be requested by Mount Royal. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate. Some post-secondary courses used for admission to a program may also be applied to program graduation requirements, depending on the applicability of the course to the curriculum, the standard of performance achieved, and the time limits of the program.

For some programs applicants may be required to participate in an interview or audition or submit additional information such as a resume or letter of intent — see *Admission Requirements* for each program found in the Academic Programs section of this calendar.

Final Admission – High School Standing

Final admission for this admission category will be based on verification of admissibility once final/official transcripts, including all previous high school and post-secondary coursework, have been received and reviewed and all conditions of the applicant's admission have been met. **Unless a specific (higher) admission average has been indicated in the Admission Requirements for each program found in the Academic Programs section of this calendar,** high school applicants are normally required to have an overall admission average of 60% on five appropriate Grade 12 subjects and remain in good academic standing if they are currently enrolled in any post-secondary coursework.

Official transcripts must include final grades for all subjects required by the program of study as indicated in the *General Admission Requirements* and the *Admission Requirements* for each program found in the Academic Programs section of this calendar and be received by August 1 for admission to the Fall Semester or by December 1 for admission to the Winter Semester.

2) Post-secondary Standing

Applicants will be considered on the basis of Post-secondary Standing if they have completed three post-secondary courses (minimum 9 credit hours) by **December 31** and will have completed five post-secondary courses (minimum 15-credit hours) by **June 30** for admission to the Fall Semester or will have completed five post-secondary courses (minimum 15-credit hours) by **August 31** for the Winter Semester. Applicants to the Bachelor of Nursing will be considered on the basis of post-secondary standing if they have completed five post-secondary courses (minimum 15 credit hours) by **December 31** for the Fall Semester. For admission requirements specific to the Bachelor of Nursing, see the Academic Programs section of this calendar. Courses presented for admission must be from a recognized post-secondary institution and must be transferable courses as determined by Mount Royal College.

Conditional Admission – Post-secondary Standing

Grades used to assess conditional admission will be calculated on the three most recently completed courses (minimum 9 credit hours) by **December 31** for the Fall Semester or the five most recently completed courses (minimum of 15-credit hours) by **August 31** for the Winter Semester. Grades used to assess conditional admission to Bachelor of Nursing will be calculated on the five most recently completed courses (minimum 15 credit hours) by **December 31** for the Fall Semester. For admission requirements specific to the Bachelor of Nursing, see the Academic Programs section of this calendar. Official transcripts showing all post secondary courses completed by these dates are required to be considered for conditional admission. Some post-secondary courses used for admission to a program may also be applied to program graduation requirements, depending on the applicability of the course to the curriculum, the standard of performance achieved, and the time limits of the program.

Post-secondary applicants are also required to list, on their Application for Admission, all Group One subjects (see Group One subjects later in this section) which have been completed or will be completed by **June 30** for admission into the Fall Semester or **August 31** for admission into the Winter Semester. Applicants should arrange for final/official high school transcripts to be sent to Mount Royal. Reporting of high school grades is required to ensure successful completion of the specific high school course requirements for the applicant's program of study as indicated in the Admission Requirements for each program found in the Academic Programs section of this calendar. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate.

For some programs applicants may be required to participate in an interview or audition or submit additional information such as a resume or letter of intent — see the Admission Requirements for each program found in the Academic Programs section of this calendar.

Note: Students who have been required to withdraw from another post-secondary institution for academic reasons should refer to (Re)-admission to the College Following Academic Disqualification or a Requirement to Withdraw, further on in this section of the Calendar.

Final Admission - Post-secondary Standing

Final admission for this admission category will be based on verification of admissibility once final/official transcripts, including all previous high school and post-secondary coursework, have been received and reviewed and all conditions of the applicant's admission have been met. **Unless a specific (higher) admission average has been indicated in the Admission Requirements for each program found in the Academic Programs section of this calendar,** post-secondary applicants are normally required to have a 2.00 Grade Point Average (GPA) on the five most recently completed post-secondary courses (minimum 15 credit hours).

Official transcripts must include final grades for all subjects required by the program of study as indicated in the *General Admission Requirements* and the *Admission Requirements* for each program found in the Academic Programs section of this calendar and be received by **August 1** for admission to the Fall Semester or by **December 1** for admission to the Winter Semester.

Repeated Courses

When an applicant presents the same course with more than one grade (i.e. the course has been repeated), the higher grade shall be used for evaluating admissibility.

Previous Degree, Diploma or Certificate

Applicants presenting a completed baccalaureate or applied degree from a recognized post-secondary institution from which credit is normally allowed by Mount Royal may be admitted on the basis of their degree, subject to satisfying specific program requirements, all other College admission requirements and the availability of seats/spaces. Some courses taken for the previous degree may be used to satisfy specific course requirements for their intended program of study, depending on the applicability of the courses to the curriculum, the standard of performance achieved, and time limits of the program.

Holders of previous College diplomas (two- or three-year) and one-year certificates from a recognized post-secondary institution from which credit is normally allowed by Mount Royal will be required to meet all published admission requirements. Some courses may be used to satisfy specific course requirements for their intended program of study, depending on the applicability of the courses to the curriculum, the standard of performance achieved, and time limits of the program.

3) Mature Standing

Applicants who do not meet the High School Standing requirements or have not completed sufficient courses to be considered for Post-secondary Standing and are 21 years of age by **September 1** for the Fall Semester or **January 1** for the Winter Semester to which they are applying will be considered in this category. Mature applicants must submit final/official high school and post-secondary transcripts regardless of the level attained. Reporting of high school grades is required to ensure successful completion of the specific high school course requirements for the applicant's program of study as indicated in the Admission Requirements for each program found in the Academic Programs section of this calendar and to provide grade information required for consideration for conditional admission — see below.

Conditional Admission – Mature Standing

Mature applicants are required to provide final/official high school transcripts or list, on their Application for Admission, all Group One subjects (see Group One subjects later in this section) which have been completed or will be completed by **June 30** for admission into the Fall Semester or **August 31** for admission into the Winter Semester. Official transcripts for any post-secondary courses are also required to be considered for conditional admission.

The conditional admission average will be based on the two highest self-reported mid-term/interim or final grades from the list of Group One subjects. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate. Some post-secondary courses used for admission to a program may also be applied to program graduation requirements, depending on the applicability of the course to the curriculum, the standard of performance achieved, and the time limits of the program.

For some programs applicants may be required to participate in an interview or audition or submit additional information such as a resume or letter of intent — see Admission Requirements for each program found in the Academic Programs section of this calendar.

Final Admission – Mature Standing

Final admission for this admission category will be based on verification of admissibility once final/official transcripts, including all previous high school and post-secondary coursework, have been received and reviewed and all conditions of the applicant's admission have been met. **Unless a specific admission average has been indicated in the Admission Requirements for each program found in the Academic Programs section of this calendar**, mature applicants are normally required to have 60% in English Language Arts 30-1 (or English Language Arts 30-2 depending on which English course is required for admission into their intended program of study) and remain in good standing if they are currently enrolled in any post-secondary coursework.

Official transcripts must include final grades for all subjects required by the program of study as indicated in the *General Admission Requirements* and the *Admission Requirements* for each program found in the Academic Programs section of this calendar and be received by **August 1** for admission to the Fall Semester or by **December 1** for admission to the Winter Semester.

GENERAL STUDIES DIPLOMA PROGRAM

For the General Studies Diploma program, applicants are not required to meet the admission requirements stated above. This program does not have specific course-based admission criteria, thereby providing students with an opportunity to upgrade (if required) and prepare for further post-secondary studies. Applicants may be considered for admission to this program if they have completed a high school diploma (documentation provided by the appropriate deadlines) or are 18-years-of-age by **September 1** for admission to the Fall Semester or **January 1** for admission to the Winter Semester.

Students who wish to upgrade their high school courses may enrol in various credit-free high school equivalency courses offered at Mount Royal College.

While these courses will not be credited towards a student's high school diploma, they are accepted as alternative entrance requirements for undergraduate programs offered by Mount Royal and by Alberta universities.

Note: Students who have been required to withdraw from another post-secondary institution for academic reasons should refer to *(Re)-admission to the College Following Academic Disqualification or a Requirement to Withdraw*, further on in this section of the Calendar.

Appropriate Grade 12 Subjects

Applicants must have the required subjects for their intended program of study—as specified within the Admission Requirements for each program found in the Academic Programs section of this calendar. The additional subjects which may be presented for evaluation of admissibility include the following courses from Group One and Two:

High School Standing

- Degree and University Transfer - minimum of four Group One courses required. A maximum of one Group Two course may be included for a total of five Grade 12 courses.
- Diploma programs - minimum of two Group One courses required. A maximum of three Group Two courses may be used for a total of five Grade 12 courses.

Post-Secondary Standing

- Group One courses required are only those specified in the Admission Requirements for each program found in the Academic Programs section of this calendar

Mature Standing

- All programs - minimum of two Group One courses required

Group One Courses*:

- | | |
|------------------------------|------------------------------------|
| • English Language Arts 30-1 | • English Language Arts 30-2 |
| • Mathematics 30 (Pure) | • Mathematics 30 (Applied) |
| • Mathematics 31 | • Biology 30 |
| • Chemistry 30 | • Physics 30 |
| • Science 30 | • Social Studies 30-1 |
| • French 30 | • French 31 |
| • French Language Arts 30 | • Français 30 |
| • All other Languages 30 | • Art 30 |
| • Art 31 | • Drama 30 |
| • Music 30 | • Physical Education 30 (5 credit) |

Group Two Courses*

- Other 5 credit Grade 12 subjects or a combination of two 3 credit grade 12 subjects
- 5 credits of Advanced Career and Technology (CTS) courses

Note: Special Projects 30 cannot be used for admission.

* Applicants cannot use two courses from the same subject area for the purpose of admission with the exception of Mathematics 30 (Pure or Applied) and Mathematics 31.

NOTIFICATION OF ADMISSION STATUS

A letter mailed to an applicant's address, as shown on the applicant's record in Admissions and Recruitment (Enrolment Services), will be deemed adequate notification to the applicant for all matters concerning Mount Royal. It is the applicant's responsibility to notify Mount Royal of any change in address. Mount Royal will not be responsible for incorrect mailings or for missed deadlines due to an applicant's failure to report a change of address or to have supporting admission documents delivered to Mount Royal by the dates required.

APPLICATION TIMELINES

Fall Semester

Early Admission:

December 1 – March 1

To be considered for Early Admission, the Application for Admission with self-reported grades or final/official high school transcripts and final/official post-secondary transcripts must be received at Mount Royal by March 1.

Applicants are encouraged to apply for Early Admission as some programs may fill quickly.

Ongoing Admission:

March 2 – until the program is declared full

Applicants who submit their Application for Admission with self-reported grades or final/official high school transcripts and final/official post-secondary transcripts on or after March 2 will be considered on an ongoing basis until the program is declared full. Programs will be removed from the online application when they are declared full.

Application Deadlines

For application deadlines for specific programs, refer to the *Admission Requirements* for each program found in the Academic Programs section of this calendar. If no deadline is specified, applications will be processed until the program is declared full. Some programs may continue to accept applicants until August 31.

For programs with a specific application deadline, all documents as specified under Early Admission and Ongoing Admission above, must be received by the application deadline for that program.

Winter Semester

Please check the online Application for Admission on our website at www.mtroyal.ca to determine which programs are accepting applications for the Winter Semester as this list of programs offered varies from year to year.

Early Admission:

September 15 –November 1

To be considered for Early Admission, the Application for Admission with self-reported grades or final/official high school transcripts and final/official post-secondary transcripts must be received at Mount Royal by November 1.

Applicants are encouraged to apply for Early Admission.

Ongoing Admission:

November 2 – until the program is declared full

Applicants who submit their Application for Admission with self-reported grades or final/official high school transcripts and final/official post-secondary transcripts on or after November 2 will be considered on an ongoing basis until the program is declared full. Programs will be removed from the online application when they are declared full.

Application Deadline

Applications will be processed until the program is declared full.

ADMISSION PROCEDURES FOR PROSPECTIVE STUDENTS

1. Apply online by completing the Mount Royal Application for Admission Form available on the website: www.mtroyal.ca

Note: You may apply for admission to two programs of study.

2. A non-refundable \$50 application processing fee is required with your Application for Admission. Credit card (Visa or MasterCard) payment is required at the time of completion of the online application. For applications submitted through the mail or in person, payment may be made by Visa or MasterCard, cash, debit, cheque or money order made payable to Mount Royal College.
3. Self-reported high school grades must be submitted, as requested on the Application for Admission Form, or if you have already completed high school please arrange for final/official copies of your high school transcripts to be sent to Mount Royal immediately.
4. Official transcripts from any post-secondary institution(s) you have attended must be submitted according to document deadlines as indicated within the admission process for Early or Ongoing Admission.

An official transcript is one which is sent directly to Mount Royal College from the Department of Education (for Alberta, British Columbia, and Saskatchewan), from the high school you attended if from another province or from any post-secondary institution(s) you attended. It is the applicant's responsibility to request that the Department of Education or other issuing institution submit official transcripts to Admissions at Mount Royal College. Applicants who are currently enrolled in Grade 12 subjects are required to self-report their courses currently in progress but must also have a final/official transcript provided to Mount Royal College by **August 1** for the Fall Semester and **December 1** for the Winter Semester.

- a) If you attended high school in Alberta, British Columbia or Saskatchewan, write or fax the Department of Education in that province to request submission of your official high school transcript directly to Admissions at Mount Royal College:

In Alberta:

Transcript Co-ordinator,
Information Services
44 Capital Boulevard
10044 108 Street NW
Edmonton, Alberta
T5J 5E6

[www.education.gov.ab.ca/
learning/student-services](http://www.education.gov.ab.ca/learning/student-services)

In British Columbia:

Ministry of Education - Transcripts
Box 9886 Stn. Prov. Govt.
Victoria, British Columbia
V8W 9T6

In Saskatchewan:

Office of the Registrar
Ministry of Education
1840 Lorne St. 2nd Floor
Regina, Saskatchewan
S4P 2L7

- b) If you attended high school in any province other than Alberta, British Columbia or Saskatchewan, write or fax the last high school you attended to request submission of your official high school transcript directly to Admissions at Mount Royal College.
- c) International applicants must have their academic records certified by a responsible official within the Department of Education in the applicant's home country.

All documents (including transcripts) submitted for admission purposes become the property of Mount Royal College and will not be released to, nor photocopied for, the applicant or anyone outside of Mount Royal. Documents submitted by applicants who are not accepted or who do not attend are destroyed one year after the start of the semester for which admission was requested. **If an applicant wishes to re-apply, a new set of documents will be required.**

ADMISSIONS PROCEDURES FOR INTERNATIONAL (STUDY PERMIT) APPLICANTS

The Application for Admission and all supporting documentation (final/official transcripts from high school and all post-secondary transcripts) must be submitted according to the dates indicated in the Application Timelines section (above) to be considered for Early or Ongoing Admission. If the original transcripts are not in English, applicants must also submit a certified translated copy from an approved translation service.

There are two categories of international applicants:

- (a) those residing and applying from outside Canada

Applications from international (Study Permit) applicants living and applying from outside Canada are accepted for the Fall Semester only.

All international (Study Permit) applicants from outside Canada must apply in accordance with the Admission Procedures (above) for prospective students and satisfy the English Language Proficiency Requirement (see English Language Proficiency Requirement section) if their mother tongue – first language spoken as a child – is not English.

Although early application and submission of documents is recommended, all final/official high school and post-secondary transcripts and documentation must be received at Mount Royal by **April 1** for offshore applicants to allow time to process the application for admission and for you to obtain a student visa.

- (b) those presently studying in Canada at Mount Royal College or another institution.

Applicants who entered Canada on a Study Permit to attend another educational institution must complete at least one semester at that institution before their application for admission to Mount Royal College can be considered.

International (Study Permit) applicants studying in the English as a Second Language/English for Academic Purposes programs at Mount Royal or studying at another institution in Canada may be considered for admission to the Fall Semester or the Winter Semester.

All international (Study Permit) applicants presently studying in Canada must apply in accordance with the Admission Procedures (above) for prospective students and satisfy the English Language Proficiency Requirement (see English Language Proficiency Requirement section) if their mother tongue – first language spoken as a child – is not English.

A conditional offer of admission may be given on the basis of the official documentation provided, however, final documents with any further course work and documentation to verify that the English Language Proficiency Requirement (if your first language spoken as a child is not English) has been met, must be submitted by **August 1** for admission to the Fall Semester.

Admitted international students are solely responsible for all arrangements relating to their immigration status and entry into Canada. International students are required to pay differential tuition fees. See section entitled *Fees and Deposits*.

ENGLISH LANGUAGE PROFICIENCY REQUIREMENT

The primary language of instruction and communication at Mount Royal College is English and it is essential that all students have an adequate knowledge of written and spoken English in order for them to be successful in their studies. All applicants must demonstrate English Language Proficiency for purposes of admission in one of the following ways:

1. Successful completion of the equivalent of three years of full-time instruction in an English language secondary institution.
2. Successful completion of a minimum of one full academic year of course work, including a 2200-level (1100-level at Mount Royal) English course, or equivalent in an accredited post-secondary institution where English is the language of instruction and for which transfer credit is normally allowed by Mount Royal College.
3. Successful completion with a grade of B- or better of the highest level of the English for Academic Purposes program at Mount Royal College's Languages Institute.
4. Presentation of the Test of English as a Foreign Language (TOEFL) with a minimum score of 220 on the computer-based test (CBT) 560 on the paper test or 83 on the internet-based test (iBT) with a minimum score of 20 in each of the four testing sections. For further information on TOEFL, call 1.800.468.6335 (www.ets.org/toefl)
5. Presentation of the International English Language Test (IELTS) with a minimum score of 7.0. (www.ielts.ca)
6. Presentation of the Canadian Academic Language Assessment (CAEL) with an overall score of 60. (www.cael.ca)

Applicants who do not meet the language requirement can enter the English for Academic Purposes (EAP) program offered through International Education (Languages Institute).

LIMITATIONS ON ENROLMENT

While every effort is made to admit all qualified applicants, the demand for some programs makes this impossible to achieve. Enrolment in Mount Royal College programs and courses is limited to the number of students who can be accommodated within available resources while maintaining an acceptable quality of education. As a result, all programs of study at Mount Royal College have a fixed capacity on the number of students that may be admitted.

All students who are issued a letter of acceptance will be required to pay a **\$125 non-refundable registration deposit** by the specific date indicated in their notification of acceptance into the program. The deposit will apply toward tuition fees for the semester to which the student is admitted. The balance of fees owing must be paid within the published timelines; see section entitled *Fees and Deposits*. Failure to pay the registration deposit by the required date will result in cancellation of acceptance. The vacancy created will be offered to another qualified applicant.

Waitlists may be formed for some programs, if necessary, during the admission cycle. Applicants who are placed on a waitlist will be notified of their position on the waitlist and may be notified at any point in the admission cycle if a space in the program becomes available. If the applicant does not gain admission by the first day of classes for the semester to which he or she has applied, the waitlist will not be carried forward to the next semester and the applicant must reapply if he or she wishes to be considered in a subsequent semester.

Registration in specific courses is subject to the availability of those courses at the time the student registers. Class capacity is limited in many disciplines; as a result, space in specific courses is assigned on a first come, first served basis. **Delay in registering in a program of studies may result in the unavailability of some or all courses.**

POLICE INFORMATION AND OTHER BACKGROUND CHECKS

Certain programs include periods of placement or observation experience with community institutions or agencies as part of the course requirements. Many of these institutions or agencies, either for statutory reasons (e.g. Protection for Persons in Care Act) or for policy reasons, require police information or other background checks from employees as well. It is the responsibility of the student to obtain, at the student's expense, the necessary checks. Further information regarding these requirements will be provided to the affected students at the appropriate time.

In some circumstances, the checks will be provided by the student directly to the institution or agency. In other circumstances, the institution or agency will require Mount Royal to coordinate the submission of the checks for all students in a particular course or program. Where Mount Royal is involved in the process, the information will be retained in a separate file within the department and used only for the purposes of placing students at the applicable institutions or agencies. This process will be done in accordance with the Freedom of Information and Protection of Privacy Act.

It is each institution's or agency's decision to accept or reject a student for placement or observation experience based upon the results of a police information or other background check. Since both completion of course requirements and eventual employment in a field of study may be dependant upon the results of such checks, students who have concerns should discuss the matter with the department Chair or designate prior to applying for admission.

Police Information checks are normally obtained from the police department having jurisdiction where the student normally resides. For those normally resident in the City of Calgary, the appropriate agency is the Calgary Police Service (Security Clearance Unit, 316 - 7 Avenue S.E. Calgary, AB, T2G 4Z1, 403.268.2052). Outside Calgary, students should contact their local police agency. At the time of publication, the typical cost of a police information check was between \$25 and \$50.

Note: All Students participating in a placement with one of the school boards in Calgary - through the Bachelor of Education - University Transfer program will require a police information check conducted by the Calgary Police Service regardless of the jurisdiction where the student normally resides.

OPEN STUDIES

Open Studies provides full- or part-time learning opportunities for students who:

- may have missed an admission deadline;
- need to pick up a course(s) to meet the admission requirements for their program of interest; or
- wish to participate in post-secondary education but do not wish to enter a specific program of study at Mount Royal at this time.

Open Studies students:

- may take upgrading courses (grade 12 equivalents) or enrol in college or university level courses for general interest, personal or professional development.
- are allowed to earn a maximum of 30 credits (typically ten, three-credit courses) while enrolled as an Open Studies student.
- are not eligible to receive a Letter of Permission to take a course or courses from other institutions.
- must satisfy the English Language Proficiency Requirement and have the requisite high school grades to satisfy course Prerequisites. All supporting documentation (final/official transcripts from high school and all post-secondary transcripts and/or test scores) must be submitted when an English Language Proficiency Requirement or Prerequisite exists.
- do not have access to restricted courses (i.e., those reserved for program students).

Refer to the *Open Studies* section in the Calendar.

RE-ADMISSION TO THE INSTITUTION

Students who have discontinued their studies for a twelve (12) month period or longer and wish to return to the College must complete the application procedures in accordance with the application timelines published in this Calendar, pay the non-refundable application processing fee, and be accepted on each return. To qualify for Mount Royal College graduation status, re-admitted students must fulfill the graduation requirements in effect at the time of their re-admission.

RE-ADMISSION FOLLOWING AN INTERRUPTION OF PROGRAM OF STUDIES

Students wishing to return to the same program at Mount Royal after an absence of a twelve (12) month period or longer must re-apply for admission to the specific program of study and notify the academic department in writing normally by March 15 of their intention to return to the following Fall Semester and October 15 for the following Winter Semester. Approval is subject to the review by the academic department and the availability of space in the program.

If approved the student will be required to submit all additional official post-secondary transcripts if they have attended another postsecondary institution during their absence from Mount Royal. In this case, the student will not be required to meet the current admission requirements in place for the specific program of study nor meet the competitive admission average. The student's application will be processed in the same timeframe using the standard admission processes and is subject the applicable fees. A student re-admitted to the program is governed by the program requirements in effect at the time of the most recent admission.

(RE-) ADMISSION TO MOUNT ROYAL FOLLOWING ACADEMIC DISQUALIFICATION OR A REQUIREMENT TO WITHDRAW

Students who have been required to withdraw from an academic program (at Mount Royal or another post-secondary institution) are eligible for Open Studies at Mount Royal College.

Applicants who have been required to withdraw from another post-secondary institution, for academic reasons may be considered for admission to their intended program of study, either on the basis of high school standing or mature standing, after twelve (12) months has elapsed.

Students seeking (re)-admission must meet with a Mount Royal academic advisor regarding their academic plans. The academic advisor may refer the student to a Mount Royal counselor if that seems appropriate. Students are required to bring a letter to the meeting with the academic advisor which: (1) offers an explanation for their previous poor record, (2) outlines their academic plans, and (3) explains why they are now likely to be successful. The academic advisor will indicate to the Admissions Office when this consultation process has occurred in order to complete the student's application and registration procedure. Admission is not automatic and will be considered on an individual basis.

Under exceptional circumstances involving documented medical reasons or serious domestic affliction, a student may request that the Registrar waive a second or subsequent requirement to withdraw if he/she has been readmitted and if, as a consequence, his or her cumulative grade point average at the time of the annual academic review falls below 1.50. The request for consideration of a waiver and the exceptional circumstances must have occurred prior to the end of the student's final examinations period.

ADMISSION APPEALS

Admission decisions are final. Therefore, there is no formal avenue of appeal available through any individual or office of Mount Royal. Students wishing to upgrade their qualifications for future applications are encouraged to seek advice from the Admissions and Recruitment Office for new or returning students or Academic Advising Services for current students of the College.

ADVANCED PLACEMENT (AP)

Applicants who successfully complete Advanced Placement (AP) courses may use applicable AP courses for the purpose of admission and/or transfer credit. Admission and/or transfer credit will be awarded on the basis of current articulation agreements with Alberta universities as cited in the AP section of the Alberta Transfer Guide.

Applicants who complete both Advanced Placement courses and senior matriculation/secondary school courses, will be assessed on the grades which are most advantageous for the student. This assessment will be based on an official AP transcript must be sent directly from the Advanced Placement program to Admissions, Mount Royal College.

INTERNATIONAL BACCALAUREATE (IB)

Applicants who successfully complete International Baccalaureate (IB) courses may use applicable IB courses for the purpose of admission and/or transfer credit. Admission and/or transfer credit will be awarded on the basis of current articulation agreements with Alberta universities as cited in the IB section of the Alberta Transfer Guide.

Applicants who complete both International Baccalaureate courses and senior matriculation/secondary school courses, will be assessed on the grades which are most advantageous for the student. This assessment will be based on an official IB transcript must be sent directly from the IBNA office to Admissions, Mount Royal College.

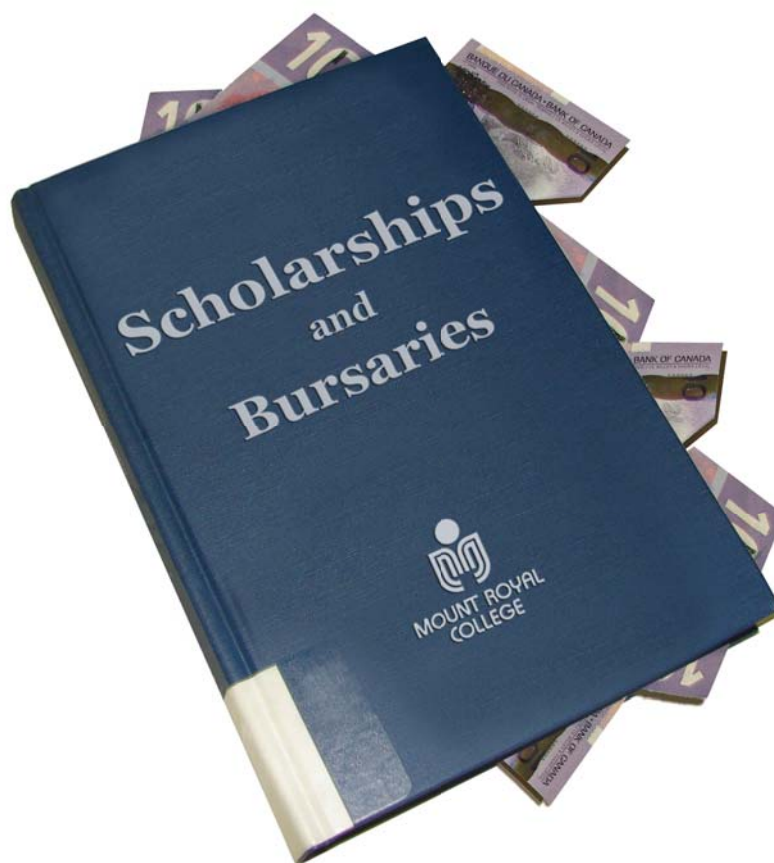
HOME SCHOOL

Home schooled applicants who present recognized secondary credentials, or by some other mean satisfy admission requirements, will be considered for admission to the College.



CASH for your COURSES

RECOGNITION FOR YOUR ACHIEVEMENTS



With over **\$2 million** dollars available,
you can't afford not to apply.

Due Date

MARCH 1

mtroyal.ca/awards

TRANSFER CREDIT AND PLAR

TRANSFER CREDIT AND APPLICATION OF CREDIT

Applicable course work completed at other recognized or accredited post-secondary institutions will be considered for possible transfer credit toward a Mount Royal College baccalaureate degree, applied degree, diploma or certificate, subject to the following limitations:

1. Only course work completed at recognized or accredited post-secondary institutions will be considered for possible transfer credit.
2. Transfer credit based on course work completed at other recognized or accredited post-secondary institutions will be assessed only upon a student's admission to a certificate, diploma or applied degree at Mount Royal College and receipt of the official transcripts.
3. Only those courses completed at another recognized or accredited post-secondary institution which are applicable to and required for graduation from a baccalaureate applied degree, diploma or certificate program will be assessed and recorded as transfer credits on a Mount Royal College transcript.
4. The amount of transfer credit that may be awarded is limited by the College's residence requirements which specify that at least 50% of the course work required for a Mount Royal College diploma or certificate must be completed at the College. For more information, see the Academic Programs and General Graduation Requirements sections.
5. Transfer Credit will be considered only for those courses which have been completed with the minimum grade required for program continuance; see individual program curriculums. If a program continuance is not stated, the minimum grade is 'D'.
6. Normally there is no time limitation for the application of credit toward a Mount Royal College credential for any course completed at Mount Royal College or at any recognized accredited post-secondary institution. However, time limitations for individual courses may be imposed if the course content is particularly time-sensitive. Any such time limitations must be approved by the dean/director of the appropriate faculty/school/centre upon recommendation from the Chair.
7. Unspecified credit for courses which Mount Royal College does not currently offer will not be considered except when the course has been completed at an accredited, post-secondary institution and is at the same or higher level than courses offered by Mount Royal College. In that case students may be granted unspecified credit up to the maximum number allowable under specific program requirements and/or residency requirements.

To view online the specific transfer credits awarded access Degree Navigator in your MyMRC account www.mtroyal.ca

TRANSFER CREDIT GENERAL EDUCATION

Students wishing to satisfy General Education requirements through transfer credit from other institutions need to contact the Office of the Registrar to have their course(s) evaluated. Students planning to transfer to another institution need to contact that institution for information on their transfer credit process.

RECOGNITION OF CREDIT FOR DEGREE HOLDERS

1. Entering students who possess an acceptable degree from a recognized or accredited university or post-secondary institution will be exempted from the four (4) or six (6) Arts and Science Requirements, depending upon the program which they are intending to complete. (See *General Graduation Requirements* section). The degree program must have included an appropriate general education component in terms of both breadth and depth.
2. Entering students who possess an acceptable degree from a recognized or accredited university or post-secondary institution will also be exempt from any program elective requirements as defined and specified in the College calendar, subject to the approval of the department Chair.
3. Both types of exemptions will be granted regardless of when the degree was obtained.
4. Degree holders may also be exempt from the requirement to complete an English course, if their degree was awarded by a recognized or accredited university or post-secondary institution whose primary language of instruction was English or if the degree program incorporated an appropriate English Writing or English Literature component.
5. All of these exemptions also apply to students who have successfully completed a career diploma program at Mount Royal College.

LETTER OF PERMISSION

Students who are registered in baccalaureate applied degree, diploma, or certificate programs at Mount Royal College may be granted permission to take a limited number of courses at other recognized or accredited post-secondary institutions, which, if completed successfully, will be counted for credit toward their program at Mount Royal College. Such permission must be obtained before the student registers at the other post-secondary institution and is always at the discretion of the Chair of the department in which the student is registered. The number of courses that can be completed elsewhere with a *Letter of Permission* is also limited by the number of transfer credits permitted toward a program by the department concerned. (See policy on *Residence Requirements* in the section entitled *General Graduation Requirements*). A *Letter of Permission* must be obtained prior to taking the course(s) at another post-secondary institution, and it is the student's responsibility to ensure that the Office of the Registrar at Mount Royal College receives the official transcript indicating final results.

A student enrolled at Mount Royal College should not enrol simultaneously with another educational institution without prior permission from the Registrar of Mount Royal College and the Registrar of the other educational institution the student wishes to attend. A *Letter of Permission* form will be required to complete the approval process.

PRIOR LEARNING ASSESSMENT AND RECOGNITION

Policy

Many students enter Mount Royal College with work, academic, and life experiences that may reflect sound knowledge of subject matter covered in courses offered for credit by the College. Prior learning assessment is a method of recognizing and accrediting the demonstrated knowledge that has resulted from those experiences.

Mount Royal College fully supports the following academic principles with respect to prior learning assessment and recognition which have been developed and endorsed by the Alberta Council on Admissions and Transfer.

1. Recognition of prior learning should be based on demonstrated learning.
2. Recognition of prior learning should be appropriate to the course or program in which it is accepted.
3. Recognition of prior learning should be consistent with the achievement levels required by the post-secondary program in which it is accepted.
4. Recognition of prior learning should be for learning that has a balance, appropriate to the subject, between theory and practical application.
5. Assessment of prior learning by post-secondary institutions should be made by content specialists, with external advice as necessary.
5. The assessment of prior learning will be conducted by the department, which will determine whether the student clearly shows above average knowledge of the subject matter. The grading shall be either "CR" (credit awarded) or "NC" (credit not awarded). Under no circumstances will a letter grade be assigned. Courses for which credit is received in this manner will contribute to the student's total credits.
6. Students may confirm online the specific credits they have been awarded through the prior learning assessment process by accessing Student Web Services on the Mount Royal College website (www.mtroyal.ca). The Office of the Registrar shall make the appropriate notation on the student's permanent academic record.

At Mount Royal College, demonstrated prior learning resulting from work, life, and academic experiences may be assessed by any one of the following evaluation methods or some combination of them:

1. Formal examinations (including challenge examinations and standardized external examinations);
2. Course equivalencies involving evaluation of non-collegiate and/or non-credit programs, courses, certificates and designations; and
3. Documentation and demonstration of achievement through portfolio assessment and portfolio-assisted assessment (including product assessment [work samples], simulation/performance assessment, interviews and oral examinations, and practical and laboratory demonstrations).

The most appropriate evaluation method in any particular case is to be determined by the department Chair, acting on the advice of the content specialists for the subject and/or discipline area for which recognition or credit is requested. The relevant department Chair shall also have the responsibility to evaluate each student's application for prior learning assessment and determine which courses and/or subject areas or disciplines may be reviewed for possible recognition or accreditation, subject to the general academic regulations specified below. Each department shall also compile and maintain a list of courses for its area which shall not be considered for credit or recognition through the prior learning assessment methods indicated above.

Application for recognition of prior learning must be made through the Office of the Registrar.

Procedures

1. In order to obtain recognition of prior learning by the College, the individual requesting the assessment of prior learning must be a registered student at the start of the semester and when the assessment is conducted. New and continuing students who wish to avail themselves of this service are strongly advised to explore and, as appropriate, to initiate the prior learning assessment and recognition process outlined here as early as possible after their acceptance into a program of studies offered by the College. Requests must be received by the end of the first week of classes in any semester. The final assessment of prior learning must be completed by the end of the fourth week of classes in any semester.
2. Students may obtain the Application for Prior Learning Assessment and Recognition (PLAR) Form from the Office of the Registrar. The student must discuss the request with the Collaboration and Articulation Officer who will determine if the request meets policy requirements. If approved the student will complete the form and take it to the appropriate discipline Chair.
3. The Chair will evaluate the student's request for assessment and recognition of prior learning and determine if credit for a specific course or courses may be obtained in this manner. Upon completion of the initial evaluation, the decision of the Chair will be recorded on the Application for Prior Learning Assessment and Recognition (PLAR) Form.
4. The student shall return the form to the Office of the Registrar. The student will be notified when he or she has been registered in the PLAR and fees have been assessed.

7. A student may request a review of a particular assessment through the normal grade appeal process.

Limitations

1. The purpose of prior learning assessment is to allow students to complete their studies at Mount Royal College successfully. Prior learning assessment is not intended to be used to aid students in transferring to another institution. Any university transferable courses offered at Mount Royal College that are at the 2000 level or higher, as well as certain university transfer courses numbered less than 2000, will not be granted credit by prior learning assessment.
2. Students may not apply for credit by prior learning assessment in any course in which they are currently or have previously been registered at any institution. However, courses taken over six (6) years ago may be recognized for credit through prior learning assessment.
3. In cases where prerequisites exist, students may request assessment and recognition of prior learning only for those courses for which they have the stated prerequisites.
4. No student may receive credit by prior learning assessment in more than two (2) courses within a given subject or discipline area, nor in more than a total of three (3) courses at the College if registered in a diploma or certificate program or in more than a total of six (6) courses if registered in a baccalaureate applied degree program.
5. This policy, procedures, and limitations are intended to govern the award of academic credit through the assessment and recognition of demonstrated learning resulting from prior life, work, educational and other extracurricular experiences. The assessment and recognition of work experience credit based on prior work experience for purposes of satisfying the graduation requirements of the College's baccalaureate applied degree programs are covered under separate policy and procedures that apply specifically and exclusively to those baccalaureate applied degree programs.
6. Students should be aware that academic credit awarded through prior learning assessment at Mount Royal College is guaranteed only toward the College's graduation requirements. Other institutions may or may not allow transfer credit towards degrees, diplomas or certificates for courses recognized or accredited through the College's prior learning assessment process.

ADVANCED PLACEMENT (AP)

Upon admission to a certificate, diploma or applied degree, students who successfully complete Advanced Placement courses may be considered for transfer credit for approved courses. An official AP transcript must be sent directly from the Advanced Placement program to Admissions, Mount Royal College.

INTERNATIONAL BACCALAUREATE (IB)

Upon admission to a certificate, diploma or applied degree, students who successfully complete International Baccalaureate (IB) courses may be considered for transfer credit for approved courses. An official IB transcript must be sent directly from the IBNA office to Admissions, Mount Royal College.

REGISTRATION INFORMATION

GENERAL INFORMATION

Registration is the process of formally recording the enrolment of a student in a course or courses. Registration requires agreement by the student to be bound by the rules and regulations of the College, accepting that these may be amended from time to time. Only a student who has been admitted or re-admitted or who is continuing from one semester to the next and whose transcript of record indicates eligibility to continue may register in credit courses.

Student Responsibility

Students are personally responsible for the continuing completeness and accuracy of their course registration. To ensure that courses selected are appropriate to the program, including the number of courses required to complete graduation requirements, particular care should be exercised with regard to the selection of courses. Students are also responsible for any change of registration made necessary by the results of examinations. Academic advisors are available to assist students in the selection of a program and relevant courses.

The Office of the Registrar may adjust or cancel any course registrations which are inappropriate or for which the stated prerequisites or corequisites are not satisfied. Consult the Course Prerequisite Requirements found within the section *How to Register*.

Registration Dates

Students must register according to the registration timelines announced in the *Academic Schedule* section of the College calendar. Dates are subject to change. Contact the Office of the Registrar in person or visit the Mount Royal College website (www.mtroyal.ca) for current information on registration. Applications for admission should be completed and submitted to the Office of the Registrar well in advance of the registration period.

Availability of Courses

Registration in specific courses is subject to the availability of those courses at the time the student registers.

Workplace Hazardous Materials Information System (WHMIS)

The Workplace Hazardous Materials Information System (WHMIS) is a federally legislated program, which ensures that all persons working with, or in proximity to, chemicals and other defined hazardous materials have access to information about hazardous materials in their workplace. As part of the health and safety requirements of the College, all students registered in College courses involving work with chemicals and other defined hazardous materials are required to attend a WHMIS training session at the beginning of each semester. The College reserves the right to withdraw students from those courses requiring this training if students have not completed the training session or cannot produce evidence of having completed comparable WHMIS training in the previous 12-month period.

Students Covered by the Government of Alberta's Workers' Compensation Account

- Students registered in and attending a post-secondary institution, as outlined in section 7 of the General Regulations to the Workers' Compensation Act, who are enrolled in a vocational or academic program which is a current academic requisite or required as part of the course of study in which the student is registered, are considered workers of the Government of Alberta. This coverage also extends to students placed with Alberta employers to gain practical knowledge related to their studies.
- As a result of WCB coverage, students may be eligible to receive workers' compensation benefits in the event of an accident. However, if covered, they do not have the right to sue the employer or the institution.
- Any student that has an accident related to their student activities while on Campus or at an authorized site must report the accident to their supervisor/instructor and to Campus Security as soon as possible. If necessary, WCB claim forms may have to be completed and filed with the College's Occupational Health and Safety Coordinator.

WCB Coverage for Student Work Experience Outside Alberta

- WCB coverage may be extended to students registered in and physically attending an Alberta public post-secondary institution, while they are participating in work experience or practicum placements outside of Alberta, provided they meet the following criteria relating to Section 28 (1) of the Workers' Compensation Act.
 - resident of Alberta
 - student attending the facility (campus-based students)/student registered at Alberta facility (distance learning students)
 - course is part of a recognized program
 - placement is part of a required course
 - period of time to be spent out of the province is less than 12 consecutive months
 - confirmation that the other province will accept the extension of coverage by the WCB of Alberta.
- If you are uncertain if you qualify for WCB coverage while on a practicum or DFS outside the province, check with your supervisor or practicum/DFS coordinator.
- A WCB fact sheet on Student Coverage is available at http://www.wcb.ab.ca/pdfs/student_cov.pdf

HOW TO REGISTER

Students may register online by accessing MyMRC on the Mount Royal College website (www.mtroyal.ca). Refer to *Online Registration Instructions* for more information regarding online registration. In person registration options are also available at the Office of the Registrar. Consult the Mount Royal College website and/or the published *Schedule of Classes* for more detailed instructions on registration. Students experiencing difficulty with MyMRC may contact the Registration Help Line at 403.440.3303 or toll free at 1.877.676.0686.

New Students

Those students who wish to register in any given semester must follow the procedures outlined in the *Admissions* section of this calendar. Academic advisors are available and may be consulted by students when planning a program prior to registering in courses. Students in some undergraduate programs must consult with an Academic advisor before they will be permitted to register in courses.

Those students who are not admitted to a defined program of study may apply and register as an open studies student. Open Studies students are eligible to take up to five (5) courses (any combination of credit and credit-free upgrading courses) per semester. A special publication describing Open Studies/Part time courses and programs is available approximately two months prior to the commencement of classes and contains information regarding registration dates and procedures for registration.

Continuing Students

Continuing students may register according to the dates posted on MyMRC on the Mount Royal College website (www.mtroyal.ca) prior to the start of the registration cycle for each semester. Students in some undergraduate programs must consult with an Academic advisor before they will be permitted to register in courses.

Returning Students (absence of less than twelve (12) months)

Students who have interrupted their studies for one or two semesters are not required to re-apply for admission provided they are returning to the same program. Students wishing to continue their studies in the same program must advise the Office of the Registrar of their intent to register by phone at 403.440.3303 or by email at creditregistration@mtroyal.ca

Course Prerequisite Requirements

Prerequisite checking is in effect for courses at Mount Royal College. If a prerequisite has been completed at previous post-secondary institution(s), the Office of the Registrar must receive the official transcript verifying the course and the final grade prior to the first day of the semester in which the student is registered for the advanced course.

It is the responsibility of the student to request an official transcript be forwarded from the previous post-secondary institution(s) to the Office of the Registrar prior to the first day of the semester. Failure to provide proof of completion will result in deregistration from that course.

Please refer to the *Mount Royal College Courses* section of this calendar for specific prerequisite information.

Course Waitlists

If requested classes are full and there are no alternative sections available, students can place themselves on a waitlist for a class. Students are chronologically added to courses from the waitlist if space becomes available. There is no guarantee that a student will receive a seat in the desired course regardless of their position on the waitlist. Students may only waitlist for one section per course. Students should regularly access MyMRC on the Mount Royal College website (www.mtroyal.ca) to determine if they have been added to a class. It is the responsibility of each student to check MyMRC to confirm whether he or she has been enrolled in a class for which he or she was initially waitlisted.

Three weeks prior to the start of each semester the option to waitlist will no longer be available and all pre-established waitlists will be terminated. After waitlists are terminated, and up to the end of the registration adjustment (Drop/Add) period, students can only enrol in courses with available seats. Students are not permitted to attend any classes in which they are not enrolled. It is the responsibility of each student to begin attending those classes for which he or she is shown as registered. Students who are added to a class from a waitlist, but who subsequently decide that they do not wish to attend that particular class or section, must drop that course from their timetable by making a registration adjustment within the deadline dates specified in the Academic Schedule. Students who do not officially cancel or drop a course to which they have been added from a waitlist will be considered as registered in that course and will be charged full fees for that course whether they subsequently attend classes or not.

Confirmation of Registration

During and after each registration session, students may confirm their course registration status by accessing MyMRC on the Mount Royal College website (www.mtroyal.ca). It is the responsibility of the student to notify the Office of the Registrar of any discrepancy in their course registration status and to arrange for correction where appropriate. If a student stops attending a course for which he or she is officially registered and does not take proper cancellation or withdrawal action, she or he will be awarded a grade appropriate to their performance in the course. The College does not automatically cancel or withdraw those students who cease to attend classes and fail to follow appropriate cancellation or withdrawal procedures.

Audit Students

Auditors are students who have been granted permission in writing by an instructor to attend lectures in a course on the understanding that they may not participate in assignments or examinations. Such permission will be contingent upon seats in the course being available. Once she or he has registered to audit a course, a student may not change to credit, nor will the student who has registered for credit in a course be permitted to change to audit. Audit courses will be reflected on the student's permanent record with the symbol "AU". The student may, in succeeding semesters, take any course for credit, which has previously been audited.

Auditors must present a signed Registration form to the Office of the Registrar. Final permission to audit a course cannot be given until the day after the registration adjustment (Drop/Add) period, when the space available in a course is known. Requests for permission to audit must be received by the end of the fourth week of classes in any semester. See *Fees and Deposits* section for course fee.

Maximum Student Course Load

Students may carry up to five (5) courses (normally between 14- and 19-credits) per semester depending on the program of study. **Only students who have completed all courses in a semester with a grade of "D" or better and have obtained a semester Grade Point Average of 3.00 or higher at Mount Royal College may be permitted to register for course overload in the next semester.**

Students who seek permission for course overload should review their academic record with their program Chair or academic advisor prior to registration. A student with a less than satisfactory academic performance record may be advised to take a course load reduced to below the normal load shown in the calendar.

The College can at any time refuse to grant a student permission to enrol in more courses than the normal program load. Students transferring from other institutions are not eligible for course overload in their first semester at Mount Royal College.

Late Registration

All students who apply and register for Open Studies on or after the first day of classes will be required to pay a non-refundable late registration deposit of \$75 in addition to the \$50 application fee. This late registration deposit will not be applied toward tuition. Late registration will only be accepted in those courses which have available space. **Under no circumstances will requests for late registration be accepted after the end of the registration adjustment (Drop/Add) period.**

Incomplete Registration

Failure to satisfy any of the admission, registration, or fee-payment requirements may result in the removal of a student from all classes.

Mount Royal Campus Card

The Mount Royal Campus Card is the official identification card for students and employees at Mount Royal College. The information contained on your card includes your name, student/employee identification number, and your photo. It will be necessary to have this card with you to access a variety of College departments such as the Library, Mount Royal Recreation and computer labs (You will have to meet eligibility requirements at these locations).

Once you have been issued a Campus Card it's yours for life. You don't need a replacement card when you enroll in a new semester. To validate your card, pick up a new validation sticker available from the Campus Card (E251) office a couple of weeks prior to the start of any semester. Students and employees must provide their Mount Royal Campus Card at Security Services (X200) to access Mount Royal College after 10 p.m.

eCampusAlberta

eCampusAlberta is a consortium of 15 Alberta Colleges and Technical Institutes that have formed a partnership to offer students greater access to online learning opportunities. Each member institution develops, contributes and offers its respective online courses, and as well, offers services and supports to students taking online courses from other member institutions. Institutions participating in eCampusAlberta have articulated their commitment to quality, access, transferability and partnership in the provision of online learning opportunities for Albertans. This approach gives Alberta learners flexible and convenient access to a wide array of post-secondary learning opportunities in a supported learning environment. Students enrolled in courses through eCampusAlberta have access to round-the-clock technology support 7 days a week by phone or by e-mail. A technical support fee of \$25 is applied to each eCampusAlberta course to cover this support. To view an inventory of online learning opportunities available through eCampusAlberta, visit the website at:

<http://www.ecampusalberta.ca> For additional information about eCampusAlberta at Mount Royal College, please contact us by phone at 403.440.6351 or by e-mail at: ecampus@mtroyal.ca



CHANGE OF REGISTRATION

CANCELLATION PROCEDURES

Students who decide to cancel their registration must do so in writing or online through MyMRC on the Mount Royal College website (www.mtroyal.ca) prior to the last day of the registration adjustment (Drop/Add) period specified in the *Academic Schedule*. No fees will be refunded after this date.

COURSE CANCELLATION BY THE COLLEGE

All courses must meet minimum enrolment requirements. Therefore, the appearance of a course in the *Schedule of Classes* is no guarantee that it will be taught.

A course cancelled by the College, for whatever reason, is automatically dropped from the student's registration and, where applicable, tuition refunds will be given.

CHANGE OF PROGRAM

Students wishing to change their program of study must formally apply to enter the new program and complete an Application for Admission Form available at the Office of the Registrar or online on the Mount Royal College website (www.mtroyal.ca). All requests for admission to limited enrolment programs are subject to the approval of the department Chair.

DROPPING/ADDING A COURSE

The courses for which a student is registered at the end of the registration adjustment (Drop/Add) period constitute that student's official registration and semester load.

Students can add or drop courses up until the registration adjustment (Drop/Add) deadline specified in the *Academic Schedule*. Students who drop a course will receive a tuition refund minus applicable fees. There is no notation on the transcript for a dropped course.

Students who add a course are responsible for ensuring the difference in fees has been paid before the fee payment deadline.

WITHDRAWAL FROM A COURSE

After the registration adjustment (Drop/Add) deadline and up until the withdrawal deadline, a student can withdraw from any course by submitting a completed Withdrawal Request Form to the Office of the Registrar. Depending on the circumstances, a student will receive a 'W' or 'WC' notation on their transcript.

Students are encouraged to consult with their instructor or academic advisor before making a decision to withdraw from a course. Students who withdraw from a course during this period will be assigned a "W" for that course on their academic transcript. **No tuition refunds will be given.** The official withdrawal date from a course or program is the date the student first advises the Office of the Registrar in writing of the intent to withdraw.

Students who stop attending classes and do not follow the proper withdrawal procedures will be assigned an "F" grade for that course. Students wishing to withdraw from the last course in which they are registered must follow the procedures for Withdrawal from the College.

NOTE: Students admitted to Mount Royal in Fall 2009 and beyond cannot accumulate more than seven 'W's during their program. Students admitted to Mount Royal before Fall 2009 will not have this restriction applied. See section on Academic Standing for more information.

WITHDRAWAL FROM THE COLLEGE (COMPLETE WITHDRAWAL)

Students who find it necessary to stop attending Mount Royal must withdraw officially by means of a Withdrawal Request Form. Until a student officially withdraws, the student remains registered in all courses and at the end of the semester will normally be assigned an "F" grade for each course.

Normally, no student will be permitted to withdraw after the last day of classes (as per the *Academic Schedule*). Students who follow the proper procedure will be assigned a "W" or "WC" on their academic transcript for the course(s) in which they were registered.

Students who have decided to withdraw completely from Mount Royal must get a signature from an advisor, a Chair or Mount Royal counsellor on the Withdrawal Request Form. We also encourage students who are experiencing emotional distress to contact Student Counselling before initiating a complete withdrawal.

Students are advised that, if withdrawal results in a semester course load of less than nine credits and fewer than three courses (normally), they make themselves ineligible for financial assistance. See the section entitled Financial Aid.

It is the responsibility of the student to inform the Office of the Registrar in writing if he or she intends to discontinue attending class. **Telephone withdrawals will not be accepted under any circumstances.**

LATE WITHDRAWAL

A student may request approval for a course or complete withdrawal after the deadline (as per the *Academic Schedule*) solely on the basis of the following reasons:

1. Serious illness verified in writing by a physician; or
2. Severe emotional distress verified in writing from Student Counselling Services or other registered mental health care professional.

A student asking for withdrawal because of special circumstances must submit a completed Withdrawal Request Form to the Office of the Registrar prior to the last day of classes. Students who follow the proper procedure and who receive approval will be assigned "WC" on their academic transcript for the course(s) in which they were registered.

Normally, a request for a late withdrawal will not be considered after the last day of classes. Except under exceptional circumstances, a 'WC' will not be assigned if the student has an 'I' contract agreement in place for the course.

Under no circumstances will applications for a late withdrawal be accepted after the final examination for a course(s) has taken place.

The following table suggests the type of documentation that is required at various times of the semester.

Up to deadline	Documentation Required	Refund Consideration
Drop/Add	None.	Automatic refund
Withdrawal	None required (W) Medical / mental health note (WC)	None.
Last day of classes	Medical / mental health letter that specifies (i) why you could not meet the deadline or (ii) why it is not possible for you to finish the semester. It is usually not enough to say you have been sick.	None.
Final exam	As a first step, you will be asked if you applied for a deferred exam or an 'I' contract. Severe medical / mental health condition verified in writing by physician and/or mental health care professional.	None.

FREQUENTLY ASKED QUESTIONS

When can I register?

Current students: check your Registration Access Date on MyMRC

New students: register on or after your registration access date on MyMRC, or following your advising session or appointment.

I've been offered admission into a full-time program but I can't activate my MyMRC account.

You need to pay your \$125 non-refundable registration deposit before you are able to activate your MyMRC account. Processing of registration deposits will take up to two business days after you have paid your deposit if you pay in person or through the mail. For deposits paid online you may experience a delay of 30 minutes to 2 hours before you can proceed with the activation of your MyMRC account.

Do I require advising?

If you require advising, indicated with your registration access date, you must contact your academic advisor to make an appointment. Your academic advisor can then arrange access to the registration system (MyMRC) on or after your posted registration date. Although you may not require advising for your current program, you may require advising if you are admitted into a new program.

Do I have the prerequisites?

The specific prerequisites for all courses can be found in the course description section of this calendar. Proof of successful completion of a prerequisite course must be submitted to the Office of the Registrar prior to the first day of classes. Failure to provide proof of successful completion will result in deregistration from that course.

What if a course is restricted?

Some courses at the College are restricted to students in specific programs. If you are not in that program and you try to register in a restricted course, you will receive an error message, and be unable to register.

Periodically program Chairs may remove program restrictions from courses allowing other students to register for those courses. Check MyMRC to determine if program restrictions have been removed.

May I change to a different section of a course?

Yes, but make sure that the section of the course you want is available before you drop one in which you are currently registered.

How will I know if I received a waitlisted course?

If your waitlisted course or section becomes available, you will automatically be registered for it. Three weeks prior to the start of each semester the option to waitlist will no longer be available and all pre-established waitlists will be terminated. It is your responsibility to check to see if you have been registered in a waitlisted course and pay fees by the fee payment deadline.

How do I pay my fees?

- Log on to www.MyMRC.ca and pay by Mastercard or Visa.
- Through your bank, using online or telephone banking. Use your student ID as the payment account number and allow for two business days for bank processing.
- On Campus, drop your cheque/money order into the drop box located at the Office of the Registrar in Kerby Hall. Be sure to include your Student ID number on your payment.

Where can I get assistance using MyMRC for course registration and waitlisting?

- Contact the Credit Registration Help Line at 403.440.3303 or toll-free at 1.877.676.0686 during regular office hours.
- E-mail Credit Registration at creditregistration@mtroyal.ca

ONLINE REGISTRATION INSTRUCTIONS

www.mymrc.ca

1 Login using your username and password. If you do not yet have an account, click on Account to activate your account. Remember to read and accept the terms of the Acceptable use policy.

In order to activate your account you are required to identify yourself using your first name, last name, MRC student identification number and your date of birth.

If you are having problems activating your account, please first check your information carefully, then call our Helpdesk at 403.440.6000.

2 Once you are signed in, click the Student resources tab.

3 Click the Registration link.

4 Click on Select term and choose the appropriate semester for registration.

5 Proceed with registration using the Add/drop classes link or the Look up classes link.

If you require further assistance contact the Registration helpline at 403.440.3303 or toll-free at 1.877.676.0686.

Schedule of Classes

The courses offered in each semester are listed in the *Schedule of Classes* published several months prior to the commencement of the semester. The College reserves the right to make any changes it deems necessary and to adjust any student's registration in accordance with the information presented in the Schedule. The Schedule of Classes is available at the BookStore and students may access it online through MyMRC on the Mount Royal College website: **www.mtroyal.ca**.

REGISTRATION – TROUBLESHOOTING

WAITLIST INFORMATION

- Students may carry up to five courses (normally between 14 and 19 credits) per semester depending on their program of study. Any registered and/or waitlisted course above the maximum will be dropped.
- Students waitlisting for courses with an accompanying LAB or TUTORIAL, must waitlist for the LAB and TUTORIAL at the same time. Failure to do so will result in the waitlisted course being dropped.
- Students are encouraged to create a conflict free timetable including courses for which they are waitlisted.
- Students may not waitlist in an additional section of a course in which they are already registered.
- Students waitlisting in multiple sections of the same course will be dropped from all duplicate waitlisted sections.
- Students may view a list of courses for which they have waitlisted by going to the Add/Drop screen (in MyMRC) for the current semester. This screen will also allow students to remove themselves from a waitlist.
- If your waitlisted course becomes available, you will automatically be registered for it. Three weeks prior to the start of each semester the option to waitlist will no longer be available and all pre-established waitlists will be terminated. It is your responsibility to check to see if you have been registered in a waitlisted course and pay fees by the fee payment deadline.

HOW TO WAITLIST FOR A CLASS

1. Click on the Add/drop classes option on the registration menu.
2. Enter the CRNs for the classes you want to add.
3. Click on the Submit changes button.
4. If a class is full, you will receive a registration error message showing the class is closed and the number of people waitlisted.
STATUS: CLOSED-006 WAITLISTED.
5. Select the Waitlisted option in the action drop down box. (Note: if it is past the last day to waitlist, the Wait Listed option will not appear in the action drop down box).
6. Click on the Submit changes button.

REGISTRATION ERROR MESSAGES: WHEN THEY OCCUR AND HOW TO RESOLVE THEM

Closed-002 waitlisted

This class is full and has two students on the waitlist. You may waitlist for this course (you would be #3 on the waitlist) or drop the class. Please note, waitlisted courses do not appear on your timetable.

Degree/program/major restriction

This course is reserved for students in a specific program of study.

Duplicate CRN

You have chosen a class in which you are already enrolled.

Link errors

If you receive a Link error you have attempted to enrol in a lecture without the supporting tutorials and/or labs. Check your Schedule of Classes.

Maximum hours exceeded

Most students register in a maximum of five courses and part-time students are normally restricted to two courses. If your registration exceeds the maximum, this error will appear. Please contact the Registration Helpline for assistance.

Pre req: Test score error

You are attempting to register in a class for which you have not successfully completed the prerequisite.

Time conflict with CRN XXXX

The class with the error message overlaps by day and/or time with the class indicated. You must choose a different section of this class or a different class altogether.

Please contact the registration administrator for your time ticket

- You may have tried registering without selecting the correct registration term. Go back to Registration Menu and select the appropriate term.
- You may be trying to register before your registration date.

Note: if you exit without resolving registration errors, you will NOT be registered in the courses selected.

If you require further assistance contact the Registration Helpline at 403.440.3303 or toll-free at 1.877.676.0686.

FEES AND DEPOSITS

The payment of all fees and deposits is mandatory. The Board of Governors reserves the right to change fees and deposits when necessary and without notice.

All students in all semesters will pay tuition, Mount Royal Recreation and Athletics, instructional equipment, laboratory and insurance fees. Students' Association fees are set by the Students' Association and are collected by the College on their behalf.

Students enrolled in the Athabasca University designated courses within the Bachelor of Arts – Athabasca University at Mount Royal College and the Bachelor of Nursing – Athabasca University at Mount Royal College will pay rates established by Athabasca University, which may include compulsory course material fees.

HOW TO PAY FEES

Students may pay their fees by cash, cheque, Canadian bank money order/bank draft, debit card, Visa or MasterCard using the following methods:

- Visa or MasterCard payment via MyMRC on the Mount Royal College website (www.mtroyal.ca);
- Online banking via your financial institution, ensure that you allow two-three business days for bank processing;
- Telephone banking via your financial institution. Ensure that you allow two-three business days for bank processing;
- Mail a cheque or Canadian money order payable to Mount Royal College and attention to Student Fees (A101). Ensure that you allow sufficient time for mail delivery;
- Place a cheque or Canadian money order in the Student Fees drop box (outside A101);
- In person at the Office of the Registrar (Room A101 at the entrance to Kerby Hall);
- If fees are to be paid from government student loans, you must notify the Student Awards and Financial Aid Office to ensure the deferral of fees.
- Any changes to Program or Registration Status may affect a student's account balance. It is the student's responsibility to check their account balance any time changes are made.

Note: Post-dated cheques are not accepted.

FEE PAYMENT DEADLINES

For Fall Semester 2009, all registered students must pay FULL FEES by **August 12, 2009**. If registering on or after **August 13, 2009** fees must be paid by **September 21, 2009**. Students registering and paying their fees after **August 12, 2009** risk not being able to register in required classes. Early registration and payment of fees by **August 12, 2009** is recommended. Students cancelling their registration after **August 12, 2009** will receive a full refund less \$125 non-refundable registration deposit. No fees will be refunded after **September 18, 2009**. Students who have not paid their fees for the Fall semester by **September 21, 2009**, will be automatically de-registered. Students have a final opportunity to be reinstated in all their classes if they pay their fees IN FULL plus a late registration fee on or before **September 30, 2009**. Students who fail to pay their fees by this date will not be allowed to register in any classes unless proof of a student loan application can be provided.

For Winter Semester 2010, all registered students must pay FULL FEES by **December 1, 2009**. Students who have not paid their fees for the Winter semester by this date will be automatically de-registered. If registering on or after **December 2, 2009** fees must be paid by **January 16, 2009**. Students registering and paying their fees after **December 1, 2009** risk not being able to register in required classes. Early registration and payment of fees by **December 1, 2009** is recommended. Students cancelling their registration after **December 1, 2009** will receive a full refund less the \$125 non-refundable registration deposit. No fees will be refunded after **January 15, 2010**. Students who have not paid their fees for the Winter semester by **January 18, 2010** will be automatically de-registered. Students have a final opportunity to be re-instated in all their classes if they pay their fees IN FULL plus a late registration fee on or before **January 29, 2010**. Students who fail to pay their fees by this date will not be allowed to register in any classes unless proof of a student loan application can be provided.

For Spring Semester 2010, all registered students must pay FULL FEES by **April 26, 2010**. Students who have not paid their fees for the Spring semester by this date will be automatically de-registered. If registering on or after **April 27, 2010** fees must be paid by **May 12, 2010**. Students registering and paying their fees after **April 26, 2010** risk not being able to register in required classes. Early registration and payment of fees by **April 26, 2010** is recommended. Students cancelling their registration after will receive a full refund less the \$125 non-refundable registration deposit. No fees will be refunded after **May 11, 2010**. Students who have not paid their fees for the Spring semester by **May 12, 2010** will be automatically de-registered. Students have a final opportunity to be re-instated in all their classes if they pay their fees IN FULL plus a late registration fee on or before **May 18, 2010**. Students who fail to pay their fees by this date will not be allowed to register in any classes unless proof of a student loan application can be provided.

Any unpaid fees owing on either Fee Deadline results in cancellation of registration in all classes for the Semester. After the initial Fee Deadline is missed, students may re-register, and are automatically assessed a \$50 re-registration fee. After the second and final Fee Deadline is missed, students may only re-register at the Office of the Registrar, and are automatically assessed a \$50 re-registration fee. Registration reinstatement is not guaranteed as courses may have filled in the interim. All students that apply and register for Open Studies/part-time studies on or after the first day of classes will pay a late registration fee of \$75 in addition to the \$50 application fee. This fee will not be refunded nor is it applied to regular tuition fees.

All new full-time students pay a \$125 non-refundable registration deposit. The Registration Deposit for new students confirms their acceptance of an offer or a conditional offer of admission into a program. Although the deposit is non-refundable, it will be credited toward regular tuition fees.

FEE DEFERRALS

Students who present evidence of sponsorship by a government agency or a student loan are eligible to have their tuition and fee payment deferred. Evidence of student loan or sponsorship must be presented each semester. Students must register in at least three (3) courses and a minimum of nine (9) credits to qualify for government loans and deferral of fee payment to the College. If confirmation is not on record, students must present to the Student Awards and Financial Aid office (Room E102) proof of a student loan prior to the fee payment deadlines shown above. Failure to provide confirmation of student loan prior to the appropriate fee payment deadlines will result in cancellation of registration.

Students eligible for sponsorship and government loans are given special payment deferral privileges whereby automatic deregistration of all courses does not occur once fee deferral has been granted. Therefore, unless formal cancellation procedures are followed prior to the deadlines shown in the *Academic Schedule*, students receiving sponsorship and/or loans are required to pay all fees.

Note: Once a student loan is signed by the College, payment of fees for any courses that are added (from the wait list or due to a registration adjustment) are the responsibility of the student. Students are de-registered from all classes if any charges remain outstanding on the Fee Deadline.

NON-PAYMENT OF FEES

Student transcripts, diplomas, scholarships, medals, prizes and standing will not be issued nor will students be permitted to register in subsequent semesters until all financial obligations attributable to fees, fines, deposits and non-return of equipment, material or library books are settled.

Returned Cheques

Any student who presents a cheque that is returned by the bank (e.g., N.S.F., Stop Payment, Account Closed, etc.) will have a Financial Hold placed on their account for one (1) year. Any future payments must be made by cash, certified cheque, money order, debit, Visa or MasterCard. In addition, a charge of \$25 will be assessed on each returned cheque.

Fee Refunds

Refunds are only issued to students who follow formal cancellation procedures before the deadlines shown in the Academic Schedule. No refunds will be issued after the end of the registration adjustment (Drop/Add) period for each semester.

In calculating the refund, the College retains a \$125 registration deposit/cancellation fee and will only refund the balance of fees paid.

Students should allow five to seven weeks for refund processing. If originally paid by cash, cheque, debit, or online banking, refund will be processed by cheque. Please ensure that your address is current as cheque refunds cannot be processed if your address on file is inactive. For payments made by Visa or MasterCard (including via MyMRC), where possible refunds will be credited back to credit card originally used for payment. Alternatively the refund will be processed by cheque.

Fee Reassessment Due to Registration Adjustments

After the registration adjustment deadline has passed, students are responsible for verifying and paying any outstanding balance. Refunds will be issued for those students who have overpaid.

Students will not be allowed to register in subsequent semesters or to receive transcripts or other services until all financial obligations are met.

SCHEDULE OF FEES

Registration Fee

All new full-time students pay a \$125 non-refundable registration deposit. The Registration Deposit for new full-time students confirms their acceptance of an offer or conditional offer of admission into a program. Although the fee is non-refundable, it will be credited toward regular tuition fees.

Any continuing students or re-admitted students requesting a program change must also pay a \$125 non-refundable registration deposit. The Registration Deposit for re-admitted or continuing students is a conditional acceptance subject to their academic status at the time of registration. Although the fee is non-refundable, it will be credited toward regular tuition fees.

Application Fee

A non-refundable processing fee of \$50 must accompany every application requesting admission or re-admission to the College. Applications received without the fee will not be processed. The fee is not credited toward tuition fees. Students can apply and pay online using Visa or MasterCard. Payment can also be made in person at the Office of the Registrar by (Room A101 at the entrance to Kerby Hall) Visa, MasterCard, debit, cash or cheque/Canadian money order.

Audit Student Fee

Students choosing to audit a course are assessed fees at one-half the normal course fee cost for the course. See *Registration Information* section for audit regulations.

College Calendar

The College Calendar is available from the College BookStore. The calendar is also available on Mount Royal College's website at <http://mtroyal.ca/AcademicSupport/AcademicCalendar>

Credit Extension and Part-time Studies Course Fee

To offset extra costs involved, a supplementary fee may be assessed for credit extension courses given off-campus.

Deferred Final Examination Fee

Students deferring a final exam are assessed a \$35 fee. This fee is waived in cases of medical exemption or when a student has three (3) exams scheduled in one day. See Academic Regulations section for details.

Duplicate Document Fee

Students requesting replacement T202A forms are required to pay \$10 for each copy requested. Replacement tax forms from 2003 onwards are available free of charge via MyMRC.

Enrolment Verification Fee (International Students)

Registered students who require formal verification of enrolment status will be assessed an enrolment verification fee of \$50 for each enrolment verification requested.

Convocation Fee

Students taking part in Convocation will pay a \$50 graduation fee.

Late Registration Fee

All students who apply and register for Open Studies on or after the first day of classes will pay a late registration fee of \$75 in addition to the \$50 application fee. This fee will not be refunded nor is it credited toward regular tuition fees.

Locker Rentals

Limited lockers are available to students on campus. Students may apply for a locker for an annual fee. See <http://www.mtroyal.ca/AboutMountRoyal/> for current fees. The Parking Office handles locker rentals beginning July 2. Be forewarned – at the end of each semester the contents are turned over to the Lost & Found Department and will be disposed of, if not claimed, in 45 days.

Mount Royal College does not accept responsibility for any damage to the contents or loss of items from lockers, which have been rented to students and/or other parties. Valuables should not be stored in lockers. Students must use the locks provided by the College.

Lockers are also available through Mount Royal Recreation at the Customer Service Centre U130. They also offer a convenient towel service.

Lock Deposits

Students will pay a lock deposit per academic year which will be refunded when the lock is returned at the end of the semester, or when the locker is no longer required.

Mount Royal Campus Card

A lost, stolen, or damaged card will be replaced by the Campus Card office for a fee of \$10. (This fee will be waived if you provide a photocopy of a Calgary Police Service report.) If you lose your Mount Royal Campus Card, please contact Security Services immediately at 403.440.6897.

Parchment Replacement Fee

Students are required to pay a \$50 fee for replacement of parchments.

Parking Fee

Limited parking is available to students on campus. Students may apply for a parking permit for a fee per semester. The display of a valid parking permit in the vehicle does not guarantee a parking space, but authorizes parking in available spaces in designated student parking lots.

Prior Learning Assessment and Recognition Fee (PLAR)

Students wishing to have their prior learning assessed and recognized (to satisfy graduation requirements of a baccalaureate applied degree, diploma, or certificate program) will pay fees as assessed at one-half the normal course fee cost for the particular course for which recognition of credit is requested. See *Transfer Credit and Evaluation of Prior Learning* section for prior learning assessment and recognition regulations.

Registration Deposit/Cancellation Fee

Students who cancel their registration after the fee payment due date and prior to the drop date will forfeit a registration deposit/cancellation fee of \$125 which will be withheld from the refund of any fees that have been paid.

Registration Reinstatement Fee

Students whose registration is cancelled for non-payment of tuition and/or other fees must pay a non-refundable \$50 registration reinstatement fee after each Fee Deadline has passed. Registration reinstatement is subject to course availability and is therefore not guaranteed.

Schedule of Classes Fee

The Schedule of Classes is available for \$5 each from the College BookStore.

Spring Semester Fee

A \$15 per full course surcharge will be added to tuition fees for students enrolled in the Spring Semester.

2009/2010 Student Fee Schedule

The 2009/2010 Student Fee Schedules had not been finalized as of the date of publication of this calendar.

Students should consult the College's web-site at www.mtroyal.ca for the most up to date information on tuition fees for 2009/2010 and subsequent years. Students may also obtain up to date fees information by calling the Registration Help Line at 403.440.3303 (toll free 1.877.676.0686) or the Admission and Recruitment Office at 403.440.5000 (toll free 1.877.440.5001).

Please also refer to the *Fees and Deposit* section of this calendar to obtain a detailed description of the fees that will be assessed to students. The payment of all fees and deposits is mandatory. The Board of Governors reserves the right to change fees and deposits when necessary without notice.

Technology Support Fee for eCampusAlberta Courses

eCampusAlberta is a consortium of 15 Alberta Colleges and Technical Institutes that have formed a partnership to offer Albertans greater access to online learning opportunities. Students registered in eCampusAlberta courses have access to round-the-clock technology support. A \$25 technical support fee is applied to each course to cover this support. Students access the 7-day-a-week technology support by toll-free phone 1.866.548.8544 or by e-mail <http://www.ecampusalberta.ca/support>. For more information on eCampusAlberta, visit the website at <http://www.ecampusalberta.ca>

Transcript Fee

Costs for official transcripts are \$10 for each copy ordered. Official transcripts are normally issued to educational institutions, potential employers, and students upon request. Generally, two to three working days are required for processing requests for official transcripts. Students who request an unofficial copy of their complete academic transcript are charged \$2 for each copy requested; unofficial transcripts are generated on demand.

EXPLANATION OF FEE SCHEDULES

International Student

Non-Resident Fee Schedule

All international students with student visa or non-Canadian resident status enrolling at Mount Royal College for the first time and for subsequent semesters, will be required to pay fees based on the International Student Fee Schedule.

General Fees

The payment of all general fees is mandatory for all students. The general fees cover instructional equipment and lab fees, Mount Royal Recreation and Athletics fees, and an accident insurance fee. The instructional equipment and lab fees provide supplementary funding for the purchase of supplies and equipment used for instructional support purposes by students and faculty. The Mount Royal Recreation and Athletics fee is used to support and develop varsity sport and recreation programs and services for the College community.

Student Accident Insurance Fee

This fee is levied each semester and is intended to provide students with the following benefits (subject to change):

- **Accident Expense Reimbursement**
- **Dental Accident Reimbursement**
- **Permanent Total Disability Benefit**
- **Other Benefits**

When Coverage Applies – Those students who have enrolled in a minimum of 3 courses (minimum of nine credits) are covered for all accidents on a 24-hour basis for the course term.

For those students who have enrolled in less than 3 courses or nine credits, coverage applies only while such students are in or on College buildings or premises for the purpose of attending classes or while they are in attendance at or participating in any College activity approved and supervised by a proper authority of the College.

For application forms and further information and specific plan information, contact Health Services (Room U220).

Students' Association Fees

All Students' Association Fees are collected by Mount Royal College on behalf of the Students Association of Mount Royal College (SAMRC). Any questions on any of these fees should be directed to the SAMRC in the Wyckham House Student Centre in the Z wing.

Students' Association General Fee

This fee is levied each semester to provide services and representation to Mount Royal students, and to operate the Wyckham House student centre. There are over 90 programs and services available to students, including subsidized events and entertainment, emergency students loans, Peer Support Centre, Native Students' Centre, Cultural Mosaic Centre, Access Ability Centre, The Green Room, Diversity Centre, Safewalk, and CopyWrite. Please visit our offices in Z222 or www.samrc.com for a full list of services and representatives.

Students' interests are represented on several college committees including the Board of Governors, Academic Council and its subcommittees, Tuition Consultation Committee, Budget Advisory Committee and Appeal and Grievance committees. Students' Association representatives currently serve on over 50 College committees ensuring that the student voice is heard in decision-making.

Student representation also extends to the provincial and federal level where post-secondary funding originates and is allocated. The Students' Association is a member of the Alberta College and Technical Institutes Student Executive Council (ACTISEC) and the Canadian Alliance of Students' Associations (CASA) and meets regularly with key political figures to lobby on behalf of student interests.

Students' Association Scholarship Fee

This fee is levied each semester to provide scholarships and bursaries to Mount Royal College students. An endowment is being established that will ensure that funds for students continue to be available in the future.

Students' Association Capital Campaign Fee

This fee is levied to provide the capital funds necessary for the Students' Association to develop its building, the Wyckham House Student Centre, to better accommodate student needs as the college expands, and to pay the mortgage for the newly expanded student centre. The centre has recently undergone a massive expansion, providing 45% more space for students and staff, a new council chambers, new programs, new and exciting food kiosks and much more. Please see www.samrc.com for further information.

Students' Association Health and Dental Plan Fee

All eligible students 3 courses (minimum of nine credits) in each semester of registration are enrolled in the Students' Association extended Health and Dental Plan. The fee is charged in both the fall and winter semesters; insurance coverage extends from September 1 to August 31 of each year provided there has been no change in a student's full-time status.

This fee is distinct from the fee charged for the Student Accident Insurance Plan.

Students must fill out the *Personal Information Form* at the Student Benefits Plan Office (room Z001 in Wyckham House) in order to activate their coverage.

If you are an eligible student and have comparable health and/or dental coverage you may apply to waive benefits. Please note that your provincial health care plan does not qualify as an extended health plan. Each student is given one opportunity to waive benefits under the health and/or dental plan(s) each year, usually within the first three weeks of classes. Each student is given the option of choosing their own opt-out status. The first option is the **one time opt-out** which will continue each year for as long as you remain an eligible student. The second option is the **annual opt-out** which applies to this year only. You will need to complete another waiver form next year. **Please note, in the event that you don't specify an opt-out status on your waiver form, you will receive a one time opt-out by default.** All waiver forms must be completed through the **SAMRC Student Benefits Plan Office** and must be received by the applicable deadline for the semester period of enrolment. Confirmation of existing coverage must show the name of the insurance company providing coverage and the policy number. The easiest way for you to provide confirmation of coverage is by presenting a copy of a benefits card or a confirmation letter from the employer/insurance company. Confirmation may also be provided by presenting other documents such as a recent statement of claim, web page print-out or other insurance company document identifying you, the insurer and the policy number. **Once we confirm coverage, we DO NOT retain** any confirmation documentation that you provide to us. Approval of waiver forms will result in the plan fee being refunded. Opt-out cheques will be available for pick up in the fall and winter semesters for eligible students (9 or more credits at MRC). There will be no exceptions or extensions for students who fail to submit their completed waiver to the SAMRC Student Benefits Plan Office prior to the applicable deadline. Students who have previously waived their benefits and have lost comparable coverage, must come into the SAMRC Student Benefits Plan Office and opt-in before the applicable deadline. For full details, please visit the Student Benefits Plan Office in room Z001 in Wyckham House.

Students' Association Universal Bus Pass Fee

All eligible students 3 courses (minimum of nine credits) in each semester are assessed a fee for the universal bus pass (U-Pass) which provides unlimited rides on Calgary Transit buses and C-Trains for a one time per semester fee. The U-Pass program was introduced in the fall of 2005 after being approved in a referendum in March of 2004 and reaffirmed in two subsequent referenda in 2006 and 2007. Please visit Copywrite in the basement of Wyckham House for more information or to access your U-Pass sticker, or check www.samrc.com/upass.

Schedule of Special Fees

Special Course Fees

Physical Education

- PHED 1215..... \$40

Special Program Fees

Mount Royal Bachelor of Nursing

- \$190 per course program fee

Aviation

In addition to regular tuition and general fees, flight training fees are approximately \$45,000 for a student in the two-year Aviation Diploma starting with a private pilot's licence. Students will be required to make a \$8,500 deposit for each semester. Deposits are made with the Fees Office at the time of registration. Flight training fees are subject to change depending on operating costs for aircraft and related services.

Bachelor of Arts – Athabasca University at Mount Royal College (Admission Suspended)

Students enrolled in the Athabasca University courses offered within the Bachelor of Arts – Athabasca University at Mount Royal College will pay rates established by Athabasca University, which may include compulsory material fees.

Bachelor of Nursing – Athabasca University at Mount Royal College (Admission Suspended)

Students enrolled in the Athabasca University courses offered within the Bachelor of Nursing – Athabasca University at Mount Royal College will pay rates established by Athabasca University, which may include compulsory material fees.

Co-operative Education

Mount Royal College offers Co-operative education in the Business Administration and Insurance; and Human Resources (Business Administration) programs. These programs allow students to blend academic study with relevant paid work experience. The course requirements are identical to the regular diploma program requirements, but timelines are longer to accommodate two four-month work-terms, which alternate with academic semesters. See *Co-operative Education* section for details.

A Co-op application fee of \$496.85 (subject to change see college's website for final fees for 2009/2010) is assessed after students are accepted into Co-op programs. This includes the Co-op professional development seminars and preparation prior to the first work-term.

Fees of \$496.85 (subject to change see college's website for final fees for 2009/2010) per Co-operative education work-term are assessed thereafter. Co-op students on Co-op work-terms will be assessed Students' Association fees at the nine (9) credit level.

Co-op fees offset a portion of the administrative costs of Co-operative education delivery, which is an enhancement of regular academic programs.

Music

Students enrolled in the Music Performance Diploma will pay a fee of \$225 per semester for private instruction.

Other students will pay an hourly rate as established by the Mount Royal College Conservatory.

Application forms and information for all financial assistance programs described below are available from Student Awards and Financial Aid (Room E102).

It is recommended that completed forms be returned to this office. There is no deadline for Alberta residents to apply; however, students are advised to apply well before the beginning of the academic session for which assistance is required.

To be eligible for full-time student financial assistance, Students Finance Board guidelines state that a student must be enrolled in at least 60% of a full course load in a post-secondary program of study that leads to a degree, diploma, or certificate. At Mount Royal College, a student must generally be enrolled in at least three (3) college level courses and a minimum of nine (9) credits to meet this criteria.

Application forms and information for all financial assistance programs described below are available from Student Awards and Financial Aid, Enrolment Services (Room E102). Alberta students may be eligible to apply for government student financial assistance on-line at **www.alis.gov.ab.ca**.

There is no deadline for Alberta residents to apply; however, students are advised to apply well before the beginning of the academic session for which assistance is required.

To be eligible for full-time student financial assistance, Students Finance Board guidelines state that a student must be enrolled in at least 60 percent of a full course load in a post-secondary program of study that leads to a degree, diploma, or certificate. At Mount Royal, a student must generally be enrolled in at least three (3) college level courses and a minimum of nine (9) credits to meet this criteria.

FINANCIAL AID

CANADA STUDENT LOANS PLAN

The Canada Student Loan Program is designed to assist students whose resources are insufficient to provide for the cost of full-time studies at the post-secondary level. To be eligible, applicants must be Canadian citizens or have landed immigrant status. The maximum loan to a student for a full academic year is \$7,140 (\$3,570 per semester).

PROVINCE OF ALBERTA ASSISTANCE

The Province of Alberta also provides financial assistance in the form of loans and in some circumstances, grants to residents of Alberta to meet their educational expenses. The maximum combined loan (including both Canada and Alberta loans) for an eight-month period is \$13,300. The lifetime loan limit is \$50,000.

MAINTENANCE GRANTS

These grants, to a maximum of \$6,000, are available to disadvantaged students who do not have normal prospects of completing their education without assistance in addition to that provided under other programs. Students considered for these grants include, but are not restricted to single parents, married/common law students whose spouse/partner cannot work for medical reasons or single students required to make maintenance payments.

CANADA STUDY GRANTS

These grants are available to post-secondary students with permanent disabilities, high-need students and students with dependants. Canada Study Grants are available to both full-time and part-time students.

ALBERTA OPPORTUNITY BURSARIES

These bursaries, to a maximum of \$1,500, are available to assist students who are in their first or second year of post-secondary studies and who have a minimum financial need of \$4,000.

ALBERTA STUDENT LOAN RELIEF BENEFIT

This is a payment made to first-time, first year students who qualify for \$3,570 or more per semester in provincial or combined provincial and federal loans.

MILLENNIUM BURSARIES

These bursaries, to a maximum of \$3,000, are available to students who are in their second or subsequent year of post-secondary studies and have a minimum financial need of \$10,000.

MILLENNIUM ALBERTA RURAL INCENTIVE BURSARY

These bursaries, to a maximum of \$1000 are available to students who are in their first or second year of an undergraduate program of at least two years in length. Students must have attended a high school in rural Alberta or have lived in rural Alberta for 12 consecutive months prior to attending post-secondary school. Rural Alberta is defined to be any community outside of Calgary, Edmonton, Sherwood Park or St. Albert.

REPAYMENT

Loans are interest-free during periods of full-time attendance. Students are responsible for providing adequate proof of enrolment to their bank/credit institution or National Student Loans Services Centre.

WITHDRAWAL

Should a student withdraw from the College or drop to part-time status before the end of the academic session for which loan assistance was granted, they would be required to begin repayment of the entire loan amount within six (6) months of the change in academic status. Students are encouraged to contact their bank/credit institution or National Student Loans Services Centre regarding their repayment obligations and schedule.

PART-TIME STUDENTS

There are a number of part-time assistance programs available to Albertans. Part-time students who are enrolled in courses (including Continuing Education courses) may be eligible. Part-time funding is income based and is intended to cover the costs of tuition, books, travel and childcare (if required).

ESTIMATE OF FINANCIAL NEED

To assess financial need, the student should estimate living costs (room and board, local transportation, food and clothing, etc.), tuition, incidental fees, books and supplies for the period of attendance (one or two semesters). From total estimated expenses, the student should subtract contributions from savings, cash received or to be received from parents, and any other income that may be received during the period of attendance. The net result is an estimate of the financial assistance needed.

A single student living at home should estimate living costs for one academic year at \$3,456 and living away from home at \$7,528. Living expenses include room and board, transportation, food and clothing and entertainment.

The Student Awards and Financial Aid Office can check over your student loan application before it is submitted to Students Finance, and answer any questions you may have with regards to your funding.

SKILLS INVESTMENT ALBERTA WORKS GRANT FUNDING

Alberta Employment, Immigration and Industry makes grant funding available for unemployed adult Albertans and those currently or recently on Employment Insurance (EI) to help pay tuition, book and living costs. Mount Royal offers this funding for students in the Aboriginal Education Program, English as a Second Language, Transitional Vocational Program, as well as Occupational Training (most certificate and diploma programs). For information including eligibility or a list of funded programs, go to our webpage www.mtroyal.ca/moneymatters

For information on Mount Royal scholarships, bursaries, and awards, see www.mtroyal.ca/awards.

ACADEMIC REGULATIONS



Academic regulations will be found throughout this calendar and may not necessarily be contained only in the section that follows.

ACADEMIC SEMESTERS

Mount Royal College operates on a 13-week semester system. The Fall Semester normally begins in September and ends in December. The Winter Semester begins in January and ends in April. Full-time students normally enrol for the Fall and Winter Semesters.

The College also offers a Spring/Summer Semester, which begins in May and ends in August. Most courses offered during this period are six and a half (6.5) weeks in length and meet in May and June. Although course offerings are more limited than during the Fall and Winter Semesters, courses from most departments are included. Credits earned may be applied to a student's program in the same manner as credits acquired in other semesters. For more information, please visit <http://ask.mtroyal.ca>

CREDIT WEIGHT

Credit weight reflects student workload rather than classroom contact hours. Normally, students are expected to devote nine to twelve (9 – 12) hours of academic time and effort per week for a three (3) credit course. Academic time and effort includes class time (e.g., lectures, labs, studios, tutorials, etc.) as well as any experiential or blended components. In addition, all independent study (e.g., assignments, readings, preparation, study, etc.) is included.

Courses are normally valued as three (3) credits or multiples of three credits.

ATTENDANCE POLICY

Students are allowed to attend a course once they have officially registered, are enrolled on a credit or audit basis and have paid the appropriate fees.

It is the responsibility of the student to attend all classes. College policy requires a student to conform to the particular attendance requirements established by the instructor of each course. **(Students should be aware that there is a possibility of losing their seat in a class if they fail to attend the class on the first day it meets.)** In the situation where circumstances prevent a student from attending the first class, notification to the instructor of expected absence will ensure that the seat in the class is held.

GRADUATION

Changes in regulations governing programs may be made from time to time. Students who have not interrupted their program will be given the option of graduating in accordance with the old regulations or completing their program under the new regulations governing their current registration. Such students must make their choice known to their Academic advisor and the Office of the Registrar at the time of their application for graduation.

Where a required course for graduation is no longer offered, the department Chair may specify an alternative. In extreme cases where students cannot complete their program under the old regulations, they will be phased into the new program without disadvantage. Students who interrupt their program for a period of twelve (12) months or more will be required to comply with the new graduation requirements published in the calendar in effect at the time they are readmitted to the College.

EXAMINATION POLICY

All final examinations must be scheduled by the Office of the Registrar except those which are take-home examinations, oral examinations or term projects. In courses where an alternative means of final assessment other than a final examination is more appropriate, the department Chair shall recommend to the dean or director the alternative type of assessment, indicating its rationale. The decision of the dean or director shall be final.

Students must be available for examinations up to the last day of the examination period as specified in the Academic Schedule section of this calendar.

Other regulations related to the conduct of examinations appear in the examination booklets.

LIMITATION ON EXAMINATION WEIGHTING

In the calculation of the final grade average, the final examination shall comprise not less than 20% nor more than 50% of the final grade.

Evaluation accounting for not less than 25% of the total final grade must be completed and the results communicated back to the student at least ten (10) working days before the final withdrawal date for each semester.

Any tests carried out during the last two weeks of lectures may not account, in total, for more than 10% of the final grade, except in the case of laboratory or oral testing, take-home examinations or term projects.

"Take-home" examinations cannot count for more than 25% of the final grade for a course.

POSTING THE FINAL EXAMINATION TIMETABLE

The Final Examination Timetable shall be prepared and made available on the College's website by the Office of the Registrar no later than eight weeks before the end of a major (13-week) semester.

DETERMINATION OF A FINAL GRADE

Each instructor responsible for a course is required to make available to each student in the class, within two weeks of the first day of classes in that course, a written statement of the method of grading and the weights to be assigned to the various components that are to be considered in determining the final grade (term papers, laboratory work, class participation, tests, final examination). This weighting may not be changed during the semester or at the time of final grade reporting. The format of the written outline may be in hardcopy or online as deemed appropriate for the course.

DEFERRED EXAMINATION

The authority to grant or deny a deferred final examination rests with the Chair of the department in which the course is offered. Under no circumstances is the deferred examination to be granted after a student has written the original examination. A student who is unable, for a valid reason, to write a final examination at the scheduled time may apply for a deferred examination. Valid reasons for requesting deferral of a final examination include but are not restricted to: personal illness, bereavement, personal injury, unavoidable and unanticipated demands in caring for dependents. The department Chair may also consider other compelling reasons that are outside the student's control. The application must be supported by appropriate documentation.

If the intended absence is due to religious conviction, the Registrar and instructor must be informed in writing of the conflict at least two weeks prior to the date of the examination. If a student becomes ill or is notified of an incident that creates severe emotional distress during an examination, he or she should report at once to the invigilating instructor, hand in the unfinished examination paper and request that it be cancelled. If illness is the cause, he or she must report directly to Health Services so that any subsequent application for a deferred examination may be supported by a medical certificate. Should Health Services be closed, a medical certificate must be obtained from an off-campus physician. The instructor and department Chair should be informed of the circumstances in writing, and the medical certificate must be delivered to the Office of the Registrar within 48-hours after the scheduled examination.

Should a student write an examination, hand in her paper for marking, and later report extenuating circumstances to support the request for cancellation of the paper or examination, such requests will not be considered.

Students who have more than two exams scheduled on any calendar day may request and shall be granted a deferral of the third and subsequent examination(s) on that day by the appropriate instructor responsible for the examination. The same condition applies if two or more exams are scheduled at the same time.

LOSS OF PRIVILEGE

Students who are eligible, but who do not apply for a deferred examination by the prescribed deadlines, shall automatically lose this privilege. Students who have been granted deferred final examination privileges, but who do not show acceptable cause for not writing at the prescribed time, shall automatically lose the privilege of further deferral.

DEFERRED WORK

Instructors are normally free, subject to any established departmental or faculty procedures, to administer their own policies regarding deadlines for the completion of term papers or assignments; students must be made fully aware of these policies. However, should extensions of time for completing term work be requested beyond the deadline for return of final course grades, the procedures for "I" grades must be followed.

CORRECTION OF GRADES

Once a student's final grade has been recorded by the Office of the Registrar, an instructor may not request that this final grade be changed unless it was assigned in error. A *Change of Grade* form must be submitted certifying the reasons why the first grade is in error. The form must be signed by the instructor and the department Chair offering the course. Requests for a change of grade must reach the Office of the Registrar no later than 30 days after the start of the next major (13-week) semester. **Under no circumstances will instructor-initiated grade changes be accepted after this period.**

TRANSCRIPTS AND THE RELEASE OF INFORMATION

A permanent record of each student's accumulated courses, attempted credits, grades earned and address information is maintained by the Office of the Registrar.

Official transcripts are normally issued to educational institutions, potential employers and students upon request. The cost for each transcript is \$10. Transcripts issued to the student are unofficial. Transcripts may be ordered online, by mail, fax, or in person. When ordering transcripts by mail or fax from the Office of the Registrar, the following information should be included in the written request:

- Full name (and former names, if applicable)
- Student identification number (if known)
- Date of birth
- Dates of attendance at Mount Royal College
- Name and address to which transcripts are to be sent
- Number of transcripts required
- When transcripts are to be mailed out, one of the following should be specified:
 - Send immediately
 - Hold for Fall Semester grades
 - Hold for Winter Semester grades
 - Hold for Spring Semester grades
- Student signature and date
- Daytime telephone number

If you have applied to graduate and wish to have your certificate, diploma or degree noted on the issued transcript, indicate that your transcript is to be held until the graduation notation has been recorded.

In September 1999, all Alberta post-secondary institutions became subject to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act and Regulation. The key privacy provisions of the Freedom of Information and Protection of Privacy Act are: (1) that personal information, as extensively defined in the Act, can only be collected from individuals if it is expressly authorized by an Act or regulation or is necessary for an operating program or activity of the public body; (2) that, with certain limited exceptions, this personal information may only be used for the purposes for which it was obtained or for a consistent purpose, unless the individual consents to have it used for another purpose; and (3) that, with certain limited exceptions, personal information cannot be disclosed to third parties without the consent of the individual.

RELEASE OF GRADES

Only the Office of the Registrar has the authority to issue or release official grade information or other academic records and transcripts. However, department Chairs or their delegates are authorized to release or post final grades at the end of each semester in a manner that will protect the confidentiality of individual student grades.

The College does not mail out final grade statements. Students are responsible for confirming their final grades and academic status at the end of each semester by accessing MyMRC on the Mount Royal College website (www.mtroyal.ca). Students may obtain printed copies of their final course grades by accessing MyMRC (www.mtroyal.ca) from home, from one of the College's Student Computing Centres, or from a public access terminal located outside the Office of the Registrar or inside the Admissions and Recruitment Office.

NAME AND/OR ADDRESS CHANGE

Every student is required to report a mailing address at the time of registration and to report any change of address thereafter. A letter mailed to a student's address as currently on record in the Office of the Registrar will be deemed adequate notification to the student for all matters concerning the College. In the case of change of address, notification must be made to the Office of the Registrar. The College will not be responsible for incorrect mailings, for missed deadlines or for any inconvenience or difficulties arising from a student's failure to report a change of address. Change of name must also be reported to the Office of the Registrar; appropriate documentation confirming the change of name (birth, marriage, divorce certificate or relevant court documents) must be provided.

COUNTERFEITING AND ALTERING

No person(s) shall reproduce, copy, misuse, tamper with or alter in any way, manner, shape or form whatsoever any official writing, record, document or identification form used or maintained by Mount Royal College. Any student who submits fraudulent documents (e.g., transcripts, parchments, etc.) as part of the admission or registration processes will be reported to the Office of Student Conduct.

ACADEMIC APPEALS AND GRIEVANCES

A. INTRODUCTION

The basic principles governing the hearing of student appeals and grievances are as follows:

- a) That fairness will be applied to all parties in procedures and decisions;
- b) That sound academic decisions will not be set aside on the basis of minor irregularities in procedures;
- c) That academic decisions should be made as close as possible to the level on which the academic competence resides;
- d) That all members of a committee hearing an appeal should be free of bias;
- e) That students may wish to consult with the Students' Association at any stage of the process;
- f) That all parties have the option of having a third party present during any stage of this process, this third party being a peer or colleague chosen by the individual.
- g) It is not intended that any appeal or grievance hearing shall be conducted on an adversarial basis or like a trial in law. In keeping with the spirit of this policy, Mount Royal does not permit representation by legal counsel at appeal and grievance hearings.
- h) A complete copy of the pertinent policy and procedure is available from the Office of the Registrar.

B. APPEAL OF FINAL GRADE/ACADEMIC JUDGEMENT

1. You can appeal the final grade in your course if you can present evidence that:

- (a) The final grade was not calculated on all of the work completed and as indicated in the course outline; or
- (b) There was a mathematical miscalculation of the final grade; or
- (c) There was an alleged unfair assessment of academic performance. If you choose this option, you will be asked to present documentation that specifies the basis for your belief that the assessment was unfair.

2. General Procedure

The following steps outline the general procedures and timelines for appealing your final grade(s). If you need advice on the process, you should contact your academic advisor, counsellor, Students' Association representative, the Human Rights/Ombudsperson or the Office of the Registrar. If you need support during the process, you should contact the Students' Association, Counselling Services or anyone else that you trust.

Step 1: Informal Discussion with Instructor

If you wish to challenge the final grade awarded in a course, you should first discuss the matter with your instructor before going to the next step.

Step 2: Review of Final Grade by Chair

If you are not satisfied with the result from Step 1, you can file a **Final Grade Review Request Form** (available from the Office of the Registrar). You must do this no later than fifteen (15) days after the final grade has been posted. Remember that you are obliged to present evidence that your request for a higher grade has strong merit based on the grounds outlined in Section 1 above.

Once you have completed the proper form, return it to the Office of the Registrar. The form will be sent to the Chair who has a number of options: (i) Further discussion with the instructor and you; (ii) Re-examination of the work in dispute; (iii) Review of the course outline; (iv) Conduct a review of work submitted by other students (if possible) or (v) Request that your work be remarked by another qualified instructor. There may be other options but these are the actions most frequently taken.

When the Chair has made a decision, s/he will return the form to the Office of the Registrar and inform the instructor and you in writing of the decision. Under normal circumstances, the process up to this point should not take more than twenty-five (25) working days.

Step 3: Appeal of Final Grade to the Dean/Director or Faculty Appeals Committee

If you are not satisfied with the result of the Chair's review, you can complete a **Final Grade Appeal Form** (available from the Office of the Registrar). Once you have completed the form, return it to the Office of the Registrar within five (5) working days of receiving the Chair's decision. The form will be sent to the Dean/Director of the faculty who will normally act as the Chair of a Faculty Appeals Committee. Your appeal will be considered if, and only if, any or all of the following grounds can be convincingly demonstrated to the Chair of the Faculty Appeals Committee:

- (a) There is new evidence that was not considered by the Chair; or
- (b) There was a procedural error in reaching the decision; or
- (c) The findings of the Chair were not supported by the evidence.

If the Chair feels the evidence is not sufficiently convincing, s/he will deny your request. If s/he feels that there are grounds for an appeal, s/he will convene a Faculty Appeals Committee consisting of the Dean, a Students Association representative, two faculty members and the Registrar. The student representative and faculty members must be unfamiliar with the dispute or the parties.

Normally, this step will take an additional ten (10) to twenty (20) working days depending on the course of action. Except under extraordinary circumstances, the decision of the Committee Chair or the Committee is final.

Step 4: Appeal of the Decision of the Faculty Appeals Committee

You can appeal the decision of the Dean/Director or the Faculty Appeals Committee, whichever has rendered the decision if you are not satisfied. However, you must convincingly demonstrate that any or all of the following conditions are present.

- (a) Alleged bias of the Faculty Appeals Committee; or
- (b) Alleged unfair procedures on the part of the Faculty Appeals Committee; or
- (c) Substantial new evidence that could not have been presented to the Faculty Appeals Committee.

If you feel you have grounds for appeal at this level, you must provide a written statement to the Office of the Registrar that raises reasonable doubt as to the appropriateness of the decision made by the Faculty Appeals Committee and that support your request for a hearing. You must do this within five (5) working days of receiving the decision from Step 3. You will be notified in writing about the next actions that will be taken.

C. APPEAL OF FINAL GRADE / NON-ACADEMIC JUDGEMENT

1. General procedure

If you feel that there has been an injustice in determining your academic standing in a course or program on grounds other than the exercise of academic judgment, you must first discuss the matter informally with your instructor or Chair to attempt a resolution of the problem. You will be asked to present documentation that specifies the behaviour(s) that led to your allegation and when the alleged injustice(s) occurred. The following steps outline the general procedures and timelines for appealing your final grade(s) because of a perceived injustice.

If you need advice on the process, you should contact your academic advisor, counsellor, Students' Association representative, the Ombudsperson/Human Rights Office or the Office of the Registrar. If you need support during the process, you should contact the Students' Association, Counselling Services or anyone else that you trust.

Step 1: Informal Discussion with the Instructor

If you are alleging an injustice in determining your academic standing in a course or program on grounds other than the exercise of academic judgment, you must first discuss the matter informally with the instructor or Chair to attempt a resolution of the problem.

Step 2: Informal Hearing with the Dean/Director

If the problem cannot be resolved after informal discussion with the instructor or Chair, you must file a **Notice of Appeal: Non-Academic Judgment** (available from the Office of the Registrar). You need to submit this form to the Office of the Registrar within five (5) working days of the action or circumstance in question. You will need to state the basis for the allegations and must include the following:

- (a) A summary of the academic decision being appealed;
- (b) Grounds for the appeal; and
- (c) The suggested remedy.

Once the Dean/Director has received the completed form and other documents from the Office of the Registrar, the individual who made the original decision will have time to outline the reasons for the decision and a suggested remedy. On receipt of the reply from the Chair, the Dean/Director will convene a meeting for the purpose of informal discussion and resolution of the dispute. All parties to the dispute will attend the meeting at which time all parties to the dispute will be given an opportunity to question each other and make representations.

The Dean/Director will render a decision following the meeting, which will be given to the parties to the dispute in writing. Normally, these two steps will be complete within twenty (20) working days.

Step 3: Appeal of Final Grade to the Dean/Director or Faculty Appeals Committee

If you are not satisfied with the result of the Dean/Director's decision, you can submit a request in writing to the Office of the Registrar that a Faculty Appeals Committee (to be chaired by a different Dean/Director) hear the appeal. This written request must be submitted to the Office of the Registrar within five (5) working days after the informal hearing decision is released. Your appeal will be considered if, and only if, any or all of the following grounds can be convincingly demonstrated to the Chair of the Faculty Appeals Committee:

- (a) There is new evidence that was not considered by the Dean/Director; or
- (b) There was a procedural error in reaching the informal hearing decision; or
- (c) The findings of the Dean/Director were not supported by the evidence.

If the Chair feels the evidence is not sufficiently convincing, s/he will deny your request. If s/he feels that there are grounds for an appeal, s/he will convene a Faculty Appeals Committee consisting of the Dean, a Students Association representative, two faculty members and the Registrar. The student representative and faculty members must be unfamiliar with the dispute or the parties. The Chair of the Faculty Appeals Committee will communicate the decision in writing to the instructor and you.

Normally, this step will take an additional ten (10) working days depending on the course of action. Except under extraordinary circumstances, the decision of the Faculty Appeals Committee is final.

Step 4: Appeal of the Decision of the Faculty Appeals Committee

You can appeal the decision of the Dean/Director or the Faculty Appeals Committee, whichever has rendered the decision if you are not satisfied. However, you must convincingly demonstrate that any or all of the following conditions are present.

- (a) Alleged bias of the Faculty Appeals Committee; or
- (b) Alleged unfair procedures on the part of the Faculty Appeals Committee; or
- (c) Substantial new evidence that could not have been presented to the Faculty Appeals Committee.

If you feel you have grounds for appeal at this level, you must provide a written statement to the Office of the Registrar that raises reasonable doubt as to the appropriateness of the decision made by the Faculty Appeals Committee and that support your request for a hearing. You must do this within five (5) working days of receiving the decision from Step 3. You will be notified in writing about the next actions that will be taken.

D. OTHER INFORMATION

1. Status of Student During An Appeal Process

During the course of any appeal or complaint procedure, you retain the right to participate in all classes until a final decision is given.

2. Access to Graded Course Work

Students have the right to supervised access to completed final examination papers which have been graded, without the benefit of a review with the instructor or another College employee, within fifteen (15) working days whenever possible after the end of the semester in which the grade is awarded. Chairs should ensure that arrangements are made to meet this commitment in the event that faculty leave campus immediately after the end of the semester.

Graded course work retained by an instructor may be destroyed one year after the end of the semester in which the work was graded. Students are responsible for producing the original graded course work which is the subject of the dispute. Altered work submitted for review or appeal will be considered an act of academic dishonesty.

3. Challenging the Course Weighting System

All students must be given a course outline at the beginning of the semester. The course outline must include the weight assigned to different components of the course. Challenges to the weighting applied to different components of the course will not be considered as part of a review or appeal process.

E. COMPLAINTS AND APPEALS WITH RESPECT TO MATTERS NOT INVOLVING ACADEMIC DECISIONS

Any student or employee of Mount Royal who feels they have a complaint about the operations of Mount Royal will be given an opportunity to be heard. Under normal circumstances, the first step is to discuss your complaint(s) or grievance(s) with the person(s) against whom your complaint is directed. If this is not possible or does not produce satisfactory results, you are encouraged to discuss the matter with the direct supervisor(s). If that step does not produce the desired result, the Ombudsperson/Human Rights Office and its resources are available. Call 403.440.5956 to book an appointment.

CODE OF STUDENT CONDUCT

Mount Royal has a responsibility to define standards of student behavior and to provide reasonable expectations for student discipline with regard to conduct that jeopardizes the functioning of academic and non-academic activities. It is also the obligation of Mount Royal to protect the safety, rights and/ or property of its members or visitors. To this end, Mount Royal implemented the *Code of Student Conduct* policy.

Academic Dishonesty

Academic dishonesty is defined as the giving, taking or presenting of information or material that unethically or dishonestly aids oneself or another on any work which is to be considered in the determination of a grade, the compilation of academic requirements or the enhancement of a student's record or academic career.

Non-Academic Misconduct

Behaviour that is subject to disciplinary action under the Code includes violations of established civil and criminal statutes; conduct that threatens the safety or wellbeing of members of Mount Royal community; and any behavior that seriously and adversely affects Mount Royal or its educational mission.

The Code of Student Conduct is available through the Office of Student Conduct (C109), the Students' Association of Mount Royal College or at: www.mtroyal.ca/codeofstudentconduct

HARASSMENT OR DISCRIMINATION

Sexual harassment and other forms of discrimination are unacceptable at Mount Royal College. In cases of harassment or discrimination or for information about Mount Royal's Individual Rights Policy, you are advised to contact the Ombudsperson/ Human Rights Advisor in Room U216C.

ACADEMIC STANDING

Introduction

Mount Royal is committed to maintaining high academic standards, promoting student success, and endeavouring to support students who have difficulty meeting academic requirements. In the event a student is unable to meet academic requirements, Mount Royal will make all reasonable attempts to ensure that s/he is aware of potential consequences and that information about available support services is available.

Academic Standing in its various forms applies to all current Mount Royal students and relates to students' eligibility to register in credit courses within a Mount Royal program and their eligibility to graduate from a program. Students should be aware that specific programs may have additional **continuance requirements** that place additional conditions on how a student maintains eligibility to remain in a program of studies. Students are solely responsible for being familiar with program-specific continuance requirements and general program- requirements in order to be eligible to graduate.

Academic Standing / Definitions

A student will be in **Good Standing** when s/he has accumulated a minimum of nine (9) earned credits, and has a cumulative Grade Point Average (GPA) of 2.00 or better.

A student is **Eligible to Graduate** when s/he has satisfied all program requirements specified in the curriculum at the time of admission to the program or the current program curriculum, and has met the requirements for Good Standing at the time the application to graduate is evaluated.

A student will be placed on **Academic Warning (AW)** when s/he has accumulated a minimum of nine (9) earned credits and has a cumulative Grade Point Average (GPA) of less than 2.00. A student will be permitted to remain on Academic Warning for a maximum of two (2) semesters within a twelve month period.

A student will be placed on **Academic Probation (AP)** when s/he has been on Academic Warning for two (2) semesters and has a cumulative Grade Point Average (GPA) less than 2.00 or has accumulated eight (8) withdrawals during his/her program. (Note: Withdrawals with Cause (WC) do not count in this calculation.) A student will be permitted to remain on Academic Probation for a maximum of one (1) semester within a twelve month period. A student on Academic Probation is not permitted to accumulate additional withdrawals.

A student is **Required to Withdraw (RTW)** from the institution for a minimum of twelve months when s/he has been on Academic Probation for one (1) semester and has a cumulative Grade Point Average (GPA) less than 2.00 or has accumulated more than (8) or more withdrawals. (Note: Withdrawals with Cause do not count in this calculation.)

A minimum of twelve (12) months must have elapsed before a student can attend credit classes. A student is permitted to register for non-credit classes. Students readmitted to Mount Royal after a minimum absence of twelve (12) months as a Requirement to Withdraw, will have their semester Grade Point Average (GPA) for the purpose of establishing academic standing calculated solely on the basis of credits earned since their return.

A student can demonstrate **significant improvement** if s/he has a semester GPA of 2.20 or better over two, three-credit courses.

APPEALING A REQUIREMENT TO WITHDRAW (RTW)

Students can appeal their Requirement to Withdraw by completing the appropriate form available at the Office of the Registrar. The application must include supporting documentation or it will not be processed.

The only permissible grounds for appealing a Requirement to Withdraw will be as follows:

- (a) Medical reasons verified in writing by a physician. Documentation must establish a clear and substantive link to his/her academic standing over the period of time the credits were earned; **or**
- (b) Severe emotional distress verified in writing by a Mount Royal Counsellor or other certified mental health professional. Documentation must establish a clear and substantive link to his/her academic standing over the period of time the credits were earned; **or**
- (c) Significant improvement in a minimum of two, three credit courses during the semester preceding the Requirement to Withdraw; **or**
- (d) Other extenuating circumstances that may not fall into the three categories above.

Re-Admission to a Program After the Requirement to Withdraw (RTW)

Students who have been required to withdraw from Mount Royal must apply for re-admission in accordance with the application deadlines for new students that are specified in the Academic Schedule published in the Mount Royal Calendar.

Students seeking (re)-admission to a program must meet with a Mount Royal academic advisor regarding their academic plans. The academic advisor may refer the student to a College counselor if deemed appropriate. Students are required to bring a letter to the meeting with the academic advisor which: (1) offers an explanation for their having been previously unsuccessful, (2) outlines their academic plans, and (3) explains why they are now likely to be successful. The academic advisor will indicate to the Admissions Office when this consultation process has occurred in order to complete the student's application procedure. Admission is not automatic and will be considered on an individual basis.

Under exceptional circumstances involving documented medical reasons or serious emotional distress, a student may request that the Registrar waive a second or subsequent requirement to withdraw if he/she withdraws from all courses during the academic year to which he/she has been readmitted and if, as a consequence, his or her cumulative grade point average at the time of the annual academic review falls below 1.50. The request for consideration of a waiver and the exceptional circumstances must have occurred prior to the end of the student's final examination period.

ACADEMIC STATUS

GRADING SYSTEM

Description	Alpha Grade	4.0 Point Scale
Excellent	A+	4.0
	A	4.0
	A-	3.7
Good	B+	3.3
	B	3.0
	B-	2.7
Satisfactory	C+	2.3
	C	2.0
	C-	1.7
Poor	D+	1.3
Minimal Pass	D	1.0
Failure	F	0.0

Symbols (not calculated in Grade Point Average)

AU	The AU symbol is given if a course is audited.
CR	Prior Learning Credit This refers to credit assigned through the Prior Learning and Recognition (PLAR) assessment process.
NC	No Prior Learning Credit This refers to credit not assigned through the Prior Learning and Recognition (PLAR) assessment process. Refer to the <i>Prior Learning Assessment and Recognition</i> policy and procedures in the Transfer Credit and Evaluation of Prior Learning section.
EF	Experiential Fail Indicates unsatisfactory performance in an experiential learning course (practicum, fieldwork, internship, or clinical placement).
EP	Experiential Pass Indicates successful completion of an experiential learning course (practicum, fieldwork, internship, or clinical placement)
F	Fail (Co-op courses only)
P	Pass (Co-op courses only)
I	Incomplete Applied when a student has not completed semester work to the satisfaction of the instructor and has been granted an extension to complete that work. (See section below for conditions)
IP	In Progress Applied to the first semester when a course is more than one semester in length.
Q	Unassigned Grade An administrative code assigned by the Registrar's Office in extenuating circumstances and on an interim basis, along with appropriate transcript notation, pending resolution of a final grade decision.
W	Withdrawal A student receives a "W" following official withdrawal from a course. (See section below for conditions)
WC	Withdrawal with Cause A student receives a "WC" following official withdrawal from a course due to special circumstances. (See section below for conditions)

The method by which instructors arrive at the final course grades is left to their discretion. In different departments and within departments, different percentages might be required for a Satisfactory standing. However, the system used must be communicated to the students at the beginning of the semester and should be stated in the course outline for each course. Instructors must convert their own method for determining course standing to the official grading system when submitting final grades to the Office of the Registrar. The College will not undertake any official conversion or equation of letter grades with any percentage or other grading systems.

Conditions for 'I' symbol

The decision as to whether or not the student will be permitted to enter into a contract for the completion of a course rests with the instructor. If the instructor is not available, the student should contact the appropriate department/program Chair.

The agreement must be arranged prior to the deadline for submission of final grades and a copy of the agreement must be forwarded to the Office of the Registrar by the instructor.

Course requirements must be completed within a maximum of calendar 60 days after the end of the semester.

The contract must indicate what the letter grade for the course will be if the student does not complete the course work specified in the instructor-student contract (i.e., the grade earned in the course to that date).

Unless the Office of the Registrar has been notified before, at the end of the 60-day period, the "I" symbol will be changed to a letter grade as determined by the instructor, or, if the specified course work has not been completed, the "I" will be changed to the grade indicated in the instructor-student contract.

Extension of the 'I' symbol contract beyond the 60-day period can be made at the discretion of the instructor.

Conditions for 'W' symbol

A 'W' symbol can be applied up to and including the withdrawal deadline as stated in the Academic Schedule.

Any consideration for withdrawals after this deadline must be supported by medical and/or psychological documentation.

No withdrawals are permitted after the last day of classes.

NOTE: Students admitted to Mount Royal in Fall 2009 and beyond cannot accumulate more than seven 'W's during their program. Students admitted to Mount Royal before Fall 2009 will not have this restriction applied. See section on Academic Standing for more information.

Conditions for 'WC' symbol

Students can apply for a 'WC' at any time during the semester up to and including the last day of scheduled classes.

A 'WC' will apply under the following conditions:

- serious illness, verified in writing by a physician, or
- severe emotional distress, verified in writing by Student Counselling Services or other registered mental health professional.

Except under exceptional circumstances, a student who has entered into an 'I' contract will not be eligible for a 'WC'.

Special Grading Conditions

Alternative Grading Schemes

Departments offering courses requiring a student to demonstrate a satisfactory standard of performance in designated skills before a passing

grade in the course can be awarded may, subject to the approval of the Dean, use alternative grading systems for those courses. The grading of such courses may vary considerably from the normal grading system.

In such cases, the grading system to be used must be communicated to the students in the course outline.

Failure to attain a passing standard for any component of such a course may result in a failing grade for the course.

Removal from Experiential Learning course

At the instructor's discretion, a student in an experiential learning course (such as, practicum, fieldwork, directed field study, internship, or clinical placement) may be removed from the course at any point in that course and assigned an "F" or "EF" grade at the end of the course, when under exceptional circumstances, the student's academic performance directly or indirectly threatens the safety of, or increases the risk to, others.

GRADE POINT AVERAGE

The Grade Point Average is determined by dividing the total grade points earned by the number of credit hours attempted. The "AU", "CR", "I", "NC", "P", "Q", "IP" and "W" and "WC" grades are not included in calculating the Grade Point Average. Academic upgrading courses (those numbered 0100-0999) are also not included in calculating the Grade Point Average.

Example: Assume a student earns the following grades: Administration – A, Chemistry – B, English – C, Geology – D, German – F, Mathematics – I and Psychology – W.

Course	Grade	Points		Credits		Points
CHEM 1201	B	3	x	5	=	15
ENGL 0212	C	2	x	4	=	8
GEOL 1101	D	1	x	4	=	4
GERM 1105	F	0	x	3	=	0
INDS 2225	A	4	x	4	=	16
MATH 1224	I	NA	x	5*	=	0
PSYC 1101	W	NA	x	3*	=	0
				20		43

Total Grade Points **43**

Total Credits* **20***

Grade Point Average **= 2.15**

* "I" and "W" grades are not counted.

DEAN'S HONOUR ROLL

A student who earns twelve (12) or more credit hours in a semester at Mount Royal College with a Grade Point Average of 3.50 or higher will be placed on the Dean's Honour Roll for that semester.

PRESIDENT'S HONOUR ROLL

A student who earns twenty-four (24) or more credit hours in an academic year at Mount Royal College with a Grade Point Average of 3.75 or higher will be placed on the President's Honour Roll.

REPETITION OF A COURSE

Students may repeat any course. When a course is repeated, the original grade remains on the student's academic record. Only the higher grade awarded is used to determine the cumulative Grade Point Average, eligibility to graduate and continuance as a student in good standing at the College.

A course may only be counted once for any program requirement pertaining to graduation.

STATEMENT OF STUDENT RIGHTS AND RESPONSIBILITIES

This Statement of Student Rights and Responsibilities is intended to constitute a guideline to be observed by the Board of Governors, students, faculty, staff, and administrators of Mount Royal College. It does not constitute a legal contract between the students and the College, and it cannot override any collective agreement or other legally enforceable contract where there is conflict. The statement is not intended to create a foundation for civil proceedings in the Courts of the Province of Alberta.

The purpose of the statement is to identify a set of rights and responsibilities of the students enrolled in the credit programs of Mount Royal College. In the event of a perceived or alleged breach of the statement, a student, students or the Students' Association may seek resolution through established College procedures.

Students enrolled in credit programs at Mount Royal College should have rights and assume responsibilities in accordance with applicable College policies and procedures, as set out in this section of the calendar. All of the rights and responsibilities apply to full-time students and all, except items 8, 9, and 10, apply to part-time students.

- RIGHT:** To have their rights respected by fellow students, faculty, staff, administrators and other persons associated with the College.

RESPONSIBILITY: To respect the rights of fellow students, faculty, staff, administrators and other persons associated with the College.

- RIGHT:** To a College environment that complies with institutional and relevant government regulations, policies and procedures.

RESPONSIBILITY: To observe College and relevant government regulations, policies and procedures intended to protect the environment of the College.

- RIGHT:** To participate and to be represented in the affairs of the College through the Students' Council and/or the Student Executive Committee of the Mount Royal Students' Association, an organization dedicated to being responsive and responsible to the student body at large.

RESPONSIBILITY: To be active members in good standing of the Students' Association and to participate when feasible in the democratic processes of the Association.

- RIGHT:** To have access to current information printed in the College Calendar or, when such publication is not timely, posted at the Office of the Registrar and at locations other than the Lincoln Park campus where credit courses are offered regarding academic regulations; policies and procedures, including admission and registration requirements and procedures; course descriptions; course and program change and withdrawal procedures; program and graduation requirements; final examination policy and regulations; and transfer arrangements as outlined in the *Alberta Transfer Guide*.

RESPONSIBILITY: To familiarize themselves with current information regarding academic regulations, policies and procedures and to follow those regulations, policies and procedures, to the extent that such regulations, policies and procedures are printed in the College Calendar or posted at the Office of the Registrar and at locations other than the Lincoln Park campus where credit courses are offered.

- RIGHT:** To the availability of their course instructors for assistance and consultation outside of scheduled class periods, at mutually agreeable times.

RESPONSIBILITY: To monitor their academic progress and to seek help to resolve their academic or career choice difficulties.

In the case of academic difficulties, students shall first discuss such matters with their course instructors before enlisting other advice and assistance.

6. **RIGHT:** To the confidentiality of their transcript and the grade assigned for each course, except by their express written permission. The College reserves the right to confirm or deny questions concerning students' registration and/or completion of a program. The College reserves the right to make transcripts available for authorized purposes within the College without student permission (e.g. for scholarship and financial aid eligibility, academic advising, etc.).
RESPONSIBILITY: To respect the confidentiality of the academic records of other students.
7. **RIGHT:** To view in the Office of the Registrar the College's official student record as contained in their permanent file.
RESPONSIBILITY: To respect College regulations regarding the viewing of the official student record.
8. **RIGHT:** To have access to a place in each core or required course of the program in which they are registered at least once during the normal length of the program for full-time students.
RESPONSIBILITY: To take each core or required course of the program in which they are registered as soon as a place becomes available after the prerequisites for those courses have been met.
9. **RIGHT:** To have the graduation requirements of the program in which they are registered remain unchanged from those in effect when they registered in that program. If and when the requirements are changed, students registered in that program will be given the choice of which curriculum to follow except where the change is dictated by external agencies.
RESPONSIBILITY: To endeavor to complete the program under the curriculum best suited to their personal circumstances in view of the reasons for the change.
10. **RIGHT:** To have the length of the program in which they are registered remain unchanged from the length of the program when they registered in that program. If and when the length of a program is changed, students registered in that program will be given the choice of which curriculum to follow except in cases where the length of the program is dictated by external agencies.
RESPONSIBILITY: To endeavour to complete the program under the curriculum best suited to their personal circumstances in view of the reasons for the change.
11. **RIGHT:** To have the opportunity to complete, within its normal duration, the program in which they are registered as a full-time student if and when that program is discontinued by the College.
RESPONSIBILITY: To consider the reasons for the discontinuation of the program and to endeavour to complete the program within its normal duration for full-time students or choose an alternative based on that consideration.
12. **RIGHT:** To make available a written outline, at the beginning of the courses in which they are registered, of the objectives of the course, the evaluation system to be used, the requirements regarding class attendance and punctuality, the format and due dates of major assignments, as well as penalties if they are to be employed. In the event that circumstances beyond the control of the instructor compel substantial changes to course content and/or classroom procedures, rules and regulations, the students registered in the course will be given written notice of such changes. The format of the written outline may be in hardcopy or online as deemed appropriate for the course.
RESPONSIBILITY: To make themselves aware of and to follow the requirements of the written course outline even when they are absent from particular classes.
13. **RIGHT:** To have course times, as scheduled in the College timetable at the time of registration, remain unchanged except in exceptional circumstances as determined by the College and to have classes start and end at the scheduled times.
RESPONSIBILITY: To arrive on time for their classes and to remain for the duration of those classes, except in exceptional circumstances.
14. **RIGHT:** To be notified, whenever possible, of class cancellations in advance of the class meeting.
RESPONSIBILITY: To accept exceptional circumstances and to be prepared to spend the time on other useful endeavours.
15. **RIGHT:** To the assurance that various sections of the same course have common course-specific objectives and comparable requirements and evaluation standards and to have these described in the course outline.
RESPONSIBILITY: To respect the faculty member's right to determine the course content, instructional methodology and evaluation procedures within the guidelines set for the course.
16. **RIGHT:** To have access to a review with the instructor of in-course tests, examinations and course assignments within 14 days after they have been evaluated and to have supervised access to final examinations, in the departmental office and without benefit of a review with the instructor or other College employee, within 14 days after the release of final grades by the Office of the Registrar.
RESPONSIBILITY: To request a review or access to tests, examinations, or course assignments, if they wish such review or access, within the 14-day time period.
17. **RIGHT:** To have student views taken into consideration in College-sponsored evaluations of instruction and student-oriented services and to be assured that their individual contributions will be kept confidential.
RESPONSIBILITY: To participate in such evaluations when requested.
18. **RIGHT:** To have appeal and grievance procedures established by the College and printed in the College Calendar or, when such publication is not timely, posted at the Office of the Registrar and at locations other than the Lincoln Park campus where credit courses are offered.
RESPONSIBILITY: To make themselves aware of appeal and grievance procedures.

GENERAL GRADUATION REQUIREMENTS

Generally, all students who expect to receive a parchment from Mount Royal College must satisfy the graduation requirements for a baccalaureate degree program, a diploma program or a certificate program as shown in this section. Several programs have special graduation requirements, which must also be met before a degree, diploma or certificate can be awarded. The additional requirements are shown in the program description section of the programs concerned. (Also see Academic Regulations – Graduation). Students are cautioned to note the general statements regarding graduation and the restrictions and interpretations that follow. Do not hesitate to consult the Office of the Registrar if you are uncertain about your graduation status.

APPLICATION TO GRADUATE

All students who are candidates for the award of a baccalaureate degree, diploma or certificate are responsible for notifying the Office of the Registrar of their intention to graduate. They must complete and submit to the Office of the Registrar the Application to Graduate Form prior to the relevant deadline indicated in the *Academic Schedule* in this calendar. The application form is available online or at the Office of the Registrar.

Candidates graduate in accordance with the conditions and requirements shown in the calendar of the year in which they first enrolled in the program, provided there has been no break in their attendance at the College. Students who discontinue their studies will be subject to the graduation requirements published in the calendar at the time of their return to the College. Also see *Graduation* component of the *Academic Regulations* section.

ELIGIBILITY TO GRADUATE

In order to graduate from any Mount Royal credit program, a student must satisfy all program requirements specified in the curriculum at the time of admission to the program or the current program curriculum, and meet the requirements for Good Standing (see Academic Standing section) at the time the application to graduate is evaluated.

Admission to program

To be eligible to graduate from a Mount Royal College program, a student must have been **officially admitted** into the program and must normally complete **at least 25%** of the graduation requirements as a student within the program, except where written approval has been given by the Dean/Director of the faculty/centre/school.

Residency

Normally, 50% of the academic work completed toward the award of a Mount Royal parchment must be completed at Mount Royal, except where written approval has been given by the Dean/Director of the appropriate faculty/centre/school.

In addition, at least 50% of the Directed Field Study requirement for an applied degree must normally be completed as a student of Mount Royal.

Program Pattern

A student must successfully complete all requirements as stated in the approved program pattern (see the Academic Program section). This includes earning the number of required credits, successfully completing all courses identified as the program core and the English requirement, meeting the requirements for Arts & Science or General Education as well as any specific requirements identified in the program section of this calendar.

Cumulative Grade Point Average (GPA)

A student must have a cumulative GPA of at least 2.00 based on all courses required for graduation in the program which will include all the core courses specified in the published curriculum pattern for that program, as well as

all approved options and electives, the English Requirement and all Arts & Science / General Education courses. Some programs may require a higher GPA for graduation.

Arts & Science / General Education Requirements

As Mount Royal phases out Arts & Science requirements in favour of General Education, students are advised to consult closely with their advisor to ensure that they are meeting program requirements.

<http://www.mtroyal.ca/AcademicSupport/ResourcesServices/Advising/artscireq.htm>

<http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>

Applied Degree Programs With a Diploma Exit Option

In Applied Degree programs with a diploma exit option, students may be eligible to be awarded a diploma after completing their second year of studies **without exiting** from the program. Students wishing to receive the diploma must declare their intention to graduate (without exit from the program) within their second year of studies prior to the relevant deadline indicated in the current Academic Schedule.

University Transfer Programs

Students in a University Transfer program can apply for a General Studies Certificate upon completion of 10 appropriate courses in recognition of their completion of a full year of undergraduate studies.

RESTRICTIONS

- No course may be presented to fulfill more than one graduation requirement **within one credential**. (For example, English 1101 may not be used to satisfy a program core requirement and a General Education requirement.)
- No high school or matriculation equivalent course (level 30 or lower) may be used for graduation purposes (see list of high school/matriculation equivalent courses in the section entitled High School Matriculation Equivalents).
- Students may apply credits obtained under one Mount Royal program towards the graduation requirements of another, different program up to **a maximum of 50 per cent** of the graduation requirements of the new program (e.g., transferring credits from a diploma to a baccalaureate degree).
- Students may apply credits obtained under one Mount Royal program towards the graduation requirements of another, similar program up to **a maximum of 75%** of the graduation requirements of the new program (e.g., transferring credit from a Bachelor of Arts to Bachelor of Science). Within Applied Degree programs, transfer credit will normally only be given for 50% of the Directed Field Study requirement of the new program.
- English 2263 is not considered to be a senior-level Arts and Science course for graduation purposes.
- English 0212 is a university-level course but unless it is specifically required for a program, it can only be used to satisfy an elective requirement.
- No more than one course (not to exceed four (4) credits) of Directed Readings can be used for graduation purposes.

LETTER OF PERMISSION

Students who wish to complete relevant course work for a baccalaureate applied degree, diploma or certificate program at another recognized or accredited post-secondary institution must receive prior approval by completing and submitting a Letter of Permission Form which may be obtained from the Office of the Registrar. *The Letter of Permission* must be signed by the appropriate department Chair(s) and returned to the Office of the Registrar for final approval and processing. See section entitled *Transfer Credit and PLAR* for information on the *Letter of Permission*.

TIME LIMITATION – BACCALAUREATE APPLIED DEGREE COURSE WORK

All graduation requirements for a baccalaureate applied degree program must be completed within eight (8) years of initial admission to and enrolment in that baccalaureate applied degree program.

The prior learning of all students entering baccalaureate applied degree programs will be fully assessed at the point of admission for possible advanced standing or transfer credit. Applicable credit for prior learning which is recognized at the point of entry into the program will remain valid for the same time limit (eight [8] years) as is permitted to complete the program.

TIME LIMITATION – DIPLOMA OR CERTIFICATE COURSE WORK

All graduation requirements for a certificate or diploma program must be completed within six (6) years of initial admission to and enrolment in that certificate or diploma program.

The prior learning of all students entering certificate or diploma programs will be fully assessed at the point of admission for possible advanced standing or transfer credit. Applicable credit for prior learning which is recognized at the point of entry into the program will remain valid for the same time limit (six [6] years) as is permitted to complete the program.

PROGRAM DEFINITIONS

Baccalaureate Degree

Normally, baccalaureate degree programs consist of forty, three-credit courses (typically eight semesters) and consist of courses in three categories: Program Core, General Education, and Electives. Because of accreditation requirements and other professional requirements, the number of courses required to meet core requirements may vary. Specific requirements are:

- Normally, the program core will not be more than twenty-four courses within a forty course program.
- General Education requirements in a program will normally consist of twelve courses: Four courses will be taken at the foundation level: one from each of the General Education Program's four thematic cluster areas. Four courses will be taken at the second level: one from each of the thematic clusters. Four courses must be taken at the third level, selected from at least two of the thematic clusters.
- Normally, electives constitute a minimum of four courses from the total number of courses that make up the program.

Applied Degree

Applied degree programs require a minimum of forty, three-credit courses, and shall not require more than forty-four, three credit courses (or equivalent) and have the following requirements:

- A minimum of 30 credits to be delivered through experiential learning, which may be embedded in classroom-based courses or other courses.
- A minimum of six appropriate Arts and Science courses. (NOTE: Refer to the program pattern listed in the program section of this calendar or your advisor for more information on how to satisfy this requirement).
- At least one course of a student's choosing without restriction.

Diploma

- Generally, diploma programs will have a minimum of 60 credits and a maximum of 72 credits and have the following requirements:
- English 0212, 1101 or any other 1100-level (or higher) English course of at least three credits.
- A minimum of four Arts and Science Core courses, representing at least four of the seven core areas, and
- Program core courses (no fewer than 36 credits), electives and approved options.

Credit Certificate

Programs offering this type of credential may include program core courses, electives and approved options (minimum of 18 credits and 6 courses). Generally, programs of this type will be from 6 to 10 courses in length and will focus on professional development, post-diploma or post-baccalaureate education.

Certificate of Achievement

This type of certificate is given to acknowledge completion of an approved series of related credit courses (minimum of 9 credits and 3 courses). Generally, programs of this type will be from 3 to 5 courses in length and will focus on professional development.

Credit-Free Certificate

Programs offering this type of credential include at least three required program core courses and in addition, there may be a series of options from which a specified number may be selected. Programs of this type must have a minimum of 60 instructional hours and individual courses within the program will not usually be less than 15 hours in length.

INSTRUCTIONAL DEPARTMENTS

INISKIM CENTRE (ABORIGINAL STUDENT ACADEMIC SUPPORT CENTRE)

Department: 403.440.5596

Director, TBA: 403.440.5668

Aboriginal Education Program, Administrator,
K. Paul: 403.440.6020

BISSETT SCHOOL OF BUSINESS

School: 403.440.6833

Dean, Bissett School of Business
W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business
D. Allwright: 403.440.6316

Chair, Bachelor of Business Administration – Accounting
I. Gilborn: 403.440.6235

Chair, Bachelor of Applied Financial Services, Bachelor of Applied
International Business and Supply Chain Management, Business
Administration and Insurance
J. Fischer: 403.440.6835

Chair, Bachelor of Business Administration (General Management, Human
Resources, & Marketing); Business Administration Diplomas in General
Business, Human Resources, Marketing
V. Kinnear: 403.440.6315

Chair, Bachelor of Applied Business and Entrepreneurship (New Venture,
International Business and Sport & Recreation); Bachelor of Applied
Nonprofit Studies, Aviation Diploma
K. Street: 403.440.6104

Chief Flight Instructor, Aviation Program
A. Burton: 403.288.9551

FACULTY OF ARTS

Dean, M. Mertin: 403.440.6960

Associate Dean, S. Reed: 403.440.6455

Department of English

Department: 403.440.6451

Chair, L. Easton: 403.440.6453

Department of Humanities

Department: 403.440.6054

Chair, J. Pettit: 403.440.5985

Department of Interior Design & Art History

Department: 403.440.5143

Chair, J. Smith: 403.440.6106

Department of Languages & Cultures

Department: 403.440.6528

Acting Chair, M. Beauvilain: 403.440.5960

Department of Policy Studies

Department: 403.440.6527

Chair, B. Foster: 403.440.5948

Department of Psychology

Department: 403.440.6467

Chair, A. Vernon: 403.440.6438

Department of Sociology & Anthropology

Department: 403.440.6425

Chair, B. Matthews: 403.440.6430

FACULTY OF COMMUNICATION STUDIES

Centre: 403.440.6901

Dean, Faculty of Communication Studies
M. Chikinda: 403.440.6117

Chair, Journalism
T. Field: 403.440.6189

Acting Chair, Public Relations
J. McNichol: 403.440.5697

Chair, Information Design
G. Ruhl: 403.440.6732

Chair, Broadcasting
I. Ratuszniak: 403.440.6114

FACULTY OF HEALTH AND COMMUNITY STUDIES

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Associate Dean, Faculty of Health and Community Studies
C. London: 403.440.6496

Department of Advanced Specialty Health Studies

Department: 403.440.7296

Chair, Department of Advanced Specialty Health Studies
J. Wegerhoff: 403.440.6634

Coordinator, Advanced Studies in Critical Care Nursing
(Emergency Nursing)
H. McLellan: 403.440.7201

Coordinator, Advanced Studies in Critical Care Nursing
(Critical Care and Neuroscience Nursing)
P. Price: 403.440.6553

Coordinator, Advanced Studies in Mental Health
F. Jackson: 403.440.6041

Coordinator, Forensic Studies
C. Carter-Snell: 403.440.6679

Coordinator, Gerontology
D. McDermid: 403.440.6882

Coordinator, Maternal Infant Child Healthcare
S. Beischel: 403.440.7054

Department of Child and Youth Studies

Department: 403.440.5968

Chair, Department of Child and Youth Studies
J. Baxter: 403.440.6492

Department of Justice Studies

Department: 403.440.6379

Chair, Department of Justice Studies
J. Winterdyk: 403.440.6992

Department of Physical Education and Recreation Studies

Department: 403.440.6500

Chair, Department of Physical Education and Recreation Studies
M. Lafave: 403.440.6246

Department of Social Work and Disability Studies

Department: 403.440.6448

Chair, Department of Social Work and Disability Studies
L. Fountatain: 403.440.6443

Integrative Health Institute

Department: 403-440-8809

Director, Elaine Danelesko 403-440-8808

School of Nursing

Department: 403.440.6883

Director, School of Nursing
P. Nordstrom: 403.440.6549

Chair, Baccalaureate Nursing Programs
L. Judd: 403.440.6080

Chair, Department of Internationally Educated Nurses (IEN) Programs,
B. Metcalf: 403.440.6887

FACULTY OF SCIENCE AND TECHNOLOGY

Dean, Faculty of Science and Technology
B. Lane 403.440.6966

Associate Dean, Faculty of Science and Technology
T. MacAlister, 403.440.6684

Department of Chemical and Biological Sciences

Department: 403-440-6163

Chair, T. O'Connor 403.440.6606

Department of Computer Science and Information Systems

Department: 403.440.6149

Chair, W. Paterson 403.440.7086

Department of Earth Sciences

Department: 403.440.6165

Chair, B. McNicol 403.440.6175

Department of Environmental Science

Department: 403.440.6615

Chair, R. Saint-Fort 403.440.6683

Department of Mathematics, Physics and Engineering

Department: 403.440.6147

Chair, I. Lagu 403.440.6154

FACULTY OF TEACHING AND LEARNING

Dean, J. Zimmer, 403.440.7204

Academic Development Centre

Director, T. Matus: 403.440.6764

Manager, Learning Technologies – vacant

Department: 403.440.6042

Faculty Development Consultant, Curriculum,
M. Yeo: 403.440.6494

Faculty Development Consultant, Learning Technologies,
R. Corbett: 403.440.6220

Faculty Development Coordinator,
E. Mullen: 403.440.6062

Faculty Development Consultant,
A. Scrimger: 403.440.8940

Instructional Design Consultant,
P. Mascaro: 403.440.6723

Educational Technology Training,
A. Reil: 403.440.7002

START Program Coordinator,
Terry Johnson: 403.440.7214

Acting Coordinator, Media Production Services Manager,
A. Gruber: 403.440.7232

Distributed Learning Centre,
D. Flynn: 403.440.7231

Department of Education and Schooling

Department: 403.440.7729

Chair, I. Naested 403-440-6428

Department of General Education

Department: 403.440.5935

Chair, David Clemis, 403.440.5995

Institute for Scholarship of Teaching and Learning

Department: 403.440.7204

Director, TBA

MOUNT ROYAL CONSERVATORY

Conservatory: 403.440.6821

Director, Mount Royal College Conservatory

P. Dornian: 403.440.6595

Manager, General Conservatory Programs

S. Nadler: 403.440.8956

Manager, Academy, Choral and Credit Program

W. van der Sloot: 403.440.6823

Department of Theatre, Speech and Music Performance

Department: 403.440.6139

Chair, Department of Theatre, Speech and Music Performance

J. Brenan: 403.440.6811

FACULTY OF CONTINUING EDUCATION AND EXTENSION

Dean, N. MacIntosh: 403.440.6014/403.440.7790

Centre for Business Development, Manager,

S. Mohtadi: 403.440.5557

Academic Upgrading, Program Director,

S. Cheney: 403.440.6864

Arts/Science and Technology, Program Director,

S. Cheney: 403.440.6864

Business Education and Training, Program Director,

L. Robbins: 403.440.6857

Community and Health Studies, Program Director,

C. White Prosser: 403.440.6715

Credit Extension, Part-Time/Open Studies, Program Director,

S. Cheney: 403.440.6864

Transitional Vocational Program, Program Administrator,

D. Sharman: 403.440.6588

Centre for Complementary Health Education, Program Administrator,

D. Palmer: 403.503.4887

Satellite Campuses, Manager,

C. Burke: 403.440.5533

Conference/Specialized Services, Manager,

B. Mann: 403.440.8943

Extension Certificates:

- Acupressure Therapy
- Addiction Studies (classroom and online)
- Aromatherapy
- Behavioural Strategies
- Business Analysis
- Child Care Leadership (blended)
- Child and Youth Human Rights (online)
- Children's Environmental Health and Wellness (classroom and online)
- Children's Mental Health (online)
- Computer Skills for the Office
- Condominium Management
- Conflict Resolution
- Curriculum Development and Instructional Design (online)
- Embalmer
- Employment Preparation
- Event Management (classroom and online)
- Funeral Director
- Funeral Director and Embalmer
- Human Resource Management
- International Community Development (online)
- Leadership
- Management Development
- Massage Therapy
- Nonprofit Management (online)
- Office Computer and Bookkeeping
- Personal Fitness Trainer
- Petroleum Land Contract Administration - Foundation
- Petroleum Land Contract Administration - Advanced
- Petroleum Joint Venture Administrator
- Petroleum Joint Venture Analyst
- Police Studies (classroom and online)
- Project Management (classroom and online)
- Public Relations
- Publishing
- Reflexology Therapy
- Residential Decorating (classroom and online)
- Supply Chain Management
- Supportive Counselling Skills
- Technical Writing
- Web Design
- Yoga Therapy

Programs for Designations Issued by Professional Associations:

- Canadian Association of Petroleum Production Accounting (CAPPA)
- Certified Commercial Investment Member (CCIM)
- Certified Financial Planner™ (CFP™)
- IC3 (Internet & Computing Core Certification)
- Certified Payroll Manager Program
- Certified Property Manager (CPM)
- Microsoft Certified Applications Specialist (MCAS)
- Real Property Administrator (RPA)

Licensing Programs

- Canadian Investment Funds Course
- Life License Qualification Program
- Mortgage Associates Program
- Real Estate Associates Program

Certificates of Completion

- Adult Educator Seminar Series (classroom and online)
- CAPPA Seminars
- Child and Youth Educator Seminar Series (classroom and online)
- Entrepreneurship
- Feng Shui Practitioner
- Floral Design
- Managing Conflict in Today's Workplace (online)
- Masterful Facilitator
- Medical Terminology (online)
- Pillars of Management
- Professional Business Communications
- Reiki
- Sales Development

INTERNATIONAL EDUCATION

Director, L. Smith: 403.440.5004

Manager, International Projects, D. MacDonald: 403.440.6791

Manager, Languages Institute, A. Olson: 403.440.5140

Office: 403.440.5100

Coordinators: T. Gillies, K. Sinclair, S. Rhodes, S. Rossi, L. Duke, A. Yeung

Instructional Staff:

English as a Second Language (ESL)

M. Barby, S. Cox, P. Downie, Z. Drabinsky, J. Hammink, T. Hanson, A. Hibbard, G. Landreville, S. Marendiuk, Murji, C. Musa, E. Newman, M. O'Toole, A. Roudstein, R. Shinduke, C. Szabo, R. Wallace, C. Wannamaker, J. Warkentin, L. Wilhelm

Foreign Languages

I. Arosteguy, D. Asaph, R. Baumann, D. Boiteau, A. Chen, Y. Cressman, C. Davalos, E. Dubon, E. Echeverria-Dubon, R. Gelmi, J. Humen, L. Jewall, J. Meyler, G. Pare, C. Poon, C. Recabal, S. Rossi, S. Saccomani, V. Sassine, A. Stock-Bateman, T. Yoshizumi

DIVISION OF ACADEMIC AFFAIRS

Provost and Vice-President, Academic, R. Fisher: 403-440-6858

Office of Enrolment Services

Associate Vice-President, Enrolment Management,
S. Gottheil: 403.440.6365

Registrar, D. Wood 403.440.6347

Manager, Academic Advising Services, S. Price: 403.440.6513

Manager, Admissions and Recruitment, A. MacKichan: 403.440.6350

Manager, Records and Credit Registration Services,
S. Gemmell: 403.440.6398

Manager, Student Awards and Financial Aid, L. Runions: 403.440.6306

Manager, Student Systems, J. Pasloske: 403.440.7224

Collaboration and Articulation Administrator, E. May: 403.440.6733

Coordinator, Admission Services, G. Amy: 403.440.6355

Coordinator, Continuing Education Registration,
S. Bouvier: 403.440.6392

Coordinator, Credit Registration,
T. Parmley: 403.440.6351

Coordinator, Office of Student Conduct and Convocation,
K. Parsons: 403.440.6356

Coordinator, Records, C. Lovestone: 403.440.6358

Coordinator, Scheduling Services, V. Simmonds: 403.440.6586

Coordinator, Student Recruitment, M. LoGullo: 403.440.5958

Library 403.440.6140

Director, Library Services, C. Shepstone: 403.440.6134

Library Chair & Coordinator, Technical Services, J. Monteith: 403.440.6137

Coordinator, Circulation & Reserves Services, A. Swabey: 403.440.7241

Coordinator, Media Services, G. Owens: 403.440.7737

Coordinator, Information & Instructional Services,
M. Macmillan: 403.440.6135

Coordinator, Collections, M. Bowler: 403.440.6086

Instructional Services Librarians: K. Barrette: 403.440.6126,
M. Bowler: 403.440.6086, P. Herscovitch: 403.440.6022, M. MacMillan:
403.440.6135, F. May: 403.440.6128, C. Merkley: 403.440.5068,
M. Millard: 403.440.6136, J. Monteith: 403.440.6137, G. Owens:
403.440.7737, R. Sherwin: 403.440.7045, M. Sinotte: 403.440.5683, A.
Swabey: 403.440.7241

DIVISION OF STUDENT AFFAIRS AND CAMPUS LIFE

Executive Director, B. Fleming: 403.440.6506

Cougar Athletics 403.440.6516

Manager, K. Karch: 403.440.7211

Mount Royal Recreation 403.440.6517

Manager, C. Dawe: 403.440.6515

Residence Services 403.440.6275

Manager, S. Fitterer: 403.440.6279

EnCana Wellness Services

Manager, K. McElary 403.440.6092

Learning Skills Centre 403-440-6452

Manager, C. Foran: 403.440.5934

Career Services 403-440-6307

Manager, C. Bradley: 403.440.6232

ACADEMIC PROGRAMS



Mount Royal College offers instruction leading to the award of the following degrees, diplomas and certificates:

DEGREE PROGRAMS

Baccalaureate Degree

Bachelor of Arts

- Anthropology
- English
- History
- Policy Studies
- Psychology
- Sociology
- Spanish

Bachelor of Arts – Criminal Justice

Bachelor of Business Administration

- Accounting
- General Management
- Human Resources
- Marketing

Bachelor of Communication

- Information Design
- Journalism
- Public Relations

Bachelor of Computer Information Systems

Bachelor of Nursing

Bachelor of Science

- General Science
- Cellular and Molecular Biology
- Geology
- Health Science

Baccalaureate Applied Degree Programs

These are four-year applied programs of study which integrate academic course work with experiential learning. The baccalaureate applied degree programs currently offered at Mount Royal College are:

Bachelor of Applied Business Administration - Accounting
(admission suspended)

Bachelor of Applied Business and Entrepreneurship:

- International Business
- New Venture
- Sport and Recreation

Bachelor of Applied Child Studies

Bachelor of Applied Communications (admission suspended)

- Electronic Publishing
- Journalism
- Public Relations
- Technical Communication

Bachelor of Applied Computer Information Systems and Business
(admission suspended)

Bachelor of Applied Ecotourism and Outdoor Leadership

Bachelor of Applied Financial Services

Bachelor of Applied Interior Design

Bachelor of Applied International Business and Supply Chain Management

Bachelor of Applied Justice Studies (admission suspended)

Bachelor of Applied Nonprofit Studies

Bachelor of Applied Policy Studies (admission suspended)

Bachelor of Applied Science – Environmental Science

- Direct Entry
- Indirect Entry

Degree Programs – Athabasca University at Mount Royal College

Bachelor of Arts (with majors in English, History and Psychology)
(admission suspended)

Bachelor of Nursing (admission suspended)

ARTS AND SCIENCE DIPLOMA PROGRAM

Career diploma programs are two (2) years in length and are designed to prepare a student for immediate career employment upon graduation. Studies may be pursued in the following areas:

- Aviation
- Broadcasting
- Business Administration:
 - General Business Administration
 - Human Resources
 - Marketing Management
- Business Administration and Insurance
- Child and Youth Care Counsellor
- Computer Information Systems
- Disability Studies
- Early Learning and Child Care
- Music Performance
 - Classical
 - Jazz
- Social Work
- Theatre Arts:
 - Performance
 - Technical

The Arts and Science diploma program in General Studies, which is also two (2) years in length, is designed to prepare students for continuation of studies in a four-year degree program. See *General Studies* section for specific graduation requirements.

CERTIFICATE PROGRAMS

These programs, usually one (1) year in duration, are specifically designed to prepare graduates for immediate employment or to assist practitioners in the field in upgrading their skills. Studies may be pursued in the following areas:

Athletic Therapy

Bridge to Canadian Nursing - Certificate of Achievement

Business Administration:

- Advanced Accounting
- Human Resources
- Marketing Management

Computer Science

Early Learning and Child Care

Environmental Science

Journalism

Post-Basic Certificates (Distance Delivery):

- Adult Mental Health Certificate of Achievement for Licensed Practical Nurses
- Advanced Studies in Critical Care Nursing
 - Critical Care Nursing
 - Emergency Nursing
 - Neuroscience Nursing
- Advanced Studies in Mental Health
- Forensic Studies
- Gerontology
 - Business and Entrepreneurship
 - Gerontology Certificate of Achievement for Licensed Practical Nurses
 - Studies in Aging
- Maternal Infant Child Healthcare
 - Neonatal Nursing
 - Perinatal Nursing

Technical Writing – Certificate of Achievement

International Communication – Certificate of Achievement

The College also offers an Arts and Science Certificate in General Studies for students who are not enrolled in a career certificate or diploma program. See *General Studies* section for specific graduation requirements.

UNIVERSITY TRANSFER

University transfer programs are designed to prepare students for transfer to selected degree-granting institutions. Students in this program category may be eligible to receive an Arts and Science Certificate or Diploma in General Studies if they satisfy the graduation requirements for these credentials. See *General Studies* section for specific graduation requirements.

Bachelor of Education

Bachelor of Engineering

Bachelor of Physical Education

Bachelor of Science - Computer Science

MISCELLANEOUS PROGRAMS

Aboriginal Education Program

Open Studies

PROGRAMS WITH A CO-OPERATIVE EDUCATION COMPONENT

Business Administration and Insurance Diploma

PROGRAMS WITH A DIRECTED FIELD STUDIES COMPONENT

Bachelor of Applied Business Administration – Accounting

Bachelor of Applied Business and Entrepreneurship

- International Business
- New Venture
- Sport and Recreation

Bachelor of Applied Child Studies

Bachelor of Applied Communications

- Electronic Publishing
- Journalism
- Public Relations
- Technical Communication

Bachelor of Applied Computer Information Systems and Business

Bachelor of Applied Financial Services

Bachelor of Applied Interior Design

Bachelor of Applied International Business and Supply Chain Management

Bachelor of Applied Justice Studies

Bachelor of Applied Nonprofit Studies

Bachelor of Applied Policy Studies

Bachelor of Applied Science – Environmental Science

- Direct Entry
- Indirect Entry

TRANSFER OF CREDIT TO OTHER EDUCATIONAL INSTITUTIONS

It is the responsibility of students who intend to transfer to another institution after completing studies at Mount Royal College to ensure that courses taken at the College are acceptable to the receiving institution. Students are advised to consult with the receiving institution in advance to ensure that the courses which they complete successfully at Mount Royal College are fully recognized as transferable to their intended degree program.

PROPOSED UNIVERSITY-LEVEL DEGREES

Mount Royal College has formal agreements with the provincial universities and the other public post-secondary institutions of Alberta that cover the transfer of credit from the College to these institutions.

Under the terms of these agreements, it is possible for students to transfer up to two years of credit toward a degree program offered by the provincial universities of Alberta. Students should consult the appropriate edition of the *Alberta Transfer Guide* at www.acat.gov.ab.ca issued by the Alberta Council on Admissions and Transfer or the calendars of the receiving institutions for further details regarding admission requirements, transfer policies and procedures and advanced credit arrangements.

Mount Royal has a Government approved mandate to offer programs that lead to university-level baccalaureate degrees that prepare learners for further study. Operating under that mandate, we offer degrees in many areas (and we are developing more) that enable graduates to follow pathways to graduate and professional programs at other institutions. In Canada the measure of “university-level” is institutional membership in the Association of Universities and Colleges of Canada and membership in AUCC will facilitate the portability of Mount Royal degrees. Mount Royal is working with a plan to achieve membership in AUCC by April 2011.

The following programs are in development:

- Bachelor of Child and Community Studies
- Bachelor of Education
- Bachelor of Fine Arts
- Bachelor of Interior Design
- Bachelor of Music
- Bachelor of Physical Education



BACHELOR OF ARTS



PROGRAM OFFERED

Bachelor of Arts (BA)

Majors:

Anthropology	Psychology
English	Sociology
History	Spanish
Policy Studies	

Minors:

Anthropology	Philosophy
Art History	Policy Studies
Economics	Political Science
Education	Psychology
English	Religious Studies
French	Sociology
Linguistics	Spanish
History	Teaching English as a Second Language
Humanities	Women's Studies

FACULTY INFORMATION

Dean, Faculty of Arts

M. Mertin, PhD: 403.440.6960

Associate Dean, Faculty of Arts

S. Reed, PhD: 403.440.6455

Chair, Department of English

L. Easton, PhD: 403.440.6453

Chair, Department of Humanities

J. Pettit, PhD: 403.440.5985

Chair, Department of Interior Design & Art History

J. Smith, BID, NCIDQ: 403.440.6106

Chair, Department of Languages & Cultures

M. Beauvilain, M.A.: 403.440.6849

Chair, Department of Policy Studies

B. Foster, PhD: 403.440.5948

Chair, Department of Psychology

A. Vernon, PhD: 403.440.6438

Chair, Department of Sociology & Anthropology

B. Matthews, PhD: 403.440.6430

GENERAL INFORMATION – MOUNT ROYAL BACHELOR OF ARTS

A Bachelor of Arts degree opens doors to a wide range of learning and career opportunities.

The Mount Royal Bachelor of Arts is a four-year university-equivalent baccalaureate degree program that has been approved by the Campus Alberta Quality Council (CAQC) and the Alberta Ministry of Advanced Education and Technology.

Features of the Mount Royal Bachelor of Arts program include the following:

- high academic standards;
- relevant, current, and rigorous curriculum based on clearly articulated outcomes;
- strong General Education/breadth component;
- special emphasis on developing communication and critical thinking skills;
- high level of student-teacher interaction;
- highly qualified faculty dedicated to excellent instruction;
- both Major and Honours streams available in several disciplines to accommodate career-oriented students as well as those planning further study;
- use of leading edge technology to enhance learning and classroom delivery;
- experiential learning components where applicable, including Internships and a Co-operative Education option; and
- opportunities for international study.

As well as obtaining breadth of knowledge, students in the Mount Royal Bachelor of Arts program will achieve depth of knowledge in the subject area they select for their Major. BA students also have the option of selecting a Minor area of concentrated study in addition to their Major. Qualified students planning to pursue graduate school or wishing to explore their selected field in more depth can apply to the Honours stream. A Co-operative Education option may be available for qualified students who wish to include work experience as part of their BA program.

BA students at Mount Royal can pursue a Major in seven subject areas, an Honours stream in six subject areas, and a Minor in 17 subject areas.

Subject Area	Major	Honours	Minor
Anthropology	X	X	X
Art History			X
Economics			X
Education			X
English	X	X	X
French			X
History	X	X	X
Humanities			X
Linguistics			X
Philosophy			X
Policy Studies	X	X	X
Political Science			X
Psychology	X	X	X
Religious Studies			X
Sociology	X	X	X
Spanish	X		X
Teaching English as a Second Language			X
Women's Studies			X

OPPORTUNITIES FOR FURTHER STUDY

Entrance into graduate or professional school is competitive. The Bachelor of Arts degree, including the Honours stream, does not guarantee admission into graduate or professional school. Graduates must meet the individual university's admission requirements in a competitive process. Students considering graduate school or professional school are encouraged to investigate their postgraduate educational plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs, as indicated in the Admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS – MOUNT ROYAL BACHELOR OF ARTS

In addition to meeting the general admission requirements indicated in the Admissions section of this calendar, applicants must also satisfy the following criteria for each Major:

ACADEMIC COURSE REQUIREMENTS

Majors: Anthropology, English, History, Sociology, Spanish

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure or Applied) or a second language at the 30-level – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) or a second language at the 30-level – 50%

Major: Psychology

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure or Applied) – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 50%

Major: Policy Studies

- English Language Arts 30-1 – 60%
- Pure Mathematics 30 – 60% **or**
Applied Math 30 – 70%
- Social Studies 30 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

DECLARATION OF MAJOR

Students must declare their Major field of study within two years of enrolling in the program. Students who have decided on their Major are advised to declare it as soon as possible to facilitate proper course selection and access to core courses.

HONOURS STREAM

Students who are interested in pursuing graduate school or who wish to explore their selected field in more depth are advised to apply for admission into the Honours stream in the Bachelor of Arts program. Core BA program requirements are augmented with additional work in the subject area, such as completing more courses in the subject area, taking part in Honours seminars, completing an Honours thesis requiring original research, or completing an Honours project.

Acceptance Requirements – Honours Stream

Normally, students will complete a Department application for acceptance into the Honours stream upon successful completion of 20 courses (but not later than the successful completion of 30 courses) in the Bachelor of Arts program.

Acceptance into the Honours stream is competitive, requiring a Grade Point Average of at least 3.00 in the last 10 courses completed. Contact an Advisor for current information on the GPA required for the Honours stream in your specific area of interest.

RESIDENCY REQUIREMENT

Normally, 50% of the academic work completed toward the award of a Mount Royal parchment must be completed at the College, except where written approval has been given by the dean/director of the appropriate faculty/centre/school.

In addition, the internship component of the Policy Studies BA Major must normally be completed as a student of Mount Royal.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course

TIME LIMITATION

All graduation requirements for the BA degree program must be completed within eight (8) years of initial admission to and enrolment in the program. The prior learning of all students entering baccalaureate programs will be fully assessed at the point of admission for possible advanced standing or transfer credit. Applicable credit for prior learning which is recognized at the point of entry into the program will remain valid for the same time limit (eight [8] years) as is permitted to complete the program.

COMPLETION DATES

Given the year-by-year phase-in of the new BA program, students should plan on the following being the earliest dates of completion for the program:

- Major in Policy Studies – April 2011
- Major in Anthropology, English, History, Psychology, Sociology, or Spanish – April 2012
- Honours stream in any discipline – April 2012

ACADEMIC PROGRESS AND CONTINUANCE REQUIREMENTS

Students accepted into the Mount Royal Bachelor of Arts program must comply with all Mount Royal policies and regulations regarding academic progress and continuance.

In addition, all students in the BA program must obtain a minimum grade of C- (1.70 on the 4-point grade scale) in all courses to be used as prerequisites.

Students accepted into the Honours BA stream have the additional continuation requirement of maintaining a GPA of at least 3.00 in each year of study.

Specific subject areas may have additional requirements for academic progress, continuance, and performance. Check the specific subject area sections below for details and/or consult with an Advisor.

ELIGIBILITY TO GRADUATE

To be eligible to graduate from a Mount Royal program, a student must have been officially admitted into the program and must normally complete at least 25% of the graduation requirements as a student within the program, except where written approval has been given by the dean/director of the faculty/centre/school.

To be eligible to graduate with a Bachelor of Arts with a Major, students must satisfactorily complete all the General Graduation Requirements for the BA with a Major as well as all the Specific Graduation Requirements for their Major area of study (see below). To be eligible to graduate with a Bachelor of Arts with Honours, students must satisfactorily complete all the General Graduation Requirements for the BA with Honours as well as all the Specific Graduation Requirements for the BA with Honours for their area of study. Students completing the Honours Program who have failed to satisfy all the requirements for an Honours degree but who have satisfied all requirements for a BA Major degree shall receive a BA Major degree upon graduation.

Students must follow the graduation application procedure outlined in the current Mount Royal Calendar. Applications must be submitted by the date published in the Calendar.

Note: For course descriptions refer to:

Bachelor of Arts

<http://www.mtroyal.ca/arts/bacharts/curriculum.shtml>

MINORS

In addition to the requirement to select a major, students may choose to complete a minor in the following approved areas of study: Anthropology, Art History, Economics, Education, English, French, History, Humanities, Linguistics, Philosophy, Policy Studies, Political Science, Psychology, Religious Studies, Sociology, Spanish,

Teaching English as a Second Language (TESL), and Women's Studies.

Choosing a minor allows students to focus on a secondary area of interest and to have that focus recorded on their transcript. Students should consider a minor if they have more than one main interest or if they want to connect two areas of study (for example, a major in Spanish with a minor in Linguistics, or a major in History with a minor in Economics). Students may not graduate with a major and a minor in the same discipline.

To complete a minor, students must take a minimum of **eight** courses from the specific discipline, and graduate with a minimum GPA of at least 2.00 (2.30 in Education) in the courses in the minor subject area.

Minor in French or Spanish: Students taking minors in French or Spanish are subject to placement testing. Students who achieve placement at higher than the 1000-level must still take eight courses in their subject area in order to complete a minor.

Students planning to declare a minor should check with an Advisor early in their studies, so that they can ensure that they meet all requirements before graduation. Most courses at the 3000 and 4000 level have prerequisites, so students should consider those prerequisites when selecting their 1000 and 2000 level courses.

Declaring a minor: Students do not have to declare a minor until they are ready to apply for graduation, at which point students who have taken the requisite eight courses and completed the requirements for a minor will have the minor recorded on their transcripts.

Each minor has specific requirements, as listed below.

Minor	Max # of courses in subject area 1000 level	Min # of courses in subject area 3000 and/or 4000 level	Required courses
Anthropology	4	2	Anthropology 1102, 1103, 1104 and 1106
Art History	2	3	Art History 1101, 1103, 3315 and at least one course at the 4000 level
Economics	3	2	Economics 1101, 1103, 2211, 2213 and 2295.
Education	4	2	Education 1131 and 1133, (with a minimum grade of 'B') Education 2221 and 2225 (with a grade of C+ in all their Education classes)
English	2	2	Students are strongly recommended to take English 2210 and 2211.
French	3	2	Two of French 1113, 1115, and 1117 Note: French 1109 and 1111 are prerequisite courses and do not count towards a minor in French.
History	4	4	Must include at least one 1000-level course from two of the following areas: Canadian History, European History, and American History) (Must include at least one course at the 4000 level)
Humanities	4	2	One of English 2210 and 2211. At least one of Religious Studies 1101, 1103, and 1105; at least one of Philosophy 1101 and 1149; and at least one of History 1101, 1103, 1131, 1133, 1111, 1117, and 1119). Students who are interested in the Humanities minor should speak with an Academic Advisor as early as possible.

Linguistics	2	2	Required courses include Linguistics 1111, 1113 and Linguistics 2201. Four of the following courses: Linguistics 2207, 2231, 2221 and 3371. Note: Two new courses, Phonology I and Typology I, are under development but can be used to complete this minor once approved.
Philosophy	3	2	Must include at least one course from each of the following areas: (1) logic and argumentation, (2) value-theory, and (3) epistemology/ metaphysics.
Policy Studies	N/A	6	Policy Studies 2201 and 2209. Please note that Policy Studies minors may not take the POST 3030 Internship.
Political Science	3	2	Political Science 1101
Psychology	2	2	Psychology 1101 and 1102
Religious Studies	4	2	Religious Studies 1101, 1103, and 1105 Humanities 2297 can count as a Religious Studies course for this minor.
Sociology	2	2	Sociology 1101, 1103, 2231 and 2232.
Spanish	1	4	Spanish 1103 (or equivalent). 2211, 2213, and 2223, 3305 and 3309.
Teaching English as a Second Language (TESL)	4	3	Linguistics 1111 and either Linguistics 1113 for non-Education majors or Education 2371 for Education majors. Linguistics 2221 and Education 2271 and 3372 Two or more of the following: Linguistics 1113, 2207, 2231, or 3371 Education 4471
Women's Studies	4	2	Women's Studies 1172, 3301 and 3302.

CO-OPERATIVE EDUCATION OPTION

A Co-operative Education option may be available, subject to available resources and placements, to qualified BA students who wish to acquire work experience as part of their BA education at Mount Royal. The co-op component will comprise relevant, productive, and paid work in addition to the eight regular semesters (120 credits) of academic study. For more information, contact an Advisor or the Mount Royal Office of Career Services.

INTERNATIONAL EDUCATION OPPORTUNITIES

Qualified Mount Royal students have the opportunity to take part in international education experiences such as international field schools and semesters abroad. For more information, contact an Advisor or the Mount Royal Office of International Education.

BACHELOR OF ARTS IN ANTHROPOLOGY

The Bachelor of Arts degree in Anthropology provides students with a broad, integrated knowledge of the subject. Through its four major fields – Cultural Anthropology, Physical Anthropology, Linguistic Anthropology and Archaeology – Anthropology explores all aspects of human life, both ancient and modern, from cradle to grave. By creating a strong balance between humanistic and scientific approaches, this degree offers a holistic comparative understanding of Anthropology and therefore provides an excellent foundation for graduate studies as well as careers in Anthropology and other areas such as teaching, social work, curatorial work, and international affairs.

Graduates majoring in Anthropology at Mount Royal will acquire an extensive knowledge of all four major fields – Cultural Anthropology, Physical Anthropology, Linguistic Anthropology, and Archaeology – and the interconnections among them. Anthropological training will uniquely prepare graduates to engage competently and critically with the major issues of globalization, multiculturalism, and cultural heritage in the larger context of the human experience. This program will also foster proficiency in the methods of research, analysis, and scientific reasoning that distinguish Anthropology as an interdisciplinary realm within the social sciences.

Students with a major interest in Cultural Anthropology or Linguistic Anthropology should take related courses in subjects such as Economics, History, Philosophy, Political Science, Psychology, Religious Studies, and Sociology.

Students with a major interest in Archaeology should take related courses in subjects such as Art History, History, Geography, Geology, and Chemistry.

Students with a major interest in Physical Anthropology should take related courses in subjects such as in Biology, Psychology, and Sociology.

Students who are contemplating a specialization in a particular geographical region should take related courses in subjects such as Geography, History, Political Science, and the language of that region.

Mount Royal's BA in Anthropology aims to provide students with the following competencies:

1. foundational knowledge in the historical development, philosophical and theoretical trends, methodology, and practice of the discipline of Anthropology;
2. the ability to utilize and value the holistic and interdisciplinary approaches that are fundamental to Anthropology;
3. solid cross-cultural understanding of the nature and diversity of present and past cultures;
4. the ability to recognize the biases that societies carry in their understanding of human cultures and how anthropological training can help to overcome these biases;
5. an open-minded and culturally sensitive appreciation of different cultures and their relevance in the contemporary world;
6. solid competency in locating, reading, and comprehending primary and secondary sources;
7. strong analytical and critical thinking skills;
8. mastery of multiple methodologies and the scientific method;
9. the ability to formulate and communicate cogent arguments;
10. specific skills in managing, evaluating, and interpreting data derived from past and present cultures;
11. the ability to work and communicate effectively in collaborative group projects;
12. the ability to articulate points of view clearly and persuasively to others;
13. the ability to view situations reflectively by seeing oneself as both subject and object;
14. the ability to engage in participant-observation and promote cultural curiosity through experiential fieldwork;
15. the ability to engage in and evaluate both humanistic and scientific approaches through critical thinking and rigorous logical thought processes;
16. the ability to contextualize biological and cultural phenomena in terms of both local and global perspectives.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN ANTHROPOLOGY

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, Anthropology Major students must meet the following graduation requirements.

1. Students must take a minimum of 14 ANTH courses (not including courses taken in fulfillment of the General Education requirements).
2. Students may take a maximum of 24 ANTH courses (including electives and courses taken in fulfillment of the General Education requirements).
3. Students must take the following four 1000-level ANTH courses, which are introductions to the four fields in Anthropology: ANTH 1102, ANTH 1103, ANTH 1104, and ANTH 1106.
4. Students must take a minimum of 10 ANTH courses at the 2000-level or higher, including:
 - a. the following seven courses, some of which are prerequisites or strongly recommended for other upper-level ANTH courses:
 - ANTH 2225 – Ancient Civilizations
 - ANTH 2229 – Anthropology of “Race”
 - ANTH 2241 – Ethnography in Anthropology
 - ANTH 3305 – History of Anthropology I
 - ANTH 3306 – History of Anthropology II
 - ANTH 3307 – Introduction to Anthropological Statistics
 - ANTH 4401 – Anthropological Theory*

Note: Courses in *Italics* are under development
 - b. three additional senior-level ANTH courses, as follows:
 - a minimum of two other ANTH courses at the 2000/3000-level, not including the required courses listed above;
 - a minimum of one other ANTH course at the 4000-level, not including the required courses listed above.
5. Students must obtain a minimum grade of 2.00 (C) in all Anthropology courses.

Note: Students may pursue a general background in Anthropology or they may elect to focus on a particular field or fields (Cultural Anthropology, Linguistic Anthropology, Physical Anthropology, Archaeology) or in Native Studies. If a focus is desired, then students should consult with the Anthropology Advisor in order to prepare the proper array of courses.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN ANTHROPOLOGY

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, Anthropology Honours students must meet the following graduation requirements.

1. Students must take a minimum of 18 ANTH courses (not including courses taken in fulfillment of the General Education requirements).
2. Students may take a maximum of 24 ANTH courses.
3. Students must take the following four 1000-level ANTH courses, which are introductions to the four fields in Anthropology: ANTH 1102, ANTH 1103, ANTH 1104, and ANTH 1106.
4. Students must take a minimum of 14 ANTH courses at the 2000-level or higher, including:
 - a. the following nine courses, some of which are prerequisites or strongly recommended for other upper-level ANTH courses:
 - ANTH 2225 – Ancient Civilizations
 - ANTH 2229 – Anthropology of “Race”
 - ANTH 2241 – Ethnography in Anthropology
 - ANTH 3305 – History of Anthropology I
 - ANTH 3306 – History of Anthropology II
 - ANTH 3307 – Introduction to Anthropological Statistics
 - ANTH 4401 – Anthropological Theory*
 - ANTH 4403 – Research Design/Professional Development*
 - ANTH 5110 – Honours Thesis*

Note: Courses in *Italics* are under development
 - b. five additional senior-level ANTH courses, as follows:
 - a minimum of three other ANTH courses at the 2000/3000-level, not including the required courses listed above;
 - a minimum of two other ANTH courses at the 4000-level, not including the required courses listed above.
5. Students must obtain a minimum grade of 3.00 (B) in all Anthropology courses.

Note: Students may pursue a general background in Anthropology or they may elect to focus on a particular field or fields (Cultural Anthropology, Linguistic Anthropology, Physical Anthropology, and Archaeology). If a focus is desired, then students should consult with the Anthropology Advisor in order to prepare the proper array of courses.

BACHELOR OF ARTS CURRICULUM

Bachelor of Arts – Major in Anthropology

Note: This is only one possible combination of courses. This sample shows the 11 specific Anthropology courses that must be taken and the minimum overall number of Anthropology courses required (14), including the minimum number of Anthropology courses at the 4000 level (2). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics> are under development*

Year 1	Credits
Anthropology 1102 – Introduction to Physical Anthropology	3
Anthropology 1103 – Introduction to Cultural Anthropology	3
Anthropology 1104 – Introduction to Archaeology	3
Anthropology 1106 – Introduction to Linguistic Anthropology	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Total Credits	30

Year 2	Credits
Anthropology 2225 – Ancient Civilizations	3
Anthropology 2229 – Anthropology of “Race”	3
Anthropology 2241 – Ethnography in Anthropology	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 3	Credits
Anthropology 3305 – History of Anthropology I	3
Anthropology 3306 – History of Anthropology II	3
Anthropology 3307 – Introduction to Anthropological Statistics	3
Anthropology 2000/3000 – level	3
Anthropology 2000/3000 – level	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
Anthropology 4401 – Anthropological Theory	3
Anthropology 4000 – level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

Bachelor of Arts – Honours in Anthropology

Note: This is only one possible combination of courses. This sample shows the 13 specific Anthropology courses that must be taken and the minimum overall number of Anthropology courses required (18), including the minimum number of Anthropology courses at the 4000 level (5). **Students should consult with an Advisor to ensure proper selection of courses.**

Year 1	Credits
Anthropology 1102 – Introduction to Physical Anthropology	3
Anthropology 1103 – Introduction to Cultural Anthropology	3
Anthropology 1104 – Introduction to Archaeology	3
Anthropology 1106 – Introduction to Linguistic Anthropology	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Total Credits	30

Year 2	Credits
Anthropology 2225 – Ancient Civilizations	3
Anthropology 2229 – Anthropology of “Race”	3
Anthropology 2241 – Ethnography in Anthropology	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 3	Credits
Anthropology 3305 – History of Anthropology I	3
Anthropology 3306 – History of Anthropology II	3
Anthropology 3307 – Introduction to Anthropological Statistics	3
Anthropology 2000/3000-level	3
Anthropology 2000/3000-level	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
Anthropology 4401 – Anthropological Theory	3
Anthropology 4403 – Research Design/Professional Development	3
Anthropology 5110 – Honours Thesis*	3
Anthropology 4000 – level	3
Anthropology 4000 – level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS IN ENGLISH

The Bachelor of Arts program in English is designed to enable students to explore many aspects of English studies. The Department of English offers courses in composition, creative writing, film, literature, and literary theory. A distinctive feature of this English department is the commitment to improving students' writing skills. Given this focus on writing and on reading different types of texts, students will find these programs useful for a variety of occupations and/or further study.

Graduates will be aware, not only of the historical and generic categories of English literature, but also of the role language plays in shaping our perceptions of everyday life. Mount Royal English graduates will be broadly literate for having engaged with written, visual and other types of social text. Mount Royal English graduates will be able to articulate the cultural processes that produce literatures in a variety of different geographic settings including Canada. In order to achieve this level of understanding, graduates will have taken a variety of courses stressing different literatures, genres, media and approaches to forms of cultural production.

Graduates will be able to communicate effectively in a variety of contexts. Graduates will be in firm possession of other core, transferable skills, such as thinking strategies, ethical reasoning, information retrieval and evaluation capabilities, computer literacy and group effectiveness, thus enabling them to succeed in further studies and career opportunities. Qualified graduates may go on to professional programs like law or develop careers in business, writing, or teaching. Graduates will have experienced different learning environments and developed metacognition (that is, a high level of self-awareness regarding learning and professionalization) around learning styles and preferences, an important outcome for the life-long learner in the education system or the workplace.

The graduate will

1. demonstrate a writing style that exhibits clarity, eloquence, and precision.
2. consider the audience when selecting rhetorical strategies.
3. articulate positions clearly and persuasively.
4. support arguments with appropriate sources of information.
5. analyze, evaluate and synthesize information from different sources.
6. construct reasonable and informed readings of texts.
7. be aware of genre conventions and literary traditions.
8. recognize various theoretical and critical approaches to texts.
9. address different positions in the course of developing an argument.
10. interrogate the ways in which ethical assumptions are shaped and analyze how one's own ethical framework affects one's readings of texts.
11. document sources in an ethically responsible way.
12. use information technologies effectively.
13. apply group process skills in diverse settings.
14. assess personal effectiveness in learning.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN ENGLISH

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, English Major students must meet the following graduation requirements.

1. Students must take a minimum of 16 one-semester English courses (40% of total courses).
2. Students may take no more than 24 English courses (including electives and courses taken in fulfilment of the General Education requirements).
3. Students must take a minimum of one of the following 1000-level Literature courses: ENGL 1131, ENGL 1135, ENGL 1137, ENGL 1141.
4. Students must take two English Literature Survey courses: ENGL 2210 – English Literature to the Eighteenth Century and ENGL 2211 – English Literature from the Eighteenth Century to the Present; or equivalent.
5. Students must take a minimum of one 2000-level Writing course.
6. Students must take a minimum of two Pre-1900 Literature courses.*
7. Students must take a minimum of one 2000-level Theory course.
8. Students must take a minimum of one Canadian Literature course.
9. Students must take a minimum of one Post-Colonial Literature course.
10. Students must take a minimum of two 4000-level English courses.
11. Students must fulfil a Language/Linguistics requirement. This requirement can be satisfied by taking the 3000-level History of the English Language course; or one Language course; or one 1000-level Linguistics course; or by demonstrating proficiency in a language other than English.

* **Note:** The English Literature Survey courses cannot be used to fulfill the Pre-1900 Literature Requirements.

Category requirements can be met by taking courses at the 1000, 2000, 3000, or 4000 level unless otherwise specified. A course may be used to fulfill more than one category, but the total minimum number of English courses in the program core must be fulfilled.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN ENGLISH

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, English Honours students must meet the following graduation requirements.

1. Students must take a minimum of 20 one-semester English courses (50% of total courses).
2. Students may take no more than 24 English courses (including electives and courses taken in fulfilment of the General Education requirements).
3. Students must take a minimum of one of the following 1000-level Literature courses: ENGL 1131, ENGL 1135, ENGL 1137, ENGL 1141.
4. Students must take two English Literature Survey courses: ENGL 2210 – English Literature to the Eighteenth Century and ENGL 2211 – English Literature from the Eighteenth Century to the Present; or equivalent.
5. Students must take a minimum of one 2000-level Writing course.
6. Students must take a minimum of four Pre-1900 Literature courses, at least two of which must focus on Pre-1750 Literature.*
7. Students must take a minimum of two 2000-level Theory courses.
8. Students must take a minimum of one Canadian Literature course.
9. Students must take a minimum of two Post-Colonial Literature courses.
10. Students must take a minimum of four 4000/5000-level English courses, one of which is the Honours Seminar.
11. Students must fulfil a Language/Linguistics requirement. This requirement can be satisfied by taking the 3000-level History of the English Language course; or two Language courses; or one 2000-level Linguistics course; or by demonstrating proficiency in a language other than English.

* **Note:** The English Literature Survey courses cannot be used to fulfill the Pre-1900 Literature Requirements.

Category requirements can be met by taking courses at the 1000, 2000, 3000, or 4000 level unless otherwise specified. A course may be used to fulfill more than one category, but the total minimum number of English courses in the program core must be fulfilled.

Bachelor of Arts – Major in English

Note: This is only one possible combination of courses. This sample shows the minimum overall number of English courses required (16), including the minimum number of English courses at the 4000 level (2). **Students should consult with an Advisor to ensure proper selection of courses.**

Year 1	Credits
English 1000 – level Literature	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30
Year 2	Credits
English 2210 – English Literature to the Eighteenth Century	3
English 2211 – English Literature from the Eighteenth Century	3
English 2000 – level Writing	3
English Canadian Literature	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Total Credits	30
Year 3	Credits
English 2000 – level Theory	3
English Postcolonial Literature	3
English Pre-1900 Literature	3
English Pre-1900 Literature	3
English Course	3
English Course	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30
Year 4	Credits
Language/Linguistics Requirement	3
English 4000 – level	3
English 4000 – level	3
English Course	3
English Course	3
English Course	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

Bachelor of Arts – Honours in English

Note: This is only one possible combination of courses. This sample shows the minimum overall number of English courses required (20), including the minimum number of English courses at the 4000 level (4). **Students should consult with an Advisor to ensure proper selection of courses.**

Year 1	Credits
English 1000 – level Literature	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 2	Credits
English 2210 – English Literature to the Eighteenth Century	3
English 2211– English Literature from the Eighteenth Century	3
English 2000-level Writing	3
English Canadian Literature	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Total Credits	30

Year 3	Credits
English 2000 – level Theory	3
English 2000 – level Theory	3
English Postcolonial Literature	3
English Postcolonial Literature	3
English Pre-1750 Literature	3
English Pre-1750 Literature	3
English Pre-1900 Literature	3
English Course	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Total Credits	30

Year 4	Credits
Language/Linguistics Requirement	3
English Pre-1900 Literature	3
English 4000 – level	3
English 4000 – level	3
English 4000 – level	3
<i>English 5110 – level Honours Seminar</i>	3
English Course	3
English Course	3
General Education Level 3*	3
General Education Level 3*	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

Note: Courses in *italics* are under development

BACHELOR OF ARTS IN HISTORY

The History major in the Bachelor of Arts four-year program is designed to provide students with a broad base of knowledge in Canadian, European, and American History. Students will also develop an understanding of the methods of historical research and analysis, and historical reasoning that distinguish History as a branch of knowledge in the Humanities and Social Sciences. In addition to the intrinsic value of historical study, a BA in History prepares students for graduate studies in History and/or careers in areas such as teaching, law, archival studies, international affairs, journalism, and public administration.

Mount Royal's BA in History aims to provide students with the following competencies:

1. foundational knowledge in Canadian, European and/or American History;
2. the ability to locate, read and understand primary and secondary historical sources;
3. an understanding of historical reasoning and analysis;
4. a critical understanding of the nature and diversity of past political, economic, social and cultural institutions;
5. an awareness of the importance of historical context and its relevance to understanding the contemporary world;
6. the ability to formulate and present, both orally and in writing, cogent interpretations of the past.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN HISTORY

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, History Major students must meet the following graduation requirements.

1. Students must take at least four introductory (1000-level) HIST courses, including one 1000-level course each in Canadian, American and European History.
2. Students must take at least 12 HIST courses at the 2000 level or higher. In satisfying this requirement, students must also satisfy the following requirements:
 - a. HIST 2202 – The Historian's Craft
 - b. Minimum of four HIST courses at the 4000 level.
3. Students must take a minimum of 16 HIST courses (not including courses taken in the fulfillment of the General Education requirements).
4. Students may take a maximum of 24 HIST courses (including electives, courses taken in the fulfillment of the General Education requirements, and non-HIST courses* specified as satisfying the requirements of the History program).

* The following courses can be used to satisfy HIST course requirements: CNST 1131, CNST 2233, HUMN 2219, HUMN 2221, and WMST 2241.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN HISTORY

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, History Honours students must meet the following graduation requirements.

1. Students must take at least four introductory (1000-level) HIST courses, including one 1000-level course each in Canadian, American and European History.
2. Students may take at least 14 HIST courses at the 2000 level or higher. In satisfying this requirement, students must also satisfy the following requirements:
 - a. HIST 2202 – The Historian's Craft
 - b. Minimum six HIST courses at the 4000 level or higher
 - c. HIST 5110 – Honours Project I: Directed Readings
 - d. HIST 5120 – Honours Project II*
3. Students must take a minimum of 20 HIST courses (not including courses taken in the fulfillment of the General Education requirements).
4. Students may take a maximum of 24 HIST courses (including electives, courses taken in the fulfillment of the General Education requirements, and non-HIST courses** specified as satisfying the requirements of the History program).
5. Students must achieve a minimum GPA of 3.30 in the last eight History courses completed in the program.

* Students are strongly advised to select a topic for their Honours Project from subject areas in which they have taken a minimum of four courses, at least one at the 4000 level.

** The following courses can be used to satisfy HIST course requirements: CNST 1131, CNST 2233, HUMN 2219, HUMN 2221, WMST 2241.

Students completing the Honours Program who have failed to satisfy all the requirements for an Honours degree (e.g., minimum GPA of 3.3 in their last eight History courses) but who have satisfied all requirements for a BA Major degree shall receive a BA Major degree upon graduation.

Bachelor of Arts – Major in History

Note: This is only one possible combination of courses. This sample shows the minimum overall number of History courses required (16), including the minimum number of History courses at the 4000 level (4). **Students should consult with an Advisor to ensure proper selection of courses.**

Year 1	Credits
History 1000 – level in European History	3
History 1000 – level in Canadian History	3
History 1000 – level in American History	3
History 1000 – level in European, Canadian or American History	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Total Credits	30
Year 2	Credits
History 2202 – The Historian's Craft	3
History 2000 – level	3
History 2000 – level	3
History 2000 – level	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Total Credits	30
Year 3	Credits
History 3000 – level	3
History 3000 – level	3
History 3000 – level	3
History 3000 – level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30
Year 4	Credits
History 4000 – level	3
History 4000 – level	3
History 4000 – level	3
History 4000 – level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

Bachelor of Arts – Honours in History

Note: This is only one possible combination of courses. This sample shows the minimum overall number of History courses required (20), including the minimum number of History courses at the 4000 level (6). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics* are under development

Year 1	Credits
History 1000-level in European History	3
History 1000-level in Canadian History	3
History 1000-level in American History	3
History 1000-level in European, Canadian or American History	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Total Credits	30
Year 2	Credits
History 2202 – The Historian’s Craft	3
History 2000-level.	3
History 2000-level.	3
History 2000-level.	3
History 2000-level.	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Elective	3
Total Credits	30
Year 3	Credits
History 3000-level.	3
History 3000-level.	3
History 3000-level.	3
History 3000-level.	3
History 3000-level.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective	3
Elective	3
Elective	3
Total Credits	30
Year 4	Credits
History 4000-level.	3
History 4000-level.	3
History 4000-level.	3
History 4000-level.	3
<i>Hhistory 5110 – Honours Project I – Directed Readings.</i>	<i>3</i>
<i>History 5120 – Honours Project II</i>	<i>3</i>
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS IN POLICY STUDIES

The Policy Studies major in the Bachelor of Arts four year program is designed to provide students with a solid academic foundation in policy theory, political science, and economics, as well as a semester of work experience. With these two key components, this degree will prepare graduates to embark on further study and/or challenging policy careers in the public, private, and non-profit sectors.

With its Bachelor of Applied Policy Studies, and now with the Bachelor of Arts, Major in Policy Studies, Mount Royal joins a small number of universities in Canada who offer policy studies at the undergraduate level. The department of Policy Studies at Mount Royal encompasses the disciplines of economics and political science in addition to policy studies. Consequently it was able to build an integrated curriculum with a much better balance between economics and political science than is usually found. Students who graduate from the Bachelor of Arts, Major in Policy Studies program will have the theoretical background and practical skills – quantitative, computer analysis, writing and presentation – to understand the evolving relationships between business, governments, non-governmental organizations and interest groups, (policy communities). Graduates will be able to apply their skills to research, develop and evaluate policy proposals and will be qualified for positions such as management and communications assistants, planning and co-ordination officers and policy and economic analysts in private, public and not-for-profit sectors.

Students will have the opportunity to put theory into practice with a semester-long paid Internship, which is normally taken during the third year of the degree program. Given the increased demand for policy professionals in Alberta and indeed throughout Canada, Mount Royal’s innovative BA in Policy Studies makes an exceptionally relevant fit with today’s economic, social and political challenges. Graduates of this degree program not only are keenly aware of the challenges our economy and society face; they also possess the knowledge to help address these challenges.

The six principal Policy Studies degree outcomes are as follows:

1. Comprehending policy contexts,
2. Applying analytical and research skills,
3. Behaving professionally,
4. Utilizing policy expertise,
5. Communicating effectively, and
6. Applying theory.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN POLICY STUDIES

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, Policy Studies Major students must meet the following graduation requirements.

1. Students must complete all PLSC, ECON, ENGL, and POST courses identified in the year-by-year curriculum for Policy Studies in the following section of this calendar.
2. Students must obtain a minimum grade of 2.00 (C) in all the courses specified in item 1 above.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN POLICY STUDIES

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, Policy Studies Honours students must meet the following graduation requirements.

1. Students must complete all PLSC, ECON, ENGL, and POST courses identified in the year-by-year curriculum for Policy Studies in the following section of this calendar.
2. Students must produce an Honours thesis, the content of which must be approved by the Honours Advisor and the Department Chair. The Honours thesis (POST 5120) will be completed during the student's last semester in the program.

Bachelor of Arts – Policy Studies – Major and Honours

Note: The sequence presented below provides the optimal order for course-taking in the Bachelor of Arts Major or Honours in Policy Studies program. This sample shows the number of Economics courses required (5); the number of Policy Studies courses required (10 for majors and 11 for honours); and the number of Political Science courses required (4). Students should consult with an Advisor to ensure proper selection of courses.

Year 1	Credits
Political Science 1101 – Introduction to Government and Politics.	3
Political Science 2231 – The Canadian State	3
Economics 1101 – Principles of Microeconomics	3
Economics 1103 – Principles of Macroeconomics	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Total Credits	30
Year 2	Credits
Policy Studies 2201 – Introduction to Public Policy	3
Policy Studies 2209 – Statistics and Methodology	3
Political Science 2259 – Comparative Government	3
Economics 2244 – Managerial Economics	3
English 2263 – Technical Writing.	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Elective	3
Total Credits	30
Year 3	Credits
Policy Studies 3303 – Federalism.	3
Policy Studies 3305 – Interest Groups and Group Behaviour	3
Policy Studies 3030 – Policy Studies Internship	15
Political Science 2287 – International Relations.	3
Economics 2213 – Intermediate Economic Theory – Macroeconomics	3
General Education Requirement Level 3*.	3
Total Credits	30
Year 4	Credits
Policy Studies 4421 – International Economic Policy	3
Policy Studies 4431 – Managing and Implementing Public Policy.	3
Policy Studies 4443 – Survey of Public and Private Law	3
Policy Studies 5010 – Selected Topics in Public Policy	3
Policy Studies 5020 – Integrative Professional Practice	3
Economics 2255 – Canadian Public Finance	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective (for major in Policy Studies) OR POST 5120 – Honours Thesis (for Honours in Policy Studies).	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS IN PSYCHOLOGY

The Mount Royal BA in Psychology is designed to provide students with a broad base of knowledge in the key areas of the discipline by requiring courses in six core areas. It will also provide an understanding of research processes, the scientific method, and statistical analysis through specific courses in these areas as well as in senior courses that cover this material as it relates to specific topics. Students will also have the opportunity to choose from courses that will enable them to focus on a particular area within the Psychology discipline. The knowledge, skills, and abilities acquired in the BA program can lead students to a variety of career opportunities or to further study in Psychology and related fields.

It is recommended that students who meet the qualifications and who intend to pursue graduate study consider applying to the Honours BA in Psychology.

Specific targeted outcomes for the graduates of the program include the following:

1. Knowledge of Psychology
 - a. Students will acquire foundational knowledge in the core areas of Psychology and in those areas in which they choose to focus. This outcome will be achieved through courses at the introductory and senior levels that cover the basic concepts, perspectives, and research findings from the main topic areas in Psychology. The core required areas include developmental Psychology, cognitive Psychology, social Psychology, theories of personality, abnormal behaviour, and biological Psychology.
 - b. Students will develop an understanding of major theoretical perspectives, both historical and current, and will apply their understanding of these perspectives in a variety of content areas.
 - c. Students will acquire the ability to locate, read and understand primary and secondary sources in Psychology, and will be able to communicate with others, both orally and in writing, in the language of the discipline.
2. Research Methods in Psychology

Students will understand and apply basic research methods in Psychology, including research design, data analysis, and interpretation. This goal will be achieved through one required course in statistics and one in research methods, through optional senior statistics and research-methods courses, through participation in research projects, and through assignments in senior content courses. Students will also demonstrate the ability to design appropriate research strategies and will demonstrate proficiency in data analysis in assessing research results. Students in the Honours program will be expected to achieve a higher level of understanding through participation in senior statistics and research methods courses.
3. Thinking Skills in Psychology

Students will apply critical and creative thinking as well as problem-solving skills to research questions and issues related to behavioural and mental processes. They will develop the ability to recognize and critically examine the assumptions informing Psychology and to assess the credibility and validity of information. Students will have opportunities to apply psychological principles to personal, social, and other real-life issues.
4. Ethics, Values, and Diversity in Psychology

Students will learn to tolerate ambiguity in psychological explanations, to understand the necessity for ethical guidelines in Psychology and act accordingly, and to develop appropriate objectivity and open-mindedness. They will appreciate and respect multicultural and interpersonal diversity.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN PSYCHOLOGY

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, Psychology Major students must meet the following graduation requirements.

1. Students must take a minimum of 16 Psychology courses.
2. Students may take no more than 24 Psychology courses (including electives and courses taken in the fulfillment of the General Education requirements).
3. Students must complete the following Psychology courses as part of their 16 minimum required courses:
 - a. PSYC 1101 – Principles of Psychology I
 - b. PSYC 1102 – Principles of Psychology II
 - c. PSYC 2212 – Behavioural Statistics I
 - d. PSYC 2213 – Research Methods I
 - e. PSYC 2235 – Lifespan Development
 - f. PSYC 2245 – Social Psychology
 - g. PSYC 2265 – Cognitive Psychology
 - h. PSYC 2283 – Theories of Personality
 - i. PSYC 2285 – Introduction to the Psychology of Abnormal Behaviour
 - j. PSYC 3375 – Brain and Behaviour
4. Students must complete at least two Psychology courses at the 4000 level.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN PSYCHOLOGY

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, Psychology Honours students must meet the following graduation requirements.

1. Students must complete a minimum of 20 courses in Psychology, including the required courses from the Psychology Major program (see above) and those listed below.
2. Students may take no more than 24 Psychology courses (including electives and courses taken in the fulfillment of the General Education requirements).
3. Students must complete the following required courses in addition to those required for the Psychology Major:
 - a. PSYC 3305 – History of Psychology
 - b. PSYC 3323 – Research Methods II
 - c. PSYC 4412 – Behavioural Statistics II
 - d. PSYC 5110 – Honours Thesis I
 - e. PSYC 5120 – Honours Thesis II

Note: Courses in *italics* are under development

4. Students must complete at least five Psychology courses at the 4000/5000 level.

Bachelor of Arts – Major in Psychology

Note: This is only one possible combination of courses. This sample shows the 10 specific Psychology courses that must be taken and the minimum overall number of Psychology courses required (16), including the minimum number of Psychology courses at the 4000 level (2). **Students should consult with an Advisor to ensure proper selection of courses.**

Year 1	Credits
Psychology 1101 – Principles of Psychology I	.3
Psychology 1102 – Principles of Psychology II	.3
Psychology 2235 – Lifespan Development	.3
2000-level Required Course, One of:	.3
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
General Education Requirement Foundation Level, Cluster 1	.3
General Education Requirement Foundation Level, Cluster 2	.3
General Education Requirement Foundation Level, Cluster 3	.3
General Education Requirement Foundation Level, Cluster 4	.3
Elective	.3
Elective	.3
Total Credits	30

Year 2	Credits
Psychology 2212 – Behavioural Statistics I	.3
Psychology 2213 – Research Methods I	.3
2000-level Required Course, Two of:	.6
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
General Education Requirement Level 2, Cluster 1	.3
General Education Requirement Level 2, Cluster 2	.3
General Education Requirement Level 2, Cluster 3	.3
General Education Requirement Level 2, Cluster 4	.3
Elective	.3
Elective	.3
Total Credits	30

Year 3	Credits
Psychology 3375 – Brain and Behaviour	.3
2000-level Required Course, One of:	.3
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
2000/3000-level Psychology	.3
3000-level Psychology	.3
3000-level Psychology	.3
General Education Requirement Level 3*	.3
General Education Requirement Level 3*	.3
Elective	.3
Elective	.3
Total Credits	30

Year 4	Credits
4000-level Psychology	.3
4000-level Psychology	.3
General Education Requirement Level 3*	.3
General Education Requirement Level 3*	.3
Elective	.3
Elective	.3
Elective	.3
Elective	.3
Elective	.3
Elective	.3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

Bachelor of Arts – Honours in Psychology

Note: This is only one possible combination of courses. This sample shows the 15 Psychology courses that must be taken and the minimum overall number of Psychology courses required (20), including the minimum number of Psychology courses at the 4000/5000 level (5). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics* are under development

Year 1	Credits
Psychology 1101 – Principles of Psychology I	.3
Psychology 1102 – Principles of Psychology II	.3
Psychology 2235 – Lifespan Development	.3
2000-level Required Course, One of:	.3
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
General Education Requirement Foundation Level, Cluster 1	.3
General Education Requirement Foundation Level, Cluster 2	.3
General Education Requirement Foundation Level, Cluster 3	.3
General Education Requirement Foundation Level, Cluster 4	.3
Elective	.3
Elective	.3
Total Credits	30

Year 2	Credits
Psychology 2212 – Behavioural Statistics I	.3
Psychology 2213 – Research Methods I	.3
2000-level Required Course, Two of:	.6
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
General Education Requirement Level 2, Cluster 1	.3
General Education Requirement Level 2, Cluster 2	.3
General Education Requirement Level 2, Cluster 3	.3
General Education Requirement Level 2, Cluster 4	.3
Elective	.3
Elective	.3
Total Credits	30

Year 3	Credits
Psychology 3375 – Brain and Behaviour	3
2000-level Required Course, One of:	3
Psychology 2245 – Social Psychology	
Psychology 2265 – Cognitive Psychology	
Psychology 2283 – Theories of Personality	
Psychology 2285 – Psychology of Abnormal Behaviour	
Psychology 3323 – Research Methods II	3
2000/3000-level Psychology	3
3000-level Psychology	3
3000-level Psychology	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
Psychology 3305 – History of Psychology	3
Psychology 4412 – Behavioural Statistics II	3
Psychology 5110 – Honours Thesis I	3
Psychology 5120 – Honours Thesis II	3
4000-level Psychology	3
4000-level Psychology	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS IN SOCIOLOGY

The Major in Sociology is designed to expand students' sociological imaginations by challenging them to think critically about the ways in which society is created, maintained, and changed. Through courses that explore the historical, philosophical, and theoretical development of the discipline, students will be exposed to the conceptual and methodological tools required to conduct critical and reasoned analyses of all areas of social life from small-scale micro-level social interaction to large-scale macro-level social institutions. Sociology at Mount Royal focuses on the study of social power and inequality, on exposing the ways in which interlocking systems of domination shape and define the individual and the collective social condition and on strategies of social resistance to that domination. Apart from the intrinsic value of learning to think critically about the taken-for-granted world, a BA in Sociology helps prepare students for graduate school and/or a wide range of careers in areas such as independent research, social services, community advocacy, and teaching.

Mount Royal's BA in Sociology aims to provide students with the following competencies:

1. A sociological imagination and an intimate familiarity with core Sociology concepts in order to examine critically the taken-for-granted world.
2. The ability to locate, read and critically analyze primary and secondary sociological sources (theoretical and empirical).
3. Knowledge of the use of social theory in Sociology and a familiarity with the central sociological perspectives.
4. An understanding of all of the components of the research process both qualitative and quantitative.
5. An understanding of how social life is structured by inequality and shaped by factors such as social class, gender, race/ethnicity, sexuality, and subcultural membership.

6. An understanding of the interaction between individuals, and historical, cultural, and social forces.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN SOCIOLOGY

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, Sociology Major students must meet the following graduation requirements.

1. Students must take a minimum of 16 Sociology courses.
2. Students may take no more than 24 Sociology courses.
3. Sociology course requirements by year:
 - a. In year one, students are required to complete Introduction to Sociology (SLGY 1101) and The Sociological Imagination (SLGY 1103).
 - b. In year two, students are required to complete Classical Sociological Theory (2231), *Introductory Sociological Research Methods* (2232) and three additional Sociology courses at the 2000 level.
 - c. In year three, students are required to complete Contemporary Sociological Theory (SLGY 3333), *Introduction to Statistics* (SLGY 3322), *Qualitative Methods* (SLGY 3323) and three additional Sociology courses at the 3000 level.
 - d. In year four, students are required to complete *The Matrix of Domination* (SLGY 5010) and two additional Sociology courses at the 4000 level.

Note: Courses in *Italics* are under development

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH HONOURS IN SOCIOLOGY

All students must meet the general graduation requirements for the Bachelor of Arts with Honours, as indicated in the General Graduation Requirements – Bachelor of Arts with Honours section of this calendar. In addition, Sociology Honours students must meet the following graduation requirements.

1. Students must take a minimum of 20 Sociology courses.
2. Students may take no more than 24 Sociology courses.
3. Sociology course requirements by year:
 - a. In year one, students are required to complete Introduction to Sociology (SLGY 1101) and The Sociological Imagination (SLGY 1103).
 - b. In year two, students are required to complete Classical Sociological Theory (SLGY 2231), *Introductory Sociological Research Methods* (SLGY 2232) and three additional Sociology courses at the 2000 level.
 - c. In year three, students are required to complete Contemporary Sociological Theory (SLGY 3333), *Introduction to Statistics* (SLGY 3322), *Qualitative Methods* (SLGY 3323) and three additional Sociology courses at the 3000 level.
 - d. In year four, students are required to complete *The Matrix of Domination* (SLGY 5010), *the Honours Thesis I and Honours Thesis II* (SLGY 5110 and SLGY 5120) and two additional Sociology courses at the 4000 level. Students can fulfill their remaining Sociology credits from any combination of Sociology courses at the 2000 level or above.

Note: Courses in *Italics* are under development

Bachelor of Arts – Major in Sociology

Note: This is only one possible combination of courses. This sample shows the 8 specific Sociology courses that must be taken and the minimum overall number of Sociology courses required (16), including the minimum number of Sociology courses at the 4000/5000 level (3). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics* are under development

Year 1	Credits
Sociology 1101 – Introduction to Sociology	3
Sociology 1103 – The Sociological Imagination	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 2	Credits
Sociology 2231 – Classical Sociological Theory	3
Sociology 2232 – Introductory Sociological Research Methods	3
Sociology 2000-level	3
Sociology 2000-level	3
Sociology 2000-level	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Total Credits	30

Year 3	Credits
<i>Sociology 3322 – Introduction to Statistics</i>	3
Sociology 3323 – Qualitative Methodology	3
Sociology 3333 – Contemporary Sociological Theory	3
Sociology 3000-level	3
Sociology 3000-level	3
Sociology 3000-level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
<i>Sociology 5010 – The Matrix of Domination</i>	3
Sociology 4000-level	3
Sociology 4000-level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Elective	3
Elective	3
Elective	3
Totals Credits	30

* Level 3 General Education courses must be taken from at least two different clusters.

Bachelor of Arts – Honours in Sociology

Note: This is only one possible combination of courses. This sample shows the 10 specific Sociology courses that must be taken and the minimum overall number of Sociology courses required (20), including the minimum number of Sociology courses at the 4000/5000 level (5). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics* are under development

Year 1	Credits
Sociology 1101 – Introduction to Sociology	3
Sociology 1103 – The Sociological Imagination	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective	3
Elective	3
Elective	3
Elective	3
Total Credits	30

Year 2	Credits
Sociology 2231 – Classical Sociological Theory	3
<i>Sociology 2232 – Introductory Sociological Research Methods</i>	3
Sociology 2000-level	3
Sociology 2000-level	3
Sociology 2000-level	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Elective	3
Elective	3
Total Credits	30

Year 3	Credits
<i>Sociology 3322 – Introduction to Statistics</i>	3
<i>Sociology 3323 – Qualitative Methodology</i>	3
Sociology 3333 – Contemporary Sociological Theory	3
Sociology 3000-level	3
Sociology 3000-level	3
Sociology 3000-level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
<i>Sociology 5010 – The Matrix of Domination</i>	3
<i>Sociology 5110 – Honours Thesis I</i>	3
<i>Sociology 5120 – Honours Thesis II</i>	3
Sociology 3000-level	3
Sociology 3000-level	3
Sociology 4000-level	3
Sociology 4000-level	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS IN SPANISH

The Bachelor of Arts with a Major in Spanish is designed to develop students' communication skills in the Spanish language and their understanding of Hispanic cultures. The aim is to prepare students to function effectively in a variety of social contexts. Students will gain linguistic and cross-cultural skills by analyzing fiction, film and mass media texts from Spain, Latin America and Hispanic culture in North America. They will be provided with tools to explore, reflect and compare their native culture with the target cultures presented in their studies.

The program offers language courses as well as courses from four different areas of study: Hispanic Literatures and Cultures, the Teaching of Spanish as a Second Language, Translation, and Business Spanish. The Major in Spanish provides a solid undergraduate education in Spanish as well as preparation for a Bachelor of Education to teach Spanish in elementary and secondary schools. It prepares students to embark on careers such as translation, interpretation and international business in the public, private and non-profit sectors. A Bachelor of Arts degree in Spanish can prepare graduates to work in a variety of other areas as well, as the ability to communicate cross-culturally has become key to functioning in a global society. The ability to communicate in Spanish is a definite asset for job opportunities related to a large geographical area, from the south-western United States to the tip of South America as well as Spain.

The Bachelor of Arts degree in Spanish provides all students with a broad base of skills and also offers them the option to develop skills in four areas of interest. There are six broad program competencies and additional competencies for each area of interest.

Graduates with a Bachelor of Arts in Spanish will:

1. Have language proficiency in academic and informal discourse. Students will achieve an Advanced/Advanced-Plus proficiency in Spanish as defined by the Proficiency Guidelines of the American Council on the Teaching of Foreign Languages (ACTFL).
2. Have analytical and critical thinking skills. Students will articulate positions clearly and persuasively.
3. Have an understanding of cultural life in Spanish-speaking countries. Students will have a good level of cross-cultural understanding by having reflected upon and analyzed their native and target cultures.
4. Have foundational knowledge in Literature and History of Spain and Spanish America.
5. Be able to research topics effectively from various sources in Spanish.
6. Be familiar with texts from various periods, genres and nations. Students will understand a variety of literary and other media texts that are conceptually abstract and linguistically complex.

Additionally, graduates will have the opportunity to take a variety of courses in Hispanic Literatures and Cultures, the Teaching of Spanish as a Second Language, Translation and Business Spanish, thereby developing the following competencies:

1. Have knowledge of the genres and trends of the different periods of Spanish and Spanish American literatures, including indigenous voices.
2. Gain an understanding of literary texts through essay writing, textual analysis, class discussions and oral presentations.
3. Have foundational knowledge on the nature of language, second language acquisition theory, second language teaching methodologies and how these have been applied in a variety of learning contexts.
4. Have basic skills in preparing instructional plans for beginner and intermediate Spanish as a second language courses.
5. Have skill in rendering texts of mainly a general nature from English to Spanish and Spanish to English in written communication.
6. Develop a cultural business background and lexicon to function effectively in Spanish-speaking commercial environments. Students will develop strategies for effective writing, listening comprehension and speaking on business topics.

SPECIFIC GRADUATION REQUIREMENTS – BACHELOR OF ARTS WITH A MAJOR IN SPANISH

Students must meet the general graduation requirements for the Bachelor of Arts with a Major, as indicated in the General Graduation Requirements – Bachelor of Arts with a Major section of this calendar. In addition, Spanish Major students must meet the following graduation requirements.

1. Students must take a minimum of 16 Spanish courses.
2. Students may take no more than 24 Spanish courses (including electives and courses taken in the fulfillment of the General Education requirements).
3. Students must take a minimum of four 4000-level Spanish courses.
4. The following 9 Spanish courses are mandatory:
 - a. SPAN 1103 – Beginners' Spanish II
 - b. SPAN 2211 – Intermediate Spanish I
 - c. SPAN 2213 – Intermediate Spanish II
 - d. SPAN 2221 – Introduction to Textual Analysis and Composition
 - e. SPAN 2223 – Contemporary Hispanic Cultures and Oral Practice
 - f. SPAN 3305 – High Intermediate Spanish
 - g. SPAN 3309 – Critical Thinking in Spanish
 - h. SPAN 3311 – Introduction to Literature from Spain and Latin America
 - i. SPAN 4401 – Advanced Spanish

Note: Courses in *Italics* are under development

5. Students must complete a minimum of seven other Spanish courses. Students have a variety of areas to choose from: Hispanic Literatures and Cultures, the Teaching of Spanish as a Second Language, Translation, and Business Spanish. Students should consult with an Advisor to select the best combination of courses for their areas of interest.

6. In addition to the 16 courses in Spanish, students are required to take the following four courses in Romance Studies and Latin American Cultures: LAST 1101 - Introduction to Contemporary Latin American Cultures, ROST 1101 - Topics in Romance Culture, LAST 2201 - Cultures of South America and LAST 2202 - Cultures of Mexico and Central America. These courses are delivered in English and provide a strong background for the understanding of Hispanic cultures. They are offered by the Department of Languages and Cultures.
7. Students are not required, but strongly encouraged, to participate in a study semester at a university in a Spanish-speaking country. International Education at Mount Royal has several exchange agreements with universities in Mexico and Spain. Students can participate when they have completed a minimum of one course at the 2000 level and have a minimum GPA of 3.00. A maximum of five courses taken at an exchange institution can be transferred as long as they meet the requirements of equivalent courses in the Spanish program.
8. Placement test: Students with Spanish language knowledge must consult the Spanish section of the Department of Languages and Cultures to be placed in a course corresponding to their ability. Placement tests will be administered in order to assess prior knowledge. Students should contact the Department to make an appointment to complete their placement test at least within two weeks before the beginning of classes each semester. The Spanish section of the Department of Languages and Cultures reserves the right to place students in the language course that is appropriate to their level of language proficiency.

Students who are placed at a higher level upon entry to the program will still need to complete a minimum of 16 Spanish courses for the major and 8 courses for the minor. Students who have completed courses at other institutions should consult the Spanish Faculty Advisor.

Students who have no prior knowledge of Spanish should take SPAN 1101 before entering the major and minor programs.

Bachelor of Arts with a Major in Spanish

This is only one possible combination of courses for students who want to complete a Major in Spanish by taking a variety of courses. This sample shows the minimum overall number of Spanish courses required (16), including the minimum number of Spanish courses at the 4000 level (4), and the minimum number of courses in Romance Studies and Latin American Studies (4). **Students should consult with an Advisor to ensure proper selection of courses.**

Note: Courses in *Italics* are under development

Year 1	Credits
Latin American Cultures 1101 – Introduction to Contemporary Latin American Cultures	3
Spanish 1101 – Beginners' Spanish I.	3
Spanish 1103 – Beginners' Spanish II.	3
Romance Studies 1101 – Topics in Romance Culture.	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Elective.	3
Elective.	3
Total Credits	30
Year 2	
Latin American Cultures 2201 – Cultures of South America	3
Spanish 2211 – Intermediate Spanish I.	3
Spanish 2213 – Intermediate Spanish II.	3
Spanish 2221 – Contemporary Hispanic Cultures and Oral Practice	3
Spanish 2223 – Introduction to Textual Analysis and Composition	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Elective.	3
Total Credits	30
Year 3	Credits
Spanish 3305 – High Intermediate Spanish.	3
Spanish 3309 – Critical Thinking in Spanish	3
Spanish 3311 – Introduction to Literature from Spain and Latin America	3
Spanish 3312 – Hispanic Cinema	3
Spanish 3313 – Spanish American Literature from Colonial Times to the Nineteenth Century	3
Spanish 3331 – Business Spanish.	3
Latin American Cultures 2202 – Cultures of Mexico and Central America	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective.	3
Total Credits	30
Year 4	Credits
Spanish 4401 – Advanced Spanish.	3
Spanish 4405 – Translation.	3
Spanish 4411 – Teaching Spanish as a Second Language.	3
Spanish 4414 – Twentieth Century Literature from Spain	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective.	3
Elective.	3
Elective.	3
Elective.	3
Total Credits	30
Total Credits Required for Graduation	120

** Level 3 General Education courses must be taken from at least two different clusters.

BACHELOR OF ARTS – CRIMINAL JUSTICE



PROGRAM OFFERED

Bachelor of Arts – Criminal Justice (BA-CJ)

Faculty Information

Department: 403.440.6379

Dean, Faculty of Health and Community Studies

B. Hendrickson: 403.440.6988

Chair, Department of Criminal Justice

J. Winterdyk: 403.440.6992

Practicum Coordinator, Department of Criminal Justice

L. Acheson: 403.440.5682

GENERAL INFORMATION

The Bachelor of Arts – Criminal Justice is a four (4) year baccalaureate degree program. The curriculum for the degree educates students in six program areas including; Foundations in Justice Studies, Human Relations, Human Justice, Criminological Literacy, Experiential Learning and General Education. This program provides professional preparation for students wishing to pursue careers such as Law Enforcement, Canadian Border Services, Immigration Canada, Federal, Provincial and Community Corrections and Probation/ Parole. As well, the Bachelor of Arts – Criminal Justice will prepare students for a range justice-related careers outside of law enforcement and corrections. The Honours stream in the Bachelor of Arts – Criminal Justice is unique in Alberta. Students in the Honours stream will develop enhanced knowledge and skills that are particularly suited for preparation to apply for graduate study in criminology/criminal justice and law school.

OPPORTUNITIES FOR FURTHER STUDY

The Bachelor of Arts – Criminal Justice degree, and the Honours stream, do not guarantee either eligibility for, or admission into, graduate studies or law school. Graduates must meet the individual universities' admission requirements in a competitive process. However, past graduates of Mount Royal's justice-related undergraduate degree have earned admission into several justice-related Master of Arts degrees and law schools across Canada. Students considering graduate school or law school are encouraged to investigate their postgraduate educational plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs, as indicated in the Admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS – BACHELOR OF ARTS – CRIMINAL JUSTICE

In addition to meeting the general admission requirements indicated in the Admissions section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Arts – Criminal Justice program:

High School and Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 50%
- A minimum of 50% in one of the following Grade 12 courses:
 - Social Studies 30-1 or 30-2
 - 30-level language other than English
 - Biology 30
 - Chemistry 30
 - Physics 30
 - Science 30

Post Secondary Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

POLICE SECURITY CLEARANCE

Note: In order to graduate with the Bachelor of Arts – Criminal Justice degree, students may complete a practicum course in a justice-related agency. In some cases, agencies may require students to provide proof of a police information check prior to commencing the course. All costs related to the police information check are the responsibility of the student. Refer to the statement regarding police information and Other Background Checks in this calendar.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

PRACTICA IN THE BACHELOR OF ARTS – CRIMINAL JUSTICE

Students in the Bachelor of Arts – Criminal Justice must complete a 6-credit capstone practicum in order to graduate. There is no practicum requirement in the Honours stream.

Capstone Practicum

A capstone practicum normally occurs in the fourth year of study. Coordinated by the Department's Practicum Coordinator, students are placed with a justice-related agency to gain practical experience and enhance their experiential learning. Traditionally, practica are unpaid work experiences. Practica involve approximately 2.5 days of full-time work within an agency, biweekly academic seminars and required course assignments supervised by a faculty instructor. In total, practica involves 360 hours of placement hours and academic work over the academic term. Students are required to work with the Department's Practicum Coordinator well in advance of going out on a placement and before registering for the practicum course.

HONOURS STREAM IN THE BACHELOR OF ARTS – CRIMINAL JUSTICE

Students who are interested in pursuing graduate or law school after graduating from Mount Royal should consider applying for admission into the Honours stream in the Bachelor of Arts – Criminal Justice. The Honours stream involves a different set of fourth year courses than those found in the 4th year of study in the Bachelor of Arts – Criminal Justice. In place of completing a 6-credit practicum and one Criminal Justice Option course, students complete an Honours seminar and a 6-credit Honours research project (spread over two semesters).

Acceptance Requirements – Honours Stream in the Bachelor of Arts – Criminal Justice

Normally, students will complete a Department application for acceptance into the Honours stream upon successful completion of 20 courses (but not later than the successful completion of 30 courses) in the Bachelor of Arts – Criminal Justice degree.

Students must also meet the following requirements:

- Minimum Grade Point Average of 3.25 in the last 10 courses completed.
- Written sponsorship of a full-time tenured or tenure-track instructor in the Department of Justice Studies indicating a willingness to act as the student's Honours project advisor.

Part-time and term-certain instructors cannot serve as an Honours project advisor unless it is approved by the Chair of the Department.

CONTINUANCE IN THE BACHELOR OF ARTS – CRIMINAL JUSTICE DEGREE

Students accepted into the Bachelor of Arts – Criminal Justice degree program must comply with all College policies and regulations relating to Bachelor of Arts degrees and continuance.

CURRICULUM

Bachelor of Arts – Criminal Justice

Year 1	Credits
Criminal Justice Studies 1001 – Introduction to Criminology.	3
Criminal Justice Studies 1003 – Introduction to the Criminal Justice System . . .	3
Criminal Justice Studies 1011 – Introduction to Human Relations.	3
Criminal Justice Studies 1013 – Diversity Issues and the Criminal Justice System.	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
General Education Requirement Level 2, Cluster 1.	3
Elective** (3 credits or more)	3
Total Credits	30

Year 2	Credits
Criminal Justice Studies 2003 – Young Persons in Conflict with the Law.	3
Criminal Justice Studies 2005 – Aberrant Behavior	3
Criminal Justice Studies 2009 – Selected Issues in Human Justice.	3
Criminal Justice Studies 2013 – Interviewing Skills	3
Criminal Justice Studies 2015 – Introduction to Research Methods.	3
Criminal Justice Option**	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Elective* (3 credits or more)	3
Total Credits	30

Year 3	Credits
Criminal Justice Studies 3001 – Quantitative Research Methods and Data Analysis.	6
Criminal Justice Studies 3005 – Qualitative Research Methods	3
Criminal Justice Studies 3007 – Professional Ethics in Criminal Justice	3
Criminal Justice Studies 3009 – Crisis Intervention and Conflict Resolution. . . .	3
Criminal Justice Studies 3011 – Criminal Law.	3
Political Science 2243 – Law, Politics and the Judicial Process	6
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Total Credits	30

Year 4	Credits
Criminal Justice Studies 4001 – Human Rights and Civil Liberties	3
Criminal Justice Studies 4003 – Advanced Criminological Theory	3
Criminal Justice Studies 5025 – Capstone Practicum	6
Criminal Justice Option**	3
Criminal Justice Option**	3
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Elective* (3 credits or more)	3
Elective* (3 credits or more)	3
Total Credits	30
Total Credits for Graduation	120

* In order to graduate, students must complete at least four (4) Electives for a minimum of 12 total credits. Students are allowed to take any credit course as an Elective. Students can combine two 1.5-credit offerings as the equivalent of one 3-credit Electives. Students can obtain prior permission from the Chair of the Department of Criminal Justice to substitute a course from another accredited post-secondary institution as an Elective.

** Students can obtain prior permission from the Chair of the Department of Justice Studies to substitute another course offered at Mount Royal or another accredited post-secondary institution as a Criminal Justice Option. Criminal Justice Option courses will be offered in a rotation that allows students to complete their program requirements in four academic years.

Bachelor of Arts – Criminal Justice – Honours Stream

See previous section on the definition of, and acceptance into, the Honours stream in the Bachelor of Arts – Criminal Justice.

Year 1	Credits
Same as Year 1 in the Bachelor of Arts – Criminal Justice. See above.	
Total Credits	30

Year 2	Credits
Same as Year 2 in the Bachelor of Arts – Criminal Justice. See above.	
Total Credits	30

Year 3	Credits
Same as Year 3 in the Bachelor of Arts – Criminal Justice. See above.	
Total Credits	30

Year 4	Credits
Criminal Justice Studies 4001 – Human Rights and Civil Liberties	3
Criminal Justice Studies 4003 – Advanced Criminological Theory	3
Criminal Justice Studies 5001 – Honours Seminar (Fall semester only)***	3
Criminal Justice Studies 5010 – Honours Research Project – Part A (Fall semester only)***	3
Criminal Justice Studies 5020 – Honours Research Project – Part B (Winter semester only)***	3
Criminal Justice Option**	3
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Elective* (3 credits or more)	3
Elective* (3 credits or more)	3
Total Credits	30
Total Credits for Graduation	120

* In order to graduate, students must complete at least four (4) Electives for a minimum of 12 total credits. Students are allowed to take any credit course as an Elective. Students can combine two 1.5-credit offerings as the equivalent of one 3-credit Elective. Students can obtain prior permission from the Chair of the Department of Criminal Justice to substitute a course from another accredited post-secondary institution as an Elective.

** Criminal Justice Options: CRJS 2011, 2019, 4007, 4013, 4015, 4017, 4021 and Forensic Studies 4401, 4403, 4405, 4407, 4409 or 4411. Students can obtain prior permission from the Chair of the Department of Justice Studies to substitute another course offered at Mount Royal or another accredited post-secondary institution as a Criminal Justice Option. Criminal Justice Option courses will be offered in a rotation that allows them to complete their program requirements in four academic years.

*** Students must be accepted into the Honours stream.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must satisfactorily complete all degree program requirements and coursework. Students must achieve a minimum overall GPA of 2.00 to be eligible for graduation.

Students must follow the graduation application procedure outlined in the current Mount Royal Calendar. Applications must be submitted by the date published in the Calendar.

Note: For course descriptions refer to:

Bachelor of Arts – Criminal Justice

<http://www.mtroyal.ca/healthcomm/criminal/curriculum.shtml>

BACHELOR OF BUSINESS ADMINISTRATION



PROGRAM OFFERED

Bachelor of Business Administration (BBA)

Accounting
General Management
Human Resources
Marketing

Faculty Information

School: 403.440.6833

Dean: Bissett School of Business

W. Fraser: 403.440.6233

Associate Dean: Bissett School of Business

D. Allwright: 403.440.6316

Chair: Accounting

I. Gilborn: 403.440.6235

Chair: General Management, Marketing & Human Resources

V. Kinnear: 403.440.6315

Program Advisor: Bachelor of Business Administration

C.O'Callaghan: 403.440.5084

GENERAL INFORMATION

The Bachelor of Business Administration (BBA) degree program is designed to prepare students to be successful in the commercial, nonprofit, and public sectors of the Canadian and global economy, while being engaged citizens in their communities.

BBA students will have the opportunity to specialize in one of several majors, including Accounting, General Management, Human Resources, and Marketing. Each incorporates the study of the major business disciplines of general management, accounting, marketing, human resources, finance, law, operations management, international business, and strategic management, in addition to fulfilling the General Education components required of all Mount Royal baccalaureate students

The General Management major also allows students to specialize in other fields of business, including Entrepreneurship, Nonprofit Management, International Business, Financial Services, Supply Chain Management, Insurance and Aviation, as well as non-business disciplines such as Sport and Recreation and Computer Information Systems.

POST-SECONDARY ENTRANCE OPTION

Students who possess previous post-secondary credit but have not completed a two-year business diploma will be assessed on a course-by-course basis. Please consult a Program Advisor for details.

OPPORTUNITIES FOR FURTHER STUDY

The Bachelor of Business Administration degree is primarily designed to prepare students for immediate employment upon graduation. The BBA may also be considered sufficient preparation for admission to appropriate and relevant professional accreditation programs as well as graduate degrees offered by many Canadian and international universities. Students wishing to pursue a graduate degree are advised to verify the admission requirements for entry into graduate programs, and to determine whether their baccalaureate degree would fulfill those requirements.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements indicated in the Admissions section of this calendar.

Applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or their equivalencies) with the specified minimum grades are required for admission into the Bachelor of Business Administration degree program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although conditional admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission into the program.

Business Diploma Graduate Entrance Option

Students possessing a two-year business diploma from any accredited post-secondary institution in Canada may apply to enter the BBA. Students accepted with a post-secondary business diploma will normally receive transfer credit for 60 credits (20 courses) towards the Bachelor of Business Administration degree.

Students accepted under this entrance option will be required to consult a Program Advisor before choosing their courses and electives. The 20 courses required to complete the program will vary according to the student's academic background.

Co-operative Education Option

The Academic Plan of Mount Royal stresses the importance of experiential education in all academic curricula. Accordingly, we offer all students enrolled in the Bachelor of Business Administration degree program the opportunity to pursue their degree as a Co-operative Education degree.

Students who successfully complete three co-op work terms will be eligible for a notation on both their transcript and their parchment, in accordance with the guidelines of the Canadian Association for Co-operative Education (CAFCE).

To be eligible to participate in the Co-operative Education Option, students must have completed the prerequisite courses required for entrance into their respective co-op work-term placements. Additionally, before beginning their first of three (3) work terms, all co-op students must complete the Co-operative Education orientation course (COOP 0001) offered each Fall semester.

Students wishing to pursue their BBA as a Co-operative Education degree should consult a Program Advisor for further details.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

GRADUATION REQUIREMENTS

All students in the Bachelor of Business Administration degree program must meet the general graduation requirements for baccalaureate degrees as indicated in the General Graduation Requirements section of this calendar. Applicants must also complete a minimum of 72 of the 120 credits at the senior level.

Students are strongly advised to consult a Program Advisor before choosing their elective or concentration courses.

Note: For course descriptions refer to:

Bachelor of Business Administration:

<http://business.mtroyal.ca/bba/curriculum.php>

CO-OPERATIVE EDUCATION GRADUATION REQUIREMENTS

Students enrolled in the Co-operative Education option complete three (3) work-term semesters, and must meet the following criteria to be eligible to graduate with a Bachelor of Business Administration (Co-operative Education) degree:

- obtain a "Pass" grade for COOP 0001 (Orientation to Co-operative Education) as a prerequisite to Work Term I.
- obtain a "Satisfactory" or better rating on all work-term evaluations.
- obtain a "Satisfactory" or better rating for each work-term report.

BACHELOR OF BUSINESS ADMINISTRATION CURRICULUM

The foundation of the BBA includes seventeen (17) required core business courses, plus nine (9) major courses, twelve (12) General Education* courses, and two (2) Electives.

* Please consult the College Calendar for information concerning the College's General Education requirement.

The seventeen (17) required core business courses in the BBA consist of the following:

ACCT 2121 – Financial Accounting Concepts
 ACCT 3224 – Management Accounting I
 ECON 1101 – Principles of Microeconomics
 ECON 1103 – Principles of Macroeconomics
 ENTR 4433 – Business Plan Development
 FNCE 3227 – Introduction to Finance
 HRES 2170 – Introduction to Human Resources
 INBU 3301 – Global Business Environment
 LSCM 4403 – Operations Management
 MGMT 2130 – Management Principles & Practices
 MGMT 2262 – Business Statistics I
 MGMT 2263 – Business Statistics II
 MGMT 3210 – Business Communication Theory & Practice
 MGMT 3230 – Business Law
 MGMT 3276 – Organizational Behaviour
 MGMT 5333 – Strategic Management
 MKTG 2150 – Introduction to Marketing

All students enrolled in the BBA take a common first year. In the second year of studies they must choose to focus their studies in one of the four majors.

Each major in the BBA (Accounting, General Management, Human Resources, or Marketing) includes nine (9) courses chosen by the student from a list of approved courses specific to their major. Certain majors are designed to meet external accreditation requirements.

Students are strongly advised to consult their Program Advisor before choosing their concentration and elective courses.

Bachelor of Business Administration

Common Year 1	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1101 – Principles of Microeconomics	3
Economics 1103 – Principles of Macroeconomics	3
Human Resources 2170 – Introduction to Human Resources	3
Management 2130 – Management Principles & Practices	3
Management 2262 – Business Statistics I	3
Management 2263 – Business Statistics II	3
Marketing 2150 – Introduction to Marketing	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30

ACCOUNTING MAJOR

The Bachelor of Business Administration – Accounting major is designed to ensure that graduates emerge with a solid grounding in the principles and practices of accounting. Graduates in this major will have fulfilled the degree requirements for entry into any of the professional accounting designation programs (CA, CMA, or CGA).

All BBA – Accounting students must complete the following nine (9) major courses as part of their requirements:

- ACCT 3220 – Financial Accounting Practices
- ACCT 3221 – Intermediate Accounting I
- ACCT 3228 – Management Accounting II
- ACCT 4222 – Intermediate Accounting II
- ACCT 4225 – Principles of Auditing
- ACCT 4280 – Personal & Corporate Income Tax
- ACCT 4381 – Advanced Financial Accounting
- ACCT 4382 – Advanced Managerial Accounting
- MGMT 3265 – Management Information Systems

Year 2	Credits
Accounting 3220 – Financial Accounting Practices.	3
Accounting 3221 – Intermediate Accounting I	3
Accounting 3224 – Management Accounting I	3
Accounting 3228 – Management Accounting II	3
International Business 3301 – Global Business Environment.	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
Elective.	3
Total Credits	30

Year 3	Credits
Accounting 4222 – Intermediate Accounting II	3
Accounting 4225 – Principles of Auditing	3
Finance 3227 – Introduction to Finance	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 3265 – Management Information Systems.	3
Management 3276 – Organizational Behaviour.	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Total Credits	30

Year 4	Credits
Accounting 4280 – Introduction to Personal & Corporate Income Tax	3
Accounting 4381 – Advanced Financial Accounting	3
Accounting 4382 – Advanced Managerial Accounting	3
Entrepreneurship 4433 – Business Plan Development	3
Management 5333 – Strategic Management.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective.	3
Total Credits	30
Total Credits Required for Graduation	120

* The four Level 3 General Education courses must be taken from at least two clusters.

Students who wish to pursue a professional accounting designation post-graduation may have additional program requirements, which may be met

through the Electives. Students wishing to pursue a designation must consult their Program Advisor.

GENERAL MANAGEMENT MAJOR

The Bachelor of Business Administration – General Management major is designed to offer students flexibility in program design and transferability. Students pursuing a General Management major may choose from a variety of business courses with the intention of obtaining a general business education. In addition to the seventeen (17) required core business courses, students may choose any nine (9) courses offered by the Bissett School of Business. These may include Entrepreneurship, Nonprofit Management, International Business, Financial Services, Supply Chain Management, Insurance, and Aviation. Students may also choose to “design” their own specialization from other courses outside of the Business School. These specializations may include Sport and Recreation and Computer Information Systems as well as courses from other faculties at Mount Royal. The Bissett School of Business is working with other faculties at Mount Royal to provide further opportunities outside of the above noted specializations.

Students are strongly advised to consult a Program Advisor before choosing their General Management major courses.

Year 2	Credits
Accounting 3224 – Management Accounting I	3
International Business 3301 – Global Business Environment	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
General Management Course 1.	3
General Management Course 2.	3
General Management Course 3.	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
Elective.	3
Total Credits	30

Year 3	Credit
Finance 3227 – Introduction to Finance	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 3276 – Organizational Behaviour.	3
General Management Course 4.	3
General Management Course 5.	3
General Management Course 6.	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Total Credits	30

Year 4	Credits
Entrepreneurship 4433 – Business Plan Development	3
Management 5333 – Strategic Management.	3
General Management Course 7.	3
General Management Course 8.	3
General Management Course 9.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective.	3
Total Credits	30
Total Credits Required for Graduation	120

* The four Level 3 General Education courses must be taken from at least two clusters.

HUMAN RESOURCES MAJOR

The Bachelor of Business Administration – Human Resources major is designed to provide graduates with a solid grounding in the principles and practices of Human Resource Management. Students in this major may elect to pursue a Certified Human Resources Professional designation (CHRP) upon graduation. This designation is a national standard that is increasingly valued by organizations that employ human resource professionals in various roles.

The Human Resource major consists of nine (9) courses, seven (7) of which are required courses and two (2) are chosen from a list of options.

Students are strongly advised to consult a Program Advisor before choosing their Human Resource major courses and electives.

Human Resource Major Required Courses

All BBA – Human Resource students must complete the following seven (7) required major courses as part of their concentration requirements:

- HRES 3274 – Recruitment & Selection
- HRES 3275 – Compensation & Benefits
- HRES 3277 – Training & Development
- HRES 4273 – Labour Relations
- HRES 4407 – Transition Management
- HRES 5101 – Strategic Human Resources Management
- MGMT 4407 – Governance & Ethical Issues in Organizations

Human Resource Major Options

All BBA – Human Resource students must complete two (2) of the following option courses (exceptions require Departmental approval):

- INBU 3304 – Global Supply Chain Management
- INBU 3307 – International Trade Law
- LSCM 3307 – Introduction to E-Business
- LSCM 4407 – Business Negotiations/Project Management
- MGMT 4431 – Leadership Development
- NPRO 2201 – Canada's Nonprofit Sector – Foundations
- NPRO 2247 – Introduction to Volunteer Management
- NPRO 3305 – Program Planning & Assessment for the Nonprofit Sector

Year 2	Credits
Accounting 3224 – Management Accounting I	3
Human Resources 3274 – Recruitment & Selection	3
Human Resources 3275 – Compensation & Benefits	3
Human Resources 3277 – Training & Development	3
International Business 3301 – Global Business Environment	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
Elective	3
Total Credits	30

Year 3	Credits
Finance 3227 – Introduction to Finance	3
Human Resources 4273 – Labour Relations.	3
Human Resources 4407 – Transition Management.	3
Human Resource Course 1	3
Management 3276 – Organizational Behaviour.	3
Logistics and Supply Chain Management 4403 – Operations Management	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4	3
Total Credits	30

Year 4	Credits
Entrepreneurship 4433 – Business Plan Development	3
Human Resources 5101– Strategic Human Resources Management.	3
Human Resources Course 2.	3
Management 4407 – Governance & Ethical Issues in Organizations	3
Management 5333 – Strategic Management.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* The four Level 3 General Education courses must be taken from at least two clusters.

MARKETING MAJOR

The Bachelor of Business Administration – Marketing major is designed to ensure that graduates emerge with a solid grounding in the principles and practices of marketing management. Every graduate with a BBA – Marketing will have the opportunity to develop a well-rounded base of marketing skills applicable to enterprises of all sizes and across all sectors. This focus includes a strategic orientation towards research, professional selling, advertising, promotions strategy, and brand management.

Marketing Major Required Courses

All BBA – Marketing students must complete the following seven (7) required major courses as part of their concentration requirements:

- MKTG 2154 – Professional Selling
- MKTG 3255 – Services Marketing
- MKTG 3256 – Advertising & Sales Promotion
- MKTG 3257 – Business to Business Marketing
- MKTG 3258 – Marketing Research
- MKTG 4150 – Buyer Behaviour
- MKTG 4259 – Marketing Decision Making

Marketing Major Options

All BBA – Marketing students must complete two (2) of the following option courses (exceptions require Departmental approval):

- ACOM 2203 – Applied Visual Communications I
- COMM 1841 – Introduction to Public Relations
- INBU 3302 – International Marketing
- INBU 3304 – Global Supply Chain Management
- INBU 3305 – International Market Entry Strategies
- INBU 3306 – International Trade Research
- INBU 3307 – International Trade Law
- INBU 4408 – International Trade Management
- MKTG 3253 – Retail Management
- MKTG 3254 – Sales Management

Students are strongly advised to consult a Program Advisor before choosing their Marketing major courses and electives.

Year 2	Credits
Accounting 3224 – Management Accounting I	3
International Business 3301 – Global Business Environment	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
Marketing 2154 – Professional Selling.	3
Marketing 3255 – Services Marketing	3
Marketing 3256 – Advertising & Sales Promotion	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
Elective.	3
Total Credits	30

Year 3	Credits
Finance 3227 – Introduction to Finance	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 3276 – Organizational Behaviour.	3
Marketing 3257 – Business to Business Marketing.	3
Marketing 3258 – Marketing Research	3
Marketing 4150 – Buyer Behaviour.	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4	3
Total Credits	30

Year 4	Credits
Entrepreneurship 4433 – Business Plan Development	3
Management 5333 – Strategic Management.	3
Marketing 4259 – Marketing Decision Making	3
Marketing Course 1	3
Marketing Course 2	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
General Education Requirement Level 3*.	3
Elective.	3
Total Credits	30
Total Credits Required for Graduation	120

* The four Level 3 General Education courses must be taken from at least two clusters.

BACHELOR OF COMMUNICATION



PROGRAM OFFERED

Bachelor of Communication (BCMM)

Information Design

Journalism

Public Relations

Certificate of Achievement - International Communication

FACULTY INFORMATION

Centre: 403.440.6901

Dean, Faculty of Communication Studies

M. Chikinda: 403.440.6117

Chair, Journalism

T. Field: 403.440.6189

Acting Chair, Public Relations

J. McNichol: 403.440.5697

Chair, Information Design

G. Ruhl: 403.440.6732

BACHELOR OF COMMUNICATION – INFORMATION DESIGN

GENERAL INFORMATION

Information design is the art and science of preparing or “designing” information so that it can be used by human beings with efficiency and effectiveness. Information design applies traditional and evolving design principles to the process of translating complex, unorganized, or unstructured data into valuable meaningful information. In short, information designers design understanding and there are few, if any, occupations that do not feel the influence and benefits of good information design.

An information designer is an information architect who works in a variety of settings. These include working with strategic digital communications companies to develop Web-based applications, designing and conducting usability tests, or working with multimedia, e-commerce, and other knowledge management products. Information designers must have skill in writing and understand the central importance of typography in how to produce understandable and attractive documents ranging from operating instructions, brochures, and training manuals to magazines and style guides. In all cases, information designers place their focus on the user and understand the importance of usability research. Finally, the study of ethics is fundamental to information design. Information designers understand how people who read and use information must be treated with dignity and how their work can affect various constituencies—from co-workers to customers to the general public—and even the environment itself. A key strength for Information Design graduates is their ability to conceptualize procedure and compete in the global marketplace.

The interdisciplinary curriculum of the Bachelor of Communication – Information Design degree responds directly to current market trends. The degree combines skills in graphic design, typography, writing, project management, instructional design, human performance technology, and human factors that reach far beyond traditional programs in design, technical communication, or publishing. Information Design is also interdisciplinary and students will work with other communication students in Journalism or Public Relations and will work in internships in a variety of settings. The intent of the curriculum is to prepare graduates who can not only work formatively and creatively, but also understand how to work using scientific and didactical methods as part of the field of communication research. As a result, information retrieval techniques and information assessment are central to the program and provide expertise in areas pertaining to research methods and usability.

The Bachelor of Communication degree contains a strong General Education component, common to all Mount Royal degrees, that ensures both breadth of study and the potential to achieve a concentration in other areas of interest that will permit students to explore a specific discipline more fully. In addition, courses in Communication Studies provide a strong theoretical component to the degree regarding the interaction inherent in sending and receiving messages.

Note: The nature and structure of the General Education component is common to all degrees and is described in detail elsewhere in the calendar.

COMMUNICATION INTERNSHIPS

For graduation purposes, Information Design students are required to complete one, non-credit, semester-long supervised internship (with a 12 fulltime work week minimum) in the communications field during their program. To be eligible, all students must complete a range of prerequisites. Because internships are professional placements, the program chair can, for a fixed period, deny eligibility to any student who has acted in an inappropriate and unprofessional manner during the preparation phase. Any student who receives an internship assessment of Fail for exhibiting professional misconduct may be required to withdraw from the program, subject to terms of the Student Code of Conduct.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs, as indicated in the admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS – BACHELOR OF COMMUNICATION – INFORMATION DESIGN

In Addition to meeting the general admission requirements, indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Communication – Information Design program.

High School and Mature Standing

- English Language Arts 30-1 – 60%

Post-secondary Standing

- English Language Arts 30-1– 50%

Block Transfer

Students who have completed, in good standing, a diploma in a related field such as technical design or multimedia from Medicine Hat, Mount Royal, NAIT, SAIT, or other colleges in Alberta or other provinces, may be eligible for entry into the third year of the Bachelor of Communication – Information Design. Contact the Information Design Program Chair for details.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Communication program must comply with all Mount Royal policies and regulations relating to baccalaureate degrees and continuance.

Students enrolled in the Bachelor of Communication degree program must obtain a minimum cumulative grade point average of 2.00. Students with a cumulative grade point average of less than 2.00 will be disqualified from the program for one year. After one year, they may reapply for admission.

All degree candidates in Information Design must complete all courses in the program, General Education requirements and electives included, with a final grade of “C” or better to continue in the program, except that a maximum of two courses in total may be completed with a pass grade of less than “C”.

RESIDENCY REQUIREMENTS

A minimum of 50 percent of the course requirements for the degree must be completed as a registered student of Mount Royal, not including the required non-credit internship.

GRADUATION REQUIREMENTS

- Successful completion of the total required credits and courses for graduation as listed.
- Minimum overall Grade Point Average of 2.00 on all courses included in the program.
- Successful completion of one non-credit internship and the non-credit internship preparation seminar.
- Minimum grade of “C” in all course, except that a maximum of two courses in total may be completed with a pass grade of less than “C”.

Note: For course descriptions refer to:

Bachelor of Communication – Information Design:

<http://www.mtroyal.ca/communicationstudies/infodesign/curriculum.shtml>

STUDENT CONDUCT

Information Design students are expected to adhere to the Code of Ethics and Professional Practices, to which all students at Mount Royal are expected to practice. Any deliberate breaches will result in disciplinary action with transgressions being equated to academic dishonesty, and with consequences as outlined in the Mount Royal Code of Student Conduct referenced in this calendar.

CURRICULUM

Bachelor of Communication – Information Design

Note: Courses in *Italics* are under development

Year 1	Credits
Communications 1600 – Foundations of Information Design	3
Communications 1610 – Tools for Information Designers	3
Communications 1620 – Foundations of Graphics	3
Communications 1661 – Technical Writing I	3
Communications 2500 – Communication Introduction to Communication Studies	3
Communications 2663 – Rhetoric	3
General Education Requirement Foundation Level, Cluster 1 *	3
General Education Requirement Foundation Level, Cluster 2 *	3
General Education Requirement Foundation Level, Cluster 3 *	3
General Education Requirement Foundation Level, Cluster 4*	3
Total Credits	30

Year 2	Credits
Communications 2501 – Media History and Contemporary Issues	3
Communications 2666 – Typography	3
Communications 2667 – Information Architecture	3
Communications 2670 – Programming for Information Designers	3
Communications 2673 – Introduction to Digital Layout	3
Communications 2680 – Intercultural Communication in Information Design	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 4	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Total Credits	30

Spring / Summer

Communications 4691 – Information Design Internship I (non-credit required)

YEAR 3	Credits
Communications 3500 – Media, Culture and Communication Theory	3
Communications 3600 – Usability	3
Communications 3605 – Research in Information Design	3
Communications 3610 – Visual Communication for Information Design I	3
Communications 3611 – Visual Communication for Information Design II	3
Communications 3620 – Document Production I	3
Communications 3670 – Project and Content Management	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Elective	3
Total Credits	30

Spring / Summer (or subsequent semesters)

Communications 4692 – Information Design Internship II (non-credit optional)

Dependent upon when a student completes the Information Design Internship II, the final on-campus semesters can be taken in either order as long as all academic requirements are met.

Year 4

Credits

Communications 4501 – Roles and Practices in Contemporary Communication	3
Communications 4620 – Document Production II	3
Communications 4665 – Instructional Design	3
Communications 4679 – Ethics and Law	3
Communications 4680 – Portfolio	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

Suggested Electives:

Communications 3663 – Editorial Function	3
Communications 3664 – Software and Systems Documentation	3
Communications 3668 – Multimedia Authoring	3
Communications 3671 – Communication Process in Technology Transfer	3
Communications 3677 – Science Writing	3

BACHELOR OF COMMUNICATION – JOURNALISM

The world of journalism is varied, challenging and constantly changing, and Mount Royal's goal is to ensure that journalism graduates have a range of skills and understandings that they can draw upon in this ever-changing landscape. The best journalism is accomplished by people with a thorough grasp of the fundamentals of reporting, writing, editing and illustrating news, the ability to think critically about their work and work environment, and a deep curiosity about how and why the world works, or often does not work.

The Journalism major in the four-year Bachelor of Communication program is based on integrating classroom learning with practical experience, including professional internships, and is focused on providing students with a broad-based journalism education in writing, idea and story development, newspaper production, broadcasting, photography, and Internet-based news requirements. It additionally includes:

- Considerable exposure to written, spoken and mediated communications, and to the effective use of computers.
- A focus on critical reflection about journalism generally, and the student's own work through instructor feedback, peer critiques, and self-reflection.
- A social context for practice of journalism including media history, law and ethics.
- Direct workplace experience in communications through a required professional internship.
- A strong General Education component that ensures both breadth of study and the potential to achieve a concentration in a given discipline, such as political science, history, sociology, or a second language among other possibilities.
- Electives students can use to explore a specific discipline more fully.
- Information retrieval techniques and information assessment are presented in a number of courses, while a course in research design and methodology encourages a more comprehensive understanding of the goals and nature of research.

- A Communication Studies component with specific attention to key theories that explain the interaction inherent in sending and receiving messages.
- Complementary communications courses in Information Design or Public Relations.
- Strict attention to ethical practice as detailed in a program-wide journalism policy manual.

This blend of elements introduces journalism students to the expectations and requirements of professional practice in context of the role journalism plays in society, while allowing them to step outside that frame to consider other ideas and forces that shape their world; and to acquire a depth and breadth of knowledge intended to serve the student in a variety of ways upon graduation.

COMMUNICATION INTERNSHIPS

Journalism students are encouraged to complete two non-credit semester-long internships (with a 12 fulltime work week minimum) in the communications field during their program, but are required for graduation purposes to complete one such supervised internship. To be eligible, all students must complete a range of prerequisites. Because internships are professional placements, the program chair can, for a fixed period, deny eligibility to any student who has acted in an inappropriate and unprofessional manner during the preparation phase. Any student cited for professional misconduct during an internship, and/or receives an internship assessment of Fail for professional misconduct, may be required to withdraw from the internship and/or the program, subject to terms of the Student Code of Conduct.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs, as indicated in the admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS – BACHELOR OF COMMUNICATION – JOURNALISM

In Addition to meeting the general admission requirements, indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Communication – Journalism program.

High School Standing

- English Language Arts 30-1 – 70%
- Social Studies 30-1 – 70%

Post-secondary Standing

- English Language Arts 30-1 – 50%
- Social Studies 30-1 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Social Studies 30-1 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements indicated in the Admissions section of this calendar, applicants to the Bachelor of Communication – Journalism require a satisfactory interview with journalism faculty, which comes after the applicant has satisfied the academic criteria.

Minimum Overall Average Required For Admission

To be eligible for admission on the basis of High School Standing, applicants must normally present a minimum admission average of 65% on their five appropriate grade 12 subjects.

To be eligible for admission on the basis of Post-secondary Standing, applicants must normally present a minimum Grade Point Average (GPA) of 2.50 on the 5 most recently completed post-secondary courses (minimum 15 credit hours).

Block Transfer

Students who have completed in good standing a diploma in journalism, broadcasting or multimedia from Grant MacEwan, Mount Royal, NAIT, SAIT, or other community colleges in Alberta or other provinces, may be eligible for entry into the third year of the Bachelor of Communication – Journalism program. Contact the journalism program for details.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Communication program must comply with all Mount Royal policies and regulations relating to baccalaureate degrees and continuance.

Students enrolled in the Bachelor of Communication degree program must obtain a minimum cumulative grade point average of 2.00. Students with a cumulative grade point average of less than 2.00 will be disqualified from the program for one year. After one year, they may reapply for admission. Meanwhile, a grade point average of 3.0 or above is strongly encouraged for those who want to work in the journalism field after graduation; any grade point average below that mark generally does not produce strong portfolio-quality work, and may greatly limit post-graduation work opportunities.

All degree candidates in Journalism must complete all courses in the program, General Education requirements and electives included, with a final grade of "C" or better to continue in the program, except that a maximum of two courses in total may be completed with a pass grade of less than "C".

RESIDENCY REQUIREMENTS

A minimum of 50 percent of the course requirements for the degree must be completed as a registered student of Mount Royal, not including the required non-credit internship.

GRADUATION REQUIREMENTS

- Successful completion of the total required credits and courses for graduation as listed.
- Minimum overall Grade Point Average of 2.00 on all courses included in the program.
- Successful completion of one non-credit internship and the non-credit internship preparation seminar.
- Minimum grade of "C" in all courses, except that a maximum of two courses in total may be completed with a pass grade of less than "C".

Note: For course descriptions refer to:

Bachelor of Communication – Journalism:

<http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/Communications/Programs/BachelorofCommunication-Journalism/CurriculumCourses/index.htm>

STUDENT CONDUCT

Professional work completed in the Journalism program is guided by a Journalism Code of Ethics and Professional Practices, to which all journalism students at Mount Royal are expected to practice. Any deliberate breaches will result in disciplinary action with transgressions being equated to academic dishonesty, and with consequences as outlined in the Mount Royal Code of Student Conduct <http://www.prep.mtroyal.ca/codeofstudentconduct/>

CURRICULUM

Bachelor of Communication – Journalism

Note: Courses in *Italics* are under development

Year 1	Credits
Communications 1700 – Journalism In Society	3
Communications 1707 – Journalism Elements	3
Communications 1709 – Journalism Practice	3
Communications 1720 – Managing Digital Media	3
Communications 1610 – Tools for Information Designers or	
Communications 1841 – Introduction to Public Relations	3
Communications 2500 – Introduction to Communication Studies	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30

Year 2	Credits
Communications 2501 – Media History and Contemporary Issues	3
Communications 3707 – News Reporting	3
Communications 3709 – News Editing and Reporting	3
Communications 3717 – Specialized Writing	3
Communications 3720 – Newspaper Production and Design	3
Communications 3727 – Visual Journalism	3
Communications 3735 – Ethics, Law and the Media	3
Communications 4790 Workplace Issues and Internship Preparation Seminar (non-credit)	0
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Total Credits	30

Spring/Summer

Communications 4791 – Journalism Internship I (non-credit required)

Note: Journalism students are encouraged to complete two faculty supervised non-credit internships in the communications field during their program, but are required to complete one such internship for graduation purposes.

Print, web or general communications internships may be taken at any point following semester four. Broadcast internships may be taken at any point following semester six.

Year 3	Credit
Communications 3500 – Media, Culture and Communication Theory	3
Communications 3729 – Online Writing, Editing and Production	3
Communications 3737 – Research Design and Methodology	3
Communications 3740 – Broadcast Reporting	3
Communications 3747 – Broadcast News Production	3
Communications 3501 – Intercultural Communication OR	
Communications 3503 – Communication in Organizations	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 3*	3
General Education Requirement Level 3*	3
Elective	3
Total Credits	30

Note 1: For their final four general education requirements, students need take at least one senior level (3300 or higher) course in 2 of the 4 general education clusters described earlier in the calendar. Elective courses can be additional senior level general education courses, or additional COMM courses, for which the student has appropriate prerequisites.

Note 2: Students are required to complete COMM 3729 Online Writing, Editing & Production, and may do so in either semester five or six course registration permitting, but may take the course only one time for credit.

Year 4	Credits
Communications 4501 – Roles and Practices in Contemporary Communications	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Elective	3
Elective	3
Elective	3
and four of the following courses:	12
Communications 4707 – Editorial Board	
Communications 4709 – Public Affairs Reporting	
Communications 4711 – Public Affairs Reporting II	
Communications 4717 – Magazine Writing, Editing and Production	
Communications 4727 – Photojournalism Projects	
Communications 4729 – Multimedia Projects	
Communications 4737 – Research Projects	
Communications 4747 – Broadcast Projects	
Communications 4757 – Corporate Communications	
Communications 4759 – The Business of Media	
Communications 4767 – Media & Technology	
Total Credits	30
Total Credits Required for Graduation	120

Note 1: It is possible that in some years not all 4700 level journalism courses will be offered, and students should in this case choose from among those that are being offered.

Note 2: Students who elect to complete an internship in what would have been their 7th or 8th semester may, in a subsequent semester or school year, complete semester seven before semester eight, assuming required prerequisites.

Spring / Summer (or subsequent semesters)

Communications 4792 – Journalism Internship II (non-credit optional)

Note: Journalism students are encouraged to complete two faculty supervised non-credit internships in the communications field during their program, but are required to complete one such internship for graduation purposes. Print, web or general communications internships may be taken at any point following semester four. Broadcast internships may be taken at any point following semester six.

BACHELOR OF COMMUNICATION – PUBLIC RELATIONS

GENERAL INFORMATION

Globalization, technology, new attitudes toward work, workplace turbulence and the speed of change are all affecting organizations' ability to communicate effectively and responsibly. Now, more than ever, the public relations professional must be ready to bring communication solutions to the challenges being experienced in organizations large and small and across all sectors in society. The Bachelor of Communication – Public Relations degree at Mount Royal is designed for individuals interested in learning how to assist organizations to manage their communication with a variety of audiences and key stakeholders in ways that build and maintain ethical and mutually beneficial relationships.

The degree blends human and organizational communication theory with interdisciplinary curriculum that will allow students to learn and work with students in journalism, broadcasting and information design. As well, a strong General Education component, common to all Mount Royal degrees, will ensure breadth of study and the ability for students to pursue a discipline outside of communication more fully.

The Public Relations curriculum includes basic and strategic communication planning, research theory and design, international and intercultural communication, media relations, fund development and corporate philanthropy, issues management and crisis communications, and the basics of financial communication through a course in investor relations. Specific skills, critical to a successful public relations professional are learned through several intensive writing courses, computer mediated communication, the basics of layout and design, and event management.

Note: The nature and structure of the General Education component is common to all degrees.

COMMUNICATION INTERNSHIPS

To ensure our graduates are ready to take their place in the profession, the program requires two internships involving four months of paid, full time supervised work in a public relations setting. These internships not only put newly learned skills to work, they expand the students' network, build confidence and create opportunities to travel. Students in the Public Relations Program are required to take two internships – the first during the summer following their third year, and the second in the winter semester of their final (fourth) year.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs as indicated in the admissions section of this Calendar.

ADDITIONAL ADMISSION REQUIREMENTS – BACHELOR OF COMMUNICATION – PUBLIC RELATIONS

In Addition to meeting the general admission requirements, indicated in the *Admissions* section of this calendar, applicants to the Public Relations Program must successfully meet the following additional requirements:

- submit a letter of intent explaining interest in the program and demonstrating an understanding of the role of public relations in organizations and in society
- attend a personal interview with faculty

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Communication – Public Relations program.

High School Standing

- English Language Arts 30-1 – 70%
- Social Studies 30-1 – 70%

Post-secondary Standing

- English Language Arts 30-1 – 50%
- Social Studies 30-1 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Social Studies 30-1 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Minimum Overall Average Required For Admission

To be eligible for admission on the basis of High School Standing, applicants must normally present a minimum admission average of 65% on their five appropriate grade 12 subjects.

To be eligible for admission on the basis of Post-secondary Standing, applicants must normally present a minimum Grade Point Average (GPA) of 2.50 on the 5 most recently completed post-secondary courses (minimum 15 credit hours).

Additional Admission Requirements

In addition to meeting the general admission requirements indicated in the admissions section of this Calendar, applicants to the Public Relations Program must successfully meet the following additional requirements:

- submit a letter of intent explaining interest in the program and demonstrating an understanding of the role of public relations in organizations and in society
- attend a personal interview with faculty

Block Transfer

Students who have completed (in good standing) a diploma in public relations from Grant MacEwen College or Kwantlen University College, or any other colleges in Canada may be eligible for block transfer and entrance into the third year of the Bachelor of Communication – Public Relations. Contact the Public Relations program for details.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Communication – Public Relations degree must comply with all Mount Royal policies and regulations relating to baccalaureate degrees and continuance.

Students enrolled in the Bachelor of Communication degree program must obtain a minimum cumulative grade point average of 2.0. Students whose grade point average drops below 2.0 will be disqualified from the program for one year. After one year, they may reapply for admission.

All degree candidates in public relations must complete all core courses in the program, general education requirements and electives included, with a

final grade of "C" or better to continue in the program. However, students in public relations may complete two courses in total from electives or general education courses with a passing grade less than a "C."

RESIDENCY REQUIREMENTS

A minimum of 50% of the course requirements for the degree must be completed as a registered student of Mount Royal.

GRADUATION REQUIREMENTS

- Successful completion of the total required credits and courses for graduation as listed
- Minimum overall grade point average of 2.0 on all courses included in the program
- Successful completion of two non-credit internships and the non-credit internship preparation seminar.
- Minimum grade of "C" in all courses, (Although a maximum of two elective or general education courses may be accepted with a passing grade of less than a "C".)

Note: For course descriptions refer to:

Bachelor of Communication – Public Relations:

<http://www.mtroyal.ca/communicationstudies/prelations/curriculum.shtml>

STUDENT CONDUCT

Public relations students are expected to adhere to the Code of Student Conduct as outlined for all students at Mount Royal. As well, students will learn and be held accountable for knowing and adhering to the Canadian Public Relations Society's Code of Professional Standards. Any deliberate breaches to either Code, such as academic dishonesty, will incur consequences as outlined in the Mount Royal Code of Student Conduct.

CURRICULUM

Bachelor of Communication – Public Relations

Note: Courses in *Italics* are under development

Year 1	Credits
Communications 1841 – Introduction to Public Relations	3
Communications 1845 – Interpersonal Communication	3
Communications 1849 – Applied Writing I for Public Relations	3
Communications 2203 – Applied Visual Communication	3
Communications 2500 – Introduction to Communication Studies	3
Computer Science 1205 – Introduction to Computing for Applied Communications	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30

Year 2	Credits
Communications 2501 – Media History and Contemporary Issues	3
Communications 3841 – Media Relations	3
Communications 3843 – Communication and Organizational Culture	3
Communications 3849 – Applied Writing II for Public Relations	3
Management 2131 – Introduction to Business Administration	3
Marketing 2150 – Principles of Marketing	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 2, Cluster 3	3
Elective	3
Total Credits	30

Year 3	Credits
Communications 2881 – Event Management	3
Communications 3500 – Media, Culture and Communication Theory.	3
Communications 3847 – Public Relations Management.	3
Communications 3851 – Computer Mediated Communication	3
Communications 3855 – Research Methods for Public Relations	3
Communications 1700 – Journalism in Society or <i>Communications 1661 – Technical Writing I</i> or Communications 3670 – Project and Content Management	3
General Education Requirement Level 2, Cluster 4	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Elective	3
Total Credits	30

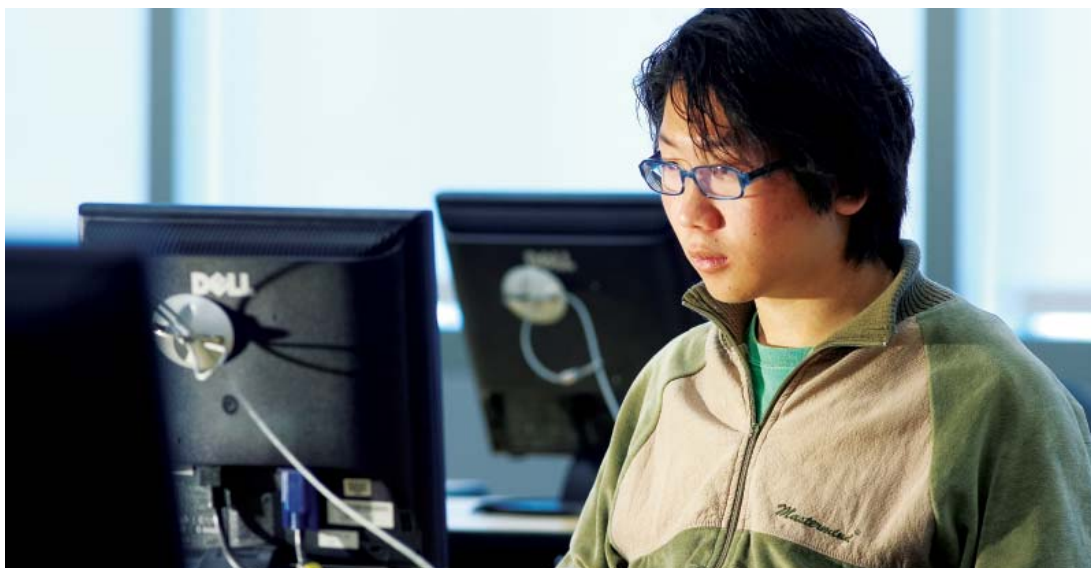
Spring/Summer	Credits
Communications 4891 – Public Relations Internship I (non-credit required)	
Year 4	Credits
<i>Communications 4501 – Roles and Practices in Contemporary Communication</i>	3
Communications 4841 – Strategic Communication Planning	3
Communications 4847 – Intercultural and International Public Relations	3
Communications 4845 – Investor Relations or Communications 4849 – Fund Development and Corporate Philanthropy	3
Communications 4851 – Issues and Ethics in Public Relations.	3
<i>Communications 4860 – Issue Management, Risk and Crisis Communication</i>	3
Public Relations Internship 2 (Winter Semester) (non-credit)	
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Elective	3
Elective	3
Total Credits	30
Total Minimum Credits for Graduation	120

Winter (or subsequent semesters)
Communications 4892 – Public Relations Internship II (non-credit required)
To be completed during the winter semester in the student's 4th year.

CERTIFICATE OF ACHIEVEMENT IN INTERNATIONAL COMMUNICATION

Students in any major of the Bachelor of Communication (BCMM), offered through the Faculty of Communication Studies (FCS), may obtain a Certificate of Achievement in International Communication following completion of a number of courses: including at least two courses in a second language, three courses with an international focus in a range of disciplines, and an acceptable international volunteer, study abroad, or work experience. Students may satisfy requirements of the certificate while completing their degree, with completed courses counting towards both. In doing so they will use some of their general education course requirements at level two or three, some of their communication courses, and some or all of the four elective courses in their program of study. Completing the certificate within the framework of the degree requires planning beginning in year one of the degree programs. Interested students may obtain a full description of the requirements and processes from their program chair.

BACHELOR OF COMPUTER INFORMATION SYSTEMS



PROGRAM OFFERED

Bachelor of Computer Information Systems (BCIS)

FACULTY INFORMATION

Department: 403-440-6149

Dean, Faculty of Science and Technology
B. Lane: 403-440-6966

Dean, Bissett School of Business
W. Fraser: 403-440-6842

Associate Dean, Bissett School of Business
D. Allwright: 403-440-6316

Associate Dean, Faculty of Science and Technology
T. MacAlister: 403-440-6684

Chair, Computer Science and Information Systems
W. Paterson: 403-440-7086

Work Experience Coordinator, Computer Information Systems
M. Taylor: 403-440-7059

GENERAL INFORMATION

This program, jointly offered by the Department of Computer Science and Information Systems and the Bissett School of Business, offers a forward looking combination of computer and business courses. Throughout 8 academic semesters and up to 3 cooperative work terms, students will develop the expertise required by computing professionals.

The program has been developed by following well-recognized international curriculum standards from the Association for Computing Machinery (ACM) and the Canadian Information Processing Society (CIPS) as well as through continuous consultation with senior managers from Calgary businesses. The end result is a degree that meets the needs of business as well as the needs of graduates who must adapt to change in the future.

Employers are looking for computer professionals with a wide range of skills and abilities. Besides technical skills, employees also need solid business knowledge, the ability to work effectively in teams, a willingness to think creatively, and to communicate effectively using speech, written words, and images. This degree will prepare you for this environment through courses in computer science, business, communications, and general education.

The program concentrates on the practical application of computer systems in a business environment. Students acquire a solid foundation in programming, systems analysis and design, Internet development, hardware and networking support and in-depth knowledge of standard business practices. Students will widen their learning by extending it to the workplace during a minimum of one and up to three cooperative work terms where they will gain hands-on work experience.

With this blend of abilities graduates are well suited to work in large or small companies, act as self-employed consultants, or start their own businesses. Graduates may expect to find work as programmers or junior analysts, as user and technical support specialists, as web developers, as database developers, or in one of many other IT-based jobs.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the Admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF COMPUTER INFORMATION SYSTEMS

In addition to meeting the general admission requirements indicated in the Admissions section, applicants must also satisfy the following criteria:

High School and Post-Secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure or Applied) – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 50%

COOPERATIVE WORK EXPERIENCE

The Bachelor of Computer Information Systems degree requires that all students take one non-credit work experience term. However, the student has the option of participating in the full cooperative program which entails three work terms and requires that the student finish his or her studies on an academic term. Doing so will lead to a "Cooperative" designation on the degree parchment. For more information on the cooperative work experience program please consult the department.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Computer Information Systems degree program must comply with all College policies and regulations relating to baccalaureate degrees and continuance. Students enrolled in the Bachelor of Computer Information Systems degree program must obtain a minimum grade of "C-" in all required computer courses in the program and maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Year 1	Credits
Computer Science 1501 – Programming I: Problem Solving using a Programming Toolkit	3
Computer Science 1502 – Programming II: Object Oriented Programming	3
Computer Science 1511 – Web I: Client Development	3
Entrepreneurship 2201 – Introduction to Entrepreneurship	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Mathematics 2505 – Puzzling Adventures in Mathematics (General Education Requirement Level 2, Cluster 1).	3
Management 3210 – Business Communication Theory and Practice (General Education Requirement Level 3, Cluster 4).	3
Total Credits	30
Year 2	Credits
Computer Science 2503 – Programming III: Data Structures	6
Computer Science 2521 – Database I - Data Modeling and Query Languages	3
Computer Science 2531 – Operating Systems and Computer Architecture	3
Computer Science 2541 – Systems Analysis.	3
Human Resources 2170 – Introduction to Human Resources	3
Marketing 2150 – Introduction to Marketing.	3
Accounting 2121 – Financial Accounting Concepts	3
General Education Requirement Level 2**.	3
General Education Requirement Level 2**.	3
Elective.	3
Total Credits	30
Required Non-credit Work Experience Term	

Year 3	Credits
Computer Science 3512 – Web II: Web Application Development	3
Computer Science 3532 – System Administration and Maintenance.	3
Computer Science 3533 – Network Infrastructure	3
Approved Senior Computer Science Option	3
Approved Senior Computer Science or Business Option	3
Approved Senior Business Option	3
Computer Science 3309 – Information Technology and Society (General Education Requirement Level 3, Cluster 3).	3
General Education Requirement Level 2**.	3
Elective.	3
Elective.	3
Total Credits	30
Optional Non-credit Work Experience Term	
Year 4	Credits
Computer Science 4543 – Project Management and Quality Assurance	3
Approved Senior Computer Science Option	3
Approved Senior Computer Science Option	3
Approved Senior Computer Science or Business Option	3
Approved Senior Business Option	3
Approved Senior Business Option	3
General Education Requirement Level 3***.	3
General Education Requirement Level 3***.	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

Optional Non-credit Work Experience Term

Year 4	Credits
Computer Science 4543 – Project Management and Quality Assurance	3
Approved Senior Computer Science Option	3
Approved Senior Computer Science Option	3
Approved Senior Computer Science or Business Option	3
Approved Senior Business Option	3
Approved Senior Business Option	3
General Education Requirement Level 3***.	3
General Education Requirement Level 3***.	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

** Level 2 General Education Cluster 2, 3, or 4. Students must have one Level 2 course from each cluster.

*** Level 3 General Education courses must be taken from at least two different clusters.

GRADUATION REQUIREMENTS

To be eligible for graduation a student must

- Satisfy the curriculum requirements for the Bachelor of Computer Information Systems
- Attain a minimum GPA of 2.00 on all courses required for the program.
- Attain a minimum grade of C- in all required computer courses
- Successfully complete a minimum of three courses from General Education Cluster 4, two of which are level 2 or higher.
- Successfully complete at least one Work Experience Term

See General Graduation Requirements section for further requirements

BACHELOR OF NURSING



PROGRAMS OFFERED

Bachelor of Nursing

FACULTY INFORMATION

Dean, Faculty of Health and Community Studies

B. Hendrickson: 403.440.6988

Director, School of Nursing

P. Nordstrom: 403.440.6549

Chair, Baccalaureate Nursing Programs

L. Judd: 403.440.6080

Chair, Internationally Educated Nurses (IEN) Programs

B. Metcalf: 403.440.6887

GENERAL INFORMATION – MOUNT ROYAL BACHELOR OF NURSING DEGREE

The Bachelor of Nursing Program is a four (4) year degree program. This degree program prepares students for professional careers as Registered Nurses in a variety of settings. Students will benefit from the program's learner centred approach and strong emphasis on nursing practice preparation and specialization opportunities.

The program is offered over four (4) Fall and Winter academic years with required Spring Semesters. Most courses will be offered in both the Fall and the Winter Semesters. Students completing all degree requirements will be awarded a Bachelor of Nursing (BN) degree from Mount Royal College.

ADMISSION REQUIREMENTS: BACHELOR OF NURSING

Admission to the Bachelor of Nursing is competitive and as such preference will be given to those applicants who have the highest academic average/ GPA based on the conditional admission criteria for each admission category. Enrolment in this program is limited. There are three categories of admission to the Bachelor of Nursing:

- High School Standing
- Post-secondary Standing
- Mature Standing

Academic Course Requirements

Appropriate Grade 12 Subjects

Applicants must have the required high school subjects for the Bachelor of Nursing. The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the program:

- English Language Arts 30-1 - 50%
- Pure Mathematics 30 - 50%
- Biology 30 - 50%
- Chemistry 30, Physics 30, or Science 30 - 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

High school applicants must present one of the following additional courses from either Group One or Two:

Group One

Minimum of 4 courses from this group is required for high school applicants.

- | | |
|------------------------------|------------------------------|
| • English Language Arts 30-1 | • English Language Arts 30-2 |
| • Pure Mathematics 30 | • Applied Mathematics 30 |
| • Mathematics 31 | • Biology 30 |
| • Chemistry 30 | • Physics 30 |
| • Science 30 | • Social Studies 30 |
| • French 30 | • French 31 |
| • French Language Arts 30 | • Francais 30 |
| • All other Languages 30 | • Art 30 |
| • Art 31 | • Drama 30 |
| • Music 30 | • Physical Education 30 |

Note: Applicants cannot use two courses from the same subject area for the purpose of admission with the exception of Mathematics 30 (Pure or Applied) and Mathematics 31.

Group Two

High school applicants may use a maximum of one course from this group.

- Other 5 credit grade 12 subjects or a combination of two 3-credit grade 12 subjects
- 5 credits of Advanced Career and Technology (CTS) courses

Note: Special Projects 30 cannot be used for admission.

Minimum Overall Average Required for Admission

To be eligible for admission on the basis of High School Standing, applicants must present a minimum admission average of 65% on their five appropriate grade 12 subjects.

To be eligible for admission on the basis of Mature Standing, applicants must present a minimum admission average of 65% on the required grade 12 subjects.

To be eligible for admission on the basis of Post-secondary Standing, applicants must present a minimum Grade Point Average (GPA) of 2.00 on the 5 most recently completed post-secondary courses (minimum 15 credit hours).

Application Deadline: March 1

Final Admission

Final admission for all three admission categories will be based on verification of admissibility once final/official transcripts, including all previous high school and post-secondary coursework, have been received and reviewed and all conditions of admission have been met. Applicants must be in good academic standing if currently enrolled in post-secondary courses.

Official transcripts must include final grades for all the high school subjects required for the Bachelor of Nursing as listed above and be received by **August 1** for admission to the Fall Semester. The deadline for documentation to be received by Mount Royal for International Applicants is **April 1** for the Fall Semester.

Admission Categories

The admission category that the applicant will be considered under will be determined by Mount Royal on the following basis:

1. High School Standing

To be eligible for admission on the basis of High School Standing, applicants must present the appropriate five grade 12 subjects (or their equivalents), with no grade less than 50%. The five grade twelve subjects presented must include all required subjects, plus an additional subject from Group One or Group Two above.

Conditional Admission – High School Standing

High School applicants are required to list, on their Application for Admission, all grade 12 subjects (or equivalents) from the list of appropriate 5-credit grade 12 subjects from Group One which have been completed or will be completed by **June 30** for admission into the Fall Semester.

The conditional admission average will be based on the two highest self-reported mid-term/interim or final grades from the list of appropriate 5- credit grade 12 subjects from Group One. Self-reported grades should be the grades received through a formal reporting process at high school and verification of the grades reported may be requested. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate.

2. Post-secondary Standing

Applicants will be considered on the basis of Post-secondary Standing if they have completed 5 post-secondary courses (minimum 15 credit hours) by December 31. Courses presented for admission must be from a recognized post-secondary institution and must be transferable courses as determined by Mount Royal.

Note: There is no guarantee that previously completed nursing courses taken at another institution will be granted credit in the Bachelor of Nursing degree program.

Conditional Admission – Post-secondary Standing

Grades used to assess conditional admission will be calculated on the 5 most recently completed courses (minimum 15 credit hours) by **December 31** for Fall Semester.

Post-secondary applicants are also required to list, on their Application for Admission, all grade 12 subjects (or equivalents) from the list of appropriate 5-credit grade 12 subjects from Group One which have been completed or will be completed by **June 30** for admission into the Fall Semester. Self-reported mid-term/interim or final grades should be the grades received through a formal reporting process and verification of the grades reported may be requested. Reporting of high school grades is required to ensure successful completion of the required high school subjects for the Bachelor of Nursing as listed above. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate.

Note: Applicants not previously admitted to Mount Royal College's Undergraduate Nursing programs, but who have been required to withdraw (i.e., academically disqualified) from Mount Royal College or from other post-secondary institutions, will not be considered for admission to Mount Royal College until at least a twelve (12) month period has elapsed since the student was required with withdraw. Applicants who have been required to withdraw from Mount Royal College or other post-secondary institution for academic reasons may be considered for admission to their intended program of study, either on the basis of high school standing or mature standing, after twelve (12) months has elapsed.

Mature Standing

Applicants who do not meet the High School Standing requirements or have not completed sufficient courses to be considered for Post-secondary Standing and are 21 years of age by **September 1** for the Fall Semester to which they are applying will be considered in this category. Mature applicants must submit official high school and post-secondary transcripts regardless of the level attained.

Conditional Admission – Mature Standing

Mature applicants are required to list, on their Application for Admission, all grade 12 subjects (or equivalents) from the list of appropriate 5-credit grade 12 subjects from Group One which have been completed or will be completed by **June 30** for admission into the Fall Semester.

The conditional admission average will be based on the two highest self-reported mid-term/interim or final grades from the list of appropriate 5- credit grade 12 subjects from Group One. Self-reported grades should be the grades received through a formal reporting process at high school and verification of the grades reported may be requested. Equivalent post-secondary courses may be substituted for required high school subjects where appropriate.

RESIDENCY REQUIREMENTS

To fulfill Mount Royal College Nursing residency requirements the 3000 and 4000 level nursing courses, with the exception of the 4000 level senior nursing option, must be completed through Mount Royal College. Students are responsible for ensuring they have met the residency requirements.

GENERAL EDUCATION

Mount Royal's Bachelor of Nursing program requires specific general education courses to meet graduation requirements. These are specified in the program curriculum. For incoming students in the Bachelor of Nursing program, it is important to seek clarification of these requirements and up-to-date registration information through the Academic Advisors.

TRANSFER CREDIT ASSESSMENT

Transfer credit towards Mount Royal College nursing (NURS) courses will be limited to courses that have been successfully completed within seven (7) years from the date of initial registration in the student's original nursing program.

ACADEMIC PERFORMANCE AND PROGRESSION REQUIREMENTS

In order to be considered a continuing student of record in the Bachelor of Nursing program, the student must achieve a minimum 'C' grade or "EP" (Experiential Pass) grade in all nursing (NURS) courses. The required Health Studies Courses (HLTH) are also considered nursing courses. Students are required to achieve a passing grade, as determined by each discipline, in all non-nursing courses. To be eligible for graduation, the student must achieve a minimum cumulative Grade Point Average of 2.00.

Grades below a 'C' in a nursing course or an unsatisfactory ("EF": Experiential Fail) in a nursing clinical practice course must be cleared by repeating the course before students may progress to any further nursing courses.

Students with two failures in the same nursing course will be required to withdraw from the program and will not be eligible for re-admission to the program.

Students are permitted one re-registration in the same nursing (NURS or HLTH) course. That is, students are not allowed more than two (2) grades below the minimum pass or two (2) withdrawals in the same nursing course, nor are they permitted one (1) withdrawal and one (1) grade below the minimum pass within the same nursing course. Students who are unsuccessful after two registrations in the same nursing course will be required to withdraw from the program and will not be eligible for re-admission.

GRADING SCHEME

Mount Royal College Undergraduate Nursing Grading System *

Description	Alpha Grade	4.0 Scale
	A+	4.0
Excellent	A	4.0
	A-	3.7
	B+	3.3
Good	B	3.0
	B-	2.7
	C+	2.3
Minimal pass	C	2.0
Course failure	C-	1.7
	D+	1.3
	D	1.0
	F	0

* The practice (clinical) experience is graded "Pass/Fail" (EP/EF). A student is evaluated according to criteria based on the program and course intents. All criteria must be met at a satisfactory level in order to receive a pass in the clinical experience.

REGULATIONS

Students are responsible for familiarizing themselves with the policies and procedures of Mount Royal College as outlined in the Calendar, Code of Student Conduct and the Student Handbook: Undergraduate Nursing Program. Refer to the *Student Handbook* for details.

DURATION OF THE PROGRAM

Program requirements for degree completion can be completed in four (4) academic years. Students have seven (7) calendar years from the date of initial registration in the Bachelor of Nursing Degree to complete all requirements. Students seeking an extension beyond seven (7) years may be required to complete additional course work.

CANADIAN REGISTERED NURSE (RN) EXAMINATION

Students will be eligible to write the Canadian Registered Nurse Examination upon satisfactory completion of all degree program requirements. Students are responsible for all costs related to the examination.

STUDENTS WITH DISABILITIES

When warranted, and without compromising academic and professional nursing practice standards, Mount Royal College will provide reasonable accommodation for the students with documented disabilities. Students need to fulfill program requirements to be eligible for graduation.

POLICIES RELATIVE TO NURSING PRACTICE EXPERIENCE

Students must demonstrate satisfactory clinical performance as delineated in each course syllabus.

Students' nursing practice experiences may be scheduled at varied hours, including evenings, nights and weekends. Approximately half of each student's clinical placements will be in community settings -- this may require the use of a vehicle. Students may be completing practice experiences at sites distant to Calgary. All travel and accommodation costs associated with practice experiences are the responsibility of the student.

Participation in practice, tutorial and laboratory sessions is mandatory. A student who is unable to attend practice experiences due to exceptional circumstances, and therefore is unable to meet course objectives may apply to the Chair for a deferral of course work. Students are cautioned that even if a deferral is granted, required practice and/or tutorial experiences may not be immediately available and student progress through the program may be delayed.

A student may be prohibited from attending or completing a practice experience if there is evidence to suggest that the student's physical and/or psychological health may be detrimental to patients or patient care.

Proof of up-to-date immunization status is required for all professional practice courses and is the responsibility of the student. All associated costs are the responsibility of the student. Failure to maintain a current immunization status will result in immediate withdrawal from the clinical practice area.

IMMUNIZATION

Proof of up-to-date immunization status is required for all professional practice courses and is the responsibility of the student. All associated costs are the responsibility of the student. Failure to maintain a current immunization status will result in immediate withdrawal from the clinical practice area.

CARDIOPULMONARY RESUSCITATION (C.P.R.) CERTIFICATION

Students must provide annual proof of current C.P.R. Certification for Healthcare Providers. Evidence of certification is to be provided to the School of Nursing office, by August 15 each year. All associated costs are the responsibility of the student.

Failure to maintain current CPR certification will result in immediate withdrawal from the clinical practice area.

POLICE INFORMATION CHECK

Provincial legislation requires that new employees and volunteers in publicly-funded agencies including; hospitals, seniors' lodges, group homes and nursing homes are subject to a police information check (i.e., Police Information check). In some cases, agencies may require students to provide proof of a police information check prior to commencing a clinical

course. Thus, students may be required to obtain more than one police information check during their program of studies. All costs related to the police information check are the responsibility of the student. If a student is denied a clinical placement, then the student will be unable to meet course requirements and will be required to withdraw from the program. Refer to the statement regarding *Police Information and Other Background Checks* in this calendar.

INTERRUPTION OF PROGRAM

Students who interrupt their program are advised that they will be required to comply with any regulations that may have come into effect in regard to their program and requirements. Students will be required to re-apply for admission and notify the Department of Undergraduate Nursing Studies at Mount Royal College in writing by March 15 of their intention to return for the following Fall Semester or by October 1 for the following Winter Semester.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must satisfactorily complete all degree program requirements. Students must maintain an overall a minimum GPA of 2.00 to be eligible for graduation.

Students completing degree requirements will be awarded a Bachelor of Nursing degree from Mount Royal College.

Students applying to graduate must do so by the date published in the Mount Royal College Calendar.

PROGRAM OF STUDY

To fulfill Mount Royal College's residency requirements for degree completion, students must complete the 3000 and 4000 level nursing courses, with the exception of the 4000 level senior nursing option, through Mount Royal College. Students are responsible for ensuring they have met the residency requirements.

To fulfill the course requirements for the senior-level Nursing Option (NURS 4XXX) students may choose to register in a course offered through the Department of Undergraduate Nursing Studies or the post-basic certificate programs offered through the Department of Advanced Specialty Health Studies at Mount Royal College. Students will need to consult an Academic Advisor prior to registering in a course.

CURRICULUM

Bachelor of Nursing

Year 1

Fall Semester	Credits
Biology 1220 – Anatomy and Physiology I	3
Health 2240 – Fundamentals of Interpersonal Communication	3
Nursing 1111 – Theoretical Foundations of Nursing I	3
Nursing 1112 – Health Promotion with Individuals I	3
General Education 1401 or 1402 – Cluster 4 Communication	3
Winter Semester	Credits
Biology 1221 – Anatomy and Physiology II	3
Mathematics 2333 – Statistics for Life Sciences or	
Anthropology 3307 – Introduction to Anthropological Statistics I	3
Nursing 1213 – Health Promotion with Individuals II	3
Nursing 1214 – Professional Practice I	3
Psychology 2235 – Life Span Development	3
Spring Semester	Credits
Physical Education 2007 – Nutrition	3
General Education 1101 or 1102 – Cluster 1 Numeracy and Scientific Literacy . .	3

Year 2

Fall Semester	Credits
Nursing 2111 – Theoretical Foundations of Nursing II	3
Nursing 2112 – Alterations in Health: Nursing Knowledge and Therapeutics I . .	4
Nursing 2113 – Alterations in Health: Nursing Knowledge and Therapeutics II . .	3
Nursing 2114 – Professional Practice II	6
Winter Semester	Credits
Health 2250 – Research for Practice in Health and Community Studies	3
Nursing 2215 – Health Promotion with Populations, Communities, Families . . .	3
Nursing 2216 – Professional Practice III.	4
General Education 1201 or 1202 – Cluster 2 Values, Beliefs & Identity	3
General Education 1301 or 1304 – Cluster 3 Community & Society.	3

Year 3

Fall Semester	Credits
Nursing 3102 – Adult Health.	3
Nursing 3104 – Professional Practice in Adult Health	4
Nursing 3112 – Family Newborn Health	3
Nursing 3114 – Professional Practice in Family Newborn Health	4
Winter Semester	Credits
Nursing 3122 – Child Health.	3
Nursing 3124 – Professional Practice in Child Health.	4
Nursing 3132 – Mental Health	3
Nursing 3134 – Professional Practice in Mental Health	4

Spring Semester	Credits
Nursing 3142 – Seniors' Health.	3
Nursing 3144 – Professional Practice in Seniors' Health.	4

Year 4

Fall Semester	Credits
Nursing 4111 – Leadership/Trends and Issues	4
Nursing 4112 – Integrated Professional Practice – consolidation – 3 wks	3
Nursing 4XXX – Senior Nursing Option	3

Winter Semester	Credits
Nursing 5114 – Transition to Independent Practice	10
Total Credits for Graduation	123

Note: Courses may not necessarily be offered in the sequence shown. Students are responsible to ensure that all prerequisite and co-requisite requirements are met prior to registering in a course. Courses may be offered in Spring semesters to accommodate clinical placement availability.

BACHELOR OF SCIENCE



PROGRAMS OFFERED

Bachelor of Science (BSc)
General Science
Geology
Health Science
Cellular and Molecular Biology.

FACULTY INFORMATION

Dean, Faculty of Science and Technology
B. Lane: 403.440.6966
Associate Dean, Faculty of Science and Technology
T. MacAlister: 403.440.6684
Chair, Department of Chemical, Biological and Environmental Sciences
T. O'Connor: 403.440.6606
Chair, Department of Computer Science and Information Systems
W. Paterson: 403.440.7086
Chair, Department of Earth Sciences
B. McNicol: 403.440.6175
Chair, Department of Mathematics, Physics and Engineering
I. Lagu: 403.440.6154

GENERAL INFORMATION

Mount Royal has a long and successful history of providing relevant and practical education to students in an environment that favours learning. Small class sizes, instructors who are learner centred, and facilities and services that support the College's ideals of student success and satisfaction all come together in our Bachelor of Science programming.

The Bachelor of Science is a four (4) year degree program. You may choose to explore your interests in a wide variety of science disciplines by electing the General Science major or focus your specific interests in a major in Geology; Cellular and Molecular Biology; or Health Science. All majors will allow you to pursue interesting and exciting careers in the sciences and beyond.

The program is offered over eight (8) fall and winter academic semesters. Students completing all degree requirements will be awarded a Bachelor of Science degree from Mount Royal.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS

In addition to meeting the general admission requirements indicated in the Admissions section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Science program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

GENERAL EDUCATION

For course information visit <http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/TeachingLearning/Departments/GeneralEducation/Courses/index.htm>. Students are encouraged to meet with an advisor before registering in a course.

RESIDENCY REQUIREMENTS

Normally, 50% of the academic work completed toward the award of a Mount Royal parchment must be completed at the College except where written approval has been given by the dean/director of the appropriate faculty/centre/school.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Science program must comply with all Mount Royal policies and regulations relating to baccalaureate degrees and continuance.

Students enrolled in the Bachelor of Science degree program must obtain a minimum cumulative grade point average of 2.00. Students with a

cumulative grade point average of less than 2.00 will be disqualified from the program for one year. After one year, they may reapply for admission.

All degree candidates must complete all courses in the program, General Education requirements and electives included, with a final grade of "C" or better to continue in the program, except that a maximum of two courses in total may be completed with a pass grade of less than "C".

TRANSFER CREDIT

Transfer credit towards Mount Royal science courses will be limited to courses that have been successfully completed within seven (7) years prior to admission to this Bachelor of Science program.

ACADEMIC PERFORMANCE AND PROGRESSION REQUIREMENTS

Many courses in the Bachelor of Science require minimum prerequisite grades of "C-" or better.

For the purpose of graduation students enrolled in the Bachelor of Science may accumulate only one "D" grade in any required course (that is, any course other than General Education or elective courses) during the course of their studies and three "D" grades overall.

DURATION OF PROGRAM

Program requirements for degree completion can be completed in four (4) academic years. Students have seven (7) calendar years from the date of initial registration in the Bachelor of Science Degree to complete all requirements. Students seeking an extension beyond seven (7) years may be required to complete additional course work.

INTERRUPTION OF PROGRAM

Students who interrupt their program for more than twelve months are advised that they will be required to comply with any new regulations that may have come into effect in regard to their program and requirements. Students will be required to re-apply for admission and notify the department in which their major resides or the Office of the Dean of the Faculty of Science and Technology at Mount Royal in writing by March 15 of their intention to return for the following fall semester or by October 1 for the following winter semester.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must satisfactorily complete all degree program requirements. Students must maintain an overall minimum GPA of 2.00 to be eligible for graduation.

Students completing degree requirements will be awarded a Bachelor of Science degree in their chosen major (General Science, Geology, Cellular and Molecular Biology or Health Sciences) from Mount Royal.

Note: For course descriptions refer to:

Bachelor of Science:

<http://www.mtroyal.ca/scitech/bachsci/curriculum.shtml>

CURRICULUM

Bachelor of Science – General Science

i) During the first two years of studies, students will take two courses from each of four areas of specialization: (Biological Sciences, Physical Sciences, Mathematics and Computer Sciences, and Earth Sciences) for a total of eight core science courses in years one and two.

ii) After completing the core science requirements in (i), students will take a minimum of 16 additional science courses. These courses, referred to as Approved Science Options, must be taken from at least two of the four areas of specialization (Mathematics and Computing Sciences, Physical Sciences, Earth Sciences, and Biological Sciences).

iii) Students will also take 12 General Education courses and 4 Electives. The electives may include further science courses listed under the Areas of Specialization.

Year 1	Credits
Biology 1202 – An Introduction to Cell Biology	3
Chemistry 1201 – General Chemistry I	3
Computer Science 1001 – Introduction to Computer-Based Problem Solving for the Sciences	3
Earth Science Requirement	3
Geology 1101 – Physical Geology or Geography 1101 – Physical Environment	
Mathematics 1200 – Calculus for Scientists I.	3
Physics 1201 – Classical Physics I or	
Physics 1211 – Physics I	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30

Year 2	Credits
Earth Science Requirement	3
Geology 1101 – Physical Geology or Geography 1101 – Physical Environment or Geology 1103 – Historical Geology or Geography 1103 – Human Geography	
Biology 1204 – The Evolution of Eukaryotes	3
General Education Requirement Level 2, Cluster 1.	3
General Education Requirement Level 2, Cluster 2.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 2, Cluster 4.	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Total Credits	30

Year 3	Credits
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Elective	3
Elective	3
Total Credits	30

Year 4	Credits
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Approved Science Option	3
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

***Approved Science Options for the General Science Major:**

Students must consult with a Program Advisor before registering for any of these courses.

Area of Specialization- Mathematics and Computing Sciences

COMP 2002 – Programming and Problem Solving
COMP 2003 – Advanced Programming and Problem Solving
COMP 2004 – Data Structures and Algorithms
COMP 2005 – Discrete Structures for Computing
COMP 2008 – Scientific Computing I
COMP 2503 – Programming III: Data Structures
COMP 2521 – Database I: Data Modeling and Query Languages
COMP 2531 – Computer Architecture and Operating Systems
COMP 3008 – Scientific Computing II
COMP 3012 – Robotics
COMP 3013 – Artificial Intelligence
COMP 3313 – Introduction to Computability
COMP 3504 – Programming IV: Best Practices in Design and Development
COMP 3512 – Internet II: Web Application Development
MATH 1202 – Calculus for Scientists II
MATH 1203 – Linear Algebra for Scientists and Engineers
MATH 1205 – The Beauty of Mathematics
MATH 1271 – Discrete Mathematics
MATH 2101 – Abstract Algebra
MATH 2301 – Calculus III
MATH 2302 – Calculus IV
MATH 2311 – Linear Algebra
MATH 2321 – Mathematical Probability
MATH 2323 – Introduction to Mathematical Statistics
MATH 3101 – Numerical Analysis
MATH 3102 – Analysis I
MATH 3103 – Complex Numbers

Area of Specialization- Physical Sciences

CHEM 1202 – General Chemistry II
CHEM 1203 – An Introduction to Organic Chemistry
CHEM 2101 – Organic Chemistry I
CHEM 2102 – Organic Chemistry II
CHEM 2205- Computers in Chemistry
CHEM 2211 – The Chemistry Between Us
CHEM 2301 – Analytical Chemistry I: Quantitative Analysis
CHEM 3201 – Spectroscopy
CHEM 3401 – Chemistry of the Solid State
CHEM 3601 – Thermodynamics
CHEM 3602 – Elementary Quantum Mechanics
CHEM 3801 – Nuclear Chemistry
PHYS 1202 – Classical Physics II
PHYS 1209 – Elementary Modern Physics
PHYS 1212 – Physics II
PHYS 2201 – Waves and Optics
PHYS 2203 – Electromagnetism
PHYS 3401 – Chemistry of the Solid State

PHYS 3601 – Thermodynamics
PHYS 3602 – Elementary Quantum Mechanics
PHYS 4401 – Solid State Physics II
PHYS 4601 – Statistical Mechanics
PHYS 4602 – Advanced Quantum Mechanics
PHYS 4605 – Modern Concepts in Nanotechnology
PHYS 4703 – Quantum Computing

Area of Specialization-Earth Sciences

GEOG 1105 – Introduction to Mapping, GIS and Remote Sensing
GEOG 2107 – Weather and Climate GEOG 2109 Soil Characteristics and Formation
GEOG 2111 – Landform Processes and Morphology
GEOG 2553 – Geographic Information Systems
GEOG 3107 – Environmental Problems and Resource Management
GEOG 3111 – Introduction to Remote Sensing
GEOG 3109 – Overseas Field Study in Physical Geography
GEOL 1151 – Introduction to the Petroleum Industry
GEOL 2103 – Minerals and Rocks
GEOL 2107 – Paleontology
GEOL 2109 – Stratigraphy and Sedimentology
GEOL 2151 – Environmental Geology and Earth Resources
GEOL 2153 – Natural Hazards and Disasters
GEOL 3107 – Geomorphology

Area of Specialization- Biological Sciences

BCEM 2201 – General Biochemistry
BCEM 3201 – Protein Biochemistry
BCEM 3202 – Enzymes and Metabolic Systems
BIOL 1203 – Human Anatomy
BIOL 2101 – Genetics
BIOL 2102 – How They Do It: Patterns of Reproduction
BIOL 2202 – Cellular & Molecular Biology
BIOL 2213 – Introduction to Ecology and Evolution
BIOL 3101 – Molecular Genetics
BIOL 3102 – Intermediate Cell Biology
BIOL 3103 – Introduction to Biophysics.
BIOL 3104 – Human Physiology I
BIOL 3203 – Genomes
BIOL 3204 – Histology
BIOL 3205 – Human Physiology II
BIOL 3206 – Embryology
MIBI 2201 – Microbiology

Note: Courses in *Italics* are under development

Bachelor of Science – Cellular and Molecular Biology

Note: Courses in *Italics* are under development

Year 1	Credits
Biology 1202 – An Introduction to Cell Biology	3
Biology 1204 – The Evolution of Eukaryotes	3
Chemistry 1201 – General Chemistry I	3
Chemistry 1202 – General Chemistry II	3
Computer Science 1001 – Introduction to Computer-Based Problem Solving for the Sciences.	3
Mathematics 1200 – Calculus for Scientists I.	3
Physics 1201 – Classical Physics I	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30
Year 2	Credits
Biochemistry 2201 – General Biochemistry	3
Biology 2101 – Genetics	3
Biology 2202 – Cellular and Molecular Biology	3
Chemistry 2101 – Organic Chemistry I	3
Chemistry 2102 – Organic Chemistry II	3
Mathematics 2201 – Statistics for the Life Sciences	3
Microbiology 2201 – Microbiology	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 2	3
Table Total	30

Year 3	Credits
Biochemistry 3202 – Enzymes and Metabolic Systems.	3
Biology 3101 – Molecular Genetics	3
Biology 3203 – Genomes	3
Biology 3102 – Intermediate Cell Biology	3
General Education Requirement Level 2, Cluster 4.	3
General Education Requirement Level 2, Cluster 3.	3
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Elective	3
Elective	3
Total Credits	30
Year 4	Credits
Biology 4101 – Advanced Molecular Biology	3
Biology 4202 – Advanced Cell Biology	3
Biology 4203 – Current Topics in Cell Biology	1
Microbiology 4101 – Medical Microbiology.	3
Philosophy 2233 – Bio Ethics	3
General Education Requirement Level 3.	3
General Education Requirement Level 3.	3
Approved Option*.	3
Approved Option**.	2
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Approved 3 credit option for this degree program may include the following:
BIOL 3104 – Human Physiology I, BIOL 3205 – Human Physiology II, BSEM 3201
– Protein Chemistry, BIOL 4103 – Developmental Biology, BIOL 4201 – Immunology,
BIOL 4215 – Parasitology

** Approved 2 credit option for this degree program may include the following:
BIOL 4204 – Evolution in Health and Disease, BIOL 4205 – Human Genetics, BIOL 4206 – Viruses

Bachelor of Science – Geology

Note: Courses in *Italics* are under development

Year 1	Credits
Chemistry 1201 – General Chemistry I	3
Computer Science 1001 –Introduction to Computer-Based Problem Solving for the Sciences.	3
Geology 1101 – Physical Geology	3
Geology 1103 – Historical Geology	3
Mathematics 1200 – Calculus for Scientists I.	3
<i>Mathematics 1203 – Linear Algebra for Scientists and Engineers</i>	3
Physics 1201 – Classical Physics I	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30
Year 2	Credits
Chemistry 1202 – General Chemistry II	3
Geology 2101 – Introduction to Geologic Field Methods	3
Geology 2103 – Minerals and Rocks	3
Geology 2105 – Structural Geology.	3
Geology 2107 – Paleontology	3
Geology 2109 – Stratigraphy and Sedimentation	3
Geology 2111 – Crystallography and Optical Mineralogy.	3
Physics 1202 – Classical Physics II.	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Level 2, Cluster 1	3
Total Credits	30
Year 3	Credits
<i>Geology 3101 – Advanced Geologic Field Methods</i>	3
Geology 3103 – Igneous Petrology	3
Geology 3107 – Geomorphology.	3
Geology 3109 – Sedimentary Petrology	3
Geology 3111 – Metamorphic Petrology	3
Geology 3113 – Geochemistry	3
Geophysics 3101 – Exploration Geophysics	3
Mathematics 2102 – Statistics for the Earth Scientist	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
General Education Requirement Level 3	3
Total Credits	30
Year 4	Credits
<i>Geology 4101 – Advanced topics in Sedimentary Geology or</i> <i>Geology 4103 – Advanced topics in Igneous/Metamorphic Geology.</i>	3
<i>Geology 4105 – Hydrogeology</i>	3
<i>Geology 4107 – Geological History of Western Canada</i>	3
<i>Geology 4109 – Petroleum Geology</i>	3
<i>Geology 4111 – Ore Deposits and Economic Geology.</i>	3
<i>Geology 4113 – Geoscience Research</i>	3
Mathematics 2102 – Statistics for Earth Scientists	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Total Credits	30
Total Credits Required for Graduation	120

Bachelor of Science – Health Science

Year 1	Credits
Biology 1202 – An Introduction to Cell Biology	3
Biology 1203 – Human Anatomy.	3
Chemistry 1201 – General Chemistry I	3
Chemistry 1202 – General Chemistry II	3
Classics 1111 – The Technical Terms of Medicine and the Life Sciences	3
Mathematics 1200 – Calculus for Scientists I.	3
Physics 1201 – Classical Physics I	3
Physics 1202 – Classical Physics II.	3
General Education Requirement Foundation Level, Cluster 1	3
General Education Requirement Foundation Level, Cluster 4	3
Total Credits	30
Year 2	Credits
Biology 2101 – Genetics	3
Chemistry 2101 – Organic Chemistry I	3
Chemistry 2102 – Organic Chemistry II	3
<i>Mathematics 2233 – Statistics for the Biological Sciences.</i>	3
Microbiology 2201 – Microbiology	3
General Education Requirement Foundation Level, Cluster 2	3
General Education Requirement Foundation Level, Cluster 3	3
General Education Requirement Level 2, Cluster 1	3
General Education Requirement Level 2, Cluster 3	3
General Education Requirement Level 2, Cluster 4	3
Total Credits	30
Year 3	Credits
Biochemistry 2201 – General Biochemistry	3
Biology 2202 – Cellular and Molecular Biology	3
Biology 3104 – Human Physiology I	3
<i>Biology 3204 – Histology</i>	3
Biology 3205 – Human Physiology II	3
Philosophy 2223 – Bio Ethics	3
General Education Requirement Level 2, Cluster 2	3
General Education Requirement Level 3	3
Elective	3
Elective	3
Total Credits	30
Year 4	Credits
<i>Biology 4102 – Pathophysiology</i>	3
<i>Biology 4207 – The Biology of Aging</i>	3
<i>Biology 4208 – Seminars in Health Science</i>	1
General Education Requirement Level 3	3
General Education Requirement Level 3	3
General Education Requirement Level 3	3
Approved Option*	3
Approved Option*	3
Approved Option**	2
Elective	3
Elective	3
Total Credits	30
Total Credits Required for Graduation	120

* Approved 3 credit Options may include the following: *BCEM 3202 - Enzymes & Metabolic Systems*, *BIOL 4209 – Neuroscience*, *BIOL 4210 – Endocrinology*, *BIOL 4211 – Exercise Physiology*, *BIOL 4212 – Pharmacology*, *BIOL 3206 – Embryology*, *BIOL 4213 – Nutrition*, *BIOL 4201 – Immunology*, *BIOL 4215 – Parasitology*

** Approved 2 credit Options include the following: *BIOL 4204 – Evolution in Health and Disease*, *BIOL 4205 – Human Genetics*, *BIOL 4214 – Human Sexuality*

BACHELOR OF ARTS – ATHABASCA UNIVERSITY AT MOUNT ROYAL COLLEGE



PROGRAM OFFERED

Bachelor of Arts – Athabasca University at Mount Royal College
(with a major in English, History, or Psychology)

FACULTY INFORMATION

Mount Royal College

Dean, Faculty of Arts

M. Mertin: 403.440.6960

Associate Dean, Faculty of Arts

S. Reed: 403.440.6455

Chair, Department of English

L. Easton: 403.440.6453

Chair, Department of Humanities

J. Pettit: 403.440.5985

Chair, Department of Psychology

A. Vernon: 403.440.6433

Athabasca University

Chair, Centre for Language and Literature

V. Thompson

Chair, Centre for Psychology

T. Gilbert

Chair, Centre for State and Legal Studies

J. Smith

GENERAL INFORMATION

Note : As of fall 2008, intake into the Bachelor of Arts—Athabasca University at Mount Royal College has been suspended. Students currently enrolled in the Bachelor of Arts—Athabasca University at Mount Royal College may complete their degrees according to the regulations outlined in the following section or according to the regulations in effect when they were first admitted to the program .

Athabasca University is Canada's leading distance-education university. Unlike traditional campus-based universities, most of Athabasca University's students are home-based, taking courses where and when it suits them, rather than at set times in a classroom. Since its inception in the early '70's, Athabasca University has gained an international reputation for expertise in the field of distance learning, providing students with a variety of traditional and non-traditional methods to obtain their degrees. The Bachelor of Arts with Mount Royal College gives students an opportunity to take advantage of the traditional strengths of Athabasca University while also having access to the student-centered teaching that is a hallmark of a Mount Royal College education. Mount Royal College has a long history of serving the needs of its students in a personalized setting that focuses on student success and satisfaction.

Students graduate with a Bachelor of Arts from Athabasca University (with a major in English, History or Psychology). They must take a total of 40 courses to graduate. Of those courses, 30 will be Mount Royal College courses and 10 will be Athabasca University courses. Except in unusual circumstances, courses (whether Mount Royal College or Athabasca University courses) will be offered on-site at Mount Royal College. Course numbers beginning with an "A" designate Athabasca University courses taught at Mount Royal College (e.g. ENGL A344).

For some courses, prerequisites may vary depending on whether the course is taught on-site at Mount Royal College or through Athabasca University distance delivery.

GENERAL ADMISSION REQUIREMENTS

Admission Suspended

TRANSFER CREDIT EVALUATIONS

Mount Royal College will collect the documentation (transcripts) and complete the admission process. Mount Royal College will notify students if they have been accepted into the program. Then the college will forward all admission documents (transcripts) to AU. To have your previous course work evaluated for this program, you must complete the Declaration of Major Form. The official evaluation of your previous course work by AU cannot go forward until you have done this. Once you have declared your major, AU will then do the official evaluation and notify you of the results by mail. If you need help in interpreting the results of your transfer credit evaluation, consult the AU advisor.

GOVERNING INSTITUTION'S ACADEMIC AND NON-ACADEMIC POLICIES AND PROCEDURES

The following table shows policies related to courses, with the three columns at the right indicating which institution's policy governs depending on the type of course being delivered. Athabasca University courses delivered at Mount Royal include "dually-designated" and "nominated" courses when students elect to take them as Athabasca University courses.

Course Related Policies

Policy	AU Courses not delivered at MRC	AU Courses delivered at MRC	MRC Courses
Registration	AU	MRC	MRC
Fees	AU	AU	MRC
Withdrawal Deadlines	AU	MRC	MRC
Refund Deadlines	AU	MRC	MRC
Refund Amount	AU	MRC	MRC
Exam Schedules	AU	MRC	MRC
Exam Policies (supplemental)	AU	—	—
Grading	AU	AU	MRC
Course Appeals and Grievances	AU	AU	MRC
Extensions	AU	—	—
Audits	AU	MRC	MRC
Change of Delivery Mode	AU	—	—
Notification of Grades	AU	MRC/AU (official)	MRC

Note: In the table above, any column with a — indicates that the policy does not apply because that service is not allowed.

PROGRAM/INSTITUTION RELATED POLICIES

Students initiating appeals related to non-academic misconduct matters, academic matters and course-related issues are governed exclusively by the regulations and procedures of the governing institution. Students may therefore not access or utilize the appeal procedures of the other institution.

Non-Academic Misconduct:

Students will be governed by the policies of the institution where the offence is alleged to have been committed.

- Appeals go to the institution that made the original decision.
- Students **MAY NOT** appeal to the other institution.
- Examples include:
 - Disruption of university or college activities
 - Unauthorized entry or use of university or college facilities
 - Misappropriation, misuse, or damage of university or college property
 - Physical abuse, dangerous activity of person or property

- Written/verbal abuse
- Sexual harassment
- Refusing to provide identification
- Smoking in prohibited areas

Academic Misconduct:

- Course-related issues will be dealt with by the institution whose course it is (e.g. issues related to AU courses delivered at MRC go to AU as outlined in the preceding chart).
- Student appeals will be dealt with by the governing institution.
- Students **MAY NOT** appeal to the other institution.
- Examples include:
 - Admissions offences
 - Plagiarism
 - Cheating
 - Misuse of confidential material
 - Misrepresentation of facts
 - Misuse of computer software licenses

For more information on the MRC Code of Student Conduct, see www.mtroyal.ca/codeofstudentconduct

COURSE APPEALS AND GRIEVANCES

Students seeking to appeal a course grade for Mount Royal College will be subject to the academic appeals and grievances policies as outlined in the Mount Royal College Calendar. Appeals related to Athabasca University courses will be governed by the policies outlined in the Athabasca Calendar.

- Student appeals will be dealt with by the governing institution as indicated in the preceding table
- Students **may not** appeal to the other institution.

PROGRAM PROGRESSION

Athabasca University makes decisions regarding program progression and deals with appeals related to such decisions.

RESIDENCE REQUIREMENTS

Athabasca University Residence Requirement

Students receiving a Bachelor of Arts degree from Athabasca University must take at least ten (10) courses specifically designated as Athabasca University courses. Students can fulfill this residence requirement in the following ways:

- Dually designated courses: Some courses will be cross-listed in the Schedule of Classes. If a course is listed, for instance, as Psychology 2283 (Athabasca University PSYC A356), the student has the choice of enrolling in the course as an Athabasca University or as a Mount Royal College student. If the student enrolls in the course as an Athabasca University student, the course will count as one of the 10 Athabasca University courses. A student may not register in a course designated with a MRC number and then decide later that he or she wants it to count towards Athabasca University residency.
- Some Athabasca University courses will be offered on-site at Mount Royal College. Students may take such courses to fulfill the Athabasca University requirement.
- Students may take a course directly from Athabasca University using distance delivery.
- AU also accepts applicable U of C, U of L, and U of A courses toward the AU residency requirement. Please consult with the AU advisor if you have courses you wish to transfer.

Mount Royal College Residence Requirement

Students must take at least ten (10) courses designated as Athabasca University courses. Of the remaining thirty (30) courses required for the degree, at least ten (10) courses must be Mount Royal College courses.

GRADUATION/CONVOCATION APPLICATIONS

Students must apply to graduate at **both** Athabasca University and Mount Royal College by the dates published in the calendars of both institutions.

DEFINITIONS THAT APPLY TO THE BACHELOR OF ARTS (AU @ MRC)

Applied Studies

- Courses that apply knowledge and skills to a particular professional area such as Administrative Studies, Nursing, Engineering, Kinesiology, Physical Education, Criminal Justice and Education are usually called Applied Studies. There is a restriction on the number of Applied Studies courses that can be counted toward the BA.

Area of Study

- The term *area of study* refers to groups of related subjects. For example, *Humanities, Science, and Social Science* are Areas of Study.

Arts

- Arts is comprised of two areas of study: Humanities and Social Sciences.

Discipline

- The word *discipline* refers to courses in a specific subject area; for example, English, Biology, or Accounting. Please note the difference between a *Discipline* and an *Area of Study*. The term *Discipline* refers to a specific subject such as English, History, Psychology, or French, while *Area of Study* refers to a group of disciplines. Thus, Psychology is a *Discipline* within the Social Sciences *Area of Study*.

Humanities

- The Humanities area of study includes most courses in Art History, English, French, German, History, Humanities, Linguistics, Philosophy, Religious Studies, Spanish, Classical Studies, Romance Studies and some Theatre Arts.

Junior-Level

- Junior-level courses are courses that transfer to AU at the 200-level. They are usually introductory or survey courses. There is a restriction on the number of junior-level courses that can be counted toward the BA.

Preparatory-Level

- Preparatory-level courses are courses that transfer to AU at the 100-level. They are usually courses that prepare students for college or university study. There is a restriction on the number of preparatory-level courses that can be counted toward the BA.

Residence Requirement

- The Residence requirement is a stipulation that the student complete a specified number of courses at Mount Royal College and at Athabasca University.

Science

- Science courses include most courses in Astronomy, Biochemistry, Biology, Chemistry, Computer Science, Geography, Geology, Mathematics, Microbiology, Physics, Psychology and Zoology.

Social Science

- Social Science is an Area of Study that includes most courses in Anthropology, Archaeology, Canadian Studies, Economics, Geography, Political Science, Psychology, Sociology and Women's Studies.

Please Note: Athabasca University requires that students take courses in three areas of study: Social Science, Humanities, and Science. The **Arts and Science Requirements** required for other Mount Royal College programs and Applied Degrees do not apply to the Bachelor of Arts Degree Program.

CURRENT GENERAL DEGREE REQUIREMENTS

To graduate with a BA, AU at MRC students must take a minimum of forty (40) one semester courses. They must present a **minimum** number of courses in the following specified areas and levels:

MINIMUM COURSES REQUIRED

1. Athabasca University Courses*10
(Courses taken directly from Athabasca University (Distance Education) or Athabasca courses taken on-site at Mount Royal College)
 2. Total minimum Arts (Humanities and Social Sciences**) courses32
 - Minimum courses in Humanities Area of Study***6
 - Minimum courses in Social Science Area of Study6
 3. Science Area of Study2
 4. Courses at the senior (AU 300 or 400) level****25
 - Courses in major at the senior (AU 300 or 400) level
 - History major10
 - English major12
 - Psychology major*****10-11
 - Courses at the AU 400 level6
 - Courses in major at the AU 400 level4
- * Athabasca University offers a number of six credit (full year) courses. For purposes of graduation, these will count as two courses.
- ** See *Definitions That Apply to The Bachelor of Arts (AU @ MRC)* for information on Athabasca University Areas of Study including Humanities, Social Sciences and Science.
- *** Mount Royal College's English 0212 and 1101 will not satisfy the Humanities Area of Study requirement in this program, though they may count toward the total number of credits needed for the degree. (Athabasca University's equivalent courses: ENG 155, 177, 187 and 255 also will not satisfy the Humanities Area of Study requirement.)
- **** In general, Mount Royal College courses at the 2000 level or above are equivalent to Athabasca University senior courses. Students should, however, check the transfer status of all courses they plan to apply towards their degree with an AU advisor.
- ***** Depending on the Foundation Courses chosen in the Psychology major, a student may need to complete 11 senior courses in the major to meet other general degree requirements.

MAXIMUM COURSES ALLOWED

Athabasca University sets limits on the number of courses* from certain areas that may be applied towards a degree. If a student exceeds the following limits, the courses in excess of the maximums will not count toward his or her degree.

- In any one discipline20
 - Applied Studies6
 - At the preparatory level2
 - * At the junior plus preparatory level15
 - At the junior level in any one discipline5
- Please see the *Specific Requirements in Each Major and Curriculum* sections of this calendar. In addition, the Bachelor of Arts AU at MRC Handbook contains information, advising resources and program planning. The Handbook is available from Athabasca University or from Prospective Student Services and Academic Advising Services, Mount Royal College.
- * Athabasca University offers a number of six-credit (full year) courses. For purposes of graduation, these courses will count as two courses.

ENGLISH WRITING REQUIREMENT

All students enrolled in the Bachelor of Arts program must fulfill an Athabasca University English Writing Requirement before they can graduate. Students may fulfill this requirement in one of the following ways:

1. Have credit for English 1101 (Athabasca University equivalent = ENGL 255).
2. Have a grade of B- or better in a 1000-level English Literature course (English 1114, 1131, 1135, 1137).
3. Pass the Alberta Universities Writing Competence Test. This test is offered several times a year by the University of Calgary's Effective Writing Program. For more information on the test, phone the Effective Writing Centre at 403-220-7255.

SPECIFIC REQUIREMENTS FOR EACH MAJOR

Each major (English, History and Psychology) has specific requirements which are outlined below.

Double Majors

Students enrolled in the Bachelor of Arts – Athabasca University at Mount Royal College program may choose to declare a double major in two of the three majors offered at Mount Royal College (English, History, and Psychology). Double majors in subjects other than English, History, or Psychology are not allowed at Mount Royal College. Students wishing to undertake a double major must fulfill all the requirements for both majors. This may require the completion of more than 40 courses. Students considering or pursuing a double major are strongly encouraged to check course selections with an AU advisor.

BACHELOR OF ARTS WITH A MAJOR IN ENGLISH

Students must fulfill all the requirements listed in the *General Degree Requirements* for the Bachelor of Arts. In addition, they must fulfill the following requirements specific to a major in English:

Fourteen (14) courses designated as English Literature courses in the Mount Royal College or Athabasca University Calendars. These courses must include:

- Two (2) junior English Literature courses (excluding English 0212, 1101, 1117, 1118, 1141, 1143 and 1144)
- Twelve (12) courses at the senior (2000 level or higher). At least four (4) of these courses must be taken at the 4000 level.

NOTES:

1. Mount Royal College's English 0212, 1101, 1117, 1118, 1141, 1143, 1144 and 2263 will not count toward the major in English, but may count towards the total number of credits required for the degree. English majors should be aware that English 0212, 1101, 1117, 1118 and 2263 will be included in the calculation counted toward the maximum of 20 courses in the English discipline. But 1141 counts as a humanities option, and 1143 and 1144 count as applied studies options.

2. Although students may graduate with a Bachelor of Arts with a major in English with only 14 English Literature courses, it is strongly recommended that students increase that number to 20 courses (the maximum number of courses allowed in any one discipline). This will give more breadth to the student's major.

3. To achieve a balanced major in English, students should select courses to cover British, Canadian and American literature, and the major literary genres and historical periods.

CURRICULUM

Bachelor of Arts with a Major in English

This sample curriculum represents one way in which a student might structure his or her degree program. The sample assumes that students are just starting a degree program; if they already have ten courses or more, then they would benefit from a consultation with the AU academic advisor to develop their own individual study plan.

In selecting senior courses (semesters 3-8) students must remember to take at least ten (10) courses designated as Athabasca University courses and that they must take at least six courses at the 4000-level (at least four of which must be in their major). For purposes of the degree program, a 4000-level course is defined as follows:

1. Any Athabasca University course with a 400 number
2. Any Mount Royal College course that transfers to Athabasca University at the 400-level (for example, Mount Royal College Psychology 3375 = Athabasca University PSYC 402)

When choosing senior courses, students are strongly encouraged to consult a departmental advisor.

Recommended options include History, Languages, Linguistics, Philosophy, Psychology and Religious Studies.

Credit totals apply to the BA, AU at MRC program.

Semester 1	Credits
English 1101 – Critical Writing and Reading* or Open Option.	3
English 2210 – English Literature to the Eighteenth Century or English Literature course	3
Science Option	3
Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15
* This requirement can be waived if you receive a B- or higher in a 1000-level English Literature course.	
Semester 2	Credits
English 2211 – English Literature from the Eighteenth Century to the Present or English Literature course	3
Science Option	3
Social Science Option	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15

Semester 3	Credits
English 2202 – Contemporary Theoretical Practices or 2000-level English course3
2000-level English Literature Course3
Social Science Option3
Humanities or Social Science Option3
Humanities or Social Science Option3
Total Credits.	15
Semester 4	Credits
English 2203 – Advanced Contemporary Theoretical Practices (ENGL A423) or 3000-level English3
2000-level English Literature Course3
Social Science Option3
Humanities or Social Science Option3
Open Option.3
Total Credits.	15
Semester 5	Credits
3000-level English Course.3
4000-level English Course.3
Social Science Option3
Humanities or Social Science Option3
Open Option.3
Total Credits.	15
Semester 6	Credits
3000-level English Course.3
4000-level English Course.3
Social Science Option3
Humanities or Social Science Option3
Open Option.3
Total Credits.	15
Semester 7	Credits
3000-level English Course.3
4000-level English Course.3
Open Option.3
Humanities or Social Science Option3
Humanities or Social Science Option3
Total Credits.	15
Semester 8	Credits
3000-level English Course.3
4000-level English Course.3
Open Option.3
Humanities or Social Science Option3
Humanities or Social Science Option3
Total Credits.	15
Total One Semester Courses Needed for Graduation.	40

BACHELOR OF ARTS WITH A MAJOR IN HISTORY

Students must fulfill all the requirements listed in the *General Degree Requirements* for a Bachelor of Arts from Athabasca University. In addition, they must fulfill the following requirements specific to a major in History:

Fourteen (14) courses (maximum 20) designated as History major courses which include the following:

- 4 History courses at the junior level:
 - History 1101 – Europe to 1500
 - History 1103 – Europe Since 1500
 - History 1131 – Canada, Origins to 1867
 - History 1133 – Modern Canada 1867 to Present
- At least 10 courses (maximum 14 courses) in designated History major courses (see below) at the senior (AU 300- or 400-level). This includes:
 - At least 4 courses at the AU 400 level
 - At least 2 senior courses in European History
 - At least 2 senior courses in Canadian History
 - At least 2 senior courses in History options

Note: Six credit courses count as two courses.

Overview of Designated History Major Courses

Designated History Major courses consist of the following (for a complete list of designated History Major courses, please consult your departmental advisor):

1. Any Athabasca University course with a *HIST* designation plus any course from the list of *Available elective History major courses* listed in the Athabasca University Calendar.
2. Students may use up to three of the following Mount Royal College 2000-level courses as designated History major courses.
 - History 2205 – Health, Disease and Medicine in Western Society
 - History 2218 – Women in Industrial Europe, 1750 to the Present
 - History 2228 – Alberta: Past and Present
 - History 2232 – Canadian Social History
 - History 2237 – Modern European Intellectual History
 - History 2255 – Immigration, Ethnicity, and Race in the United States
 - History 2263 – Conflict and Society in the Twentieth Century
 - History 3357 – Topics in American Culture

Note: Although most students will need to take more than three courses from this list to fulfill their degree requirements, only three may be used towards the Athabasca University residency requirement. This applies to History Majors only.

3. Students may register in any of the following Mount Royal College History courses that are direct equivalents to Athabasca University History courses.
 - Mount Royal College Canadian Studies 1131 – Introduction to Canadian Studies/Athabasca University HIST 326 – Contemporary Canada: Canada After 1945

Note: Students that have credit for HIST 326 cannot take HIST 426.

- Mount Royal College History 1119 – The United States, 1865 to the Present/Athabasca University HIST 380 – Twentieth-Century United States
 - Mount Royal College History 3333 – The Renaissance/Athabasca University HIST 373 – The Renaissance
 - Mount Royal College History 3335 – The Northern Renaissance and Reformation/Athabasca University HIST 374 – The Northern Renaissance and Reformation
 - Mount Royal College History 3345 – First Nations in Canada: Co-operation, Coercion and Confrontation/Athabasca University NTST 369 – History of Canada's First Nations from 1830
 - Mount Royal College History 3365 – World War II/Athabasca University HIST 367 – World War II
 - Mount Royal College Humanities 2219 – Ancient Greece/Athabasca University HUMN 309 – Ancient Greece
4. Students may register in the following combinations of Mount Royal College courses which together will be equivalent to a specific Athabasca University course:
- Mount Royal College History 2247 – Western Canada + Mount Royal College History 2228 – Alberta: Past and Present = Athabasca University HIST 338 – History of the Canadian West (6 credit course)
 - Mount Royal College History 2232 – Canadian Social History + Mount Royal College Canadian Studies 1131 – Introduction to Canadian Studies = Athabasca University HIST 329 – The Social History of Canada (6 credit course)
- Note:** A student may not count a course twice towards his or her major. If, for instance, a student counts Canadian Studies 1131 + History 2232 as equivalent to Athabasca University HIST 329, he or she cannot also count Canadian Studies 1131 as the equivalent of Athabasca University HIST 326.
- Note:** Students that have credit for HIST 326 cannot take HIST 426. No double counting of courses is allowed.
5. Students may register in any of the Athabasca University History courses Mount Royal College will offer on site at the Mount Royal College Campus; assuming they do not have a transfer credit equivalent.

CURRICULUM

Bachelor of Arts with a Major in History

This sample curriculum represents one way in which a student might structure his or her degree program. The sample assumes that students are just starting a degree program; if they already have ten courses or more, then they would benefit from a consultation with the AU academic advisor to develop their own, individual study plan.

In selecting senior courses (semesters 3-8), students must remember to take at least ten (10) courses designated as Athabasca University courses and that they must take at least six courses at the AU 400-level (at least four of which must be in their major). For purposes of the degree program, a 400-level course is defined as follows:

1. Any Mount Royal College course with a 4000 number,
2. Any Athabasca University course with a 400 number,
3. Any Mount Royal College course that transfers to Athabasca University at the 400 level (for example, Mount Royal College Psychology 3375 = Athabasca University PSYC 402).

When choosing senior courses, students are strongly encouraged to consult a departmental advisor.

Recommended options include Anthropology, Archaeology, Canadian Studies, English, Humanities, Languages, Philosophy, Political Science, Religious Studies, Sociology and Women's Studies.

Semester 1	Credits
History 1101 – Europe to 1500.....	3
History 1131 – Canada, Origins to 1867.....	3
Science Option	3
English 1101*.....	3
Social Science Option	3
Total Credits.....	15

* This requirement can be waived if you receive a "B" or higher in a 1000-level English Literature course.

Semester 2	Credits
History 1103 – Europe Since 1500	3
History 1133 – Modern Canada 1867 to Present.....	3
Science Option	3
Social Science Option	3
Humanities or Social Science Option	3
Total Credits.....	15

Semester 3	Credits
Senior course in Canadian or European History	3
2000 or 3000-level History course.....	3
Social Science Option	3
Humanities, Science, or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.....	15

Semester 4	Credits
Senior course in Canadian or European History	3
2000 or 3000-level History course.....	3
Social Science Option	3
Humanities, Science, or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.....	15

Semester 5	Credits
Senior course in Canadian or European History	3
3000- or 4000-level History course	3
Social Science Option	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15

Semester 6	Credits
Senior course in Canadian or European History	3
3000- or 4000-level History course.	3
Social Science Option	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15

thatSemester 7	Credits
4000-level History course	3
4000-level History course	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15

Semester 8	Credits
4000-level History course	3
4000-level History course	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Humanities or Social Science Option	3
Total Credits.	15
Total One Semester Courses Needed for Graduation.	40

BACHELOR OF ARTS WITH A MAJOR IN PSYCHOLOGY

Note: Detailed information about the requirements for students admitted to the Psychology Major prior to the Fall 2005 semester is available at the MRC Behavioural Sciences Website. These students are encouraged to talk with an AU or department advisor about the possibility of completing their program under the revised Major in Psychology that commenced with students admitted in the Fall, 2005 semester.

CURRICULUM

Bachelor of Arts with a Major in Psychology Commencing with Students Accepted for Fall 2005

Students must fulfill all the requirements listed in the General Degree Requirements for a Bachelor of Arts from Athabasca University. In addition, they must fulfill the following requirements specific to a major in Psychology:

Psychology Major Requirement

Students must successfully complete 15 courses in designated Psychology major courses including 10 senior level courses (courses that transfer to AU at the 300 or 400 level). Of these, four courses must transfer to AU at the 400 level.

1 Designated Psychology Major Courses

I. Core Courses

The following 4 Core Courses are required:

<i>MRC Course</i>	<i>Transfers to Athabasca as--</i>
PSYC 1105 (Introduction to Psychology)	PSYC 289 (Psychology as a Natural Science)
PSYC 2212 (Behavioural Statistics)	MATH 215 (Introduction to Statistics)
PSYC 2213 (Experimental Psychology I)	Effective with those admitted in Sept 2005, PSYC 2213 would transfer as PSYC 304 (Research Methods in Psychology)
PSYC 3305 (History of Psychological Thought)	PSYC 375 (History of Psychology)

II. Foundation Courses

A minimum of six of the following Foundation Courses are required:

<i>MRC Course</i>	<i>Transfers to Athabasca as--</i>
PSYC 3351 (Topics in Child Development)	PSYC 323 (Developmental Psychology)
PSYC 2265 (Cognitive Psychology)	PSYC 355 (Cognitive Psychology)
PSYC 2245 (Social Psychology)	PSYC 379 (Social Psychology)
PSYC 2283 (Personality)	PSYC 356 (Introduction to Personality Theories & Issues)
Not currently offered at MRC	PSYC 387 (Learning)
PSYC 3375 (Brain & Behaviour)	PSYC 402 (Biological Psychology)
PSYC 2285 (Introduction to the Psychology of Abnormal Behaviour)	PSYC 435 (Abnormal Psychology)

III. Elective Courses

The remaining courses in the Psychology Major may be met by taking a 7th foundation course and 4 electives or 5 courses from the following list of electives:

*In choosing which level of electives to take (i.e., ones that transfer to AU at the 200, 300, or 400 level), please consult an AU or department advisor.

There are 4 groups of Elective Courses: Psychology, Career Development, Educational Psychology and Counselling. MRC focuses on offering the Psychology Elective group. The Psychology Elective Group as well as the three other Elective Groups are available as individual study through Athabasca University. Therefore, students have a wide variety of electives from which to choose.

Note: If any courses from Elective Groups other than the "Psychology Elective Group" are offered at MRC, the course(s) will appear in the MRC Schedule of Classes for the upcoming semester and the advisors will be aware of them.

Choice of electives will depend upon a student's career/school plans following the BA. The AU and the department advisors for the psychology major can assist students with their choice of electives.

1. Psychology Elective Group

<i>MRC Course</i>	<i>AU Course or Transfers to AU as--</i>
Not offered at MRC	PSYC 210 (Experiential Learning in the Celebration of Diversity)
Not offered at MRC	PSYC 228 (Introduction to Child Development)*
Not offered at MRC	PSYC 315 (Psychology and the Mass Media)
PSYC 3369 (Sensation and Perception)	PSYC 333 (Sensation and Perception)
Not offered at MRC	PSYC 340 (Introduction to Applied Social Psychology)
PSYC 3355 (Topics in Adolescence)	PSYC 350 (Adolescent Psychology)
PSYC 3353 (Topics in the Psychology of Aging)	PSYC 381 (The Psychology of Adult Development)
Not offered at MRC	PSYC 395 (Psychology and the Law)
Offered some semesters at MRC	PSYC 432 (Psychology and the Built Environment)
Not offered at MRC	PSYC 418 (Special Projects in Psychology)
PSYC 0212 (The Psychology of Adjustment)	PSYC 2XX
PSYC 1121 (Effective Interpersonal Behaviour)	PSYC 2XX
PSYC 1127 (Problem Solving & Decision Making)	PSYC 3XX
PSYC 2223 (Interpersonal Communications II: Teamwork, Diversity, and Conflict Resolution)	PSYC 2XX
PSYC 2235 (Lifespan Development)	PSYC 3XX
PSYC 3319 (Psychology of Death & Dying)	PSYC 3XX
PSYC 3347 (Psychology of Gender)	PSYC 3XX
PSYC A 420 (Social Cognition) (Nominated course)	Receives 400 level AU Psyc credit
PSYC A 421 (Atypical Child Development) (Nominated course)	Receives 400 level AU Psyc credit
PSYC A 422 (Advanced Studies in Adolescence) (Nominated course)	Receives 400 level AU Psyc credit

PSYC A 423
(Psychopharmacology)
(Nominated course) Receives 400 level AU Psyc credit

PSYC A 424
(Advanced Abnormal Psychology)
(Nominated course) Receives 400 level AU Psyc credit

PSYC A 425
(Advanced Social Psychology)
(Nominated course) Receives 400 level AU Psyc credit

Notes:

* Students who take PSYC 228 (Introduction to Child Development) will not receive credit for taking the Foundation Course, PSYC 3351 (A323): Developmental Psychology

** Additional 400-level nominated courses are being developed for the Psychology Elective Group. Please consult with an advisor about these courses.

2. Career Development Elective Group

PSYC 205 Prior Learning Assessment and Portfolio Development

PSYC 300 Theories of Career Development

PSYC 301 Career Development Resources in the Changing World of Work

PSYC 405 Creating a Working Alliance

PSYC 441 Experiential Learning and Reflective Practice 1

PSYC 442 Experiential Learning and Reflective Practice 2

PSYC 401 Learning Through Life

3. Educational Psychology Elective Group

EDPY 351 Introduction to Exceptional Children

EDPY 471 Introduction to Computer-Based Instruction

PSYC 389 An Introduction to Learning Disabilities

PSYC 400 Teaching and Managing the Child with Learning Disabilities

PSYC 470 Consultation and Collaboration for Students with Special Needs

4. Counselling Elective Group

PSYC 343 Issues and Strategies in Counselling Women (6) This course is offered by the Centre for work and Communication Studies

PSYC 388 Introduction to Counselling

PSYC 406 Introduction to Theories of Counselling and Psychotherapy

Option for Meeting One Elective

A maximum of one course from the following may be used as an elective:

COMM 329 The Practice of Interpersonal Communications

HLST 320 Teaching and Learning for Health Professionals

HRMT/ORGB 386 Introduction to Human Resource Management

(MRC's HRES 2170 receives transfer credit as ORGB 386)

ORGB 319 Motivation and Productivity

ORGB 364 Organizational Behaviour

(MRC's MGMT 3276 receives transfer credit as ORGB 364)

CRJS 360 The Psychology of Criminal Behaviour

For program and course planning tips, please consult frequently with the AU and department advisors and see the BA, AU at MRC Student Handbook.

BACHELOR OF NURSING — ATHABASCA UNIVERSITY AT MOUNT ROYAL COLLEGE



PROGRAMS OFFERED

Bachelor of Nursing – Athabasca University at Mount Royal College –
Degree (Intake suspended)

FACULTY INFORMATION

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Director, School of Nursing
P. Nordstrom: 403.440.6549

Chair, Baccalaureate Nursing Programs
L. Judd: 403.440.6080

GENERAL INFORMATION – BACHELOR OF NURSING – ATHABASCA UNIVERSITY AT MOUNT ROYAL COLLEGE – DEGREE

Important Note: Admission to this program is suspended.

The Bachelor of Nursing – Athabasca University (AU) at Mount Royal College (MRC) Program is a four year integrated degree program. The curriculum is offered on-site at Mount Royal College; select courses are also offered through distance delivery.

This partnership offers students the opportunity to take advantage of the traditional strengths of distance education through Athabasca University while also having access to the intimate, student-centred teaching that is a hallmark of a Mount Royal College education. The broad range of courses offered by these educational institutions will support students in the pursuit of their nursing career goals.

This degree program prepares students for professional careers as registered nurses in a variety of settings. Students will benefit from the program's flexibility, accessibility, accelerated program of study, strong emphasis on practice preparation and specialization opportunities.

The program is offered over four (4) Fall/Winter Semesters with optional Spring Semesters. Most courses will be offered in both Fall and Winter Semesters to facilitate an accelerated program of study. Students completing all degree requirements will be awarded a Bachelor of Nursing (BN) degree by Athabasca University. An optional diploma exit is available. Students selecting this route will be awarded a diploma in Nursing by Mount Royal College. Students completing all degree requirements will be awarded a Bachelor of Nursing (BN) degree by Athabasca University.

Note: The College and Association of Registered Nurses of Alberta (CARNA) requires the baccalaureate degree in nursing as the minimal education requirement for entry to the practice of nursing by January 1, 2010. Students accepted into the BN: AU at MRC degree program prior to fall 2006 and considering the diploma-exit option, are advised that all diploma-exit requirements must be completed by the timing of the final sitting of the Canadian Nurse Registration Exam (CRNE;s) during the year 2009. When considering the diploma exit option, students are advised to be aware of each province's requirements for licensure as a registered nurse.

GENERAL ADMISSION REQUIREMENTS

Admission Suspended

PRIOR LEARNING ASSESSMENT AND RECOGNITION

Students seeking Prior Learning Assessment and Recognition should consult the institution that offers the particular course in which they wish their prior learning to be recognized. Both Athabasca University and Mount Royal College consider applications for Prior Learning Assessment.

TRANSFER CREDIT ASSESSMENT

Mount Royal College will collect the documentation and undertake an unofficial evaluation, which students can use to assist their selection. Athabasca University will perform the official evaluation and notify the student and Mount Royal College of the results. To receive decisions on transfer credit by the first day of classes, official final transcripts, including final course grades for all courses for which transfer credit is being sought, must be submitted to the Office of the Registrar at Mount Royal College by May 31. Transfer credit towards Mount Royal College nursing courses will be limited to courses that have been successfully completed within seven years from the date of initial registration in the student's original nursing program.

REGULATIONS

Students are responsible for familiarizing themselves with the policies and procedures of Athabasca University and Mount Royal College as outlined in their respective *calendars* and the *Student Handbook*. Refer to the *Student Handbook* for details.

GOVERNING INSTITUTION'S ACADEMIC AND NON-ACADEMIC POLICIES AND PROCEDURES

The following table shows policies related to courses, with the three columns at the right indicating which institution's policy governs depending on the type of course being delivered. Athabasca University courses delivered at Mount Royal include dually-designated and nominated courses when students elect to take them as Athabasca University courses.

Course Related Policies

Policy	AU Courses not delivered at MRC	AU Courses delivered at MRC	MRC Courses
Registration	AU	MRC	MRC
Fees	AU	AU	MRC
Withdrawal Deadlines	AU	MRC	MRC
Refund Deadlines	AU	MRC	MRC
Refund Amount	AU	AU	MRC
Exam Schedules	AU	MRC	MRC
Exam Policies (supplemental)	AU	—	—
Grading	AU	AU	MRC
Course Appeals and Grievances	AU	AU	MRC
Extensions	AU	—	—
Audits	AU	MRC	MRC
Change of Delivery Mode	AU	—	—
Notification of Grades	AU	MRC/AU (official)	MRC

Note: In the table above, any column with a — indicates that the policy does not apply because that service is not allowed.

PROGRAM/INSTITUTION RELATED POLICIES

Students initiating appeals related to non-academic misconduct matters, academic matters, and course-related issues are governed exclusively by the regulations and procedures of the governing institution. Students may therefore not access or utilize the appeal procedures of the other institution.

Non-Academic Misconduct:

- Students will be governed by the policies of the institution where the offence is alleged to have been committed.
- Appeals go to the institution that made the original decision.
- Students **MAY NOT** appeal to the other institution.
- Examples include:
 - Disruption of university or college activities
 - Unauthorized entry or use of university or college facilities
 - Misappropriation, misuse or damage of university or college property
 - Physical abuse, dangerous activity of person or property
 - Written / verbal abuse
 - Sexual harassment
 - Refusing to provide identification
 - Smoking in prohibited areas

Academic Misconduct:

- Course-related issues will be dealt with by the institution whose course it is (e.g. issues related to Athabasca University courses delivered at Mount Royal College go to Athabasca University as outlined in the preceding chart).
- Student appeals will be dealt with by the governing institution.
- Students **MAY NOT** appeal to the other institution.

- Examples include:
 - Admissions offences
 - Plagiarism
 - Cheating
 - Misuse of confidential material
 - Misrepresentation of facts
 - Misuse of computer software licenses

COURSE APPEALS AND GRIEVANCES

Students seeking to appeal a course grade for Mount Royal College will be subject to the academic appeals and grievances policies as outlined in the Mount Royal College Calendar. Appeals related to Athabasca University courses will be governed by the policies outlined in the Athabasca Calendar.

- Examples include:
 - Grading issues.
 - Student appeals will be dealt with by the governing institution as indicated in the preceding table.
 - Students **MAY NOT** appeal to the other institution.

DURATION OF THE PROGRAM

Program requirements for degree completion can be completed in four (4) academic years. Students have seven (7) calendar years from date of initial registration in the Bachelor of Nursing – Athabasca University at Mount Royal College – Degree to complete all requirements. Students seeking an extension beyond seven (7) years may be required to complete additional course work.

Program requirements for the diploma exit route can be completed in three (3) academic years. Students will have a maximum of five (5) calendar years from the date of initial registration in the program to complete the course requirements for the diploma exit route. Students selecting diploma exit must declare their intention to do so a minimum of six (6) calendar months prior to anticipated completion of all diploma exit requirements. Forms are available through the Undergraduate Nursing Studies Academic Advisor at Mount Royal College.

Students accepted into the BN: AU at MRC degree program prior to fall 2006, and who have selected the diploma exit option, may apply for readmission to the Bachelor of Nursing – Athabasca University at Mount Royal College – Degree to complete the degree requirements. No additional course work beyond completion of the original degree requirements will be required. Remaining degree requirements must be completed within four (4) calendar years of diploma exit. Students seeking an extension beyond the four (4) year time limit may be required to complete additional course work.

CANADIAN REGISTERED NURSE (RN) EXAMINATION

Students will be eligible to write the Canadian Registered Nurse Examination upon satisfactory completion of all degree program requirements. Students are responsible for all costs related to the examination.

STUDENTS WITH DISABILITIES

When warranted, and without compromising academic and professional nursing practice standards, Athabasca University and Mount Royal College will provide reasonable accommodation for the students with documented disabilities. Students need to fulfill program requirements to be eligible for graduation.

POLICIES RELATIVE TO NURSING PRACTICE EXPERIENCE

Students must demonstrate satisfactory clinical performance as delineated in the course syllabus.

Students' nursing practice experiences may be scheduled at varied hours, including evenings, nights and weekends. Approximately half of each student's clinical placements will be in community settings. Students may be required to complete practice experiences at sites distant to their place of residence. An out of town practice experience may be scheduled. All travel and accommodation costs associated with practice experiences are the responsibility of the student.

Participants in practice, tutorial and laboratory sessions is mandatory. A student who is unable to attend practice experiences due to exceptional circumstances, and therefore is unable to meet course objectives may apply to the chair for a deferral of course work. Students are cautioned that even if a deferral is granted, required practice and/or tutorial experiences may not be immediately available and student progress through the program may be delayed as a result.

A student may be prohibited from attending or completing a practice experience if there is evidence to suggest that the student's physical and/or psychological health may be detrimental to patients or patient care.

Proof of up-to-date immunization status is required for all professional practice courses and is the responsibility of the student.

C.P.R. CERTIFICATION

Students must provide proof of current C.P.R. Certification on an annual basis. Evidence of certification is to be shown to the clinical instructor prior to the beginning of all clinical experiences.

POLICE INFORMATION CHECK

Provincial legislation requires that new employees and volunteers in publicly funded agencies including; hospitals, seniors' lodges, group homes and nursing homes are subject to a Police Information check. In some cases, agencies may require students to provide proof of a Police Information check prior to commencing a clinical course. Thus, students may be required to obtain more than one Police Information check during their program of studies. All costs related to the Police Information check are the responsibility of the student.

If a student is denied a clinical placement, then the student will be unable to meet course requirements and will be required to withdraw from the program. Refer to the statement regarding *Police Information and Other Background Checks* in this calendar.

GRADING SYSTEM

Students taking Mount Royal College courses will follow the grading system of Mount Royal College. Students enrolled in Athabasca University courses will follow the grading system of Athabasca University.

CONTINUANCE IN THE PROGRAM

In order to be considered a continuing student of record in the Bachelor of Nursing – Athabasca University at Mount Royal College program, the student must achieve a minimum "C" grade or "EP" grade in all Mount Royal College nursing courses and "C-" in all Athabasca University nursing courses. (Courses with the prefix NURS are considered nursing courses. The required Health Studies course, HLST 320, from Athabasca University is also considered a nursing course, as is Mount Royal College's HLTH 4462.) Students are required to achieve a passing grade in all non-nursing courses. To be eligible for graduation, the student must achieve a minimum cumulative Grade Point Average of 2.20 in Athabasca University courses, and a minimum Grade Point Average of 2.00 in Mount Royal College courses.

Grades below a "C" or an "EF" in Mount Royal College nursing courses or below a "C-" in Athabasca University nursing courses must be cleared by repeating those courses before students may progress to any further nursing courses. Students with two failures in the same nursing course will be withdrawn from the program and will not be eligible for re-admission.

Students are permitted one re-registration in the same nursing course. That is, students are not allowed more than two (2) grades below the minimum pass in any nursing course or two (2) withdrawals in the same nursing course, nor are they permitted one withdrawal and one grade below the minimum pass within the same nursing course. Students who are unsuccessful after two registrations in the same nursing course will be withdrawn from the program and will not be eligible for re-admission.

INTERRUPTION OF PROGRAM

Students who interrupt their program are advised that they will be required to comply with any regulations that may have come into effect in regard to their program and requirements. Students will be required to re-apply for admission and notify the Department of Undergraduate Nursing Studies at Mount Royal College in writing by **March 15** of their intention to return for the following Fall Semester or by **October 1** for the following Winter Semester. Students can be admitted to AU individualized study courses the first day of any month, however, if they have interrupted their program for one major semester (i.e. Fall or Winter), they must re-apply to Mount Royal College to re-establish their registration in the program. Students who are required to withdraw for academic reasons must re-apply for admission.

TUITION AND FEES

Courses designated as Athabasca University courses will be charged Athabasca University tuition. When students are enrolled in Mount Royal College courses they will be assessed Mount Royal College tuition rates.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must satisfactorily complete all degree program requirements. Students must maintain an overall average of 65% (which would be a minimum Grade Point Average of 2.00) to be eligible for graduation.

Students completing degree requirements will be awarded a Bachelor of Nursing degree by Athabasca University. Students accepted into the BN: AU at MRC degree program prior to fall 2006 and completing diploma exit requirements will be awarded a diploma from Mount Royal College.

Students exiting with a diploma must complete Nursing 4445 in lieu of Nursing 4443 as the last course in their program of studies.

Students graduating with the BN apply to Athabasca University. Students applying to Athabasca University to graduate must do so by the date published in the Athabasca University Calendar. Students accepted into the BN: AU at MRC degree program prior to fall 2006 and exiting with a diploma apply to Mount Royal College.

GRADUATION/CONVOCATION APPLICATIONS

Students exiting with Diploma apply to Mount Royal College, students going on to BN apply to Athabasca University. Students applying to Athabasca University to graduate must do so by the date published in the Athabasca University Calendar.

PROGRAM OF STUDY

Students' progression through the program is facilitated through two strategies. First, some courses will be offered in both Fall and Winter Semesters, and some will be offered in the Spring Semesters. Second, Athabasca University courses must be completed by distance delivery or on-site at Mount Royal College, with the exception of NURS 326: *Health Assessment and Health Promotion with Individuals* which must be taken on-site at the college. Mount Royal College courses will be offered only on-site.

Students will register for all on-site courses at Mount Royal College, regardless if the course is designated as an Athabasca University or Mount Royal College course.

To fulfill Athabasca University residency requirements for degree completion, students must complete 18 credits in nursing (NURS) and health studies (HLST) through Athabasca University. To fulfill Mount Royal College Nursing requirements at least twelve (12) nursing courses must be completed through Mount Royal College. Students are responsible for ensuring they have met the residency requirements.

To fulfill Mount Royal College Arts and Science Requirements, at least one course must be chosen from each of four different areas. There are seven areas in total from which to choose. The approved Arts and Science Requirement courses and the respective areas are listed in the Mount Royal College Calendar. Two of the Arts and Science Requirement courses must be completed at the senior level.

Athabasca University courses are indicated by the letter "A" preceding the course number (e.g., NURS A326) in the list of courses. Athabasca University courses may be taken on-site or by distance delivery. Students taking Athabasca University distance courses will register directly with Athabasca University.

Required support courses (i.e. English, Biology, Psychology and Statistics) and Arts and Science Requirement courses may be taken at either Athabasca University or Mount Royal College. These are indicated with an asterisk (*) in the following list of courses.

The Senior-Level Nursing Option (NURS A4XX) may be used to fulfill the Athabasca University residency requirement. Students may choose to register in an Athabasca University nursing course, a course offered through the Department of Undergraduate Nursing Studies (e.g. Nursing 4461) or the post-basic certificate programs at Mount Royal College to fulfill this course requirement. Students are strongly encouraged to consult an Academic Advisor.

CURRICULUM

Bachelor of Nursing – Athabasca University at Mount Royal College – Degree

(admission suspended)

Year I

Fall Semester	Credits
English 1101 – Critical Writing and Reading or ENGL A255 – Introductory Composition* or Any 200 university or 1100-level English course (or equivalent or higher level)	3
Biology 1220 – Anatomy and Physiology I or BIOL A235 – Human Anatomy and Physiology*	3
Nursing 2265 – Health Patterns of Populations	3
Arts and Science Requirement*	3
Arts and Science Requirement*	3
Total Credits.	15
Winter Semester	Credits
Biology 1221 – Anatomy and Physiology II or BIOL A235 – Human Anatomy and Physiology*	3
Nursing 2201 – Understanding Health	4
Nursing 2203 – Professional Nursing Practice I	3
NURS A326 – Health Assessment and Health Promotion with Individuals	3
Arts and Science Requirement*	3
Total Credits.	16

Year 2

Fall Semester	Credits
Nursing 3301 – Theoretical Foundations of Professional Nursing	4
Nursing 3303 – Professional Nursing Practice II.	6
Nursing 3305 – Pathophysiology.	4
Nursing 3307 – Nursing Therapeutics and Pharmacology.	3
Total Credits.	17

Winter Semester	Credits
Nursing 4401 – Adult Health.	3
Nursing 4403 – Professional Practice in Adult Health	4
Nursing 4411 – Family Newborn Health	3
Nursing 4413 – Professional Practice in Family Newborn Health	4
NUTR A330 – Introductory Nutrition or	
NUTR A331 – Nutrition for Health.	3
Arts and Science Requirement*.	3
Total Credits.	20

Year 3

Fall Semester	Credits
HLST A320 – Teaching and Learning for Health Professionals	3
Nursing 4421 – Child Health.	3
Nursing 4423 – Professional Practice in Child Health.	4
Nursing 4431 – Mental Health	3
Nursing 4433 – Professional Practice in Mental Health	4
Total Credits.	17

Winter Semester	Credits
Nursing 4441 – Seniors Health	3
Nursing 4443 – Professional Practice in Seniors Health (diploma exit students complete Nursing 4445 in lieu, see below).	4
NURS A328 – Understanding Research	3
Psychology 2235 – Life Span Development or	
PSYC A323 – Developmental Psychology*.	3
One of:	
Anthropology 3307 – Introduction to Anthropological Statistics or	
Mathematics 2333 – Statistics for Life Sciences or	
MATH A215 – Introduction to Statistics*.	3
Total Credits.	16
Nursing 4445 – Consolidated Clinical Experience (for diploma in lieu of Nursing 4443)	8
Optional Diploma Exit.	105/108

Year 4

Fall Semester	Credits
NURS A432 – Management and Leadership in Nursing Practice	4
NURS A434 – Community Health Promotion	4
NURS A438 – Trends and Issues in Nursing and Health Systems	3
NURS A4XX – Senior Level Nursing Option*.	3
Total Credits.	14

Winter Semester	Credits
Nursing 5583 – Independent Professional Practice Specialty Focus	10
Total Credits.	10
Degree Completion.	127/124

Notes:

- Arts and Science Requirements courses are listed in the Mount Royal College Calendar in the *General Graduation Requirements* section and in the Athabasca University Calendar as Undergraduate Courses.
- At least two of the Arts and Science Requirements must be completed at the senior level for degree completion.
- Courses may not necessarily be offered in the sequence shown. Students are responsible to ensure that all prerequisite and corequisite requirements are met prior to registering in a course.
- Athabasca University and Mount Royal College reserve the right to make whatever changes are necessary to the content and the hours of instruction of individual nursing courses in the program.

ATHABASCA UNIVERSITY COURSES

The partnership between Athabasca University and Mount Royal College provides students the opportunity to enrol in courses offered at both institutions. Course descriptions for Athabasca University courses are available in the Athabasca University Calendar. The following lists the required and optional Athabasca University core courses.

Required Athabasca University Courses

HLST A320 – Teaching and Learning for Health Professionals
NURS A326 – Health Assessment and Health Promotion with Individuals
NURS A328 – Understanding Research
NURS A432 – Management and Leadership in Nursing Practice
NURS A434 – Community Health Promotion
NURS A438 – Trends and Issues in Nursing and Health Systems
NURS A4XX – Senior Level Nursing Option
NUTR A330 – Introductory Nutrition or NUTR A331 – Nutrition for Health
Courses which may be taken through Athabasca University or Mount Royal College:
BIOL A235 – Human Anatomy and Physiology
ENGL A255 – Introductory Composition
MATH A215 – Introduction to Statistics
PSYC A323 – Developmental Psychology

An additional 12 credits of Arts and Science Requirements/electives.

BACHELOR OF APPLIED BUSINESS AND ENTREPRENEURSHIP



PROGRAMS OFFERED

Bachelor of Applied Business and Entrepreneurship –
New Venture – BBE (Applied)

Bachelor of Applied Business and Entrepreneurship –
International Business – BBE (Applied)

Bachelor of Applied Business and Entrepreneurship –
Sport and Recreation – BBE (Applied)

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business
W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business
D. Allwright: 403.440.6316

Chair, Bachelor of Applied Business and Entrepreneurship
K. Street: 403.440.6104

Chair, Physical Education and Recreation Studies
M. Lafave: 403.440.6246

Coordinator, Bachelor of Applied Business and Entrepreneurship – Sport
and Recreation
J. Weible: 403.440.6986

Work Experience Coordinator, Sport and Recreation
R. Bilben: 403.440.8973

GENERAL INFORMATION

The Bachelor of Applied Business and Entrepreneurship offers students the choice of three program streams – New Venture, International Business and Sport and Recreation.

The New Venture stream focuses on the skills and attitudes necessary to launch and sustain a range of business opportunities, including small businesses, family businesses and even larger undertakings. This innovative program includes a wide range of academic and experiential courses. Students will also complete a four-month Directed Field Study where students will put into practice the skills and knowledge they develop. This experience provides graduates with the skills and knowledge to start, grow and manage new enterprises.

The International Business stream will also achieve the requirements for a Forum for International Trade Training (FITT) Diploma, which is a nationally recognized professional designation in international trade. The eight international business modules train the graduates for a career in international trade. The Directed Field Study provides an opportunity for students to apply the theory learned in the classroom by working on a contract basis with international businesses or by starting their own new venture.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate students who are interested in further study rather than immediate employment are encouraged to discuss their postgraduate education plans with an academic advisor at the prospective institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED BUSINESS AND ENTREPRENEURSHIP – NEW VENTURE AND INTERNATIONAL BUSINESS DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

ACADEMIC COURSE REQUIREMENTS

The following specific courses (or equivalencies) with the specified minimum grades:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College.

DIRECTED FIELD STUDY

Comprising 15 credits of the curriculum for this applied baccalaureate program, a Directed Field Study is designed to extend and integrate academic learning into a relevant work environment. The Directed Field Study semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Upon successful completion of the Directed Field Study students will receive 15 credits towards the applied degree. Because opportunities for work experience can be found inside or outside Calgary, across Canada and in international markets, students should be prepared to relocate. Compensation may be at an intern or entry level. Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including Evaluation of Prior Learning and Fees and Deposits.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied Business and Entrepreneurship degree programs must comply with all College policies and regulations relating to applied baccalaureate degrees and continuance. Students enrolled in the Bachelor of Applied Business and Entrepreneurship degree programs must obtain a minimum grade of "C" in all required core courses in the program and maintain a minimum cumulative Grade Point Average of 2.00. Depending on which of the three (3) Bachelor of Applied Business and Entrepreneurship streams the student is enrolled; core courses are designated with "ACCT", "ACOM", "COMP", "ENTR", "MKTG", "MGMT", "PHED" and "RECR". Students are only able to repeat core courses once in order to obtain the minimum grade of "C". Failure to meet this requirement will result in withdrawal from the program.

CURRICULUM

Bachelor of Applied Business and Entrepreneurship – New Venture

The New Venture option of the Bachelor of Applied Business and Entrepreneurship Program provides students with the opportunity to develop the hands-on skills and knowledge to successfully launch, grow and operate their own entrepreneurial ventures, whether it is as part of a new business, within an established organization or in a nonprofit setting. The unique educational program includes specialized courses in entrepreneurship, including four highly integrated and innovative courses that reflect best practices in entrepreneurship education. These make up an intense and challenging four-year experience during which students discover and pursue their passions, gain relevant experience and make an impact by running real businesses as active participants of the local entrepreneurial ecosystem. Students are required to operate their own venture in a four-month Directed Field Study, which is an integral component of the program. Skilled faculty mentors with business and entrepreneurial experience guide students as they encounter the challenges and rewards of creating their own entrepreneurial ventures.

Semester 1	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1101 – Principles of Microeconomics	3
English 1101 or any other 1100-level (or higher) English or General Education Cluster 4 Foundational course	3
Management 2130 – Management Principles and Practices	3
Management 2262 – Business Statistics I	3
Total Credits.	15
Semester 2	Credits
Economics 1103 – Principles of Macroeconomics	3
Human Resources 2170 – Introduction to Human Resources	3
Management 2263 – Business Statistics II	3
Marketing 2150 – Introduction to Marketing.	3
Arts and Science Requirement.	3
Total Credits.	15
Semester 3	Credits
Entrepreneurship 3301 – Entrepreneurial Experience.	3
Entrepreneurship 3302 – Creativity and Innovation for Entrepreneurial Practice.	3
International Business 3301 – Global Business Environment	3
Management 3210 – Business Communications Theory and Practice.	3
Approved Business Option*.	3
Total Credits.	15
Semester 4	Credits
Accounting 3224 – Management Accounting I	3
Entrepreneurship 4331 – Opportunity Development in the Entrepreneurial Venture.	3
Management 3230 – Business Law.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 5	Credits
Entrepreneurship 4332 – Modeling and Start Up of the Entrepreneurial Venture.	3
Finance 3227 – Introduction to Finance	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 3276 – Organizational Behaviour.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 6	Credits
Entrepreneurship 4343 – Start Up to Survival of the Entrepreneurial Venture.	3
Entrepreneurship 4433 – Business Plan Development	3
Entrepreneurship 4461 – The Entrepreneurial Manager	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7	Credits
Entrepreneurship 4344 – Growth of the Entrepreneurial Venture.	3
Entrepreneurship 4434 – Small Business Practicum	3
Management 5333 – Strategic Management	3
Approved Business Option*.	3
Approved Business Option*.	3
Total Credits.	15

Semester 8	Credits
Entrepreneurship 3010 - DFS	15
Total Credits.	15
Total Credits for Graduation.	120

*Approved Business Options for Applied Business and Entrepreneurship – New Venture:

- Computers 3307 – Computing Applications in Small Business and Entrepreneurship
- Entrepreneurship 3251 – Market Research for Small Business
- Management 4407 – Governance and Ethical Issues in Organizations
- Management 4431 – Leadership Development
- Marketing 2154 – Professional Selling
- Marketing 3257 – Business to Business Marketing
- Marketing 4150 – Buyer Behaviour
- Nonprofit 3305 – Program Planning and Assessment for the Nonprofit Sector
- Philosophy 2229 – Business Ethics

Bachelor of Applied Business and Entrepreneurship – International Business

In their second semester, students in the Bachelor of Applied Business and Entrepreneurship indicate to the Chair their intention to pursue the International Business stream.

The Bachelor of Applied Business and Entrepreneurship – International Business is designed to prepare students for participation in the global economy, whether this means establishing a business venture beyond Canadian borders, marketing goods and services internationally or simply increasing the competitiveness of an organization through co-operation with foreign partners or suppliers. Introductory courses (common to both New Venture and International streams) in the first two semesters introduce the basics of accounting, marketing, human resources and business communications, and provide an introduction to international business. In the third semester, students take seven courses which focus on specific aspects of international business.

Semester 1	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1101 – Principles of Microeconomics	3
English 1101 or any other 1100-level (or higher) English or General Education Cluster 4 Foundational course.	3
Management 2130 – Management Principles and Practices	3
Management 2262 – Business Statistics I	3
Total Credits.	15

Semester 2	Credits
Economics 1103 – Principles of Macroeconomics	3
Human Resources 2170 – Introduction to Human Resources	3
International Business 3301 – Global Business Environment	3
Management 2263 – Business Statistics II.	3
Marketing 2150 – Introduction to Marketing.	3
Total Credits.	15

Semester 3	Credits
International Business 3302 – International Marketing	3
International Business 3305 – International Market Entry Strategies	3
Management 3210 – Business Communications Theory and Practice.	3
Approved Business Option.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4	Credits
Finance 3227 – Introduction to Finance	3
International Business 3304 – Global Supply Chain Management	3
Management 3230 – Business Law.	3
Management 3276 – Organizational Behaviour.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 5	Credits
Accounting 3224 – Management Accounting I	3
International Business 3303 – International Finance	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Arts and Science Requirement	3
Approved Business Option*	3
Total Credits	15

Semester 6	Credits
Entrepreneurship 4461 – The Entrepreneurial Manager	3
International Business 3306 – International Trade Research	3
International Business 3307 – International Trade Law	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Total Credits	15

Semester 7	Credits
Entrepreneurship 4433 – Business Plan Development	3
International Business 4408 – International Trade Management	3
Management 5333 – Strategic Management	3
Arts and Science Requirement	3
Approved Business Option*	3
Total Credits	15

Semester 8	Credits
Entrepreneurship 3010 - DFS	15
Total Credits	15
Total Credits for Graduation	120

*Approved Business Options for Applied Business and Entrepreneurship – International Business:

Computers 3307 – Computing Applications in Small Business and Entrepreneurship.

Entrepreneurship 3251 – Market Research for Small Business

Management 4407 – Governance and Ethical Issues in Organizations.

Management 4431 – Leadership Development

Marketing 2154 – Professional Selling

Marketing 3257 – Business to Business Marketing

Marketing 4150 – Buyer Behaviour

Non Profit 3305 – Program Planning and Assessment for the Nonprofit Sector.

Philosophy 2229 – Business Ethics.

Any language course.

Bachelor of Applied Business and Entrepreneurship – Sport and Recreation

The Sport and Recreation stream of the Bachelor of Applied Business and Entrepreneurship degree is jointly offered by the Bissett School of Business and the Department of Physical Education and Recreation Studies in a collaborative manner. Core courses in the program offered by the Bissett School of Business emphasize the development of skills and attitudes necessary for success in an entrepreneurial business environment. Course offerings from the Department of Physical Education and Recreation Studies develop the Sport and Recreation competencies and the specific technical and theoretical background that will allow graduates to be successful in sport and recreation positions. The remainder of the curriculum consists of the College-wide requirements for English, Arts and Science Requirements, Computers, Physical Education options and Directed Field Studies. The combination of entrepreneurial and sport and recreation courses will create a graduate ideally suited for small business and self-employment in the field of sport and recreation.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED BUSINESS AND ENTREPRENEURSHIP – SPORT AND RECREATION DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Business and Entrepreneurship – Sport and Recreation program.

- English Language Arts 30-1 – 65%
- Mathematics 30 (Pure or Applied) – 65%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

CURRICULUM

Semester 1	Credits
Entrepreneurship 2201 – Introduction to Entrepreneurship	3
Marketing 2150 – Introduction to Marketing.	3
Physical Education 1201 – Foundation of Sport and Recreation	3
Physical Education 1203 – Organization and Administration of Sport and Recreation	3
Physical Education Option	1.5
Physical Education Option	3
Total Credits.	16.5

Semester 2	Credits
English 1101 or any other 1100-level (or higher) English.	3
Computer Science 1207 – Introduction to Computing for Small Business and Entrepreneurship	3
Physical Education 1216 – Program Planning for Physical Activity and Sport . . .	3
Recreation Studies 1203 – Community Development.	3
Arts and Science Requirement.	3
Physical Education Option	1.5
Total Credits.	16.5

Semester 3	Credits
Accounting 2121 – Financial Accounting Concepts	3
Management 2262 – Business Statistics I.	3
Recreation Studies 1217 – Marketing for Sport and Recreation	3
Recreation Studies 1247 – Theory and Practice in Leadership	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4	Credits
Applied Communications 2251 – Introduction to Fund Development.	3
Management 3210 – Business Communication Theory & Practice	3
Physical Education 1261 – Organizing Special Events	1.5
Recreation Studies 1207 – Commercial Recreation	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	16.5

Semester 5 (Spring/Summer)	Credits
Entrepreneurship 2015 – Directed Field Studies I.	15

Semester 6	Credits
Accounting 3224 – Management Accounting I.	3
Human Resources 2170 – Introduction to Human Resources.	3
Entrepreneurship 3251 – Market Research for Small Business	3
Open Elective*	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7	Credits
Entrepreneurship 3015 – Directed Field Studies II	15

Semester 8	Credits
Entrepreneurship 4433 – Business Plan Development or Open Elective	3
Management 3230 – Business Law.	3
Physical Education 4267 – Issues and Trends in Sport and Recreation	3
Arts and Science Requirement.	3
Physical Education Option	3
Total Credits.	15
Total Credits for Graduation.	124.5

Note: Arts and Science courses must be selected from four (4) different areas. At least two (2) Arts and Science courses (a minimum of six [6] credits) must be at the senior-level (see program/academic advisor for details). See *General Graduation Requirements* section for a full listing of approved Arts and Science Requirements, areas, and restrictions.

* An Open Elective is any course offered by Mount Royal.

According to College policy relating to applied baccalaureate degree programs, successful completion of an Entrepreneurship course is a graduation requirement for all applied baccalaureate degree programs. In the Bachelor of Applied Business and Entrepreneurship degree programs, an elective course has been substituted for this Entrepreneurship Studies graduation requirement.

GRADUATION REQUIREMENTS

- Successful completion of a minimum of 124.5 credits (to include a minimum of 94.5 credits of academic course work and a minimum of 30 credits of work experience).
- Successful completion of the two (2) Directed Field Studies; ENTR 2010 and ENTR 3010, or ENTR 2015 and 3015.
- A minimum overall Grade Point Average of 2.00 on all courses required for the program. This includes all core "ACCT", "ACOM", "COMP", "ENTR", "MKTG", "MGMT", "PHED" and "RECR" courses, all approved business options, the Arts and Science requirements, and the English requirement.
- A minimum grade of "C" in all required core "ACCT", "ACOM", "COMP", "ENTR", "MKTG", "MGMT", "PHED" and "RECR" courses in the program, including the two Directed Field Studies – ENTR 2010 and ENTR 3010, or ENTR 2015 and 3015.

See *General Graduation Requirements* section.

DIPLOMA EXIT

Students entering the Bachelor of Applied Business and Entrepreneurship Studies – Sport and Recreation degree program should be aware that there are provisions for them to exit with a Diploma in Business and Entrepreneurship – Sport and Recreation in the event that they change their educational or career plans following acceptance into and commencement of the degree program. Full details regarding the diploma exit provisions and the specific graduation requirements for the Diploma in Business and Entrepreneurship – Sport and Recreation may be obtained from the chair or the academic advisor for the Bachelor of Applied Business and Entrepreneurial Studies – Sport and Recreation degree.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

BACHELOR OF APPLIED CHILD STUDIES



PROGRAM OFFERED

Bachelor of Applied Child Studies – BChSt (Applied)

FACULTY INFORMATION

Department: 403.440.5968

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Child and Youth Studies
J. Baxter: 403.440.6492

Coordinator, Child Studies
E. Murray

Work Experience Coordinator, Child Studies
D. Paul

GENERAL INFORMATION

With increasing evidence regarding the importance of supporting children's development during the early years, there is a need for professionally trained and skilled staff to provide ongoing treatment, support and services to children, youth and families.

The Bachelor of Applied Child Studies combines six (6) semesters of academic study with two (2) terms of Directed Field Studies. This unique interdisciplinary program draws on the disciplines of Early Learning and Child Care, Disability Studies, Social Work, Child and Youth Care, and Business to prepare students to work with diverse groups of children, provide support to parents in child rearing and contribute to community services development. Graduates of the Bachelor of Applied Child Studies degree will be prepared to develop, implement and co-ordinate new and flexible child and youth centred services to meet the unique needs of each community. They will be able to apply their knowledge of child, family and community development to design and implement a variety of assessment strategies, as well as plan, develop and implement a wide range of preventive and intervention programs for children and families and to evaluate programs. Graduates will be able to communicate effectively with children, youth and adults, understand the ethical foundations of human service providers and apply knowledge of leadership and management in professional roles in the community. In addition, graduates will learn research skills, effective teamwork, critical thinking, information access and retrieval and computer skills.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED CHILD STUDIES DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Child Studies program:

High School Standing

- English Language Arts 30-1 – 60%

Mature Standing

- English Language Arts 30-1 – 60%

Post-secondary Standing

- English Language Arts 30-1 – 60%; or ENGL 0212 (at Mount Royal College) with a grade of "C" or higher

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

DIRECTED FIELD STUDIES

Directed Field Studies are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Successful completion of each semester receives a total of 15 credits.

Given the fluctuating nature of the local labour market, opportunities for work experience can be located outside Calgary, across Canada and in international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

In order to ensure the protection of clients, students will be expected to provide an up-to-date police information check, at their expense, before beginning their first observations in the first semester. In consultation with faculty, the chair may judge that there is evidence that a student is professionally unsuitable or a risk to clients. In such a case, the chair may prohibit a student from attending or completing Directed Field Studies.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning and Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the applied degree program must comply with all College policies and regulations relating to applied degrees and continuance. Students enrolled in the applied degree program must obtain a minimum grade of "C" in all required core courses, program required courses and options in areas of concentration and maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Bachelor of Applied Child Studies

The interdisciplinary educational program in the Bachelor of Applied Child Studies combines theoretical knowledge with practical skills to prepare students to take leadership roles in the provision of services for children and families in community settings.

Semester 1	Credits
Child Studies 2201 – Social and Environmental Conditions	1.5
Child Studies 2243 – Observing Child Studies Systems	1.5
Child Studies 2281 – Introduction to Child Focused Services	3
Computer Science 1209 – Introduction to Computers for Applied Degrees.	3
Psychology 1101 – Principles of Psychology I	3
Social Work 1111 – Effective Interpersonal Communication for the Helping Professionals	3
Total Credits.	15
Semester 2	Credits
English 1101 or any other 1100-level (or higher) English.	3
Child Studies 2241 – Observing Children in Play-Based Settings	1.5
Child Studies 2283 – Supporting Children Through Play.	3
Child Studies 3305 – Diversity Issues.	3
Psychology 3351 – Topics in Child Development	3
Total Credits.	13.5

Semester 3	Credits
Child Studies 2211 – Disabling Conditions	3
Child Studies 3309 – Interviewing Skills	3
Child Studies 3311 – Program Planning and Evaluation.	3
Child Studies 3341 – Observing Services for Children and Youth with Disabilities.	1.5
Child Studies 3343 – Networking Skills.	1.5
Sociology 2271 – Sociology of Families*.	3
Arts and Science Requirement.	3
Total Credits.	18

Semester 4	Credits
Child Studies 3303 – Working with Families	3
Child Studies 3381 – Children and Youth at Risk.	3
Child Studies 4401 – Working with Groups.	3
Child Studies 4441 – Observing Specialized Services for Children and Youth	1.5
Child Studies 4481 – Children's Mental Health Interventions.	3
Arts and Science Requirement.	3
Total Credits.	16.5

Semester 5	Credits
Child Studies 2010 – Directed Field Studies I.	15

Semester 6	Credits
Child Studies 3301 – Policies and Issues	3
Child Studies 4405 – Ethics and Ethical Issues.	3
Child Studies 4407 – Management and Leadership	3
Entrepreneurship 1232 – Entrepreneurship Studies	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7	Credits
Child Studies 3307 – Community Development.	3
Child Studies 4403 – Community Based Research	3
Child Studies 4443 – Observing Community Collaboration	1.5
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	16.5

Semester 8	Credits
Child Studies 3010 – Directed Field Studies II	15
Total Credits for Graduation.	124.5

* Prerequisite waived.

Sequence of Directed Field Studies

Directed Field Studies occur after the fourth and seventh semesters. Students may be on a Directed Field Studies in Spring/Summer, Fall or Winter.

GRADUATION REQUIREMENTS

- Successful completion of a minimum of 124.5 credits, of which 30 credits will be for Directed Field Studies.
- Minimum Grade Point Average of 2.00 on all courses included in the program.
- Successful completion of two (2) terms of Directed Field Studies.

See *General Graduation Requirements* section.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

BACHELOR OF APPLIED ECOTOURISM AND OUTDOOR LEADERSHIP



PROGRAM OFFERED

Bachelor of Applied Ecotourism and Outdoor Leadership – BEOL (Applied)

FACULTY INFORMATION

Department: 403.440.6500

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Physical Education and Recreation Studies
M. Lafave: 403.440.6246

Coordinator, Ecotourism and Outdoor Leadership
A. Derbyshire: 403.440.6502

GENERAL INFORMATION

Mount Royal College and Medicine Hat College have collaborated to design a unique Bachelor of Applied Ecotourism and Outdoor Leadership degree program that recognizes the demand for participation in tourism and outdoor activities. The degree provides a solid interdisciplinary base in tourism and business, sociocultural heritage, outdoor pursuits, environmental science and leadership and communication.

The Bachelor of Applied Ecotourism and Outdoor Leadership degree program is an intensive program which combines nine semesters of academic study. The specialized courses and practical opportunities provide graduates with knowledge, skills and experience to provide and administer ecotourism and outdoor activities within natural, cultural and historical environments.

Exposure to practical problems and opportunities are provided through the application of experiential learning activities including field trips, expeditions, research projects, research activities, visitations, leadership opportunities, independent learning, technology enhanced learning and professional certification.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED ECOTOURISM AND OUTDOOR LEADERSHIP DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Ecotourism and Outdoor Leadership program:

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Biology 30 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Biology 30 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Note: The Bachelor of Applied Ecotourism and Outdoor Leadership degree program will require students to participate in strenuous, multi-day outdoor activities. Applicants should be healthy, physically active and willing to cope with harsh all-season conditions and challenging terrain.

WORK-RELATED PRACTICA

Practica are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 percent of the curriculum for applied baccalaureate degree programs, practica integrate academic learning with paid work experience. Each practica semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal faculty and are obligated to fulfill commitments made to employers. Successful completion of each semester receives a total of 4 and 8 credits respectively. Given the fluctuating nature of the local labour market, opportunities for work experience can be located outside Calgary, across Canada and in international markets. Students should be prepared to relocate and to receive entry-level compensation.

Practica are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning and Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied Ecotourism and Outdoor Leadership degree program must comply with all College policies and regulations relating to applied baccalaureate degrees and continuance. Students enrolled in the Bachelor of Applied Ecotourism and Outdoor Leadership degree program must maintain a minimum grade of "C" (2.00 GPA) in each of the required core courses in the program and maintain a minimum cumulative Grade Point Average of 2.00. Core courses are designated with "ETOL", "RECR", and "PHED."

DURATION OF THE PROGRAM

Students may apply to exit from the Bachelor of Applied Ecotourism and Outdoor Leadership degree with a diploma in Outdoor Pursuits after successfully completing the diploma program requirements. Students who decide to exit the Bachelor of Applied Ecotourism and Outdoor Leadership degree program with a Diploma – Outdoor Pursuits, must apply to the department and declare their intentions prior to January 1 of the second year of the applied baccalaureate degree program. Students who choose the Diploma – Outdoor Pursuits exit may apply for re-admission to the Bachelor of Applied Ecotourism and Outdoor Leadership degree, but must meet the requirements for applied baccalaureate degree continuation and have successfully completed the courses required in the first two-years of the applied baccalaureate degree. Students continuing in the applied baccalaureate degree after January 1 of the second-year of the program are not eligible to apply for an exit Diploma – Outdoor Pursuits unless they meet the diploma exit requirements. Students choosing the diploma exit option must consult with an academic advisor in the Department of Physical Education and Recreation Studies.

CURRICULUM

Bachelor of Applied Ecotourism and Outdoor Leadership

Semester 1 (Fall)	Credits
Biology 1210 – Ecology	3
English 1101 – Critical Writing and Reading	3
Ecotourism and Outdoor Leadership 2201 – Foundations of Outdoor Leadership	3
Physical Education 2402 – Backpacking	1.5
Physical Education 2404 – Introductory Rock Climbing	1.5
Physical Education 2414 – Introductory Canoeing	1.5
Total Credits	13.5
Semester 2 (Winter)	Credits
Applied Communications 2245 – Interpersonal Communications	3
Computer Science 1209 – Introduction to Computing for Applied Degrees	3
Ecotourism and Outdoor Leadership 2203 – Sustainable Tourism	3
Geography 1101 – The Physical Environment	3
Physical Education 2410 – Wilderness Survival Techniques	1.5
Physical Education 2416 – Introduction to Kayaking	1.5
Total Credits	15
Semester 3 (Fall)	Credits
Ecotourism and Outdoor Leadership 3305 – Program Planning	3
Natural Science 1112 – Introduction to Current Environmental Issues	3
Physical Education 2408 – Mountain Bike Trekking	1.5
Recreation Studies 1217 – Marketing for Sport and Recreation	3
Recreation Studies 1247 – Theory and Practice in Leadership	3
Arts and Science Requirement	3
Total Credits	16.5
Semester 4 (Winter)	Credits
Ecotourism and Outdoor Leadership 2401 – Ecotourism Facilitation Skills	3
Ecotourism and Outdoor Leadership 3307 – Administration of Outdoor Centres	3
Physical Education 2406 – Back Country Skiing	1.5
Physical Education 2418 – Introductory Mountaineering	1.5
Arts and Science Requirement	3
Elective 1	3
Total Credits	15
Semester 5 (Spring/Summer)	Credits
Ecotourism and Outdoor Leadership 2011 – Practicum I	3
Ecotourism and Outdoor Leadership 3303 – Expedition (in May or August)*	3
Total Credits	6
Semester 6 (Fall)	Credits
Ecotourism and Outdoor Leadership 3309 – Individual Projects	3
Entrepreneurship 1232 – Entrepreneurship Studies	3
Geography 2443 – Tourism and Recreation Geography	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Total Credits	15
Semester 7 (Winter)	Credits
Arts and Science Requirement	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Elective 2	3
Elective 3	3
Total Credits	15

Semester 8 (Spring/Summer)	Credits
Ecotourism and Outdoor Leadership 3011 – Practicum II	9
Semester 9 (Fall)	Credits
Ecotourism and Outdoor Leadership 4405 – Issues in Ecotourism	3
Ecotourism and Outdoor Leadership 4409 – Applied Leadership	3
Ecotourism and Outdoor Leadership 5010 – E-Portfolio	3
Elective 4	3
Arts and Science Requirement	3
Total Credits	15
Total Credits for Graduation	120

* Ecotourism 3303 consists of a 10 day expedition in early May or late August of semester 5. Students will be responsible for personal subsistence costs associated with Ecotourism and Outdoor Leadership 3303. For details on the date, consult an advisor in the Department of Physical Education and Recreation Studies.

Note: Arts and Science Requirements must be selected from four (4) different areas. At least two (2) arts and science courses (a minimum of six [6] credits) must be at the senior level (see program/academic advisor for details). See *General Graduation Requirements* section for a full listing of approved Arts and Science Requirements, areas and restrictions.

GRADUATION REQUIREMENTS

- Successful completion of a minimum of 120 credits
- Successful completion of the two work related practica, ETOL 2011 and ETOL 3011
- A minimum overall Grade Point Average of 2.00 on all courses required for the program. This includes all core “ETOL”, “PHED” and “RECR” courses, all approved options, the Arts and Science Requirements. English 1101 and Computer Science 1209.
- A minimum grade of “C” (2.00 GPA) in all required core “ETOL”, “PHED” and “RECR” courses in the program.

Additionally, students must complete the following graduation requirements:

- A self-directed outdoor expedition, approved by the department;
- A Wilderness and Remote Emergency Response certificate, provided by the department; and
- An advanced certificate related to the ecotourism and outdoor leadership field, approved by the department

DIPLOMA EXIT

Students entering the Bachelor of Applied Ecotourism and Outdoor Leadership degree program should be aware that there are provisions for them to exit with a Diploma in Outdoor Pursuits in the event that they change their educational or career plans following acceptance into and commencement of the degree program. Full details regarding the diploma exit provisions and the specific graduation requirements for the Diploma in Outdoor Pursuits may be obtained from the chair or the academic advisor for the Bachelor of Applied Ecotourism and Outdoor Leadership degree.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.



BACHELOR OF APPLIED FINANCIAL SERVICES



PROGRAM OFFERED

Bachelor of Applied Financial Services – BFS (Applied)

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business

W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business

D. Allwright: 403.440.6316

Chair, Bachelor of Applied Financial Services

J. Fischer: 403.440.6835

Work Experience Coordinator, Financial Services

V. Koberstein: 403.440.8863

GENERAL INFORMATION

The Bachelor of Applied Financial Services degree integrates the principles of financial services with work experience to provide graduates with the competencies required for employment in a variety of financial planning positions. Academic studies are linked with the work place through Directed Field Studies courses.

Growth in the financial services industry is resulting in exceptional career opportunities in banking, insurance, accounting and the investment industry. The financial services courses in the program satisfy the course requirements necessary to write the examination leading to the CFP (Certified Financial Planner) designation and the work experience component of the field studies can be applied toward the work requirement component of the CFP program.

In addition to developing the fundamental skills required of professionals in the financial services industry, the Bachelor of Applied Financial Services program emphasizes global skills required to be successful in today's workforce. These include the ability to research, communicate well, think critically, reason ethically, utilize technology and work effectively in a team environment.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED FINANCIAL SERVICES DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Financial Services program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

DIRECTED FIELD STUDIES

Directed Field Studies are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Successful completion of each semester receives a total of 15 credits.

Given the fluctuating nature of the local labour market, opportunities for work experience may be located outside Calgary, across Canada or in international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning* and *Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied Financial Services degree program must comply with all College policies and regulations relating to applied baccalaureate degrees and continuance. Students enrolled in the Bachelor of Applied Financial Services degree program must maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Bachelor of Applied Financial Services

Semester 1	Credits
English 1101 or any other 1100-level (or higher) English.	3
Economics 1101 – Principles of Microeconomics	3
Finance 2132 – Introduction to the Stock Market	3
Management 2130 – Management Principles and Practices	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 2	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1103 – Principles of Macroeconomics	3
Finance 3205 – Strategic Investment Planning	3
Management 2262 – Business Statistics I	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 3	Credits
Accounting 4280 – Introduction to Personal and Corporate Income Tax.	3
Finance 3201 – Retirement Planning.	3
Management 2263 – Business Statistics II.	3
Marketing 2150 – Introduction to Marketing.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4	Credits
Accounting 3224 – Management Accounting I	3
Finance 3203 – Income Tax Planning.	3
Insurance 2140 – Principles and Practice of Insurance.	3
Management 3230 – Business Law.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 5	Credits
Finance 3207 – Risk Management and Estate Planning.	3
Finance 3227 – Introduction to Finance	3
Finance 3301 – Canadian Securities Course 1	3
Management 3210 – Business Communication Theory and Practice.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 6	Credits
Finance 3303 – Canadian Securities Course 2	3
Finance 4407 – Investment Principles	3
Management 5333 – Business Strategy.	3
Marketing 2154 – Professional Selling.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7	Credits
Finance 2010 – Directed Field Studies I*	15
Total Credits.	15

Semester 8	Credits
Finance 3010 – Directed Field Studies II*	15
Total Credits.	15
Total Credits for Graduation.	120

* Directed Field Studies will normally be taken in the seventh and eighth semesters but can be taken in other patterns between the fifth and eighth semester with the prior approval of the program chair.

Note: Arts and Science courses must be selected from four (4) different areas. At least two (2) Arts and Science courses (a minimum of six [6] credits) must be at the senior level (see program/academic advisor for details). See *General Graduation Requirements* section for a full listing of approved Arts and Science Requirements, areas and restrictions.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

GRADUATION REQUIREMENTS

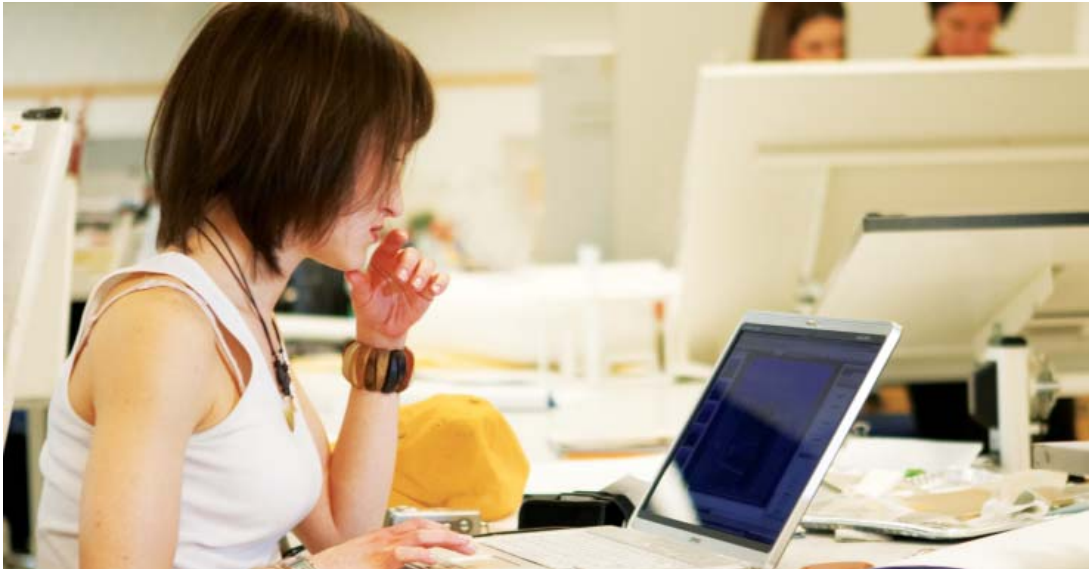
- Successful completion of a minimum of 120 credits.
- A minimum overall Grade Point Average of 2.00 on all courses required for the program.

See *General Graduation Requirements* section.

DIPLOMA EXIT

Students entering the Bachelor of Applied Financial Services degree program should be aware that there are provisions for them to exit with a Diploma in Financial Services in the event that they change their educational or career plans following acceptance into and commencement of the degree program. Full details regarding the diploma exit provisions and the specific graduation requirements for the Diploma in Financial Services may be obtained from the Chair or the academic advisor for the Bachelor of Applied Financial Services.

BACHELOR OF APPLIED INTERIOR DESIGN



PROGRAM OFFERED

Bachelor of Applied Interior Design – BID (Applied)

FACULTY INFORMATION

Department: 403.440.5143

Dean, Faculty of Arts

M. Mertin: 403.440.6960

Chair, Department of Interior Design & Art History

J. Smith: 403.440.6106

Academic Advisor, Department of Interior Design & Art History

P. Dozois: 403.440.6102

Work Experience Coordinator, Interior Design & Art History

H. Hanley: 403.440.6735

GENERAL INFORMATION

Interior design is a dynamic and rewarding profession. It involves the analysis of clients' needs, goals and life safety issues to create interior design solutions that are functional, soundly constructed, and aesthetically unified. This requires strong skills in three-dimensional visualization, space planning, construction detailing, visual communication and understanding of interior design business practices. Interior designers must also be well-versed in building codes and building systems, historical precedents in art and design and social issues that impact the well-being of humans and the environment.

The Bachelor of Applied Interior Design program at Mount Royal College emphasizes both practical and theoretical skill-building relative to the demands of the interior design profession. This is accomplished through six semesters of studio-based projects, seminars and lectures, and two semesters of paid work experience within the design industry. Emphasis is placed on developing competency in the design of interior volumes, design and specification of construction details, visual representation of design solutions, selection of colour and finish materials, understanding of art and design theory and administration of interior design business practices.

In addition to developing the fundamental skills required of interior design practitioners, the Bachelor of Applied Interior Design program emphasizes global skills required to be successful in today's workforce. These include the ability to research, communicate well, think critically, reason ethically and work effectively in a team environment.

Given the broad based application of creative problem solving skills developed in this program, employment opportunities for graduates are far-ranging. Students may enter into the profession directly as interior design practitioners, or become involved in careers such as facility management, construction management, building development and leasing or sales and marketing of interior design related products.

The Bachelor of Applied Interior Design program is accredited by CIDA - Council for Interior Design Accreditation.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED INTERIOR DESIGN DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Interior Design program:

- English Language Arts 30-1 – 65%
- Mathematics 30 (Pure) – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

- A portfolio that is intended to demonstrate the likelihood of success in the Bachelor of Applied Interior Design program. It consists of a specified drawing assignment and a 500 word essay on a given design-related topic. Work is assessed on the basis of the student's ability to derive creative solutions, express ideas and illustrate the visual environment in a comprehensive, clear and accurate manner.

Admission on the Basis of Transfer from a Recognized School of Interior Design

Applicants will be assessed under this category if:

- Transcripts and portfolio of student work demonstrate eligibility for transfer and;
- Seats are available in the Bachelor of Applied Interior Design program

Note: Request for admission on this basis must be submitted directly to the Department of Interior Design & Art History on or before the deadline for application to the Bachelor of Applied Interior Design program.

Application Deadline: February 28

DIRECTED FIELD STUDIES

Directed Field Studies are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Students receive 15 credits for the successful completion of each semester.

Given the fluctuating nature of the local labour market, opportunities for work experience can be located outside Calgary, across Canada and in international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning* and *Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students who fail to achieve a minimum grade of "C" (2.00 GPA) in each of the required core courses in the program will not be allowed to continue in interior design core courses in the subsequent semester, and must repeat any required core courses in which the "C" minimum was not met. This grade requirement does not apply to the English requirement, or the eight arts and science courses, and approved options. A minimum grade of "C" is required in all interior design core courses in order to qualify for a degree. If students wish to be re-admitted to the Bachelor of Applied Interior Design program to continue their studies, they must provide a letter of intent to the Department of Interior Design & Art History four (4) months prior to the commencement of the semester in which they are seeking re-admittance.

CURRICULUM

Bachelor of Applied Interior Design

Semester 1	Credits
English 1101 or any other 1100-level (or higher) English.	3
Interior Design 2211 – Design I.	3
Interior Design 2213 – Design Communication I.	2
Interior Design 2231 – Colour and Light.	2
Interior Design 3309 – History of Interiors.	3
Arts and Science Requirement*.	3
Total Credits.	16

Semester 2	Credits
Interior Design 2221 – Design II.	4
Interior Design 2223 – Design Communication II.	2
Interior Design 2225 – Construction I.	4
Interior Design 2233 – Materials.	1
Interior Design 2235 – Universal Design.	1
Arts and Science Requirement*.	3
Total Credits.	15

Semester 3	Credits
Interior Design 2229 – Lighting.	1
Interior Design 3301 – Design III.	4
Interior Design 3305 – Construction II.	4
Interior Design 3313 – Design Communication III.	2
Interior Design 3317 – Interior Design Business I.	2
Interior Design 3335 – Building Code and Systems I.	1
Arts and Science Requirement.	3
Total Credits.	17

Semester 4	Credits
Interior Design 3311 – Design IV.	4
Interior Design 3315 – Construction III.	4
Interior Design 3323 – Design Communication IV.	2
Interior Design 3327 – Interior Design Business II.	1
Interior Design 3331 – Computer Drafting.	2
Interior Design 3333 – Case Studies in Design.	1
Interior Design 4435 – Building Code and Systems II.	1
Arts and Science Requirement.	3
Total Credits.	18

Semester 5	Credits
Interior Design 2010 – Directed Field Studies I.	15

Semester 6	Credits
Interior Design 4401 – Design V.	4
Interior Design 4405 – Construction IV.	4
Interior Design 4407 – Interior Design Business III.	3
Interior Design 4413 – Design Communication V.	2
Interior Design 4437 – Design Theory.	2
Senior Arts and Science Requirement.	3
Total Credits.	18

Semester 7	Credits
Interior Design 3010 – Directed Field Studies II.	15

Semester 8	Credits
Interior Design 4411 – Design VI.	3
Interior Design 4415 – Construction V.	2
Interior Design 4421 – Design Issues.	2
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Senior Arts and Science Requirement.	3
Total Credits.	16
Total Credits for Graduation.	130

* Students must select one of the following Art History courses – ARTH 1101, 1103, 2205, 2207, 2209, 3309, 3311, 3313, 3315. It is recommended that these art history courses be taken in the first year of the program.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

BACHELOR OF APPLIED INTERNATIONAL BUSINESS AND SUPPLY CHAIN MANAGEMENT



PROGRAM OFFERED

Bachelor of Applied International Business and Supply Chain Management
– BIBSM (Applied)

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business
W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business
D. Allwright: 403.440.6316

Chair, Bachelor of Applied International Business and Supply Chain
Management
J. Fischer: 403.440.6835

Work Experience Coordinator, Supply Chain Management
L. Neily: 403.440.6471

GENERAL INFORMATION

The Bachelor of Applied International Business and Supply Chain Management Program is designed to meet the demand for supply chain professionals in the global economy. Supply chain management includes management of the flow and transportation of goods from raw materials through to the consumer, including the related information flows. Through efficiencies in procurement, transportation, physical distribution and customer relations, companies achieve significant economic advantages.

Areas of study include production planning, logistics management, purchasing, inventory management, material handling, transportation, enterprise resource planning (ERP), customer relations and global logistics. Also covered are quality and electronic business (e-commerce) – crucial to effective supply chain management.

The program curriculum includes three years of classroom study and one year of local or international on-the-job training. Course credits may be transferable to professional programs such as the Certified Professional Purchaser (CPP) and the Canadian Institute of Traffic and Transportation (CITT).

Graduates will be prepared for careers in demand forecasting, professional purchasing, electronic business and international trade as well as management positions in transportation, inventory, warehousing, distribution and customer service.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED INTERNATIONAL BUSINESS AND SUPPLY CHAIN MANAGEMENT DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied International Business and Supply Chain Management program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

DIRECTED FIELD STUDIES

Directed Field Studies are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Both the Directed Field Studies instructor and the employer will be involved in assessing whether the student has successfully completed the learning outcomes. Successful completion of each semester earns a total of 15 credits.

Given the fluctuating nature of the local labour market, opportunities for work experience may be located outside Calgary, across Canada and in international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning* and *Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied International Business and Supply Chain Management program must comply with all College policies and regulations relating to applied degrees and continuance. Students enrolled in the Bachelor of Applied International Business and Supply Chain Management degree program must maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Bachelor of Applied International Business and Supply Chain Management

Semester 1	Credits
English 1101 or any other 1100-level (or higher) English.	3
Accounting 2121 – Financial Accounting Concepts	3
Management 2262 – Business Statistics I	3
Marketing 2150 – Introduction to Marketing.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 2	Credits
Logistics and Supply Chain Management 2201 – Introduction to Logistics and Supply Chain Management	3
Management 2263 – Business Statistics II.	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 3	Credits
Accounting 3224 – Management Accounting I	3
International Business 3301 – Global Business Environment.	3
Logistics and Supply Chain Management 3301 – Introduction to Physical Distribution	3
Logistics and Supply Chain Management 3303 – Fundamentals of Purchasing	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4	Credits
Finance 3227 – Introduction to Finance	3
International Business 3302 – International Marketing	3
Logistics and Supply Chain Management 3203 – Principles of Quality Management.	3
Logistics and Supply Chain Management 3305 – Physical Distribution and Logistics.	3
Logistics and Supply Chain Management 3307 – Introduction to E-business	3
Total Credits.	15

Semester 5	Credits
Logistics and Supply Chain Management 2010 – Directed Field Studies I*.	15

Semester 6	Credits
International Business 3303 – International Finance	3
Logistics and Supply Chain Management 4402 – Inventory & Warehouse Management	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 3276 – Organizational Behaviour.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7	Credits
Logistics and Supply Chain Management 3010 – Directed Field Studies II*	15

Semester 8	Credits
Logistics and Supply Chain Management 4407 – Business Negotiations/Project Management	3
Logistics and Supply Chain Management 4409 – Supply Chain Decision-Making	3
Logistics and Supply Chain Management 4411 – Integrated Business Solutions	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15
Total Credits for Graduation.	120

Note: Business Administration Diploma Exit: Students who successfully complete the first four semesters will receive a Business Administration – Supply Chain Management Diploma. To be eligible for the diploma, students must have selected their four Arts and Science courses from four (4) different areas and have a Grade Point Average of at least 2.00 or higher.

Note: Applied Degree: Arts and Science courses must be selected from four (4) different Areas. At least two (2) Arts and Science courses (a minimum of six (6) credits) must be at the senior level (see program/academic advisor for details). See *General Graduation Requirements* section for a full listing of approved Arts and Science Requirements, areas, and restrictions.

* Directed Field Studies may be taken in other patterns with the permission of the Program Chair.

GRADUATION REQUIREMENTS

- Successful completion of a minimum of 120 credits.
- A minimum overall Grade Point Average of 2.00 on all courses required for the program. See *General Graduation Requirements* section.

BACHELOR OF APPLIED NONPROFIT STUDIES



PROGRAM OFFERED

Bachelor of Applied Nonprofit Studies – BNpSt (Applied)

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business

W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business

D. Allwright: 403.440.6316

Chair, Applied Nonprofit Studies Program

K. Street: 403.440.6104

Academic advisor

N. Nenshi: 403.440.8807

Work Experience Coordinator, Nonprofit Studies

J. Stanford Holm: 403.440.6965

Director, Institute for Nonprofit Studies

K. Seel: 403.440.7055

GENERAL INFORMATION

The size and scope of the nonprofit sector in Canada is extensive. Currently there are over 175,000 nonprofit organizations providing services in the areas such as health care, arts, culture, recreation, human services, sports, education, environment and international development. The nonprofit sector is a major employer, providing over 1.3 million jobs. With annual revenues of \$90 billion and assets over \$120 billion, the nonprofit sector is comparable in size to the entire economy of British Columbia. The Bachelor of Applied Nonprofit Studies is designed to provide graduates with the skills and experience to become leaders within Canada's nonprofit sector.

Nonprofit studies is an emerging area of specialization that addresses a broad range of issues including public policy, service delivery, business, economics, volunteerism, social change and community development. The Bachelor of Applied Nonprofit Studies is the first program of its kind in Canada. By building on the strengths of a number of Mount Royal College faculties and departments — such as Policy Studies, Communications, Social Work and Business — an interdisciplinary course of studies has been developed that provides students with the core skills necessary to become valued leaders within one of Canada's fastest growing sectors.

Students who graduate from the Bachelor of Applied Nonprofit Studies program will have the theoretical background and practical skills to understand and apply to such areas as cross-sectoral relationships, funding and economics, quantitative and qualitative analysis, communications, law and ethics and entrepreneurial business practices for the nonprofit sector.

Recent surveys of the nonprofit sector show that:

- Across North America nonprofit agencies are growing faster and hiring more people than any other sector.
- Nonprofit organizations are seeking employees with both a theoretical and an applied knowledge base.
- Nonprofit organizations prefer employees with directly related field experience.

Graduates will have a depth of training and practical experience that makes them desirable employees throughout the nonprofit sector. Alumni enjoy close to 100% employment rate within the sector.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BACHELOR OF APPLIED NONPROFIT STUDIES DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Nonprofit Studies program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

DIRECTED FIELD STUDIES

Directed Field Studies are designed to provide an extension of the learning process in a relevant work environment. Delivered in two semesters, comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College faculty and are obligated to fulfill commitments made to employers. Successful completion of each semester receives a total of 15 credits.

Given the fluctuating nature of the local labour market, opportunities for work experience can be located outside Calgary, across Canada and in international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning* and *Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied Nonprofit Studies degree program must comply with all College policies and regulations relating to baccalaureate degrees and continuance. Students enrolled in the Bachelor of Applied Nonprofit Studies degree program must obtain a minimum cumulative Grade Point Average of 2.00 in all courses included in the program.

CURRICULUM

Bachelor of Applied Nonprofit Studies

Semester 1 (Fall)	Credits
English 1101 or any other 1100-level (or higher) English.	3
Economics 1101 – Principles of Microeconomics or Economics 1103 – Principles of Macroeconomics	3
Management 2130 – Management Principles & Practices	3
Nonprofit Studies 2201 – Canada's Nonprofit Sector – Foundations	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 2 (Winter)	Credits
Accounting 2121 – Financial Accounting Concepts	3
Human Resources 2170 – Introduction to Human Resources	3
Management 3210 – Business Communication Theory & Practice	3
Nonprofit Studies 2247 – Introduction to Volunteer Management	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 3 (Fall)	Credits
Accounting 3224 – Management Accounting I	3
Applied Communications 2241 – Introduction to Public Relations	3
Marketing 2150 – Introduction to Marketing.	3
Political Science 1101 – Introduction to Government and Politics.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4 (Winter)	Credits
Applied Communications 2251 – Introduction to Fund Development.	3
Management 3230 – Business Law.	3
Nonprofit Studies 3305 – Program Planning and Assessment for the Nonprofit Sector	3
Policy Studies 2201 – Introduction to Public Policy	3
Arts and Science Requirement	3
Total Credits.	15

Semester 5 (Fall)	Credits
Nonprofit Studies 2010 – Directed Field Studies I	15
Total Credits.	15

Semester 6 (Winter)	Credits
Management 2262 – Business Statistics I	3
Management 4407 – Governance & Ethical Issues in Organizations	3
Social Work 1221 – Community Organizations	3
Approved Option 1 (minimum of 2 credits)	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 7 (Spring/Summer)	Credits
Nonprofit Studies 3010 – Directed Field Studies*	15

Semester 8 (Fall)	Credits
Applied Communications 4449 – Fund Development and Corporate Philanthropy	3
Management 3276 – Organizational Behaviour.	3
Nonprofit Studies 4405 – Strategic Management for the Nonprofit Sector.	3
Approved Option 2 (minimum of 2 credits)	3
Arts and Science Requirement.	3
Total Credits.	15
Total Credits for Graduation.	120

* Directed Field Studies semesters may occur anywhere after Semester 4.

PROPOSED OPTION AREAS

Students can select from any of the approved options below to satisfy requirements for Approved Option 1 and Approved Option 2. Students may take options other than those below with approval of their department. Courses selected to satisfy Approved Option requirements may not also be used to satisfy Arts and Science Requirements.

Human Services Options

For students who wish to specialize in the human services area of the nonprofit sector:

	Credits
Anthropology 2213 – Contemporary Aboriginal Issues in Canada	3
Child Studies 2201 – Social and Environmental Conditions	1.5
Child Studies 2211 – Disabling Conditions	1.5
Child Studies 4405 – Ethics and Ethical Issues.	2
Disability Studies 1111 – Overview of Disability Studies:	
Services and Partnerships	2
Disability Studies 1205 – Disability Work Management	3
Gerontology 4401 – Perspectives in Gerontology.	3
Gerontology 4403 – Health and Aging	3
Criminal Justice Studies 2003 – Young Persons in Conflict with the Law	3
Recreation Studies 1203 – Recreation and Community Development.	3

Social Policy Options

For students who wish to specialize in social or public policy issues relevant to the nonprofit sector:

	Credits
Child Studies 3301 – Policies and Issues	3
Political Science 1123 – Conflict and Unity: Canadian Issues	3
Political Science 1183 – Issues and Trends in World Politics	3
Political Science 2298 – Policies and the Media.	3

Business and Communications Options

For students who wish to develop advanced business, communications, or technical skills for special positions within the nonprofit sector:

	Credits
Accounting 3224 – Management Accounting I	3
Applied Communications 2249 – Applied Writing I for Public Relations	4
Applied Communications 2263 – Stylistics*.	3
Applied Communications 3343 –	
Communications and Organizational Dynamics	3
Computer Science 3307 – Computing Applications in	
Small Business and Entrepreneurship	3
English 2207 – Advanced Writing*	3
Entrepreneurship 1232 – Entrepreneurship Studies or	
Entrepreneurship 2201 – Introduction to Entrepreneurship	3
Human Resources 3274 – Recruitment & Selection	3
Human Resources 3275 – Compensation & Benefits	3
Human Resources 3277 – Training & Development	3
Human Resources 4273 – Labour Relations.	3
Logistics & Supply Chain 3269 – Project Management	3
Marketing 3257 – Business to Business Marketing	3
Marketing 3258 – Marketing Research	3

* Credit will be allowed for only one of Applied Communications 2263, English 2207 or Freelance Writing 1301.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

GRADUATION REQUIREMENTS

- Successful completion of the required 120 credits for graduation as specified in the program.
- Minimum overall Grade Point Average of 2.00 on all courses included in the program.
- Successful completion of two (2) semesters of Directed Field Studies.

See *General Graduation Requirements* section.

DIPLOMA EXIT

The Bachelor of Applied Nonprofit Studies includes a two-year diploma option. Students may exit the degree program and receive a Professional Studies (Nonprofit Studies) diploma after completing their second year of studies. Students completing the diploma program in nonprofit studies at Grant MacEwan College will be eligible for credit in the Bachelor of Applied Nonprofit Studies program at Mount Royal College.

BACHELOR OF APPLIED SCIENCE – ENVIRONMENTAL SCIENCE



PROGRAMS OFFERED

Bachelor of Applied Science – Environmental Science – BASc
(Direct Entry)

Bachelor of Applied Science – Environmental Science – BASc
(Indirect Entry)

FACULTY INFORMATION

Department: 403.440.6615

Dean, Faculty of Science and Technology

B. Lane: 403.440.6966

Chair, Department of Environmental Sciences

R. Saint-Fort: 403.440.6683

Academic Advisor, Bachelor of Applied Science – Environmental Science

B. Sevick: 403.440.6675

Work Experience Coordinator, Environmental Science

T. Reynolds: 403.440.5937

GENERAL INFORMATION

Environmental performance and protection are increasingly becoming an evolving, strategic objective of industry, non-government organizations and government. In response to this movement, the environmental profession has become Canada's fastest growing and most diverse field of employment (source: ECO Canada). Mount Royal College has responded to these developments with the Applied Degree in Environmental Science program.

Our environmental science program provides graduates with the knowledge and skills to obtain employment in both the traditional and emerging sectors of environmental employment. Alberta's rapidly expanding economy, based largely on the oil and gas industry, provides many environmentally related career opportunities in areas related to environmental protection and environmental management. These employment opportunities deal with past and present issues of compliance with governmental regulations and company environmental policy. Our program also looks to the future, by exploring areas of environmental science that deal with preventing pollution and promoting the efficient and appropriate use of energy, materials and natural resources. These new approaches encourage industries to establish sustainable systems that can help protect the environment as well as improve the corporate bottom line. Environmental protection is facilitated through a variety of evolving strategies. Learning these new strategies within the program is unique, timely and important. This new environmental science paradigm provides a compass for moving industry and government towards sustainable development.

Students in our program develop a broad set of environmental skills and knowledge that allow them to play an active role in evaluating, managing, and improving the environmental and economic performance of industry. They are exposed to traditional and leading-edge environmental knowledge and techniques that allow them to make a difference in the quest for a more sustainable future. The graduate will have appropriate environmental skills and competencies, blended with a general education component. This will produce an individual with the breadth and flexibility to communicate, problem solve, think creatively, manage and adapt.

Graduates are encouraged to apply for their Certified Environmental Professional in Training (CEPIT) designation which is offered by the Canadian Environmental Certification Approvals Board (CECAB). Certification as an Engineering Technologist by the Alberta Society of Engineering Technologists (ASET) is also possible when students choose appropriate courses. With additional course work, students may be eligible for certification with the Alberta Institute of Agrologists.

The Bachelor of Applied Science – Environmental Science degree has two points of entry. Direct entry provides a comprehensive grounding in all major aspects of environmental science and industrial ecology, and will be the normal route of entry into the field. There is also an Indirect Entry option for applicants with relevant education, and/or work experience.

The Bachelor of Applied Science – Environmental Science program combines six (6) semesters of academic study and two (2) semesters of Directed Field Studies (work-terms). This applied degree program will emphasize relevant and applied learning of current and leading-edge practices in environmental science and environmental management.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment. Nevertheless, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized for admission to appropriate and relevant post-graduate programs offered by Canadian Universities. Currently there are formal agreements with Royal Roads University and Montana Tech (University of Montana) that allow students in the Direct Entry Stream to study at the Masters level. Opportunities for students in the Direct Entry streams to study abroad are also available through formal international agreements.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS FOR DIRECT ENTRY INTO BACHELOR OF APPLIED SCIENCE – ENVIRONMENTAL SCIENCE DEGREE

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Bachelor of Applied Science – Environmental Science program:

Direct Entry

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure) – 60%
- Chemistry 30 – 60%
- Biology 30 or Physics 30 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 60%
- Chemistry 30 – 60%
- Biology 30 or Physics 30 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

INDIRECT ENTRY – ADMISSION REQUIREMENTS

Applicants will be considered eligible for Indirect Entry into the Bachelor of Applied Science – Environmental Science degree program if they possess appropriate post-secondary education and/or have relevant work experience in the environmental sector. Applicants may require additional courses if they do not already have the appropriate post-secondary background for the courses listed under Direct Entry. Options will be determined in consultation with the Academic Advisor. The Directed Field Studies components of the Bachelor of Applied Science – Environmental Science degree program will be developed in consultation with the department.

DIRECTED FIELD STUDIES

Directed Field Studies (DFS) are designed to provide an experiential extension of the learning process in a relevant industry work setting. Delivered in two semesters, presently comprising 25 per cent of the curriculum for applied baccalaureate degree programs, Directed Field Studies integrate academic learning with paid work experience. Each Directed Field Studies semester has specific course objectives and outcomes. Students are responsible to complete requirements assigned by Mount Royal College which include satisfactory completion of pre-employment Professional Development sessions and Safety Courses prior to the first work placement. During the DFS students are obligated to fulfill commitments made to employers. Successful completion of each DFS work experience receives a total of 15 credits.

Given the nature of the local labour market and environmental industry, some opportunities for work experience may be located outside Calgary, across Alberta, across Canada and/or international markets. Students should be prepared to relocate and to receive intern or entry-level compensation.

Directed Field Studies are considered an academic component of the program. Therefore, students are advised to refer to other parts of the calendar including *Evaluation of Prior Learning and Fees and Deposits*.

CONTINUANCE IN THE PROGRAM

Students accepted into the Bachelor of Applied Science – Environmental Science degree program must comply with all College policies and regulations relating to applied baccalaureate degrees and continuance. Students enrolled in the Bachelor of Applied Science – Environmental Science degree program must obtain a minimum grade of “C” in all required core courses in the program and maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Bachelor of Applied Science – Environmental Science – Direct Entry

Semester 1	Credits
English 1101 or any other 1100-level (or higher) English.	3
Chemistry 2209 – General Chemistry for Engineers	3
Environmental Science 2201 – Introduction to Industrial Ecology.	3
Mathematics 2285 – Calculus with Applications	3
Arts and Science Requirement.	3
Total Credits	15

Semester 2	Credits
Biology 2211 – Terrestrial Ecology.	3
Chemistry 3357 – Industrial Organic Chemistry	3
Environmental Science 2205 – Data Processing and Statistics	3
Microbiology 1217 – Applied Industrial Microbiology.	3
Arts and Science Requirement.	3
Total Credits	15

Semester 3	Credits
Biology 2219 – Aquatic Ecology	3
Computer Science 1209 – Computing for Applied Degrees	3
Environmental Science 2211 – Health and Safety Issues in the Environment Industry	3
Environmental Science 3321 – Water Pollution and Surface Water Analysis I	3
Environmental Science 3333 – Groundwater Contamination	3
Arts and Science Requirement.	3
Total Credits	18

Semester 4	Credits
Environmental Science 3315 – Applied Instrumentation.	3
Environmental Science 3323 – Watershed Management	3
Environmental Science 3335 – Issues in Environmental Assessment.	3
Environmental Science 4433 – Quality Assurance/Quality Control	3
Arts and Science Requirement.	3
Total Credits	15

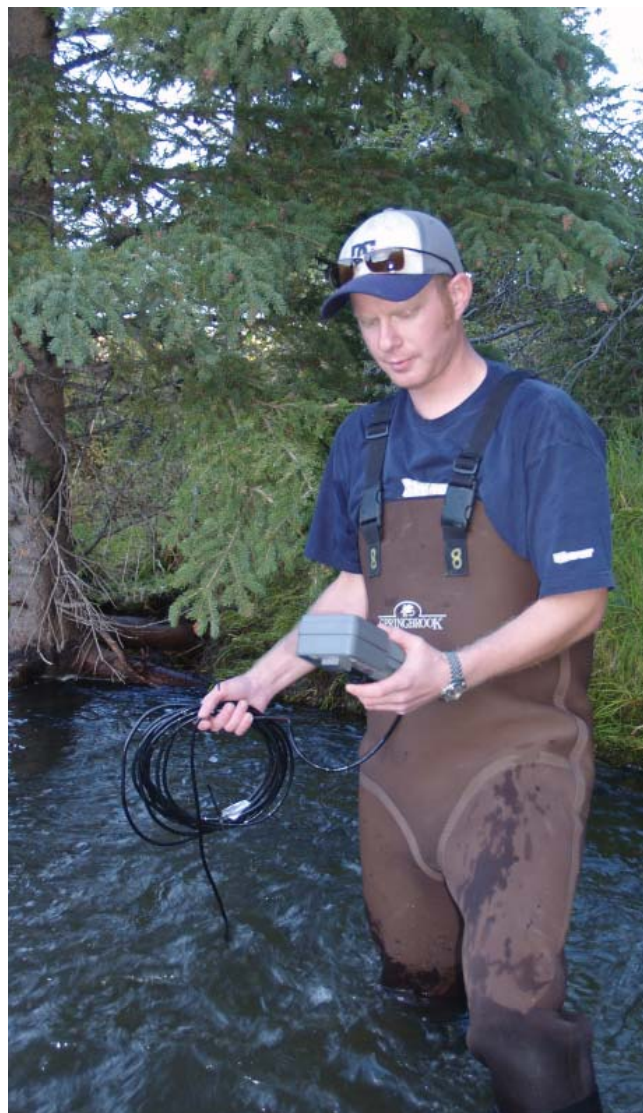
Semester 5	Credits
Environmental Science 2010 – Directed Field Studies I	15
Semester 6	Credits
Entrepreneurship 1232 – Entrepreneurship Studies	3
Environmental Science 4405 – Air Quality	3
Environmental Science 4413 – Principles of Eco-Industrial Development	3
Environmental Science 4431 – Management of Residuals	3
Environmental Science 4441 – Site System Remediation Design	3
Arts and Science Requirement	3
Total Credits	18
Semester 7	Credits
Environmental Science 3303 – Life-Cycle Assessment	3
Environmental Science 4407 – Pollution Prevention: Toward Zero Emissions	3
Environmental Science 4417 – Design for the Environment	3
Environmental Science 4419 – Regulatory Management	3
Environmental Science 4423 – Market Based Initiatives	3
Arts and Science Requirement	3
Total Credits	18
Semester 8	Credits
Environmental Science 3010 – Directed Field Studies II	15
Total Credits	15
Total Credits for Graduation	129

Bachelor of Applied Science – Environmental Science – Indirect Entry

Open to applicants having appropriate post-secondary backgrounds and/or relevant work experience in the environmental sector. Please consult department.

Semester 1	Credits
Entrepreneurship 1232 – Entrepreneurship Studies	3
Environmental Science 2201 – Introduction to Industrial Ecology	3
Environmental Science Option	3
Approved Mathematics Option*	3
Arts and Science Requirement	3
Total Credits	15
Semester 2	Credits
Environmental Science 3303 – Life-Cycle Assessment	3
Environmental Science 4407 – Pollution Prevention – Toward Zero Emissions	3
Environmental Science Option	3
Environmental Science Option	3
Arts and Science Requirement	3
Total Credits	15
Environmental Science 2010 – Directed Field Studies I	15
Environmental Science 3010 – Directed Field Studies II	15
Total Credits for Graduation	60

*Approved Mathematics Options: Mathematics 1200, 2251 and 2285.



GRADUATION REQUIREMENTS

- Successful completion of a minimum of 124 credits of which 30 credits will be for work experience.
- Minimum overall Grade Point Average of 2.00 on all courses included in the program.
- Successful completion of the two (2) semesters of work experience.

See *General Graduation Requirements* section.

DIPLOMA EXIT

Students who successfully complete the first four semesters of the Bachelor or Applied Science – Environmental Science – Direct Entry (20 courses) will be awarded a Diploma in Environmental Science. To be eligible the students must have selected their four arts and science courses from four (4) different areas

CERTIFICATE PROGRAM

A related Environmental Science Certificate is also offered (see the *Diploma/Certificate* section).

AVIATION



PROGRAM OFFERED

Diploma – Aviation

FACULTY INFORMATION

Department: 403.440.6382

Dean, Bissett School of Business

W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business

D. Allwright: 403.440.6316

Chair, Aviation Diploma

K. Street: 403.440.6104

Chief Flight Instructor

A. Burton: 403.288.9551

GENERAL INFORMATION

The Aviation Diploma program is designed to prepare students to succeed in Canada's aviation industry. In addition to the training required for a Commercial Pilot's Licence and Multi-Engine Instrument Rating, the program provides students with a strong science and business background, the aeronautical subjects associated with flight in modern high performance aircraft and an understanding of the expectations of the industry. Students who wish to continue their education at university are encouraged to take appropriate university transfer courses.

Student success rates in Air Flight Training courses are significantly increased for those students successfully completing Physics 30. Therefore, it is strongly recommended that students planning to apply to the Aviation Diploma Program include Physics 30 in their selection of high school courses.

The program is certified by Transport Canada. Mount Royal College is also an active member of the Canadian Association of Aviation Colleges, Aviation Alberta, and the Air Transport Association of Canada's Flight Training Committee. The instructors are predominantly Airline Transport-rated Pilots with Class 1 and 2 instructional classifications, or graduates of Mount Royal's Aviation Program.

In addition to the flight and academic requirements, students in this program will be required to meet the expectations of the aviation profession in terms of dress, deportment and professional conduct at all times.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS AVIATION DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Aviation Diploma program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 65%
- Physics 30 recommended

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

- Physical – Medical clearance to Category One standards by a Transport Canada approved doctor. Applicants should be aware that the major airlines may have vision restrictions that are more stringent than the basic Transport Canada requirements.
- Private Pilot's License – Applicants must possess a Canadian Private Pilot's License by September 1 for the Fall Semester to which they are applying. Possession of a Private Pilot's Licence is not essential prior to being accepted.
- Statement of intent and interest in the program.
- An interview.

SPECIAL PROGRAM FEES

In addition to regular tuition and general fees, flight training fees are approximately \$45,000 for a student in the two-year Aviation Diploma. A Private Pilot License (cost approximately \$11,000) must be completed prior to entering the Diploma program. Students will be required to make a substantial deposit at the beginning of each semester and maintain a minimum balance of \$500 at all times. Deposits can be paid using Visa or MasterCard via www.MyMRC.ca or to the Student Fees Office (A102). Flight training fees are subject to change depending on operating costs for aircraft and related services.

FINANCIAL ASSISTANCE

Due to the cost of this program, students may be eligible for the maximum Canada Student Loan and Government of Alberta Loan. Please refer to the section on *Financial Aid* for further information.

Advance savings to complement the loan funds are essential. All fees for the program are to be paid to Mount Royal College.

CONTINUANCE IN THE PROGRAM

In addition to the general graduation requirements students must achieve the following:

1. A minimum grade of "C" is required in the following Air Flight Training (AIRF) courses: AIRF 1101, AIRF 1111, AIRF 3201.
2. Continuing satisfactory progress is required in flight training as outlined in *Flight Training Requirements and in the Mount Royal College Flight Operations Manual*. In the case of extenuating circumstances such as Transport Canada requirements or weather, some extensions may be granted at the discretion of the Chief Flight Instructor.
3. Before beginning specific training for a rating for flight test, students will be required to demonstrate that they have met the prerequisites and have sufficient funds to complete that portion of the training.

OPERATIONAL PROCEDURES

The current edition of the *Mount Royal College Flight Operations Manual* is the document by which the department has specified flying policies and Standard Operating Procedures for our aircraft operations. This document contains specific flying regulations including weather limits and College flying regulations. Each student is issued a copy of this document at the beginning of the semester and is eligible for updates as long as they operate our aircraft. Students are required to make themselves familiar with this document and all of the policies and procedures contained therein.

FLIGHT TRAINING REQUIREMENTS

To continue in the Aviation program, a student must meet the following minimum requirements at the end of each academic year. No extensions or exceptions will be granted unless under extreme circumstances and on the approval of the Chief Flight Instructor.

Year 1

Students must have completed, by August 31st of their first year, all of the lessons specified for First Year students on the Flight Training Outline in the Flight Operations Manual including:

- Simulator Exercises 1-13
- All Clearhood, Instrument, Navigation, and Mutual flights listed in the program outline
- Navigation exercises 1, 2, 3
- A Night Rating, including a dual night cross-country completed in College aircraft
- Transport Canada Commercial Pilot's Licence (CPAER) Written Examination
- Transport Canada Commercial Pilot's Flight Test completed*

Year 2

Students must have completed, by August 31st of their second year, all of the lessons specified for Second Year students on the Flight Training Outline in the Flight Operations Manual including:

- Simulator Exercises 14-33, and SIM G1D, G2D (GPS Simulator Sessions)
- All remaining Navigation Exercises**
- Transport Canada Multi-Engine Rating Flight Test
- Transport Canada Instrument Rating (INRAT) Written Examination
- Transport Canada Group 1 Multi-Engine/Instrument Rating Flight Test
- All requirements for the Commercial Pilot Licence under CAR 421.30

Notes: Flight times must be at least 90% of published flight exercise time in the Flight Operations Manual to count for completion. At least 90% of published flight exercises in the Flight Operations Manual must be completed in College Aircraft.

* Students should be aware that Transport Canada requires that all of the licensing requirements for the Commercial License must be completed within one year of the date of the flight test. As a result, it is the students' responsibility to ensure that the timing of their flight test is planned accordingly, in order to ensure they will not have to retake the flight test.

** Students should also be aware that they require 50hrs Pilot-in-command Cross-Country experience prior to commencing the multi-engine/instrument (MI) phase of training. As a result, students should have completed a sufficient number of Navigation exercises to ensure this requirement is met in a timely manner prior to beginning the MI training.

CURRICULUM

Diploma – Aviation

Semester 1	Credits
Air Flight Training 1101 – Commercial Pilot's License.	3
Air Flight Training 1109 – Aviation Meteorology (Introductory).	3
Air Flight Training 1130 – Aircraft Engines.	3
Management 2131 – Introduction to Business Administration.	3
Physics 1243 – Basic Physics for Aviation.	3
Total Credits.	15
Semester 2	Credits
Air Flight Training 1111 – Introduction to the Aviation Industry.	3
Air Flight Training 2209 – Aviation Meteorology (Advanced).	3
Air Flight Training 2240 – Aviation Management.	3
One of:	
Computer Science 2203 – Introduction to Computers or	3
or	
Computer Science 1371 – Internet Development I.	3
or	
Computer Science 2215 – Introduction to Programming.	3
or	
Computer Science 1230 – Intermediate Microcomputer Applications.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 3	Credits
Air Flight Training 3202 – Multi-Engine Instrument Rating.	3
English 1101 or any 1100-level (or higher) English.	3
Mathematics 1200 – Introductory Calculus.	3
or	
Mathematics 2251 – Calculus I.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 4	Credits
Air Flight Training 3206 – Advanced Aircraft Operations, GPS and Crew Coordination.	3
Air Flight Training 3210 – Aircraft Systems.	3
Air Flight Training 3242 – Human Factors and Aviation Safety.	3
Management 3210 – Business Communication Theory and Practice.	3
Physical Education 2410 – Wilderness Survival Techniques.	1.5
Arts and Science Requirement.	3
Total Credits.	16.5
Total Credits for Graduation.	61.5

GRADUATION REQUIREMENTS

- Minimum overall Grade Point Average of 2.00 on all courses included in the program.
- A minimum grade of "C" is required in all Air Flight Training courses.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

BROADCASTING



PROGRAM OFFERED

Diploma – Broadcasting

FACULTY INFORMATION

Centre: 403.440.6901

Dean, Faculty of Communication Studies

M. Chikinda: 403.440.6117

Chair, Broadcasting

I. Ratuszniak: 403.440.6114

GENERAL INFORMATION

The Broadcasting program at Mount Royal College offers participants the knowledge and skills necessary to qualify for entry-level positions in the broadcasting industry.

Theoretical learning and tutorials in radio and television practice are combined with practical experience in on-campus and off-campus radio and television stations.

The program of study emphasizes broadcast journalism, announcing, commercial writing, producing and presenting, program writing and radio and television operations and production. Program participants in Semester 4 will specialize in one of: television operations and production television newswriting, reporting and presenting or television commercial writing, producing and presenting.

UNIVERSITY TRANSFER

Information on specific transfer possibilities is available from the program chair, Broadcasting.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BROADCASTING DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Broadcasting Diploma program:

High School and Mature Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 60%

Post-secondary Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Minimum Overall Average Required for Admission

To be eligible for admission on the basis of High School Standing, applicants must normally present a minimum admission average of 65% on their five (5) appropriate grade 12 subjects.

To be eligible for admission on the basis of Post-secondary Standing, applicants must normally present a minimum Grade Point Average (GPA) of 2.50 on the 5 most recently completed post-secondary courses (minimum 15 credit hours).

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

- An Interview

CONTINUANCE IN THE PROGRAM

Program participants who fail to achieve a minimum of a "C" grade in any required course in the program will be disqualified and will not be permitted to continue in the program in the subsequent semester. This grade requirement applies to all courses in the program except the four Arts and Science Requirements. Participants who have been disqualified may apply for re-admission to the program and, if re-admitted, must repeat any required courses in which the "C" minimum was not met.

ADDITIONAL EXPENSES

Participants in the Broadcasting program can expect to incur at least \$1,000 in expenses for materials and supplies during the course of the program.

CURRICULUM

Diploma – Broadcasting

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Communications 1112 – Introduction to Radio Writing	3
Communications 1114 – Introduction to Broadcast Journalism (Radio)	3
Communications 1116 – Introduction to Radio Operations	3
Arts and Science Requirement.	3
Total Credits	15

Semester 2	Credits
Communications 1201 – Advanced Radio Operations	3
Communications 1206 – Radio Performance	3
One of:	
Communications 1202 – Radio Commercial Writing	3
or	
Communications 1203 – Radio News	3
Arts and Science Requirement.	3
Total Credits	12

Note: First choice of specialization in Semester 2 is not guaranteed. Registering in either Communications 1202 or Communications 1203 is dependent upon students achieving a minimum grade of B+ in the prerequisite Semester 1 core courses. See course outlines for further details.

Spring Semester (6 Weeks)	Credits
Communications 1209 – Television Operations	3
Total Credits	3

Semester 3	Credits
Communications 1204 – Broadcast Journalism (Television)	3
Communications 1240 – Television Program Production and Television Operations	3
Communications 1241 – Television Creative Writing/Producing.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits	15

Semester 4	Credits
One of the following combinations:	
Communications 1211 – Advanced Television Production	6
Communications 1213 – Extended Broadcast Studies	3
or	
Communications 1247 – Television News Production.	6
Communications 1248 – Television News and Documentary Writing	3
or	
Communications 1242 – Advanced Television Creative Writing/Producing	6
Communications 1245 – Advertising for Broadcasters	3
All second-year Broadcasting students must also take:	
Communications 1144 – Digital Photography for Broadcast	
or	
Communications 1246 – Broadcast Sales	3
Total Credits	12

Note: First choice of specialization in Semester 4 is not guaranteed. Registering in either Communications 1211 and Communications 1213, or Communications 1247 and Communications 1248, or Communications 1242 and Communications 1245 is dependent upon students achieving a minimum grade of B+ in the prerequisite Semester 3 core courses. See course outlines for further details.

Spring Semester	Credits
Choice of:	
Communications 1205 – Radio Practicum	3
or	
Communications 1281 – Television Practicum	3
Total Credits	3
Total Credits for Graduation	60

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

BUSINESS ADMINISTRATION



PROGRAMS OFFERED*

Diploma – Business Administration – General Business
Diploma – Business Administration – Human Resources
Diploma – Business Administration – Marketing Management
Certificate – Business Administration – Advanced Accounting
Certificate – Business Administration – Human Resources
Certificate – Business Administration – Marketing Management
Certificate – Gerontology: Business and Entrepreneurship

* The Bissett School of Business also offers a separate diploma in Business Administration and Insurance.

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business
W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business
D. Allwright: 403.440.6316

Chair, Bachelor of Business Administration Diplomas in General Business,
Human Resources, Marketing Management and Certificates in Human
Resources and Marketing Management
V. Kinnear: 403.440.6315

Chair, Advanced Accounting Certificate
I. Gilborn: 403.440.6235

Business Student Advisor
C.O'Callaghan: 403.440.5617

GENERAL INFORMATION – DIPLOMA PROGRAMS

The program leading to a Diploma in Business Administration has five objectives:

1. To provide the student with the basic tools to appreciate and understand the junior and mid-management functions of business.
2. To contribute to the liberal education of the student.
3. To provide basic training in specific areas such as accounting, marketing management, and human resources.
4. To provide courses which are transferable to universities and/or professional societies such as CMA, CGA, CA, CIM, and CHRP.
5. To provide a basis for effective self-learning through exposing the student to the broad, underlying fields of knowledge that are basic to business, such as the humanities, social and natural sciences.

Methods of instruction include a combination of lecture, tutorial, directed study, independent study and labs. The average class sizes are in the range of 25-35 students to allow interaction between faculty and students. The Case Method is an integral part of some courses to develop skills in problem solving. Graduates of the Business Administration Diploma programs may continue their studies at Mount Royal through the Bachelor of Business Administration.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BUSINESS ADMINISTRATION DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Business Administration Diploma program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) **or** Mathematics 31 – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College.

CURRICULUM

The Business Administration Diploma program allows the student to major in one of three (3) patterns: General Business Administration, Human Resources, and Marketing Management.

Diploma – Business Administration – General Business Administration

This pattern was developed for students who wish to obtain a well-rounded education in business. In addition to the required management courses, students will be exposed to accounting, marketing, human resources, finance and integrative business material.

Semester 1	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1101 – Principles of Microeconomics or Economics 1103 – Principles of Macroeconomics	3
Human Resources 2170 – Introduction to Human Resources	3
Management 2130 – Management Principles & Practices	3
Marketing 2150 – Introduction to Marketing	3
Total Credits	15
Semester 2	Credits
English 1101 or any 1100 – level (or higher) English	3
Accounting 3224 – Management Accounting I	3
Management 2262 – Business Statistics I	3
Marketing 2154 – Professional Selling	3
Arts and Science Requirement	3
Total Credits	15
Semester 3	Credits
Finance 3227 – Introduction to Finance	3
Management 3210 – Business Communication Theory & Practice	3
Management 3276 – Organizational Behaviour	3
Marketing 4259 – Marketing Decision Making	3
Arts and Science Requirement	3
Total Credits	15
Semester 4	Credits
Management 3230 – Business Law	3
Management 5333 – Strategic Management	3
Approved Option*	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Total Credits	15
Total Credits for Graduation	60

* An approved option is any Management, Human Resources, Accounting, Marketing, Finance, International Business, Logistics & Supply Chain Management, Nonprofit Studies, Entrepreneurship, Computer Science or Economics course, excluding ACCT 2120, 3220, MGMT 2131, ENTR 2237, 3331, 3333, 4435, and ECON 0260, and 1205.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

Diploma – Human Resources

The purpose of this two-year diploma program is to provide students with the knowledge, skills, attitudes and experience necessary for a successful career in the human resources industry.

Semester 1 (Fall)	Credits
Accounting 2121 – Financial Accounting Concepts	3
Human Resources 2170 – Introduction to Human Resources	3
Human Resources 3274 – Recruitment & Selection	3
Management 2130 – Management Principles & Practice	3
Marketing 2150 – Introduction to Marketing	3
Total Credits	15
Semester 2 (Winter)	Credits
English 1101 or any 1100-level (or higher) English	3
Accounting 3224 – Management Accounting I	3
Economics 1101 – Principles of Microeconomics or Economics 1103 – Principles of Macroeconomics	3
Human Resources 3275 – Compensation and Benefits	3
Management 3276 – Organizational Behaviour	3
Total Credits	15
Semester 3 (Fall)	Credits
Management 2262 – Business Statistics I	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law	3
Arts and Science Requirement	3
Total Credits	15
Semester 4 (Winter)	Credits
Human Resources 3277 – Training and Development	3
Human Resources 4273 – Labour Relations	3
Management 5333 – Strategic Management	3
Arts and Science Requirement	3
Total Credits	15
Total Credits for Graduation	60

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

Diploma – Marketing Management

The Marketing Management diploma is designed to provide the student with the educational background necessary to function successfully in selling, advertising, marketing research, retail management and other marketing occupations. The student will understand the risks, rewards and challenges inherent in a marketing career, while developing the ability to analyze data, think critically and communicate findings effectively both in written and oral formats.

Semester 1	Credits
Accounting 2121 – Financial Accounting Concepts	3
Economics 1101 – Principles of Microeconomics or Economics 1103 – Principles of Macroeconomics	3
Human Resources 2170 – Introduction to Human Resources	3
Management 2130 – Management Principles & Practices	3
Marketing 2150 – Introduction to Marketing	3
Total Credits	15
Semester 2	Credits
English 1101 or any 1100-level (or higher) English	3
Accounting 3224 – Management Accounting I	3
Marketing 2154 – Professional Selling	3
Marketing 3257 – Business to Business Marketing	3
Arts and Science Requirement	3
Total Credits	15
Semester 3	Credits
Management 2262 – Business Statistics I	3
Management 3210 – Business Communication Theory & Practice	3
Marketing 3258 – Marketing Research	3
Marketing 4259 – Marketing Decision Making	3
Arts and Science Requirement	3
Total Credits	15
Semester 4	Credits
Management 3230 – Business Law	3
Management 5333 – Strategic Management	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Marketing Option	3
Total Credits	15
Total Credits for Graduation	60

* Marketing Options: Choose one of: ACOM 2003, COMM 1841, MKTG 3253, 3254, 3255, 3256, 4150, INBU 3302, 3305, 3306

For *Restrictions and Interpretations* concerning the program requirements for English, Elective, and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

GRADUATION REQUIREMENTS

To graduate, all Business Administration Diploma students must meet the following criteria:

- Successfully complete all the courses in the curriculum with a minimum overall Grade Point Average of 2.00.

GENERAL INFORMATION – CERTIFICATE PROGRAMS

Three patterns have been designed to provide students with a sound foundation in business. The timetable is arranged so that the part-time and evening students, as well as full-time students, can be accommodated.

ADMISSION REQUIREMENTS

The certificate programs are primarily intended for the working adult who has expressed a desire to improve her business knowledge or who desires a change in career. Departmental approval is required for admission.

GRADUATION REQUIREMENTS

To graduate, all Business Administration Diploma students must meet the following criteria:

- Successfully complete all the courses in the curriculum with a minimum overall Grade Point Average of 2.00.

CURRICULUM

These programs are specialized in nature and cover three areas of career interest. Students will take a small number of required courses and specialize in one of the following areas: Advanced Accounting, Marketing Management or Human Resources.

Certificate – Advanced Accounting

Program Prerequisites

The prerequisites for admittance into the Advanced Accounting Certificate program are ACCT 2120/3220 or ADMN 1120/1220; or ACCT 2121 or ADMN 1121; or an undergraduate degree; or the consent of the Department.

Core Requirements	Credits
Accounting 3221 – Intermediate Accounting I	3
Accounting 3224 – Management Accounting I	3
Accounting 4222 – Intermediate Accounting II	3
Accounting 4225 – Principles of Auditing	3
Accounting 4280 – Introduction to Personal and Corporate Income Tax.	3
Finance 3227 – Introduction to Finance	3
Approved Option.	3
Approved Option.	3
Total Credits for Graduation.	24
Students will choose their approved options from the list below.	

Approved Options	Credits
Accounting 3223 – Computerized Accounting	3
Accounting 3228 – Management Accounting II	3
Accounting 4381 – Advanced Financial Accounting	3
Accounting 4382 – Advanced Managerial Accounting	3
Accounting 5383 – Management Processes and Problems.	3
Economics 2241 – Money and Banking.	3
Finance 4407 – Investment Principles	3
International Business 3301 – Global Business Environment	3
Logistics and Supply Chain Management 4403 – Operations Management	3
Management 2262 – Business Statistics I	3
Management 2263 – Business Statistics II.	3
Management 3230 – Business Law.	3
Management 3265 – Management Information Systems.	3
Management 3276 – Organizational Behaviour.	3
Philosophy 2229 – Business Ethics	3

Certificate – Human Resources

Core Requirements	Credits
Human Resources 2170 – Introduction to Human Resources	3
Management 2130 – Management Principles & Practices or	
Management 2131 – Introduction to Business Administration	3
Management 3210 – Business Communication Theory & Practice	3
Management 3230 – Business Law.	3
Management 3276 – Organizational Behaviour.	3
Total Credits	15
Students must take any 3 of the following courses.	

Courses	Credits
Human Resources 3274 – Recruitment & Selection	3
Human Resources 3275 – Compensation and Benefits	3
Human Resources 3277 – Training and Development.	3
Human Resources 4273 – Labour Relations.	3
Human Resources 4407 – Transition Management.	3
Management 4407 – Governance & Ethical Issues in Organizations	3
Total Credits.	9
Total Credits for Graduation.	24

Certificate – Marketing Management

Core Requirements	Credits
Management 2130 – Management Principles and Practices	3
Management 3210 – Business Communications, Theory and Practice	3
Marketing 2150 – Introduction to Marketing.	3
Marketing 2154 – Professional Selling.	3
Total Credits.	12
Students must take any four of the following courses.	

Courses	Credits
International Business 3302 – International Marketing	3
Management 2262 – Business Statistics I	3
Marketing 3253 – Retail Management	3
Marketing 3254 – Sales Management.	3
Marketing 3255 – Services Marketing	3
Marketing 3256 – Advertising and Sales Promotion.	3
Marketing 3257 – Business to Business Marketing	3
Marketing 3258 – Marketing Research	3
Marketing 4259 – Marketing Decision Making	3
Total Credits.	12
Total Credits for Graduation.	24

Note: Prerequisites for these courses must be followed.

Certificate – Gerontology: Business and Entrepreneurship

This unique certificate is a stream of the Gerontology Certificate program and combines courses in gerontology and business. By 2021, 14-million Canadians will be age 50 or over, and these 'boomers' will change the face of business. This program is designed to prepare graduates to build on existing careers by expanding into new growth industries related to seniors-related services and business. See *Nursing and Health Studies* for details.

BUSINESS ADMINISTRATION AND INSURANCE



PROGRAM OFFERED

Diploma – Business Administration and Insurance (Co-op)

Diploma – Business Administration and Insurance (Non Co-op)

FACULTY INFORMATION

School: 403.440.6833

Dean, Bissett School of Business

W. Fraser: 403.440.6233

Associate Dean, Bissett School of Business

D. Allwright: 403.440.6316

Chair, Business Administration and Insurance

J. Fischer: 403.440.6835

Co-operative Education Coordinator

G. Cooper: 403.440.6844

GENERAL INFORMATION

The purpose of this two-year diploma program is to provide students with the knowledge, skills, attitudes and experience necessary for a successful career in the insurance industry. Graduates can expect to find career opportunities in such areas as customer service (as agents or brokers), underwriting, claims adjusting and risk management.

Graduates of this program may continue their studies at Mount Royal towards the Bachelor of Business Administration.

The seven insurance courses in this diploma program are offered in co-operation with the Insurance Institute of Canada (IIC). Successful completion of these courses (including IIC examinations) earns students credit toward their CIP (Chartered Insurance Professional) designation. Students also take business courses that will help them to operate successfully in a complex industry environment.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS BUSINESS ADMINISTRATION AND INSURANCE DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Business Administration and Insurance Diploma program:

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

CO-OPERATIVE EDUCATION STREAM

Note: Students wishing to pursue the non-co-op education stream should see the section *Non-Co-Operative Education Stream*.

Students have the option of pursuing this program as a co-operative education diploma. Co-operative education is a quality assured work/study process that enables students to alternate studies at the College with paid, practical work experience. Students are guided through the process that helps to bridge the transition from the classroom to the workplace.

The role of the Career Services Department is to assist students in locating suitable employment opportunities and to prepare them to compete for job opportunities that are directly related to their field of study. Careful monitoring by the College and supervision by the employer provide students with valuable insights into the attitudes and behaviour appropriate in an industry setting. Co-operative Education opens doors to opportunity; Professional development seminars, career coaching by co-op Coordinators and opportunities to network with the business community are special features of co-op programs. Students develop skills in the areas of communication, leadership, adaptability and teamwork, as well as a sense of professionalism and ethics. Co-op students gain a broader understanding of the workplace and of their own chosen field while building the skills necessary to plan their future career path and to conduct an effective job search.

The standard program pattern alternates periods of academic study with periods of work experience in the insurance industry. The Career Services Department makes every effort to provide an adequate number of acceptable job opportunities for co-op students; however, placement cannot be guaranteed. Students are encouraged to participate in the job search, and may find it necessary to relocate to accept positions outside of Calgary, or perhaps Alberta. Students are usually considered trainees and should be prepared to receive entry-level wages. Positions are frequently found with insurance companies, brokerages, claims adjusters, direct writers and independent insurance agencies.

Jobs performed can include:

- Broker Trainee/Customer Service Representative
- Claims Service Representative
- Claims Trainee
- Personal Lines Data Entry Clerk
- Underwriter Trainee

Students must successfully complete both work-terms and all four academic semesters in order to graduate.

CO-OP WORK-TERM ELIGIBILITY

Students wishing to pursue the co-op stream **must apply** for admission to the co-operative education stream in their **first term** in the Business Administration and Insurance program, and **must** attend Pre-Co-op orientation seminars in the first Fall term (September). Students will be notified if they have been accepted into the co-op stream in January following their first Fall term. Students **accepted*** into the co-op stream must then attend COOP 0001 (Orientation to Co-operative Education) commencing in January. Eligibility for the first work-term (taken in the first spring/summer after completing two academic semesters) requires a cumulative Grade Point Average of 2.00 at the end of the first Fall semester, and a "C" or better in ADMN 1140 or INSR 2140 and ADMN 1143 or INSR 2143. Preference will be given to students with a Grade Point Average of 2.7 or higher based on their first Fall semester in the Business Administration and Insurance program. Eligibility for the second work-term (taken in the Spring semester after completing four academic semesters) requires a cumulative Grade Point Average of 2.00 or better at the end of the third semester and a "C" or better in ADMN 1120 or ACCT 2120, ADMN 1140 or INSR 2140, ADMN 1141 or INSR 2141, ADMN 1143 or INSR 2143, ADMN 1144 or INSR 2144.

* Students not accepted into the Co-operative Education stream may continue in the Business Administration and Insurance program in the non-co-operative education stream.

For additional information about co-operative education, contact the Career Services Department at 403.440.6844, Room A200.

CO-OP REGISTRATION

Co-op students **must** register for an orientation course and two (2) work-terms in addition to their academic diploma requirements. PLEASE NOTE that Pre-Co-op orientation seminars begin in the first Fall semester (September). Students must then register in COOP 0001 in January, when accepted into the program.

- COOP 0001 Orientation to Co-operative Education – first Winter semester
- COOP 0002 Work Term I – May – August
- COOP 0003 Work Term II – May – August

Each work-term is recorded on the student's transcript with a Pass/Fail designation. This Pass/Fail designation carries no credit value and is not included in the calculation of the student's Grade Point Average.

CO-OP FEES

A fee of \$496.85 is assessed for the Orientation to Co-operative Education preparation prior to the first work-term. Fees of \$496.85 per Co-operative Education work-term are assessed thereafter. These fees must be paid or notice of financial assistance provided by the fee deadline for the semester in which the placement occurs.

GRADUATION REQUIREMENTS

To graduate, all Business Administration and Insurance Diploma students must meet the following criteria:

- Successfully complete all courses in the curriculum with a minimum overall Grade Point Average of 2.00. Students pursuing the Co-operative Education option must also meet the following criteria:
- Obtain a "pass" grade for COOP 0001 (Orientation to Co-operative Education) as a prerequisite to Work Term I.
- Complete two work-terms (and obtain a "pass" grade in both), normally four months long, but no less than 12 weeks in duration.
- Obtain a "Satisfactory" or better rating on all work-term evaluations.
- Obtain a "Satisfactory" or better rating for each work-term report.
- Complete a workbook in the first work-term and project for the second work-term.
- Comply with all specified academic and ethical regulations.

Employer evaluations will remain a part of the student's record in the Career Services Department, thereby recognizing the employer as an integral partner in Co-operative Education.

DIPLOMA - BUSINESS ADMINISTRATION AND INSURANCE (CO-OP)

Semester 1 (Fall)	Credits
English 1101 or any 1100-level (or higher) English	.3
Insurance 2140 – Principles and Practice of Insurance	.3
Insurance 2143 – Automobile Insurance	.3
Management 2130 – Management Principles & Practices	.3
Management 3230 – Business Law	.3
Total Credits	.15
Semester 2 (Winter)	Credits
Accounting 2121 – Financial Accounting Concepts	.3
Insurance 2141 – Insurance on Property	.3
Insurance 3249 – Liability Insurance	.3
Management 3210 – Business Communication Theory & Practice	.3
COOP 0001 Orientation to Co-operative Education	.0
Arts & Science requirement	.3
Total Credits	.15
Spring/Summer Session	Credits
COOP 0002 Work Term I	.0
Semester 3 (Fall)	Credits
Accounting 3224 – Management Accounting I	.3
Human Resources 2170 – Introduction to Human Resources	.3
Insurance 2144 – Loss Adjusting	.3
Arts and Science Requirement	.3
Arts and Science Requirement	.3
Total Credits	.15
Spring/Summer	Credits
COOP 0003 Work Term II	.0
Semester 4 (Winter)	Credits
Insurance 2145 – Insurance Agency	.3
Insurance 3247 – Underwriting Essentials	.3
Management 2262 – Business Statistics I	.3
Marketing 2150 – Introduction to Marketing	.3
Arts and Science Requirement	.3
Total Credits	.15
Total Credits for Graduation	.60

For *Restrictions and Interpretations* concerning the program requirements for English, elective and arts and science courses, refer to the entitled *General Graduation Requirements*.

SUBSTITUTION OF CIP COURSES

Students may be granted credit for one course from the Insurance Institute of Canada (IIC) to be used in place of a Mount Royal College insurance course. In addition, students who have received a mark lower than “C” in a Mount Royal College insurance course, but have received a passing grade on the corresponding IIC examination, may be granted credit in lieu of the earned grade on their Mount Royal College insurance course up to a maximum of one course.

NON-CO-OPERATIVE EDUCATION STREAM

Career changers, mature and part-time students and lifelong learners may choose to enrol in this program as a non-co-op student. This option may be attractive to those who are already working in the industry and want to upgrade their skills. Students can chose this insurance-focused business diploma before continuing their studies at university. The academic requirements of this option are identical to the co-op stream.

DIPLOMA - BUSINESS ADMINISTRATION AND INSURANCE (NON-CO-OP)

Semester 1 (Fall)	Credits
English 1101 or any 1100-level (or higher) English	.3
Insurance 2140 – Principles and Practice of Insurance	.3
Insurance 2143 – Automobile Insurance	.3
Management 2130 – Management Principles & Practices	.3
Management 3230 – Business Law	.3
Total Credits	.15
Semester 2 (Winter)	Credits
Accounting 2121 – Financial Accounting Concepts	.3
Insurance 2141 – Insurance on Property	.3
Insurance 3249 – Liability Insurance	.3
Management 3210 – Business Communication Theory & Practice	.3
Arts & Science requirement	.3
Total Credits	.15
Semester 3 (Fall)	Credits
Accounting 3224 – Management Accounting I	.3
Human Resources 2170 – Introduction to Human Resources	.3
Insurance 2144 – Loss Adjusting	.3
Arts and Science Requirement	.3
Arts and Science Requirement	.3
Total Credits	.15
Semester 4 (Winter)	Credits
Insurance 2145 – Insurance Agency	.3
Insurance 3247 – Underwriting Essentials	.3
Management 2262 – Business Statistics I	.3
Marketing 2150 – Introduction to Marketing	.3
Arts and Science Requirement	.3
Total Credits	.15
Total Credits for Graduation	.60

For *Restrictions and Interpretations* concerning the program requirements for English, and arts and science courses, refer to the section entitled *General Graduation Requirements*.

CHILD AND YOUTH CARE



PROGRAM OFFERED

Diploma – Child and Youth Care Counsellor

FACULTY INFORMATION

Department: 403.440.5968

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Child and Youth Studies
J. Baxter: 403.440.6492

Coordinator, Child and Youth Care Counsellor
M. Kingsmith: 403.440.6214

GENERAL INFORMATION

The Child and Youth Care Counsellor Diploma is a comprehensive two-year program that prepares graduates to work with vulnerable children, youth and families. The children and youth may have suffered physical, sexual or emotional abuse; neglect, failure, family breakdown, and may have behavioural or learning difficulties. The scope of future employment opportunities includes: group homes; institutional settings; youth justice programs; school settings; outreach/street programs; mental health centres; family and community based programs; therapeutic foster care; and day treatment programs.

To become a Child and Youth Care Counsellor you need to be strong physically, emotionally and morally. You require self-awareness and an interest in learning about the treatment of a variety of issues dealing with vulnerable children, youth and families.

The two-year CYCC diploma articulates to various university and college child and youth care programs across Canada. In addition, many of the credits from the diploma articulate to the Bachelor of Applied Child Studies program at Mount Royal College. Consult an academic advisor for details.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS CHILD AND YOUTH CARE COUNSELLOR DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Child and Youth Care Counsellor Diploma program:

High School and Post-secondary Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Mature Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

- Applicants must be 19-years-of-age or older by September 1 for the Fall Semester to which they are applying

FIELDWORK AND PRACTICUM PLACEMENTS

The program has a major fieldwork and practicum component. During the first year students will observe different agencies while gaining information about many others. This experience assists in determining a successful placement in the second year. As part of an integration of practice and theory, students are in a practicum placement two days (15-hours) per week for the entire second year of the program, provided all prerequisite requirements have been met. Students apply for practicum placements through an interview process and must show a high level of commitment and professional suitability. Both a Criminal and Intervention Record Check will be required prior to commencement of any fieldwork experience. All students will be required to have a current CPR and First Aid Certificate prior to entry into the second year practicum placement.

CONTINUANCE IN THE PROGRAM

In order to be considered as a continuing student of record in the Child and Youth Care Counsellor program, students must maintain a minimum "C" grade in all child and youth care counsellor courses (ie. Child and Youth Care Counsellor 1110, 1132). A 2.00 cumulative Grade Point Average must be maintained in all non-child and youth care counsellor courses required to complete the program.

Students who are no longer students of record in the Child and Youth Care Counsellor program may apply for re-admission to the program. Students may repeat courses only at the discretion and with permission of the child and youth care coordinator.

CURRICULUM

Students who do not follow the course pattern specified in the calendar cannot be guaranteed the availability of Child and Youth Care Counsellor core courses and may not be able to graduate in their preferred semester.

Diploma – Child and Youth Care Counsellor

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Child and Youth Care Counsellor 1110 – Fundamental Skills in Interviewing	3
Child and Youth Care Counsellor 1132 – The Profession of Child and Youth Care.	3
Arts and Science Requirement (recommended Psychology 1101)	3
Arts and Science Requirement.	3
Total Credits.	15
Semester 2	Credits
Child and Youth Care Counsellor 1130 – Mental Health and Substance Abuse Issues.	3
Child and Youth Care Counsellor 1142 – Fieldwork.	3
Child and Youth Care Counsellor 1221 – Fundamental Skills in Counselling. . . .	3
Child and Youth Care Counsellor 1232 – Working with Vulnerable Children, Youth and Families	3
Psychology 2235 - Life Span Development	3
Arts and Science Requirement.	3
Total Credits.	18
Semester 3	Credits
Child and Youth Care Counsellor 1210 – Policies, Systems and Issues Regarding Children and Youth	3
Child and Youth Care Counsellor 1235 – Youth Care Practice with Families	3
Child and Youth Care Counsellor 1241 – Practicum.	6
Psychology 3351 - Topics in Child Development or Psychology 3355 – Topics in Adolescence	3
Total Credits.	15
Semester 4	Credits
Child and Youth Care Counsellor 1216 – Group Process and Counselling Theory..	3
Child and Youth Care Counsellor 1226 – Assessment and Intervention	3
Child and Youth Care Counsellor 1242 – Practicum.	6
Arts and Science Requirement.	3
Total Credits.	15
Total Credits for Graduation.	63
For <i>Restrictions and Interpretations</i> concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled <i>General Graduation Requirements</i> .	

COMMUNICATIONS STUDIES



PROGRAMS OFFERED

Certificate of Achievement – Introductory – Technical Writing
 Certificate of Achievement – Intermediate – Technical Writing
 Certificate – Journalism

FACULTY INFORMATION

Centre: 403.440.6901

Dean, Faculty of Communication Studies
 M. Chikinda: 403.440.6117

Chair, Journalism
 T. Field: 403.440.6189

Chair, Information Design
 G. Ruhl: 403.440.6732

GENERAL INFORMATION FOR THE CERTIFICATE – JOURNALISM

The Certificate in Journalism consists of two (2) semesters, or eight months of intensive undergraduate study of the practice and theory of journalism including print, broadcast, online and photojournalism. This certificate is open to prospective students who have completed the equivalency of a bachelor's degree from a recognized college or university. The certificate is designed to offer previously successful students, who may not have studied journalism before, sufficient industry understanding and journalism skills to apply to work in the media. The certificate may also appeal to those interested in expanding their understanding of journalism in the context of their interest in other disciplines.

ADMISSION REQUIREMENTS FOR THE CERTIFICATE – JOURNALISM

The Certificate in Journalism is an undergraduate certificate, open to applicants who have completed a bachelor or post-graduate degree in any field or discipline by the start of classes in a given year. Prospective certificate students may receive conditional admission on presentation of a post-secondary transcript indicating completion of a degree. Acceptance into the program is granted by faculty based on an interview with the applicant. Faculty decisions will be final in all cases.

CONTINUANCE

Students accepted into the Certificate in Journalism must comply with all College policies and regulations relating to continuance, including successful completion of all courses in the their first semester with a minimum final grade of 'C' in each course, and a grade of Satisfactory in the non-credit Workplace Issues seminar. A grade of less than 'C' in any credit course will result in disqualification from the program. Disqualified students may reapply according to college policy.

CURRICULUM

Semester 1	Credits
Communications 1707 – Journalism Elements	3
Communications 1720 – Managing Digital Media	3
Communications 2501 – Media History and Contemporary Issues	3
Communications 3707 – News Reporting	3
Communications 3720 – Newspaper Production and Design	3
Communications 4790 – Workplace Issues and Internship Preparation Seminar.	Non Credit
Total Credits.	15
Semester 2	Credits
Communications 1610 – Tools for Information Designers or Communications 1841 – Introduction to Public Relations	3
Communications 1709 – Journalism Practice	3
Communications 3709 – News Editing and Reporting	3
Communications 3735 – Ethics, Law and Media	3
Applied Communications 4407 – Media, Technology and the Internet	3
Total Credits.	15
Credits required to complete certificate	30

OPTIONAL COMMUNICATIONS INTERNSHIP

Certificate students who successfully complete all courses may with program approval opt to take, during the summer of the same year in which the student completed the certificate, a Mount Royal organized and supported non-credit internship in the communications industry. In doing so the student agrees to abide by all rules and requirements of the internship process. Details of this option will be discussed fully during the fall semester in COMM 4790 – Workplace Issues and Internship Preparation Seminar. Because internships are professional placements, the program chair can, for a fixed period, deny eligibility to any student who has acted in an inappropriate and unprofessional manner during the preparation phase. Any student cited for professional misconduct during an internship, and/or receives an internship assessment of Unsatisfactory for professional misconduct, may be required to withdraw from the internship and/or the program, subject to terms of the Student Code of Conduct.

GRADUATION REQUIREMENTS

Successful completion of all courses in the certificate curriculum including the non-credit Workplace Issues seminar, with a minimum final grade of 'C' or a 'pass' in each course.

TECHNICAL WRITING – INTRODUCTORY CERTIFICATE OF ACHIEVEMENT

GENERAL INFORMATION

The Technical Writing – Introductory – Certificate of Achievement program can be taken as a part-time program of studies. It provides a solid foundation in theory and applied skills and prepares students for entry-level positions in the expanding field of technical writing in business, industry, technological and scientific communities.

Graduates of both certificates will serve as entry-level technical writers in documentation departments. The courses are transferable to the Bachelor of Communications – Technical Communication degree program. Certificate graduates must meet all the admission requirements for the degree program in order to be considered for admission to the degree.

GENERAL ADMISSION REQUIREMENTS TECHNICAL WRITING – CERTIFICATE OF ACHIEVEMENT

Applicants to the Technical Writing – Introductory – Certificate of Achievement program must possess the equivalent of an Alberta High School Diploma or have reached 18-years-of-age by September 1 for the Fall Semester or January 1 for the Winter Semester to which they are applying.

ADDITIONAL ADMISSION REQUIREMENTS TECHNICAL WRITING – CERTIFICATE OF ACHIEVEMENT

In addition to meeting the general admission requirements indicated above, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Technical Writing – Introductory – Certificate of Achievement program:

- English Language Arts 30-1 – 50%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

CURRICULUM

Technical Writing – Introductory – Certificate of Achievement

Required Courses	Credits
English 1101 or any other 1100-level (or higher) English.	3
Applied Communications 2003 – Applied Technical Writing I.	4
Applied Communications 2061 – Technical Writing I**	3
Applied Communications 2063 – Stylistics for Technical Writers.	3
Applied Communications 2067 – Information Architecture	3
Total Credits	16

** English 2263 – Technical Writing (U of C COMS 363) will be accepted as equivalent to ACOM 2061 or COMM 1661 Technical Writing I will be accepted as equivalent to ACOM 2061

GRADUATION REQUIREMENTS

Students are required to complete the five (5) courses included in Technical Writing – Introductory – Certificate to receive the Certificate of Achievement.

TECHNICAL WRITING – INTERMEDIATE– CERTIFICATE OF ACHIEVEMENT

GENERAL INFORMATION

The Technical Writing – Intermediate – Certificate of Achievement program can be taken as a part-time program of studies. It prepares students for junior-level positions as technical writers in documentation departments. Graduates will serve as researchers and writers of multimedia online help, web-based communication and scientific documentation. The courses are transferable to the Bachelor of Communications – Technical Writing degree program. Certificate graduates must meet all the admission requirements for the degree program in order to be considered for admission to the degree.

GENERAL ADMISSION REQUIREMENTS

Applicants must possess the equivalent of the Technical Writing – Introductory – Certificate of Achievement.

CURRICULUM

Technical Writing – Intermediate – Certificate of Achievement

Required Courses	Credits
Applied Communications 2041 – Introduction to Public Relations for Technical Writers	3
Applied Communications 3005 – Research Methods I for Technical Writers	4
Applied Communications 3065 – Technical Writing II.	3
Applied Communications 4009 – Issues in Communications, Law and Ethics for Technical Writers	3
Applied Communications 4065 – Scripting Instructional Multimedia	3
Total Credits	16

GRADUATION REQUIREMENTS

Students are required to complete the five (5) courses included in Technical Writing – Intermediate Certificate to receive the Certificate of Achievement.

COMPUTER SCIENCE AND INFORMATION SYSTEMS



PROGRAMS OFFERED

Diploma – Computer Information Systems

Certificate – Computer Science

University Transfer – Bachelor of Science (Computer Science)

FACULTY INFORMATION

Department: 403.440.6149

Dean, Faculty of Science and Technology
B. Lane: 403.440.6966

Chair, Department of Computer Science and Information Systems
W. Paterson: 403.440.7086

GENERAL INFORMATION

With the increased use of computers in all areas, the demand for employees with computer skills continues to grow. Positions such as application development (analysis and programming), user support, technical support, website development and administration and electronic commerce are available. Personnel in small organizations may be involved in several of these areas.

If you are considering a career in the computer field, you should be able to think, write and speak clearly and logically, and you should enjoy solving problems. It is essential that you be able to work quickly and neatly, paying attention to detail and demonstrating creativity. You must also be able to work effectively with others. Keyboarding speed and accuracy are assets.

A career in the computer field is challenging and rewarding, but it is also demanding. Industry is seeking people with higher skill and educational levels than in the past and consequently, a great deal of work is required to be successful in one of these programs.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the Admissions section of this calendar.

DIPLOMA – COMPUTER INFORMATION SYSTEMS

The Computer Information Systems Diploma is designed for people who already have experience or knowledge in another area of expertise but who would like to change careers and work in the computer field.

The program provides a foundation in programming, systems analysis and design, web development, hardware and networking support, as well as a basic understanding of business organizations. Problem solving and communications skills are developed through a combination of computer, business, and arts and science courses. Graduates are prepared to work effectively and efficiently as junior programmers and as analysts on small projects, and are equipped to assume progressively more senior positions.

The program concentrates on the practical application of computer systems in a business environment and on the skills required to work actively with people. It provides a broad education and prepares graduates in the life long learning necessary in the information processing world.

ADDITIONAL ADMISSION REQUIREMENTS COMPUTER INFORMATION SYSTEMS DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also meet the following:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Computer Information Systems program:

High School and Post-Secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure or Applied) – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) – 50%

CONTINUANCE IN THE PROGRAM

Students enrolled in the Computer Information Systems Diploma program must obtain a minimum grade of "C-" in all required computer courses in the program and maintain a minimum cumulative Grade Point Average of 2.00.

CURRICULUM

Diploma – Computer Information Systems

Year 1	Credits
Computer Science 1501 – Programming I: Introduction to Problem Solving and Programming	3
Computer Science 1502 – Programming II: Object-Oriented Programming	3
Computer Science 1511 – Web I: Client Development	3
Computer Science 2531 – Operating Systems and Computer Architecture	3
English 1101 – Critical Writing and Reading	3
Entrepreneurship 2201 – Introduction to Entrepreneurship	3
Mathematics 2505 – Puzzling Adventures in Mathematics	3
Management 3210 – Business Communication Theory and Practice	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Total Credits	30
Year 2	Credits
Accounting 2121 – Financial Accounting Concepts	3
Computer Science 2503 – Programming III: Data Structures	3
Computer Science 2521 – Database I - Data Modeling and Query Languages	3
Computer Science 2541 – Systems Analysis	3
Computer Science 3532 – System Administration and Maintenance	3
Computer Science 3533 – Network Infrastructure	3
Management 2130 – Management Principles and Practice	3
Approved Business Option**	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Computer Science 3533 – Network Infrastructure	3
Total Credits	30
Total Credits for Graduation	60

** The Approved Business Option can be either: Human Resources 2170 – Introduction to Human Resources or Marketing 2150 – Introduction to Marketing

GRADUATION REQUIREMENTS

To be eligible for graduation a student must

- attain a minimum GPA of 2.00 on all courses required for the program.
- achieve a minimum grade of C- in all required computer courses

See General Graduation Requirements section for further requirements.

GENERAL INFORMATION – CERTIFICATE PROGRAM

The certificate program is a one-year program for students from a variety of backgrounds with **prior business experience and/or post-secondary educational qualifications**. It is an advanced certificate designed to build on existing business knowledge. It will provide a foundation for mature individuals to change careers into areas requiring knowledge of computing in the area of existing expertise.

The certificate program can be tailored to the student's needs. Students must contact the department prior to applying to discuss acceptability of qualifications and individual circumstances.

ADMISSION REQUIREMENTS FOR THE COMPUTER SCIENCE – CERTIFICATE

- Enrolment is limited to those with relevant professional, educational or work experience
- Minimum of the equivalent of an Alberta High School Diploma is required
- Preference will be given to applicants with a post-secondary qualification such as a degree or diploma
- Prior completion of a programming course is strongly recommended

Note: Entrance to the certificate program is based on consent of the department. Contact the department at 403-440-6149 for recommended courses and further information.

CURRICULUM

Certificate – Computer Science

Core Requirements	Credits
Approved Computer Science Option*	3-5
Approved Computer Science Option*	3-5
Approved Computer Science Option*	3-5
Approved Computer Science Option*	3-5
Approved Computer Science Option*	3-5
Approved Option**	3
Approved Option**	3
Approved Option**	3
Approved Option**	3
Elective	3
Total Credits for Graduation	30-40

* Approved Computer Science options are normally chosen from one of the two groups below. Others must be approved by the department chair prior to registration.

** An approved option is any course relevant to the student's occupation. These may include any Business Administration, Computer Science or Science course. Others must be approved by the department chair prior to registration.

Group I (End User Pattern)	Credits
Computer Science 1171 – Introduction to Computer Systems and Applications . . .	4
Computer Science 1230 – Intermediate Microcomputer Applications	3
Computer Science 1233 – Microcomputer Hardware and Operating Systems . . .	4
Computer Science 1370 – Introduction to Internet Development	3
Computer Science 2215 – Introduction to Programming	4
Computer Science 4473 – Internet Development II	3

Group II (Technical Pattern)	Credits
Computer Science 1171 – Introduction to Computer Systems and Applications . . .	4
Computer Science 1233 – Microcomputer Hardware and Operating Systems . . .	4
Computer Science 1270 – Networks I	3
Computer Science 1271 – Introduction to Programming I	4
Computer Science 1274 – Building Internet Solutions	4
Computer Science 4401 – Quality Assurance and Testing	3

BACHELOR OF SCIENCE – COMPUTER SCIENCE

The department offers a two-year Bachelor of Science – Computer Science university transfer program. This program provides the first two years of the University of Calgary's degree program (see *University Transfer* section for further information).

DISABILITY STUDIES



PROGRAM OFFERED

Diploma – Disability Studies

FACULTY INFORMATION

Department: 403.440.6448

Dean, Faculty of Community Studies

B. Hendrickson: 403.440.6988

Chair, Department of Social Work and Disability Studies

L. Fountain: 403.440.6443

Coordinator, Disability Studies

R. Lesueur: 403.440.8976

GENERAL INFORMATION

The Disability Studies diploma program will provide students with advanced skills and knowledge required to create an environment of emotional and social support for disabled persons in the community. As a part of a team of professionals, graduates design and implement intervention/teaching plans in residential, social, employment and recreation settings.

The first year of the program will provide students with the development of a basic conceptual understanding of the field of disability studies and the development of necessary practical skills. The second year of the program allows students to focus on areas of personal interest through assignments and practicum placements. Students are provided extensive practicum opportunities throughout the diploma program. Students will develop a strong understanding of educational psychology, relevant social policy and health and wellness issues and methods. They will also acquire a wide range of helping and support skills that enhance quality services for persons with disabilities.

DIPLOMA PROGRAM

All students entering the diploma program will be required to complete the core courses and the Arts and Science Requirements.

UNIVERSITY TRANSFER

This program can also serve as the basis of admission into the third-year of the Bachelor of Community Rehabilitation program at the University of Calgary. Additional information is available from the Coordinator of the Disability Studies program at Mount Royal College. Refer to the *University of Calgary Calendar* for additional admission requirements.

Following completion of the Disability Studies diploma, students may continue to take courses at Mount Royal College to provide the equivalent of a third-year of credit toward the Bachelor of Community Rehabilitation degree at the University of Calgary. Students wishing to do so should contact their academic advisor following their acceptance into the Disability Studies program.

PROVINCIAL GUIDELINES

The Provincial Rehabilitation and Disability Studies college programs have agreed to broad course content areas. The agreement facilitates transfer between the first and second year for Rehabilitation and Disability Studies students among Alberta Colleges. Transfer between the first and second year for Rehabilitation and Disability Studies students among Alberta Colleges is available on a course by course basis.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS DISABILITY STUDIES DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Disability Studies Diploma program:

High School Standing

- English Language Arts 30-1 – 50%

Post-Secondary Standing

- English Language Arts 30-1 – 50% or English 0212 (at Mount Royal College) – Passing Grade

Mature Standing

- English Language Arts 30-1 – 60% or English 0212 (at Mount Royal College) – Passing Grade

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

FIELD WORK AND PRACTICUM REQUIREMENTS

All students will be selected for practicum on the basis of academic performance, professional suitability and availability of practicum sites. A student may be prohibited from attending or completing a practice experience if there is evidence to suggest that the student's physical and/or psychological health may be detrimental to the client care.

Note: Students will be required to present a current Criminal Record Check prior to the placement. Those students wishing to work with children and youth will be required to have an Intervention Record Check in addition to the Criminal Record Check. It is each practicum agency's decision to accept or reject a student for placement based upon the results of the criminal record and Intervention checks.

INTERNATIONAL PRACTICUM OPPORTUNITY

Students may have an opportunity to complete a practicum in an international placement during the Spring Semester.

CURRICULUM

Diploma – Disability Studies

Semester 1	Credits
English 1101 or any 1100-level (or higher) English	3
Disability Studies 1102 – Disabling Conditions I	3
Disability Studies 1111 – Overview of the Field of Disability Studies	3
Disability Studies 1124 – Field Experience I	3
Psychology 1101 – Principles of Psychology I	3
Total Credits	15
Semester 2	Credits
Disability Studies 1104 – Disabling Conditions II	3
Disability Studies 1123 – Positive Behavioural Supports	3
Disability Studies 1126 – Field Experience II	3
Social Work 1111 - Interpersonal Communication	3
Arts and Science Requirement	3
Total Credits	15
Semester 3	Credits
Disability Studies 1209 – Disability Social Policy	3
Disability Studies 1211 – Group Facilitation	3
Disability Studies 1224 – Field Experience III	3
Arts and Science Requirement	3
Arts and Science Requirement	3
Total Credits	15



Semester 4	Credits
Disability Studies 1205 – Disability Work Management	3
Disability Studies 1206 – Organizations and Leadership	3
Disability Studies 1208 – Advocacy for Canadians with a Disability	3
Disability Studies 1226 – Practicum	3
Arts and Science Requirement	3
Total Credits	15
Total Credits for Graduation	60

Note: Students will be accepted into practica on the basis of academic performance, professional suitability, fitness and conduct.

To be placed in Disability Studies 1126, 1224 and 1226, students must obtain a minimum Grade Point Average of 2.00 in all courses other than Arts and Science Requirements.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

EARLY LEARNING AND CHILD CARE



PROGRAMS OFFERED

Diploma – Early Learning and Child Care

Certificate – Early Learning and Child Care

FACULTY INFORMATION

Department: 403.440.5968

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Child and Youth Studies
J. Baxter: 403.440.6492

Coordinator, Early Learning and Child Care
Cathy Smey Carston: 403.440.6447

GENERAL INFORMATION

The Early Learning and Child Care (ELCC) program instructs students about child development from infancy to age twelve; providing them with the knowledge and skills to interact with young children while working in an early learning and child care setting. Courses include information about how to design, implement and evaluate developmentally appropriate play experiences and how to communicate effectively with parents and professionals about the needs of the children in their care. Completion of the Early Learning and Child Care program qualifies graduates to work in many interesting employment options such as; nursery school teachers, kindergarten aides and child-care professionals.

The Diploma involves two years of study. The Certificate program is for individuals who wish to complete the equivalent of a full year of course work. Courses are offered during the day, in the evening, in blended formats and online. Full time Diploma students take courses primarily during the day; part time students take courses primarily in the evening or online.

Upon successful completion of one three credit course, students will be eligible as a Child Development Assistant through Alberta Day Care Staff Qualifications. Upon successful completion of the certificate program, graduates will be eligible as a Child Development Assistant through Alberta Day Care Staff Qualifications. Upon successful completion of the diploma program, graduates will be eligible as a Child Development Assistant through Alberta Day Care Staff Qualifications.

PROVINCIAL GUIDELINES

The Provincial Early Childhood Education programs have agreed to broad course content areas and the number of hours of instruction for each content area to facilitate transfer between Alberta colleges. As a result of this agreement students transferring from other programs may find they need to register for additional courses to meet the Provincial guidelines.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the Admissions section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS EARLY LEARNING AND CHILD CARE DIPLOMA

In addition to meeting the general admission requirements indicated in the Admissions section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Early Learning and Child Care Diploma program:

High School and Mature Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Post-secondary Standing

- No specific high school course requirements

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Note: Students will be required to present a current Police Information Check and Intervention Record Check, prior to the fieldwork course and practicum placement. All costs related to these requirements will be the responsibility of the student.

Applicants entering the Early Learning and Child Care Diploma after receiving the Certificate will be required to complete the Application for Admission form.

ADDITIONAL ADMISSION REQUIREMENTS EARLY LEARNING AND CHILD CARE CERTIFICATE

In addition to meeting the general admission requirements indicated in the Admissions section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Early Learning and Child Care Certificate program:

High School and Post-secondary Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Mature Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Post-secondary Standing

- No specific high school course requirements

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Note: Students will be required to present a current Police Information Check and Intervention Record Check, prior to the fieldwork course and practicum placement. All costs related to these requirements will be the responsibility of the student.

Applicants entering the Early Learning and Child Care Certificate will be required to complete the Application for Admission form.

PROGRAM DEPOSIT

All students accepted into the Early Learning and Child Care programs will be required to pay a \$125 non-refundable registration deposit within two weeks of notification of acceptance into the program.

CONTINUANCE IN THE PROGRAM

Students must have an overall Grade Point Average of 2.00 or better in core Early Learning and Child Care courses to continue in the program. Students must successfully complete ELCC 1282 to enrol in ELCC 1285

CURRICULUM

Diploma – Early Learning and Child Care

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Early Learning and Child Care 1104 – Introduction to Early Learning and Child Care	3
Early Learning and Child Care 1109 – Principles of Development I.	3
Early Learning and Child Care 1110 – Learning Through Play I	3
Early Learning and Child Care 1180 – Field Work	3
Total Credits.	15
Semester 2	Credits
Early Learning and Child Care 1209 – Principles of Development II	3
Early Learning and Child Care 1120 – Learning Through Play II	3
Early Learning and Child Care 1213 – Communicating with Parents and Professionals in Early Childhood Settings.	3
Early Learning and Child Care 1282 – Practicum I.	3
Health Studies 1213 – Health, Safety and Nutrition.	3
Total Credits.	15

Semester 3	Credits
Early Learning and Child Care 1121 – Learning Through Play III	3
Early Learning and Child Care 1211 – Child, Family and Community	3
Early Learning and Child Care 1215 – Young Children with Special Needs.	3
Early Learning and Child Care 1285 – Practicum II	6
Arts and Science Requirement.	3
Total Credits.	18

Semester 4	Credits
Early Learning and Child Care 1217 – Professional Practices in Early Childhood Organizations.	3
Early Learning and Child Care 1220 – Issues in Early Learning and Child Care . . .	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15
Total Credits for Graduation.	63

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

PROGRAM EXIT

Students who successfully complete the first two semesters of studies and have a Grade Point Average of at least 2.00 or higher, including the following courses, may apply for a Certificate in Early Learning and Child Care: Early Learning and Child Care 1104, 1109, 1110, 1120, 1180, 1209, 1213, 1282 and Health 1213. Students must complete English 0212 or English 1101 or any 1100-level (or higher) English. Upon successful completion of these courses, students will also be eligible for Certification through the Alberta Day Care Staff Qualifications Board as a Child Development Worker.

Certificate – Early Learning and Child Care

Semester 1	Credits
Early Learning and Child Care 1104 – Introduction to Early Learning and Child Care	3
Early Learning and Child Care 1180 – Field Work	3
Total Credits.	6

Semester 2	Credits
Early Learning and Child Care 1109 – Principles of Development I.	3
Early Learning and Child Care 1110 – Learning Through Play I	3
Total Credits.	6

Semester 3	Credits
Early Learning and Child Care 1209 – Principles of Development II	3
Health Studies 1213 – Health Safety and Nutrition	3
Total Credits.	6

Semester 4	Credits
Early Learning and Child Care 1120 – Learning Through Play II	3
Early Learning and Child Care 1213 – Communicating with Parents and Professionals in Early Childhood Settings.	3
Early Learning and Child Care 1282 – Practicum I.	3
Total Credits.	9
Note: Students must complete English 0212 or 1101 prior to graduation.	3
Total Credits for Graduation.	30

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

ENVIRONMENTAL SCIENCE



PROGRAM OFFERED

Certificate – Environmental Science

FACULTY INFORMATION

Department: 403.440.6615

Dean, Faculty of Science and Technology
B. Lane: 403.440.6966

Chair, Department of Environmental Science
R. Saint-Fort: 403.440.6683

Academic Advisor, Environmental Science
B. Sevick 403.440.6675

GENERAL INFORMATION

This program provides a good basic training in environmental science. It is aimed at those individuals possessing on-the-job experience of an environmental nature and/or a post-secondary credential in a related field. A timetable may be able to be arranged to accommodate part-time and evening students who are employed full-time and who wish to broaden their background. Some courses may be able to be designed to allow students, in consultation with the instructor and advisor, to select specific topics to be covered during the course. These topics will be selected with the intent of making them relevant to the student's interests and needs.

Upon completion of the program, graduates with appropriate course work may be eligible to apply for certification by the Alberta Institute of Agrologists, the Alberta Society of Engineering Technologists, or the Canadian Environmental Certification Approvals Board.

ADMISSION REQUIREMENTS FOR THE ENVIRONMENTAL SCIENCE CERTIFICATE

- Alberta High School Diploma or 18-years-of-age by September 1 for the Fall Semester to which the applicant is applying.
- Enrolment is restricted to persons with experience in environmental management and/or related fields.
- Students interested in this program should speak with the academic advisor.

Note: Entrance to the certificate program is based on consent of the department. Students may progress at their own rate; however, it is

recommended that the certificate requirements be completed within three years. Laboratory requirements will depend upon the student's background. Enrolment may be limited in the program.

NON-CERTIFICATE STUDENTS

Persons wishing to take certain courses in the program but not intending to obtain a certificate may register for those courses with the permission of the academic advisor.

CURRICULUM

This program is offered on a part-time basis and may take more than one year to complete.

Certificate – Environmental Science

Environmental Science 3303 – Life Cycle Assessment	3
Environmental Science 3323 – Watershed Management	3
Environmental Science 4405 – Air Quality	3
Environmental Science 4407 – Pollution Prevention: Toward Zero Emissions	3
Environmental Science 4431 – Management of Residuals	3
Environmental Science 4433 – Quality Assurance/Quality Control	3
Approved Option.	3
Approved Option.	3
Approved Option.	3
Approved Option.	3
Total Credits for Graduation	30

Select Approved Options	Credits
Ecology 2219 - Aquatic Ecology	3
Environmental Science 2201 – Introduction to Industrial Ecology.	3
Environmental Science 3307 – Air Pollution Monitoring.	3
Environmental Science 3315 – Applied Instrumentation.	3
Environmental Science 3321 - Water Pollution and Surface Water Analysis.	3
Environmental Science 3333 – Groundwater Contamination	3
Environmental Science 3335 - Issues in Environmental Assessment	3
Environmental Science 4413 – Principles of Eco-Industrial Development	3
Environmental Science 4417 – Design for the Environment	3
Environmental Science 4419 - Regulatory Management.	3
Environmental Science 4423 - Market Based Initiatives	3
Environmental Science 4441 – Site System Remediation Design	3

GENERAL STUDIES



PROGRAMS OFFERED

Arts and Science – Diploma – General Studies (Arts)
 Arts and Science – Diploma – General Studies (Science)
 Arts and Science – Diploma – General Studies (Science – Geography)
 Arts and Science – Certificate – General Studies

FACULTY INFORMATION

Dean, Faculty of Arts
 M. Mertin: 403.440.6960
 Dean, Faculty of Science and Technology
 B. Lane: 403.440.6966

GENERAL INFORMATION – DIPLOMA PROGRAM

The General Studies diploma is available to students who have completed the required courses from a broad range of arts and science offerings. Students have the flexibility to design individual programs in their area of interest.

This program is ideally suited to those who wish to obtain a general education and/or wish to transfer to another post-secondary institution and who also wish to obtain a credential.

Students may take transfer or non-transfer courses, but those wishing to receive transfer credit at another post-secondary institution should consult the calendar of the receiving institution and/or the Transfer Guide to select courses that will be acceptable. Students are encouraged to consult an academic advisor in Academic Advising Services at the College (403-440-5000 or <http://advising.mtroyal.ca>) who will assist in planning a program which conforms to the requirements of the institution chosen.

ADMISSION REQUIREMENTS FOR GENERAL STUDIES DIPLOMA PROGRAM

The General Studies Diploma program does not have any specific course-based admission criteria, thereby providing students with an avenue to upgrade and prepare for post-secondary studies. Applicants to the General Studies program must possess the equivalent of an Alberta High School Diploma or have reached 18 years of age by September 1 for the Fall Semester or January 1 for the Winter Semester to which the applicant is applying. Although this program does not require any specific grade 12 subjects, applicants must provide all final/official transcripts regardless of the level attained to ensure they have the necessary prerequisite high school course(s) for their intended program of study.

GRADUATION REQUIREMENTS – GENERAL STUDIES DIPLOMA (ARTS)

Requirements	Minimum Credits
English 0212 or 1101 or approved English	3
Four Arts and Science courses*	12
Twelve Arts and Science courses (including at least one Science course)	
Three of these courses must be at the senior-level	36
Three electives**	9
Minimum Credits for Graduation	60
Total Credits will vary if students take courses that carry more than four credits.	

* Students must complete one course from each of four (4) of the seven (7) arts and science areas. Refer to the General Graduation Requirements – Arts and Science Requirements section in this calendar.

** Students should consult *Restrictions and Interpretations for Diploma Programs* before choosing their electives.

GRADUATION REQUIREMENTS – GENERAL STUDIES DIPLOMA (SCIENCE)

Requirements	Minimum Credits
English 0212 or 1101 or approved English	3
Four Arts and Science courses*	12
Twelve Arts and Science courses (including at least eight Science courses)	
Three of these courses must be at the senior-level	36
Three electives**	9
Minimum Credits for Graduation	60
Total Credits will vary if students take courses that carry more than four credits.	

* Students must complete one course from each of four (4) of the seven (7) arts and science areas. Refer to the *General Graduation Requirements – Arts and Science Requirements* section in this calendar.

** Students should consult *Restrictions and Interpretations for Diploma Programs* before choosing their electives.

GENERAL STUDIES DIPLOMA (SCIENCE – GEOGRAPHY)

Requirements	Credits
English 0212 or 1101	3
Anthropology 1104 – Introduction to Archaeology	3
Computer Science 2203 – Introduction to Computers	3
or	
Computer Science 2215 – Introduction to Programming	3
Geography 1101 – The Physical Environment	3
Geography 1103 – The Human Environment	3
Geography 1105 – Introduction to Mapping, GIS and Remote Sensing	3
Geography 2107 – Weather and Climate	3
Geography 2111 – Landform Processes and Morphology	3
Geography 2555 – Introduction to Remote Sensing	3
Geography Elective	3
Geography Elective	3
Mathematics 1224 – Introduction to Statistics	3
Arts and Science option	3
Arts and Science option	3
Arts and Science option	3
Arts and Science option	3
Arts and Science option	3
Elective	3
Elective	3
Elective	3
Minimum Credits for Graduation	60

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

GENERAL INFORMATION – CERTIFICATE PROGRAM

The General Studies Certificate is available to students who have completed the required courses from a broad range of arts and science offerings. Students have the flexibility to design individual programs in their area of interest.

This program is ideally suited to those who wish to obtain a general education and/or wish to transfer to another post-secondary institution, and who also wish to obtain a credential.

Students may take transfer or non-transfer courses, but those wishing to receive transfer credit at another post-secondary institution should consult the calendar of the receiving institution and/or the Transfer Guide to select courses that will be acceptable to the receiving institution. Students are encouraged to consult an academic advisor in Academic Advising Services at the College (403-440-5000 or <http://advising.mtroyal.ca>) who will assist in planning a program which conforms to the requirements of the institution chosen.

GRADUATION REQUIREMENTS – CERTIFICATE PROGRAM

Requirements	Minimum Credits
English 0212 or 1101 or approved English	3
One Arts course	3
One Science course	3
Seven other Arts and Science courses	21
Minimum Credits for Graduation	30

Note: Total credits will vary if students take courses that carry more than four (4) credits.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

MUSIC



PROGRAM OFFERED

Diploma – Music Performance – Classical

Diploma – Music Performance – Jazz

FACULTY INFORMATION

Conservatory: 403.440.6821

Director, Mount Royal College Conservatory
P. Dornian: 403.440.6595

Chair, Department of Theatre, Speech and Music Performance
J. Brennan: 403.440.6811

GENERAL INFORMATION

In response to the special needs of young musicians who may have the potential to become professional performers, Mount Royal College has developed a diploma program in Music Performance with streaming to fit the needs of different instruments. Our program is unique in that it provides the academic rigour of the conventional music performance program while enhancing the emphasis on the development of performing skills.

The diploma in Music Performance is designed to prepare students for positions in professional performing organizations or for further studies, by allowing them approximately five (5) hours a day for concentrated practice and by giving them the opportunity to develop their performance skills under very careful guidance.

Recognizing that many students will want to pursue a Bachelor of Music, the diploma in Music Performance is fully transferable within the Alberta post-secondary system.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS MUSIC PERFORMANCE DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Music Performance Diploma program:

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%

Mature Standing

- English Language Arts 30-1 – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

- Audition and interview – applicants must exhibit performance skills at an advanced level through presentation of major works of repertoire on their instrument or voice. Applicants must play or sing before an audition panel. A tape/CD is acceptable for those applying from out of the province or country. Applicants will be assessed on their technique, artistry and potential to fulfill program requirements. Applicants will also be interviewed.
- Placement tests in music theory and ear training will be required.

ADDITIONAL FEES

There is also an additional fee of \$225 per semester over and above the standard College fees.

CONTINUANCE IN THE PROGRAM

Students who fail to achieve a minimum grade of “C-” (1.70 Grade Point Average) in each of the required core courses in the program will not be allowed to continue in Music Performance diploma core courses in the subsequent semester, and must repeat any required core courses in which the “C-” minimum was not met. This grade requirement does not apply to the English requirement or the four Arts and Science Requirements. A minimum grade of “C-” is required in all Music Performance core courses in order to qualify for a diploma.

CURRICULUM

Diploma – Music Performance – Classical

Semester 1	Credits
English 0212 or 1101 or any 1100-level (or higher) English.	3
Music 1104 – Chamber Ensemble I or Approved Language Requirement – Voice*	2-3
Music 1109 – Theory of Music I	3
Music 1115 – Choir I or MUSC 1119– Orchestra I.	1
Music 2201 – Introduction to Music History	3
MUSD 1100 Level – Principle Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	18-19

Semester 2	Credits
Music 1120 – Chamber Ensemble II or Approved Language Requirement – Voice*	2-3
Music 1123 – Theory of Music II	3
Music 1214 – Choir II or MUSC 1219 – Orchestra II	1
Music 2241 – History of Musical Style I.	3
MUSD 1200 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	15-16

Semester 3	Credits
Music 1215 – Choir III or MUSC 1220 – Orchestra III	1
Music 1230 – Chamber Ensemble III or Approved Language Requirement – Voice*	2-3
Music 2109 – Theory of Music III.	3
Music 3343 – History of Musical Style II	3
MUSD 1300 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	15-16

Semester 4	Credits
Music 1216 – Chorus IV or MUSC 1221 – Orchestra IV.	1
Music 1240 – Chamber Ensemble IV (not required for Voice).	0-2
Music 2123 – Theory of Music IV	3
Music 3345 – History of Musical Style III.	3
MUSD 1400 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	13-15
Total Credits for Graduation.	61-66

Diploma – Music Performance – Jazz

Semester 1	Credits
English 0212 or 1101 or any 1100-level (or higher) English.	3
Music 1104 – Chamber Ensemble I.	2
Music 1109 – Theory of Music I.	3
Music 1115 – Choir I or MUSC 1119 – Orchestra I	1
Music 1234 – Jazz History I.	3
MUSD 1100 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	18

Semester 2	Credits
Music 1120 – Chamber Ensemble II	2
Music 1123 – Theory of Music II	3
Music 1214 – Choir II or MUSC 1219 – Orchestra II	1
MUSD 1200 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	15

Semester 3	Credits
Music 1215 – Choir III or MUSC 1220 – Orchestra	1
Music 1230 – Chamber Ensemble III	2
Music 2201 – Introduction to Music History	3
Music 2251 – Jazz Theory I	3
Music 2261 – Jazz Composition and Arranging I	2
Music 2281 – Jazz Improvisation I.	3
MUSD 1300 Level – Principal Instrument or Voice	3
Total Credits.	17

Semester 4	Credits
Music 1216 – Chorus IV or MUSC 1221 – Orchestra IV.	1
Music 1240 – Chamber Ensemble IV.	2
Music 2253 – Jazz Theory II.	3
Music 2263 – Jazz Composition and Arranging II	2
Music 2283 – Jazz Improvisation II	3
MUSD 1400 Level – Principal Instrument or Voice	3
Arts and Science Requirement.	3
Total Credits.	17
Total Credits for Graduation.	67

* Students in the Vocal Stream will enrol in an approved university level transfer language course with a minimum of 3 credits at Mount Royal or at another post-secondary institution in French, German, or Italian. Courses acceptable at Mount Royal College are: French 1109/1111/1113/1115/1117, German 1105/1107/1125/1127, Italian 1101/1103.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science Requirements, refer to the section entitled *General Graduation Requirements*.

NURSING AND HEALTH STUDIES



PROGRAMS OFFERED

Adult Mental Health Certificate of Achievement
for Licensed Practical Nurses

Advanced Studies in Critical Care Nursing – Critical Care Nursing –
Post-Basic Certificate

Advanced Studies in Critical Care Nursing – Emergency Nursing –
Post-Basic Certificate

Advanced Studies in Critical Care Nursing – Neuroscience Nursing –
Post-Basic Certificate

Advanced Studies in Mental Health – Post-Basic Certificate

Bridge to Canadian Nursing Program - Certificate of Achievement

Forensic Studies – Post-Basic Certificate

Gerontology – Business and Entrepreneurship – Post-Basic Certificate

Gerontology Certificate of Achievement for Licensed Practical Nurses

Gerontology – Studies in Aging – Post-Basic Certificate

Maternal Infant Child Healthcare – Neonatal Nursing –
Post-Basic Certificate

Maternal Infant Child Healthcare – Perinatal Nursing –
Post-Basic Certificate

FACULTY INFORMATION

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Advanced Specialty Health Studies
J. Wegerhoff: 403.440.6634

Chair, Department of Internationally Educated Nurses (IEN) Programs
B. Metcalf: 403.440.6887

Coordinator, Advanced Studies in Critical Care Nursing (Emergency
Nursing)
H. McLellan: 403.440.7201

Coordinator, Advanced Studies in Critical Care Nursing
(Critical Care and Neuroscience Nursing)
P. Price: 403.440.6553

Coordinator, Advanced Studies in Mental Health
F. Jackson: 403.440.6041

Coordinator, Bridge to Canadian Nursing
E. Schow: 403.440.6879

Coordinator, Adult Mental Health Certificate of Achievement for Licensed
Practical Nurses
D. McDermid: 403.440.6882

Coordinator, Forensic Studies
C. Carter-Snell: 403.440-6679

Coordinator, Gerontology Certificate of Achievement for Licensed Practical
Nurses
D. McDermid: 403.440.6882

Coordinator, Maternal Infant Child Healthcare
S. Beischel: 403.440.7054

BRIDGE TO CANADIAN NURSING – CERTIFICATE OF ACHIEVEMENT

GENERAL INFORMATION

The Bridge to Canadian Nursing certificate of achievement program is a variable course of study offered on-site at Mount Royal at the Alberta South (located in Calgary, AB) or North (located in Edmonton, AB) sites. This “bridging” program is designed to prepare Internationally Educated Nurses (IENs) for the roles and expectations of Registered Nurses in the province of Alberta and make a successful transition to nursing practice in Canada. All IENs are welcome to apply. The College and Association of Registered Nurses of Alberta (CARNA) identifies Internationally Educated Nurses who are required to take specific courses in the Bridge to Canadian Nursing program. Upon successful completion of Level I, Introduction to Nursing in Canada and Level II, Nursing Theory and Canadian Practice Review, students will receive a Certificate of Achievement. Internationally Educated Nurses who require additional clinical practice experience in preparation for nursing in Canada may complete Level III, Nursing Clinical Practice Review.

The program of study combines professional communication skills for nurses, professional terminology, health assessment, clinical judgment skills, nursing theory, professional nursing practice in Canada and nursing clinical practice to prepare nurses who have been educated outside of Canada for safe, competent nursing practice in Canadian health care settings. Additional optional coursework is offered to Bridge to Canadian Nursing program students to address knowledge and practice gaps in three specific areas of nursing practice: mental health, child health and maternal-newborn health and other areas for nursing skills review.

Level I: Introduction to Nursing in Canada

The four courses in Level I offered in a 13 week period of study focus on an introduction to nursing in Canada. These courses are designed to address gaps in students' knowledge and skills that would make it difficult for them to function safely in clinical nursing practice settings in Canada. The courses address skill areas such as: professional communication, "nursing-specific" language and terminology (including reading, writing, listening and speaking in the nursing context), human responses in health and illness and clinical judgment in nursing. A Canadian Language Benchmark of 6 is required to enrol in Level I courses. Classroom learning strategies and access to a language specialist will assist students in enhancing their English language skills. The courses are designed to be taken concurrently.

Level II: Nursing Theory and Canadian Practice Review

The three courses in Level II offered in a 13 week period of study address nursing theory and the scope of Canadian nursing practice. These courses provide Internationally Educated Nurses the opportunity to become familiar with the knowledge and skills expected of graduate nurses in Canada and nursing practice standards and competencies.

Candidates completing Level I and Level II of the BCN Program will receive a Certificate of Achievement

Level III: Nursing Clinical Practice Review

This clinical course provides 160 hours of supervised clinical practice on medical-surgical nursing units. IENs will develop nursing knowledge and skills to enhance their abilities to think critically and practice safely within the Canadian context.

Successful completion of bridging courses will prepare Internationally Educated Nurses to write the national registered nurse credentialing examination in preparation for employment in the health care system. Candidates completing all three levels of the program will receive a certificate of achievement.

NURSING SPECIALTY REVIEW

Additional coursework is offered to IENs to address nursing knowledge and practice gaps in one or more of the traditional nursing specialty areas of practice (i.e. mental health, child health and maternal newborn health) that may be required by the College and Association of Registered Nurses of Alberta (CARNA) as an expectation of competent generalist practice. This review may consist of a nursing theory or a theory and clinical review.

OTHER NURSING SKILLS REVIEW**HLTH 2403: Nursing Clinical Practice Review**

This clinical course provides 160 hours of supervised clinical practice on medical-surgical nursing units. IENs will develop nursing knowledge and skills to enhance their abilities to think critically and practice safely within the Canadian context.

A number of 0.5 and 1 credit courses are offered to assist Internationally Educated Nurses with developing skills in specific areas of nursing practice i.e. documentation, medication math skills, medication administration, nursing psychomotor skills, and health assessment review.

APPLICATION TO PROGRAM

Prospective students of the Bridge to Canadian Nursing program students will complete the Mount Royal Application for Admission form, indicating on the form that they are applying for the Bridge to Canadian Nursing program.

ADMISSION REQUIREMENTS FOR THE BRIDGE TO CANADIAN NURSING PROGRAM

Applicants must meet eligibility requirements for licensure as a registered nurse in Alberta. Prospective Bridge to Canadian Nursing program applicants may have a letter from the College and Association of Registered Nurses of Alberta (CARNA) identifying specific required courses.

Applicants must also have a sufficient level of English fluency. For study in Level I of the program (Introduction to Nursing in Canada) the language level for entry is set at a benchmark level of 6 on the 12-point scale used by Canadian Language Benchmarks or equivalent. For study in Level II of the program, the language level for entry is set at a benchmark level of 8 on the 12-point scale used by Canadian Language Benchmarks or a successful pass in an English Language Test accepted by CARNA. For study in Level III, the student must have successfully passed an English Language Test as accepted by CARNA.

For detailed information about Canadian Language Benchmarks, including contact information for assessment centres, visit <http://www.language.ca/>

Admission decisions for this program are made by the Department of Internationally Educated Nurses Programs, School of Nursing. Enrolment in this program is limited. Intakes to the program occur in each of the Fall and Winter semesters at the two Alberta sites.

PROGRAM DEPOSIT

All students accepted into the Bridge to Canadian Nursing program will be required to pay a non-refundable registration deposit within two weeks of notification of acceptance into the program.

TRANSFER CREDIT ASSESSMENT

This program will not offer transfer credit for coursework completed at other institutions.

DURATION OF THE PROGRAM

Program requirements for the Bridge to Canadian Nursing program must be completed in two academic years.

STUDENTS WITH DISABILITIES

When warranted, and without compromising academic and professional nursing practice standards, Mount Royal will provide reasonable accommodation for students with documented disabilities. Students need to fulfill program requirements to be eligible for the certificate of achievement indicating completion of the program.

NURSING PRACTICE EXPERIENCE POLICIES

Students must demonstrate satisfactory clinical performance as outlined in the course syllabus. Students' nursing practice experience may be scheduled at varied hours, including days, evenings, nights and weekends. Students may be required to complete practice experiences at sites distant to their place of residence. An out-of-town practice experience may be scheduled. All travel and accommodation costs associated with practice experiences are the responsibility of the student.

Participation in classroom, practice, tutorial and laboratory sessions is mandatory. A student who is unable to attend these experiences due to exceptional circumstances, and therefore, is unable to meet course objectives may apply for deferral of course work. Students are cautioned that even if a deferral is granted, required practice and/or tutorial experiences may not be immediately available and student progress through the program may be delayed as a result.

A student may be prohibited from attending or completing a practice experience if there is evidence to suggest that the student's physical and/or psychological health may be detrimental to patients or patient care. Approval of the Department Chair is required for entry into the clinical course.

Proof of up-to-date immunization status is required for all professional practice courses and is the responsibility of the student.

IMMUNIZATION

Proof of up-to-date immunization status is required for all professional practice courses and is the responsibility of the student. All associated costs are the responsibility of the student. Failure to maintain a current immunization status will result in immediate withdrawal from the clinical practice area.

C.P.R. CERTIFICATION

Students must provide proof of current C.P.R. Certification at the Basic Life Support for Healthcare Provider Level C on an annual basis. Evidence of certification is to be shown to the clinical instructor prior to the beginning of all clinical experiences. All associated costs are the responsibility of the student.

POLICE INFORMATION CHECK

Provincial legislation requires that new employees and volunteers in publicly funded agencies including: hospitals, seniors' lodges, group homes and nursing homes are subject to a police information check and vulnerable sector check. In some cases, agencies may require students to provide proof of a police information check prior to commencing a clinical course. Thus, students may be required to obtain more than one police information check during their program of studies. All costs related to the police information check are the responsibility of the student.

If a student is denied a clinical placement, then the student will be unable to meet course requirements and will be required to withdraw from the program. Refer to the statement regarding Police Information and Other Background Checks in the College Calendar.

CONTINUANCE IN THE PROGRAM

In order to be considered a student of record in the Bridge to Canadian Nursing program at Mount Royal, the student must achieve a minimum "C" grade in all courses. Students must achieve a minimum "C" grade in Level II courses to continue to Level III.

Students who are unsuccessful after two registrations in any of the Bridge to Canadian Nursing courses will be withdrawn from the program and will not be eligible for re-registration unless approval is received from the department Chair.

INTERRUPTION OF PROGRAM

Students who interrupt their program are advised that they will be required to comply with any regulations that may have come into effect with regard to their programs and requirements. Students will be required to re-apply for admission and notify Mount Royal by March 15 of their intention to return for the following Fall Semester or by October 1 for the following Winter Semester. Students who are required to withdraw for academic reasons must re-apply for admission.

PROGRAM COMPLETION REQUIREMENTS

To be eligible for the Bridge to Canadian Nursing program completion, students must complete all program requirements. Students must achieve a cumulative grade point average of 2.00 with no grade less than "C" in each of their courses to be eligible for Bridge to Canadian Nursing program completion status.

CURRICULUM SEQUENCE

The Bridge to Canadian Nursing program is an individualized program of study which provides the following courses. Attendance at student advising sessions (individualized or group) is recommended to facilitate a smooth progression through the program.

Level I: Introduction to Nursing in Canada

Semester 1	Credits
Health Studies 1113 – Professional Communication Skills for Nurses	3
Health Studies 1114 – Professional Terminology for Nurses	3
Health Studies 1115 – Human Responses in Health and Illness	3
Health Studies 1116 – Clinical Judgment Skills in Nursing	3
Total Credits	12

Note: If candidates have achieved a sufficient level of English language facility, that is, a successful pass in an English Language Test accepted by the College and Association of Registered Nurses of Alberta, they are not required to undergo the language assessment tests and not required to take the four courses in Semester I of the Bridge to Canadian Nursing program. Please see an academic advisor for details.

Level II: Nursing Theory and Canadian Practice Review

Semester 2	Credits
Health Studies 2310 – Professional Nursing in Canada	3
Health Studies 2320 – Nursing Theory Review I	3
Health Studies 2330 – Nursing Theory Review II	3
Total Credits	9
Total Credits for Graduation with a Certificate of Achievement	21

Other BCN courses available:**Level III: Preparation for Competencies Assessment and Clinical Practice**

Health Studies 2403 – Nursing Clinical Review3

Nursing Specialty Review Credits

Health Studies 1290 – Mental Health Nursing Theory Review1

Health Studies 1291 – Mental Health Nursing Clinical Review2

Health Studies 1292 – Child Health Nursing Theory Review1

Health Studies 1293 – Child Health Nursing Clinical Review2

Health Studies 1294 – Maternal Newborn Health Nursing Theory Review1

Health Studies 1295 – Maternal Newborn Health Clinical Review2

Other Nursing Skills Review Credits

Health Studies 1285 – Medication Administration Review0.5

Health Studies 1286 – Medication Math Review for Nurses0.5

Health Studies 1287 – Nursing Psychomotor Skills Review0.5

Health Studies 1288 – Documentation Skills Review0.5

Health Studies 1289 – Health Assessment Review1

POST-BASIC CERTIFICATES**POLICE INFORMATION CHECK**

Provincial legislation requires that new employees and volunteers in publicly funded agencies including; hospitals, seniors' lodges, group homes and nursing homes are subject to a police information check. In some cases, agencies may require students to provide proof of a police information check prior to commencing a clinical course. Thus, students may be required to obtain more than one police information check during their program of studies. All costs related to the police information check are the responsibility of the student.

If a student is denied a clinical placement, then the student will be unable to meet course requirements and will be required to withdraw from the program. Refer to the statement regarding *Police Information and Other Background Checks* in this calendar.

WORKERS' COMPENSATION BOARD COVERAGE

Students requiring clinical practicum placements must be aware that agencies and employers usually require Workers' Compensation Board (WCB) coverage on behalf of the student. MRC can provide WCB coverage for students attending in Alberta, BC, Ontario, PEI and possibly a few other provinces. Applicants from Saskatchewan, Manitoba, Nova Scotia, Newfoundland and the Yukon should be aware that MRC is not able to purchase WCB coverage in these provinces. It will be up to the student to make the required arrangements with the employer/agency where the practicum is to take place. For further information, please contact the Coordinator prior to application. Alternate practicum arrangements may be possible.

ADULT MENTAL HEALTH CERTIFICATE OF ACHIEVEMENT FOR LICENSED PRACTICAL NURSES**GENERAL INFORMATION**

This Certificate of Achievement program is offered collaboratively by Mount Royal (MRC) and Bow Valley College (BVC). The program is designed for Licensed Practical Nurses who are seeking to develop knowledge, skills and expertise working with or providing mental health care in a variety of settings. All courses in the program are delivered fully-online through e-Campus Alberta.

The program will enhance foundational Licensed Practical Nurse (LPN) knowledge and skills in adult mental healthcare by building on the students' prior education and experience to support the acquisition of knowledge that will enhance LPN practice in mental health.

APPLICATION TO PROGRAM

Students will apply to the collaborative program through Bow Valley College and register for the Leadership Practical Nurses course through Bow Valley College. Students who have been admitted to the program through Bow Valley College will complete the Mount Royal Application for Admission form at the time they wish to register in Mount Royal courses. Students admitted to the program will register for MRC classes through Mount Royal's registration system.

ADMISSION REQUIREMENTS FOR ADULT MENTAL HEALTH CERTIFICATE OF ACHIEVEMENT FOR LICENSED PRACTICAL NURSES

Graduation from a recognized post-secondary educational institution with a Licensed Practical Nurse credential. Proof of current registration or eligibility to register with the appropriate licensing or regulatory body (e.g. CLPNA).

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form.
- The Adult Mental Health Certificate of Achievement for Licensed Practical Nurses program information form (available on-line).
- Final/Official transcripts from all post-secondary institutions attended.

REGULATIONS

Students are responsible for familiarizing themselves with the policies and procedures of Mount Royal and Bow Valley College as outlined in their respective calendars.

PROGRAM/INSTITUTION RELATED POLICIES

Students initiating appeals related to non-academic misconduct matters, academic matters, and course-related issues are governed exclusively by the regulations and procedures of the governing institution. Students may therefore not access or utilize the appeal procedures of the other institution.

Non-Academic Misconduct:

- Students will be governed by the policies of the institution where the offence is alleged to have been committed.
- Appeals go to the institution that made the original decision.
- Students MAY NOT appeal to the other institution.
- Examples include:
 - Disruption of college activities
 - Unauthorized entry or use of college facilities
 - Misappropriation, misuse or damage of college property
 - Physical abuse, dangerous activity of person or property
 - Written / verbal abuse
 - Sexual harassment
 - Refusing to provide identification
 - Smoking in prohibited areas

Academic Misconduct:

- Course-related issues will be dealt with by the institution whose course it is.
- Student appeals will be dealt with by the governing institution.
- Students MAY NOT appeal to the other institution.
- Examples include:
 - Admissions offences
 - Plagiarism
 - Cheating
 - Misuse of confidential material
 - Misrepresentation of facts
 - Misuse of computer software license

COURSE APPEALS AND GRIEVANCES

Students seeking to appeal a course grade for Mount Royal will be subject to the academic appeals and grievances policies as outlined in the Mount Royal Calendar. Appeals related to Bow Valley College courses will be governed by the policies outlined in the Bow Valley College Calendar.

- Examples include:
- Grading issues
- Student appeals will be dealt with by the governing institution as indicated in the preceding section
- Students MAY NOT appeal to the other institution

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses, and a total of 12 credits are required for an Adult Mental Health Certificate of Achievement for Licensed Practical Nurses.

FINANCIAL ASSISTANCE

Information regarding financial support is available from the College of Licensed Practical Nurses of Alberta (CLPNA).

COURSE DELIVERY

To facilitate access to the program for adult learners, all courses are offered online. Distance delivery strategies enable the coursework to be done anytime, anywhere, within the timelines of the academic semester system. The program can be completed in ten (10) months on a part-time basis.

CURRICULUM

Adult Mental Health Certificate of Achievement for Licensed Practical Nurses

Courses	Credits
Health Studies 4001 – The Nature of Adult Mental Health Nursing Practice	3
Health Studies 4003 – Competencies for Mental Health Nursing Practice	3
Health Studies 4005 – Mental Health Concerns, Disorders and Interventions	3
Bow Valley College PRNR 119 – Leadership for Licensed Practical Nurses	3
Total Credits for Graduation	12

CERTIFICATE – ADVANCED STUDIES IN CRITICAL CARE NURSING

GENERAL INFORMATION

The certificate program is designed for post-basic study for registered nurses seeking to develop knowledge, skills and expertise in the areas of critical care, emergency or neuroscience nursing. The program is designed with theoretical and clinical courses that prepare practitioners to deal effectively with critically ill, emergency and neuroscience patients in rural, regional and tertiary hospitals.

The program offers two (2) levels in each of the streams (Critical Care, Emergency, and Neuroscience Nursing). Upon completion of Level 1 courses, students receive a Certificate in Advanced Studies in Critical Care Nursing. Level II courses offer students the opportunity to pursue more focused and advanced study in any of the streams. Upon completion of Level II, students receive a Certificate of Achievement in Advanced Studies in Critical Care Nursing that reflects their particular area of focus.

Students may study part-time or full-time. Students will have two years to complete Level I and a further two years to complete Level II of the program.

Theory courses are designed for distance learning incorporating a combination of print material, teleconference, video conference, video/ audio tapes, electronic mail, web support, and student/instructor telephone conferences. The Neuroscience Nursing Theory course is offered online. In addition, several courses have been designed to offer the option of Internet/ web/CD-ROM delivery.

Each course will require from 10 to 12 hours per week study time. Optional on-campus seminars/tutorials are offered for some courses.

Clinical practica are arranged for each student by the program faculty in critical care, neuroscience or emergency departments and other related settings to meet the student's learning needs, skill development and competence (as assessed by program faculty). Ongoing supervision and guidance are provided jointly through a preceptorship experience in conjunction with program faculty. Clinical agencies are pre-approved to meet objectives of the Advanced Critical Care Nursing program.

Students may be required to complete a police information check prior to commencing their clinical experience, depending on the institution.

All of these courses may be reported as nursing practice hours for renewal of CARNA (College and Association of Registered Nurses of Alberta) registration. Students who meet specific criteria may receive credit by prior learning assessment for the clinical course.

UNIVERSITY TRANSFER

The Advanced Studies in Critical Care Nursing Certificate is transferable to post-registered nursing baccalaureate programs at most Alberta universities. Students must meet the admission requirements for the university of their choice. Students considering transfer credit are encouraged to investigate their education plans with an academic advisor at the institution and faculty in which they are seeking to enrol, or are enrolled in.

ADMISSION REQUIREMENTS FOR THE ADVANCED STUDIES IN CRITICAL CARE NURSING – CERTIFICATE

- Graduation from a recognized post-secondary educational institution with a diploma or degree and is a Registered Nurse
- Nursing students with senior-level status in a recognized nursing program are permitted to take theory courses in the program.

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form
- The Advanced Studies in Critical Care Nursing program information form (available from the department of Advanced Specialty Health Studies)
- Final/Official transcripts from all post-secondary institutions attended
- Proof of current, active nursing registration
- To complete the clinical practicum in Alberta, students must submit a current, active permanent or temporary license with CARNA

FINANCIAL ASSISTANCE

Information regarding financial assistance is available from the College and Association of Registered Nurses of Alberta (CARNA), the Students' Finance Board, and Student Awards and Financial Aid (Mount Royal). Other possible sources of funding may include: Health Regions; Alumni Associations and Specialty Interest Groups. Scholarship information is available on the Mount Royal website.

PRIOR LEARNING ASSESSMENT AND RECOGNITION

Before making application for *Prior Learning Assessment*, students should consult with the Coordinator. Recognition for prior learning may be given to students who have clinical experience and/or national certification in specialty areas (e.g. Critical Care, Emergency or Neuroscience Nursing).

ADVANCED STUDIES IN CRITICAL CARE NURSING (ACCN)

Theory courses in the Advanced Studies in Critical Care Nursing Post-Basic Certificate program are offered on a home study basis (distance delivery) in the Fall and Winter Semesters. Some theory courses may be offered in the Spring. Clinical practice courses are organized in intensive care, neuroscience or emergency units in the Fall, Winter and Spring Semesters.

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses and a minimum of 18 credits for the Critical Care Nursing, Emergency Nursing and Neuroscience Nursing Streams.

A Certificate of Achievement is awarded upon successful completion of 9 additional credits in the Critical Care, Neuroscience or Emergency Nursing Streams.

CURRICULUM

Certificate – Advanced Studies in Critical Care Nursing – Critical Care Nursing Critical Care Stream

Core Requirements – Level I	Credits
Advanced Studies in Critical Care Nursing 4401 – Critical Care Nursing: Physiology	3
Advanced Studies in Critical Care Nursing 4405 – Critical Care Nursing: Pathophysiology	3
Advanced Studies in Critical Care Nursing 4407 – Pharmacology for the Acutely Ill	3
Advanced Studies in Critical Care Nursing 4431 – Critical Care and Emergency Nursing: Assessment	3
Advanced Studies in Critical Care Nursing 4481 – Critical Care Nursing: Clinical I	6
Level I Total Credits for Graduation with a Certificate in Advanced Studies in Critical Care Nursing	18

Certificate – Advanced Studies in Critical Care Nursing – Emergency Nursing Emergency Stream

Core Requirements – Level I	Credits
Advanced Studies in Critical Care Nursing 4431 – Critical Care and Emergency Nursing: Assessment	3
Advanced Studies in Critical Care Nursing 4451 – Emergency Nursing – Pathophysiology	3
Advanced Studies in Critical Care Nursing 4453 – Emergency Nursing Part A: Management of the Acutely Ill and Injured	3
Advanced Studies in Critical Care Nursing 4455 – Emergency Nursing Part B: Management of the Acutely Ill and Injured	3
Advanced Studies in Critical Care Nursing 4491 – Emergency Nursing – Clinical I	6
Level I Total Credits for Graduation with a Certificate in Advanced Studies in Critical Care Nursing	18

Certificate – Advanced Studies in Critical Care Nursing – Neuroscience Nursing Neuroscience Stream

Core Requirements – Level I	Credits
Advanced Studies in Critical Care Nursing 4401 – Critical Care Nursing: Physiology	3
Advanced Studies in Critical Care Nursing 4407 – Pharmacology for the Acutely Ill	3
Advanced Studies in Critical Care Nursing 4431 – Critical Care and Emergency Nursing: Assessment	3
Advanced Studies in Critical Care Nursing 4471 – Neuroscience Nursing Theory	3
Advanced Studies in Critical Care Nursing 4473 – Neuroscience Nursing Clinical	6
Level I Total Credits for Graduation with a Certificate in Advanced Studies in Critical Care Nursing	18

Level II – Advanced Studies in Critical Care Nursing Critical Care Emergency and Neuroscience Streams

Core Requirements – Level II

Level II Advanced Studies in Critical Care Nursing students are required to take 2 theory courses and a focused clinical practicum. At least one of the theory courses must be from Mount Royal. Students determine their desired clinical focus and plan courses to facilitate learning in this area prior to the clinical experience. Students then plans clinical objectives in consultation with program faculty which meet their clinical focus. Students must have at least 3 years of experience in the clinical specialty area.

Theory Courses	Credits
Courses which are considered for theory options in level II include:	
Advanced Studies in Critical Care Nursing 4407 – Pharmacology for the Acutely Ill	3
Advanced Studies in Critical Care Nursing 4413 – Advanced Trauma Care	3
Advanced Studies in Critical Care Nursing 4471 – Neuroscience Nursing Theory	3
Forensic Studies 4405 – Forensic Studies: Victims of Violence	3

Other courses from Mount Royal post-basic certificates and/or external courses may be considered in consultation with the Coordinator. National certification in specialty nursing areas (e.g. Critical Care, Emergency or Neuroscience) will be considered for course credit for one of the theory options if not used in Level I for credit.

Clinical Courses	Credits
Students complete 105 hours of clinical practicum in a clinical area related to their course objectives.	
Advanced Studies in Critical Care Nursing 4483 – Advanced Clinical II	3
Level II Total Credits for Certificate of Achievement in Advanced Studies in Critical Care Nursing	9

CERTIFICATE – ADVANCED STUDIES IN MENTAL HEALTH

GENERAL INFORMATION

The Advanced Studies in Mental Health program is designed for practicing professionals such as Registered Nurses, Registered Psychiatric Nurses, and Social Workers (degree) who are seeking to enhance or develop their mental health knowledge and skills for working in areas of psychiatric/mental health practice. Such areas include acute or psychiatric emergency, a variety of community mental health agencies, corrections, home care, and long-term care.

The course content addresses changes in health care which have impacted the roles of health and human service professionals. The context of practice has broadened significantly, calling on these professionals to have increased knowledge and skills in mental health not only across community and institutional settings but across the life-span.

The program is taken on a part-time basis and learners are granted three years from initial registration to complete the certificate requirements. Computer access is a requirement for program participation.

The Advanced Studies in Mental Health is a credit-based program designed for busy professionals who can learn from their home using web technology (including participation in on-line discussions), connecting via teleconferences, e-mails, and telephone. Each course requires 9-12 hours per week of study time.

Clinical practica are arranged by the program faculty. Decisions regarding clinical practica are made based on student's learning needs, skill level and availability of clinical facilities, and current registration with their respective professional associations. Ongoing supervision and guidance are provided jointly through a preceptorship experience in conjunction with program faculty. Students may be required to submit a police information check before commencing their practica. Where applicable, students must provide evidence of current professional registration prior to the practicum.

Courses in the Advanced Studies in Mental Health program may have transfer credit to some universities. Students must meet the admission requirements for the university they select.

All courses may be reported as nursing practice hours for renewal of College and Association of Registered Nurses of Alberta (CARNA) registration and for continuing professional competency.

ADMISSION REQUIREMENTS FOR THE ADVANCED STUDIES IN MENTAL HEALTH – CERTIFICATE

- Graduation from a recognized post-secondary educational institution with a diploma or degree as a Registered Nurse, Registered Psychiatric Nurse or degree in Social Work
- Proof of current registration or eligibility to register with the appropriate licensing or regulatory body

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form
- The Advanced Studies in Mental Health program information form (available from the department of Advanced Specialty Health Studies)
- Final/Official transcripts from all post-secondary institutions attended
- Proof of registration or eligibility to register with an appropriate licensing or regulatory body

FINANCIAL ASSISTANCE

Information regarding financial assistance is available from the College and Association of Registered Nurses of Alberta (CARNA), the Students' Finance Board, and Student Awards and Financial Aid Office at Mount Royal.

CERTIFICATE REQUIREMENTS

A minimum grade of "C" is required in all courses and a total of 18 credits are required for the completion of the Advanced Studies in Mental Health Certificate.

CURRICULUM

Certificate – Advanced Studies in Mental Health

Core Requirements	Credits
Advanced Studies in Mental Health 4401 – Mental Health: Theory and Assessment I	3
Advanced Studies in Mental Health 4403 – Mental Health: Theory and Assessment II	3
Advanced Studies in Mental Health 4405 – Psychopharmacology	3
Advanced Studies in Mental Health 4407 – Mental Health Interventions	3
Advanced Studies in Mental Health 4491 – Practicum: in a Focus Area	6
Total Credits for Graduation	18

CERTIFICATE – FORENSIC STUDIES

GENERAL INFORMATION

The Forensic Studies Certificate is a general forensic studies program aimed at professionals in health, social service, science and law enforcement disciplines. It is designed to prepare students with the forensic knowledge, skills and attitudes necessary for comprehensive forensic practice. Goals of the program include: increased collaborative efforts between disciplines and agencies; promote violence prevention; enhanced recognition and treatment of victims as well as perpetrators of trauma, abuse, violence and neglect.

The Forensic Studies Certificate offers state-of-the-art credit-based training using web technology. The program is designed for maximum flexibility to meet the needs of professionals seeking to study while they continue to work without relocating, as well as to choose a customized program unique to their learning needs. Each course is offered on the web with faculty and student interaction opportunities provided without requiring specific class times. Students should allow approximately 9-12 hours of study time per week for each course. They will require computer and e-mail access.

ADMISSION REQUIREMENTS FOR THE CERTIFICATE – FORENSIC STUDIES

- A completed diploma or degree from a recognized post-secondary institution in health, allied health, social science, criminology or justice studies, or be an undergraduate student in the senior-year of study

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form
- The Forensic Studies program information form (available from the department of Advanced Specialty Health Studies – toll free in North America 1.800.240.6891)
- Final/Official transcripts from all post-secondary institutions attended

Note: Registration is open, although students are encouraged to register early to ensure courses will be offered or spaces are available

FINANCIAL ASSISTANCE

Information regarding financial assistance is available from the Student Awards and Financial Aid Office (Mount Royal).

TRANSFER CAPABILITIES AND PRIOR LEARNING

Transfer credit may be considered for external forensic courses on approval by the department chair. No more than three external courses can be applied to the certificate. Transfer courses must have similar content and instructional hours to Forensic Studies certificate courses. Prior learning assessment may be considered for relevant experience and training opportunities in consultation with the Coordinator.

Students may request to use an external forensic course they have completed previously as an open elective toward the Forensic Studies certificate if we do not offer a comparable course. This elective would count as one of the three external courses allowed. Requests must be approved by the Program Coordinator. The course must meet the following criteria: a minimum of a three credits (48 hours instruction) from a post-secondary institution; have a forensic focus; and be relevant to the student's forensic specialty area or interest.

The courses in the Forensic Studies program are designed to be transferable to senior baccalaureate or entry Master's level programs in other universities. Students may apply at other institutions to have these courses credited toward other programs. Courses may also be considered for use as electives in other post-basic certificates and degrees at Mount Royal.

CURRICULUM

A "Certificate – Forensic Studies" will be awarded upon successful completion of a minimum of 6 of the courses (18 credits) listed below. Professionals admitted to the Forensic program who are not nurses or physicians may take Forensic Studies 4413, although a background in anatomy and physiology is strongly recommended and/or prior completion of FORE 4405. They are not eligible, however, to take the clinical course (Forensics 4415) associated with this course. All courses are Web based distance delivery. Students may take courses on a part-time or full-time basis. Students may take these courses in any order. Consultation to plan courses with the Coordinator is recommended for new students in the program.

Courses Choices	Credits
Forensic Studies 4401 – Forensic History, Risk Populations and Issues	3
Forensic Studies 4403 – Forensic Psychiatric and Correctional Populations.	3
Forensic Studies 4405 – Victims of Violence.	3
Forensic Studies 4407 – Forensic Science.	3
Forensic Studies 4409 – Expert Witness Testimony.	3
Forensic Studies 4411 – Crime Scene Investigation and Evidence.	3
** Forensic Studies 4413 – Sexual Assault Examination and Intervention Theory.	3
** Forensic Studies 4415 – Sexual Assault Examination and Intervention Practicum	1.5
Total Credits for Forensic Studies Certificate	18/22.5*

* Students select courses of their choice to a minimum of 18 credits.

** Not open to undergraduate students.

All courses will be offered each year provided there are adequate registrations.

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses, and a minimum of 18 credits is required for the Forensic Studies Certificate.

CERTIFICATE – GERONTOLOGY

GENERAL INFORMATION

The certificate program is designed for post diploma/degree professionals from a broad range of disciplines who are seeking to develop knowledge, skills and expertise working with or providing services for older adults. The program offers a Business and Entrepreneurship Stream and a Studies in Aging Stream.

Some courses in this program are transferable to other universities and colleges. Gerontology courses may be reported as nursing practice hours for renewal of College and Association of Registered Nurses of Alberta (CARNA) registration. As well, they can be accepted as proof of continuing education competency for professionals in a variety of fields.

The department has a formal agreement with the University of Regina for this program. Students enrolled in the Faculty of Kinesiology and Health Studies at the University of Regina and who have completed 60 credits are eligible to take Mount Royal's Gerontology certificate program while completing their degree requirements. Students interested in this route should refer to their academic advisor(s) and/or the *University of Regina academic calendar* for admission criteria and program information.

ADMISSION REQUIREMENTS FOR GERONTOLOGY

- A completed diploma or degree from a recognized post-secondary institution or professional designation in a relevant field.

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form.
- The Gerontology program information form (available from the department of Advanced Specialty Health Studies).
- Final/Official transcripts from all post-secondary institutions attended.

Note: Admission for applicants who do not meet the above requirements may be made on an individual basis. Entrance to the certificate program is based on consent of the Advanced Specialty Health department and Bissett School of Business. Course-only registration by other College students is encouraged.

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses, and a total of 21 credits are required for graduation.

COURSE DELIVERY

To facilitate access to the program for adult learners, most gerontology courses are offered by distance delivery. Distance delivery strategies incorporate home study materials, telephone tutoring, teleconferencing, videoconferencing and web-based activities to enable the coursework to be done anytime anywhere. Some courses will be offered on-site during evenings, weekends, and Spring semester in addition to regular daytime offerings. The program can be taken on a full- or part-time basis.

Students must complete 21 credits to meet the requirements of the certificate.

Business and Entrepreneurship Stream

This unique stream of the Gerontology Certificate Program combines courses in gerontology and business, and is designed to prepare graduates to build on existing careers by expanding into new growth industries such as seniors-related businesses in recreation, development and sales of seniors' products and housing, recreational properties, financial services and tourism. The stream uses a combination of courses in gerontology and business. Graduates will gain knowledge of the changing demographics, aging processes, and unique needs of the older adult population. This will be complemented by development of skills in business management and entrepreneurship. The student will have the opportunity to pursue, in more depth, a specific course in either gerontology or business and entrepreneurship, based on their desired area of interest.

FINANCIAL ASSISTANCE

Information regarding financial assistance is available from the Students' Finance Board and Student Awards and Financial Aid, Mount Royal. Other possible sources of funding include: professional associations, alumni associations, health regions and specialty interest groups.

COURSE DELIVERY

All courses are offered as independent study by distance delivery. Distance delivery mechanisms provide flexible learning opportunities to match personal life circumstances and individual learning needs. Courses are delivered using combinations of print materials, instructor-student telephone contact, teleconferences, e-mail, audiovisual materials and Internet support. Each 3 credit course requires 9-12 hours of study time per week.

Courses in this program are transferable to some universities and are recognized by the Alberta Pharmaceutical Association for continuing education credit. All courses may be reported as nursing practice hours for renewal of College and Association of Registered Nurses of Alberta (CARNA) registration.

Core Courses	Credits
Gerontology 4401 – Perspectives in Gerontology.	3
Gerontology 4403 – Health and Aging	3
Gerontology 4405 – Aging and Mental Health	3
Gerontology 4407 – Aging and Physical Health or	
Gerontology 4409 – Nursing Practice with Older Adults	3
Gerontology 4481 – Clinical Practice.	6
One of:	
Gerontology 4413 – Aging Families.	3
Gerontology 4417 – Interdisciplinary Teamwork in Gerontology.	3
Gerontology 4499 – Directed Readings.	3
Total Credits for Graduation.	21

Core Courses	Credits
Entrepreneurship 1232 – Entrepreneurship Studies or	
Entrepreneurship 2201 – Introduction to Entrepreneurship	3
Gerontology 4401 – Perspectives in Gerontology.	3
Gerontology 4403 – Health and Aging	3
Management 2131 – Introduction to Business Administration	3
Total Credits (Core Courses).	12

Electives	
Students select one of the following Business courses*:	
Accounting 2120 – Principles of Accounting	3
Entrepreneurship 2237 – Human Resources for Small Business	3
Management 4431 – Leadership Development	3
Human Resources 2170 – Introduction to Human Resources	3
Management 3210 – Business Communication Theory and Practice.	3
Management 3230 – Business Law.	3
Marketing 2150 – Introduction to Marketing.	3
Total Credits (Business Electives)	3

Students select one of the following Gerontology courses:

Gerontology 4405 – Aging and Mental Health	3
Gerontology 4407 – Aging and Physical Health	3
Gerontology 4409 – Nursing Practice with Older Adults	3
Gerontology 4413 – Aging Families.	3
Gerontology 4417 – Interdisciplinary Teamwork in Gerontology.	3
Gerontology 4499 – Directed Readings.	3
Total Credits (Gerontology Electives).	3

Plus an additional 3 credit Business or Gerontology course, or other senior level 3 credit course approved by the Coordinator.

Total Credits (Business or Gerontology).	3
Total Credits for Graduation	21

* Students may submit a request to substitute a credit course that they have completed previously for one of the recommended elective courses offered by the Bissett School of Business. Requests must be approved by the Chair, Entrepreneurship and Marketing, and the course must meet the following criteria: a minimum of a three credit course from a post-secondary institution and have a business focus.

Some courses in this program are transferable to other universities and colleges. Gerontology courses may be reported as nursing practice hours for renewal of College and Association of Registered Nurses of Alberta (CARNA) registration. As well, they can be accepted as proof of continuing education competency for nurses, pharmacists and other healthcare professionals.

Studies in Aging Stream

The purpose of this stream is to prepare graduates to work effectively with older adults in a variety of health and human services areas. Students will broaden their knowledge of aging, adapt previously learned knowledge and skills and acquire new knowledge and skills for working with older adults. Aging will be examined from both personal and professional perspectives. All courses emphasize wellness and health promotion in later life. Students gain understanding of theories of aging based on biological, social and behavioural sciences. In addition to examining personal attitudes, students will reflect on societal attitudes about aging. They will assess and understand the varying needs of older individuals and develop ways to access resources. Students will become familiar with services for older adults in their geographical area. A clinical practicum provides opportunities for students to apply and integrate gerontological knowledge and skills. Students may complete the practicum at their place of employment.

GERONTOLOGY CERTIFICATE OF ACHIEVEMENT FOR LICENSED PRACTICAL NURSES

GENERAL INFORMATION

This Certificate of Achievement program is offered collaboratively by Mount Royal (MRC) and Bow Valley College (BVC). The program is designed for Licensed Practical Nurses who are seeking to develop knowledge, skills and expertise working with or providing services for older adults. All courses in the program are delivered fully-online through e-Campus Alberta.

The program will enhance foundational Licensed Practical Nurse (LPN) knowledge and skills for working with older adults in a variety of settings. The program builds on the students' prior education and experience to support the acquisition of knowledge that will enhance LPN practice in gerontology.

APPLICATION TO PROGRAM

Students will apply to the collaborative program through Bow Valley College and register for the Leadership for LPN course through Bow Valley College. Students who have been admitted to the program through Bow Valley College will complete the Mount Royal Application for Admission form at the time they wish to register in Mount Royal courses. Students admitted to the program will register for MRC classes through Mount Royal's registration system.

ADMISSION REQUIREMENTS FOR GERONTOLOGY CERTIFICATE OF ACHIEVEMENT FOR LICENSED PRACTICAL NURSES

- Graduation from a recognized post-secondary educational institution with a Licensed Practical Nurse credential.
- Proof of current registration or eligibility to register with the appropriate licensing or regulatory body (e.g. CLPNA).

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form.
- The Gerontology Certificate of Achievement for Licensed Practical Nurses program information form (available on-line).
- Final/Official transcripts from all post-secondary institutions attended.

REGULATIONS

Students are responsible for familiarizing themselves with the policies and procedures of Mount Royal and Bow Valley College as outlined in their respective calendars.

PROGRAM/INSTITUTION RELATED POLICIES

Students initiating appeals related to non-academic misconduct matters, academic matters, and course-related issues are governed exclusively by the regulations and procedures of the governing institution. Students may therefore not access or utilize the appeal procedures of the other institution.

Non-Academic Misconduct:

- Students will be governed by the policies of the institution where the offence is alleged to have been committed.
- Appeals go to the institution that made the original decision.
- Students MAY NOT appeal to the other institution.
- Examples include:
 - Disruption of college activities
 - Unauthorized entry or use of college facilities
 - Misappropriation, misuse or damage of college property
 - Physical abuse, dangerous activity of person or property
 - Written / verbal abuse
 - Sexual harassment
 - Refusing to provide identification
 - Smoking in prohibited areas

Academic Misconduct:

- Course-related issues will be dealt with by the institution whose course it is.
- Student appeals will be dealt with by the governing institution.
- Students MAY NOT appeal to the other institution.
- Examples include:
 - Admissions offences
 - Plagiarism
 - Cheating
 - Misuse of confidential material
 - Misrepresentation of facts
 - Misuse of computer software license

COURSE APPEALS AND GRIEVANCES

Students seeking to appeal a course grade for Mount Royal will be subject to the academic appeals and grievances policies as outlined in the Mount Royal Calendar. Appeals related to Bow Valley College courses will be governed by the policies outlined in the Bow Valley College Calendar.

- Examples include:
 - Grading issues
 - Student appeals will be dealt with by the governing institution as indicated in the preceding section
 - Students MAY NOT appeal to the other institution

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses, and a total of 12 credits are required to receive a Gerontology Certificate of Achievement for Licensed Practical Nurses.

FINANCIAL ASSISTANCE

Information regarding financial support is available from the College of Licensed Practical Nurses of Alberta (CLPNA).

COURSE DELIVERY

To facilitate access to the program for adult learners, all courses are offered online. Distance delivery strategies enable the coursework to be done anytime, anywhere, within the timelines of the academic semester system. The program can be completed in ten (10) months on a part-time basis.

CURRICULUM

Gerontology Certificate of Achievement for Licensed Practical Nurses

Courses	Credits
Gerontology 4401 – Perspectives in Gerontology.	3
Gerontology 4405 – Aging and Mental Health	3
Gerontology 4407 – Aging and Physical Health.	3
Bow Valley College PRNR 119 – Leadership for Licensed Practical Nurses	3
Total Credits for Graduation	12

CERTIFICATE – MATERNAL INFANT CHILD HEALTHCARE

GENERAL INFORMATION

The post-basic certificate program in Maternal Infant Child Healthcare (MICH) is designed for Registered Nurses wishing to develop knowledge and skills in these specialty areas. The theory and clinical courses prepare nurses to provide family-centred perinatal or neonatal care in a variety of patient care settings. Students select and maintain a focus throughout their program of study.

Students may register for either part-time or full-time status. Part-time students will be granted five years from the time of initial registration in the program to complete the requirements for the certificate.

The method of study is distance delivery. Theory courses incorporate a combination of: independent study of written material, videotape, e-mail and instructor/student telephone conferences. Some courses are supported through web/CD-ROM delivery. Each theory course requires 10 to 12 hours per week study time.

For all Maternal Infant Child Healthcare focus areas, students must complete at least one clinical course. All clinical courses are instructor and preceptor guided. Faculty will determine the clinical practicum placement depending on availability of clinical facilities and the student's learning needs, skill development and competence. It is imperative for the student to submit a formal request for the clinical practicum to the Coordinator by the end of September for registration in the upcoming Winter or Spring practica. Due to the scarcity and high demand for these specialty clinical areas, there is no guarantee that the placement can be secured as the student has requested. Students may be required to study in Calgary. Students completing their clinical course in Calgary will be required to show proof of a police information check prior to commencing their clinical experience. Students completing their clinical course outside of Calgary may be required

to complete a police information check before commencing their clinical course.

Transfer credit agreements exist with Alberta universities. Students must meet the admission requirements for the university they select.

ADMISSION REQUIREMENTS FOR THE MATERNAL INFANT CHILD HEALTHCARE CERTIFICATE

Registered Nurses:

- Graduation from a recognized post-secondary educational institution with a diploma or degree as a Registered Nurse.
- Proof of current, active nursing registration.

In addition, applicants must submit the following documents:

- The Mount Royal Application for Admission form.
- The Maternal Infant Child Healthcare program information form (available from the department of Advanced Specialty Health Studies).
- Final/Official transcripts from all post-secondary institutions attended.
- Proof of current registration with a provincial nursing association.

CONTINUANCE IN THE PROGRAM AND GRADUATION REQUIREMENTS

A minimum grade of "C" is required in all courses and a total of 21 credits is required for the completion of the Certificate in Maternal Infant Child Healthcare.

CURRICULUM

Certificate – Maternal Infant Child Healthcare

Focus: Neonatal Nursing

Core Requirements	Credits
Maternal Infant Child Healthcare 4401 – Development and Homeostasis	3
Maternal Infant Child Healthcare 4403 – Assessment	3
Maternal Infant Child Healthcare 4405 – Issues in Maternal Infant Child Nursing	3
Maternal Infant Child Healthcare 4407 – Critical Moments	6
Maternal Infant Child Healthcare 4491 – Neonatal Clinical Experience	6
Total Credits for Graduation.	21

Focus: Perinatal Nursing

Core Requirements	Credits
Maternal Infant Child Healthcare 4401 – Development and Homeostasis	3
Maternal Infant Child Healthcare 4403 – Assessment	3
Maternal Infant Child Healthcare 4405 – Issues in Maternal Infant Child Nursing	3
Maternal Infant Child Healthcare 4407 – Critical Moments	6
Maternal Infant Child Healthcare 4493 – Perinatal Nursing Clinical Experience	6
Total Credits for Graduation.	21

Nurses with experience in their area of focus who meet specific criteria may apply for prior learning assessment and recognition. Students should consult with the Coordinator. College procedures related to evaluation of prior learning are identified in this calendar.

PHYSICAL EDUCATION



PROGRAMS OFFERED

Advanced Certificate – Athletic Therapy

University Transfer – Bachelor of Physical Education

The Physical Education and Recreation Studies Department also offers a Bachelor of Applied Ecotourism and Outdoor Leadership degree program (consult the program description found elsewhere in this calendar).

FACULTY INFORMATION

Department: 403.440.6500

Dean, Faculty of Health and Community Studies

B. Hendrickson: 403.440.6988

Chair, Department of Physical Education and Recreation Studies

M. Lafave: 403.440.6246

Program Coordinator, Ecotourism and Outdoor Leadership

A. Derbyshire: 403.440.6502

Program Coordinator, Bachelor of Applied Business and Entrepreneurship
– Sport and Recreation

J. Weible: 403.440.6986

Program Coordinator, Athletic Therapy

K. Westbrook: 403.440.7759

Program Coordinator, Bachelor of Applied Physical Education - University
Transfer

D. Sheehan: 403.440.5148

Work Experience Coordinator

R. Bilben 403.440.8973

Practicum Coordinator

L. Gray 403.440.6479

Department Academic Advisor

L. Gray 403.440.6479

Advising Appointments: 403.440.6500

GENERAL INFORMATION – ADVANCED CERTIFICATE – ATHLETIC THERAPY

This program is designed to provide participants with advanced knowledge, experience and skills in the delivery of athletic therapy services. The department is currently pursuing program accreditation through the Canadian Athletic Therapists Association for the commencement of the program. The program includes theoretical, field and clinical practicum experiences that prepare practitioners for the certification exams (practical and written) for certification as a Certified Athletic Therapist (Canadian). Graduates will have completed a major portion of their clinical and field practicum required for certification. Additional clinical and field practicum may be obtained on an individual basis.

This program is taught at a post-degree level. The program intensity is such that expectations in the classroom and in practical settings are extremely high. The time commitments for this program include classroom activities for most days and late afternoon and/or evening practicum commitments.

OPPORTUNITIES FOR FURTHER STUDY

Applied baccalaureate degree programs offered by Mount Royal College have been designed primarily to prepare graduates for immediate employment within, or related to, their area of study. The applied degree credential does not guarantee either eligibility for, or admission into, graduate and professional programs. Nevertheless, in response to demand by students and the community at large, the College is actively investigating and pursuing opportunities to have these baccalaureate credentials recognized, in whole or in part, for admission to appropriate and relevant graduate and professional programs offered by universities. Specific arrangements and opportunities for graduate study will be publicized as these are formalized. Graduating applied baccalaureate degree students who are interested in further study rather than immediate employment are encouraged to discuss their post-graduate education plans with an academic advisor at the institution in which they are seeking to enrol.

ADMISSION REQUIREMENTS FOR THE ATHLETIC THERAPY – ADVANCED CERTIFICATE

Category 1 Applicants

Applicants for the Athletic Therapy program must possess a degree in kinesiology, physical education, human kinetics, exercise science or equivalent. Successful applicants must have completed the following courses (either as part of their degree matriculation or subsequent to the degree):

- Human Anatomy
- Human Physiology
- Exercise Physiology
- Biomechanics
- Prevention and Care of Athletic Injuries
- Strength, Conditioning and Flexibility

The following courses may not be part of the standard kinesiology, physical education, human kinetics or exercise science curriculum. Therefore, students are typically conditionally accepted (if all other requirements are met) with the condition of successful completion of the two courses below. See department for more details for each course.

- Taping and Prophylactic Support
- Emergency Medical Responder (EMR)

The following courses may not be part of the standard kinesiology, physical education, human kinetics or exercise science curriculum. Therefore, students are typically accepted into the program but unable to graduate from the certificate until they can provide proof of completion of the courses.

- Sport Psychology
- Nutrition

It is recommended that students have a course in computer usage.

For Category 1 students, preference will be given to applicants with an overall minimum Grade Point Average of 3.00 on a 4.00 point scale, including a Grade Point Average of 3.00 in Human Anatomy and in Prevention and Care of Athletic Injuries.

Additional Criteria – Category 1 Applicants

- 50 practical hours in the sport medicine field must be completed prior to entering the program (this experience must have been supervised by a Certified Athletic Therapist, a Sports Physiotherapist, a Sports Medicine Physician or a Chiropractor).
- A letter of support from the supervisor that includes a verification of the number of practical hours.
- Applicants will be required to achieve a grade of 65% on an introductory anatomy and physiology examination prior to entering the program. Once all other admission criteria have been met, the applicant will be notified regarding the procedures to complete the examination requirement.
- Applicants who meet the above criteria may be required to attend an interview and submit a resume outlining relevant volunteer and work experience. The resume may be used to assist in the selection of students after the initial criteria are met.

Category 2 Applicants

- The department has a formal agreement with the University of Calgary, the University of Regina, Trinity Western University and the University of Lethbridge for this program. Students enrolled in one of the three university partners come to Mount Royal College in the third year of their program and then return to their respective institution to complete their degree requirements. Students interested in this route should refer to each institution's academic advisor(s) and/or calendar requirements for more admission criteria information.

CURRICULUM

Advanced Certificate – Physical Education – Athletic Therapy

Semester 1	Credits
Physical Education 3301 – Musculoskeletal Assessment – Spinal	3
Physical Education 3303 – Musculoskeletal Assessment – Peripheral	3
Physical Education 3305 – Therapeutic Modalities in Athletic Therapy	3
Physical Education 3307 – Rehabilitation Techniques in Athletic Therapy	3
Physical Education 3350 – Field Practicum I	3
Total Credits.	15

Semester 2*	Credits
Physical Education 3311 – Advanced Rehabilitation Techniques in Athletic Therapy	3
Physical Education 3313 – Issues in Sports Medicine.	3
Physical Education 3315 – Clinical Management and Administration in Athletic Therapy	3
Physical Education 3352 – Field Practicum II	3
Physical Education 3354 – Clinical Practicum I	3
Total Credits.	15

Semester 3	Credits
Physical Education 3356 – Advanced Clinical and Field Practicum**	6
Total Credits.	6
Total Credits for Graduation – Category I Students.	36
Total Credits for Graduation – Category II Students	30

* Courses in Semester 2 will be delivered in a block-placement format.

** Not a requirement for the University of Calgary and the University of Alberta Category II

SOCIAL WORK



PROGRAM OFFERED

Diploma – Social Work

FACULTY INFORMATION

Dean, Faculty of Health and Community Studies
B. Hendrickson: 403.440.6988

Chair, Department of Social Work and Disability Studies
L. Fountain: 403.440.6443

GENERAL INFORMATION – DIPLOMA – SOCIAL WORK

Social work is a two year program which combines knowledge and skills in social work, humanities, and behavioural sciences. The program prepares students to do social work practice with individuals, families, groups and communities. Graduates are employed in a broad range of government (public), non-profit and private agencies. Social Work diploma graduates are eligible to apply to become registered social workers in Alberta.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

Consideration may be given to high school applicants who have the required English course and grade as indicated in the *Additional Admission Requirements* for each specific program and any four grade 12 subjects from Groups 1 or 2 as listed in the *General Admission Requirement*, if there is space remaining in the program after the Primary Application Period.

CANADIAN ABORIGINAL STUDENTS

Canadian Aboriginal students may choose to identify themselves as Aboriginal on the MRC application for admission form. The Social Work Diploma program recognizes the need to increase post-secondary educational opportunities for Aboriginal students. Each year 15% of admissions to the program will be reserved until June 1st for students who identify as Aboriginal and who meet the minimum admissions criteria.

ADDITIONAL ADMISSION REQUIREMENTS SOCIAL WORK DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Social Work Diploma program:

High School Standing

- English Language Arts 30-1 – 50%

Post-secondary Standing

- English Language Arts 30-1 – 50% or English 0212 (at Mount Royal College) – Passing Grade

Mature Standing

- English Language Arts 30-1 – 60% or English 0212 (at Mount Royal College) – Passing Grade

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

PRACTICUM REQUIREMENTS

All students will be selected for practicum on the basis of academic performance, professional suitability, volunteer community service and availability of practicum sites.

At the time of practicum, students will be required, at their own expense, to obtain a Police Information Check. It is each practicum agency's decision to accept or reject a student for placement or observation experience based upon the results of a police information or other background check. Since both completion of course requirements and eventual employment in a field of study may be dependent upon the results of such checks, students who have concerns should discuss the matter with the department chair or designate prior to applying for admission.

INTERNATIONAL PRACTICUM

Qualified students may have an opportunity to complete a second year practicum in an International setting during the Spring session.

Note: In addition to the courses required for graduation, all students will have their progress reviewed each semester by a committee comprised of faculty members of the Department of Social Work and Disability Studies. Students found to be in academic difficulty or whose professional suitability is of concern may be referred for remedial assistance, or in extreme cases, asked to withdraw from the program. The Code of Ethics of the Alberta College of Social Workers will be used as a measure of professional behaviour and suitability.

CURRICULUM

Diploma – Social Work

If a student wishes to graduate in four semesters, the following pattern of course selection is essential.

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Social Work 1111 – Interpersonal Communication.	3
Social Work 1114 – Introduction to Social Work Practice.	3
Social Work 1187 – Social Welfare Policies and Issues.	3
Psychology 1101 – Principles of Psychology I	3
Total Credits.	15

Semester 2	Credits
Social Work 1215 – Social Work Methods.	3
Social Work 1216 – Counselling Skills.	3
Social Work 1287 – Social Work Practicum I (see note below)	6
Psychology 2235 – Life Span Development	3
Arts and Science Requirement.	3
Total Credits.	18

Note: Social Work 1287 is open only to Social Work students who have successfully completed Social Work 1111, 1114 and 1187, and have had their police information check approved by their practicum agency.

Semester 3	Credits
Social Work 1218 – Social Work With Groups	3
Social Work 1221 – Community Organization	3
Social Work 1222 – Social Work with Families.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	18

Semester 4	Credits
Social Work 1217 – Administration in Social Work Organizations.	3
Social Work 1223 – Social Work and Mental Health	3
Social Work 1297 – Social Work Practicum II (see note below).	6
Elective.	3
Total Credits.	15
Total Credits for Graduation.	66

Note: Social Work 1297 is open only to Social Work students who have successfully completed Social Work courses up to Semester 4 above and have had their police information check approved by their practicum agency.

For *Restrictions and Interpretations* concerning the program requirements for English, elective, and arts and science courses, refer to the section entitled *General Graduation Requirements*.

THEATRE ARTS



PROGRAMS OFFERED

Diploma – Theatre Arts – Performance

Diploma – Theatre Arts – Technical

FACULTY INFORMATION

Director, Mount Royal College Conservatory
P. Dornian: 403.440.6595

Chair, Department of Theatre, Speech and Music Performance
R. Ayles: 403.440.6907

GENERAL INFORMATION

There is a growing interest in theatre arts education in Canada. Professional theatre companies in the country are demanding higher levels of training and skill from prospective employees and interns; theatre arts studies are now a part of most secondary school curricula; and continuing national concern about our cultural identity has drawn increased attention to developments in Canadian performing arts industries. Furthermore, television and film companies, both Canadian and foreign, have discovered a great resource in Canada's theatre technicians, production personnel and performers, creating an increased demand on the talent pool.

Mount Royal College is responding to these demands by offering an intensive and specialized program in Theatre Arts. Students who wish to continue their studies after high school or seek training at a later stage in their careers may apply for admission to the Mount Royal College program in either of the Performance or Technical Streams, each of which features a transition course for film/television in the final semester. Another unique feature of this program is the high level of involvement of local professional companies whose personnel are integrally involved in teaching the courses offered. Training takes place at Mount Royal College and in local theatre venues.

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS THEATRE ARTS DIPLOMA

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria:

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the Theatre Arts Diploma program:

High School and Post-secondary Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 50%

Mature Standing

- English Language Arts 30-1 or English Language Arts 30-2 – 60%

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Additional Criteria

In addition to meeting all academic admission requirements, applicants must meet the following criteria:

Performance Stream

- An interview.
- A resume indicating all theatre experience and training as well as related or unrelated work experience.
- An individual performance audition.
- Selected applicants from the individual performance audition will be contacted for a group call-back audition.

Technical Stream

- An interview.
- A resume indicating all theatre experience and training as well as related or unrelated work experience.
- Two letters of reference from teachers and/or work supervisors.
- A portfolio with examples of work demonstrating skills in related technical areas (photographs of projects or productions, drawings, working drawings and programs from theatre productions).

CONTINUANCE IN THE PROGRAM

Students must complete all required courses each term, in the sequence outlined in the calendar. Any exceptions must receive approval of the department chair. Students in the Technical Stream must pass all courses each term in order to proceed in the program; students in the Performance Stream must pass all Arts and Science Requirements and achieve a minimum of a "C-" in all Theatre Arts courses in order to proceed in the program.

Students who are no longer enrolled or who have been disqualified from the program may apply for re-admission by forwarding a letter of intent directly to the department and submitting an application for admission to the Office of the Registrar. Re-admission is at the discretion of the department faculty, and is not automatic. Students who are re-admitted must meet with the theatre arts advisor and must repeat any course in which the minimum grade was not met before continuing on a full-time basis in the program.

PROFESSIONAL CONDUCT

Students should adhere to College policy regarding non-academic conduct as defined in the calendar. In addition, students in the Theatre Arts program are expected to conduct themselves in a professional manner in rehearsal, performance and in any department-affiliated activity. Inappropriate behaviour will be dealt with firmly and may result in disqualification from the program.

CURRICULUM**Diploma – Theatre Arts – Performance**

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Theatre Arts 1105 – Production Practicum I*.	2
Theatre Arts 1110 – Acting I.	3
Theatre Arts 1120 – Movement I.	2
Theatre Arts 1130 – Voice for the Actor I.	2
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	18
Semester 2	Credits
Theatre Arts 1205 – Production Practicum II*.	2
Theatre Arts 1210 – Acting II.	3
Theatre Arts 1220 – Movement II.	2
Theatre Arts 1230 – Voice for the Actor II.	2
Theatre Arts 1135 – Basic Music Skills I.	1
Arts and Science Requirement.	3
Arts and Science Requirement.	3
Total Credits.	16
Semester 3	Credits
Theatre Arts 1202 – Early Theatre.	3
Theatre Arts 1206 – Production Practicum III*.	3
Theatre Arts 1211 – Acting III.	4
Theatre Arts 1221 – Movement III.	2
Theatre Arts 1231 – Voice for the Actor III.	2
Theatre Arts 1280 – Professional Development.	1
Theatre Arts 1235 – Basic Music Skills II.	1
Total Credits.	16
Semester 4	Credits
Theatre Arts 1203 – Modern Theatre.	3
Theatre Arts 1207 – Production Practicum IV*.	3
Theatre Arts 1212 – Acting IV.	4
Theatre Arts 1215 – Acting for Film and Television.	2
Theatre Arts 1222 – Movement IV.	2
Theatre Arts 1232 – Voice for the Actor IV.	2
Total Credits.	16
Total Credits for Graduation.	66

* Students are required to be involved in rehearsals and performances of department productions; the extent of their involvement increases as they progress through the program and the number of hours varies.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

Diploma – Theatre Arts – Technical

Semester 1	Credits
English 0212 or English 1101 or any 1100-level (or higher) English.	3
Theatre Arts 1100 – Stagecraft I	2
Theatre Arts 1105 – Production Practicum I*	2
Theatre Arts 1141 – Lighting I	1
Theatre Arts 1146 – Sound I	1
Theatre Arts 1154 – Costumes I	1
Theatre Arts 1157 – Drafting and Design I	2
Arts and Science Requirement	3
Total Credits.	15
Semester 2	Credits
Theatre Arts 1200 – Stagecraft II	2
Theatre Arts 1205 – Production Practicum II*	2
Theatre Arts 1241 – Lighting II	1
Theatre Arts 1246 – Sound II	1
Theatre Arts 1254 – Costumes II	1
Theatre Arts 1257 – Drafting and Design II	2
Theatre Arts 1271 – Stage Management I	2
Arts and Science Requirement	3
Total Credits.	14
Semester 3	Credits
Theatre Arts 1202 – Early Theatre	3
Theatre Arts 1206 – Production Practicum III*	3
Theatre Arts 1273 – Stage Management II	2
Plus three of:	
Theatre Arts 1208 – Properties I	2
Theatre Arts 1242 – Lighting III	2
Theatre Arts 1248 – Sound III	2
Theatre Arts 1255 – Costumes III	2
Theatre Arts 1258 – Scenic Painting I	2
Theatre Arts 1267 – Stage Carpentry and Scenic Construction I	2
Arts and Science Requirement	3
Total Credits.	17

Semester 4	Credits
Theatre Arts 1203 – Modern Theatre	3
Theatre Arts 1207 – Production Practicum IV*	3
Theatre Arts 1280 – Professional Development	1
Theatre Arts 1285 – Film and Television Set Etiquette	2
Plus three of:	
Theatre Arts 1209 – Properties II	2
Theatre Arts 1245 – Lighting IV	2
Theatre Arts 1249 – Sound IV	2
Theatre Arts 1256 – Costumes IV	2
Theatre Arts 1259 – Scenic Painting II	2
Theatre Arts 1268 – Stage Carpentry and Scenic Construction II	2
Arts and Science Requirement	3
Total Credits.	18
Total Credits for Graduation.	64

* Students are required to be involved in rehearsals and performances of department productions; the extent of their involvement increases as they progress through the program and the number of hours varies.

For *Restrictions and Interpretations* concerning the program requirements for English, Elective and Arts and Science courses, refer to the section entitled *General Graduation Requirements*.

UNIVERSITY TRANSFER PROGRAMS — MOUNT ROYAL COLLEGE



Mount Royal College offers one- and two-year university transfer programs in several different areas. There are several advantages to beginning your university degree studies at Mount Royal College. Almost all of the classes are small, allowing for close contact and interaction between students and instructors. This often leads to high quality instruction in a personalized setting. In addition, lower tuition costs will help lessen the overall financial burden often associated with continuing your education.

Our four (4) university transfer programs are designed to prepare students for transfer to selected degree-granting institutions.

Bachelor of Education

Bachelor of Engineering

Bachelor of Physical Education

Bachelor of Science – Computer Science

Entrance to university transfer programs requires one or more high school subjects which you may not currently have. Grade 12 equivalency courses and university transfer courses can be taken at the same time in the General Studies Diploma or Open Studies.

Students wishing to transfer should refer to the *Alberta Transfer Guide*, which lists all courses and program transfer agreements between post-secondary institutions in Alberta, Northwest Territories and Nunavut.

The Guide and other transfer information are available online at www.acat.gov.ab.ca or by contacting:

Alberta Council on Admissions and Transfer

11th Floor, Commerce Place

10155 – 102 Street

Edmonton, AB

T5J 4L5

Phone: 780.422.9021 or 780.310.0000 (toll-free)

E-mail: acat@gov.ab.ca

GENERAL ADMISSION REQUIREMENTS

All students must meet the general admission requirements for Mount Royal College programs, as indicated in the *Admissions* section of this calendar.

ADDITIONAL ADMISSION REQUIREMENTS UNIVERSITY TRANSFER PROGRAMS

In addition to meeting the general admission requirements indicated in the *Admissions* section of this calendar, applicants must also satisfy the following criteria.

Although Conditional Admission may be granted in advance of receipt of final/official transcripts, confirmation of the achievement of specified minimum grades will take place after all final/official transcripts have been received by the College. Applicants who do not meet these minimum grade requirements will be denied admission.

Academic Course Requirements

The following specific courses (or equivalencies) with the specified minimum grades are required for admission into the following university transfer programs:

Bachelor of Education

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure or Applied) or a second Language 30 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure or Applied) or a second Language 30 – 50%

Bachelor of Engineering

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure) – 65%
- Mathematics 31 – 50%
- Chemistry 30 – 50%
- Physics 30 – 50%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 65%
- Mathematics 31 – 50%
- Chemistry 30 – 50%
- Physics 30 – 50%

Bachelor of Physical Education

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 50%
- Biology 30 – 50%
- Chemistry 30 – 50%

Bachelor of Science – Computer Science

High School and Post-secondary Standing

- English Language Arts 30-1 – 50%
- Mathematics 30 (Pure) – 65%

Mature Standing

- English Language Arts 30-1 – 60%
- Mathematics 30 (Pure) – 65%

BACHELOR OF EDUCATION

Mount Royal College offers you the opportunity to discover if teaching is the career for you. Education courses are designed to give you a sound understanding of teaching and learning. Education 1231, 1233 and 2321 include practical experience. In each of these courses, you will have a placement in a public, separate or private school working with students and teachers.

An education coordinator, academic advisors and counsellors are available to assist you in career counselling, course selection, information on universities and university transfer.

Sample program guides, showing first year course patterns, are available on the Academic Advising Services website under the Program Planning tab. advising.mtroycal.ca

Mount Royal students may enrol in education courses that are fully transferable as unspecified courses to the University of Calgary. Education courses transfer directly to the University of Lethbridge, where they will count as part of the core curriculum in their Bachelor of Education program. You can take up to 20 university transfer courses at Mount Royal College to transfer to a receiving institution, although some programs may have lower transfer limits. Please note that you must meet the admission requirements of the receiving institution.

The Calgary School boards require that each adult working in the schools possess a recently completed Police Security Clearance Form. This form must be completed by the Calgary Police Services (at the 316 - 7th Avenue SW location); it cannot be done by any police service outside of Calgary. Refer to the section entitled *Police Information and Other Background Checks* found in the Calendar. The Police Security Clearance Form must be shown to the school administrator on the first day of each school placement. If concerns exist, the school administrator will determine whether or not the student can participate in the school placement.

Mount Royal College offers the following courses for students wishing to pursue a career in teaching or interested in finding out if it is a suitable career:

- EDUC 1209 – The Learner: Elementary Art Education I (formerly 2209)
- EDUC 1231 – The Teacher: Professional Dimensions I (formerly 2231)
- EDUC 1233 – The Teacher: Professional Dimensions II (formerly 2233)
- EDUC 2307 – The Learner: Elementary Art Education II (formerly 3307)
- EDUC 2312 – The Learner: Elementary Music Education I (formerly 3312)
- EDUC 2321 – The Learner: Education and Individual Development (formerly 3321)
- EDUC 2325 – The Community: Understanding Current and Emerging Pedagogical Technologies (formerly 3325)
- EDUC 2371 – Teaching Writing in the Schools (formerly 3371)
- EDUC 4321 – The Teacher: Developing a Philosophy of Education
- EDUC 4325 – The Community: The Impact of Social Issues in Education and Schooling
- EDUC 4491 – The Community: Community Involvement in the Fine Arts (formerly 3491)

Transfer Credit Note: Please check the current Alberta Transfer Guide and your academic advisor for further information.

The major and non-education option course offerings vary depending on the area of specialization you choose and/or the level of teaching (elementary or secondary).

BACHELOR OF ENGINEERING

This university transfer program is designed to cover between one and two years of the common core courses of a baccalaureate degree program in engineering. The common core prepares students for many branches of engineering including chemical, civil, computer, electrical, geomatics, manufacturing, mechanical, petroleum and software engineering.

Note: Courses in this program require a strong background in mathematics. We recommend a grade of 65% or better in Pure Mathematics 30.

First year courses at Mount Royal College include:

Chemistry 2209	Chemistry 2210
Engineering 1215	Engineering 1205
Engineering 1233	Engineering 1263
Engineering 1261	Mathematics 1219
Engineering 1271	Engineering 1273
Mathematics 1217	Mathematics 1271
Mathematics 1203	

Second year courses at Mount Royal College include:

Engineering 3319	Chemistry 3357
Engineering 3335	Mathematics 3309
Engineering 3349	Mathematics 3101
Mathematics 3307	Physics 3369

A list of electives and complementary study courses is available on the departmental website.

All of these courses are directly transferable to the University of Calgary. There is also a full first-year transfer programme to the University of Alberta. For information on transferability to universities outside of Alberta and for further information on transferability to the University of Calgary and the University of Alberta, contact the Department of Mathematics, Physics and Engineering or go to www2.mtroyal.ca/~smaw/eng_advising_page.

BACHELOR OF PHYSICAL EDUCATION

Transfer arrangements have been established with the University of Calgary and with the University of Lethbridge for the Bachelor of Arts/Bachelor of Science/Bachelor of Education combined degrees with Physical Education/Kinesiology. Students may transfer up to two years of course work into these programs at the University of Calgary or the University of Lethbridge. Because the university transfer curriculum includes a wide selection of courses, students at Mount Royal College should consult an academic advisor in the Department of Physical Education and Recreation Studies to plan their program prior to registration.

The core curriculum at Mount Royal College for students transferring to the University of Calgary includes:

- Physical Education 1001* (U of C Knes 261)
- Physical Education 1003 (U of C Knes 243)
- Physical Education 1005 (U of C Knes 211) (Pedagogy only)
- Physical Education 1007 (U of C Knes 213)
- Physical Education 2005 (U of C Knes 253)
- Physical Education 2007 (U of C Knes 237)
- Physical Education 2201** (U of C Knes 201)
- Physical Education 2203 (U of C Knes 203)
- Physical Education 3001 (U of C Knes 263)
- Physical Education 4003 (U of C Knes 245)
- Biology 1202*** (U of C Biol 231)
- Biology 3104/3205 (U of C Zool 361/363)

* PHED 1001 must be completed with a grade of at least a C- before enrolling in PHED 3001

** Phed 2201 must be completed with a grade of at least a C- before or concurrent with enrolling in PHED 3001

*** BIOL 1202 must be completed with a grade of at least a C- before enrolling in PHED 2007 and BIOL 3104.

Note: that students can only transfer 10 core courses to the Kinesiology program at the University of Calgary. All other transferable courses must be non-core.

The core curriculum at Mount Royal College for students transferring to the University of Lethbridge includes:

- Physical Education 1001** (U of L Knes 2600)
- Physical Education 1003 (U of L Knes 3400)
- Physical Education 1005 (U of L Knes 2xxx)
- Physical Education 1007* (U of L Knes 2200)
- Physical Education 2203 (U of L Knes 1000)
- Physical Education 3001 (U of L Knes 2110)
- Physical Education 4003 (U of L Knes 3640)

* Knes 2200 at the U of L is a prerequisite for all 3000 and 4000 level Kinesiology courses

** Knes 2600 at the U of L is a prerequisite for Knes 2110.

Note: Students who wish to take a combined degree program in Education at the University of Lethbridge must complete Education 1231/1233 (U of L Educ 2500/2XXX) before being accepted into the program at the University of Lethbridge.

Students wishing to transfer to an institution within Alberta should consult a physical education academic advisor in the Department of Physical Education and Recreation Studies before registering in their courses. Entrance requirements, transfer arrangements and core course requirements vary with each institution.

BACHELOR OF SCIENCE – COMPUTER SCIENCE

This program offers the first two years of the University of Calgary's Bachelor of Science degree in Computer Science and allows students to transfer between one and two years of studies to other universities. Mathematical ability is necessary for success in this program because of its emphasis on theoretical computing science and mathematics.

If you are interested in combining high school upgrading and university transfer courses, you should apply directly to the General Arts and Science program. A computer science academic advisor should be consulted regarding course selection.

Curriculum at Mount Royal College includes:

Semester 1	Semester 2
Computer Science 2231	Computer Science 2233
Mathematics 1203	Computer Science 2265
Mathematics 1200 or 2251	Mathematics 1271
Option	Philosophy 1179
Non-science option	Option
Semester 3	Semester 4
Computer Science 3313	Computer Science 3333
Computer Science 3325	Computer Science 3349
Computer Science 3331	Option or Comp. Science 3335
Option	Non-science Option
Non-science Option	Non-science Option

Mathematics 1211 and English 2263 are recommended options. Information on requirements at various universities can be obtained from a computer science academic advisor. A few transferable courses such as introductory courses in computer science designed for non-majors, may not be accepted towards a degree by some universities.

Students are normally permitted to repeat a course only once.

TRANSFER TO A UNIVERSITY DEGREE PROGRAM – GENERAL INFORMATION

Students intending to continue their studies in a degree program at another degree-granting institution should consult the calendar(s) of the institutions they wish to attend and ensure that they meet the admission requirements of the program and faculty of their choice. Additional information may be obtained from the Alberta Transfer Guide, which is available at the Office of the Registrar.

The Guide and other transfer information is available online at www.acat.gov.ab.ca or by contacting:

Alberta Council on Admissions and Transfer
11th Floor, Commerce Place
10155 – 102 Street
Edmonton, AB
T5J 4L5

Phone: 780.422.9021 or 780.310.0000 (toll-free) or
e-mail: acat@gov.ab.ca

HIGH SCHOOL MATRICULATION EQUIVALENTS (CREDIT-FREE)

Students who are lacking one or more Grade 12 matriculation (30-level) subjects and wish to obtain additional information about an appropriate program of study for admission to an Alberta post-secondary institution should consult Admissions and Recruitment, Enrolment Services at 403.440.5000.

The Mount Royal College courses that may be used in place of Alberta Grade 12 (30-level) subjects for purposes of admission to Mount Royal College, and other post-secondary institutions in Alberta are listed as follows:

Mount Royal College (credit-free) Upgrading Course	Corresponding Alberta High School Course
Biology 0130	Biology 30
Chemistry 0130	Chemistry 30
English 0130	English Language Arts 30-1
Mathematics 0130	Mathematics 30 (Pure)
Mathematics 0131	Mathematics 31
Physics 0130	Physics 30
Social Science 0130	Social Studies 30
Chinese 1107	Chinese 30
French 1111*	French 30
German 1107	German 30
Japanese 1107	Japanese 30
Spanish 1101	Spanish 30

* French 1111 has a prerequisite of French 1109.

Some Alberta universities will not grant transfer credit for any Mount Royal College course, which is also used to clear matriculation deficiencies. For example, students who present French 1111 in lieu of French 30 for the purposes of admission to the University of Calgary may not also receive transfer credit for that course toward their degree program.

Students who are lacking one or more Grade 12 matriculation (30-level) subjects and wish to obtain additional information about an appropriate program of study for admission to another Alberta post-secondary institution should consult with their Academic Advisor.

TRANSFER PROGRAMS

TRANSFER PROGRAMS – UNIVERSITY OF CALGARY

Students intending to transfer from Mount Royal College to the University of Calgary should consult the University's Calendar to ensure they meet the admission requirements and transfer regulations for the program of their choice.

In addition to Bachelor of Physical Education, Bachelor of Engineering and Bachelor of Science - Computer Science, Bachelor of Education university transfer programs are possible with majors in:

Archaeology
Art History
Athletic Therapy
Canadian Studies
Chemistry
Communication Studies
Computer Science
Drama
Economics
Education
Engineering
Environmental Science
French
General Studies (BA , BGS or BSc)
Geography
German
International Relations
Linguistics
Natural Science
Mathematics and Statistics
Philosophy
Physical Education/Kinesiology
Physics
Political Science
Religious Studies
Social Work
Women's Studies

PROGRAMS THAT TRANSFER TO OTHER UNIVERSITIES

Students can normally begin the following specialized degree programs at Mount Royal College:

Agriculture and Forestry: University of Alberta
Chiropractic: Canadian Memorial, Palmer College
Dentistry and Dental Hygiene: University of Alberta
Education: University of Alberta, University of Calgary, University of Lethbridge
Engineering: University of Alberta, University of Regina, University of Victoria
Fine Arts: University of Lethbridge
Food Science: University of Alberta
Pre-Law: University of Alberta
Management: Athabasca University, University of Lethbridge
Pre-Medicine: University of Alberta
Optometry: University of Waterloo
Pharmacy: University of Alberta
Physical Education and Recreation: University of Alberta
Physical Education: University of Lethbridge
Pre-Physical Therapy: University of Alberta
Veterinary Medicine*: University of Saskatchewan or University of Calgary

*COLLEGE OF VETERINARY MEDICINE

There are five Colleges of Veterinary Medicine in Canada: the Ontario Veterinary College, University of Guelph; Ecole de Medicin Veterinaire, Universite de Montreal; the Western College of Veterinary Medicine, University of Saskatchewan; University of Calgary, Veterinary Medicine; and the University of Prince Edward Island. Since the Western College of Veterinary Medicine and the University of Calgary, Veterinary Medicine program were established primarily to provide veterinary education for residents of the western provinces and territories, Alberta residents are expected to apply to these institutions and should concentrate their efforts on gaining admission there. (The Ontario Veterinary College and Ecole de Medicin Veterinaire will accept applications from Alberta residents, but these institutions give priority to residents of their respective provinces.)

Students are urged to contact the receiving institution involved regarding admission and transfer credit policies before enrolling in Mount Royal College courses.

ABORIGINAL EDUCATION PROGRAM



PROGRAMS OFFERED

University College Entrance Preparation

FACULTY INFORMATION

Director, Iniskim Centre

TBA: 403.440.5668

Aboriginal Education Program, Administrator

K.Paul: 403.440.6020

GENERAL INFORMATION

The Aboriginal Education Program at Mount Royal is a University College Entrance Program (UCEP) offering advanced upgrading for students of Aboriginal ancestry who wish to pursue a College or University education.

The program offers three levels of study, designed to ensure each student achieves the requirements for future educational goals, with concentration in English and math. The core subjects are supplemented with study skills, computer, language, and Native Studies courses. The program is supported by the Iniskim Centre programs including Aboriginal Housing Program, Elders/Medicine Trail (Naato'ohsokoy) Program and academic advising.

The inclusion of Aboriginal cultural content and support services is an integral part of the Aboriginal Education College Preparation Program.

GENERAL ADMISSION REQUIREMENTS

Acceptance into the program is based on attendance at an information session, the completion of an AEP application and admittance is dependant on the number of seats available for new students. All students must:

- Be of Aboriginal ancestry.
- Be a minimum age of twenty or possess the equivalent of an Alberta High School Diploma.
- Have successfully completed grade 10 or better.
- Submit an MRC application form indicating AEP with a letter of intent (an interview may also be required).
- Successfully complete a placement test.
- Submit all transcripts from upgrading and/or secondary institutions.

All criteria must be met for an application to be considered. Please note that enrolment in this program is limited and final admission is based on the criteria as well as available seats.

ACADEMIC COURSE REQUIREMENTS

- Complete one semester of placement leveled English and math.
- Student must have met academic requirements to continue on in their program of choice.
- Students who are accepted into the Aboriginal Education Program are placed in one of the three levels according to the performance on the placement test, as well as the information contained on their transcripts. Specific attention will be placed on the subject areas related to English and math. Once a student has been placed into one of the three levels, the student will be registered in the courses specified by the program curriculum.

CONTINUANCE IN THE PROGRAM

Students must have an overall grade point average of 2.0 or better and must be in good standing and comply with general college standards. If you are a continuing student you must meet the above requirements and complete a performance review once an academic year.

FINANCIAL ASSISTANCE

You are responsible for seeking out and maintaining funding. However, after your funding is secured the Aboriginal Education Program works closely with your funding agent. Other resource information regarding funding and scholarships is also available from the Student Awards and Financial Aid Centre on campus. The following is a list of possible funding sources for students:

- Individual First Nations communities
- Government agencies
- Various urban agencies

CURRICULUM

ABORIGINAL EDUCATION PROGRAM

Level 1

1. ENGL 0115
2. MATH 0115A (equivalent to Math 10)
3. COMP 0110
4. PREP 0109
5. SCIE 0110

Level 2

1. ENGL 0130/0212
2. MATH 0115B (equivalent to Math 20)
3. NTST 0130
4. SPCH 1115/2005

Options:

- BIOL 0115
- CHEM 0115
- BKFT 0130
- CREE 0130

Level 3

1. ENGL 0212/1101/1131
2. MATH 0130
3. PSYC 1101 + 1102
4. Arts/Science credit classes

Options:

- BIOL 0130
- CHEM 0130
- BKFT 0130
- CREE 0130



OPEN STUDIES



GENERAL INFORMATION – OPEN STUDIES

Open Studies provides a highly flexible opportunity for students to explore their educational options at Mount Royal. Open Studies is designed for students who would like to combine different types of study and/or for students who may be undecided about their post-secondary goals. Students may complete a maximum of ten courses at the credit level or choose to combine post-secondary credit classes with upgrading. Open Studies provides full- or part-time learning opportunities for students who:

- wish to participate in post-secondary education but do not wish to enter a specific program of study at this time;
- would like to sample courses in order to determine what program of study to pursue;
- wish to take courses for professional development or personal interest;
- need to pick up a course(s) to meet the admission requirements for their intended program of interest; or
- may have missed an admission deadline for a specific program.

ADMISSION REQUIREMENTS

Open Studies applicants are not required to meet the General Admission Requirements for Mount Royal programs. Open Studies does not have specific course-based admission criteria, thereby providing students with an opportunity to upgrade and prepare for further post-secondary studies.

Applicants are required to provide the appropriate official documentation to meet the English Language Proficiency Requirement if their mother tongue (first language spoken as a child) is not English (see English Language Proficiency Requirement).

Although applicants are not required to provide high school or post-secondary transcripts for admission, it is necessary to provide transcripts to show evidence of successful completion of Prerequisite subjects. It is also helpful to have official transcripts for review when working with an academic advisor to select the appropriate courses to meet future goals.

Note that Open Studies students who choose to apply to a program at Mount Royal in the future will be required to provide all final/official transcripts which have not previously been provided.

Open Studies students:

- may take upgrading courses alone or in combination with college or university-level courses,
- are allowed to earn a maximum of 30 credits (typically 10-three credit courses) in Open Studies,
- are not eligible to receive a Letter of Permission to take a course or courses from other institutions,
- do not have access to restricted courses (i.e., those reserved for program students).

Students who wish to upgrade their high school courses may enroll in various credit-free high school equivalency courses offered at Mount Royal. While these courses will not be credited towards a student's high school diploma, they are accepted as alternative entrance requirements for undergraduate programs offered by Mount Royal and by Alberta universities.

Open Studies students often will take courses that lead towards program requirements for a Mount Royal or university program. Please consult the appropriate section in this calendar for course requirements for Mount Royal programs or view a sample of university-transfer course requirements on the Academic Advising Services webpage: advising.mtroyal.ca.

How To Interpret A Course

GERO 4405 – Aging and Mental Health

(3 credits – TG) Distance Delivery

This is an overview of current concepts in mental health in relation to older adults. Common mental health concerns of the older adult are presented and approaches to assessment and treatment are addressed, with an emphasis on cognitive and behavioural strategies.

Pre- or Corequisite: Gerontology 4401 and Gerontology 4403 or consent of the department.



GNED 1101 – Scientific and Mathematical Literacy for the Modern World

(3 credits) 3 hours lecture

Students will expand their understanding of the intersections of mathematics, science and technology with daily life. The course will develop and apply critical thinking and scientific reasoning skills through the examination of issues drawn from the real world and current events.



Credit Value and Transfer Guide Designator

A credit is a number assigned to the *amount of learning* students receive through a combination of lectures, tutorials, seminars, labs, etc. In some courses, one credit may equal one hour of class time per week. A specific number of credits is required to complete each diploma or certificate program the College offers.

Courses with a **TG** listed beside the credits are courses that are accepted under certain conditions for transfer to some or all of the Alberta universities. Students may receive full or partial credit for these courses. For further information, consult the *Alberta Transfer Guide*, which is available at the Office of the Registrar.

Subject Abbreviation

The full name for a subject abbreviation is shown at the beginning of the particular subject group.

Course Description

This is a brief description of the topics to be covered in the course. A more detailed description, called a *Course Outline* or *Syllabus*, is available through the department offering the course.

Course Numbers

0100-0999	Credit-Free Preparatory Courses do not carry any credit value and cannot be counted towards a degree, diploma, certificate or Grade Point Average. Special credit-free fees may apply.
1100-1199	Introductory college courses
1200-1299	Advanced college courses requiring previous college-level work.
1300-1399	Senior college courses requiring advanced college-level work.
2000-2999	Junior-level undergraduate courses offered at Mount Royal College.
3000-4999	Senior-level undergraduate courses offered at Mount Royal College.

eCampusAlberta

One or more sections of certain courses are available online through the eCampusAlberta option. The eCampusAlberta logo will appear on specific courses. See the eCampusAlberta website for registration information and other details: <http://www.ecampusalberta.ca> A technology support fee will be charged for course sections offered through eCampusAlberta.

Note: The following course numbering scheme will be adopted over the next academic year and is not represented in all programs. However, it can be found in some programs (e.g. Business, Faculty of Arts, Faculty of Science).

Course Numbers (Transition)

Academic Upgrading	0110, 0115, 0120, 0130, 1031
Introductory credit courses	0200 – 0299
Level 1	1000 – 1999
Level 2	2000 – 2999
Level 3	3000 – 3999
Level 4	4000 – 4999
Honours courses and capstone courses	5000 – 5999

General Education (GNED)

Courses identified with the 'G' icon satisfy requirements for the General Education program. See program/academic advisor for details.

Hours and Type of Instruction

Unless otherwise stated, the number of hours indicates hours of instruction each week. Courses normally run 13 weeks (excluding the examination time) each Fall and Winter Semester and 7 weeks during Spring Semester including examinations. Therefore, this sample course involves a total of 71.5 hours of instruction. Instruction at Mount Royal College is made up of lectures, tutorials, laboratory sessions and guided independent study. Any course may use one or all of these different methods of instruction.

Prerequisites, Corequisites, and Recommended Preparation

Prerequisites must be completed before registering in the class. Corequisites must be taken at the same time as other particular courses. Recommended preparation should be completed before taking certain courses. Other special notes about extra fees, special restrictions, etc., are usually noted after the course description.

Blended Delivery

Courses in which a portion of scheduled class/lab time is replaced by technology-mediated teaching-learning activities using the Internet or CD-ROM.

Course Letters

Courses beginning with an "A" designate Athabasca University sections of courses taught at Mount Royal College (e.g. ENGL A344).

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ACCOUNTING (ACCT)

ACCT 2010 – Directed Field Studies I

(15 credits)

This Directed Field Studies course requires students to work for an employer in an accounting position. The employer and position must be approved by the work experience coordinator. The work term will normally be completed over a four-month period. Any deviation from this pattern must be approved in advance by the work experience coordinator and the faculty advisor. Under no circumstances will a work-term consist of less than 450 hours of work. Students will typically be employed in either a public accounting firm, in government, or in industry. Students are also required to complete a series of research projects to relate practical experience to their academic studies.

Prerequisite: Accounting 4222, 3228, 4225, 4280, and Management 3210 with a minimum grade of "C+" or higher; and successful completion of the work experience Professional Development Seminars.

ACCT 2110 – The Language of Business: Accounting Made Easy

(3 credits); 1 hour lecture; 2 hours lab

This course is designed for non-accounting people who need to know basic accounting concepts in order to more fully understand their contribution to improved productivity, profitability, and wealth creation, for both their employer and themselves. It takes the student beyond statements and spreadsheets to learn a logic and a language that is specific to the world of business, and will help them converse confidently within an accounting environment. It provides a solid foundation in accounting literacy so that successful students can better control the money side of their personal and business lives.

ACCT 2120 – Principles of Accounting

(3 credits – TG) 4 hours lecture, 1 hour lab

This course provides an introduction to basic accounting principles and practices. Topics include journals; ledgers; financial statements; merchandise accounting; internal control procedures, cash, accounts receivable, current liabilities, inventories, plant and equipment. This course introduces students to the use of accounting data as a management tool.

Note: Students enrolled in the university transfer program should take Accounting 2121. Credit will not be granted for both Accounting 2120, and 2121.

ACCT 2121 – Financial Accounting Concepts

(3 credits – TG) 4 hours lecture, 1 hour lab

This course provides an introduction to accounting principles. Topics include fundamental concepts such as accounting principles, assumptions, constraints, and the preparation and the reporting of financial information to investors, managers, and others. Emphasis is on financial statement analysis and the use of accounting information for decision-making. Specific accounting issues and choices for assets and liabilities are also covered.

Note: Students enrolled in the Bachelor of Applied Business Administration – Accounting program should take Accounting 2120. Credit will not be granted for both Accounting 2120, and Accounting 2121.

ACCT 2221 – Financial Management for Non-Financial Managers

(3 credits – TG) 2 hours lecture, 1 hour tutorial

In order to perform in today's complex business environment, people must be able to anticipate and assess the financial consequences of business decisions. Students will learn about analysis and integration of financial statements, capital budgeting and proposal evaluation, financial planning and cash flows, and relevant cost decision-making. Students will also be introduced to the sources and forms of financing, the management of capital structure and management of working capital.

Prerequisite: Accounting 2120 or 2121.

ACCT 3010 – Directed Field Studies II

(15 credits)

This Directed Field Studies course requires students to work for an employer in an accounting position. The employer and position must be approved by the work experience coordinator. The work term will normally be completed over a four-month period. Any deviation from this pattern must be approved in advance by the work experience coordinator and the faculty advisor. Under no circumstances will a work-term consist of less than 450 hours of work. Students will typically be employed in either a public accounting firm, in government or in industry. Students are also required to complete a series of research projects to relate practical experience to their academic studies.

Prerequisite: Accounting 2010 and successful completion of the work experience Professional Development Seminars.

ACCT 3220 – Financial Accounting Practices

(3 credits – TG) 4 hours lecture

This course builds on the concepts and skills learned in introductory accounting and prepares the student for the more conceptual approach required for Intermediate Accounting. Students learn to apply the accounting conceptual framework, and further develop skills for recording transactions and events by covering revenue recognition, long-term liabilities, partnership accounting, shareholders' equity, investments and the cash flow statement.

Prerequisite: Accounting 2120 or 2121.

ACCT 3221 – Intermediate Accounting I

(3 credits – TG) 4 hours lecture

This course examines issues and problems related to GAAP including income determination, revenue recognition and matching and measurement and accounting for assets.

Prerequisite: Accounting 3220 or 3320.

ACCT 3223 – Computerized Accounting

(3 credits) 4 hours lecture

An intensive, hands on analysis of AccPac Plus for Windows. This course is intended for accounting majors. The general ledger, accounts receivable and accounts payable modules will be covered in detail. Formatting of financial statements is an integral part of this course. A key component of this course is the conversion of a fictitious company's manual accounting system to a computerized format using AccPac Plus for Windows.

Prerequisite: Accounting 3220, or Accounting 3320.

ACCT 3224 – Management Accounting I

(3 credits – TG) 4 hours lecture

This course provides an introduction to the nature, scope and use of managerial accounting. Topics include: management planning and control, inventory and cost flows, job order costing, standard costs and variance analysis, budgeting, breakeven analysis, relevant costs and decision making.

Prerequisite: Accounting 2120 or 2121.

ACCT 3226 – Petroleum Accounting

(3 credits – TG) 3 hours lecture

Students are given an introduction to the accounting principles and practices associated with oil and gas exploration and development in Alberta, as well as a study of the impact of income tax on the industry.

Recommended Preparation: Accounting 2120 or equivalent, and Geology 1151.

ACCT 3228 – Management Accounting II

(3 credits) 3 hours lecture

In this course, students will learn alternative costing methods and additional analytical tools used by management accountants to provide information and recommendations relevant to short-term and long-term decision-making. This includes incorporating the time-value-of-money concept into cost analyses. On completion of this course, students will have developed an awareness of current issues and ethical dilemmas affecting the role of the management accountant.

Prerequisite: Accounting 3224.

ACCT 3320 – Accounting Applications

(3 credits) 3 hours lecture, 1 hour tutorial

This course provides students with skills, which are critical to managing a business. The student who successfully completes this course will have a general knowledge of partnership and corporate accounting. In addition, the student will be exposed to cash flow analysis as an analytical tool, working capital management, selected personal and corporate taxation issues, and the construction of the appropriate systems to ensure internal accounting controls are in place. Students learn to maintain computerized accounting records, prepare computerized personal tax returns and file GST returns and payroll submissions.

Prerequisite: Accounting 2120 or 2121 with a minimum grade of “C” or higher.

ACCT 4222 – Intermediate Accounting II

(3 credits – TG) 4 hours lecture

This course provides an in-depth analysis of accounting theory and principles encountered in connection with reporting debt or equity and their related effects on income statements. Other topics include pensions, leases, income tax allocation, the statement of cash flow, and accounting policy changes and disclosure.

Prerequisite: Accounting 3220 or 3320.

ACCT 4225 – Principles of Auditing

(3 credits – TG) 3 hours lecture

This course examines the role of the internal or external auditor in business and explores the legal and ethical environment of auditing. Emphasis is placed on methods and procedures used in auditing and reporting as they relate to specific financial statement areas such as assets, liabilities, equities, revenues, and expenses. Other topics covered include internal control, risk and materiality, the audit of fraud, and auditing in a computer environment.

Prerequisite: Accounting 3221.

ACCT 4280 – Introduction to Personal and Corporate Income Tax

(3 credits – TG) 4 hours lecture

This course covers Canadian income tax laws affecting corporations, proprietors, partnerships and salaried employees. Topics include the computation of income tax, taxable income, taxes payable, corporate distributions, taxation of capital gains, problem solving, and the preparation of corporate and personal tax returns.

Prerequisite: Accounting 3220 or 3320.

ACCT 4323 – Advanced Computerized Accounting

(3 credits) 4 hours lecture

This course is a continuation of Administration 1223 for accounting majors; more advanced accounting transactions will be covered. Additional modules such as accounts receivable, accounts payable, and payroll will be introduced. Formatting of financial statements will be covered as well as the preparation of other accounting schedules.

Prerequisite: Accounting 3223, 3221 and 4222.

ACCT 4381 – Advanced Financial Accounting

(3 credits – TG) 4 hours lecture

This is an advanced course in financial accounting, which covers the following areas: intercompany investments, partnerships and joint ventures, foreign currency transactions, and financial reporting.

Prerequisite: Accounting 3221 and 4222.

ACCT 4382 – Advanced Managerial Accounting

(3 credits – TG) 4 hours lecture

This course builds on the concepts introduced in Managerial Accounting I and II, and introduces advanced management accounting practices aimed at helping managers to formulate and implement new strategies, to motivate and evaluate organizational performance, and to achieve operational excellence. It covers current management accounting practices being adopted by companies within a variety of business environments. These practices include the theory of constraints, activity-based management, cost-based decision-making, the balanced scorecard and EVA.

Prerequisite: Accounting 3221, 4222, and 3228.

ACCT 4403 – Accounting Theory

(3 credits) 3 hours lecture

The objective of this course is to provide a theoretical understanding of the social and economic forces that shape the development and practice of financial accounting. The relevance of these theories is examined through a study of the impact made by accounting standards on the usefulness of financial information. Emerging issues in financial reporting for which no accounting standards have yet to be developed will also be covered.

Prerequisite: Third year standing in the Bachelor of Applied Business Administration – Accounting program.

ACCT 5383 – Management Processes and Problems

(3 credits) 4 hours lecture

This is a comprehensive course in management case analysis which covers the following topics: marketing, operations management, personnel management, performance measurement, planning and control, strategic planning, programming budgets, controllership, revenue, expense profit and investment centres, service organizations, non-profit organizations and the planning process.

Pre- or Corequisite: Accounting 4381 and 4382.

ADVANCED STUDIES IN CRITICAL CARE NURSING (ACCN)

ACCN 4401 – Critical Care Nursing: Physiology

(3 credits – TG) Distance Delivery

In-depth study of principles of physiology pertinent to critical care nursing, such as cell membrane physiology, work of breathing and determinants of cardiac output. This course focuses on cellular physiology followed by physiology of five systems: pulmonary, neurologic, cardiovascular, renal and defence.

ACCN 4405 – Critical Care Nursing: Pathophysiology

(3 credits – TG) Distance Delivery

Principles of physiology, first addressed in Advanced Studies in Critical Care Nursing 4401 are applied to critical illness. Emphasis is placed on breathing, circulation, neurologic renal and body defence of the critically ill to illustrate organ dysfunction and illness experiences. Therapeutics for each of the five systems are discussed including mechanical ventilation and pharmacotherapy.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4401 or approval of department chair.

ACCN 4407 – Pharmacology for the Acutely Ill

(3 credits – TG) Distance Delivery

Principles and physiological mechanisms related to pharmacology are addressed. Emphasis is placed on a thorough understanding of major drug categories and current medications frequently used for the acutely ill patient. Pharmacological considerations are addressed in relation to management and prevention of complications.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4401 or approval of department chair.

Note: This course is the fourth of the five (5) courses required for completion of Level I for registered nurses who meet the Advanced Studies in Critical Care Nursing program (Critical Care Stream) admission requirements. It may be taken by Emergency Stream nurses in level II or with prior approval of the Emergency Stream coordinator.

ACCN 4413 – Advanced Trauma Care

(3 credits – TG) Distance Delivery

Addresses injury prevention within the community and contains detailed discussions of injury epidemiology and injury prevention programming. Prevention of cellular injury through current and novel resuscitative practices is discussed. Addresses how best to prevent secondary organ injury following admission of a trauma patient to the critical care setting.

Prerequisite: Approval of department chair.

ACCN 4431 – Critical Care Nursing and Emergency Nursing: Assessment

(3 credits – TG) Distance Delivery

Examines various aspects of assessment within a physiologic systems framework, particular to acute/critically ill patients. Emphasizes analysis and integration of physical, laboratory and computer derived findings.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4401 and 4451 or approval of department chair.

Note: This course is the second of the five (5) courses required for completion of Level I for registered nurses who meet the Advanced Studies in Critical Care Nursing program admission requirements. Prior learning recognition may be given to students who have national certification in specialty areas of Critical Care or Emergency Nursing.

ACCN 4451 – Emergency Nursing – Pathophysiology

(3 credits) Distance Delivery

Provides a thorough review of physiological and pathophysiological mechanisms and their relationships to human body systems across the age span. Facilitates study of mechanisms underlying selected clinical conditions that are common and/or emergent in the emergency setting. Uses pathophysiology as a basis for understanding clinical conditions in order to guide relevant history taking, assessment and management of patients with these conditions.

ACCN 4453 – Emergency Nursing: Care of the Acutely Ill and Injured – Part A

(3 credits) Distance Delivery

This is the first of a two-part course, which describes the nursing care of the acutely ill and injured patients in the emergency department. There is an emphasis on pathophysiology as a basis for assessing, triaging, planning, implementing and evaluating care (the nursing process). The course begins with a discussion of factors common to all patients and/or emergency departments such as primary/secondary assessment, documentation, confidentiality, crisis responses, and pain management. The remaining units focus on acute illnesses and injuries affecting the respiratory, cardiovascular and neurological systems for adults. Special considerations for elderly and children are also presented. Illness and injuries are grouped according to the patient's presenting complaint or predominant physiologic abnormality.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4431 and 4451 or approval of department chair.

ACCN 4455 – Emergency Nursing: Care of the Acutely Ill and Injured – Part B

(3 credits) Distance Delivery

This is the second of a two-part course series on emergency nursing. As with part A, the nursing process and pathophysiology are the basis for the management of adults and children with illnesses and injuries affecting the body systems not previously discussed (EENT, gastrointestinal, urinary, reproductive, and musculoskeletal). Additional topics include management of specific toxicologic and environmental emergencies, disaster and flight nursing, advanced triage, professional leadership, evidence based practice and multisystem/multitrauma disorders.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4431, 4451 and 4453 or approval of department chair.

ACCN 4471 – Neuroscience Nursing Theory

(3 credits) 64 hours lecture

ACCN 4471 is an advanced neuroscience nursing course which provides a thorough review of neurological/neurosurgical physiological/pathophysiological mechanisms and their relationship to human body systems to provide a foundation for assessment, goal setting and intervention with adult neuroscience patients.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4401 or approval of department chair.



ACCN 4473 – Neuroscience Nursing Clinical

(6 credits) 210 hours practicum

Provides opportunities to integrate and apply more in-depth knowledge and skills in the neuroscience setting. Learning objectives are in part defined by the individual needs of the student. Students gain hands-on experience with advanced neuroscience concepts and skills.

Prerequisite: Advanced Studies in Critical Care Nursing 4401, 4431 and 4471.

Corequisite: Advanced Studies in Critical Care Nursing 4407 or approval of department chair.

ACCN 4481 – Critical Care Nursing: Clinical I

(6 credits – TG) 210 hours practicum

The clinical practicum provides the student with opportunities to integrate and apply critical care skills and theory in clinical practice. Students gain hands-on experience with a variety of assessment and clinical interventions. Nurses with critical care experience may apply for prior learning credit.

Prerequisite: Advanced Studies in Critical Care Nursing 4401, 4405 and 4431 and approval of the department.

Pre- or Corequisite: Advanced Studies in Critical Care Nursing 4407.

ACCN 4483 – Advanced Clinical II

(3 credits – TG) 105 hours practicum

Students integrate and apply basic and advanced theoretical knowledge and technical skills in a variety of settings dependant upon their focus. This is a self-directed clinical experience whereby students plan their clinical experience to focus on, elaborate or broaden their understanding in an area of interest in Critical Care, Emergency, or Neuroscience Nursing in consultation with program faculty.

Prerequisite: Advanced Studies in Critical Care Nursing Level I Certificate and completion of the theory requirements for Level II or approval of department chair.

ACCN 4491 – Emergency Nursing – Clinical I

(6 credits) 210 hours practicum

This clinical practicum provides the student with opportunities to integrate and apply emergency nursing theory and skills in the clinical setting. Students gain hands-on experience with a variety of assessment and clinical interventions. Nurses with emergency experience may apply for prior learning credit.

Prerequisite: Advanced Studies in Critical Care Nursing 4431, 4451, 4453, 4455 and approval of the department.

ADVANCED STUDIES IN MENTAL HEALTH (ASMh)

Courses in the Advanced Studies in Mental Health program are offered by distance delivery in the Fall and/or Winter Semesters.

ASMh 4401 – Mental Health: Theory and Assessment I

(3 credits) Distance Delivery

This course introduces a philosophical framework and theoretical basis for holistic practice in mental health in a variety of institutional and community settings. It includes an in-depth study of mental disorders and mental health assessment. Using a holistic and culturally sensitive perspective, students will explore mental health issues that affect individuals across the life span. Course content incorporates the current diagnostic classification system of mental disorders (DSM IV-TR).

ASMh 4403 – Mental Health: Theory and Assessment II

(3 credits) Distance Delivery

This course is a continuation of ASMh 4401 providing a theoretical basis for mental health practice in a variety of institutional and community settings.

Prerequisite: Advanced Studies in Mental Health 4401 or consent of the department chair.

ASMh 4405 – Psychopharmacology

(3 credits) Distance Delivery

The course provides the learner with opportunities to master psychopharmacology. Students will examine the neurobiology of the brain systems with which psychotropic drugs interact. The course offers an in-depth review of chemical neurotransmission as a mediator of disease action; and explores how drugs interact with the body and the brain across the life-span related to pharmacokinetics (how drugs are handled by the body) and pharmacodynamics (how drugs act).

ASMH 4407 – Mental Health Interventions

(3 credits) Distance Delivery

This course will explore major concepts and practices of contemporary therapeutic modalities in mental health practice. It provides in-depth study of current interventions that will assist the practitioner to mobilize the client to effect change in his/her life.

ASMH 4491 – Clinical Practicum

(6 credits) minimum 210 hours clinical experience

This course provides an opportunity for synthesis and application of mental health principles, theories and interventions in a practice setting that addresses mental health concerns. Students will identify and complete extensive study in a practice area relevant to their specific interests.

Pre- or Corequisite: Advanced Studies in Mental Health 4401, 4403, 4405 and 4407 and approval of the department.

AIR FLIGHT TRAINING (AIRF)

AIRF 1101 – Commercial Pilot's License

(3 credits) 4 hours lecture

This course is designed to give students knowledge of the material outlined in Transport Canada's Study and Reference Guide for Commercial Pilot's License. At the end of the semester all students are required to have passed the written examination for the Commercial Pilot's License.

Prerequisite: Acceptance into the Aviation program and a Private Pilot's Licence.

AIRF 1109 – Introduction to Aviation Meteorology (Introductory) (formerly GEOG 1109)

(3 credits) 3 hours lecture, 2 hours lab

This course meets the meteorology requirements for the Department of Transport Commercial Pilot's Licence, basic meteorology as it applies to aviation and the ability to interpret weather information for pilots as supplied by Atmospheric Environment Services.

Prerequisite: Acceptance into the Aviation program or Instructor's permission.

AIRF 1130 – Aircraft Engines

(3 credits) 3 hours lecture

This course is designed to give students a theoretical, practical and working knowledge of an aircraft piston engine and its ancillary controls. Students will also be introduced to the turbo prop and turbo jet engine.

AIRF 2111 – Introduction to the Aviation Industry (formerly AIRF 1111)

(3 credits) 3 hours lecture

This course is an introduction for commercial pilots in the following topics: aviation history, aircraft identification, industry networking, professional conduct, pilot decision making, preparing for the first job, present state of the industry.

Prerequisite: Air Flight Training 1101.

AIRF 2209 – Advanced Aviation Meteorology (Advanced) (formerly AIRF 1209)

(3 credits) 3 hours lecture, 2 hours lab

This course prepares students for the meteorological portion of the Instrument Flying Test. It deals with practical flight planning problems, both low level and high level. Upon successful completion of the course students should have a good grounding in practical meteorological problems confronting an aircraft captain.

Prerequisite: Air Flight Training 1109.

AIRF 2240 – Aviation Management (formerly AIRF 1240)

(3 credits) 3 hours lecture

This course is an introduction to the economics of air transportation in the Canadian airline industry. Topics explored include airline strategy and market barriers, demand and supply of air services, elasticity of air demand, capacity management, scheduling, cost management, government regulation, risk management, and safety management systems. Relevant current issues in the industry are also discussed.

AIRF 3202 – Multi-Engine Instrument Rating (formerly AIRF 1202)

(3 credits) 3 hours lecture

This course is designed to give students a knowledge of the material outlined in the Transport Canada's Study and Reference Guide for Instrument Rating. This will be covered through lectures. At the end of the semester all students must have passed the Transport Canada written examination for the Instrument Rating Endorsement.

Prerequisite: Air Flight Training 2111.

AIRF 3206 – Advanced Aircraft Operations, GPS, and Crew Coordination (formerly AIRF 3206)

(3 credits) 3 hours lecture

This course is designed to give students an advanced knowledge of aircraft operations, performance, and navigation. Students will be exposed to the Garmin 430 moving map GPS navigational technology through classroom theory and practical simulator sessions. Students will also be taught the theory and practice of multi-crew operations and Standard Operating Procedures.

Prerequisite: Air Flight Training 3202.

AIRF 3210 – Aircraft Systems (formerly AIRF 1210)

(3 credits) 3 hours lecture

This course is designed to give students a theoretical and working knowledge of aircraft hydraulic, pneumatic, electric, pressurization, oxygen, fire and ice protection systems.

Prerequisite: Air Flight Training 1130.

AIRF 3242 – Human Factors and Aviation Safety (formerly AIRF 1242)

(3 credits) 3 hours lecture

This course examines current issues related to aviation safety. Of primary interest are human factors as they apply to pilots, air traffic control, managers, and other related parties. The impact of human factors on aviation safety will be investigated. Aviation psychology and physiology will be discussed, and strategies for successful pilot decision-making will be developed. Case studies will involve both Air Transport Category and General Aviation aircraft situations. The transportation of dangerous goods and accident investigation will be introduced.

AIRF 1199, 1299 – Directed Readings

See Directed Readings which are listed alphabetically in this section of the calendar.

ANTHROPOLOGY (ANTH)

ANTH 1101 – Introduction to Primatology and Human Evolution (formerly ANTH 2201)

(3 credits – TG) 3 hours lecture

This course will consider human evolution, the role of biosocial phenomena in the evolution of physical structure and social behaviour, and the origins and development of culture.



ANTH 1102 – An Introduction to Physical Anthropology (formerly ARKY 2203)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is a survey of major topic areas in Physical Anthropology including human evolution, Mendelian and population genetics, osteology, and human variation. In the laboratory portion of this course, students will engage in applied exercises for each of the given areas.



ANTH 1103 – Introduction to Cultural Anthropology (formerly ANTH 2203)

(3 credits – TG) 3 hours lecture

This course is a cross-cultural exploration of the nature of human culture and society: its elements, variability and perpetuation. Topics will include symbolism and meaning, subsistence strategies, sex and gender, kinship, social organization, and political, economic, and religious institutions.



ANTH 1104 – Introduction to Archaeology (formerly ARKY 2201)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course introduces the basic principles used in archaeological exploration throughout the world. In lecture and lab settings, students will study and use the processes with which archaeologists work in the field, including mapping and site location methods, excavation practices and artifact processing, artifact and site interpretation, and principles of cultural heritage management.

**ANTH 1105 – Ancient Peoples and Places (formerly ARKY 2205)**

(3 credits – TG) 3 hours lecture

This course provides a broad survey of Old and New World archaeology from the emergence of humans and the development of culture from hunting/gathering to agriculture and ancient complex societies.

**ANTH 1106 – Introduction to Linguistic Anthropology (formerly ANTH 3381)**

(3 credits – TG) 3 hours lecture

This course explores the anthropological study of language, culture, and communication. Topics will include the origin, evolution and socio-historical development of languages, the structure of language, comparative analysis and classification of languages, the impact of language and culture on one another, how language is used in particular socio-cultural contexts, and a brief survey of field methods, analytical methods, and theory.

**ANTH 2111 – Biological Anthropology of South Asia**

(3 credits) 3 hours lecture

This course offers an overview of prehistoric human dispersals, trends in human evolution, and biological variation among South Asian populations. Emphasis will be placed upon the fossil record, archaeological evidence, and recent morphological, genetic and linguistic diversity of South Asians.

Prerequisite: Anthropology 1101 or 1102 or consent of the department

ANTH 2204 – Archaeology of North America (formerly ARKY 3303)

(3 credits – TG) 3 hours lecture

This course is a general survey of the prehistory of the North American continent north of Mexico, beginning with the earliest evidence for human occupation in the western hemisphere and ending with the period of European contact. Selected geographical and cultural areas include the Arctic, the Northwest Coast, California, the Southwest, the Eastern Woodlands, and the Prairie-Plains.

**ANTH 2205 – Marriage, Family, Kinship and Descent**

(3 credits – TG) 3 hours lecture

This course explores anthropological approaches to understanding kinship and descent systems, forms of marriage, and types of family that have been found at different times and places. Topics include kinship and descent terminologies; theories of incest and exogamy; bridewealth, brideservice, dowry, and inheritance; arranged versus “free choice” marriage; and the influences of urbanization and industrialization on traditional rural extended families.

Prerequisite: Anthropology 1103 or consent of the department.

ANTH 2206 – Cross-cultural Communication and Business (formerly ANTH 3301)

(3 credits – TG) 3 hours lecture

This course explores ways in which differences in cultural patterns of communication affect interaction between business parties, particularly those of differing cultural/national/ethnic backgrounds.

ANTH 2213 – Contemporary Aboriginal Issues in Canada

(3 credits – TG) 3 hours lecture

This course considers the history of Aboriginal-state relations, the development of “Indian policy” in Canada and socio-cultural and legal aspects of current issues (such as land claims treaties, status of women, human rights, and expression of aboriginal identity and stereotyping of Aboriginal people) that various Aboriginal groups define as central to their existence and cultural survival.

ANTH 2214 – Ethnography of the Northwest Coast (formerly ANTH 3313)

(3 credits – TG) 3 hours lecture

This course is a survey of the aboriginal cultures of the Northwest Coast. Initial topics include prehistory, language, subsistence and settlement patterns, material culture, social organization, religion, ceremonial life and traditional art and mythology. Subsequent discussion will focus on European contact and colonization, social change, and major contemporary issues such as aboriginal rights, land claims and the environment.

Recommended Preparation: At least one 1000-level course in Anthropology, Archaeology, Psychology or Sociology.

ANTH 2215 – Archaeology of the Levant (formerly ARKY 3315)

(3 credits – TG) 3 hours lecture

This course examines four successive phases of civilization and its development within Syria, Lebanon, Cyprus, Israel and Jordan, from the third millennium BC through the decline of Roman domination during the third century AD. The emphasis is on understanding the characteristics of those civilizations, and how each civilization responded to external cultural influences from its rise to its demise.

Prerequisite: Anthropology 1104 or consent of the department

Recommended Preparation: Anthropology 1105 or 2225.

ANTH 2218 – Culture and Society in Contemporary India (formerly ANTH 3318)

(3 credits – TG) 3 hours lecture

This course is a selective survey of contemporary India with an emphasis on the ways that colonialism, globalization and the media have intersected with and shaped contemporary Indian life and the identities of the Indian populace. Topics include religion, family, gender, the partition of India, nationalism, and the Indian diaspora.

Prerequisite: Anthropology 1103 or consent of the department.

ANTH 2221 – Hot Topics in Old World Prehistory (formerly ARKY 3321)

(3 credits – TG) 3 hours lecture

This course is designed to help students think critically about contemporary controversial topics dealing with biological and cultural origins of our early human ancestors of Africa, Eurasia, and Australia between 5 million and 40,000 years ago. Topics may include molecular advances, new hominin fossil discoveries, bipedalism, sexual dimorphism, behavioural reconstructions, and archaeological site interpretation.

Prerequisite: Anthropology 1101 or 1102 or consent of the department.

ANTH 2225 – Ancient Civilizations (formerly ARKY 3325)

(3 credits – TG) 3 hours lecture

This course critically examines the theories and facts behind what is meant by “civilization”, the origins of agriculture and its impact on social complexity. The focus is on several of the earliest civilizations in both the Old and New World, including the Sumerians of Mesopotamia, the Harappans of the Indus Valley, Old Kingdom Egypt, China, the Andes, and the Maya of Mesoamerica.

ANTH 2226 – Early Empires: Assyrians, Babylonians and Persians (formerly ARKY 3326)

(3 credits – TG) 3 hours lecture

This course examines the rise, fall and characteristics of three of the world’s greatest successive early empires—the Assyrians, the Babylonians and the Persians—from c. 1000 BC to the conquest of Alexander the Great within Iraq and Iran, and how each responded to and incorporated external cultural influences. *Recommended Preparation: Anthropology 1104, 1105 or 2225; or History 1101; or Religious Studies 1101; or consent of the department.*



ANTH 2227 – Early Islam

(3 credits) 3 hours lecture

This course is a detailed study, both diachronic and synchronic, of the ideals behind and artistic embellishments of monuments and artefacts in the Muslim world, as expressions of Islamic beliefs and traditions. The focus is on the Middle East, from the Arabian Peninsula through North Africa and Spain, in order to address specific regional developments from late pre-Islamic times (1st - 6th centuries AD) into the early Crusades (about 1100 AD).

Note: No previous knowledge of Islam or of Arabic is assumed or necessary

**ANTH 2229 – Anthropology of "Race"
(formerly ANTH 3329)**

(3 credits – TG) 3 hours lecture

This discussion-based course takes a critical examination of historical and modern anthropological perspectives on the biological term "race." Historically, race in a Biological Anthropology context examines the classification of modern human physical variation. Today this context has expanded including the impact of genetic variation, biological determinism of race and racial definitions of ancient human ancestors.

**ANTH 2231 – The Anthropology of Gender
(formerly ANTH 3331)**

(3 credits – TG) 3 hour lecture

This course is a comparative analysis of gender as a central feature of social identity and social relations of power. Biological, archaeological, feminist and post-modern approaches to the understanding of women's and men's experiences in their historical and cultural varieties form the basis of the course. Case studies will be drawn from western and non-western cultures around the world.

Prerequisite: Anthropology 1103 or consent of the department.

**ANTH 2235 – Culture and Environment of Selected Circumpolar Peoples (formerly ANTH 3335)**

(3 credits – TG) 3 hours lecture

This course is an ethnographic survey of the Peoples and cultures of the circumpolar area with an emphasis upon environmental adaptation and the effects of culture contact. Selected cultures include the Sámi, Chukchi, Evenks and Tungus, Aleuts, Yupik, Inuit, Athabascans and Algonquians.

Prerequisite: Anthropology 1103 or consent of the department.

ANTH 2241 – Ethnography in Anthropology

(3 credits) 3 hours lecture

Ethnography ("writing culture") is central to the discipline of Anthropology. Through the reading of complete ethnographic works and critical treatises on ethnography, students will explore the entirety of the ethnographic enterprise: how ethnography allows unique insights into specific cultures, how ethnographic research is designed and carried out, how ethnographic texts are constructed, and how ethnographic representations have been responded to and interpreted.

Prerequisite: Anthropology 1103

ANTH 2243 – Anthropology Through Film

(3 credits – TG) 3 hours lecture

This course takes a historical and theoretical perspective of ethnographic film, the visual medium through which anthropologists and filmmakers have "captured" and presented human cultural experience for almost 100 years. Students will engage in a critical analysis of the representations presented in ethnographic film and consider relationships between the development of the ethnographic film genre and the development of Anthropology as a whole.

Prerequisite: Anthropology 1103 or consent of the department.

**ANTH 2253 – Introduction to Applied Archaeology
(formerly ARKY 3313)**

(3 credits) 3 hours lecture

This course is an introduction to the methods of archaeological reconnaissance and survey. Heritage Resource Impact Assessment Studies required by legislation enacted in Western Canada will be emphasized. Searches of government files, topographic map and aerial photo interpretation will form the core of the course material. The ability to locate archaeological sites using the UTM and legal land description systems will be acquired as well.

Recommended Preparation: Anthropology 1104.

Note: Anthropology 2253 cannot be used as partial credit for either Anthropology 2290 or 2291.

ANTH 2255 – An Ethnographic Survey of Native North America (formerly ANTH 3355)

(3 credits – TG) 3 hours lecture

This course provides an overview of native cultures of North America, examining relationships among subsistence and settlement patterns, material culture, social and political organization, ideological structures, ceremonial life, mythology and art. Because of the number and diversity of native peoples in North America, "typical" groups from each culture area will form the basis of description and analysis.

Prerequisite: Anthropology 1103 or consent of the department.

**ANTH 2258 – Anthropology in the Public Eye
(formerly ANTH 3358)**

(3 credits – TG) 3 hours lecture

This discussion-based course focuses on the public's perception of Anthropology, not the content of Anthropology itself. Students will, in essence, take an anthropological perspective by critically examining and evaluating the objectivity, relevance, and substance of various current anthropological topics such as the role of the media, impact of cultural and heritage policy, anthropological representation in museums and education, and ethics and the antiquities trade.

**ANTH 2270 – Archaeology of the Nile Valley
(formerly ARKY 3331)**

(3 credits – TG) 3 hours lecture

This course provides an overview of the development of civilizations along the Nile. Beginning with hunter-gatherers, archaeological evidence will be reviewed detailing the transition to civilizations. Emphasis will be placed upon archaeological evidence, history and epigraphy in understanding the two major civilizations of the Nile Valley: Egypt and Kush

ANTH 2283 – Anthropological Perspectives on Discourse Strategies (formerly ANTH 3383)

(3 credits) 3 hours lecture

This course examines cultural constructions of narrative and discourse. Topics include inter-tribal and inter-ethnic interaction; communication between genders and classes; discourse in institutional settings such as the courtroom, classroom and work settings; and discourse in the media.

Prerequisite: Anthropology 1106 or consent of the department.

**ANTH 2290 – Field Course in Archaeological Techniques I
(formerly ARKY 3317)**

(3 credits – TG) 3 weeks Field Work

This course provides an introduction to the practical application of modern field techniques in Archaeology, including excavation and recording and analysis of sites, artifacts, and related materials. The course will require travel to an international archaeological site, usually during the summer.

Prerequisite: Anthropology 1104 and 2215.

Note: Anthropology 2253 and 2290 cannot be used as partial credit for 2291.

Note: Students will be responsible for paying all costs, including travel associated with the international field school experience.

ANTH 2291 – Field Course in Archaeological Techniques II (formerly ARKY 3319)**(6 credits – TG) 6 weeks Field Work**

This course provides a comprehensive introduction to the practical application of modern field techniques in archaeology, including excavation and recording and analysis of sites, artifacts, and related material. This course will require travel to an international designated archaeological site, usually during the summer.

Prerequisite: Anthropology 1104 and 2215.

Note: Anthropology 2253 and 2290 cannot be used as partial credit for Anthropology 2291.

Note: Students will be responsible for paying all costs, including travel, associated with the international field school experience.

ANTH 3302 – Ethnographic Methods**(3 Credits) 2 hours lecture, 2 hours lab**

This class will explore the ways in which ethnographic research is designed, carried out, and analyzed. A variety of ethnographic methods will be discussed, with an emphasis on conducting participant-observation and on in-depth interviewing. Under the guidance of the instructor, students will design, conduct, and report on an ethnographic project of their own choosing.

Prerequisite: Anthropology 2241 or 3305 or consent of the department.

ANTH 3304 – Anthropological Perspectives on Globalization**(3 credits) 3 hours lecture**

Anthropologists study globalization to learn how the complex flows of people, goods, capital, and ideas that traverse the globe are understood, experienced, and negotiated by peoples in specific contexts. This class will explore the ways that living in a globalized world affects the lives, sensibilities, and identities of the inhabitants of the so-called "global village."

Prerequisite: Anthropology 1103 or General Education 1301 or consent of the department

ANTH 3305 – History of Anthropology I**(3 credits) 3 hours lecture**

This course follows the historical development of Anthropology from early predecessors to its inception as an academic discipline in the nineteenth century and finally to present-day configurations. Emphasis will be placed on the creation of American Anthropology by Franz Boas, the development of specialized approaches within cultural and linguistic anthropology, and the impacts of feminism and postmodernism.

Prerequisites: Anthropology 1103 and 1106 or consent of the department

ANTH 3306 – History of Anthropology II**(3 credits) 3 hours lecture**

This course follows the historical development of Physical Anthropology and Archaeology from early scientific thinkers in the natural sciences to the establishment of Anthropology as an academic discipline in the nineteenth and twentieth centuries. Emphasis is on humans' place in nature, human variation, evolutionary theory, classification/typology/technology, chronology, and how cultural evolution is viewed.

Prerequisites: Anthropology 1102 and 1104 or consent of the department

ANTH 3307 – Introduction to Anthropological Statistics**(3 credits – TG) 2 hours lecture, 2 hours lab**

This course is an introduction to basic statistical concepts, techniques, and applications including descriptive and inferential statistics.

Prerequisite: Mathematics 30 (Pure or Applied) and Anthropology 1101, 1102, 1103, 1104 or consent of the department.

ANTH 3309 – Ceramic Analysis**(3 credits – TG) 3 hours lecture, 3 hours lab**

In this intensive survey course, students will develop a working knowledge of and approach to all aspects of current archaeological and contemporary ceramics research through lectures and hands-on labs. The course content is structured to lead directly into research design development for a study of ceramics within the student's area, culture(s) and time period(s) of interest, from prehistoric to contemporary cultures worldwide, including ethnoarchaeology.

Prerequisite: Anthropology 1104, or consent of the department

Strongly recommended: Anthropology 3307

ANTH 3311 – Practical Problems in Archaeological Interpretation**(3 credits – TG) 3 hours lecture**

In this course students analyze and interpret data sets from archaeological sites worldwide, focusing on the interrelationships between theory, method, and interpretation. The student will develop a solid working knowledge of approaches on those data sets and their interpretation through a series of readings and exercises focused on data interpretation.

Prerequisite: Anthropology 1104 and two Anthropology courses at the 2000 level, or consent of the department.

ANTH 3319 – Ethnography of the Great Plains (formerly ANTH 3419)**(3 credits – TG) 3 hours lecture**

This course is a comparative study of peoples of the Great Plains past and present. Focus is upon the material culture, settlement and subsistence patterns, language, social and political structures, gender roles, religion, world view, ritual and art of the indigenous peoples of the region. Anthropological and ethnohistorical sources will form the primary data, with a comparison to aboriginal sources.

**ANTH 3321 – Human Osteology****(3 credits) 3 hours lecture, 3 hours lab**

In this intensive lab-based course, students will identify and interpret human skeletal and dental remains using physical anthropological techniques. Assessment of qualitative features, quantitative measurement analyses, and forensic approaches are central components of this field of study. Areas of focus will be functional anatomy, palaeopathology and applied osteology.

Prerequisite: Anthropology 1101 or 1102 or consent of the department

ANTH 3322 – Human Adaptation**(3 credits) 3 hours lecture**

This course examines the processes involved in interpreting modern human diversity. Emphasis is placed on biological adaptive responses to particular environments and the cultural influences affecting human diversity. Topics include heat and cold stress, high and low altitude adaptations, skin colour, and physical structure of the human body.

Prerequisite: Anthropology 1101 or 1102 or consent of the department

ANTH 3333 – Pastoral Nomads of the Old World: Past and Present**(3 credits – TG) 3 hours lecture**

This course is an in-depth exploration, from archaeological and anthropological perspectives, of an often "unseen" component of society, pastoral nomads such as "Bedouin" and the Roma (previously known as "Gypsies"). The course will focus on the continents of Africa, Asia, and Europe where pastoral nomads are best represented.

Prerequisite: consent of the department and one of the following: Anthropology 1103, 1104, 2225, or 3361; or History 1101 or 1103; or Humanities 1109 or 1111; or Philosophy 2253; or Romance Studies 1101; or Sociology 1101.

ANTH 3341 – Medical Anthropology**(3 credits – TG) 3 hours lecture**

Medical Anthropology explores beliefs, practices and experiences of health, illness and healing in cross-cultural perspective. Topics will include the role of healers, their patients, and the relationship between the two, the cultural aspects of biomedicine, the ways in which the members of different cultures experience, understand and treat illness, and the transformation of traditional medical systems in the face of globalization.



Prerequisite: Anthropology 1103 or consent of the department.

ANTH 3361 – Hunter-Gatherer Adaptations**(3 credits – TG) 3 hours lecture**

This course explores the theoretical literature relating to contemporary, historic, and prehistoric hunter-gatherer adaptations. Some topics include the social dynamics of hunter-gatherer societies, marginal environmental adaptations, and hunter-gatherers of the tropical forest, maritime, Arctic and Subarctic regions.

Prerequisite: Anthropology 1103 or the consent of the department.

ANTH 3368 – An Anthropology of Art – Art in Small-Scale Societies

(3 credits – TG) 3 hours lecture

This course focuses upon art as a dynamic process involving not only the human creation of objects, but the circulation of these objects within the various social, cultural and historical contexts that give them meaning. Students will be provided with a foundation in the anthropological study of art, aesthetics and material culture. Special attention will be given to the arts of the “small-scale” societies, the indigenous or aboriginal peoples of North America, Africa, Australia and Oceania.

Recommended Preparation: At least one 1000-level course in Anthropology, Psychology or Sociology.

ANTH 3379 – Urban Anthropology

(3 credits – TG) 3 hours lecture

This course is a study of tribalism, ethnicity, sub-cultures, social networks and related phenomena in urban societies. Attention will be paid to planning and applied urban Anthropology.

Prerequisite: Anthropology 1103 or consent of the department.



ANTH 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

APPLIED COMMUNICATIONS (ACOM)

ACOM 2003 – Applied Visual Communication I (formerly ACOM 2203)

(4 credits) 4 hours lecture

Principles of graphic communication, design, and layout will be applied to the production of a variety of print-based media including newspapers, newsletters, reports, manuals and brochures using current computer-based page-layout and graphics programs. Typography, the uses of colour, the selection of photographs and art-work, and the sizes, weights and quality of paper as they affect the options for printing processes will be examined and applied.

Prerequisite: Computer Science 1205 or consent of the department.



ACOM 2011 – Directed Field Studies I – Journalism

(15 credits) 16 weeks, work-term project

Students in the Journalism stream of the Bachelor of Communications Degree program will complete a Directed Field Study in a workplace setting, and work in a print, broadcast or other journalism milieu.

Prerequisite: Completion of a minimum 45 credits (or consent of the department) with a minimum grade of “C” in all required courses and a minimum overall Grade Point Average of 2.00; and have successfully completed Applied Communications 3345 Journalist’s Workplace I Directed Field Study preparation, and have consent of the department.

ACOM 2013 – Directed Field Studies I – Public Relations

(15 credits) 16 weeks, work-term project

Students in the Public Relations stream of the Bachelor of Communications Degree program will complete a directed field studies in an organizational setting – either corporate, non-profit or government.

Prerequisite: Successful completion of the following courses or their equivalents:

Applied Communications 2241, 2245, 2203, 2211 or 2261, 2249, 3341, 3355, 3351, 3349, and 4401, Applied Communications 2281 or Freelance Writing 1305, Computer Science 1205, Administration 1130; 150 hours of paid or volunteer public relations experience, and departmental approval.

ACOM 2015 – Directed Field Studies I – Technical Communication

(15 credits) 16 weeks, work-term project

Students in the Bachelor of Communications – Technical Communication degree program will complete directed field studies in an organizational setting. Students will usually be placed with large firms and assist with documenting products and systems. Students will be graded on a letter grade system.

Prerequisite: Students will have completed a minimum of 45 credits (or consent of the department) with a minimum grade of “C” in all required courses and a minimum overall Grade Point Average of 2.00, and have successfully completed the Introduction to Work Experience (or approved equivalent) workshop through Career Services.

ACOM 2017 – Directed Field Studies I – Electronic Publishing

(15 credits) 450 hours work-term

Students in the Bachelor of Communications – Electronic Publishing degree program will complete Directed Field Studies lasting a minimum of 450 hours, in an appropriate corporate setting. Within this production environment, students will apply techniques and concepts acquired in the core curriculum, and document theoretical and practical findings.

Prerequisite: Completion of a minimum of 60 credits (or permission of chair) with a minimum grade of “C” in all required courses and a minimum overall Grade Point Average of 2.00. Completion of the Introduction to Work Experience (or approved equivalent) workshop through Career Services.

ACOM 2041 – Introduction to Public Relations for Technical Writers (formerly ACOM 2241)

(3 credits – TG) 2 hours lecture, 1 hour tutorial

This course will provide students with an overview of the field of public relations and environments in which technical writers work. Public relations will be considered from the perspective of human communication theories. Students will also learn the history and role of public relations in organizational settings applicable to technical writers.

Possible substitution: Communications 1841.

ACOM 2061 – Applied Technical Writing I (formerly ACOM 2261)

(3 credits – TG) 2 hours lecture, 2 hours tutorial

Introduction to the varieties of technical writing. Forms and styles of technical description, procedures, reports, proposals, business plans and policies. Introduction to the integration of text and graphics.

Note: Technical Writing Certificate students only.

Possible substitutions: Communications 1661 Technical Writing I or ENGL 2263 Technical Writing (Formerly ENGL 3363) (U of C COMS 363)

ACOM 2063 – Stylistics for Technical Writers (formerly ACOM 2263)

(3 credits) 3 hours lecture

In this course, students refine their writing skills by applying the principles of rhetoric and stylistics. We will observe the effectiveness of diverse texts-essays, stories, advertising, magazine and newspaper writing – and consider precisely how and whether these forms of communication work. The rhetorical analysis of texts will also apply to our own writing, as we look at the relationship between authorial intention and audience reception.

Note: Technical Writing Certificate students only.

ACOM 2067 – Information Architecture (formerly ACOM 2267)

(3 credits) 3 hours lecture

This course examines how documents are structured and how you can categorize or chunk information. Navigational principles and retrieval strategies are researched and concepts first introduced in Applied Communications 2261 will be extended. Students will examine how information needs to be managed in the workplace and the importance of search and retrieval in design. Projects will require students to develop materials for print and web. A number of research-based information development practices will be explored and skills in these methods will be developed through assignments. An introduction to some usability testing strategies will be covered.

Note: Technical Writing Certificate students only.

ACOM 2205 – Principles of Graphics I

(3 credits) 3 hours lecture

This course introduces students to the principles of effective graphic design. Students explore the ways in which humans communicate effectively through spatial arrangements, visual cues, signs and conventions. The history of the major communications vehicles will be explored. Design and use of photographs and other pictorial materials will be developed, and current approaches to typography examined.



ACOM 2245 – Interpersonal Communications

(3 credits – TG) 3 hours lecture

This course introduces the fundamentals of interpersonal communications with a focus on “influencing with integrity”. Students will practice communicating one-on-one and in small groups; learn effective listening and conflict resolution skills; appreciate differences in others; and examine personal values, intentions and behaviours.

ACOM 2247 – Public Relations Management

(4 credits) 2 hours lecture, 2 hours tutorial

Building on the introduction to public relations course, students will formulate plans for communications activities. They will research a problem or opportunity, analyse target groups and messages to be delivered, undertake budgeting and scheduling activities, and evaluate the results. Students will manage a special event as part of the course.

Prerequisite: Applied Communications 2241.

ACOM 2249 – Applied Writing I for Public Relations

(4 credits) 2 hours lecture, 2 hours tutorial

This course will introduce students to intermediate-level elements of writing for specific communications disciplines. Considerations of audience, purpose and technique in media will be examined for a variety of writing assignments in public relations.

Prerequisite: Applied Communications 2241.

ACOM 2251 – Introduction to Fund Development

(3 credits) 3 hours lecture

This course is designed for programmers and managers working in the non-profit sector who will need basic understanding and skills in fund development to support their organization and/or community. Through in-class discussion, small group work, and assignments, students will learn the planning and implementation of fund development and understand it as an integral part of an organization's business plan.

ACOM 2255 – Writing for Publication

(3 credits) 3 hours lecture

This course involves writing for general and trade periodicals; the freelance writer's marketplace and marketing; techniques of writing non-fiction.

ACOM 2271 – Publishing – Origins to Today

(3 credits) 3 hours lecture

This course is designed to provide publishing specialists with an historic context for the forms, markets, and media they are working in. The course surveys how information has been circulated and published in human societies. It examines the earliest recorded information, historic techniques of reproduction and distribution, how the book emerged and how new electronic forms of publishing are both a continuance of tradition and a challenge to it.

ACOM 2273 – Introduction to Digital Layout

(3 credits) 2 hours lecture, 2 hours lab

This course reviews major computerized layout programs and develops competency in one of them. Students will compare a cross-section of programs and become proficient in one platform. Students will explore all key areas of layout technique, from the building of templates, to the mastering of typography and style to control of large-document projects.

Prerequisite: Applied Communications 2205 and Computer Science 1209.

ACOM 2279 – Standard and Digital Photography

(4 credits) 3 hours lecture, 2 hours lab

This course introduces students to traditional photography while it lays the groundwork for digital photographic techniques. Students will gain an understanding of film, camera, exposure and digital processes. Students will gain experience in the use of traditional and digital cameras and with the application of colour theories.

Prerequisite: Applied Communications 2205 and Computer Science 1209.

ACOM 2281 – Event Management

(3 credits) 2 hours lecture, 1 hour tutorial

This course builds on students' basic understanding of special events to develop a deeper understanding of the role events play in strategic communication and in helping organizations achieve their goals. From brainstorming ideas and concepts to project management, budgeting, targeting audiences, volunteer management and proposal writing, the students will be prepared to participate fully in the planning and implementation of successful events for a variety of purposes. As well, students will be assigned to work on an event as part of their course experience.

Prerequisite: Applied Communications 2241 and 2247.

ACOM 3005 – Research Methods for Technical Writers (formerly ACOM 3305)

(4 credits) 4 hours lecture

This course develops competence in major forms of research relating to technical writing including the use of surveys, focus groups, content analysis, and the use of existing information accessed through libraries, online databases, and other computer-based search tools. Elements of descriptive statistics as they apply to the analysis of survey design will be reviewed. The course will provide instruction and practice in accessing available information as it is used in technical communication.

Possible substitutions: Communications 3605 Research in Information Design or may also substitute the following: Athabasca University SOSI 366 Research Methods in the Social Sciences

Note: Bachelor of Applied Communications Degree students only.

ACOM 3011 – Directed Field Studies II – Journalism

(15 credits) 16 weeks

Students in the Bachelor of Communications – Journalism degree program will complete a second Directed Field Study in a print, broadcast, or other journalism milieu.

ACOM 3013 – Directed Field Studies II – Public Relations

(15 credits) 16 weeks

Students in the Bachelor of Communications – Public Relations degree program will complete a second Directed Field Studies in an organizational setting. Students in Public Relations will work with industry professionals in the corporate, public and non-profit sectors of industry.

Prerequisite: Completion of Applied Communications 2013 and a minimum of 45 credits or consent of the department with a minimum grade of “C” in all required courses and a minimum overall G.P.A. of 2.00.

ACOM 3015 – Directed Field Studies II – Technical Communication

(15 credits) 16 weeks

Students in the Bachelor of Communications – Technical Communication degree program will complete a second Directed Field Studies in an organizational setting. Students will usually be placed with large firms and will continue to develop documentation expertise at a more advanced level.

Prerequisite: Completion of a minimum of 60 credits or consent of the department with a minimum grade of “C” in all required courses and a minimum overall G.P.A. of 2.00. Applied Communications 2015.

ACOM 3017 – Directed Field Studies II – Electronic Publishing

(15 credits)

Students in the Bachelor of Communications – Electronic Publishing degree program will complete their second Directed Field Studies for a minimum of 450 hours, in an appropriate corporate setting. Within this production environment, students will apply techniques and concepts acquired in the core curriculum and document theoretical and practical findings.

Prerequisite: Applied Communications 2017.

ACOM 3065 – Technical Writing II (formerly ACOM 3365)

(3 credits) 4 hours lecture

This course will introduce students to intermediate-level elements of technical writing. Considerations of audience, purpose and technique in print and electronic media will be examined for a variety of writing needs.

Prerequisite: Applied Communications 2203, 2261 and 2267.



ACOM 3341 – Media Relations

(3 credits) 1 hour lecture, 2 hours tutorial

This course will examine the relationship between public relations and the media. Through work on a client project, students will learn about the importance of strategic media planning, write public service announcements (PSAs), news releases, feature articles, as well as put together media kits, participate in a mock news conference and receive media training.

Prerequisite: Applied Communications 2249.

ACOM 3343 – Communications and Organizational Dynamics

(3 credits) 3 hours lecture

This course is designed to help students think critically about communication in the organizational context. Through theory-based lectures and experiential exercises, students will better understand the nature, strengths and limits of organizational design, the nature of metaphor and its usefulness in describing organizational management, and how to apply theory learned in the classroom to the practice of public relations.

Prerequisite: Applied Communications 2241 or consent of the department.

ACOM 3349 – Applied Writing II for Public Relations

(4 credits) 2 hours lecture, 2 hours tutorial

This course moves beyond the basics of public relations writing to focus on writing specialized subject matter for specific media such as Internet, advertising, film and television scripts, proposals and corporate profiles.

Prerequisite: Applied Communications 2249.

ACOM 3351 – Computer Mediated Communication

(3 credits) 1 hour lecture, 2 hours tutorial

This course introduces public relations students to computer mediated communication in the classroom and the computer lab. Participants will be able to use the technologies and understand them sufficiently to advise others on their applications, strengths and weaknesses. Students will become familiar with multimedia/CD-ROM, the Internet and Intranet.

Prerequisite: Computer Science 1205 and Applied Communications 2203 or consent of the department.

ACOM 3355 – Research Methods for Public Relations

(3 credits) 4 hours lecture

This course develops competence in major forms of research including the use of surveys, focus groups, content analysis, and the use of existing information accessed through libraries, online databases, and other computer-based search tools. Elements of descriptive statistics as they apply to the analysis of survey design will be reviewed. The course will provide instruction and hands-on practice in conducting communications research in the public relations profession.

Prerequisite: Applied Communications 2241 or consent of the department.

Note: Bachelor of Communications Degree students only.

ACOM 3363 – Software and System Documentation

(3 credits) 2 hours lecture, 2 hours tutorial

This course will introduce students to advanced elements of technical writing. Documenting software programs and computer operating systems will be emphasized, as well as writing for other scientific or technical purposes and media. Single-sourcing software will be explored and large document control practised.

Prerequisite: Applied Communications 3365.

ACOM 3373 – Digital Illustration

(3 credits) 2 hours lecture, 2 hours lab

This course introduces student to the principle tools, theories, and methods of computer-based illustration. Both text-based and object-based illustrations are explored. Students work with industry-standard computer programs to produce a variety of products, such as templates and letterheads, logos, wordmarks, designed heads, backgrounds and finished layouts.

Prerequisite: Applied Communications 2205, 2273, 2279 and Computer Science 1209.

ACOM 3375 – Principles of Graphics II

(3 credits) 2 hours lecture, 1 hour tutorial

This course builds on the insights developed in Applied Communications 2205. Students will explore the technical and aesthetic aspects of designing for the web. They will learn to use web authoring tools and apply the principles of usability and accessibility to authentic web design projects.

Prerequisite: Applied Communications 2205.

ACOM 3377 – Pre-Press Technique

(3 credits) 3 hours lecture

This course focuses on the process of putting together a document for output. It teaches the integration and interaction of layout, image manipulation, illustration and press-ready PDF generating software programs. File formats, color management, font management, printing processes and new digital pre-press technologies are also dealt with.

Prerequisite: Applied Communications 2273.

ACOM 3379 – Advanced Digital Photography

(3 credits) 2 hours lecture, 2 hours lab

This course extends and develops skills developed in Applied Communications 2279. Students gain an in-depth understanding of digital photography including concepts such as image file formats, resolution, colour depth and dynamic range. Students will photograph and manipulate digital images for use in publications. This course also explores the legal and ethical implications of using digital images.

Prerequisite: Applied Communications 2279.

ACOM 3381 – Document Production I

(3 credits) 2 hours lecture, 2 hours lab

This course introduces students to document production. Students develop foundation skills for the production of traditional and online publications.

Prerequisite: Completion of at least six core courses or their equivalents in the Bachelor of Communications – Technical Communication and Bachelor of Communications – Electronic Publishing degree program.

ACOM 3383 – Research Design and Methodology

(3 credits) 1 hour lecture, 2 hours tutorial

Journalists are presented daily with the results of polls, surveys, clinical trials and other research projects by individuals and organizations seeking to have this information published or broadcast. Students in this course will consider both the structural and ethical aspects of how such projects are organized with a particular focus on issues such as reliability and generalization.

Note: Enrolment restricted to students in the journalism degree program.

ACOM 3389 – International Journalism Projects

(3 credits) 1 hour lecture, 2 hours tutorial

The Journalism Program participates from time-to-time in joint courses with partner institutions. The content of this course will vary according to the needs and goals of the specific student group involved, but will offer lecture material appropriate to the journalism discipline being studied and result in the production of print, television, web or photojournalism.

ACOM 3500 – Media, Culture, and Communication Theory

(3 credits) 3 hours lecture

This senior level course examines the role of communications in creating and explaining everyday cultural practices, and the larger systems that structure them. Students will consider multiple theories of communication, derived from various disciplines and perspectives, to address the concept of subjectivity, and how the communication of information and ideas impacts on our understanding of our social and personal environments. Students will apply communication theories to specific artifacts and/or issues that they have defined and researched.

Prerequisite: Communications 2500.

Note: Applied Communications Degree or Journalism Certificate students only.



ACOM 4009 – Issues in Communications, Law and Ethics for Technical Writers (formerly ACOM 4409)

(3 credits – TG) 3 hours lecture

This course focuses on key issues facing the technical writing profession. The course examines the role ethics plays in society and explores different models for defining issues, interests and values relating to the ethical issues confronting technical writers.

Possible substitutions: Communications 4679 or may also substitute the following: Athabasca University PHIL 333 Professional Ethics

Prerequisite: Applied Communications 4401.

ACOM 4065 – Instructional Multimedia (formerly ACOM 4465)

(3 credits) 3 hours lecture

This project-based course provides students with an opportunity to explore applications in instructional multimedia and E-learning. Concepts covered include learning theories, curriculum and instructional design concepts, and script-writing for multimedia. Procedures for systematic design of instructional and training materials using multimedia are also covered. Students will apply these concepts to produce a camera-ready script.

Possible substitution: Athabasca University EDPY 479 Intro to Computer Based Education

ACOM 4407 – Media, Technology and the Internet

(3 credits) 2 hour lecture, 1 hour online tutorial (blended delivery)

Students in this senior course will examine the impact of technological change on the media by exploring relevant elements of communications theory and current issues in the evolution of the Internet and web journalism. Students will also produce Internet based content for the Journalism Program's online news site.

Prerequisite: Applied Communications 3337 and 3339.

ACOM 4419 – Senior Journalism Projects

(3 credits) 1 hour lecture, 2 hours tutorial

In this senior journalism course students will use the skills they have acquired to complete a major journalism project – in print, broadcast, photo, web journalism, or across media lines. This project will be based on a detailed project proposal submitted for faculty consideration by the student, during the semester prior to the semester in which the student intends to complete this course.

Prerequisite: Consent of the department.

ACOM 4425 – Journalism Theory and Practice

(3 credits) 1 hour lecture, 2 hours tutorial

This course provides for a critical review of interrelationships between education and the practice of journalism through a review of workplace vocabulary, and analysis of employer-employee relationships, generational and gender issues, opportunities present and future in journalism, and other communications disciplines, and conflicts in the practice of journalism, among other issues. Each student in this course will also complete a professional level employment e-portfolio that highlights their skills and prepares them for their second Directed Field Study and/or fulltime work.

Prerequisite: Applied Communications 2011.

ACOM 4437 – Senior Journal Projects

(3 credits) 1 hour lecture, 2 hours tutorial

In this senior journalism course – with a focus on production of the program newspaper *The Calgary Journal* – students will use the skills they have acquired to complete a major journalism project, based on a detailed project proposal submitted for faculty consideration by the student, during the semester prior to the semester in which the student intends to complete this course.

Prerequisite: Consent of the department.

ACOM 4439 – Advanced Journalism Studies

(3 credits) 1 hour lecture, 2 hours tutorial

This senior journalism option will focus on research of a journalism related issue, creation of a substantial journalism project, or projects that contain both research elements and journalism production elements. The project will be based on a detailed project proposal submitted for faculty consideration by the student, during the semester prior to the semester in which the student intends to complete this course.

Prerequisite: Consent of the department.

ACOM 4441 – Strategic Communication Planning

(4 credits) 2 hours lecture, 2 hours tutorial

This course is designed to build on material covered in Applied Communications 2247. Students will increase their understanding of strategic and operational planning concepts in the public relations context by offering consulting services to clients. Working in groups, students will review business plans, perform a communications audit and write a comprehensive communication plan to assist their client organizations in achieving their goals.

Prerequisite: Applied Communications 2013 and 2247 or consent of the department.

ACOM 4445 – Investor Relations

(3 credits) 3 hours lecture

This senior-level course for public relations students represents one of the key growth areas for the profession. This course examines the role of investor relations, its purpose within specific organizations, the appropriate financial regulations, brokerage and security considerations, ethical considerations, etc. Students write, design and produce annual reports, do an 'investor relations' communications plan for a real client, produce a quarterly report, learn how to successfully plan and manage an annual shareholder meeting, including responding to questions from the financial press.

Prerequisite: Administration 1130 or 1131 and consent of the department.

ACOM 4447 – International Public Relations

(3 credits) 3 hours lecture

This is a senior-level course for public relations students. Students will look at international marketing, advertising, cultural diversity issues, relevant legislation, government regulations, NAFTA, GATT, new communication technologies, financial markets, ethics, international labour and workplace issues.

Prerequisite: Consent of the department.

ACOM 4449 – Fund Development and Corporate Philanthropy

(3 credits) 3 hours lecture

This is a senior-level course for public relations students, covering two aspects of social public relations – raising funds and creating programs that give funds/resources away. This course covers such areas as: understanding government regulations, corporate giving guidelines, accessing funding agencies, understanding the financial options for fund maintenance, market and audience research, ethical considerations, publicity/promotion and building partnerships with key stakeholders.

Prerequisite: Consent of the department.

ACOM 4451 – Issues in Public Relations

(3 credits) 2 hours lecture, 1 hour tutorial

This is the capstone course for students in their final semester of the Public Relations stream of the Bachelor of Communications degree. The course, structured as a combination of senior seminar and directed reading, provides students the opportunity to reflect on the learning they have gained; examine the profession they are about to enter; contemplate and consider Directed Field Studies experiences; and to integrate these perspectives in a thesis of relevance to the profession and their future endeavours.

Prerequisite: Consent of the department.

ACOM 4463 – The Editorial Function

(3 credits) 3 hours lecture

Students practice substantive editing, copy editing, and proofreading. They examine issues in reliability and correctness of fact, relation of text to graphics and layout, ethics, copyright and project management. This course draws together subjects and issues from all previous writing courses.

Prerequisite: At least four (4) Applied Communications courses from the curriculum of the Electronic Publishing or Technical Communication programs.

Note: Second or third year Applied Communications Degree students only.



ACOM 4467 – Advanced Technical Documentation

(3 credits) 3 hours lecture

This course allows students to practice lessons learned in earlier technical writing courses on scientific research documents. Technical writing enters the chain of science leading to consumer products at the point where scientific research becomes technology. Scholarly scientific publications, language research, and other sources of special terminology are examined. User testing methods are studied and applied.

Prerequisite: Applied Communications 3305.

ACOM 4469 – Portfolio

(2 credits) 1 hour lecture, 2 hours lab

The student portfolio demonstrates the ways in which students have acquired and achieved the learning outcomes of the Bachelor of Communications – Technical Communication and Bachelor of Communications – Electronic Publishing programs. Portfolio items are products created in all core courses in the program. In this course, students analyze and consolidate their collection and organize a public presentation of their work.

Prerequisite: Completion of at least 90 credits towards the Bachelor of Communications – Electronic Publishing or Technical Communication Degree programs, and both Directed Field Studies.

ACOM 4473 – Publication Markets and Distribution

(4 credits) 4 hours lecture

This course surveys the major issues in the marketing and costing of publications, both print-based and electronic. Major markets are examined in light of the promotional, distribution, estimation, and production models that ensue. A comparison is drawn between traditional and electronic forms, their interdependencies studied and solutions proposed for issues specific to each kind of product.

ACOM 4481 – Document Production II

(3 credits) 2 hours lecture, 2 hours lab

This course continues the work done in Applied Communications 3381. Students solicit and evaluate articles, design and commence layout, and source printers and other suppliers. Organizational tasks such as promotion and finance continue; preparation for adaptation to the web commences. Students finish laying out, proofing and correcting documents commenced in the previous production course.

Prerequisite: Applied Communications 3381.

ACOM 4483 – Magazine Production III

(2 credits) 1 hour lecture, 2 hours lab

Students finish laying out, proofing, and correcting the magazine commenced in the two previous production courses. Students will transmit artwork to the printer, organize the magazine launch, and distribute the magazine. In addition to the printed version, students will produce an electronic version of the magazine and place it online.

Prerequisite: Applied Communications 3381 and 4481.

APPLIED JUSTICE (AJUS)

AJUS 2010 – Directed Field Studies I

(15 credits)

Applied degree work semesters are designed to provide an extension of the learning process into a relevant work environment. Each Directed Field Studies must be a minimum of 450 hours of paid work in an approved agency. Work-terms provide students with an opportunity to integrate theoretical concepts with practical applications; familiarize students with the justice system and its place within the community; familiarize students with current programs, agencies, policies and procedures; provide students with an opportunity to develop and demonstrate their skills and abilities; and foster in students an attitude of professionalism and ethical practice.

Students will be required to participate in an orientation to the work-term and to familiarize themselves with the work-term manual and its policies. During the work-term, students will also be required to participate in a methods integration seminar. This seminar will provide an opportunity to engage in reflection and discussion of significant learning experiences within the work setting with a member of the faculty.

Prerequisite: Students must have satisfactorily completed the course requirements for the first four (4) semesters of the program.

AJUS 2201/CRJS 1001 – Introduction to Criminology

(3 credits - TG) 3 hours lecture

In this course, students are introduced to the major theoretical concepts presently available as an explanation of crime, criminals and criminality in the field of criminology.

AJUS 2203/CRJS 1003 – Introduction to the Justice System

(3 credits - TG) 3 hours lecture

In this course, students will examine the functional patterns and roles of the major components in the Canadian Justice System. This process includes (but is not limited to) familiarizing the students with the evolving nature of law enforcement, courts and correctional services.



AJUS 2209/CRJS 2009 – Selected Issues in Human Justice

(3 credits) 3 hours lecture

In this course, students will critically examine topical issues within Human Justice. Each semester's offering will focus on current issues within the major fields of corrections, law enforcement and the judiciary.

Prerequisite: Applied Justice 2201 and 2203.

AJUS 2211/CRJS 1011 – Introduction to Human Relations

(3 credits) 3 hours lecture

This course will provide students with an understanding of the development of interpersonal relationships. Students will explore cross-cultural, interdisciplinary and evolving perceptions of normal human relationships, as well as the significance of relationship skills in the justice system.

AJUS 2213/CRJS 1013 – Diversity Issues and the Criminal Justice System

(3 credits) 3 hours lecture

This course will explore issues of diversity and justice within Canadian society. Emphasis will be placed on issues, such as ethnicity, gender, sexual preference, age, and social class, and access to justice throughout Canadian history. Situated in an exploration of competing theoretical paradigms, students will be challenged to consider the complexity of diversity issues in context of the history and practices of the Canadian Criminal Justice System.



AJUS 2215/CRJS 2015 – Introduction to Research Methods in Justice Studies

(3 credits) 3 hours lecture

Students in this course will develop a foundational understanding of social science research methods as practiced within Criminology and Criminal Justice. Specifically, this course will focus on the theory of inquiry, scientific method, inductive versus deductive reasoning, overview of qualitative and quantitative approaches to research design and data collection, criminological data sources, common errors in research and research ethics.

Prerequisite: Applied Justice 2201 and 2203

AJUS 3010 – Directed Field Studies II

(15 credits)

Applied degree work semesters are designed to provide an extension of the learning process into a relevant work environment. Work-terms provide students with an opportunity to integrate theoretical concepts with practical applications; familiarize students with the justice system and its place within the community; familiarize students with current programs, agencies, policies and procedures; provide students with an opportunity to develop and demonstrate their skills and abilities; and foster in students an attitude of professionalism and ethical practice. Students will be required to participate in an orientation to the work-term and to familiarize themselves with the work-term manual and its policies. During the work-term, students will also be required to participate in a methods integration seminar. This seminar will provide an opportunity to engage in reflection and discussion of significant learning experiences within the work setting with a member of the faculty.

Prerequisite: Students must have satisfactorily completed Work Term I and all of the course requirements for the first six (6) semesters of the program.

AJUS 3301/CRJS 4001 – Human Rights and Civil Liberties

(3 credits) 3 hours lecture

This course explores the relationship between individuals and the nation state. Beginning with a review of competing paradigms related to Human Rights and Civil Liberties, emphasis will be placed on the Canadian Charter of Rights and Freedoms and its interpretation by the judiciary. Issues such as equality before the law, freedoms of expression and religion, obscenity and hate literature will be explored.

Prerequisite: Applied Justice 2201 and 2203.

AJUS 3303/CRJS 4003 – Criminological Theory

(3 credits – TG) 3 hours lecture

Relying primarily on a lecture and group discussion format, the course will involve examining the original works of selected theorists. Emphasis will be placed on the economic, political, and social context in which theories emerged and how they are reflected in criminal justice practice. Among the perspectives covered will be: positivist explanations; the classical and neo-classical schools of thought; biological explanations; conflict criminology; and the new integrated and interdisciplinary theories.

Prerequisite: Applied Justice 2201 and 2203.

AJUS 3305/ CRJS 2005 – Aberrant Behaviour

(3 credits - TG) 3 hours lecture

In this course, students critically analyze aberrant behaviors with emphasis on their nature, incidence, correlates, control and prevention. Attention may be given to specific subject areas, which will be examined in conjunction with the current Diagnostic and Statistical Manual (DSM). Students will be able to differentiate aberrant behavior from normative conduct in both its application and impact on the criminal justice system.

AJUS 3307/CRJS 3007 – Professional Ethics in Criminal Justice

(3 credits - TG) 3 hours lecture

Students will study the development of ethical thinking, models of ethical decision-making, professional codes of ethics and issues in ethics relevant to criminal justice practitioners. Case analysis and evaluation will be utilized to increase students' competencies in ethical reasoning.

Prerequisite: Applied Justice 2201 and 2203.

AJUS 3309/CRJS 3009 – Crisis Intervention and Conflict Resolution Strategies

(3 credits) 3 hours lecture

This course will introduce theoretical and practice-based models of crisis intervention and conflict resolution. Students will become familiar with, and learn to analyse and respond to common situations that they may face as criminal justice practitioners. The curriculum will focus on such situations as suicide, relationship violence, sexual assault, chemical dependency, mental health, Post Traumatic Stress Disorder, institutional violence, vicarious victimization and "burnout."

Prerequisite: Applied Justice 2201, 2203, 2211 and 3313.

AJUS 3311/CRJS 3011 – Criminal Law

(3 credits – TG) 3 hours lecture

In this course, students will focus on the process of legal problem solving. Students will gain experience in the unique deductive logic within the context of current Canadian criminal law.

AJUS 3313/CRJS 2013 – Interviewing Skills

(3 credits) 3 hours lecture

In this course, students learn basic interviewing techniques. Various aspects of interpersonal communication used in the interview situation such as feedback and mechanisms, paraphrasing and nonverbal communication are discussed and practised during a series of exercises and experiences related to the functioning of the justice system. As an applied course students will demonstrate (to criteria) skill mastery in both interviewing and self-appraisal.

AJUS 3325 – Justice Practicum I

(6 credits) 3 hours tutorial biweekly, 360 hours practicum

This course involves supervised study and practice. Students spend two and one half days a week in a justice-related agency. After an initial orientation period, students are expected to assume responsibility for assigned agency duties in order to enhance their knowledge and skill in social work methods. During agency work, attention is given to developing students' specific skills and competencies in relation to the Department's experiential learning outcomes. Seminars will focus on integrating relevant Justice Studies' program outcomes with students' work in the field.

Prerequisite: Applied Justice 2213 and 3307

AJUS 4401/CRJS 3001 – Quantitative Research Methods and Data Analysis

(6 credits - TG) 3 hours lecture, 2 hour tutorial

This course provides a detailed examination of quantitative research and data analysis techniques used in criminological research. Within the context of common sources of criminological/criminal justice data, students will learn how to apply descriptive and inferential statistics in quantitative research. Common measures of central tendency, dispersion and association, as well as multivariate analysis will be applied to disaggregated and aggregated data. Students will also be introduced to emerging trends in quantitative data analysis in criminological research such as crime pattern analysis.

Prerequisite: Applied Justice 2215.

AJUS 4403/CRJS 2003 – Young Persons in Conflict with the Law

(3 credits – TG) 3 hours lecture

In this course, students will be provided an overview of the behavioural dynamics of young persons involved in anti-social acts. An examination of the legal and social effects of legislation on the community and the young offender is also undertaken. A consideration of community resources is included.

AJUS 4405/CRJS 3005 – Qualitative Research Methods

(3 credits – TG) 3 hours lecture

This course introduces students to naturalistic/qualitative research methods and their application to issues of crime and justice in contemporary society. Students are guided through a process of designing and selecting data collection methods that are appropriate, well thought out and valid.

Prerequisite: Applied Justice 3313.

AJUS 4407/CRJS 4007 – Conflict Resolution

(3 credits - TG) 3 hours lecture

This upper level course will provide students with the basic concepts and requisite skills in dealing with conflict resolution in a variety of criminal justice settings. As an applied course, students will be expected to demonstrate skill mastery to specific criteria.

Prerequisite: Applied Justice 2211 and 3313.

AJUS 4411/CRJS 2011 – Comparative Criminal Justice Systems

(3 credits – TG) 3 hours lecture

This course introduces students to a variety of criminal justice system models including common law systems, civil law systems, and systems that differ fundamentally from common and civil law traditions. The selection of countries will vary from year-to-year depending on current social, economic, and/or political issues. The course will present a conceptual framework for a constructive functional comparative analysis of the different models. In addition, the intent of this course is to provide the student with a sampling of criminological phenomena around the world.

Prerequisite: Applied Justice 2201 and 3303.

AJUS 4413/CRJS 4013 – Evidence and Procedures

(3 credits – TG) 3 hours lecture

This is an advanced course in the study of criminal law as it relates to procedural law and law relating to evidence. Selected topics will include criminal procedure and evidence, including jurisdiction, police powers of search and seizure, the right to counsel and pre-trial and trial procedures. The course will include a survey of the system of rules and standards by means of which the admissibility of evidence is determined.

Prerequisite: Applied Justice 2201, 2203 and 3311.

AJUS 4415/CRJS 4015 – Advanced Topics in Law, Criminology and Criminal Justice

(3 credits – TG) 3 hours lecture

This course is designed to offer instruction in topical and timely areas of academic interest in the study of law, criminology and criminal justice (e.g., terrorism, victimology, crime and media, crime prevention and community development).

Prerequisite: Applied Justice 2201, 2203, and 3311.

AJUS 4417/CRJS 4017 – Casework Methods and Practice

(3 credits) 3 hours lecture

This course provides an examination of the principles, ethics, values and varying components of an effective casework process. A general systems approach is utilized in an application to case studies and the realities of a helping relationship in the justice system.

Prerequisite: Applied Justice 2211 and 3313.

AJUS 4419/CRJS 2019 – Restorative Justice

(3 credits) 3 hours lecture

Increasingly, restorative justice programs and practices are emerging as viable alternatives within provincial and federal correctional agencies in the Canadian Justice System. Seen in contrast to the traditional justice paradigms of retribution and punishment, the restorative justice paradigm is emerging in most western societies. This course will explore the philosophical basis of restorative justice and its practice in Canada. International examples will also be discussed.

Prerequisite: Applied Justice 2201 and 2203.

AJUS 4421/CRJS 4021 – Women and Crime

(3 credits – TG) 3 hours lecture

This course is an advanced-level study, comparison and critical evaluation of the multiple dimensions (theories, disciplines, systems) concerning women in the Canadian criminal justice system: women as offenders, as victims and as criminal justice workers.

Prerequisite: Applied Justice 2201, 2203, 2213 and 3301.

AJUS 4425 – Justice Capstone Practicum II

(6 credits) 3 hours tutorial biweekly, 415 hours practicum

This course involves supervised study and practice. Students spend three and one half days a week in a justice-related agency. After an initial orientation period, students are expected to assume responsibility for assigned agency duties in order to enhance their knowledge and skill in social work methods. During agency work, attention is given to developing students' specific skills and competencies in relation to the Department's experiential learning outcomes. Seminars will focus on integrating relevant Justice Studies' program outcomes with students' work in the field.

Prerequisite: Applied Justice 3325.

AJUS 4427 – Justice Capstone Project

(6 credits) 3 hours tutorial weekly, 205 hours fieldwork

Students are required to complete one of the following capstone project options. They can undertake a significant applied research project or engage in an interdisciplinary community development project. It is the responsibility of each capstone student to propose a specific capstone project. Department of Justice Studies approval must be granted for each specific project before a student can begin a capstone project. Students who are completing a practicum are required to work with the Department's Experiential Learning Coordinator.

Prerequisite: Applied Justice 4425.

AJUS 1199, 1299 – Directed Readings

ART HISTORY (ARTH)

ARTH 1101 – History of Art and Architecture I (formerly ARTH 2201)

(3 credits – TG) 3 hours lecture

This course provides a survey of art and architecture and minor arts from the old Stone Age to the early Christian period. Students are offered a systematic study of aesthetics and the development of art styles which will enable them to develop a basic appreciation and understanding of art and its origins.



ARTH 1103 – History of Art and Architecture II (formerly ARTH 2203)

(3 credits – TG) 3 hours lecture

This course is a sequel to Art History 1101. It provides a general survey of the visual arts in Western Europe from the Middle Ages up to and including the Renaissance period. Lectures and seminars are supported with slides and films.

Recommended Preparation: Art History 1101.

ARTH 2205 – Art and Architecture of Canada: 1870 to the Present (formerly ARTH 3303)

(3 credits – TG) 3 hours lecture

This course provides a chronological survey of the visual arts and architecture in Canada from 1870 to the present day. Students will explore the development of the visual arts to enable them to better understand contemporary visual expression in Canada.

Recommended Preparation: Any 1000-level Art History course.

ARTH 2207 – Curious Narratives: Provocative Themes in Art Explored

(3 credits – TG) 3 hours lecture

Curious Narratives explores and interrogates some of the significant themes in art that have emerged across time. Themes such as art and power, class, revolution, and exoticism will be explored through a variety of sources. Artistic production including architecture, painting and sculpture will be examined to reveal thought-provoking connections across boundaries and time.

Recommended Preparation: Any 1000-level Art History course.

ARTH 2209 – History of Modern Art from 1850 to 1920 (formerly ARTH 3310)

(3 credits) 3 hours lecture

This course is a critical look at the major schools, movements and themes of modern art in Europe and North America from 1850 to 1920.

Recommended Preparation: Any 1000-level Art History course.

ARTH 3309 – Modern Architecture

(3 credits – TG) 3 hours lecture

This course focuses on developments in architecture from the mid-nineteenth century to the present. The course will examine new architectural forms that emerged during this time, brought about by profound social, cultural, political and technical transformations.

Recommended Preparation: Any 1000-level Art History course.

ARTH 3311 – History of Modern Art from 1920 to Today

(3 credits) 3 hours lecture

This course is a critical look at the major schools, movements and themes of modern art in Europe and North America from between the World Wars to the present.

Recommended Preparation: Any 1000-level Art History course.

ARTH 3313 – Impressionism: Art, Leisure & Society

(3 credits – TG) 3 hours lecture

This course will focus on the social history of Paris 1865-1885 as reflected in the subject matter of Impressionist art, particularly leisure. Issues such as industrialization, class, the secularization of society, the critic-dealer, and gender inequality also figure prominently.

Recommended Preparation: Any 1000-level Art History course.

ARTH 3315 – Art & Ideas

(3 credits) 3 hours lecture

Art and Ideas introduces students to the discipline of art history through the exploration of influential art historical methodologies and theoretical perspectives that have emerged in the discipline.

Recommended Preparation: Any 1000-level Art History course.

ARTH 1199, 1299, 2199, 3199, 4199 – Directed Readings

See Directed Readings which are listed alphabetically in this section of the calendar.

ASTRONOMY (ASTR)

ASTR 2201 – The Solar System

(3 credits – TG) 3 hours lecture

Topics will include: the development of the scientific method; formation of the solar system; solar system exploration by telescope and spacecraft; the reasons for and development of carbon based life on Earth; the possibilities of extraterrestrial life and communication. Students will be involved in observing exercises, group projects and field trips.



Note: Credit will not normally be given for both Astronomy 2201, and Astronomy 2205 or 2211.

ASTR 2203 – The Universe at Large

(3 credits – TG) 3 hours lecture

Topics will include: the development of the scientific method; formation of stars and stellar systems; the lives and deaths of stars; cosmic rays, supernovae, pulsars, and the concept of black holes; the Milky Way and other galaxies; active galaxies and quasars; the beginning and end of the Universe; the reasons for and development of carbon based life on Earth; the possibilities of extra terrestrial life and communication. Students will be involved in group projects, observing exercises and field trips.



Note: Credit will not normally be given for both Astronomy 2203, and Astronomy 2205 or 2211.

ASTR 2205 – The Modern Universe

(3 credits – TG) 3 hours lecture

A comprehensive, descriptive survey of modern astronomy which focuses on the development of our present views of the universe. Topics include: solar system exploration by telescope and spacecraft; the birth and death of stars; the violent interstellar medium; the Milky Way and other galaxies; cosmic rays, pulsars and supernovae, the concept of a black hole; exploding galaxies and quasars; the beginning and end of the universe; the possibilities of extra-terrestrial life and interstellar communication. Opportunities for field trips to the University of Calgary's observatory will be provided. This course is not recommended for physical science majors.

This is a descriptive course for non-science majors. The course material stresses conceptual understanding rather than strict mathematical derivation. Astronomy 2205 attempts to develop an appreciation for the simple mathematical and physical concepts which represent the behaviour of nature. It serves as a Science Requirement (Area 5) for students taking non-science related diplomas.

Note: Credit for both Astronomy 2205 and 2211 will not be allowed.

ASTR 2211 – Fundamentals of Astronomy I

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

Basic concepts of astronomy with emphasis on our solar system including spherical astronomy; Newton's laws and gravitation; time, elements of celestial mechanics; astronomical observation and measurement; telescopes and accessories; the planets and their satellites; the sun and the rest of the solar system. Laboratory exercises will be held at the Rothney Astrophysical Observatory as circumstances permit. Recommended for science majors.

Prerequisite: Mathematics 30 (Pure or Applied) and Physics 30 or equivalent.

This is a first year course for astrophysics and science majors; offered in the Fall only. Prerequisite for the University of Calgary Astronomy 213 (offered at the U of C in the Winter). It is the first of a two semester sequence of introductory astronomy courses intended for students who plan to major in the physical sciences. The course stresses scientific explanation and uses mathematics, the language of science, extensively. The course is recommended in preference to Astronomy 2205 for science majors, particularly those taking physics and mathematics courses.

Note: Credit for both Astronomy 2205 and 2211 will not be allowed.

BIOCHEMISTRY (BCEM)

BCEM 2201 – General Biochemistry

(3 credits – TG) 3 hours lecture, 3 hours lab

This course deals with the biochemistry of the major groups of biological molecules. Topics include carbohydrates, polypeptides, lipids, nucleic acids, and their precursors. Laboratory exercises will involve the isolation and characterization of selected biological molecules.

Prerequisite: Chemistry 2101 with a grade of "C-" or higher.

Prerequisite or Corequisite: Chemistry 2102.

BCEM 3201 – Protein Biochemistry

(3 credits) 3 hours lecture, 3 hours lab

The structure function relationships that exist within this broad category of biomolecules will be investigated. Topics will include levels of protein structure, domains, mosaics, and functional roles of selected proteins or protein classes. Laboratory exercises will involve the utilization of purification techniques in the isolations of selected proteins from simple cellular systems.

Prerequisite: Biochemistry 2201 with a grade of "C-" or higher.

BCEM 3393 – Introduction to Biochemical Molecules

(3 credits – TG) 3 hours lecture, 4/2 hours lab

The structure and function of carbohydrates, amino acids, proteins, lipids, coenzymes and enzymes will be presented, along with an introduction to metabolism and energy transduction. The laboratory component of the course will focus on the utilization of modern biochemical techniques for the analysis of biological molecules.

Prerequisite: Chemistry 2101, with a grade of "C-" or higher.

Corequisite: Chemistry 2102.

BIOLOGY (BIOL)

BIOL 0115 – Introduction to Biology

(0 credits)

This is a credit-free upgrading course; special fees apply. Topics include energy flow in the biosphere, energy flow in the cell, adaptation, population and matter and energy exchange.

Note: This course is the equivalent of Biology 10/20.

BIOL 0130 – Fundamentals of Biology

(0 credits)

This is a credit-free upgrading course; special fees apply.

Topics in this course include: cell chemistry; ultra-structure; organelle function; metabolic pathways of photosynthesis and respiration; mitotic and meiotic processes; genetics and heredity and human systems. It is intended for university transfer and career program students who will do more studies in biology and other cognate subjects.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed "mature" under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

BIOL 1202 – Introduction to Cell Biology (formerly BIOL 2231)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course will employ an evolutionary approach to expose students to biology of the cell. The major groups of biological molecules will be studied prior to introducing students to how these macromolecules interact to form living systems, beginning with simple prokaryotes and progressing to single cell eukaryotes and ultimately to multi-cellular systems. Laboratories will introduce students to basic equipment and techniques used in the study of cells.

Prerequisite: Biology 30 or equivalent

BIOL 1203 – Human Anatomy (formerly BIOL 1214)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides a systematic survey of the structure of the human body. Topics include cells and tissues of the body plus the anatomy of the skeletal, articular, muscular, digestive, respiratory, urinary, reproductive, circulatory, nervous, integumentary and endocrine systems. Labs are designed to provide practical demonstrations that parallel the material discussed in the lectures.

Recommended Preparation: Biology 30 or equivalent.

NOTE: This course is the same as Physical Education 1001.

**BIOL 1204 – The Evolution of Eukaryotes (formerly BIOL 2233)**

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course follows Biology 1202 and moves from an investigation of cellular biology to the mechanisms of evolution which has provided much of the diversity seen in modern eukaryotes. It will provide insight into the necessity and methods of determining evolutionary history using the major groups Protista, Fungi, Plants, and Animals. Evolution will be used as a context in which biological diversity can be explained.

Prerequisite: Biology 1202 with a grade of "C-" or higher.

BIOL 1205 – The Organization and Diversity of Life (formerly BIOL 2205)

(3 credits – TG) 3 hours lecture, 1 hours tutorial

An examination of both the diversity of living organisms and the common patterns of organization and function that unite them. Particular emphasis is placed on evolution, and on the evolutionary history of modern organisms.

**BIOL 1212 – Human Anatomy and Physiology**

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 2 hours lab

This course provides an introduction to the anatomy and physiology of the systems of the human body. Topics include cells and tissues plus the anatomy and physiology of the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, immune, respiratory, digestive, urinary and reproductive systems.

**BIOL 1215 – Evolution and Heredity**

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is designed to give students an appreciation of evolution by explaining the mechanisms of the evolutionary process in terms of the laws of inheritance as well as the interaction of heredity and the environment. It is oriented toward human populations, their biological histories and their congenital medical problems.

Recommended Preparation: Biology 30 or equivalent.

BIOL 1216 – Human Physiology

(3 credits – TG) 3 hours lecture, 3 hours lab

This course describes how the systems of the human body perform their functions. Topics include physiology of the nervous system, hormonal control mechanisms, muscle physiology, body defence mechanisms and physiology of the reproductive, circulatory, respiratory, urinary and digestive system. Labs are designed to let the student discover and gain an appreciation of how his/her body functions.

Prerequisite: Biology 30 or equivalent.

**BIOL 1220 – Anatomy and Physiology I**

(3 credits – TG) 3 hours lecture, 3 hours lab

A basic course in human anatomy and physiology designed for students in the health studies fields. Topics include: terminology, membranes, skin and glands, cells and tissues, the skeletal system, the muscular system, central and peripheral nervous systems, autonomic nervous system, and the endocrine system. Each topic includes an emphasis on homeostasis.

BIOL 1221 – Anatomy and Physiology II

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is a continuation of Biology 1220 and involves a second semester of basic human anatomy and physiology. It includes the following systems and areas: the cardiovascular system, the lymphatic system, the immune system, the respiratory system, digestion and nutrition, the urinary system, body fluids, electrolytes and fluid balance, the reproductive systems and embryology. Each topic includes an emphasis on homeostasis.

Prerequisite: Biology 1220.

BIOL 2101 – Genetics (formerly BIOL 3311)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course will provide an overview of genetic principles through the historical recounting of seminal work and the logic used therein, and then connect theory to practical skills such as gene mapping and pedigree interpretation. Students will be introduced to the connection between the central dogma of modern biology (replication, transcription, and translation) and the establishment of phenotype. Tutorials will provide a venue for students to map genes in a model experimental organism using microscopy and statistical techniques.

Prerequisite: Biology 1202 or equivalent, with a grade of "C-" or higher.

BIOL 2102 – How They Do It: Patterns of Reproduction (formerly BIOL 3317)

(3 credits – TG) 3 hours lecture

Reproduction is one of the fundamental properties of living systems. This course will cover a broad range of biological topics using reproduction (both asexual and sexual) as a unifying theme.

Prerequisite: Biology 1202 with a grade of "C-" or higher

Note: This course is not recommended for students majoring in the biological sciences.

**BIOL 2202 – Cellular and Molecular Biology (formerly BIOL 3331)**

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This course provides a thorough study of cell structure and function. Topics studied are (a) basic genetic mechanisms including the characteristics of chromosomes, DNA replication and repair, transcription and translation, and the regulation of gene expression, (b) methods used to study macromolecules and to visualize cells, (c) characteristics of membranes, (d) organelles, (e) cell communication, (f) the cell cycle and cell division, (g) cell junctions, cell adhesion and the extracellular matrix, and (h) cancer.

Prerequisite or Corequisite: Biology 2101 or equivalent with a grade of "C-" or higher

BIOL 2215 – The Human Organism (formerly BIOL 3305)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

An introduction to the function of the human body. The interaction of body systems with diet, pathogens and environmental agents will be discussed as it relates to health and disease. Where appropriate, the implications of human biology for society will be explored.

Prerequisite: Biology 30 or equivalent, or Biology 1205 with a grade of C- or higher or equivalent, or consent of the department.



Note: Not open for credit to majors in the Biological Sciences.

BIOL 3101 – Molecular Genetics (formerly BIOL 4411)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course deals with prokaryotic and eukaryotic chromosome structure, DNA replication and transcription, RNA translation and processing, mechanisms for regulating gene expression, as well as practical applications of molecular biology. The laboratory provides students with practice in the techniques of genomic DNA isolation, plasmid transformation and purification, restriction mapping, Southern blotting, and PCR.

Prerequisite: Microbiology 2201 and Biology 2202 or equivalents with grades of "C-" or higher.

Corequisite: Biology 3203

BIOL 3103 – Introduction to Biophysics

(3 credits) 3 hours lecture; 1.5 hour tutorial

The aim of this course is to apply concepts and laws of physics to the study and understanding of living systems. As shown in the course outline, the topics that will be covered are: biomechanics of bone and muscle, hemodynamics, diffusion and osmosis, physics of respiration and cough, heat regulation mechanisms, electroreception and conduction of impulses along the nervous system, magnetic sense, and the physics of vision and hearing.

Prerequisite: Mathematics 1200, Physics 1202 or 1212 and Biology 1202

BIOL 3104 – Introduction to Human Physiology I (formerly ZOOL 3361)

(3 credits – TG) 3 hours lecture, 3 hours lab every second week alternating with 1 hour tutorial

This course deals with the normal functions of organs and organ systems in the human body. The emphasis will be on how these functions are controlled in the normal state and how they are integrated in the whole organism. The major topics studied in this course include: homeostasis, properties of excitable cells, the nervous system, the muscular system, the endocrine system and the reproductive system.

Prerequisite: Biology 1202 and Chemistry 1202 with grades of "C-" or higher.

Recommended Preparation: Biology 1203.

BIOL 3203 – Genomes

(3 credits) 3 hours lecture, 1 hour computer lab

This course deals with the genomes of prokaryotes and eukaryotes: chromosomes, transposable elements, plasmids, bacterial genetic exchange mechanisms, mutation, recombination, repair mechanisms, genome sequencing strategies, and methods for analysis of sequence data. The computer lab provides time to explore bioinformatics resources.

Prerequisite: Microbiology 2201 and Biology 2202 with grades of "C-" or higher.

Corequisite: Biology 3101

BIOL 3205 – Human Physiology II (formerly Zool 3363)

(3 credits – TG) 3 hours lecture, 3 hours lab every second week alternating with 1 hour tutorial

This course is a continuation of Biology 3104-Human Physiology I. The major topics studied in this course include the immune system, the cardiovascular system, the respiratory system, the urinary system, the digestive system, metabolism, fluid and acid-base balance, thermoregulation, and the body's response to exercise and stress.

Prerequisite: Biology 3104 with a grade of "C-" or higher

BIOL 3206 – Embryology (formerly ZOOL 3373)

(3 credits – TG) 3 hours lecture, 3 hours lab

Modern embryology involves a rapprochement between classical morphology and molecular mechanisms; this course uses both types of information to describe the development of vertebrate and invertebrate organisms. Topics include: gametogenesis, fertilization, cleavage, gastrulation, organogenesis and growth. Laboratory exercises will emphasize vertebrate model systems.

Prerequisite: Biology 1202 with a grade of "C-" or higher.

BIOL 3216 – Human Adaptation to Environmental Stress

(3 Credits) 3 hours lecture

This course will address human physiological adaptations in response to extreme and diverse environmental conditions. Specifically, the problems of high altitude (hypoxia), high pressure (diving and submarines), high gravitational forces (fighter pilots), zero gravity (space flight) as well as excessive heat, cold and humidity will be examined. Students will play an active role in their applied understanding of environmental physiology through an independent research project and presentation of a specific area of interest.

Prerequisite: Biology 1216, 1221 or 3205 with a minimum of C- oh higher or with the consent of the instructor.

BIOL 3309 – Plants and People

(3 credits – TG) 3 hours lecture

A review of the structure and function of plants. A survey of the nature of people's basic food plants and an overview of agricultural and forestry practices. Plant improvement by traditional and modern methods, and plant propagation.

Prerequisite: Biology 2205 or 1202 or consent of the department.

Note: Not open for credit to majors and minors in the Department of Biological Sciences at the University of Calgary.

BIOL 4206 – Viruses

(2 credits) 2 hours lecture

This course provides an overview of the major categories of viruses, with emphasis on host-specificity and genetic mechanisms. It also deals with the use of viruses as vectors for genetic manipulations, and the effects of viral infections on our society.

Prerequisite: Biology 3101 or equivalent, with a grade of "C-" or higher.

BIOL 4215 – Parasitology

(3 credits) 3 hours lecture, 1 hour tutorial

This course provides an introduction to the biology of human parasites including protozoa, helminthes, and arthropods. Emphasis is placed on the cell biology, morphology, life cycle, epidemiology, pathogenesis and clinical manifestations of parasites of medical importance. In addition, the fundamental mechanisms in the parasite-host relation and defense mechanisms are studied.

Prerequisite: Biology 2202 with a grade of "C-" or higher.

BIOL 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

BLACKFOOT (BKFT)

BKFT 0130 – Introductory Blackfoot Language

(0 credits)

This is a credit free upgrading course; special fees apply.

This is a basic introduction in both the written (using the Roman alphabet) and oral aspects of the Blackfoot language. The course will focus on grammar, vocabulary and oral skills.

CANADIAN STUDIES (CNST)

CNST 1131 – Introduction to Canadian Studies (formerly CNST 2231)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course introduces students to the diversity and complexity of Canadian society. Popular culture, art, music, politics, the economy, regionalism, and ethnic relations are some of the topics that may be examined. This course also addresses issues such as identity, difference, nationhood and patriotism.

Note: Canadian Studies 1131 = Athabasca University HIST 326. Students who take both Canadian Studies 1131 and History 2232 can obtain credit for Athabasca University HIST 329. Students may not, however, count Canadian Studies 1131 more than once.

CNST 2233 – Canada in Comparative and International Perspective (formerly CNST 3333)

(3 credits – TG) 3 hours lecture

Canada will be compared, from a variety of perspectives, to the United States, Japan, Switzerland and other countries. Canada's role in world affairs; its defence, trade and diplomatic policies will be examined.

CNST 2237 – Introduction to Folklore: The Canadian Context (formerly CNST 3337)

(3 credits – TG) 3 hours lecture

Introduction to the academic study of folklore: basic terminology, folk groups, performance and applications with examples taken from the Canadian and Albertan context. Introduction to traditional genres of folkloristic expression and analysis of current folk groups and their folklore.

CNST 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

CHEMISTRY (CHEM)

CHEM 0115 – Basic Chemistry I

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course is designed for students who have no previous course in Chemistry. It is the first course in the Chemistry 0115, 0130 sequence. Topics include: matter and energy, measurement in Chemistry, atomic structure, periodic table, chemical formulae and nomenclature, chemical reactions and chemical equations, mole concept and stoichiometric calculations, chemical bonding and states of matter.

Prerequisite: Pure Mathematics 10 or equivalent.



CHEM 0130 – Basic Chemistry II

(0 credits)

This is a credit-free upgrading course; special fees apply.

Chemistry 0130 completes the Chemistry 0115, 0130 sequence and in doing so, adequately prepares students for first-year university requirements. It is not recommended for students with credit in Chemistry 30. Topics include: solutions; acids and bases; oxidation-reduction; energy changes; reaction rates; chemical equilibria and electrochemistry. Learning is assisted by means of lectures, tutorials and labs, with individual tutoring available.

Prerequisite: Chemistry 20 or 0115.

Pre- or Corequisite: Pure Mathematics 20 or equivalent.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed "mature" under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

CHEM 1201 – General Chemistry (formerly CHEM 2201)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course builds on basic concepts learned previously. Topics include: gas laws, basic quantum mechanics, the periodic table and the chemistry of selected elements, atomic and molecular structure, various theories of chemical bonding, the major classes of organic compounds, and the properties of solutions. Laboratory exercises will reinforce lecture topics and develop laboratory skills and other competencies.

Prerequisite: Chemistry 30 and Pure Mathematics 30.

Recommended Preparation: Mathematics 31 and Mathematics 1201.

CHEM 1202 – General Chemistry II (formerly CHEM 2203)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course builds on basic concepts learned previously. Topics include: the states of matter and phase changes, acid/base concepts, chemical kinetics, various equilibria including acid/base, ionic and solubility equilibria, elementary thermochemistry and thermodynamics, and electrochemistry. Laboratory exercises will reinforce lecture topics and develop laboratory skills and other competencies.

Prerequisite: Chemistry 1201 with a grade of "C-" or higher.

Recommended Preparation: Mathematics 1201 and Mathematics 1202.

CHEM 1203 – An Introduction to Organic Chemistry

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is designed for students with a general interest in organic chemistry or for students requiring a one semester course in the above. Topics include nomenclature, structures, properties, and reactions of the major classes of organic and biologically important compounds. The principles of stereochemistry, reaction mechanisms and synthesis are presented.

Prerequisite: Chemistry 30 or equivalent.

CHEM 2101 – Organic Chemistry I (formerly CHEM 3351)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This is a first course in a sequence of introductory organic chemistry. Topics to be covered include structure and its effects on reactivity, nomenclature, stereochemistry, spectroscopy, reaction types such as substitution, elimination and addition from a mechanistic perspective, and an introduction to synthesis. The laboratory component of the course is designed to reinforce lecture topics and to further develop skills and competencies necessary in modern chemistry laboratories.

Prerequisite: Chemistry 1202 with a grade of "C-" or higher.

CHEM 2102 – Organic Chemistry II (formerly CHEM 3353)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course continues the mechanistic exploration of organic chemistry introduced in the previous course. Lecture topics will include conjugated systems, carbonyl chemistry, aromaticity, substitution and addition reactions in aromatic, conjugated and carbonyl systems, radical reactions, enolate chemistry, pericyclic reactions and a more intensive look at synthesis of organic compounds. The laboratory component allows a more complete look the preparation of compounds and qualitative and quantitative organic analysis.

Prerequisite: Chemistry 2101 with a grade of "C-" or higher.

CHEM 2205 – Computers in Chemistry

(3 credits) 1 hours lecture, 2 hours lab

This course will provide the student with a basic knowledge of a number of computer programs that can be used to communicate or visualize chemical concepts. Programs used may include Microsoft Excel, Maple, ChemSketch (or other chemical drawing program), and Virtual ChemLab. The laboratory component will support the lecture by allowing students to use the programs to develop projects of their choosing.

Prerequisite: Chemistry 1202 (or the previous 2203) and Mathematics 1200 (or the previous 2249/2251) with a grade of "C-" or higher.

CHEM 2209 – General Chemistry for Engineers

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3/2 hours lab

(3 hours lab every 2 weeks)

This course covers basic chemical concepts and introduces atomic and molecular structure with a view to problems encountered in engineering. Topics of discussion include oxidation-reduction reactions, chemical kinetics and equilibria, the chemistry of water, the chemistry of energy sources and quantum theory in chemistry.

Prerequisite: Chemistry 30 or equivalent.

Note: Credit for both Chemistry 1202 and 2209 will not be allowed.

CHEM 2210 – Behaviour of Liquids, Gases, Solids

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3/2 hours lab (3 hours of lab every 2 weeks)

Students will be introduced to the behaviour of fluids and solids; phase transformations, the phase rule and phase diagrams. Students will undertake an examination of ideal and real gases; equations of state and their applications to engineering; simple kinetic theory and the properties of fluids. In examining liquids emphasis will be placed on vapour pressure, shear behaviour, and fluid flow in pipelines. In addressing the behaviours of solids students will examine crystalline and non-crystalline structure, non-equilibrium solid phases, electrical and thermal conductivity, dislocations, stress and strain, creep and fracture in solids.

Prerequisite: Chemistry 30 or equivalent.

CHEM 2211 – The Chemistry Between Us

(3 Credits) 3 hours lecture

Chemistry 2211 is a study of the Chemistry each of us experiences on a daily basis. Topics include: the nature of chemical species; food chemistry and metabolism; medications, cosmetics, and cleaning agents; explosives and propellants; energy and fuel sources; and environmental chemistry. Students will gain an understanding of chemical safety and the risks and benefits of living in a chemical world.

Recommended Preparation: Cluster 1 Foundation Level course.

CHEM 2301 – Analytical Chemistry I: Quantitative Analysis (formerly CHEM 3101)

(3 credits – TG) 3 hours lecture, 4 hours lab

This course stresses the importance of precision measurement in the practice of chemistry; the analytical methods employed in data manipulation and complexometric analysis. The laboratory component will focus on the development of analytical laboratory skills in organic and inorganic analysis.

Prerequisite: Chemistry 1202 and Mathematics 1202 with a grade of "C-" or higher.

Pre- or Corequisite: Chemistry 2101 or 2202.

Chemistry 3103 – Advanced Organic Synthesis

(3 Credits) 3 hours lecture, 4 hours lab

This course deals with the synthetic aspects of organic chemistry: oxidations, reductions, concerted reactions, stereoselectivity, synthetic equivalents, and protecting groups. The reaction types will then be used in planning efficient synthetic pathways towards important complex target molecules such as clinical drugs and natural products. The laboratory component will emphasize isolation, purification, and characterization of major and minor products from selected syntheses.

Prerequisites: Chemistry 2102 with a grade of "C-" or higher.

CHEM 3201 – Spectroscopy

(3 credits) 3 hours lecture, 3 hours lab

This course is an exploration of atomic and molecular spectroscopy and application of group theoretical concepts. Topics will include vibrational, absorption and emission spectroscopy, both single and multidimensional NMR based on various nuclei, as well as mass spectrometry. Fundamental theories that lead to spectral phenomenon, as well as the application of these theories in the identification of complex unknowns will be addressed both through lecture and laboratory work.

Prerequisite: Chemistry 2102 with a grade of "C-" or higher.

Pre or Corequisite: Chemistry 3602 or department consent.

CHEM 3357 – Industrial Organic Chemistry

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Topics discussed in this course include: the hybridization of the carbon atom; covalent bonding; reactions of alkanes, alkenes, alkynes and aromatic hydrocarbons; functional groups and their reactions; polymerization and industrial applications. Major projects will include cradle-to-grave analysis of an assigned organic compound and theoretical development of new recycling methods for organics.

Prerequisite: Chemistry 2209 or equivalent.

CHEM 3401 – Chemistry of the Solid State

(3 credits) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course is a study of the models and concepts underlying the field of inorganic chemistry, and the behaviour of chemical species in the solid state. Topics covered will include elemental periodic trends, solid state chemistry, and coordination complexes. The laboratory component involves isolation, purification and analysis of a variety of inorganic compounds, including cage complexes and superconductors. Credit for both CHEM 3401 and PHYS 3401 will not be permitted.

Prerequisite: Chemistry 1202 and Physics 1212, both with a grade of "C-" or higher.

NOTE: Credit for both Chemistry 3401 and Physics 3401 will not be allowed.

CHEM 3601 – Thermodynamics

(3 credits) 3 hours lecture, 3 hours lab

This is an introduction to thermodynamics from a classical, macroscopic perspective. Lecture topics will include the laws of thermodynamics, Maxwell relations, internal energy, enthalpy, entropy, Helmholtz and Gibbs free energies, chemical potential and equilibrium, as well as a detailed study of the Kinetic Theory of Gases for mono- and polyatomic gases, both ideal and real. The laboratory component will support the lecture material through theoretical modeling and basic thermodynamic and kinetic experiments.

Prerequisite: Chemistry 1202, Physics 1212 and Mathematics 1202, with a grade of "C-" or higher or department consent.

Note: Credit for both Chemistry 3601 and Physics 3601 will not be allowed.

CHEM 3602 – Elementary Quantum Mechanics

(3 credits) 3 hours lecture, 3 hours lab

This is an introductory course in quantum mechanics. The basic theories and formalism of quantum mechanics will be developed, followed by its application to a variety of model systems from atomic and molecular physics and chemistry; including a discussion of electron spin with reference to both single- and multi-electron atoms. The lab will reinforce the lecture topics through both computer simulations and experiments to illustrate the use of quantum mechanics in spectroscopy.

Prerequisite: Chemistry 3601 with a grade of "C-" or higher or department consent.

Pre- or Corequisite: Mathematics 2207

Recommended Preparation: Physics 2201

Note: Credit for both Chemistry 3602 and Physics 3602 will not be allowed.

CHEM 3801 – Nuclear Chemistry

(3 credits) 3 hours lecture, 1 hour tutorial, 2 hours lab

This course is a study of the models, applications, and politics of nuclear science. Topics covered will include quantitative and qualitative descriptions of nuclear chemistry; the nuclear politics of warfare, global energy security, and reactors; nuclear medicine; and cosmology. The laboratory component includes both data analysis exercises and formal discussions on the role of nuclear technology in our world.

Prerequisite: Chemistry 1202, Physics 1212 and Mathematics 1202, all with a grade of "C-" or higher.

CHEM 4213 – Drug Discovery

(3 credits) 3 hours lecture

This course illustrates the interrelation of Chemistry and Biology in the process of drug discovery and development. Topics include methods of lead discovery and optimization, classes of drug targets, structure-activity relationships and bioisosterism, and radiopharmaceuticals. Concepts will be illustrated using the development of several clinical drugs as examples.

Prerequisite: Chemistry 3103 with a grade of "C-" or higher.

Pre or Corequisite: Biology 4212.

CHEM 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

CHILD AND YOUTH CARE COUNSELLOR (CYCC)**CYCC 1110 – Fundamental Skills in Interviewing**

(3 credits) 3 hours lecture

This course emphasizes the acquisition of skills necessary to interview individuals on a one-to-one basis. Students' attitudes towards the helping relationship and strategies for facilitating relationships will also be explored. Students will learn basic communication skills and styles and be challenged to create goals related to their own communication style.

CYCC 1130 – Mental Health and Substance Abuse Issues (formerly HLTH 1130)

(3 credits) 3 hours lecture

This course will examine a variety of mental health and substance abuse issues affecting children, youth and families. Students will learn risk and protective factors and examine best practices (i.e. assessment, intervention and referral) relevant to serving those impacted by mental health and/or substance abuse issues.

CYCC 1132 – The Profession of Child and Youth Care

(3 credits) 3 hours lecture

This course is the foundation for all subsequent Child and Youth Care Counsellor courses. Students are challenged to explore their belief and value systems, gain self-awareness and understand the personal impact when working with vulnerable children, youth and families. The history and scope of the CYC child and youth care profession are also examined.

Note: Child and Youth Care Counsellor 1132 is a prerequisite for all subsequent Child and Youth Care courses.

CYCC 1142 – Fieldwork

(3 credits) 3 hours tutorial, 45 hours fieldwork

This course is an observation fieldwork experience which allows students the opportunity to observe a variety of child welfare, justice, community and educational programs. In seminar, students will explore their "professional presentation of self" through the development of a portfolio, journal writing, self care practices and discussions of ethical practice.

CYCC 1210 – Policies, Systems, and Issues Regarding Children and Youth

(3 credits) 3 hours lecture

This course examines the political, systemic and legal issues regarding children and youth, including current provincial and federal legislation. Issues of delinquency, socialization, advocacy for vulnerable children and youth, and professional and ethical practice, are examined within the contexts of historical, ecological and environmental factors.

CYCC 1216 – Group Process and Counselling Theory

(3 credits) 3 hours lecture

This course is designed to connect the theories of counselling to group process and facilitation. Students will acquire the skills necessary to counsel individuals in group situations and to facilitate groups effectively. The role of groups in the treatment of vulnerable children, youth and families is explored.

CYCC 1221 – Fundamental Skills in Counselling

(3 credits) 3 hours lecture

This course emphasizes the acquisition of skills necessary to counsel individuals on a one-to-one basis. Students' attitudes toward professional relationships and issues in child and youth care counselling are explored.

CYCC 1226 – Assessment and Intervention

(3 credits) 3 hours lecture

This course integrates theory and practice, providing students with the tools they will need to effectively assess, evaluate and provide intervention for vulnerable children, youth and families.

CYCC 1232 – Working with Vulnerable Children, Youth and Families

(3 credits) 3 hours lecture

This course emphasizes attitudes, knowledge, skills, and proficiencies unique to the competent child and youth care counsellor. This course will explore interventions and strategies utilized when working with vulnerable children, youth and families within a variety of environments.

CYCC 1235 – Youth Care Practice with Families

(3 credits) 3 hours lecture

This course examines diverse family types, focusing on assessing family needs and dynamics through systems theories. Students will learn intervention strategies for working with vulnerable children, youth and families.

CYCC 1241 – Practicum

(6 credits) 2 hours tutorial, 210 hours fieldwork

Students complete a practicum in a residential setting, school or community agency to learn the specific skills required to work with vulnerable children, youth and families. They will have the opportunity to integrate theory and practice through seminars and supervised experiences.

CYCC 1242 – Practicum

(6 credits) 2 hours tutorial, 210 hours fieldwork

This course is a continuation of Child and Youth Care Counsellor 1241.

CYCC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

CHILD STUDIES (CHST)

CHST 2010 – Directed Field Studies I

(15 credits – TG) 16 weeks

Students in the Bachelor of Applied Child Studies program will complete directed field studies in a community agency that serves children and families, external to Mount Royal College. Students will work with professionals from related disciplines and gain experience from direct practice in a variety of professional roles.

Prerequisite: Completion of Semesters 1-4 or consent of the department.

CHST 2201 – Social and Environmental Conditions

(1.5 credits – TG) 1.5 hours lecture

This course examines environmental and social factors such as poverty, violence and abuse, family structure and dynamics and their potential impact on the developing child.

CHST 2211 – Disabling Conditions

(3 credits – TG) 3 hours lecture

This course examines disabling conditions that may be experienced by children and adults and may have an impact on development.

CHST 2241 – Observing Children in Play-Based Settings

(1.5 credits) 1.5 hours lecture

This course provides the foundation, knowledge, and skills in observing children and relating observations to knowledge of child development and factors that affect development. Students will utilize a variety of observation and assessment tools to guide their observations of children in different settings. The seminar will provide the opportunity for students to discuss their observations and link their observations to theoretical knowledge.

Pre- or Corequisite: Child Studies 2201 and Psychology 3351.

CHST 2243 – Observing Child Studies Systems

(1.5 credits – TG) 1.5 hours lecture

This course provides the foundation knowledge and skills for observing children, youth and adults and relates these observations to knowledge of factors that affect development. Students will utilize a variety of observations and assessment tools to guide their observations in different settings. The seminar will provide the opportunity for students to discuss their observations and link their observations to theoretical knowledge.

CHST 2281 – Introduction to Child Focused Services

(3 credits – TG) 3 hours lecture

This is an introductory course, which will provide an overview of interdisciplinary community practice with children in the contexts of their families and communities.

CHST 2283 – Supporting Children Through Play

(3 credits – TG) 3 hours lecture

This course will examine the importance of learning through play and planning play programs for children 0-12 in group care settings as well as after school care and school age programming. Issues regarding health, safety and nutrition and early prevention/intervention will be explored.

Prerequisite: Child Studies 2281.

CHST 3010 – Directed Field Studies II

(15 credits – TG)

Students in the Bachelor of Applied Child Studies program will complete directed field studies in a community agency that serves children and families, external to Mount Royal College. In addition to the provision of direct service, students will be involved in the development and evaluation of programs and in leadership and supervisory roles.

Prerequisite: Completion of Child Studies 2010 and Semesters 1-6 or consent of the department.

CHST 3301 – Policies and Issues

(3 credits – TG) 3 hours lecture

In this course students will examine the process by which social policy is developed in Canada, and understand the ways in which the process of policy development can be influenced. A review and analysis of social problems, policies and issues as they relate to the delivery and development of appropriate local, provincial and national services will occur.

CHST 3303 – Working with Families

(3 credits – TG) 3 hours lecture

This course will address the stresses involved in child rearing today, and provide students with the opportunity to learn how to assess families' needs, to learn a variety of strategies related to communicating effectively with family members, and to provide information, support or a structured intervention program to families as appropriate.

Prerequisite: Sociology 2271 or equivalent.

CHST 3305 – Diversity Issues

(3 credits – TG) 3 hours lecture

This course will provide knowledge, experiences, skills and an attitudinal orientation that will enable students to recognize and honour diversity in all aspects of their work with children, families and communities.

CHST 3307 – Community Development

(3 credits – TG) 3 hours lecture

In this course, students examine the theory and history of community development in Canada. They are taught ways to conduct capacity inventories and to find and mobilize various associations or volunteer groups.

CHST 3309 – Interviewing Skills

(3 credits – TG) 3 hours lecture

This course is designed to provide students with an understanding of the interview process, and its application to working with diverse populations of children, youth and adults. The course will provide students with the opportunity to practice interviewing skills, and learn about the ethical issues related to interviewing.

Prerequisite: Social Work 1111 or equivalent.

CHST 3311 – Program Planning and Evaluation

(3 credits – TG) 3 hours lecture

This course is designed to assist in preparing professionals to work effectively in human service organizations by increasing their knowledge and skills in the management area.

CHST 3341 – Observing Services for Children and Youth with Disabilities

(1.5 credits – TG) 1.5 hours lecture

In this course, students will observe a number of inclusive community agencies. The seminars will focus on the way in which each agency contributes to the well being of children, families and the community, and ensures that the service is inclusive.

Prerequisite: Child Studies 2281 and 2283.

CHST 3343 – Networking Skills

(1.5 credits – TG) 1.5 hours lecture

Networking is an important skill required to find employment and to work successfully in child focused services. This course will provide students with knowledge, skills, and strategies for effective networking, a step by step approach from preparing a resume to participating in a selection interview, to networking as an employee in a child focused agency. The hands on experience and practical assignments in this course will assist students in securing successful directed field studies, and networking within the agency and with community resources.

CHST 3381 – Children and Youth at Risk

(3 credits – TG) 3 hours lecture

This course will examine in-depth the many factors – social, economic, generational, environmental – which impact youth at-risk. Within this context, students will gain knowledge of existing programs, which meet the needs of youth at-risk and identify gaps that exist within the community.

CHST 4401 – Working with Groups

(3 credits – TG) 3 hours lecture

The purpose of this course is to develop and practice group facilitation and leadership skills as well as enhance the student's understanding of self within the group process. To achieve this aim, the students will both design and participate in a group.

CHST 4403 – Community Based Research

(3 credits – TG) 3 hours lecture

This course will enable students to develop the knowledge, skills and attitudes necessary to plan and conduct effective research. Students will also learn to critically evaluate the components of sound research design and the practical application of research in working with children, families and communities.

CHST 4405 – Ethics and Ethical Issues

(3 credits – TG) 3 hours lecture

This course will review the foundation of ethics and ethical decision making from an historical and philosophical perspective. Students will have the opportunity to examine some basic ethical issues and dilemmas.

CHST 4407 – Management and Leadership

(3 credits – TG) 3 hours lecture

This course examines the basic theme of the central question "What do leaders do when they lead?" Students will explore the theory and practice of leadership, developing an understanding of how leaders lead and why leaders act the way they do and examine the unique role of leaders in human service programs.



CHST 4441 – Observing Specialized Services for Children and Youth

(1.5 credits – TG) 1.5 hours lecture

In this course students will observe a number of specialized services and programs for children at risk and children with special needs. The seminars will focus on the way in which each service contributes to the well being of children, families and communities.

Pre- or Corequisite: Child Studies 2281, 2283 and 3381.

CHST 4443 – Observing Community Collaboration

(1.5 credits – TG) 1.5 hours lecture

This course will assist students in understanding the dynamics, techniques and potential of successful collaboration. Students will observe collaboration in child focused services and analytical discussion will occur in seminars.

Corequisite: Child Studies 3307 or equivalent.

CHST 4481 – Children's Mental Health Interventions

(3 credits – TG) 3 hours lecture

In this course students will be introduced to a variety of assessment tools, programs (such as Head Start, Early Intervention, Early Literacy) will be reviewed and strategies such as music, art and drama therapy for children with specialized needs, as well as supported inclusion will be reviewed.

CHINESE (CHIN)

CHIN 1105 – Beginners' Chinese I (formerly CHIN 2205)

(3 credits – TG) 4 hours lecture, 1 hour lab

Basic concepts of the Chinese National Language. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns.



Prerequisite: Consent of the department.

Note: This course is not open to students with a background in a Chinese dialect. All students seeking entry into Chinese courses for the first time must consult the department.

CHIN 1107 – Beginners' Chinese II (formerly CHIN 2207)

(3 credits – TG) 4 hours lecture, 1 hour lab

Continuation of Chinese 1105.

Prerequisite: Chinese 1105 or consent of the department.



CHIN 2217 – Chinese Civilization (formerly CHIN 3317)

(3 credits – TG) 3 hours lecture

Discussion of the principal trends in the development of the Chinese civilization and its place in the Asian setting.



Note: This course is given in English and no knowledge of Chinese is required.

CLASSICS (CLAS)

CLAS 1111 – The Technical Terms of Medicine and the Life Sciences (formerly CLAS 2211)

(3 credits – TG) 3 hours lecture

The Greek and Latin elements of modern medical and life-sciences terminology.

COMMUNICATIONS (COMM)

COMM 1112 – Introduction to Radio Writing

(3 credits) 3 hours lecture

This course is reserved for Broadcasting students, and is designed to provide students with necessary skills required to write for radio. Students are introduced to the art of writing for sound through writing and producing commercial and public service announcements. In addition, students learn research techniques, interviewing, logging, programming as well as how to contact and work for advertising clients and prepare radio campaigns.

COMM 1114 – Introduction to Broadcast Journalism (Radio)

(3 credits) 1 hour lecture, 1 hour tutorial, 2 hours lab

This course is reserved for Broadcasting students and is designed as an introduction to journalism for radio, with concentration on newsgathering and news presentation. While developing students' radio news judgement, this course will also develop students' general news judgement. Students will learn to write news for broadcast.

COMM 1116 – Introduction to Radio Operations

(3 credits) 1 hour lecture, 2 hours tutorial

This course is reserved for Broadcasting students and emphasizes the operation of typical equipment used in most am and fm radio stations. Students will learn the techniques involved in the cueing and playing of CDs, cassettes and mini-discs. They are also taught editing, recording and dubbing, program mixing and microphone techniques. Students will also spend at least two hours each week on-air over the CMRC radio station. Areas covered include program preparation, production values, programming, music selection and on-air presentation.

COMM 1144 – Digital Photography for Broadcast

(3 credits) 1 hour lecture, 2 hours tutorial

This is an introductory course designed to provide the second-year broadcasting students with basic knowledge of digital photography techniques and the use of Adobe Photoshop and its applications to the television medium. Topics include: digital camera operations, exposure control, lighting, composition, colour correction, file formats and the use of Adobe Photoshop to create backdrops for green screen use. Students should supply their own 5 MP or better digital camera.

COMM 1201 – Advanced Radio Operations

(3 credits) 2 hours lecture, 2 hours lab

Students will receive advanced audio technical skills, specific to their course choice. All students will engage in a variety of live broadcast exercises that will allow them to demonstrate these advanced production skills. In addition, students will receive pre-production, and in-production lectures for all their live broadcasts. Each student will be required to work weekly shifts in all areas of CMRC's operation.

Prerequisite: Communications 1112, 1114 and 1116.

COMM 1202 – Radio Commercial Writing

(3 credits) 1 hour lecture, 3 hours tutorial

This course is designed to expand the fundamental radio writing skills of students through regular weekly copy-writing assignments for use on CMRC, editorial writing, research for talk show format, production of radio documentaries, and production of commercials and public service announcements. Students will also be working on a variety of presentation and promotional assignments, many in conjunction with Communications 1201.

Prerequisite: Communications 1112, 1114 and 1116.

COMM 1203 – Radio News

(3 credits) 1 hour lecture, 3 hours tutorial

Through regular assignments for use on the CMRC radio station, students are trained to handle an increasing volume of work under pressure of deadlines and to apply broadcast journalism skills through reporting on meetings, panel discussions and press conferences. Students will complete a ten-minute radio current affairs documentary. In addition, students will be assigned a regular news beat and will report on their beat at regularly scheduled intervals throughout the semester. Students will also host various current affairs programs such as live election night specials, political convention coverage and live coverage of public meetings.

Prerequisite: Communications 1112, 1114 and 1116.

COMM 1204 – Broadcast Journalism (Television)

(3 credits) 1 hour lecture, 2 hours lab

Students are introduced to the television application of Broadcast Journalism. Through regular news assignments for CMRC-TV News Shows, using electronic newsgathering equipment and techniques, students will develop newsgathering, writing, reporting and presentation skills for television.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1205 – Radio Practicum

(3 credits) 90 hours practicum over 3 weeks

This course provides a practical experience in radio broadcasting through one or more internships with local radio stations. Areas of emphasis will include commercial writing, foreground writing, research, radio news, traffic, music library and radio production.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1206 – Radio Performance

(3 credits) 1 hour lecture, 2 hours tutorial

This course will focus on news reading and broadcast presentation skills. Emphasis is placed on interpretation and the ability to lift the word from the printed page with credibility. Students will also write and perform a commentary.

Prerequisite: All previous Communications courses required for the Broadcasting program.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1209 – Television Operations

(3 credits) 3 hours lecture, 7 hours tutorial over 3 weeks

This course provides an introduction to the operation of basic television equipment: television camera, audio board, television lights, microphones, video switcher and television graphics. This course will also include basic interviewing techniques for television.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1211 – Advanced Television Production

(6 credits) 1 hour lecture, 2 hours tutorial, 6 hours lab

In this course, students will acquire sophisticated operational skills on television equipment through a practical approach to production techniques including commercial, program and news production and pre-production projects; principles of directing; and advanced operational skills including editing, shooting and lighting for both studio and on-location projects.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1213 – Extended Broadcast Studies

(3 credits) 1 hour lecture, 2 hours tutorial

This course runs in tandem with Communications 1211. It is designed to provide second-year broadcasting students in the operations 'stream' with increased exposure to broadcast production techniques. Topics include: advanced audio recording and camerawork, nonlinear editing, specialized lighting and mobile productions.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1240 – Television Program Production and Television Operations

(3 credits) 1 hour lecture, 2 hours tutorial, 3 hours lab

Students learn the techniques and disciplines of television production in this course. This course further develops skills in audio, lighting, VTR editing, camera, studio directing and switching. Students will be introduced to Electronic Field Production. Directing a television interview will form the basis of learning the basic principles of directing. Students also develop skills in on-air work.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1241 – Television Creative Writing/Producing

(3 credits) 1 hour lecture, 2 hours tutorial, 3 hours lab

This course is designed to introduce students to the basics of television commercial writing and production. The theory of commercial writing will be discussed and sample commercials will be viewed and analyzed. Practical exercises in commercial writing and production will be carried out on a weekly basis, enabling students to produce commercials, promotional materials and presentations.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1242 – Advanced Television Creative Writing/Producing

(6 credits) 1 hour lecture, 2 hours tutorial, 6 hours lab

This course is for students who wish to continue on a more advanced level towards qualifying for a writer/producer position in a commercial television station operation. More advanced writing and production techniques will be examined and carried out, along with a number of presentation and commercial projects.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1245 – Advertising for Broadcasters

(3 credits) 1 hour lecture, 2 hours tutorial

This course covers the theory and practice of advertising. The specifics will include communication plans and focus group testing, both done in conjunction with Communications 1242 assignments. Students will learn the basics of print advertising, media campaigns, media buying, marketing and various advertising techniques currently used.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1246 – Broadcast Sales

(3 credits) 1 hour lecture, 2 hours tutorial

This course covers is reserved for Broadcasting students and covers the disciplines and techniques used by radio and television salespersons. Media sales terminology, media buys, station ratings, types of rate cards and their use, sales presentations and marketing theory will form the basis for this course.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1247 – Television News Production

(6 credits) 1 hour lecture, 2 hours tutorial, 6 hours lab

This course is for students who wish to specialize in television news. The focus of the course will be the theory and practice of news line-up, writing, reporting, presenting and producing.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1248 – Television News and Documentary Writing

(3 credits) 3 hours lecture

This course is for students who wish to specialize in television news. It emphasizes advanced techniques for writing news for television, including the principles and practices of beat reporting, as well as reporting politics, business and social issues. Investigative reporting principles and practices will be introduced.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1281 – Television Practicum

(3 credits) 90 hours practicum over 3 weeks

This course will be offered in the Spring Semester following the fourth semester in the Broadcasting program. Communications 1281 will provide a practical experience in television through one or more internships with television stations and production companies. Areas of emphasis will include commercial writing and producing, promotions, operations and news.

Prerequisite: All previous required 1100-level and 1200-level Broadcasting courses.

COMM 1600 – Foundations of Information Design

(3 credits) 3 hours lecture

Introduction to information design through a survey of the field's evolution and current status; its theoretical foundations, key concerns and issues, core competencies and specializations, and the technologies and societal trends that will impact the work of information in the future. Emphasis is placed on developing a strong professional identity and the process of career planning.

COMM 1610 – Tools for Information Designers

(3 credits) 3 hours lecture, 1 hour lab

Information design occurs over a variety of media, uses a variety of strategies, and a range of specialized tools. This course introduces students to the software environments that have been adapted to meet strategic issues in design. Using a case-study approach, the course requires students to solve real-world information design problems using appropriate tools and methods. The course is roughly divided between paper-based and web-based and digital publishing outcomes. Major topics include file management, text management, graphics; quality assurance, color systems, preformatted elements, and multi-purposing.

COMM 1620 – Foundations of Graphics

(3 credits) 3 hours lecture, 1 hour lab

An inquiry into the foundations of graphics as they relate to visual communication and visual problem solving. The goal is to develop an understanding of the inventive potential of form to create meaning. The emphasis will be on developing this understanding through an iterative process of research, practice, and analysis. Students will interpret project criteria and produce visual solutions for specific assigned problems. Emphasis will be placed upon original concept development and the use of formal design principles.

Pre- or co-requisite: Communications 1610 and 1600

COMM 1700 – Journalism in Society

(3 credits)

Journalism is a product of social interaction and is shaped by a range of societal forces. Through a focus on the concept of the news agenda, students will consider the nature of news, the structures and conventions that shape how journalists gather and present news, the role news plays in democratic societies, the importance of ethical and professional practice considerations, and the influence of external 'voices' on the decisions journalists make daily.

COMM 1707 – Journalism Elements

(3 credits)

This multifaceted and multidisciplinary course will introduce students to the goals, structure and craft of twenty-first-century broadcast, photo, and print journalism. Work will include researching, reporting, writing and illustrating news stories on events and developments in local communities. An online component will focus on grammar development and current events. Students will be encouraged to adopt reflective and creative approaches to the development of their skills, knowledge and abilities.

COMM 1709 – Journalism Practice

(3 credits)

Having been introduced in Journalism Elements to the multifaceted and multidisciplinary nature of contemporary journalism, student journalists will now complete significant projects in broadcast, photography and print. An online component will focus on Canadian Press style rules and the program's ethical practice policy. Each student will complete an electronic portfolio as a showcase of their work, and as an archive of reflection on their development and learning as a journalist.

Prerequisite: Communications 1707

COMM 1720 – Managing Digital Media

(3 credits)

With the potential for any one news story to be edited for use in a variety of ways, and presented in a variety of formats, it is imperative that journalists understand the demands, legal implications and structure of digital file creation, alteration, movement and management. Using media production software, and with a focus on file management, students in this course will use their own work to create a range of media files, and store and retrieve these files for an online production project.

Prerequisite: Communications 1707

COMM 1841 – Introduction to Public Relations

(3 credits - TG) 2 hours lecture, 1 hour tutorial

This course will provide students with an overview of the field of public relations and environments in which practitioners work. Public relations will be considered from the perspective of human communication theories. Students will also learn the history and role of public relations in different organizational settings, and all key components of the public relations process from both a theoretical and practical point of view. Issues facing the practitioner and the industry will also be discussed.

COMM 1845 – Interpersonal Communications

(3 credits - TG) 3 hours lecture

This course introduces the fundamentals of interpersonal communications with a focus on 'influencing with integrity'. Students will practice communicating one-on-one and in small groups; learn effective listening and conflict resolution skills; appreciate differences in others; and examine personal values, intentions and behaviours.

COMM 1849 – Applied Writing I for Public Relations

(3 credits) 2 hours lecture, 2 hours tutorial

This course will introduce students to intermediate-level elements of writing for specific communications disciplines. Considerations of audience, purpose and technique in media will be examined for a variety of writing assignments in public relations.

Prerequisite: Communications 1841

COMM 2500 – Introduction to Communication Studies (formerly ACOM 2500)

(3 Credits – TG) 3 hours lecture and tutorial combined

When we consume information or communicate with others we are sharing and assessing facts, ideas, opinions, and biases. In doing so we are developing a sense of who we are as individuals, and we're also making decisions about how our world functions. This course will introduce students to the discipline of Communication Studies, and permit examination of a range of communication theories, which describe these dynamic social and personal processes.



COMM 2501 – Media History and Contemporary Issues

(3 credits) 3 hours lecture and tutorial combined

From the printing press to the Internet, this course examines the development of the communications media, including the 19th-century beginnings of modern journalism, the development of public relations, and the evolution of corporate media and specialized document design and production. Media issues of importance when the course is presented will be considered and addressed by student teams.



COMM 2663 – Rhetoric

(3 credits) 3 hours lecture

This course gives students the opportunity to refine their writing skills by applying the principles of rhetoric and stylistics. To this end, analysis of such realms of discourse as advertising, magazine articles, fiction, political speech and debate will be emphasized to understand how these forms of communication achieve their effects. The rhetorical analysis of texts will, moreover, apply to students' own writing. Rhetorical theory and application will, in other words, be closely linked to ensure that students understand, through practice, the stylistics resources available in language that make ideas clear, cogent and compelling.

Prerequisite: Communications 1661

COMM 2666 – Typography

(3 credits) 2 hours lecture, 2 hours lab

Introduction to the topic of typography and examination of the role of type in visual communication and information design through normative and conceptual relationships. Topics will include principles of typography and layout, concept development, and the historical foundations of typography. Students will use typographical principles and methods of visual organization to solve assigned communication problems.

Prerequisite: Communications 1600, 1610 and 1620

COMM 2667 – Information Architecture

(3 credits) 3 hours lecture

Introduction to the principles and best practices of effective information design for both print and electronic media. The course includes such topics as information types, information categorization and hierarchies, types of organizational patterns, message and document genres, structural markup languages, structured information design and technologies, content management, and single sourcing.

Prerequisite: Communications 1661 and 1600

COMM 2670 – Programming for Information Designers

(3 credits) 2 hours lecture, 1 hour tutorial

Discussion of, and practice with, programming techniques with emphasis on web-based applications. Elements of good style and usability are introduced.

Prerequisite: Communications 1610

COMM 2673 – Introduction to Digital Layout

(3 credits) 2 hours lecture, 2 hours lab

An introduction to digital layout and presentation graphics. Students will learn how to develop and organize information to be used for a variety of print media. A series of problems based on the relationship between typography and imagery will be assigned.

Prerequisite: Communications 1620, 1610 and 2266

COMM 2680 – Intercultural Communication in Information Design

(3 credits)

This course serves as an introduction to the field of intercultural communication and the cultural aspects and effects of information design. This course considers the field of social semiotics and the theoretical and practical study of these cultural aspects in areas including, but not limited to, discourse in place, social semiotics and the grammar of visual design.

Prerequisite: Communications 2666 and 2667

COMM 2881 – Event Management

(3 credits) 2 hours lecture, 1 hour tutorial

This course builds on students' basic understanding of special events to develop a deeper understanding of the role events play in strategic communication. From brainstorming ideas and concepts to project management, budgeting, targeting audiences, volunteer management, and proposal writing, the students are prepared to participate fully in the planning and implementation of successful events for a variety of purposes. As well, students are assigned to work on an event as part of their course experience.

Prerequisite: Communications 1841

COMM 3500 – Media, Culture and Communication Theory

(3 credits) 3 hours lecture and tutorial combined

This senior level course examines the role of communications in creating and explaining everyday cultural practices, and the larger systems that structure them. Students will consider multiple theories of communication, derived from various perspectives, to address the concept of subjectivity, and how the communication of information and ideas shapes our understanding of, and response to, our social and personal environments. Students will apply theories to specific artifacts and/or issues that they have defined and researched.

Prerequisite: Communications 2500

COMM 3501 – Intercultural Communication

(3 credits) 3 hours lecture and tutorial combined

Intercultural Communication examines communication among individuals of different cultural backgrounds, including the study of similarities and differences across cultures. The course will introduce students to key intercultural communication topics: communication and culture, linguistic differences, ecological influences on culture, the dimensions of cultural difference, stereotyping, and intercultural encounters, culture shock and adaptation.

Prerequisite: Communications 2500

COMM 3503 – Communication in Organizations

(3 credits) 3 hours lecture

This course is designed to help students think critically about communication in the context of organizations and the cultural components that affect communication effectiveness. Through theory-based lectures and experiential exercises, students will better understand the nature, goals, strengths and limits of organizational design.

Prerequisite: Communications 2500

COMM 3600 – Usability

(3 credits) 2 hours lecture, 2 hours lab

Study of the relevant research and practical application of usability testing as part of product development. Students will address complex information design issues and problems including legal documents, business forms, diagrams, transportation maps, statistical information, charts, graphs and tables, instructional materials, way finding systems, and computerized information systems. The course includes strategies for planning, conducting, and analyzing a test. Teams will conduct an expert (heuristic) evaluation and report results from an actual test in a usability lab using industry standard format.

Prerequisite: Communications 1661 and 1610



COMM 3605 – Research in Information Design

(3 credits) 3 hours lecture

Introduction to research methods used by practitioners and scholars in information design. Students explore the relationship between theory and research and learn how to design and carry out empirical studies using both quantitative and qualitative methods. Emphasis is placed on the research methods used in workplace settings to design user-centered information products and to test their usefulness and usability.

Prerequisite: Communications 1600

COMM 3610 – Visual Communication for Information Designers I

(3 credits) 3 hours lecture

Introduction to the principles of visual communication in the context of information design. The theoretical and historical issues of organizing and visualizing statistics, number, and/or complex relationships will be explored. Emphasis on conceptualization, visual diagramming, and analysis of subtle visual relationships including design and use of photographs and other pictorial materials will be developed, and current approaches to typography are examined.

Prerequisite: Communications 1620, 1610 and 2266

COMM 3611 – Visual Communication for Information Designers II

(3 credits) 3 hours lecture

This course builds upon the foundation established in Visual Communications I. Students explore advanced topics in effective graphic design in the context of information design.

Prerequisite: Communications 3610

COMM 3620 – Document Production I

(3 credits) 2 hours lecture, 2 hours lab

This course focuses on the basic principles of document production relating to the principles of publishing. Publishing principles and practices, marketing problems, distribution methods and informational systems and techniques are examined. Students will be expected to produce a variety of documents and publications.

Prerequisite: Communications 3600 and 3670

Co requisite: Communications 3611

COMM 3670 – Project and Content Management

(3 credits) 3 hours lecture

Introduction to project and content management. Content includes concepts, principles, and the inputs, outputs, tools and techniques necessary to take a project from inception to completion. Projects will be developed that are specific to the communication professions.

Prerequisite: Communications 1600, 1841 or 1707

COMM 3707 – News Reporting

(3 credits) 3 hours tutorial

In their role as staff reporters for the journalism program community newspaper, students will practice reporting and writing news stories for print publication, and writing about the community, arts, business, and sports among a range of other news beats. CP Style, pitching stories, updating stories, and editorial responsibility will also be discussed and practiced.

Prerequisite: Communications 1709

COMM 3709 – News Editing and Reporting

(3 credits) 3 hours tutorial

Student journalists in this course, in context of their work with the journalism program community newspaper, will consider more formally the role of editors, while continuing to develop their own reporting skills. Copyediting, section editing, and content planning will be discussed and practiced.

Prerequisite: Communications 3707

COMM 3717 – Specialized Writing

(3 credits) 3 hours tutorial

Journalists need to present information to a variety of audiences and in a variety of ways. Students in this course will consider and practice such forms as long-form writing, in-depth profiles, editorial writing, and personal column writing.

Prerequisite: Communications 3707

COMM 3720 – Newspaper Production and Design

(3 credits) 3 hours production lab

Working with appropriate production software student journalists will consider design principles and production management of a newspaper, while practicing technical and content-based production processes, page design and layout as members of the journalism program newspaper production team.

Prerequisite: Communications 1709 and 1720

COMM 3727 – Visual Journalism

(3 credits) 3 hours tutorial

Photography and graphics are essential elements of successful publications. In this course students will build on their understanding of the use of photo tools, software and graphics, through the production of news photography, news graphics, multimedia and journalism focused special photo projects; all in context of their work on the journalism program newspaper.

Prerequisite: Communications 1709

COMM 3729 – Online Writing, Editing and Production

(3 credits) 3 hours tutorial and production lab combined

Building on work completed in as a member of the journalism program newspaper's editorial team, student journalists in this course will plan, produce and edit a range of original online journalism for presentation on an online news site, while also considering such issues as the design, nature and goals of online journalism.

Prerequisite: Communications 3709, 3720 and 3727

COMM 3735 – Ethics, Law and Media

(3 credits) 3 hours lecture and tutorial combined

The course considers ethics and law in relation to the media, and their link to democracy and our political institutions, through consideration of how the justice system functions, and of ethical and legal issues that routinely confront journalists and media organizations.

Prerequisite: Communications 2501

COMM 3737 – Research Design and Methodology

(3 credits) 3 hours lecture and tutorial combined

Journalists are presented daily with the results of polls, surveys, clinical trials and other research projects by individuals and organizations seeking to have this information published or broadcast. Students in this course will consider structural and ethical aspects of how such projects are organized, including issues of reliability and generalization, and an array of theoretical and epistemological approaches used to conduct research in the social sciences.

Prerequisite: Communications 2500

COMM 3740 – Broadcast Reporting

(3 credits) 3 hours tutorial

Student journalists in this course will undertake the production of high-quality broadcast news stories, including practice in shooting and editing video in a digital context. Discussion of the goals of broadcast news reporting in contemporary practice, and detailed analysis of the process of producing television news stories, provide the basis for work done in tutorials.

Prerequisite: Communications 1709 and 1720

COMM 3747 – Broadcast News Production

(3 credits) 3 hours tutorial and studio lab combined

Student journalists in this course will prepare broadcast news reports, features and other elements of a news program. The course will feature the production of an online broadcast news magazine for which students will fill all editorial roles including work on air as presenters, and behind the scenes as members of a production team.

Prerequisite: Communications 3740

COMM 3797 – Special Topics in Journalism

(3 credits) 3 hours lecture and tutorial combined

The content of this course will vary according to the needs and goals of the specific student group involved, but will offer material appropriate to the consideration of new forms of media and their impacts.

Prerequisite: Consent of the program.

COMM 3799 – International Journalism Projects

(3 credits) 3 hours tutorial and production lab

The content of this course will be based on journalism project work completed in an international context, and result in the production of journalism products appropriate to the needs and goals of the specific student group involved.

Prerequisite: Consent of the program.

COMM 3841 – Media Relations

(3 credits) 1 hour lecture, 2 hours tutorial

This course examines the relationship between public relations and the media. Through work on a client project, students learn about the importance of strategic media planning and practice writing public service announcements (PSAs), news releases, feature articles and creating media kits. Students participate in a mock news conference and receive media training.

Prerequisite: Communications 1841, 1849 and 3849.

COMM 3843 – Communication and Organizational Culture

(3 credits) 3 hours lecture

This course is designed to help students think critically about communication in the organizational context. Through theory-based lectures and experiential exercises, students will better understand the nature, strengths and limits of organizational design, the nature of metaphor and its usefulness in describing organizational management, and how to apply theory learned in the classroom in the practice of public relations.

Prerequisite: Communications 1841 or consent of the department

COMM 3847 – Public Relations Management

(3 credits) 2 hours lecture, 1 hour tutorial

Building on the introduction to public relations course, students learn the fundamentals of public relations program planning. The course begins with theory and case study analysis and discussion, and ends with teams formulating plans for communications activities. They research a problem or opportunity for a client, analyse target audiences and messages to be delivered, undertake budgeting and scheduling activities, and evaluate the results.

Prerequisite: Communications 1841

COMM 3849 – Applied Writing II for Public Relations

(3 credits) 1 hour lecture, 2 hours tutorial

In this course, students move beyond the basics in public relations writing to focusing on specific genres including employee communication, briefs, advertising copy, speeches and corporate profiles. As well students will learn to write/deliver persuasive speeches, develop usable web content, and will hone their newswriting and interviewing skills. Students also learn the basics of writing for publication.

Prerequisite: Communications 1849

COMM 3851 – Computer Mediated Communication

(3 credits) 1 hour lecture, 2 hours tutorial

This course introduces public relations students to on-line/digital communication in both the classroom and the computer lab. Participants learn to use the technologies and understand them sufficiently to advise others on their applications, strengths and weaknesses. Students become familiar with multimedia/CD-ROM, and the public relations uses for Internet and Intranet applications.

Prerequisite: Computer Science 1205 and Communications 2203 or consent of the department.

COMM 3855 – Research Methods for Public Relations

(3 credits) 3 hours lecture

This course develops competence in major forms of research including the use of surveys, focus groups, content analysis, and the use of existing information accessed through libraries, online databases, and other computer-based search tools. Elements of descriptive statistics as they apply to the analysis of survey design are reviewed. The course provides instruction and hands-on practice in conducting communications research and communicating the findings as a fundamental part of the public relations profession.

Prerequisite: Communications 1841 and 3849

COMM 4457 – Corporate Communications

(3 credits) 3 hours lecture and tutorial combined

Major companies invest substantial resources in communicating internally and externally to ensure employees/clients/customers receive timely information. Students will examine the structure and context of corporate communications, and consider such specific elements as report writing, newsletter design and production, and media relations.

Prerequisite: Communications 3735

COMM 4501 – Roles and Practices in Contemporary Communications

(3 credits) 3 hours lecture and tutorial combined

Contemporary work environments in communication are evolving. Changes in technologies, workforce demographics, business models, audience relationships, regulatory regimes, social norms and other factors affect how communicators work, and precisely the work they do. This senior course focuses on problem-based learning. Working together, students from all Bachelor of Communication degree streams will examine and reflect on the origins, character and implications of changes in the contemporary communicator's work. Students' investigations will result in major, team-based, public presentations.

Prerequisite: Communications 2501

COMM 4620 – Document Production II

(3 credits) 2 hours lecture, 2 hours lab

This course covers the production function, the purchasing of paper, printing and distribution--typically half the total costs of operating a magazine. Topics include minimizing paper waste, the advantages of offset and rotogravure printing, the effect of makeup on readership and costs, and setting distribution strategies. Students will be expected to produce a magazine in print and e-zine formats.

Prerequisite: Communications 3620

COMM 4665 – Instructional Design

(3 credits) 3 hours lecture

Course introduces and applies systematic instructional design and instructor-led training. Students will study a major model of instructional design and apply it to develop and refine a unit of instruction. Students will prepare and deliver a training lesson, participate in team instructional design activities, and evaluate the training developed and presented by other students.

Prerequisite: Communications 3600

COMM 4679 – Issues in Communications: Ethics and Law

(3 credits – TG) 3 hours lecture

Building on work done in previous courses, and students' work experience, this course focuses on key ethical issues and the law facing information designers. The course examines the historical foundation of ethics and explores different models for defining issues, interests and values relating to the ethical issues confronting information designers.

Prerequisite: Communications 4501 and satisfactory completion of Work Term I

COMM 4680 – Portfolio

(3 credits) 2 hours lecture, 2 hours lab

The portfolio as a professional tool for information designers. The course includes portfolio and writing theory along with a collaborative workshop environment. Students develop a professional portfolio based on course project, internship experiences, and/or work history. In addition, students write a reflective paper examining their growth and maturity as information designers. Interviewing techniques, resume writing, and the job search process are included in the course. The student portfolio demonstrates the ways in which students have acquired and achieved the learning outcomes of the Bachelor of Communication degree program. Portfolio items are products created in all core courses in the program. In this course, students analyze and consolidate their collection, and organize a public presentation of their work.

Prerequisite: Senior Standing and Approval of the Department

COMM 4691 – BCMM Information Design Internship I

To expand both their skills and understanding of the communication industry, Information Design students are encouraged to complete two non-credit semester-long internships (with a 12 fulltime work week minimum) in the communications field during their program, but are required for graduation purposes to complete one such internship. The student must receive a grade of Satisfactory. Internships in print, photo, online and communications may be taken at any point following semester four. Note: Students may complete this non-credit internship up to three times. Formal assignments will include a detailed report and analysis of the internship. Internships fulfill degree requirements and are assigned "pass/fail" grades. Internship terms integrate academic studies and work experience with participating employers.

Prerequisite: Successful completion of all core courses in years one and two of the degree. and 30 Credits

COMM 4692 – Information Design Internship II (optional)

To expand both their skills and understanding of the communication industry, Information Design students are encouraged to complete a second non-credit semester-long internships (with a 12 fulltime work week minimum) in the communications field during their program. The student must receive a grade of Pass.

Prerequisite: Communications 4691 and departmental approval

COMM 4707 – Editorial Board

(3 credits) 3 hours lecture and tutorial combined

Senior student journalists will serve on the editorial board of the journalism program's community newspaper, and play a central role in its ongoing development by participating in the editorial design of the publication, while also considering and practicing leadership and team-building skills required in professional journalism environments.

Note: While offered in more than one semester this course may be taken only once for credit.

Prerequisites: Communications 3709, 3720 and 3729.

COMM 4709 – Public Affairs Reporting

(3 credits) 3 hours lecture and tutorial combined

Student journalists will investigate and report on public policy issues or contemporary social concerns, using advanced research techniques, and with an eye toward completing a comprehensive journalism project on a topic to be determined.

Note: Enrolment is limited to up to ten students per semester who submit to the program chair a detailed proposal at least one semester in advance.

Prerequisites: Communications 3709, 3717 and 3737.

COMM 4711 – Public Affairs Reporting II

(3 credits) 3 hours lecture and tutorial combined

Student journalists will investigate and report on public policy issues or contemporary social concerns, using advanced research techniques, and with an eye toward completing a comprehensive journalism project on a topic to be determined.

Note: Enrolment is limited to up to ten students per semester who submit to the program chair a detailed proposal at least one semester in advance. With chair permission, a student may take both ACOM 4709 and 4411 to accommodate a preplanned yearlong project.

Prerequisites: Communications 3709, 3717 and 3737

COMM 4717 - Magazine Writing, Editing and Production

(3 credits) 3 hours lecture and tutorial combined

Student journalists will consider the goals and requirements of designing, writing and editing mainstream and trade publications, with consideration of issues in feature writing, researching and fact-checking. Students will also produce a print magazine as a focus of their coursework.

Prerequisites: Communications 3709, 3720 and 3717

COMM 4727 – Photojournalism Projects

(3 credits) 3 hours lecture and tutorial combined

Senior student journalists, with specific and previously demonstrated interests in photojournalism, will discuss the processes and requirements of producing a major photojournalism effort. Each will then design and complete a major project to advance their skills and portfolios.

Prerequisites: Communications 3727 and 3729

COMM 4729 – Multimedia Projects

(3 credits) 3 hours lecture and tutorial combined

Multimedia implies the use of more than one type or form of media in the design of a journalistic, corporate or educational project. Students in this course will consider the appropriate use of multimedia, beginning with audience needs, by undertaking a project of their own design from conception to completion.

Prerequisites: Communications 3727, 3729 and 3747

COMM 4737 – Research Projects

(3 credits) 3 hours lecture and tutorial combined

Working in teams, students will design and complete significant research projects that focus on media issues, using a range of research methodologies appropriate to their goals, such as content analysis, surveys and focus groups. These projects will be published through an online journal established by the journalism program.

Prerequisite: Communications 3737

COMM 4747 – Broadcast Projects

(3 credits) 3 hours lecture and tutorial combined

Senior student journalists with a specific and previously demonstrated interest in broadcast journalism will develop, produce and present a number of programs for broadcast on significant and timely community issues through online programming. Treatment possibilities include feature reports, documentaries, talk shows and public forums.

Prerequisite: Communications 3747

COMM 4759 – The Business of Media

(3 credits) 3 hours lecture and tutorial combined

Revenue generation is essential to financial health of media organizations. Student journalists in this course will consider the goals and structure of advertising sales departments, issues in budgeting, and the value and design of promotional and audience development campaigns.

Prerequisites: Communications 3720 and 3747

COMM 4767 – Media and Technology

(3 credits) 3 hours lecture and tutorial combined

Technological change routinely alters the way we understand and use communication tools. Students in this course will consider the history, general nature and impact of technological change on information and the media, with consideration of the issues, trends and communication devices current during the semester in which the course is offered. Participants will also write for the program's online magazine on the development and use of technology.

Prerequisites: Communications 3729 and 3500

COMM 4790 – Workplace Issues and Internship Preparation Seminar

This mandatory non-credit preparation seminar for the student's internship will examine conditions and issues, which may arise in the workplace, and the responsibilities and rights of employers and employees. Potential employers and working journalists will be invited to present their perspectives and expectations as students develop resumes, portfolios and prepare to apply for work opportunities in a subsequent semester. The student must receive a grade of Pass.

Must be completed as preparation for and in advance of required internship.

COMM 4791 – Journalism Internship I

To expand both their skills and understanding of the communication industry, journalism students are encouraged to complete two non-credit semester-long internships (with a 12 fulltime work week minimum) in the communications field during their program, but are required for graduation purposes to complete one such internship. The student must receive a grade of Pass. Internships in print, photo, online and communications may be taken at any point following semester four. Broadcast and Internet-based internships may be taken at any point following semester six.

Prerequisite: Successful completion of all core courses in years one and two of the degree. Students considering a broadcast internship need first complete Applied Communications 3740, 3747 and departmental approval

COMM 4792 – Journalism Internship II (optional)

To expand both their skills and understanding of the communication industry, journalism students are encouraged to complete a second non-credit semester-long internship (with a 12 fulltime work week minimum) in the communications field during their program. The student must receive a grade of Pass. Internships in print, photo, online and communications may be taken at any point following semester four. Broadcast internships may be taken at any point following semester six.

Prerequisite: Communications 4791 and departmental approval

COMM 4891 – Public Relations Internship I

The internship experiences required for the public relations major in communication studies offers students the opportunity to integrate the theory and practice of public relations learned in the classroom to supervised work experience in a public relations/communications management setting. Students need complete two such internships for graduation purposes, and must receive a grade of Pass.

Prerequisite: Successful completion of the following courses or their equivalents: Computer Science 1205; Communications 2241, 2203, 1849, 3849, 2881, 3841, 3855, 3851, 2847; Management 2131; 150 hours of paid or volunteer public relations experience; departmental approval.

COMM 4892 – Public Relations Internship II

The internship experiences required for the public relations major in communication studies offers students the opportunity to integrate the theory and practice of public relations learned in the classroom to supervised work experience in a public relations/communications management setting. Students need complete two such internships for graduation purposes. The student must receive a grade of Pass.

Prerequisite: Communications 4891 and departmental approval.

COMM 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

COMPUTER SCIENCE (COMP)

COMP 0110 – Computer Information Processing

(0 credits)

This is a credit free upgrading course; special fees apply.

This is an introductory computer course directed at novice students. It introduces the basic computer terminology and concepts to students while at the same time giving students a very clear and conceptual understanding of how the computer functions. Students will learn how to work in the Windows 95 environment, concepts of Windows, Word Processing using Microsoft Word, Electronic Spreadsheet applications using Microsoft Excel. Some of the basic functions of the Internet in relation to sending and receiving e-mail, as well as some basic information searches.

Note: Students with credit in high school computer 10, 20, or 30 courses should not register in this course.

COMP 1001 – Introduction to Computer-Based Problem Solving for the Sciences

(3 credits) 3 hours lecture, 2 hours tutorial

Computers are an essential tool in contemporary scientific practice. This course provides the students with a foundation in algorithmic thinking as well as exposure to a graphical programming environment. Students also receive significant practice in scientific problem-solving and modeling using common desktop productivity tools.

COMP 1202 – Database Design and Development

(3 credits) 2 hours lecture, 2 hours lab

This course is an introduction to data management for non-major students. It covers database design and development techniques for building reliable, effective and maintainable data management applications with microcomputer spreadsheet and database packages.

Prerequisite: Computer Science 2203 or pre- or corequisite Computer Science 1205 or consent of the department.

COMP 1205 – Introduction to Computing for Public Relations

(3 credits) 2 hours lecture, 1 hour tutorial, 1 hour lab

This course is designed to develop the knowledge and skills required to be a proficient user of applications relevant to the communications field. It focuses on configuring a windows desktop environment, file management, effective use of the Internet and the word processing skills required by professional writers. Spreadsheets and presentation software are also introduced.

Note: Credit will be allowed for only one of Computer Science 1205, 1207, 1209, 1213 and 2203.

COMP 1207 – Introduction to Computing for Small Business and Entrepreneurship

(3 credits – TG) 2 hours lecture, 2 hours lab

This course is an introduction to computers and to the use of presentation software, word processors and spreadsheets in small business applications. Students will be introduced to social and organizational issues arising from the use of information technology and to the use of the Internet and public databases for marketing research.

Note: Credit will be allowed for only one of Computer Science 1205, 1207, 1209, 1213 and 2203.

COMP 1209 – Introduction to Computing for Applied Degrees

(3 credits – TG) 2 hours lecture, 2 hours lab

This course develops the knowledge and skills required to be a proficient user of fundamental computer applications. Students will learn how to effectively use some of the following computer applications: word processors, spreadsheets, databases, presentation programs and the Internet.

Note: Credit will be allowed for only one of Computer Science 1205, 1207, 1209, 1213 and 2203.

COMP 1213 – Computer Applications and Issues for Journalists I

(3 credits) 2 hours lecture, 2 hours lab

This course will enable students to achieve the computer competency and literacy needed in the ever changing world of information technology and electronic media. The impacts of computer technology will be examined, from historical, technical and social perspectives. Students will have the opportunity to become effective users of computer applications important in the production of journalism: word processors, document manipulation software and digital imaging software.

Note: Credit will be allowed for only one of Computer Science 1205, 1207, 1209, 1213 and 2203

COMP 1215 – Computer Applications and Issues for Journalists II

(3 credits) 2 hours lecture, 3 hours lab

Building on competencies and knowledge attained in prior courses, this course will provide the opportunity to study advanced concepts and issues relevant for journalists. The course will cover design principles and techniques for web publishing. The implications of technology on society will be examined, including issues such as privacy and ethics. Students will advance their skills in using desktop publishing software and applications for web site development, culminating in the production of the student's initial e-resume/portfolio with work samples produced in journalism courses.

Prerequisite: Computer Science 1213 or consent of the Department.

COMP 1230 – Intermediate Microcomputer Applications

(3 credits – TG) 2 hours lecture, 2 hours lab

Students will develop skills in the use of applications from areas such as desktop publishing, presentation tools, web page creation, graphics and spreadsheets. A project approach is used and the course includes the study of a variety of techniques to enhance the creation, distribution and presentation of information.

COMP 1233 – Microcomputer Hardware and Operating Systems

(3 credits) 3 hours lecture, 2 hours lab

This course covers microcomputer hardware, architecture and system software from a theoretical and practical systems-level perspective. In the hardware topics, emphasis is placed on operating principles at the component level and how components interact in a computer system. The course includes an introduction to operating systems, including both Windows and Linux. The lab work focuses on troubleshooting hardware and systems software problems.

Prerequisite: Computer Science 1273 or 1274.

COMP 1235 – Multimedia Development

(3 credits) 2 hours lecture, 2 hours lab

This course will introduce students to a variety of multimedia applications including digital image processing, 3-D image rendering, sound editing, and animation sequencing. The skills derived from this course can be used for the creation of multimedia presentations as well as for web page development. The focus of the course is on practical development rather than theory.

Prerequisite: Computer Science 2203, 1205, 1207 or 1209 or consent of the department.

COMP 1270 – Networks I

(3 credits – TG) 3 hours lecture, 1 hour lab

This course is an introduction to networks and data communications. The practical experiences involve the administrative tasks associated with managing a local area network. These are used as a basis upon which to build a functional understanding of the components of a network – system software, network directory objects, hardware, and communications protocols – and how they interact to control access to resources and to move data. The course includes an introduction to IP addressing and network security.

Prerequisite: Computer Science 1233.

COMP 1271 – Introduction to Programming I

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course provides an introduction to programming, with emphasis on the design of algorithms for solving problems using computers.

Note: Credit may not be obtained for both Computer Science 1271 and 2231.

COMP 1273 – Introduction to Programming II

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course continues the study of the art of programming. Students learn to design a modular solution, to develop and execute a test plan and to debug a large program in a systematic manner.

Prerequisite: Computer Science 1271.

COMP 1274 – Building Internet Solutions

(3 credits) 3 hours lecture, 2 hours lab

This course will provide the concepts and practice necessary for creating Internet/ Intranet content. Course will introduce how the Internet and World Wide Web work, as well as cover HTML, Java Script and some form of server-side scripting.

Prerequisite: Computer Science 1171 and 1271.

Note: Credit will be allowed for only one of Computer Science 1274 and 1371.

COMP 1276 – Database Management Systems I

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course emphasizes concepts necessary to design and implement databases. Students develop a thorough understanding of logical data modeling. Students are initially introduced to the database environment and they learn to effectively add, access, and process data stored in a computer database. SQL is covered in depth.

Prerequisite: Computer Science 1171 and 1273.

COMP 1278 – Database Management Systems II

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course covers advanced concepts associated with the physical design of databases such as denormalization, query optimization, indexes, transaction processing and stored procedures and database triggers. Data warehousing, data mining and distributed database topics will be introduced. Security and administration issues will be examined.

Prerequisite: Computer Science 1276 and 1281.

COMP 1281 – Systems Analysis

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

Introduction to systems analysis as applied to business applications. Students apply the tools and techniques presented in class to case studies and prepare feasibility studies and project proposals. Topics include preliminary investigation, requirements definition, data and process modelling, decision analysis and cost/benefit analysis.

Prerequisite: Management 3210, and one of Computer Science 1273 or 1274.

COMP 1370 – Introduction to Internet Development (formerly COMP 1371)

(3 credits) 2 hours lecture, 2 hours lab

This course lays the groundwork for effective creation of Internet documents and sites. Students will acquire an in-depth understanding of HTML and an introduction to Cascading Style Sheets. Students will explore strategies for readability and interactivity.

Note: Credit will be allowed for only one of Computer Science 1274, 1370 or 1371.

COMP 1501 – Programming I: Introduction to Problem Solving and Programming

(3 credits) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course provides an introduction to problem solving in the context of computer programming. The problem solving process is explored in depth, with a focus on applying the key steps in a variety of situations. The course emphasizes the design of fundamental algorithmic solutions and the implementation of those solutions in a visual development environment. Pre-existing modular building blocks for objects and methods form the basis for program implementation.

COMP 1502 – Programming II: Object Oriented Programming

(3 credits) 3 hours lecture, 1 hour tutorial, 1 hour lab

The concepts and practices essential to programming within an object-oriented environment are studied. The course also encompasses the key facets of designing a modular solution, developing and executing a test plan and debugging in a systematic manner. Exception handling is also covered.

Prerequisite: Computer Science 1001 or 1501 with a minimum grade of C-

COMP 1511 – Web I: Client Development

(3 credits) 3 hours lecture, 1 hour lab

This course covers the concepts and practice necessary for creating Internet content. The course provides a technical overview of the Internet environment and the structure of the World Wide Web. The technical segment will focus on the design and implementation of an effective web site at the introductory level.

Prerequisite: Computer Science 1001 or 1501 with a minimum grade of C-

COMP 2011 – Directed Field Studies I for Computer Information Systems (formerly ENTR 2011)

(15 credits)

The Directed Field Studies provides Computer Information Systems students with an opportunity to extend what they have learned in the classroom into a relevant work environment. It is also an opportunity to acquire new knowledge (both technical and business) through observation, practice and self-assessment. Directed Field Studies are highly individualized so that each student will gain something unique from the course. Normally this first Directed Field Studies will involve a single employer, and will be arranged through the College. It must allow an appropriate and effective learning opportunity. A significant amount of time is required from the student during the semester prior to the Directed Field Studies (e.g. attending workshops, interviewing, developing suitable learning objectives).

Prerequisite: All first and second year Computer Science courses in the Computer Information Systems and Business program, Entrepreneurship 2201, Administration 1120, 1210 and 1130 or 1150.

COMP 2203 – Introduction to Computers

(3 credits – TG) 3 hours lecture, 1 hour lab

This course provides a non-technical introduction to the use of computers and their impact on society. Major topics in the field will be explored, ranging from the workings of the microcomputer to the implications of the Internet. Students will use microcomputers for word processing, spreadsheet analysis, database management and communications.



Note: Credit will be allowed for only one of Computer Science 1205, 1207, 1209, 1213 and 2203. Students who have completed Computer Science 1171, cannot also receive credit for Computer Science 2203.

COMP 2215 – Introduction to Programming

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Introduction to algorithm design and implementation using a structured programming language. Discussion of, and practice with, elementary programming techniques with emphasis on good style.



COMP 2231 – Introduction to Computer Science I

(3 credits – TG) 3 hours lecture, 2 hours tutorial

Problem solving and programming in a structured programming language. Data representation, program control, basic file handling, the use of simple data structures and their implementation.

Note: This course is intended for prospective majors in Computer Science and for others with a sound mathematical background. Credit may not be obtained for both Computer Science 1271 and 2231.

COMP 2233 – Introduction to Computer Science II

(3 credits – TG) 3 hours lecture, 2 hours tutorial

Continuation of Computer Science 2231. The implementation of abstract data structures using pointers and objects, with emphasis on modularity and software design.

Prerequisite: Computer Science 2231 with a minimum grade of "C-" or higher.

COMP 2265 – Computer Architecture and Low-Level Programming

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

Course topics include the organization and operation of the functional units in a stored program computer, internal data representation, programming at the architecture level and the relationship between high-level languages and machine operation.

Prerequisite: Computer Science 2231 with a minimum grade of "C-" or higher.

COMP 2503 – Programming III: Data Structures

(3 credits) 3 hours lecture, 1 hour tutorial

Data structures important to computing such as basic linear structures, trees, heaps and hash tables will be studied. Additionally searching and sorting methods will be covered. The representation, uses and algorithms for manipulating these data structures will be examined. The emphasis is on using these structures to solve problems.

Prerequisite: Computer Science 1502 with a minimum grade of C-

COMP 2521 – Database I: Data Modeling and Query Languages

(3 credits) 3 hours lecture, 1 hour tutorial

This course emphasizes concepts necessary to design and implement databases. Conceptual and logical data modeling is covered in detail. The technical segment focuses on the relational database environment.

Prerequisite: Computer Science 1502 with a minimum grade of C-

COMP 2531 – Computer Architecture and Operating Systems

(3 credits) 3 hours lecture, 1 hour lab

This course covers fundamental hardware and system software topics. Hardware including CPU architecture and computer organization is studied first. Then students explore the inner workings of operating systems, including file systems, process scheduling, concurrency, and memory management.

Prerequisite: Computer Science 1501 or 1001 with a minimum grade of C-

COMP 2541 – Systems Analysis

(3 credits) 3 hours lecture, 1 hour tutorial

This course provides an introduction to systems analysis in the development of computer-based information systems. The theory and models of software evolution are studied. The course covers system development methodologies and key systems analysis tools and techniques, with a focus on object-oriented strategies.

Prerequisite: Management 3210 and either Computer Science 1502 or 1511 with a minimum grade of C-

COMP 3011 – Directed Field Studies II for Computer Information Systems (formerly ENTR 3011)

(15 credits)

The Directed Field Studies provides Computer Information Systems students with an opportunity to extend what they have learned in the classroom into a relevant work environment. It is also an opportunity to acquire new knowledge (both technical and business) through observation, practice and self-assessment. Students will be expected to achieve higher levels of competencies than they did in the first Directed Field Studies course. They must demonstrate their entrepreneurial abilities by generating a suitable work experience, which must be approved prior to the start of the course. It must allow an appropriate and effective learning opportunity. A significant amount of time is required from the student during the semester(s) prior to the Directed Field Studies (e.g. attending work shops, self marketing, developing suitable learning objectives).

Prerequisite: Computer Science 2011 plus 22 courses of the Computer Information Systems and Business program, including 11 Computer Science courses and 6 Business courses.

COMP 3307 – Computing Applications in Small Business and Entrepreneurship

(3 credits) 2 hours lecture, 2 hours tutorial

This course covers the design and implementation of databases to manage distribution and inventory for a business. It also includes the design and development of print and electronic promotional pieces using desktop publishing and web authoring software, and the exchange of data between applications. The goal of the course is to enable students to use computing resources to gain a competitive edge.

COMP 3309 – Information Technology and Society

(3 credits – TG) 3 hours lecture

A study of the implications of information technology for society. Historical perspectives, social context of computing, legal and ethical problems, economic issues, and philosophical frameworks for analysis will be covered.

COMP 3313 – Introduction to Computability

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This course provides students with an opportunity to gain insight into the theoretical foundations of computing science. Topics include abstract machines (finite automata; push down automata and Turing machines), the hierarchy of formal languages (regular, context-free, and recursive) recognized by these machines, and applications of these languages.

Prerequisite: Mathematics 1271 and Computer Science 2233 or 2005 with minimum grades of "C-" or higher.

COMP 3321 – Introduction to Logic Circuit Design

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

Boolean Algebra. Design of combinational circuits and their implementation using primitive logic gates. Design and implementation of synchronous and asynchronous sequential circuits.

Prerequisite: Computer Science 2233 and Mathematics 1271 with minimum grades of "C-" or higher

COMP 3325 – The Hardware/Software Interface

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course will cover hardware and system software topics, including Boolean algebra, combinational circuits, sequential logic, computer organization, data exchange, interrupts and asynchronous programming, real time programming, DMA, I/O ports, and software implementation of protocols.

Prerequisite: Philosophy 1179 and Computer Science 2265 or 3355 with minimum grades of "C-" or higher.

COMP 3331 – Information Structures I

(3 credits – TG) 3 hours lecture, 2 hours tutorial

Data structures important to computer science will be studied, including trees, graphs and hash tables. Searching and sorting techniques will be emphasized. Associated algorithms and their time and space efficiency will also be studied.

Prerequisite: Computer Science 2233 with a minimum grade of “C-” or higher.

Pre or Corequisite: Mathematics 1271 with a minimum grade of “C-” or higher.

COMP 3333 – Foundations of Software Engineering

(3 credits – TG) 3 hours lecture, 2 hours tutorial

Introduction to software development problems and to the processes and methods used to address them. Software life cycles models. Software process improvement. Goals and methods for requirements analysis and specification, software design, implementation, integration and testing of software. An introduction to one or more informal methods (focusing on object-oriented approaches) currently in wide spread use.

Prerequisite: Computer Science 3331 with a minimum grade of “C-” or higher.

COMP 3335 – Information Structures II

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This course is a continuation of Computer Science 3331. Advanced data structure topics, including collision resolution in hash tables, search algorithms, tree structures, and strings will be covered. Advanced algorithmic tools for storing and manipulating information will be studied.

Prerequisite: Computer Science 3331 with a minimum grade of “C-” or higher.

COMP 3349 – Programming Paradigms

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This course will examine the basic principles of several major programming paradigms, with emphasis on declarative paradigms such as functional and logic programming. Data types, control expressions, loops, types of references, lazy evaluation, different interpretation principles and information hiding will be studied.

Prerequisite: Computer Science 3331 and Philosophy 1179 with minimum grades of “C-” or higher.

COMP 3355 – Computer Architecture and Low Level Programming

(3 credits – TG) 3 hours lecture, 2 hours tutorial

The organization and operation of the functional units of a stored program computer, internal data representation, programming at the architectural level, and the relationship between high-level languages and machine operation.

Prerequisite: Computer Science 2233 with a minimum grade of “C-” or higher.

Pre- or Corequisite: Mathematics 1271 with a minimum grade of “C-” or higher.

COMP 3357 – The Software/Hardware Interface

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 1 hour lab

Low and intermediate level support software necessary to access I/O devices and interfaces, to manage information and to provide a software interface between a single-user microcomputer environment and its hardware will be studied. Emphasis will be placed on I/O, interrupt handling, file systems and systems programming concepts. Process interaction will be introduced.

Prerequisite: Computer Science 3331 and 3355 with minimum grades of “C-” or higher.

COMP 3371 – Internet Development I

(3 credits) 2 hours lecture, 2 hours lab

This course lays the groundwork for effective creation of Internet documents and sites. Students will acquire an in-depth understanding of HTML and explore strategies for readability and interactivity. Among other topics will be formatting tags, structure tags, tables, frames, forms, and site conceptualizing.

Prerequisite: Computer Science 2215 or consent of the department.

Note: Credit will be allowed for only one of Computer Science 1274, 1371 or 3371.

COMP 3504 – Programming IV: Best Practices in Design and Development

(3 credits) 3 hours lecture, 1 hour tutorial

This course continues the study of the art of object-oriented programming by focusing on the practical integration of contemporary best practices in software development. The course will focus on object-oriented design and development. Current methodologies such as extreme programming and test-driven development will be covered. The course will also cover refactoring and design patterns.

Prerequisite: Computer Science 2503 and 2541 with a minimum grade of C-

COMP 3512 – Internet II: Web Application Development

(3 credits) 3 hours lecture, 1 hour tutorial

This course focuses on the concepts and technologies needed to develop web-centric applications. The overall architecture of Internet applications is examined at a high level. Special emphasis is given to server-side programming, including the creation of multi-tier and multi-layer web applications and using Web Services to integrate web applications with other IT applications.

Prerequisite: Computer Science 1511, 2503 and 2521 with a minimum grade of C-

COMP 3532 – System Administration and Maintenance

(3 credits) 3 hours lecture, 1 hour lab

This course covers the deployment and maintenance of modern computer systems, with particular emphasis on the administration of user accounts. The course includes an overview of basic administrative tasks associated with network operating systems such as Windows and Linux.

Prerequisite: Computer Science 2531 with a minimum grade of C-

COMP 3533 – Network Infrastructure and Security

(3 credits) 3 hours lecture, 1 hour lab

This course covers the principles and practice of computer networking, focusing on the high-level protocol-oriented aspects of computer networks. Networking as it relates to database and file service applications is examined along with Internet structure, protocols and routing. Various aspects of security in networked information systems are studied.

Prerequisite: Computer Science 3532 with a minimum grade of C-

COMP 3551 – GUI Development

(3 credits) 3 hours lecture, 1 hour tutorial

This course focuses on the design and development of contemporary event-driven graphical user-interface (GUI) applications. Special emphasis will be given to events, event handling, and exception handling. Different GUI design approaches and design patterns will be examined. Graphics, audio, and timers will also be covered.

Prerequisite: Computer Science 2503 with a minimum grade of C-

COMP 4401 – Quality Assurance and Testing

(3 credits) 3 hours lecture, 1 hour lab

This course covers the issues involved in ensuring a high quality deployment of a new application. Topics include quality assurance, project management, integrating a new application with existing applications, quality control (testing) and deployment strategies.

Prerequisite: Computer Science 4403.

COMP 4403 – Object-Oriented Design and Development

(3 credits) 3 hours lecture, 1 hour tutorial, 1 hour lab

This course covers the principles of software development methodologies: object-oriented analysis (OOA), design (OOD), implementation, and testing.

Prerequisite: Computer Science 1276 and 1281.

Pre- or Corequisite: Computer Science 1274.

COMP 4405 – Emerging Technologies and Their Evaluation

(3 credits) 3 hours lecture, 1 hour lab

Students will use a selected emerging technology. Students will also learn methods and techniques for evaluating the business and information systems value of new information technologies.

Prerequisite: Computer Science 1270 and 4403.

COMP 4407 – Networks II

(3 credits) 3 hours lecture, 1 hour lab

This course covers the design of networks and networked solutions. Topics include: how to design networks, how to diagnose network performance problems, performance implications of different network topologies and how to design and implement network security measures.

Prerequisite: Computer Science 1270.

COMP 4409 – Advanced Internet Application Development

(3 credits) 3 hours lecture, 1 hour lab

This course focuses on the design and development of complex Internet applications. Topics included in this course are: Internet application technology, patterns, frameworks and best practices in the design and development of Internet applications. The overall architecture of Internet applications will be examined. Students will use a current Internet development platform to create real-world Internet applications.

Prerequisite: Computer Science 4421.

Recommended Preparation: Computer Science 1278.

COMP 4421 – Client-Side Application Development

(3 credits) 3 hours lecture, 1 hour lab

This course focuses on the design and development of complex client-side applications. Major topics include input and output design, user interface design, event handling, graphics, and common data structures. In addition, current software engineering processes and paradigms, patterns and best practices for development of applications will be introduced. Students will use a current development platform to create realistic business applications.

Prerequisite: Computer Science 4403.

**COMP 4473 – Internet Development II
(formerly COMP 1373)**

(3 credits) 2 hours lecture, 2 hours lab

This course builds upon the techniques, skills and insights acquired in Computer Science 1371 and Computer Science 2215. Students will acquire the ability to develop a highly interactive user experience and connect a browser application to a database on the server. This involves topics such as client-side scripting, applet development, server-side scripting, data security and dynamic connectivity.

Prerequisite: Computer Science 1371 and 2215.

COMP 4513 – Web III: Advanced Web Development

(3 credits) 3 hours lecture, 1 hour lab

This course covers advanced web development topics, applying the foundation client and server techniques learned in Web I and II, and database topics from Databases I. In addition to practical theory, students will learn about asynchronous JavaScript, web services, electronic commerce, search engine optimization and content management systems. Students will use a modern API to develop an application using maps, social network plug-ins, or other advanced web technology.

Prerequisite: Computer Science 3512 with a minimum grade of C-

COMP 4522 – Database-II: Advanced Databases

(3 credits) 3 hours lecture, 1 hour lab

This course covers advanced concepts and techniques associated with information management. Database implementation and administration issues are examined in depth. Emerging database trends such as data warehousing and data mining are introduced. The course also provides an overview of distributed database topics, including distributed transactions.

Prerequisite: Computer Science 2521 with a minimum grade of C-

COMP 4535 – Computer Security

(3 credits) 3 hours lecture, 1 hour tutorial

This course covers the concepts and techniques of computer security. It focuses on security issues relevant to the Internet and protecting an organization's internal network. Risk assessment and development of security policies are covered.

Prerequisite: Computer Science 3533 with a minimum grade of C-

COMP 4543 – Project Management and Quality Assurance

(3 credits) 3 hours lecture, 1 hour tutorial

This course covers strategic approaches for successful management of system development or enhancement projects, from both technical and organizational perspectives. The steps involved in ensuring a high quality deployment of a new application are examined.

Prerequisite: Computer Science 2541 with a minimum grade of C-.

COMP 4545 – Information Systems Organization

(3 credits) 3 hours lecture, 1 hour tutorial

This course provides a strategic perspective of an Information Systems Organization. There are two dimensions: the first deals with Information as a strategic resource and the second deals with administering and controlling this strategic resource. This course discusses how the organization manages and uses information to ensure its competitive advantage.

Prerequisite: Computer Science 2541 with a minimum grade of C-

COMP 4553 – Human-Computer Interaction

(3 credits) 3 hours lecture, 1 hour tutorial

This course covers the fundamental theory and practice in the design and evaluation of human-computer interfaces. The impacts of computer-based information systems on individuals and organizations are examined along with the rationale for a user-centric approach in all IT applications and systems.

Prerequisite: Computer Science 3551 with a minimum grade of C-.

COMP 4555 – Games Development

(3 credits) 3 hours lecture, 1 hour tutorial

This course focuses on the design and implementation of interactive computer games. It emphasizes the algorithms and data structures required to create real time computer graphics, animation, sound, and network communication. In the technical segment, the course uses a variety of development tools in conjunction with a modern 3-D game engine.

Prerequisite: Computer Science 3551 with a minimum grade of C-.

COMP 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

CREE (CREE)**CREE 0130 – Introductory Cree Language**

(0 credits)

This is a credit free upgrading course; special fees apply.

This is a basic introduction in both the written (using the Roman alphabet) and oral aspects of the Plains Cree (Y dialect) language. The course will focus on grammar, vocabulary, and oral skills.

CRIMINAL JUSTICE STUDIES (CRJS)**CRJS 1001 – Introduction to Criminology**

(formerly AJUS 2201)

(3 credits – TG) 3 hours lecture

In this course, students are introduced to the major theoretical concepts presently available as an explanation of crime, criminals and criminality in the field of criminology.

CRJS 1003 – Introduction to the Justice System

(formerly AJUS 2203)

(3 credits – TG) 3 hours lecture

In this course, students will examine the functional patterns and roles of the major components in the Canadian Justice System. This process includes (but is not limited to) familiarizing the students with the evolving nature of law enforcement, courts and correctional services.

**CRJS 1011 – Introduction to Human Relations**

(formerly AJUS 2211)

(3 credits) 3 hours lecture

This course will provide students with an understanding of the development of interpersonal relationships. Students will explore cross-cultural, interdisciplinary and evolving perceptions of normal human relationships, as well as the significance of relationship skills in the justice system.

CRJS 1013 – Diversity Issues and the Criminal Justice System (formerly AJUS 2213)

(3 credits) 3 hours lecture

This course will explore issues of diversity and justice within Canadian society. Emphasis will be placed on issues, such as ethnicity, gender, sexual preference, age, and social class, and access to justice throughout Canadian history. Situated in an exploration of competing theoretical paradigms, students will be challenged to consider the complexity of diversity issues in context of the history and practices of the Canadian Criminal Justice System.

**CRJS 2003 – Young Persons in Conflict with the Law (formerly AJUS 4403)**

(3 credits – TG) 3 hours lecture

In this course, students will be provided an overview of the behavioural dynamics of young persons involved in anti-social acts. An examination of the legal and social effects of legislation on the community and the young offender is also undertaken. A consideration of community resources is included.

Prerequisite: Criminal Justice 1001 and 1003 or permission of the department.

CRJS 2004 – Issues and Trends in Canadian Policing

(3 credits) 3 hours lecture

This course introduces students to the major trends and issues related to policing in Canada. Students will gain an appreciation of the historical development of policing in Canada and how this development informs contemporary issues such as the delivery of policing services, police organizations, human resource development within police agencies and the different roles within a police department.

Prerequisite: Criminal Justice 1001 and 1003

CRJS 2005 – Aberrant Behavior (formerly AJUS 3305)

(3 credits – TG) 3 hours lecture

In this course, students critically analyze aberrant behaviours with emphasis on their nature, incidence, correlates, control and prevention. Attention may be given to specific subject areas, which will be examined in conjunction with the current Diagnostic and Statistical Manual (DSM). Students will be able to differentiate aberrant behaviour from normative conduct in both its application and impact on the criminal justice system.

Prerequisite: Criminal Justice 1001 and 1003.

CRJS 2006 – Corrections

(3 credits) 3 hours lecture

This course will provide a comprehensive historical review of the correctional system and its various elements as well as an examination of current theory and practice of Canadian corrections. Particular attention will be given to such contemporary issues as trends from incarceration to community-based treatment as well as coverage of such topics as the incarceration process, probation, parole, institutional programs, rehabilitation and special populations. Attention will also be paid to emerging and proposed changes to corrections. Where appropriate, comparative analysis will also be introduced.

Prerequisite: Criminal Justice 1101 and 1003

CRJS 2008 – Geography of Crime: Prevention, Patterns and Trends

(3 credits) 3 hour lecture

This course explores the fields of environmental criminology and the geography of crime. It provides a critical examination of the theoretical approaches within these fields. Special emphasis is placed upon the relationship between crime and the environment (patterns), crime prevention, spatial dynamics of crime, the criminality of place and the decision processes involved in criminal events.

Prerequisite: Criminal Justice 1001 and 1003.

CRJS 2009 – Selected Issues in Human Justice (formerly AJUS 2209)

(3 credits) 3 hours lecture

In this course, students will critically examine topical issues within Human Justice. Each semester's offering will focus on current issues within the major fields of corrections, law enforcement and the judiciary.

Prerequisite: Criminal Justice 1001 and 1003.

CRJS 2011 – Comparative Criminal Justice Systems (formerly AJUS 4411)

(3 credits – TG) 3 hours lecture

This course introduces students to a variety of criminal justice system models including common law systems, civil law systems, and systems that differ fundamentally from common and civil law traditions. The selection of countries will vary from year-to-year depending on current social, economic, and/or political issues. The course will present a conceptual framework for a constructive functional comparative analysis of the different models. In addition, the intent of this course is to provide the student with a sampling of criminological phenomena around the world.

Prerequisite: Criminal Justice 1001 and 1003 or permission of the department.

CRJS 2013 – Interviewing Skills (formerly AJUS 3313)

(3 credits) 3 hours lecture

In this course, students learn basic interviewing techniques. Various aspects of interpersonal communication used in the interview situation such as feedback and mechanisms, paraphrasing and nonverbal communication are discussed and practiced during a series of exercises and experiences related to the functioning of the justice system. As an applied course students will demonstrate (to criteria) skill mastery in both interviewing and self-appraisal.

Prerequisite: Criminal Justice 1001 and 1011.

CRJS 2015 – Introduction to Research Methods in Justice Studies (formerly AJUS 2215)

(3 credits) 3 hours lecture

Students in this course will develop a foundational understanding of social science research methods as practiced within Criminology and Criminal Justice. Specifically, this course will focus on the theory of inquiry, scientific method, inductive versus deductive reasoning, overview of qualitative and quantitative approaches to research design and data collection, criminological data sources, common errors in research and research ethics.

Prerequisite: Criminal Justice 1001 and 1003.

CRJS 2019 – Restorative Justice (formerly AJUS 4419)

(3 credits) 3 hours lecture

Increasingly, restorative justice programs and practices are emerging as viable alternatives within provincial and federal correctional agencies in the Canadian Justice System. Seen in contrast to the traditional justice paradigms of retribution and punishment, the restorative justice paradigm is emerging in most western societies. This course will explore the philosophical basis of restorative justice and its practice in Canada. International examples will also be discussed.

Prerequisite: Criminal Justice 1001 and 1003 or permission of the department.

CRJS 3001 – Quantitative Research Methods and Data Analysis (formerly AJUS 4401)

(6 credits – TG) 3 hours lecture, 2 hour tutorial

This course provides a detailed examination of quantitative research and data analysis techniques used in criminological research. Within the context of common sources of criminological/criminal justice data, students will learn how to apply descriptive and inferential statistics in quantitative research. Common measures of central tendency, dispersion and association, as well as multivariate analysis will be applied to disaggregated and aggregated data. Students will also be introduced to emerging trends in quantitative data analysis in criminological research such as crime pattern analysis.

Prerequisite: Criminal Justice 2015.

CRJS 3005 – Qualitative Research Methods (formerly AJUS 4405)

(3 credits – TG) 3 hours lecture

This course introduces students to naturalistic/qualitative research methods and their application to issues of crime and justice in contemporary society. Students are guided through a process of designing and selecting data collection methods that are appropriate, well thought out and valid.

Prerequisite: Criminal Justice 2015 and 2013.

CRJS 3007 – Professional Ethics in Criminal Justice (formerly AJUS 3307)

(3 credits – TG) 3 hours lecture

Students will study the development of ethical thinking, models of ethical decision-making, professional codes of ethics and issues in ethics relevant to criminal justice practitioners. Case analysis and evaluation will be utilized to increase students' competencies in ethical reasoning.

Prerequisite: Criminal Justice 1013 and 2009.

CRJS 3009 – Crisis Intervention and Conflict Resolution Strategies (formerly AJUS 3309)

(3 credits) 3 hours lecture

This course will introduce theoretical and practice-based models of crisis intervention and conflict resolution. Students will become familiar with, and learn to analyze and respond to common situations that they may face as criminal justice practitioners. The curriculum will focus on such situations as suicide, relationship violence, sexual assault, chemical dependency, mental health. Post Traumatic Stress Disorder, institutional violence, vicarious victimization and burnout.

Prerequisite: Criminal Justice 1001, 1003, 1011 and 2013.

CRJS 3011 – Criminal Law (formerly AJUS 3311)

(3 credits – TG) 3 hours lecture

In this course, students will focus on the process of legal problem solving. Students will gain experience in the unique deductive logic within the context of current Canadian criminal law.

Prerequisite: Criminal Justice 1003 or permission of the department.

CRJS 4001 – Human Rights and Civil Liberties (formerly AJUS 3301)

(3 credits) 3 hours lecture

This course explores the relationship between individuals and the nation state. Beginning with a review of competing paradigms related to Human Rights and Civil Liberties, emphasis will be placed on the Canadian Charter of Rights and Freedoms and its interpretation by the judiciary. Issues such as equality before the law, freedoms of expression and religion, obscenity and hate literature will be explored.

Prerequisite: Criminal Justice 2013, 3007 and 3011.

CRJS 4002 – Critical Analyses of Forensic Sciences in the Criminal Justice System

(3 credits) 3 hours lecture

This course introduces students to the role forensic science plays in the Canadian criminal justice system. Students will gain an appreciation of the development of forensic science and learn that the criminal justice system, at times, struggles with creating a balance between science and the law. As a result, the student will be introduced to various forensic techniques commonly used, but will also be given an opportunity to critically examine how these techniques can both assist and hinder the due process of determining guilt or innocence of accused persons.

Prerequisite: Criminal Justice 2005

CRJS 4003 – Criminological Theory (formerly AJUS 3303)

(3 credits – TG) 3 hours lecture

Relying primarily on a lecture and group discussion format, the course will involve examining the original works of selected theorists. Emphasis will be placed on the economic, political, and social context in which theories emerged and how they are reflected in criminal justice practice. Among the perspectives covered will be: positivist explanations; the classical and neo-classical schools of thought; biological explanations; conflict criminology; and the new integrated and interdisciplinary theories.

Prerequisite: Criminal Justice 1001, 2005 and either 3001 or 3005.

CRJS 4007 – Conflict Resolution (formerly AJUS 4407)

(3 credits – TG) 3 hours lecture

This upper level course will provide students with the basic concepts and requisite skills in dealing with conflict resolution in a variety of criminal justice settings. As an applied course, students will be expected to demonstrate skill mastery to specific criteria.

Prerequisite: Criminal Justice 3009 or permission of the department.

CRJS 4013 – Evidence and Procedures (formerly AJUS 4413)

(3 credits – TG) 3 hours lecture

This is an advanced course in the study of criminal law as it relates to procedural law and law relating to evidence. Selected topics will include criminal procedure and evidence, including jurisdiction, police powers of search and seizure, the right to counsel and pre-trial and trial procedures. The course will include a survey of the system of rules and standards by means of which the admissibility of evidence is determined.

Prerequisite: Criminal Justice 1001 and 3011 or permission of the department.

CRJS 4015 – Advanced Topics in Law, Criminology and Criminal Justice (formerly AJUS 4415)

(3 credits – TG) 3 hours lecture

This course is designed to offer instruction in topical and timely areas of academic interest in the study of law, criminology and criminal justice (e.g., terrorism, victimology, crime and media, crime prevention and community development).

Prerequisite: Criminal Justice 1001 and 1003 or permission of the department.

CRJS 4017 – Casework Methods and Practice (formerly AJUS 4417)

(3 credits) 3 hours lecture

This course provides an examination of the principles, ethics, values and varying components of an effective casework process. A general systems approach is utilized in an application to case studies and the realities of a helping relationship in the justice system.

Prerequisite: Criminal Justice 1001 and 2013 or permission of the department.

CRJS 4021 – Women and Crime (formerly AJUS 4421)

(3 credits – TG) 3 hours lecture

This course is an advanced-level study, comparison and critical evaluation of the multiple dimensions (theories, disciplines, systems) concerning women in the Canadian criminal justice system: women as offenders, as victims and as criminal justice workers.

Prerequisite: Criminal Justice 1001, 1003 and 1013, or permission of the department.

CRJS 5001 – Honours Seminar

(3 credits) 3 hours seminar

Honours students are required to participate in a weekly seminar to explore the synthesis of research and theory within the study of justice. Information related to the research and writing phases of an Honours proposal and final paper will be reviewed, with particular emphasis placed on the development of a meta-analysis/literature review. Discussions will also focus on preparation for graduate schools and professional schools.

Prerequisite: Acceptance into the Bachelor of Arts - Criminal Justice Honours stream

CRJS 5010 – Honours Research Project I

(3 credits)

Under the one-on-one supervision of a full-time faculty member in the Department of Justice Studies, Honours students will conduct an in-depth scientific investigation of a selected topic in justice. In this first of two back-to-back required Honours Research Project courses, students will focus on producing a research proposal related to their proposed project. Approval of a formal research proposal and completion of appropriate research ethics reviews are prerequisites to any data collection.

Prerequisite: Acceptance into the Bachelor of Arts - Criminal Justice Honours stream.

CRJS 5020 – Honours Research Project II

(3 credits)

Under the one-on-one supervision of a full-time faculty member in the Department of Justice Studies, Honours students will conduct an in-depth scientific investigation of a selected topic in justice. In the second of two back-to-back required Honours Research Project courses, students will undertake and complete a research project. Approval of a formal research proposal and completion of appropriate research ethics reviews are prerequisites to any data collection.

Prerequisite: Criminal Justice 50XX - Honours Research Project I

CRJS 5025 – Criminal Justice Capstone Practicum (formerly AJUS 3325, AJUS 4425 or AJUS 4427)**(6 credits) 2.5 days per week placement + 3 hours tutorial biweekly**

This course involves supervised study and practice. Students spend three and one half days a week in a justice-related agency. After an initial orientation period, students are expected to assume responsibility for assigned agency duties in order to enhance their knowledge and skill in social work methods. During agency work, attention is given to developing students' specific skills and competencies in relation to the Department's experiential learning outcomes. Seminars will focus on integrating relevant Justice Studies' program outcomes with students' work in the field.

Prerequisite: Criminal Justice 2013, 3007 and 3009, or permission of department.

CRJS 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar

DIRECTED READINGS**(1 to 4 credits)**

Subject to the approval of the department chair.

In order to establish a more flexible approach by which students may pursue and receive credit in areas of study, which are of particular interest to them, a category of courses entitled *Directed Readings* has been established. The credit value may vary between 1 and 4 credits. The actual value will be determined by the instructor and the chair of the department concerned. However, no more than one course, not to exceed 4 credits, of directed readings can be used for graduation purposes. The objectives agreed upon will be filed in the Office of the Registrar and will be made available to any institution requesting them for evaluation purposes. Arrangements for directed readings must be completed within three weeks of the first day of classes.

DISABILITY STUDIES (DAST)**DAST 1102 – Disabling Conditions I****(3 credits) 3 hours lecture**

This course is the first of two that focus on the etiology of a wide range of disabling conditions. A number of genetic processes (i.e., cytogenetic, Mendelian, and polygenic inheritance) will be outlined. Multifactorial conditions will also be described. In addition, diagnostic processes, accommodations and intervention approaches associated with each of the disabling conditions will be discussed in broad terms.

DAST 1104 – Disabling Conditions II**(3 credits) 3 hours lecture**

This is the second of two courses focusing on the etiology of the range of disabling conditions. Students will gain an understanding of environmental causes whether prenatal, peri-natal or postnatal. In addition, the anatomy and physiology associated with various disabilities will be described and related disabling conditions will be discussed. Diagnostic processes, accommodations and intervention approaches will be outlined in broad terms.

DAST 1111 – Overview of Disability Studies**(3 credits) 3 hours lecture**

This course is an overview of the social, cultural, historical and philosophical perspectives of disability. Historical and current views are examined.

DAST 1123 – Positive Behavioural Supports**(3 credits) 3 hours lecture**

This course will introduce students to approaches and techniques that may be applied in response to difficult and challenging behaviours demonstrated by persons with disabilities. Students will learn to select respectful approaches appropriate to the age of the client and nature of his or her disability. Case studies will be utilized throughout the course.

DAST 1124 – Field Experience I**(3 credits) 1 hour lecture and 50 hours fieldwork**

This is an introductory field experience course where students will obtain beginning, hands-on practical knowledge in supporting individuals with disabilities on a one-to-one basis. Under the supervision of agency personnel in a disability-related setting, students will learn basic skills in engagement and assist staff in helping people with disabilities meet their individual goals. Students are required to attend weekly classroom sessions where individual field experiences will be discussed.

Prerequisites: Disability Studies 1102 and 1111

DAST 1126 – Field Experience II**(3 credits) 1.5 hours lecture and 75 hours fieldwork**

This is an intermediate field experience course where students obtain hands-on practical knowledge in working with individuals with disabilities, their families and their support networks. Under the supervision of a skilled community-based practitioner, students will engage with key support people in the life of a person and develop skills in the areas of assessment, person-centered planning and beginning intervention. Students are required to attend weekly classroom sessions where individual field experiences will be discussed.

Prerequisites: Disability Studies 1124

DAST 1205 – Disability Work Management**(3 credits) 3 hours lecture**

This course is an introduction to vocational rehabilitation and supported employment/ career development for people with disabilities.

DAST 1206 – Organizations and Leadership**(3 credits) 3 hours lecture**

This is an introductory course which focuses on providing students with theoretical and practical information about principles of effective leadership and the functioning of human service organizations. Students will explore the theory and practice of leadership and organizational development in the context of disability-related organizations.

DAST 1208 – Advocacy for Canadians with a Disability**(3 credits) Internet Delivery**

Students will learn about historical social change movements in society led by marginalized groups. This course will review critical issues and specific examples relevant to the practice of social justice and advocacy for change. The course incorporates planning exercises, ethical discussions, and outcome analysis.

DAST 1209 – Disability Social Policy**(3 credits) 3 hours lecture**

In this course students will review and analyze social problems, policies, and issues as they relate to the delivery and development of services for persons with disabilities. It will explore the process by which social policy is developed in Canada and how human service workers can influence policy.

DAST 1211 – Group Facilitation**(3 credits) 3 hours lecture**

This course is designed to develop skills for working with groups through a combination of lectures, observation, and experiential learning. The stages of group development, group roles and norms, theoretical frameworks, intervention, group design, implementation and evaluation will be addressed.

Prerequisites: Social Work 1111

DAST 1224 – Field Experience III**(3 credits) 1.5 hours lecture and 100 hours fieldwork**

This is a senior-level field experience course where students obtain hands-on practical knowledge in implementing Positive Behavioral Support strategies to address challenging behaviors. Under the supervision of a skilled community-based practitioner, students will learn strategies for responding to challenging behaviors in ways that are respectful of the rights and dignity of all individuals involved. Students are required to attend weekly classroom sessions where individual field experiences will be discussed.

Prerequisites: Disability Studies 1123 and 1126

DAST 1226 – Practicum

(3 credits) 1 hour lecture and 150 hours practicum

This is an advanced-level practicum course where students have an opportunity to apply many of the supervision and leadership skills which they are learning in Disability Studies 1206: Organizations and Leadership. Under the supervision of an experienced community-based practitioner, students will develop supervisory skills necessary for working successfully with staff in disability-related organizations. As part of their practicum requirement, students must attend bi-weekly integration seminars where reflections from individual practicum experiences will be discussed.

Prerequisite: Disability Studies 1224

Co-requisite: Disability Studies 1206

DAST 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

EARLY LEARNING AND CHILD CARE (ELCC)

ELCC 1104 – Introduction to Early Learning and Child Care

(3 credits) 3 hours lecture

This initial course provides students with an overview of the field of early learning, child care and the profession. Students will begin to develop a personal philosophy of early childhood education as they gain knowledge and skills about quality care, professional roles and government regulations.

ELCC 1107 – Diversity in Child Care Settings

(3 credits) 3 hours lecture

This course will explore various aspects of diversity and the implications of communicating in early child care settings.

ELCC 1109 – Principles of Development I

(3 credits) 3 hours lecture

This course covers the theories and sequences of development from birth to eight-years.

ELCC 1110 – Learning Through Play I

(3 credits) 3 hours lecture

This course will examine play as it affects children's total development. Topics to be discussed include: definitions and theories of play; values and types of play; and the role of the adult and the effect of the environment in the facilitation of play.

Pre- or Corequisite: Early Learning and Child Care 1104 and 1109 – in diploma and certificate programs.

ELCC 1120 – Learning Through Play II

(3 credits) 3 hours lecture

This course considers the foundations of a play-based learning environment. Students will explore the theory, methods and techniques of developmentally appropriate practices.

Pre- or Corequisite: Early Learning and Child Care 1104, 1109, and 1110 – in diploma and certificate programs.

ELCC 1121 – Learning Through Play III

(3 credits) 3 hours lecture

This course covers the planning of play environments for children to age twelve with a focus on a variety of curriculum areas. Students will explore the theory, methods and techniques of developmentally appropriate practices.

Pre- or Corequisite: Early Learning and Child Care 1104, 1109, 1110 and 1120 – in diploma and certificate programs.

ELCC 1180 – Fieldwork

(3 credits) 1 hour lecture, 100 hours fieldwork

Students will observe one day a week in a variety of self-selected and pre-selected environments. This course will focus on the practical application of the theories learned in Early Learning and Child Care 1104 and 1109.

Pre- or Corequisite: Early Learning and Child Care 1104 and 1109.

ELCC 1209 – Principles of Development II

(3 credits) 3 hours lecture

This course covers the theories and sequence of development from birth to twelve years.

ELCC 1211 – Child, Family and Community

(3 credits) 3 hours lecture

This course focuses on the family of the pre-school child. Issues concerning families are discussed in terms of the effect they have on all members of the family and on the development of the child. The role of the early childhood professional in understanding, accepting and supporting families is discussed. Various means of developing partnerships with parents will be explored.

ELCC 1213 – Communicating with Parents and Professionals in Early Learning and Child Care Settings

(3 credits – TG) 3 hours lecture

This course will examine communication strategies necessary for early learning and child care professionals in their interactions with colleagues, parents and other professionals. This will include both verbal and written communications, problem solving and conflict resolution approaches applicable to the child care professional.

ELCC 1215 – Young Children with Special Needs

(3 credits) 3 hours lecture

This course provides students with some information about young children with special needs. Along with learning about specific types of conditions and an introduction to the field of exceptional children and their families, this course will discuss some techniques to integrate children with special needs into preschool programs.

ELCC 1217 – Professional Practices in Early Childhood Organizations

(3 credits) 3 hours lecture

This course discusses professional practices in relation to leadership and management organizational structure of child care programs.

Pre- or Corequisite: Early Learning and Child Care 1104.

ELCC 1219 – Connecting with Communities: Working Effectively in a Community Context

(3 credits) 3 hours lecture

This course will review and examine social policies as they relate to the development and delivery of services for children. In addition, this course will examine the ways that Early Learning Professionals can locate and access resources within the community that would be useful in their practice with children and families.

ELCC 1220 – Issues in Early Learning and Child Care

(3 credits) 3 hours lecture

This course will examine current trends and issues that pertain to the profession of early learning and child care.

ELCC 1282 – Practicum I

(3 credits) 2 hours lecture, 260 hours practicum

For two days per week, students will interact with young children in an early childhood setting under supervision. Students will be accepted into practica on the basis of academic performance, professional suitability, health and conduct. They will be required to withdraw for violation of professional ethics or behaviour.

Prerequisite: Early Learning and Child Care 1180.

Pre- or Corequisite: Early Learning and Child Care 1110 and 1120.

Note: Students must successfully complete Early Learning and Child Care 1282 to enrol in Early Learning and Child Care 1285.

ELCC 1285 – Practicum II

(6 credits) 370 hours practicum

This course is a continuation of Early Learning and Child Care 1282. Students will spend three days per week in a child care setting under supervision. The theories and appropriate practices of early learning and child care will be reinforced and students' skills in these areas will be developed and assessed. Students will be accepted into practica on the basis of academic performance, professional suitability, health and conduct. They will be required to withdraw for violation of professional behaviour and ethics.

Pre- or Corequisite: Early Learning and Child Care 1121 and 1282.

Note: Students must successfully complete Early Learning and Child Care 1285 for Graduation.

ELCC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

ECOLOGY (ECOL)

ECOL 1210 – Ecology (formerly BIOL 1210)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides an exploration of the relationship between living organisms and their environment. Topics include an introduction to environmental influences, communities and populations as well as discussions of North American biomes. An appreciation of how Ecological Theory is applied to current problems relating to land use and resource exploitation is developed. This course is intended for career program students, as a general interest Arts and Science Requirement and for university transfer students.

ECOL 2211 – Terrestrial Ecology (formerly BIOL 2211)

(3 credits) 2 hours lecture, 3 hours lab

The study of the interactions and the interdependencies of organisms in terrestrial ecosystems will be the focus of this course. Ecological processes and interactions at the individual, population and community levels within terrestrial ecosystems will be examined. Spatial and temporal patterns of variability within terrestrial ecosystem components and the resulting effects on ecosystem function will be investigated. Natural variability as well as human-induced changes will be profiled. This course will also examine how managed and unmanaged natural terrestrial ecosystems interact with industrial systems. The resulting effects of these interactions on biodiversity and ecosystem function will be critically examined. The role of industrial ecology in developing policy related to the management of terrestrial ecosystems will be emphasized.

ECOL 2213 – Principles of Ecology and Evolution (formerly BIOL 3313)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course introduces ecological processes and evolutionary principles that explain the origin, maintenance, and dynamics of biological diversity. Ecological interactions will be studied to understand the evolution of traits, and the dynamics of populations and communities. Mechanisms of genetic change of populations will be discussed and how these changes give rise to large-scale evolutionary patterns.

Prerequisite: Biology 1204.

Pre- or Corequisite: Biology 2101 with a grade of "C-" or higher.

ECOL 2219 – Aquatic Ecology (formerly BIOL 2219)

(3 credits) 2 hours lecture, 3 hours lab

The study of the structure and function of aquatic ecosystems is undertaken in this course. There is an emphasis on freshwater systems. The goal is to understand how physical, chemical, biological and anthropogenic factors influence population dynamics and community structure in aquatic ecosystems. Laboratory and field research methods used in aquatic ecology are introduced. Current literature and case studies in various areas of aquatic ecology will be critically reviewed. Aquatic biodiversity issues and sustainability issues are emphasized. The role of industrial ecology in developing management policy related to aquatic systems will be examined. The interactions and integration of industrial systems with natural aquatic systems will also be reviewed.

Prerequisite: Successful completion of semesters 1 and 2 of the Biogeochemical Stream or equivalents or consent of the department.

ECONOMICS (ECON)

ECON 0130 – The Canadian Economy

(0 credits) 3 hours lecture

This is a credit-free upgrading course; special fees apply.

This course involves a survey of the institutions characteristic to the Canadian economy and contemporary problems in an historical perspective.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed "mature" under Alberta Education criteria may challenge the Alberta Education diploma examinations and receive credit towards an Alberta high school diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

ECON 0205 – Introduction to Business Economics (formerly ECON 1205)

(3 credits) 3 hours lecture

This course combines principles of micro- and macroeconomics for application in a business environment. Topics covered include demand, supply, price determination, price regulation, applications of elasticity, national income determination, inflation, unemployment, fiscal and monetary policies and international trade.

Note: This course is open only to selected Business Administration students.

ECON 0260 – Issues in Consumer Economics (formerly ECON 1160)

(3 credits – TG) 2 hours lecture, 1 hour tutorial

Issues facing contemporary Canadian consumers are discussed. This course focuses on key issue areas in the discipline including: the interplay between societal trends, consumer choices, and the environment; sustainable lifestyles; credit management, rights, responsibilities and ethics in interactions between government, business and consumers; factors affecting consumer choices in food, shelter and planning for the future; and collective issues such as transportation and health care.

ECON 1101 – Principles of Microeconomics (formerly ECON 2201)

(3 credits – TG) 3 hours lecture, 1 hour lab

Principles of consumption, production, exchange: market and firm equilibrium under different competitive conditions. These principles are applied to various contemporary problems in the Canadian economy, such as the changing structure of agriculture, foreign ownership and control, and pollution.

Note: Not open to students with credit in U of C ECON 206 or 300.

ECON 1103 – Principles of Macroeconomics (formerly ECON 2203)

(3 credits – TG) 3 hours lecture, 1 hour lab

National income determination, the monetary and banking system, and elementary fiscal and monetary policies. Contemporary problems of unemployment, inflation, economic growth, business cycles and the international economy.

Pre- or Corequisite: Economics 1101 or consent of the department.

Note: Not open to students with credit in U of C ECON 206 or 300.

ECON 1109 – Engineering Economics (formerly ECON 2209)

(3 credits – TG) 4 hours lecture

Engineering economics includes such topics as the time value of money, project evaluation, depreciation and taxation, inflation, replacement analysis, public sector projects and the analysis of uncertainty and risk. Various problem-solving techniques will be developed with an emphasis on engineering decision making.

ECON 1143 – The Economics of Contemporary Issues (formerly ECON 2243)

(3 credits – TG) 3 hours lecture

This course will apply principles of microeconomics and macroeconomics to current issues in society. By examining current issues from an economic perspective, students will learn how to assess contemporary issues in terms of the individual and overall winners and losers resulting from policies, regulations and systems. Specific issues to be covered in this course depend upon their currency and importance in relation to the time of the course offerings.

ECON 2211 – Intermediate Economic Theory – Microeconomics I (formerly ECON 3301)

(3 credits – TG) 3 hours lecture

Demand, production and costs in a market economy. Pricing in perfectly and imperfectly competitive markets.

Prerequisite: Economics 1101 and 1103 or consent of the department.



**ECON 2213 – Intermediate Economic Theory
Macroeconomics I (formerly ECON 3303)**

(3 credits – TG) 3 hours lecture

Analysis of Canadian Social Accounts. Models of income and employment determination in closed and open economies. Introduction to inflation.

Prerequisite: Economics 1101 and 1103 or consent of the department.

**ECON 2221 – International Trade
(formerly ECON 3321)**

(3 credits – TG) 3 hours lecture

This course examines international trade theory, policy and applications. Topics include a brief history of trade, absolute and comparative advantage basis for trade, the Heckscher-Ohlin theory, trade with economies of scale, tariffs, non-tariff trade barriers, political economy of non-tariff barriers, strategic trade policies, trade agreements, role of the World Trade Organization (WTO) and developing economies' trade policies. The course emphasizes current applications, policy development, as well as the institutional framework underlying the interaction between nations.

Prerequisite: Economics 1101 and 1103

ECON 2223 – Gender Economics (formerly ECON 3323)

(3 credits – TG) 3 hours lecture

This course examines how gender differences impact women in both the household and the marketplace. Basic economic theory provides the framework to explore such issues as marriage, fertility and child care as well as determine overall trends in the labour market.

Prerequisite: Economics 1101 or consent of the department.

**ECON 2229 – International Money and Finance
(formerly ECON 3329)**

(3 credits – TG) 3 hours lecture

This course examines international monetary theory, policy and applications. Topics include: balance of payments, the role of money and relative interest rates, exchange rate models/regimes and their effect on price levels and output, international investment and global capital markets, currency crises, the international financial architecture, including the role of the World Bank and the International Monetary Fund (IMF). This course emphasizes current applications, policy development, as well as the institutional framework underlying the interaction between nations.

Prerequisite: Economics 1101 and 1103

**ECON 2241 – Money and Banking
(formerly ECON 3341)**

(3 credits – TG) 3 hours lecture

Operation of financial markets and institutions, the principles of money creation, interest rate determination and central banking.

Prerequisite: Economics 1103 or consent of the department.

**ECON 2244 – Managerial Economics
(formerly ECON 3245)**

(3 credits – TG) 3 hours lecture

Managerial economics is concerned with resource-allocation, strategic decisions, and tactical decisions that are made by analysts, managers, and consultants in the private, public, and not-for-profit sectors of the economy. Managerial economic techniques seek to achieve the objectives of the organization in the most efficient manner, while considering both explicit and implicit constraints on achieving the objective(s).

Prerequisite: Economics 1101.

**ECON 2255 – Canadian Public Finance
(formerly ECON 3355)**

(3 credits – TG) 3 hours lecture

Examination of the institutions behind, and economic rationale for, Canadian government policy relating to public expenditures and taxation. Topics include the history and present structure of government spending and taxation, tax expenditures, the budgetary process, interjurisdictional issues and program design.

Prerequisite: Economics 1101 and 1103 or consent of the department.

**ECON 2257 – Intermediate Economic Theory –
Microeconomics II (formerly ECON 3357)**

(3 credits – TG) 3 hours lecture

Extensions of microeconomic topics such as factor markets, general equilibrium and welfare economics.

Prerequisite: Economics 2211.

**ECON 2259 – Intermediate Economic Theory –
Macroeconomics II (formerly ECON 3359)**

(3 credits – TG) 3 hours lecture

Extensions of macroeconomic topics such as aggregate consumption and investment, interest rate theory, the demand for money, expectations in macro models and growth theory.

Prerequisite: Economics 2213.

ECON 2267 – Agricultural Economics (formerly ECON 3367)

(3 credits – TG) 3 hours lecture

Principles which determine the production and price of agricultural products, analysis of the problems in farming, such as costs, technological developments, demand and supply changes, resource combination, enterprise selection, scale of operation, seasonal, cyclical and secular changes in prices, underlying principles, concepts and factors that control efficient marketing and merchandising of agricultural products.

Prerequisite: Economics 1101 and 1103 or consent of the department.

**ECON 2295 – Introduction to Applied Econometrics
(formerly ECON 3395)**

(3 credits – TG) 3 hours lecture

The course introduces techniques for quantifying economic relationships. Topics include estimation and testing of hypotheses, forecasting and construction of prediction intervals, use of appropriate functional forms, detection and correction of measurement problems, model specification, and use of statistical software programs for single equation regression analysis.

Prerequisite: Economics 1101 and 1103, Administration 1263 or 1264, Policy Studies 1109, Mathematics 1224; or consent of the department.

ECON 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

**ECOTOURISM AND OUTDOOR LEADERSHIP
(ETOL)**

**ETOL 2010 – Ecotourism and Outdoor Leadership Directed
Field Studies**

(15 credits)

This work-term provides students with the opportunity to apply ecotourism and outdoor leadership theory in a private, public or not-for-profit environment. The work-term is designed to allow students to demonstrate proficiency at an introductory level in leadership applications in ecotourism and outdoor leadership environments. Students will be required to submit a work-term submission report for work-term advisor approval prior to embarking on the first work-term.

Prerequisite: Ecotourism and Outdoor Leadership 2201, 2203, 3301, 3303 and 3307.

ETOL 2011 – Practicum I

(3 credits) 250 hours of practicum

This is a formal work experience with an assigned organization. Participants will be required to participate in the specified hours of practicum and to complete assignments. Students will be accepted into the practicum upon completion of the course Prerequisites and/or consent of the department chair. The course is limited to ETOL students enrolled in the Bachelor of Applied Ecotourism and Outdoor Leadership Degree Program who have successfully completed, or are concurrently enrolled in, the core courses.

Prerequisites for the Practicum include the following courses: Ecotourism 2201, 2203, 3305, 3307 and Recreation Studies 1217 and 1247 with an overall grade point average of 2.0. Specific practicum assignments may require some students to hold current certification in Wilderness and Remote Emergency Response and CPR.

ETOL 2201 – Foundations of Outdoor Leadership

(3 credits) 3 hours lecture (includes 22 hours fieldwork)

This course will survey the history, philosophy, rationale, benefits and recreational opportunities of outdoor leadership. Students will become familiar with the organization, governance and scope of outdoor leadership. Participation is required in one weekend of fieldwork.

ETOL 2203 – Sustainable Tourism

(3 credits – TG) 3 hours lecture

This course will study the development of the ecotourism industry. Students will examine the political, economic and management issues and trends related to ecotourism in Alberta, Canada and internationally. Students will initiate the development of a personal portfolio in this course.

**ETOL 2401 – Ecotourism Facilitation Skills**

(3 credits) 3 hours lecture

This course studies the knowledge and skills of leading groups in global ecotourism environments. Students will study teaching and learning methodologies, learning styles, interpretation, group facilitation, moderator techniques, needs assessment surveys and program assessment methods.

Prerequisite: Ecotourism and Outdoor Leadership 2203, Applied Communications 2245 and Recreation Studies 1247.

ETOL 3010 – Ecotourism and Outdoor Leadership Directed Field Studies

(15 credits)

This work-term provides students with a further opportunity to apply their ecotourism and outdoor leadership theories and skills studied during the previous semesters and to continue to build upon their experience from Ecotourism and Outdoor Leadership 2010. It is expected that students will diversify their work experience. Students will be required to submit a work-term submission report for work-term advisor approval prior to embarking on this work-term. Goals and strategies will be reviewed by a faculty member prior to the work-term.

Prerequisite: Ecotourism and Outdoor Leadership 2010.

ETOL 3011 – Practicum II

(9 credits) 450 hours of practicum

This practicum experience provides students with a further opportunity to apply the Ecotourism and Outdoor Leadership theories and skills studied during the previous semesters and to continue to build upon their experience from Ecotourism and Outdoor Leadership 2011. It is expected that students will diversify their experience relative to the past experience. Students will be required to submit a practicum plan to the ETOL practicum coordinator prior to embarking on the practicum placement. Goals and strategies will be reviewed by a Faculty Advisor prior to the work-term. Students will be accepted into the practicum upon completion of the course Prerequisites and/or consent of the department chair.

Prerequisite: Ecotourism and Outdoor Leadership 2011.

ETOL 3303 – Expedition

(3 credits – TG) 1 hour lecture, 96 hours fieldwork

This course is designed to familiarize students with a variety of outdoor activities, such as cycle touring, canoeing and kayaking, backpacking, caving, rock climbing and mountaineering. The emphasis will be on experiential methods of learning and practical application of leadership skills. Participation is required in a 10-day expedition.

Prerequisite: Ecotourism and Outdoor Leadership 2201, Physical Education 2404, 2410, 2414, 2416 and 2418, or equivalent outdoor experience and consent of the department. Additionally, students must provide proof of valid Emergency Wilderness Response Certification at the time of the Expedition.

Note: Students will be responsible for payment of personal subsistence costs associated with the fieldwork. Ecotourism and Outdoor Leadership 3303 will commence prior to the start of the Fall Semester with a 10-day expedition in late August.

ETOL 3305 – Program Planning

(3 credits) 3 hours lecture

This course involves the study of the theory, method and techniques of program planning in ecotourism and outdoor leadership. Students will plan, develop and implement a program.

Prerequisite: Ecotourism and Outdoor Leadership 2201 and 2203.

ETOL 3307 – Administration of Outdoor Centres

(3 credits) 3 hours lecture

This course provides a study of the organization and administration of outdoor centres. The student will study and report on outdoor centre organization; administrative systems; training programs; facilities and standards.

ETOL 3309 – Individual Projects

(3 credits) 3 hours lecture

Students will complete individual project assignments negotiated with the course instructor.

Prerequisite: Ecotourism and Outdoor Leadership 2201, 2203 and 3305.

ETOL 4405 – Issues in Ecotourism

(3 credits – TG) 3 hours lecture

This course addresses the evolving nature of the field of ecotourism and tourism locally, nationally and internationally. Students will study the issues related to standards, advocacy groups, private industry, certification, leadership and future trends.

ETOL 4409 – Applied Leadership

(3 credits – TG) 3 hours lecture

Students will plan, develop, market, implement and report on an ecotourism outdoor leadership event.

Prerequisite: Ecotourism and Outdoor Leadership 3305 and 2401.

ETOL 5010 – e-Portfolio

(3 credits) 3 hours lecture

In order to make the transition between the Ecotourism and Outdoor Leadership Applied Degree (ETOL) program and full-time career opportunity, several steps have been put in place to create a meaningful representation of the educational experiences successfully completed at Mount Royal College. This course is designed to encapsulate, in electronic portfolio format, those experiences and will include such diverse elements as: ETOL courses completed, certifications gained, practicum-based work experience undertaken, significant outdoor trips and expeditions accomplished, etc. This is a capstone course for the program that will aim to tie all learning experiences together into one format.

EDUCATION (EDUC)**EDUC 1209 – The Learner: Elementary Art Education I (formerly EDUC 2209)**

(3 credits – TG) 3 hours lecture, 2 hours lab

This course is designed to assist prospective teachers in developing their visual communication abilities. Participants will explore various materials and participate in studio projects designed to enhance their understanding of age-appropriate art experiences for elementary students.

EDUC 1231 – The Teacher: Professional Dimensions I (formerly EDUC 2231)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course examines the teaching-learning process with reference to psycho-social, philosophical, and political influences in contemporary society, addressing the concept of personal worldview and its impact on teaching and learning. Students are encouraged to recognize similarities and differences between education and schooling. All students are required to participate in relevant field experiences.

EDUC 1233 – The Teacher: Professional Dimensions II (formerly EDUC 2233)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course investigates the evolution of the educational enterprise through historical and personal perspectives. Further, it examines possible future developments and their impact on education and schooling. Students will participate in field experiences involving diverse school environments and begin developing their teaching e-portfolio.

Prerequisite: Education 1231

EDUC 2271 – The Teacher: Introduction to Methods and Materials in Teaching English as a Second Language (TESL)

(3 credits) 3 hours lecture

This course introduces students to recognized methods useful for working with beginner level ESL learners and the concomitant demands for materials and learning resources. Students will become familiar with the theoretical underpinnings of Total Physical Response (TPR), audio-lingual, Language Experience Approach (LEA) and the selection/design/ preparation of learning resources required to support these methods.

Prerequisite: Linguistics 1111 and 1113 or Education 2371

EDUC 2307 – The Learner: Elementary Art Education II (formerly EDUC 3307)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course provides an opportunity for prospective teachers to continue to develop their visual communication abilities through participation in advanced studio projects that assist them in producing age-appropriate art materials for use in the classroom. All students are required to participate in relevant field experiences.

Prerequisite: Education 1209

EDUC 2312 – The Learner: Elementary Music Education I (formerly EDUC 3312)

(3 credits – TG) 3 hours lecture

This course provides an opportunity for prospective teachers to develop musical skills, concepts and instructional methodologies that are considered to be important for teaching music in the elementary school setting. Students are required to participate in relevant field experiences.

EDUC 2321 – The Learner: Education and Individual Development (formerly EDUC 3321)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course examines human behaviour, focusing on physical, emotional, cognitive, moral and social development. Emphasis is placed on understanding classroom implications of motivation, memory, learning styles, student diversity, principles of reinforcement, and the universal aspects of learning. Students are required to participate in relevant field experiences.

Prerequisite: Education 1231 and 1233

EDUC 2325 – The Community: Understanding Current and Emerging Pedagogical Technologies (formerly EDUC 3325)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course provides an overview of technological influences in education. It is designed to assist prospective teachers in critically examining current and evolving applications of technology relevant to the teaching and learning process.

Prerequisite: Education 1231 and 1233

EDUC 2341 – The Community: Diversity and Education (formerly EDUC 3341)

(3 credits – TG) 3 hours lecture

This course explores key processes, perspectives and practices underlying effective learning in diverse settings. Topics include the construction of the concept of difference, stereotyping, prejudice, discrimination, racism, classism and sexism, all of which are examined with reference to their impact on learning.

Prerequisite: Education 1231 and 1233

EDUC 2351 – The Learner: Aboriginal Cultural Dimensions and Classroom Applications (formerly EDUC 3351)

(3 credits – TG) 3 hours lecture

This course is designed to prepare and sensitize prospective teachers to aboriginal perspectives, values, and methods as they relate to the learning context. The course will include an in-depth examination of traditional aboriginal education and associated values.

Prerequisite: Education 1231 and 1233.

EDUC 2371 – The Learner: Language Development and Literacy (formerly EDUC 3371)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course focuses upon language development and the importance of literacy. Students will examine certain principles of learning in order to gain understanding as to how language development occurs as well as to determine best practice in teaching language and literacy. Students are required to participate in relevant field experience.

Prerequisite: Education 1231 and 1233.

EDUC 3323 – The Learner: Effective Assessment - Measurement and Evaluation

(3 credits) 3 hours lecture

This course is designed to assist students in developing an understanding of concepts and issues related to the differentiated assessment of learning. Participants will be required to develop competence in the construction of various instruments and processes used to measure and evaluate individual learner performance.

Prerequisite: Education 1231 and 1233

EDUC 3361 – The Learner: Exceptional Students, Special Needs, and Inclusive Schooling

(3 credits) 3 hour lecture

This course examines characteristics of students exhibiting a range of mild, moderate, and severe disabilities and students exhibiting exceptional gifts and talents. Diverse educational, cultural, and linguistic backgrounds will be discussed. The course also examines methods that can be used in adapting classroom instruction and management to the diverse needs.

Prerequisite: Education 2321

EDUC 3372 – The Learner: Early Literacy Teaching English as a Second Language (TESL)

(3 credits) 3 hours lecture

This course will introduce the student to ways of working with pre-literate ESL children as they begin to acquire early literacy concepts and skills, develop oral language and breadth, and depth of vocabulary knowledge. The course will comprise a balanced approach to an early literacy program that is necessary for later literacy success in reading comprehension.

Prerequisite: Linguistics 1111, and 1113 or Education 2371

EDUC 4321 – The Teacher: Developing a Philosophy of Education

(3 credits – TG) 3 hours lecture

This course examines basic beliefs concerning what is “sensible”, “right”, and “good” in promoting learning. Participants will critically reflect upon significant issues and experiences and will develop their philosophy of teaching and learning.

Prerequisite: Education 1231 and 1233.

EDUC 4325 – The Community: The Impact of Social Issues in Education and Schooling

(3 credits – TG) 3 hours lecture

This course examines factors such as the economy, the state, social class, gender, ethnicity, sub-cultural membership, ideology, religion, and the home environment, and their relationship to and impact on learning in general and schooling in particular.

Prerequisite: Education 1231 and 1233

EDUC 4471 – The Community: ESL in Mainstream: Language through Content Teaching English as a Second Language (TESL)

(3 credits) 3 hours lecture

This course will introduce students to the principles of language through content (LTC) teaching and would enable them to respond to the needs of ESL learners as they attempt to learn language AND content together in the context of the mainstream classroom.

Prerequisite: Linguistics 1111, & 1113 or Education 2371

EDUC 4491 – The Community: Community Involvement in the Fine Arts (formerly EDUC 3491)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course uses a seminar approach to explore facets of planning and the implementation of meaningful fine arts experiences in the community setting.

Prerequisite: Education 1209 or 2307.

EDUC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

ENGINEERING (ENGR)**ENGR 1205 – Mechanics I**

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Presents the basic principles of Statics and Particle Dynamics. Emphasizes the concept of equilibrium (two and three dimensional) in application to particles, rigid bodies and simple structures. Introduces the dynamics (kinematics and kinetics) of particles.

Pre- or Corequisite: Mathematics 1203.

ENGR 1215 – Electricity and Magnetism

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial, 1.5 hours lab

This course provides students with an introduction to electrostatics; electric charges and fields; potential and capacitance; magnetic fields; energy considerations; electromotive force, inductance; time-varying electric and magnetic fields. Elements of atomic structure; electric current flow; Ohm's law. Kirchhoff's laws and the electromagnetic properties of materials are also studied. A vector approach will be employed throughout.

Prerequisite: Engineering 1205 or equivalent with "C-" or higher.

Pre or Corequisite: Mathematics 1219 or equivalent.

ENGR 1233 – Computing for Engineers I

(3 credits – TG) 3 hours lecture, 2 hours lab

Topics covered in this course include: overview of computer systems; basic software systems, assemblers, compilers, high level languages; structured analysis and design, including data flow diagrams, structure charts; top down design, bottom up implementation; testing strategy; documentation; introduction to object-based programming; use of class libraries and construction of simple classes using C++ language; computer networks; computer system utilization.

ENGR 1261 – Orientation to the Engineering Profession I

(1 credit – TG) 1 hour lecture.

This course is an introduction to the engineering profession. Study skills, cooperative education, and work opportunities will be discussed, as will elements of engineering ethics, equity, concepts of sustainable development and environmental stewardship. Public worker and safety and health considerations will also be examined. This course is intended for students who wish to transfer to the University of Alberta engineering programme. This course is graded as pass/fail.

ENGR 1263 – Orientation to the Engineering Profession II

(1 credit – TG) 1 hour lecture.

This course is a continuation of ENGR 1261. In addition to the goals of ENGR 1261, written communication skills will be enhanced through assignments and quizzes. This course is intended for students who wish to transfer to the University of Alberta engineering programme. This course is graded as pass/fail.

ENGR 1271 – Engineering Design and Communication I

(2 credits – TG) 1.5 hours tutorial, 3 hours lab.

This first-year engineering course is the first of two courses which introduce the principles of engineering design, visual communication and written communication. The student will achieve basic competency in the three areas primarily through hands-on, team-based, open-ended design projects. In this course several small projects will be undertaken in order to develop the design and communication skills that the students will require for success as engineers.

Pre- or corequisite: Engineering 1261.

ENGR 1273 – Engineering Design and Communication II

(2 credits – TG) 1.5 hours tutorial, 3 hours lab.

This course is a continuation of Engineering 1271. Students will improve on their basic competency in engineering design, visual and written communication primarily through hands-on, team-based, open-ended design projects. In this course, one large project will be undertaken in order to develop the design and communication skills that the students will require for success as engineers.

Prerequisite: Engineering 1271 with a grade of C- or higher.

Pre or corequisite: Engineering 1263

ENGR 1303 – Electric Circuits and Machines

(3 credits) 3 hours lecture, 1 hour tutorial, 3 hours lab

Elements of linear networks and their characteristics, network theorems, analysis of RLC circuits, phasor representation and ac steady state analysis. Power in electrical circuits; three-phase circuits. Principles of electromechanical energy conversion, electromagnetic circuits, induction. Basic principles of transformers and rotating dc and ac machines.

Prerequisite: Engineering 1215.

ENGR 1313 – Engineering Drawing and Computer Graphics

(3 credits – TG) 2 hours lecture, 3 hours lab

Engineering drawing; theory of projection and multiview representation, auxiliary and sectional views, dimensioning, technical sketching, descriptive geometry, pictorial sketching, information for manufacturing. Computer graphics in 2D and 3D using AUTOCAD on personal computers will be introduced.

ENGR 3309 – Heat and Mass Transport

(3 credits) 3 hours lecture, 3 hours lab

Energy flows and material flows are crucial to the study of industrial systems. This course introduces concepts necessary to the study of conservation and transport of energy, momentum, and mass. Topics will include: aspects of fluid-flow, thermodynamics, conduction/diffusion transport, convective transport, and radiative transport. Applications of interest to industrial ecology which involve fluid-flow, heat transfer, and mass transfer will be studied.

Prerequisite: Chemistry 2209 and 2210 and Mathematics 3307 with a "C-" or higher.

Pre- or Corequisite: Mathematics 3101.

ENGR 3319 – Statistics for Engineering

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course involves: the presentation and description of data; introduction to probability theory; Bayes Theorem; discrete and continuous probability distributions; estimation; sampling distributions; tests of hypotheses on means; variances and proportions and simple linear regression and correlation. Applications are chosen from engineering practice.

Prerequisite: Mathematics 1219 with a "C-" or higher.

ENGR 3335 – Computing for Engineers II

(3 credits – TG) 3 hours lecture, 2 hours lab

Provides the students with the skills necessary to solve more complex problems on the computer using C++ language. Further knowledge of the C++ syntax includes dynamic memory allocation, linked lists, pointers, references, recursion techniques and other advanced procedures. Specific design topics include: abstract data types and object-oriented design methodologies, the study of object and class design, information hiding, inheritance and polymorphism.

Prerequisite: Engineering 1233 with a "C-" or higher.

ENGR 3349 – Mechanics II (formerly ENGR 1214)

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Extends the study of Statics to distributed forces and composite bodies. Principles of Dynamics are studied. Topics include: kinematics and kinetics of rigid bodies, rectilinear and curvilinear translation, general plane motion, rotation, relative motion, force, mass, acceleration, friction, impulse, momentum and conservation of linear and angular momenta.

Prerequisite: Engineering 1205 and Mathematics 1217 with a "C-" or higher.

Corequisite: Mathematics 1219.

ENGR 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

ENGLISH (ENGL)

The following restrictions on junior English course sequences and limits apply to University of Calgary transfer students:

Mount Royal College English 2210 and 2211 transfer to the University of Calgary as English 240. The University of Calgary degree requirements stipulate that no other junior English courses will be allowed for credit once these courses have been started. However, a maximum of two other junior English courses (ENGL 1131, 1135, and/or 1137) may be completed prior to registration in English 2210 or 2211.

Please note the above restrictions do not apply to MRC English 1101, 1143, and 1144. In order to receive credit for English 240, students must present both English 2210 and 2211. Students who take only one of English 2210 or 2211 will receive unspecified credit at U of C.

ENGL 0115 – Writing and Communication Skills

(0 credits)

This is a credit free upgrading course; special fees apply.

This course provides students with opportunities to improve their English language communication skills. Students will be prepared for the next level writing courses including English 0130 and/or English 0212. Instruction will emphasize development of grammar, spelling, vocabulary and punctuation. Literature will provide the basis for writing, speaking, listening and reading improvement.

ENGL 0130 – Literature and Composition

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course prepares students to meet the University of Calgary entrance requirements in the area of English language and literature. Students write paragraphs and essays of various lengths based upon ideas derived from the study of literary works and from other sources.

Recommended Preparation: English Language Arts 20-1 or English Language Arts 30-2 or equivalents.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed mature under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

ENGL 0212 – Introductory Composition

(formerly ENGL 1112)

(3 credits – TG) 4 hours lecture

This course is designed for students whose understanding of the elements of English grammar and the mechanics of good writing needs reinforcing. Introductory Composition will provide a review of grammar and the mechanics; as well, it will focus on the structures of sentences, paragraphs and essays. Along with written assignments offering practice in composition, the course will emphasize discussion and analysis of readings. Instruction in research methods will also be provided as preparation for a research paper.

Note: Students must have passed English Language Arts 30-1, English Language Arts 30-2 or English 0115 to qualify for this course.

ENGL 1101/GNED 1401 – Critical Writing and Reading

(3 credits – TG) 4 hours lecture

This foundational composition course offered by the department of English focuses on effective writing styles for academic and wider social contexts. Students will respond to texts pertaining to a variety of disciplines and develop critical reading and thinking skills. Students will also refine their understanding and practice of the structures of writing.

Prerequisite: English Language Arts 30-1 or equivalent with a grade of 60% or higher, or English 0212 with a grade of "C" or higher.



ENGL 1117 – Introduction to Writing Poetry (formerly ENGL 2217)

(3 credits – TG) 3 hours lecture

Through writing practice and workshops, students will learn how to evaluate and critique their own and other's poetry. Students will also receive instruction in poetic tropes, techniques, and forms.

Prerequisite: English Language Arts 30-1 or equivalent.

Recommended Preparation: English 0212 or 1101

ENGL 1118 – Introduction to Writing Fiction (formerly ENGL 2218)

(3 credits – TG) 3 hours lecture

Through writing practice and workshops, students will learn how to evaluate and critique their own and other's fiction. Students will also receive instruction in narrative techniques, creation of character and dialogue, description, and fictional forms.

Prerequisite: English Language Arts 30-1 or equivalent.

Recommended Preparation: English 0212 or 1101.



ENGL 1129 – Special Topics in Language and Literature (formerly ENGL 2229)

(3 credits – TG) 3 hours lecture

This course provides an examination of a different literary topic each semester. Written assignments will provide opportunities for the student to develop critical writing skills.

Prerequisite: English Language Arts 30-1 or equivalent.

ENGL 1131 – Introduction to Fiction (formerly ENGL 2231)

(3 credits – TG) 3 hours lecture

In this course selected novels and short stories are studied, with instruction in the writing of critical essays.

Prerequisite: English Language Arts 30-1 or equivalent.



ENGL 1135 – Introduction to Poetry (formerly ENGL 2235)

(3 credits – TG) 3 hours lecture

A study of selected poetry written in English, with instruction in the writing of critical essays.

Prerequisite: English Language Arts 30-1 or equivalent.



ENGL 1137 – Introduction to Dramatic Literature (formerly ENGL 2237)

(3 credits – TG) 3 hours lecture

A study of six to eight plays, with instruction in the writing of critical essays.

Prerequisite: English Language Arts 30-1 or equivalent.



ENGL 1141 – Literature for Young Children (formerly ENGL 2241)

(3 credits – TG) 3 hours lecture

This course offers a critical study of literature for young children (ages two-eight). By providing a survey of the various genres of children's literature, this course introduces students to the range of work available for preschool and primary school children. Students will also be given opportunities to develop their skills for oral presentation and written composition.

Prerequisite: English Language Arts 30-1 or 30-2 or equivalent.

Note: Students cannot receive credit for both English 1241 and 1141.



ENGL 1143 – Introduction to the Study of Film (formerly ENGL 2243)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course surveys the history of narrative film from its beginnings to the present. Students will view and discuss, historically and aesthetically, approximately 10 major films, paying particular attention to their "film language". The influence of technology, film theories and criticism will, where appropriate, be considered. Written assignments will offer students practice in film analysis.

Prerequisite: English Language Arts 30-1 or equivalent.

Recommended Preparation: English 0212 or 1101.



ENGL 1144 – Film II: Contemporary Film and Theory (formerly ENGL 2244)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course continues the survey of film, developing further the influence of technology, film theories and criticism on contemporary cinematic works. Film selections will reflect the global scope of cinema and assignments will offer students practice in comparative film criticism and appreciation.

Prerequisite: English 0130 or English Language Arts 30-1 or equivalent.

Recommended Preparation: English 1143, and one of English 0212 or 1101.

**ENGL 2202 – Introduction to Contemporary Theoretical Practices (formerly ENGL 3302)**

(3 credits – TG) 3 hours lecture

An introduction to various ways that contemporary readers approach literary texts, including but not restricted to the following: formalism and new criticism, reader theory, feminism, psychoanalytic criticism, and Marxism. Students will gain practice in applying these theories (orally and in writing) to short fiction and poems.

Prerequisite: Any two of English 2210, 2211, 1131, 1135 or 1137 or equivalent.

**ENGL 2203 – Advanced Contemporary Theoretical Practices (formerly ENGL 3303)**

(3 credits – TG) 3 hours lecture

This course continues the work of English 2202. It addresses a range of theories loosely defined as “post-structuralist”, including but not restricted to the following: semiotics, deconstruction, psycho-linguistics, gender theory, queer theory, new historicism, race theory, and post-colonialism. Students will learn how to apply complex theories in a sophisticated, trans-disciplinary practice as demonstrated in the recent challenge to English Studies posed by the introduction of Cultural Studies.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2203 = Athabasca University ENGL 423. Credit will be allowed for only one of English 2203 and ENGL A423.

**ENGL 2205 – Literary Research and Methods**

(3 credits) 3 hours lecture

This course focuses on effective literary scholarship and criticism, channeling research and writing skills developed in junior English courses into coherent focus. The course highlights key elements in the discipline of English, including (but not restricted to) in-depth research skills, understanding the contexts for literary criticism, and various analytical methods.

Prerequisite: English 1101/General Education 1401 or 1402 and one of English 1131, 1135, 1137, or 1141.

ENGL 2207 – Advanced Writing (formerly ENGL 3307)

(3 credits – TG) 4 hours lecture

A course in which students study rhetorical theory and apply it to the examination of their own writing and that of selected texts.

Prerequisite: English 1101/General Education 1401 or 1402.

Note: Credit will be allowed for only one of Applied Communications 2263, English 2207 or Freelance Writing 1301. English 2207 = Athabasca University ENGL 353. Credit will be allowed for only one of English 2207 and ENGL A353.

**ENGL 2210 – English Literature to the Eighteenth Century (formerly ENGL 1113)**

(3 credits – TG) 3 hours lecture

This course surveys English literature from its earliest beginnings to the Restoration (1660), but with an emphasis on Chaucer, Shakespeare, and Milton. Students will learn how to read a variety of texts closely and critically, and will examine the ways in which these texts relate to their socio-political, religious and cultural environments (the Dark Ages, the Middle Ages, and the Renaissance).

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141

**ENGL 2211 – English Literature from the Eighteenth Century to the Present (formerly ENGL 1114)**

(3 credits – TG) 3 hours lecture

This course surveys English literature from the Restoration (1660) through the Enlightenment, Romanticism, and Victorianism, up to and including the Twentieth Century. Like English 2010, this course focuses on both close reading and socio-political issues. Studying literature within the context of on-going revolution – aesthetic scientific, religious, political, and industrial – will challenge students to think critically about the forces that have contributed to literary expression in England.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

**ENGL 2216 – Women’s Literary Tradition I (formerly ENGL 3318)**

(3 credits – TG) 3 hours lecture

As we examine a variety of literary texts – past and present – we will explore a women’s literary tradition which until recently, has been overshadowed by the ‘master’ pieces of a male literary tradition. Readings from both literary and critical works will assist us, as we examine the question of “tradition” itself and women’s place within and outside that tradition. At the same time, we will ask some difficult and challenging questions about gender, the self, and society.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.



Note: English 2216/2219 = U of C ENGL 318. English 2216 = Athabasca University ENGL 307. Credit will be allowed for only one of English 2216 and ENGL A307.

ENGL 2219 – Women’s Literary Tradition II (formerly ENGL 3319)

(3 credits – TG) 3 hours lecture

A continuation of English 2216, this course will examine the ways in which contemporary women authors transform their private experience of the world into a public expression of female culture.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.



Note: English 2216/2219 = U of C ENGL 318.

ENGL 2228 – Intermediate Special Topics (formerly ENGL 3329)

(3 credits – TG) 3 hours lecture

This course provides an examination of selected literary topics. The offerings vary depending on student and faculty interests. As this is a variable content course, the specific topic will be announced and advertised each time the course is offered. Students may not receive credit for this course more than once.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

ENGL 2245 – Film Theory

(3 Credit) 3 hours lecture, 2 hours tutorial

This course examines diverse analytical and theoretical models of film critique. The survey ranges from classical film theories such as formalism, realism, and semiology to contemporary perspectives including poststructuralist, postcolonial, feminist, queer, and cultural studies approaches.

Prerequisite: English 1143 or 1144 and English 1101/General Education 1401 or 1402.

ENGL 2246 – Film Genres

(3 Credit) 3 hours lecture, 2 hours tutorial

This intermediate course surveys a number of film genres, ranging from westerns, noir, romance, comedy, gangster, adventure, horror, sci-fi/fantasy, and epics to zombie/slasher, and various cult forms. Experimental, non-genre, and cross-genre films will also be considered as the course overall moves to questions of genre history, precedents, and development.

Prerequisite: English 1143 or 1144 and English 1101/General Education 1401 or 1402.

ENGL 2248 – American Literature I (formerly ENGL 3348)

(3 credits – TG) 3 hours lecture

This course surveys American literary developments of the later nineteenth and early twentieth century, including the Harlem Renaissance and the rise of modernism. A culturally diverse selection of authors will be studied both in and outside the realist and naturalist traditions.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: For students enrolled in the AU@MRC collaborative B.A. degree, English 2248 = English A348. For all other students, English 2248 = AU English 3xx.

ENGL 2249 – American Literature II (formerly ENGL 3349)

(3 credits – TG) 3 hours lecture

This course continues the survey of modern American literature from World War II to the present, with emphasis on the prose and poetry of a culturally diverse array of writers, the advent of postmodernism, and 'America' as a geographical and cultural category.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: For students enrolled in the AU@MRC collaborative B.A. degree, English 2249 = English A349. For all other students, English 2249 = AU English 3xx.

ENGL 2254 – Poetry: Reading and Analysis I (formerly ENGL 3354)

(3 credits – TG) 3 hours lecture

This course develops the skills students need to read poetry closely and analytically. It introduces students to the major forms, modes, and techniques of poetry written in English, paying detailed attention to tropes and figures, form, tone, diction, implication, and point of view.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Recommended Preparation: English 2210 and 2211

Note: English 2254/2255 = U of C ENGL 354. English 2254 = Athabasca University ENGL 362. Credit will be allowed for only one of English 2254 and ENGL A362.

ENGL 2255 – Poetry: Reading and Analysis II (formerly ENGL 3355)

(3 credits – TG) 3 hours lecture

A continuation of English 2254. English 2255 concentrates on developing skills of close reading and textual analysis. The poem as part of an extended sequence or book-length collection will be of special interest.

Prerequisite: English 2254.

Recommended Preparation: English 2210 and 2211.

Note: English 2254/2255 = U of C ENGL 354.

ENGL 2256 – Drama I (formerly ENGL 3356)

(3 credits – TG) 3 hours lecture

This course will focus on the development of dramatic forms through Medieval, Renaissance and Restoration theatre. There will be an emphasis on the textual, contextual and performative questions raised by dramatic literature.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

ENGL 2257 – Drama II (formerly ENGL 3357)

(3 credits – TG) 3 hours lecture

This course will focus on the development of dramatic forms from the beginnings of realism in the nineteenth century, through the evolving forms of twentieth century theatre, and up to the present. There will be emphasis on the textual, contextual and performative questions raised by dramatic literature.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

ENGL 2258 – Fiction I (formerly ENGL 3358)

(3 credits – TG) 3 hours lecture

This course will focus on the development of prose fictional forms, including the novel and short story, from the eighteenth century to the present and will be organized with a view to making evident the relationships—historical, artistic, political—between selected literary texts. Students taking English 2258 can expect to acquire skills in reading prose fiction of all kinds and from all periods, skills which will provide a solid foundation for the study of other areas of literature.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2258/2259 = U of C ENGL 358. English 2258/2259 = Athabasca University ENGL 395. Credit will be allowed for only one of English 2258/2259 and ENGL A395.

ENGL 2259 – Fiction II (formerly ENGL 3359)

(3 credits – TG) 3 hours lecture

This course furthers the study of developments in prose fictional forms from the eighteenth century to the present and is designed to explore the kinds of exchanges being fashioned between traditional narrative forms and their contemporary versions. To this end, texts may be read in pairs, and not only as aesthetic works but as political documents.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2258/2259 = U of C ENGL 358. English 2258/2259 = Athabasca University ENGL 395. Credit will be allowed for only one of English 2258/2259 and ENGL A395.

ENGL 2263 – Technical Writing (formerly ENGL 3363)

(3 credits – TG) 3 hours lecture

Principles and techniques of technical writing. Through analysis of selected technical prose and directed writing practice, students will develop competence in the presentation of technical information for a variety of audiences.

Recommended Preparation: English 0212 or 1101.

Note: English 2263 may not be used to satisfy the senior-level arts and science graduation requirements for applied degree programs. Credit will be allowed for only one of Applied Communications 2061, English 2263 and Freelance Writing 1311.

ENGL 2264 – Intermediate Creative Writing, Poetry 1: Contemporary Practice (formerly ENGL 3364)

(3 credits – TG) 4 hours lecture

This course blends creative writing with writerly readings and analysis of published contemporary poetry. Students will be encouraged to explore a range of styles, as well as experiment, play with, write and re-write their own work in light of critiques by fellow students, the instructor and the implicit examples found in literature. Students will also take part in online workshops using course-specific software.

Prerequisite: Admission to the course is by consent of the department based on an evaluation of a portfolio (no more than 12 poems) of the student's original creative writing. Portfolios will be submitted to the English Department the semester before the course is to begin. Students with little or no workshop experience may be advised to take English 1117.

ENGL 2265 – Intermediate Creative Writing, Poetry 2: Poetic Precedents (formerly ENGL 3365)

(3 credits – TG) 4 hours lecture

Building on English 2264, this course blends creative writing with writerly readings and analysis of a selection of poetic precedents chosen for their historical or literary value. Student will be encouraged to explore a range of styles, as well as experiment, play with, write and re-write their own work in light of critiques by fellow students, the instructor and implicit examples found in literature. Students will also take part in online workshops using course-specific software.

Prerequisite: Admission to the course is by consent of the department based on an evaluation of a portfolio (no more than 12 poems) of the student's original creative writing. Portfolios will be submitted to the English Department the semester before the course is to begin. Students with little or no workshop experience may be advised to take English 1118.

ENGL 2266 – Intermediate Creative Writing, Fiction 1: Contemporary Practice (formerly ENGL 3366)

(3 credits – TG) 4 hours lecture

This course blends creative writing with writerly readings and analysis of contemporary prose fiction. Students will be encouraged to explore a range of styles, as well as experiment, play with, write and re-write their own work in light of critiques by fellow students, the instructor and the implicit examples of literature. Students will also take part in online lab work using course-specific software.

Prerequisite: Admission to the course is by consent of the department based on an evaluation of a portfolio (no more than 20 typed, double-spaced pages of prose) of the student's original creative writing. Portfolios will be submitted to the English Department the semester before the course is to begin. Students with little or no workshop experience may be advised to take English 1118.

Note: English 2266 = Athabasca University ENGL 381. Credit will be allowed for only one of English 2266 and ENGL A381.

ENGL 2267 – Intermediate Creative Writing, Fiction 2: Precedents (formerly ENGL 3367)

(3 credits – TG) 4 hours lecture

Building on English 2266, this course blends creative writing with writerly readings and analysis of a selection of precedents in fiction chosen for their historical or literary value. Students will be encouraged to explore a range of styles, as well as experiment, play with, write and re-write their own work in light of critiques by fellow students, the instructor and the implicit examples of literature. Students will also take part in online workshops using course-specific software.

Prerequisite: Admission to the course is by consent of the department based on an evaluation of a portfolio (no more than 20 typed, double-spaced pages of prose) of the student's original creative writing. Portfolios will be submitted to the English Department the semester before the course is to begin. Students with little or no workshop experience may be advised to take English 1118.

ENGL 2270 – Canadian Literature I (formerly ENGL 3370)

(3 credits – TG) 3 hours lecture

This course surveys Canadian literature in English from its beginnings to the early twentieth century, and explores topics such as the development of a colonial literature; the literary articulation of Canadian subjects and themes; the adaptation of literary forms to Canadian experience; and the role of the literary institution in the development of Canadian nationalism. Students will examine the literature of exploration, travel and settlement; narrative, dramatic, and lyric poetry; and prose fiction.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2270/2271 = U of C ENGL 370. English 2270/2271 = Athabasca University ENGL 302. Credit will be allowed for only one of English 2270/2271 and ENGL A302.

ENGL 2271 – Canadian Literature II (formerly ENGL 3371)

(3 credits – TG) 3 hours lecture

A continuation of English 2270, this course focuses on the development of modernism and post-modernism in twentieth century Canadian writing.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2270/2271 = U of C ENGL 370. English 2270/2271 = Athabasca University ENGL 302. Credit will be allowed for only one of English 2270/2271 and ENGL A302.

ENGL 2273 – Reading the Popular (formerly ENGL 3373)

(3 credits – TG) 3 hours lecture

This course examines the historical development of popular literary forms, including but not limited to persistent characters, themes, and narrative structures. These forms will be studied especially in genre fiction constructed for a trans-Atlantic mass readership in the twentieth century such as mystery, romance, horror, etc. and in related non-print media as well.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

ENGL 2291 – Postcolonial Literature I (formerly ENGL 3391)

(3 credits – TG) 3 hours lecture

This course aims to introduce students to postcolonial issues through a variety of literary, filmic and theoretical texts from a variety of regions.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2291/2292 = U of C ENGL 392. English 2291/2292 = Athabasca University ENGL 433. Credit will be allowed for only one of English 2291/2292 and ENGL A433.

ENGL 2292 – Postcolonial Literature II (formerly ENGL 3392)

(3 credits – TG) 3 hours lecture

This course furthers the exploration of postcolonial issues through a variety of literary, filmic and theoretical texts from a variety of regions.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141. English 2291, Postcolonial Literature I, is NOT a prerequisite for English 2292.

Note: This course will not duplicate texts assigned in Postcolonial Literature I. English 2291/2292 = U of C ENGL 392. English 2291/2292 = Athabasca University ENGL 433. Credit will be allowed for only one of English 2291/2292 and ENGL A433.

ENGL 2293 – Speculative Fiction I: Science Fiction (formerly ENGL 3393)

(3 credits – TG) 3 hours lecture

An examination of representative works of science fiction with attention to the tradition, its leading themes and modern developments.

Recommended Preparation: English 1101/General Education 1401 or 1402.

ENGL 2295 – Speculative Fiction II: Fantasy (formerly ENGL 3395)

(3 credits – TG) 3 hours lecture

A study of the historical roots, literary applications and theoretical context of fantastic elements in fiction. Texts may include representative examples of dream vision, allegory, romance, surrealism, and magic realism, with a particular emphasis on modern fantasy fiction.

Recommended Preparation: English 1101/General Education 1401 or 1402.

ENGL 2298 – Children's Literature to 1900 (formerly ENGL 3398)

(3 credits – TG) 3 hours lecture

Offering opportunities for advanced critical study, this course chronicles the history of children's literature from its origins in folklore to the achievements of the Golden Age at the end of the nineteenth century. Through an examination of texts within their cultural context, this course explores various attitudes toward childhood that inform works written in times past. Written assignments will provide students with opportunities to develop their awareness of the critical issues and theoretical perspectives that dominate the field.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141

Note: English 2298/2299 = U of C 398.

ENGL 2299 – Children’s Literature from 1900 to the Present (formerly ENGL 3399)

(3 credits – TG) 3 hours lecture

A continuation of ENGL 2298, this advanced course surveys the development of children’s literature from the beginning of the twentieth century to the present day. Focusing on classic and contemporary texts that ask readers to think about who they are and what kind of world they inhabit, this course explores the literary, social and educational values that inform works written for children and adolescents. Written assignments will provide students with opportunities to develop their critical and theoretical understanding of the field.

Prerequisite: English 1101/General Education 1401 or 1402 and English 1131, 1135, 1137 or 1141.

Note: English 2298/2299 = U of C 398.

ENGL 3246 – Early American Literature

(3 credits) 3 hours lecture

Using letters, accounts, speeches, journal entries, poems, and other narratives, the course surveys early American literature from 1492 to 1820, focusing on such themes as “discovery” and contact; emerging federalism; indigenous communities; racism and the North-South divide; gender; work; individuality and self-reliance; crime and violence; landscape, environment, and identity.

Prerequisite: English 2210 or 2211 and one of 2202, 2203, 2207, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3256 – Canadian Drama

(3 credits) 3 hours lecture

This course examines Canadian drama from Confederation to the present, focusing on theatrical innovation, language and style. Canadian theatre history and the nature of Canadian drama are examined in the light of both nationalism and regionalism and their relation to dominant themes, stylistic trends, and sensibilities within Canadian literature.

Prerequisite: English 2210 or 2211 and one of 2202, 2203, 2207, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3304 – Composition Theory

(3 credits) 3 hours lecture

This course surveys theoretical models of composition and composition instruction. Beginning with an exploration of the nature of composition and writing, this course will examine such topics as classical and contemporary compositional theory, feminist and political pedagogies, expressive and rhetorical approaches to writing and its instruction.

Prerequisite: One of English 2202, 2203, 2207, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3305 – Script Writing

(3 credits) 3 hours lecture

This course explores the theory and practice of writing for stage, screen, and live performance. Workshop exercises will focus on developing dramaturgical skills needed for writing dialogue, plotting action, using generic conventions, and developing characters. Students will have the opportunity to create their own plays, screenplays, or performance pieces.

Prerequisite: One of English 2245, 2246, 2256, 2257, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3306 – History of the English Language

(3 credits) 3 hours lecture

This course covers the development of English from Anglo-Saxon (or Old English) to Early Modern English in the seventeenth century. It includes a basic component of linguistics and an examination of manuscript culture and textual transmission.

Prerequisite: English 2210 and one of 2202, 2203, 2207, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3312 – Shakespeare I (formerly ENGL 2212)

(3 credits – TG) 3 hours lecture

A consideration of the development and variety of Shakespeare’s dramatic art.

Prerequisite: English 1101/General Education 1401 or 1402 and one of English 1131, 1135, 1137 or 1141.

Note: English 3312/3313 = U of C ENGL 312. English 3312 = Athabasca University ENGL 324. Credit will be allowed for only one of English 3312 and ENGL A324.

ENGL 3313 – Shakespeare II (formerly ENGL 2213)

(3 credits – TG) 3 hours lecture

A continuation of English 3312. Further consideration of the development and variety of Shakespeare’s dramatic art.

Prerequisite: English 1101/General Education 1401 or 1402 and one of English 1131, 1135, 1137 or 1141.

Note: English 3312/3313 = U of C ENGL 312. English 3313 = Athabasca University ENGL 325. Credit will be allowed for only one of English 3313 and ENGL A325.

ENGL 3323 – Medieval Literature I: Early Medieval Literature

(3 credits) 3 hours lecture

This course is a study of representative texts from the early medieval literary age, offering a range of popular genres from the Old and Middle English periods. Texts will be read in the original language, and instruction in the grammar, orthography and pronunciation of early medieval English will be provided.

Prerequisite: English 2210 and one of 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3324 – Medieval Literature II: Literature in the Age of Chaucer

(3 credits) 3 hours lecture

This course examines a selection of representative texts produced during the Age of Chaucer (mid-fourteenth century to c. 1500), offering a variety of literary genres and diverse contexts. The texts will be read in the original language, with instruction in the grammar, orthography and pronunciation of Middle English provided.

Prerequisite: English 2210 and one of 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3330 – Restoration and Eighteenth Century Literature I (formerly ENGL 4430)

(3 credits – TG) 3 hours lecture

Examining the first half of the Long Eighteenth Century, this course involves a study of the works of such writers as Pepys, Cavendish, Dryden, Montagu, Swift, Pope, Addison, Steele, Gay, Thomson, Gray, and the social and literary backgrounds that forged a new and lively literature of the Enlightenment.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.

ENGL 3331 – Restoration and Eighteenth Century Literature II (formerly ENGL 4431)

(3 credits – TG) 3 hours lecture

A continuation of English 3330, this course examines the literature from around 1750 to the end of the Long Eighteenth Century. Writers studied may include Boswell, Johnson, Cowper, Radcliffe, Edgeworth, Crabbe, Burney and Burns.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.

Recommended Preparation: English 3330.

ENGL 3340 – Romantic Literature I (formerly ENGL 4440)

(3 credits – TG) 3 hours lecture

This course examines British literature in the context of the various political and socio-economic changes from 1760 to 1815 and will familiarize students with key aspects of British Romanticism. Writers may include, among others, Wollstonecraft, Blake, Dorothy and William Wordsworth, Coleridge, and Austen.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.



ENGL 3341 – Romantic Literature II (formerly ENGL 4441)

(3 credits – TG) 3 hours lecture

A continuation of English 3340, this course examines British Romantic writers from 1815 to mid-century. Among others, writers studied may include Byron, Mary Shelley, Percy Shelley, Hemans, and Keats.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.

ENGL 3342 – Seventeenth-Century Literature I

(3 credits) 3 hours lecture

This course studies literature in the historical and social contexts of the late Elizabethan and Stuart periods until the Restoration. Readings may include texts by Donne, Herbert, Jonson, Lanyer, Wroth, and Herrick.

Prerequisite: English 2210 and one of 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses

ENGL 3343 – Seventeenth-Century Literature II

(3 credits) 3 hours lecture

This course offers further study of literature in the historical and social contexts of the late Elizabethan and Stuart periods until the Restoration. Readings may include texts by Vaughan, Crashaw, Bradstreet, Philips, Marvell, and Milton.

Prerequisite: English 2210 and one of 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3344 – Victorian Literature I: Studies in Social Realism and Social Reform (formerly ENGL 4444)

(3 credits – TG) 3 hours lecture

This advanced course examines British literature of the Victorian period (approximately 1830-1900) within a context of social critique exemplified primarily in narrative (fiction and poetry), but also non-fictional prose and drama. Writers studied include, among others, Carlyle, Tennyson, Mill, Dickens, Barrett-Browning, Eliot, and Hardy.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.

ENGL 3345 – Victorian Literature II: Studies in Literary Aesthetics (formerly ENGL 4445)

(3 credits – TG) 3 hours lecture

This advanced course addresses the Victorian fascination with aesthetics by surveying various nineteenth-century movements and genres. Focusing on such groups as the Pre-Raphaelites, the Aesthetes, and the Symbolists, this course will examine Victorian (self-) invention, particularly in the realms of dramatic, lyric, and pictorial form, as a means to explore the role of art in society.

Prerequisite: English 2210 or 2211 and one of English 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266 or 2267.

ENGL 3372 – Western Canadian Literature

(3 credits) 3 hours lecture

Through representative texts, students will examine how writers' conceptions of the West alter over time, what constitutes a definition of "West," and how Indigenous and non-European authors create alternatives to Eurocentric narratives of western expansionism and frontiers. Students will also study how conceptions of region and landscape affect identity.

Prerequisite: English 2210 or 2211 and one of 2202, 2203, 2207, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

ENGL 3382 – Textualities/Sexualities

(3 credits) 3 hours lecture

This course examines both the body of the text and the text of the body. While reading the body as it is represented in writing, we will investigate such concepts as representation (including what has been erased or silenced), the gendered text, the imaginary and the limits of textualized sexualities.

Prerequisite: English 2202, 2203, 2216, 2219, 2245, or consent of the department.

Recommended Preparation: English 2210 and 2211.

ENGL 3394 – The Graphic Novel

(3 credits) 3 hours lecture

The graphic novel has recently emerged as a unique storytelling medium. This course focuses on both the theoretical bases of sequential art and the graphic novel's literary and aesthetic properties. Students will draw on a variety of modern and postmodern theories of texts to analyze specific graphic novels.

Prerequisite: English 2210 or 2211 and one of 2202, 2203, 2207, 2245, 2263, 2264, 2265, 2266, or 2267.

Recommended Preparation: Three 2000-level English courses.

Note: Students cannot receive credit for both English 3394 and English 3329.

ENGL 4410 – Select Topics in Medieval Literature, 650-1500

(3 credits) 3 hours lecture

This advanced seminar engages students in a selection of poetic, prose, and dramatic works from the medieval period. Featured works may include Beowulf, the works of Chaucer, literature by and about women, Romances in poetry or prose, religious ecstasies, Arthurian legends, and Middle English lyrics.

Prerequisite: One 3000-level English course.

Recommended Preparation: English 3323 or 3324

ENGL 4420 – Select Topics in Early Modern Literature, 1450-1700

(3 credits) 3 hours lecture

This advanced seminar engages students in a study of literature from the Early Modern Period, a survey that may include transitional texts between the Middle Ages and the Renaissance, a tracing of Romance from Roland to Quixote, Shakespearean and non-Shakespearean theatre, Milton's prose, 17th-century poetry, and women's writing.

Prerequisite: One 3000-level English course.

Recommended Preparation: English 3342 or 3343

ENGL 4440 – Select Topics in Literature of the Long Nineteenth Century, 1790-1917

(3 credits) 3 hours lecture

This advanced seminar focuses on ideas, issues, or individuals important to the poetry, prose, and drama of the Romantic, Victorian, and Golden Ages. Varying from semester to semester, select topics may include (among others) Pre-Raphaelite poetry and painting, performance in nineteenth-century culture, and the literature of the New Woman.

Prerequisite: One 3000-level English course.

Recommended Preparation: One of English 3340, 3341, 3344, or 3345.

ENGL 4443 – Select Topics in Literature of the Long Eighteenth Century, 1660-1832

(3 credits) 3 hours lecture

This advanced seminar features a selection of works from the long eighteenth century. Texts may include those by the early novelists Bunyan, Defoe, Richardson, Fielding, or Sterne, feminist writers from Aphra Behn to Jane Austen, Restoration comedy through Romantic drama, or the satiric verse tradition leading to Romantic poetry.

Prerequisite: One 3000-level English course.

Recommended Preparation: One of English 3330, 3331, 3340, 3341.

ENGL 4446 – Select Topics in Literature of the Long Twentieth Century, 1865-Present

(3 credits) 3 hours lecture

This advanced seminar studies a selection of literary and other forms of cultural text produced between 1865 and the present. A national literature such as Canadian, American, or British may furnish the texts or a postcolonial approach may offer a study of African, Caribbean, Irish, or subcontinental Indian literature written in English.

Prerequisite: One 3000-level English course.

ENGL 1199, 1299, 2199, 3199 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

ENTREPRENEURSHIP (ENTR)

ENTR 1232 – Entrepreneurship Studies

(3 credits – TG) 3 hours lecture

This course introduces students from non-business programs to the key elements of starting up and operating a small business. Students will gain applied skills by preparing a business plan for a new enterprise. This business plan will enable students to market their own professional skills to prospective customers. Lectures will expose students to the entrepreneurial environment, marketing principles, legal issues, funding sources for a small business, and personnel issues.

ENTR 2010 – Directed Field Studies I

(15 credits)

The work term provides students with an opportunity to apply entrepreneurial theory in a small business environment. Students in the Small Business Stream are required to either start a new business or work in their family business(es). Students in the International Stream are required to obtain a placement with a company that provides them with significant exposure to international business or start a new venture. Students starting a new venture may use the business plan created in Entrepreneurship 3333 as a basis for their Directed Field Study. Students, through journals, reports, discussions and faculty mentoring, will become skillful at both personal and situational analysis. The Directed Field Study is designed to allow individual work-experience and will require students to demonstrate proficiency in multi-disciplined business applications. Students will be required to submit a Directed Field Study submission report for Directed Field Study coordinator approval prior to embarking on the work-term.

Prerequisite: Entrepreneurship 3333 and Computer Science 1207.

ENTR 2015 – Directed Field Studies I for Sport and Recreation

(15 credits)

This work-term provides students with the opportunity to apply business, entrepreneurship, sport and recreation theory in a private, public or not-for-profit environment. The work-term is designed to allow students to demonstrate proficiency at an introductory level in the field. Students will be required to submit a work-term submission report for work-term advisor approval prior to embarking on the first work-term.

Prerequisite: Marketing 2150, Entrepreneurship 2201, Physical Education 1203 and 1216 and Recreation Studies 1203.

ENTR 2201 – Introduction to Entrepreneurship

(3 credits – TG) 3 hours lecture

This course develops an awareness of the state of entrepreneurship in Canada. Students are introduced to elements of successful entrepreneurship, opportunity identification and assessment, economic development potential of small business in Canada, alternative forms of work arrangements in the new economy balancing an entrepreneurial lifestyle, determining what success means to each student, goal setting and visioning.

ENTR 2237 – Human Resources for Small Business

(3 credits – TG) 3 hours lecture

This course will introduce students to the various elements of Human Resources management. In addition to the functional areas within HR, students will focus on the legal, ethical, and strategic HR management issues. Contemporary HR issues will also be discussed.

ENTR 3015 – Directed Field Studies II for Sport and Recreation

(15 credits)

This work-term provides students with a further opportunity to apply theory learned in the first three years of study in the Bachelor of Applied Business and Entrepreneurship – Sport and Recreation program. Students will continue to build upon their experience from ENTR 2015. It is expected that students will diversify their work experience. Students will be required to submit a work-term submission report for work-term advisor approval prior to embarking on this work-term. Goals and strategies will be reviewed by a faculty member prior to the work-term.

Prerequisite: Entrepreneurship 2015.

ENTR 3251 – Marketing Research for Small Business

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is designed to provide the entrepreneurship students with a practical guide to the marketing research process. They will learn how they can utilize marketing research to assist them in effective marketing decision making, what types of research are the most cost- and time-effective for an entrepreneur, and how to apply the principles in researching their own small business.

Prerequisite: Entrepreneurship 2201, Marketing 2150 and Management 2262.

ENTR 3301 – The Entrepreneurial Experience

(3 credits) 3 hours lecture

This highly experiential course develops an understanding of entrepreneurship and builds awareness of the experiences an entrepreneur will have in the real world. Students will be exposed to industry entrepreneurs and participate in entrepreneurial competitions. A framework of entrepreneurial attitudes, behaviors and skills will be examined based on current entrepreneurial research and practices observed in industry. Entrepreneurial experiences are explored in developing and industrial nations, in new and existing companies and in non-profit settings.

ENTR 3302 – Innovation and Creativity for Entrepreneurial Practice

(3 credits) 3 hours lecture

This course introduces the concepts of innovation and entrepreneurial creativity. Students draw upon the inspired thinking and entrepreneurial pursuits of leaders in a variety of disciplines in order to understand the process of innovation and appreciate the role of creativity in making innovation possible. Emphasizing the development of the student's own entrepreneurial creativity and ability to innovate, the experiential and reflective activities in this course encourage students to explore their potential as passionate agents of change – in their own lives and in society.

ENTR 3331 – Law for Small Business

(3 credits – TG) 3 hours lecture

This course requires students to recognize and analyze legal principles and processes in contemporary business environments. The primary topics are: the legal system – courts, civil litigation, and Constitutional issues; applicable tort and contract principles and cases; real property law; business and nonprofit entities, forms, organization and liabilities; insurance and risk management; leases and employment law. Additional topics may include intellectual property; marketplace legislation; commercial law; negotiable instruments; purchase and sale of a business; and trust law.

ENTR 3333 – New Venture Feasibility

(3 credits) 3 hours lecture

This course introduces students to the key skills required to succeed as an entrepreneur. Students will gain applied skills by researching and preparing a business plan for a new enterprise. Lectures will expose students to critical new venture marketing and funding issues, and will use local case material and guest speakers to provide insight into the entrepreneurial environment.

Prerequisite: Bachelor of Applied Business and Entrepreneurship small business & international stream students: Entrepreneurship 2201 and 3320 or 2221. Students in all other business programs: Marketing 2150 and Accounting 3220.

ENTR 4331 - Opportunity Development in the Entrepreneurial Venture

(3 credits) 2 hours lecture, 2 hours lab

In this course, students will work to develop an understanding of how opportunities are identified, selected and developed for the creation of an entrepreneurial endeavor within a new business, mature organization or non-profit setting. Students will build an awareness of the local and global factors that lead to favorable conditions for opportunity development, as they work towards a single relevant, innovative and scalable opportunity that has the potential to attract the required resources. Opportunities will be analyzed using a range of practical tools and methodologies. Assessment will, where possible, mirror the processes and criteria relevant to entrepreneurs in the real world.

Prerequisites: Entrepreneurship 3301 and 3302

ENTR 4332 – Modeling and Start-up of the Entrepreneurial Venture**(3 credits) 2 hour lecture, 2 hours lab**

In this course, students will be immersed in the issues encountered by entrepreneurs while modeling and assessing the feasibility of opportunities. They will be challenged to evaluate the opportunities they developed in ENTR 4331 and consider industry, market and product research through the lens of the pre-start-up and start-up phases of the venture life cycle. Contingency strategies will be developed as necessary after students receive feedback on progress and viability.

Prerequisite: Entrepreneurship 4331

ENTR 4343 – Start-up to Survival of the Entrepreneurial Venture**(3 credits) 2 hour lecture, 2 hours lab**

In this course, the ventures that students developed in ENTR 4332 will continue to be evolved through to the early growth phase of the venture life cycle. In this course the focus will be on topics such as marketing, sales, financials, business modeling, opportunity valuation, next levels of fundraising, management team and founder as leader, and other topics related to bringing ventures to fruition. In addition, the reasons businesses typically fail will be analyzed.

Prerequisite: Entrepreneurship 4332

ENTR 4344 – Growth of the Entrepreneurial Venture**(3 credits) 2 hour lecture, 2 hours lab**

In this course, students will analyze ventures in the later growth phases of the venture life cycle in order to gain an understanding of the requirements and alternatives for the successful evolution of an organization. The class will focus on issues that impact the ability of a venture to expand operations or pursue harvesting scenarios. Topics to be explored include evolution of operations, professional management, integrated systems, later stage venture financing, IPOs, harvest calculations and negotiations, and the franchising alternative.

Prerequisite: Entrepreneurship 4343

ENTR 4433 – Business Plan Development**(3 credits) 3 hours lecture**

Students will be able to prepare and present a solid business plan for a new or existing information systems enterprise. Areas covered will include identifying and assessing opportunities, developing a winning strategy, identifying resource requirements and selling the plan to financing sources.

Prerequisite: Management 2130 or Entrepreneurship 2201 and 2221 and Marketing 2150.

ENTR 4434 – Small Business Practicum**(3 credits – TG) 2 hours lecture, 2 hours tutorial**

This course is designed to help students acquire the ability to rationally analyse the real life issues and problems of a currently operating small business. Teams of two students will work as consultants to an existing small business. This course provides the opportunity to integrate problems and apply knowledge by identifying, examining, and creating a recommended solution within a holistic framework.

Prerequisite: Entrepreneurship 2010, 4427 and 4431.

ENTR 4435 – Small Business Strategy**(3 credits) 4 hours lecture**

Students will develop a comprehensive framework for the strategic management processes used in small business. Integrated cases will incorporate and expand upon concepts and analytical techniques introduced in previous courses. Strategic concepts will be applied through a term-long business decisions laboratory using an interactive medium.

Prerequisite: Entrepreneurship 2010.

ENTR 4445 – Managing the Family Enterprise**(3 credits) 3 hours lecture**

Each year thousands of new family businesses are created. Approximately 30% of family businesses survive the first generation; failure is often attributed to family conflict and lack of succession planning. This course addresses critical issues in family business including: inter-generations transfers, managing conflict, introducing professional manager and the decision to join the family firm.

Prerequisite: Entrepreneurship 3333.

ENTR 4451 – Applied Internet Marketing**(3 credits) 2 hours lecture, 1 hour tutorial**

Students will develop proficiency in e-commerce systems development by working on a large e-commerce project. The formal course material reinforces the project work by covering topics such as security, project management, marketing and effectively scaling server resources. Course will be co-taught by entrepreneur and computer instructors.

Prerequisite: Marketing 2150 and Computer Science 1401.

ENTR 4461 – The Entrepreneurial Manager**(3 credits) 3 hours lecture**

This course contains experiential learning aspects and it addresses the issues addressed by owners/managers who attempt to create viable organizations out of identified opportunities in order to create value. It will empower students to develop their own unique approaches, systems, skills and methodologies to deal with unstructured situations in preparation to become entrepreneurial managers.

Prerequisite: Entrepreneurship 2201.

ENVIRONMENTAL SCIENCE (ENVS)**ENVS 2010 – Directed Field Studies I (formerly IDEC 3000)****(15 credits)**

Students will be assisted in finding a work-term placement. This normally will be in a business, industry or a research laboratory that deals with environmentally related problems. Completion of non-credit safety courses prior to the work placement will be required. Students will be mentored by a faculty member during the work-term. An oral and a written report, completed by the student, in addition to an evaluation carried out by the employer will be required following the work-term.

Prerequisite: Successful completion of Semesters 1 to 4 of the Biogeochemical Process stream or the Physical Process stream courses or equivalents or consent of the department.

ENVS 2201 – Introduction to Industrial Ecology**(3 credits) 3 hours lecture**

The major ideas and tools of industrial ecology will be introduced. Industrial ecology “focuses on the potential role of industry in reducing environmental burdens throughout the product life cycle, from the extraction of raw materials, to the production of goods, to the use of those goods and to the management of the resulting wastes” (Journal of Industrial Ecology). Topics covered will include: environmental concerns, risk assessment, global budgets and cycles, industrial processes, life-cycle assessment, design for environment, pollution prevention and zero emission strategies.

ENVS 2205 – Data Processing and Statistics**(3 credits – TG) 2 hours lecture, 2 hours lab**

The organization, processing, and presentation of quantitative data. Fundamental statistical ideas, descriptive statistics, inferential statistics (including Analysis of Variance, regression and correlation), statistical quality control and time-series analysis will be covered. Laboratories will include the analysis of data using statistical software packages.

Prerequisite: Pure Mathematics 30.

ENVS 2211 – Professional Development: Health and Safety for the Environment Industry**(1 credit) 3 hours lab**

This course will prepare students for work experience (Directed Field Studies) through Professional Development activities. Recent developments, trends and opportunities in the environmental industry and the field of Industrial Ecology will be covered by representatives from industry and government. The Professional Development component will prepare students to search for work experience opportunities in the environmental field. As the labour market increasingly expects that employees practice due diligence in their adherence to mandated occupational health & safety legislation and regulations, students will be introduced to the general workplace health, safety and career development issues as they relate to the Canadian environmental industry. Within this context, students must demonstrate certifiable proficiencies in H2S-Alive, First Aid with CPR, Transportation of Dangerous Goods (TDG), Workplace Hazardous Materials Information System (WHMIS) and other strategies as required by industry.

ENVS 3010 – Directed Field Studies II (formerly IDEC 4000) (15 credits)

Students will be assisted in finding a work-term placement. This normally will be in a business, industry or a research laboratory that deals with environmentally related problems. Students will be mentored by a faculty member during the work-term. An oral and a written report, completed by the student, in addition to an evaluation carried out by the employer will be required following the work-term.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4 and 5 of the Biogeochemical Stream or Physical Processes Stream or equivalents or consent of the department.

ENVS 3303 – Life-Cycle Assessment

(3 credits) 3 hours lecture, 3 hours lab

Life-cycle assessment (LCA) compiles and analyzes comprehensive information on the overall consumption of resources and the production of wastes during the whole life-cycle of a product or service. For example, in the case of a product, this includes the extraction of the raw materials, the energy used during manufacture and the wastes produced, the energy used to transport the finished product to market, and the ultimate fate of the discarded product. The analysis indicates the potential environmental impact of the product or service, and allows comparisons to be made of alternate products or services. Case studies of a wide variety of industries and industrial processes will be discussed. Laboratories will consist of field studies and simulations using a number of different software packages and databases that are available.

Prerequisite: Environmental Science 2201.

ENVS 3307 – Air Pollution Monitoring

(3 credits) 3 hours lecture, 3 hours lab

This course will examine the methods used to monitor pollutants emitted to the atmosphere, the precision and accuracy of these methods and the audit procedures used to determine compliance, emission credits and documenting improvement to industrial processes.

Prerequisite: Chemistry 2209, 2210, Mathematics 1217 or equivalents or consent of the department.

ENVS 3315 – Applied Instrumentation

(3 credits) 2 hours lecture, 3 hours lab

This course is aimed at offering a fundamental understanding of field screening techniques and practices of instrumental measurements for the qualitative determination of substances. The main analysis methods dealt in this course are Atomic Absorption and Emission Spectroscopy, Infra red Spectroscopy, Ion Chromatography, High Pressure Liquid Chromatography, Gas Chromatography. Students are also introduced to the scientific way of expressing results and also error analysis. The lab component gives the students hands-on experience with the above-mentioned analytical techniques.

Prerequisite: Chemistry 2209.

ENVS 3321 – Water Pollution and Surface Water Analysis

(3 credits) 2 hours lecture, 3 hours lab

A study of the sources, transport, effects and fates of chemicals in surface waters. Topics include: industrial effluents, the nature and composition of surface waters, the principles of water pollution control, aquatic environmental chemistry. Emphasis will be placed upon water quality analysis: pH, acidity, alkalinity, hardness, residual chlorine, chloride, sulphate, dissolved oxygen, BOD, field sample preservation. Field trips will be arranged involving sampling procedures and field recording of data for chemical and physical water quality parameters.

Prerequisite: Chemistry 2209 and 3357 or equivalents or consent of the department.

ENVS 3323 – Watershed Management

(3 credits) 2 hours lecture, 3 hours lab

Ensuring a safe and adequate supply of water is a global concern. This course is designed to provide an understanding of watershed practice and an approach to managing watershed systems in a sustainable fashion.

Prerequisite: Environmental Science 3321 or 3333 or consent of the department.

ENVS 3333 – Ground Water Contamination

(3 credits) 3 hours lecture, 3 hours lab

This course will provide a basic understanding in applied hydrogeology with emphasis being on the fate and behaviour of industrial chemicals in the groundwater, the impact of industrial activities on groundwater quality, control, monitoring and remediation of contaminated groundwater systems.

Prerequisite: Chemistry 2209 and 3357 or equivalents or consent of the department.

ENVS 3335 – Issues in Environmental Assessment

(3 credits) 3 hours lecture

This course will review and analyze provincial, national and international environmental assessment issues. Important representative case studies will be reviewed. Guest speakers will be drawn from appropriate organizations. Current methodologies in environmental impact assessment will be covered, including overviews of Risk Assessment, Cumulative Effects Assessment and Strategic Environmental Assessment. The advantages of moving towards Comprehensive Risk Assessment and Comprehensive Policy Support Assessment will be critically discussed. These integrated decision methodologies will be necessary to support industrial ecology infrastructure and be crucial to making progress towards economic and environmental efficiency at all system levels.

Prerequisite: Successful completion of Semesters 1, 2, and 3 of the Biogeochemical Stream or equivalents or consent of the department.

ENVS 4401 – Environmental Systems Modelling

(3 credits) 2 hours lecture, 3 hours lab

This course covers foundations and techniques of mathematical modelling in environmental science. The course will focus on dynamic modelling coupled with the use of appropriate and current software. Topics covered include basic concepts in environmental systems modelling, Applied Systems Thinking in environmental problem solving and strategies for analyzing and using environmental systems models. Emphasis will be given to practical applications of dynamic modelling to specific eco-industrial problems.

ENVS 4405 – Air Quality

(3 credits) 2 hours lecture, 3 hours lab

This course will examine the composition, evolution, and future of the earth's atmosphere. It will include human impact, mitigating initiatives and will examine the predictive methods and databases currently in use to predict future scenarios. It will examine the atmosphere as part of the biogeochemical cycling of its constituents.

Prerequisite: Chemistry 2209 and 3357, Computer Science 1209 and Environmental Science 2205 and 3315 or equivalents or consent of the department.

ENVS 4407 – Pollution Prevention: Toward Zero Emissions

(3 credits) 3 hours lecture

This course is a study of the principles of recovery, reuse and recycling ("3R's") of pollutants and contaminants. Examples will be drawn from the 176 currently listed in the National Pollutant Release Inventory (NPRI). Measures taken to reduce the release, allow tracking of transfers, and achieving reductions will be analyzed. Measures to control and reduce emission of carbon dioxide, methane, and other greenhouse gases will be discussed. The technologies and techniques as well as the voluntary and legislative measures will be compared. The petroleum industry will be analyzed in detail with an examination of wellsite and facility technologies.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4, and 5 of the Biogeochemical stream and the Physical Processes stream courses or equivalents or consent of the department.

ENVS 4411 – Industrial Sanitation

(2 credits) 2 hours lecture

This course provides an integration of the principles of soil conservation, reclamation and land management practices of industrial and protected areas.

Prerequisite: Successful completion of Semesters 1, 2, 3 and 4 of the Biogeochemical Stream or equivalents or consent of the department.

ENVS 4413 – Principles of Eco-Industrial Development

(2 Credits) 2 hours lecture.

Students will be introduced to the process of initiating, planning, designing, marketing, financing and operating eco-industrial parks and eco-industrial networks. An examination of case studies on existing eco-industrial parks and the application of key concepts through the completion of a term project with a network of local companies will be involved.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4, and 5 courses or equivalent or consent of the department.

ENVS 4415 – Industrial Ecology Project

(2 credits) 1 hour tutorial, 3 hours lab

Students will undertake an applied project in an area of industrial ecology under the supervision of a faculty member. Each student will be required to present the results of their project as a seminar.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4 and 5 of the Biogeochemical Stream courses or the Physical Processes Stream courses or equivalents or consent of the department.

ENVS 4417 – Design for the Environment

(3 credits) 2 hours lecture, 3 hours lab

This course develops concepts and procedures to integrate and implement the vision of industrial ecology into business decisions. It will examine how leading-edge industrial ecology precepts can be implemented in the real world. The course will explore a systematic approach to support business decisions within the industrial ecology framework. Students will develop skills in incorporating environmental objectives and constraints into process and product design, materials and technology choices. Case studies will highlight DFE success stories. Project work will provide hands-on experience in the DFE field. The course will examine local, regional and global issues related to the design and redesign of industrial systems in order to make them more sustainable.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4, 5, 6 and 7 of the Biogeochemical Stream courses or Physical Processes Stream courses or equivalents or consent of the department.

ENVS 4419 – Regulatory Management

(1 credit) 3 hours lab

Students will be introduced to the processes associated with Regulatory Management through case studies of relevant local, regional, national, and international laws, regulations, and treaties governing the environment. The understanding of the origins, current status, and future impacts of these studies will provide insight into the effects of environmental initiatives on the region, the province, Canada and in the international arena.

ENVS 4423 – Market Based Initiatives

(3 credits) 3 hours lecture

This course will examine the initiatives being taken by local, regional, and national governments, and the United Nations to encourage organizations to improve their environmental outcomes for economic reasons. Emission trading, the evolution of environmental law and its role in regulatory management, and the elements of ISO-14000 will be reviewed.

Prerequisite: Mathematics 1200 and Industrial Ecology 2205 or equivalents or consent of the department.

ENVS 4431 – Management of Residuals

(3 credits) 3 hours lecture

This course is designed to provide the students an understanding of the principles and concepts of waste management. Topics include: environmental chemistry of hazardous wastes, principles of industrial metabolism, waste disposal, health risks, regulatory aspects of residuals management, principles of industrial metabolism, optimization of materials.

Prerequisite: Successful completion of Semester 1, 2, 3, 4 and 5 of the Biogeochemical Stream courses or equivalents or consent of the department.

ENVS 4433 – Quality Assurance/Quality Control

(3 credits) 3 hours lecture, 3 hours lab

This course will examine the use of QA/QC procedures to the management of the quality aspects of data collection, generation and use. It will provide an overview of the legal framework within which the data collection, generation and use must operate. It will examine the relationship between QA/QC and legal concepts such as due diligence and strict liability.

Prerequisite: Computer Science 1209 and Environmental Science 2205 or equivalents or consent of the department.

ENVS 4441 – Site System Remediation Design

(3 credits) 3 hours lecture, 3 hours lab

This course will provide an in-depth technical and practical evaluation of remediation systems for contaminated sites.

Prerequisite: Successful completion of Semesters 1, 2, 3, 4 and 5 of the Biogeochemical Stream courses or equivalents or consent of the department.

ENVS 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

FINANCE (FNCE)**FNCE 2010 – Directed Field Studies I**

(15 credits)

This Directed Field Studies course requires students to work for an employer in a financial services position. The employer and placement must be approved by the work experience coordinator. The work placement will normally be completed over a four month period. Any deviation from this pattern must be approved by the work experience coordinator and the Faculty Advisor. Under no circumstances will a work-term consist of less than 450 hours of work. Students are typically employed by banks or financial service firms. Students must complete a series of research projects to relate their practical experience with their academic studies.

Prerequisite: Finance 3201, 3203, 3205, 3207, 3301 and 3303. Successful completion of work experience PD sessions.

FNCE 2130 – Personal Finance

(3 credits) 3 hours lecture

This course explores the importance of financial planning within the Canadian political and economic environment, enabling students to understand the principles and practices of managing personal finances. Students will develop an appreciation for financial planning, both in the short and long-term, including making informed decisions about personal budgeting, use of credit, insurance, taxation, investment alternatives, and other important considerations.

FNCE 2132 – Introduction to the Stock Market

(3 credits) 3 hours lecture

This course focuses on key principles of fundamental and technical analysis necessary to make successful investment decisions. Examined are key factors which influence various financial markets such as stocks, bonds and gold. Students will participate in a group stock market game by applying stock selection principles to construct a portfolio.

**FNCE 3010 – Directed Field Studies II**

(15 credits)

This Directed Field Studies course requires students to work for an employer in a financial services position. The employer and placement must be approved by the work experience coordinator. The work placement will normally be completed over a four month period. Any deviation from this pattern must be approved by the work experience coordinator and the Faculty Advisor. Under no circumstances will a work-term consist of less than 450 hours of work. Students are typically employed by banks or financial service firms. Students must complete a series of research projects to relate their practical experience with their academic studies.

Prerequisite: Finance 2010 and successful completion of work experience PD sessions.

FNCE 3201 – Retirement Planning

(3 credits) 4 hours lecture

This course provides a detailed look at how individuals plan for, and make financial decisions related to, retirement. It is designed to prepare the financial planner to provide guidance to clients on the retirement planning process, the various private and government pension plans, investment products for retirement, income tax implications, and the numerous strategies available to them. The course begins with an overview of retirement planning through case studies, followed by a detailed look at pensions. The characteristics of registered retirement plans will be examined to illustrate how they are used in accumulating funds for retirement. The taxation of retirement income will be examined, along with the tax planning opportunities that are available.

FNCE 3203 – Income Tax Planning

(3 credits) 4 hours lecture

This course is designed to help financial planners build the knowledge and judgement necessary to guide clients in managing their business and financial assets. The course examines how various business forms (including proprietorships, partnerships, and corporations) are structured and taxed, and how they can be used to generate wealth for the owner/manager or the passive investor. It reviews the taxation of employment income and benefits, with an emphasis on ways to increase an individual's compensation without necessarily increasing his/her taxable income. This course also explores the taxation of investment income, including property income, interest, dividends and capital gains, and reviews the main deductions available for various income sources. This is followed by a discussion of how an individual can make use of the different tax strategies available to maximize his or her wealth accumulation.

FNCE 3205 – Strategic Investment Planning

(3 credits) 4 hours lecture

This course examines the theory and various strategies underlying decisions in the area of strategic investment planning. Among the instruments described are guaranteed, interest-producing investments; bonds and debentures; mutual funds and financial derivatives. Methods of fundamental and technical analysis of potential investments are discussed, as well as real estate and tax shelters.

FNCE 3207 – Risk Management and Estate Planning

(3 credits) 4 hours lecture

This course provides a detailed look at the risk management process and the insurance products that are available to manage risk. It examines the risks of disability, death, and property and liability losses. Students will study the legal requirements of insurance policies and the application of the risk management process. This course also covers the estate planning process. It addresses the tools of estate planning, including property interests, family law, intestacy, probate, wills, powers of attorney, taxation upon death, trust and estate freezes. It then examines special considerations in estate planning such as non-traditional families or household units.

FNCE 3227 – Introduction to Finance

(3 credits - TG) 4 hours lecture

This course provides an introduction to the theory, methods, and issues of finance. The main topics include the following: 1) time value of money and capital budgeting techniques; 2) uncertainty and the trade-off between risk and return; 3) security market efficiency; 4) optimal capital structure; 5) dividend policy decisions; 6) financial planning and working capital management; and 7) long term financing considerations including leasing.

Prerequisite: Accounting 2121 or 3220 or 3320 and Management 2262.

FNCE 3301 – Canadian Securities Course I

(3 credits) 3 hours lecture

This is part one of two courses intended to prepare students for the Canadian Securities Institute Exam. Topics are determined by the Canadian Securities Course™. Topics include financial statements, formulae for evaluating investments, common and preferred stocks, bonds, mutual funds, derivatives, and RRSPs.

Pre or corequisites: Finance 2132 and 3201.

FNCE 3303 – Canadian Securities Course II

(3 credits) 3 hours lecture

This is part two of two courses intended to prepare students for the Canadian Securities Institute Exam. This course is intended to prepare students to effectively work in financial services. Building on material from the first course, students will examine portfolio building and financial planning and management. Students will write the Institute's Canadian Securities Course™ exam as part of completion for this course. As part of this course, students will be required to develop a comprehensive financial plan.

Prerequisite: Finance 3301.

Pre or corequisites: Finance 3203 and 3205.

FNCE 4407 – Investment Principles

(3 credits) 3 hours lecture

The principles and techniques of investing in securities are discussed with emphasis on stocks and bonds. Topics include portfolio selection and performance measurement, valuation of bonds and stocks, and the application of financial theory to investment decisions. Security analysis includes fundamental approaches with an emphasis on financial statement analysis.

Prerequisite: Accounting 2121 or 3220 or 3320 and Finance 3227 and Management 2263.

FNCE 4427 – Entrepreneurial Finance

(3 credits) 3 hours lecture

This course addresses financial issues facing entrepreneurs. This course will build upon material introduced in Entrepreneurship 3333. Students will examine more complex financing alternatives such as public share offerings and venture capital vehicles. Additional topics such as capital structure decisions, leasing, international financial management and business valuation will be examined. Whenever possible guest lecturers will be invited to come and share their experiences with financing new ventures.

Prerequisite: Finance 3227.

FORENSIC STUDIES (FORE)

FORE 4401 – Forensic History, Risk Populations and Issues

(3 credits – TG) Distance Delivery – Internet

This course focuses on prevailing social/ethical forensic issues where health care overlaps with the law. Roles of the forensic subspecialties are outlined, together with the target forensic populations they serve. Historical roots, principles and professional practices of emerging subspecialties are examined, while current and future career opportunities are explored. A larger systems overview of criminal justice and health care is used to examine the broad scope of societal influences and the increasing impact of legal dimensions on forensic practice. Risk populations, issues and relevant laws and acts (local and international) are examined in relation to victims of physical and/or psychological trauma/abuse/neglect as well as perpetrators. Issues relevant to families of both victims and perpetrators are also explored.

FORE 4403 – Forensic Psychiatric and Correctional Populations

(3 credits – TG) Distance Delivery – Internet

This multidisciplinary web course addresses the roles of various professionals in forensic psychiatric and correctional areas. The focus of this course is on the perpetrators of violence. Assessment, intervention and prevention are addressed for various forensic concepts and at risk populations in these settings. Relevant ethical/legal practice issues in the correctional and forensic psychiatric setting are debated with the opportunity to access international forensic resources on the web.

FORE 4405 – Victims of Violence

(3 credits – TG) Distance Delivery – Internet

This multidisciplinary web course focuses on recognition, assessment and intervention with victims of violence. Topics include: victim behaviours, patterns of injury, evidence collection, forensic photography, fact testimony; risk reduction, prevention of violence and follow up. Specific sections discuss domestic violence, sexual assault, child abuse/neglect, elder abuse and violence against professionals. Course content is designed for nurses and physicians and is also valuable for other professionals (e.g. Police, social workers, paramedics) who interact with health care professionals or victims of violence.

FORE 4407 – Forensic Science

(3 credits – TG) Distance Delivery – Internet

This multidisciplinary web course focuses on forensic lab analyses in criminal investigations. Specific laboratory techniques, limitations and implications of findings are discussed including microscopy, gas chromatography, DNA analysis, toxicology, fingerprinting, trace evidence and blood spatter analysis. We briefly introduce hypothesis development, event reconstruction, death investigation and analysis of remains.

FORE 4409 – Expert Witness Testimony

(3 credits – TG) Distance Delivery – Internet

This course is designed to increase professionals' understanding of the issues and preparation required to give expert witness testimony. Issues include criteria and qualifications for expert witnesses, role in court, fields of expertise, locating experts, ethical considerations and the future of expert witnesses.

FORE 4411 – Crime Scene Investigation and Evidence

(3 credits – TG) Distance Delivery – Internet

This course centers around a functional analysis of undertaking investigations with a focus on the crime scene. The course presents basic information on conducting investigations applicable to both law enforcement and other forensic professionals who may be at the scene. It also provides an assessment of the various investigative techniques that are applied to specific types of crimes against persons and property. The types of physical evidence expected during a crime analysis and criminal profiling are explored. In particular, information will be covered on the legal responsibilities in conducting an investigation, rules of evidence, evidence collection, working with victims and suspects, courts testimony as a fact witness, case presentation requirements and the important role of evidence documentation and preservation.

FORE 4413 – Sexual Assault Examination and Intervention Theory

(3 credits) Distance Delivery – Internet

This online course provides the knowledge required to practice as a sexual assault nurse examiner (SANE) or physician examiner. Content is aimed at providing comprehensive care to victims of sexual assault including techniques for history taking and physical/psychosocial assessment, injury identification, evidence preservation and collection, assessing risks for infection/pregnancy and selecting treatment, crisis counseling, discharge considerations and court testimony. The course is designed for licensed nurses and physicians although police, social workers and lawyers involved with sexual assault may benefit - it is NOT open to undergraduate students.

Prerequisite: Forensic Studies 4405 is strongly recommended prior to Forensic Studies 4413 if the student has limited clinical experience

FORE 4415 – Sexual Assault Examination and Intervention Practicum

(1.5 credit) 53 hours practicum

This optional clinical practicum is designed for nurses or physicians who do not have access to working with sexual assault teams or whose employers cannot provide clinical experience. Students will observe sexual assault examinations and interventions, gain practice with examination techniques and observe health professionals giving testimony in court. Availability of the practicum is dependent upon ability to make arrangements with a centre near the student's location. Prior learning credit may be considered for relevant experience.

Prerequisite: Forensic Studies 4413 or equivalent, or consent of the chair of the department of Advanced Specialty Health Studies.

FRENCH (FREN)

Note: Students who register for a French course in the Department of Languages and Cultures must ensure that they register in a course appropriate to their level of language skills.

In general, students who have completed French 30 should register in either French 1113 or French 1115. Students who have completed FLA 30 should register in French 2235. Students who are unsure of their level should contact the department to take a short placement test. Francophone students are also advised to take the placement test.

All placement tests should be written as early as possible. For further information, please contact the Secretary of the Department of Languages and Cultures 403-440-6528.

FREN 1109 – Beginners' French I (formerly FREN 2209)

(3 credits – TG) 4 hours lecture, 1 hour lab

Basic elements of the French language, including training in comprehension, speaking, reading and writing of French.

Note: Not open to students with credit in French 20, 30, 31 or equivalent.

**FREN 1111 – Beginners' French II (formerly FREN 2211)**

(3 credits – TG) 4 hours lecture, 1 hour lab

A continuation of French 1109.

Prerequisite: French 20 and 2209 or consent of the department.

Note: Not open to students with credit in French 30, 31 or equivalent.

**FREN 1113 – Beginners' French III (formerly FREN 2213)**

(3 credits – TG) 4 hours lecture, 1 hour lab

A continuation of French 1111.

Prerequisite: French 1111 or consent of the department.

**FREN 1115 – Francophonie: Language and Culture (formerly FREN 2215)**

(3 credits – TG) 4 hours lecture, 1 hour lab

This course provides a study of French language and culture in French-speaking countries, including France, Canada, and other parts of the world. Students develop their ability in spoken and written French, building upon a knowledge of basic grammar.

Prerequisite: French 30, 31 or equivalent, 1113 or consent of the chair of the department.

**FREN 1117 – Francophonie: Language and Culture (formerly FREN 2217)**

(3 credits – TG) 4 hours lecture, 1 hour lab

This course is a continuation of French 1115, with additional grammatical structures and vocabulary.

Prerequisite: French 1115 or consent of the chair of the department.

**FREN 2235 – Second-Year University French I (formerly FREN 3315)**

(3 credits – TG) 4 hours lecture

Advanced training in grammar, vocabulary, reading and writing.

Prerequisite: French Language Arts 30, French 1117, or consent of the department.

**FREN 2237 – Second-Year University French II (formerly FREN 3317)**

(3 credits – TG) 4 hours lecture

A continuation of French 2235.

Prerequisite: French 2235 or consent of the department.

**FREN 3343 – Francophone Cinema for Oral and Written Communication**

(3 credits – TG) 3 hours lecture

An intermediate course in French using French films as a vehicle to promote oral/aural and written mastery.

Prerequisite: French 1117, or consent of the department.

**FREN 3349 – French Phonetics**

(3 credits – TG) 3 hours lecture

This course provides an introduction to French phonology, including comparative and contrastive differences between French and English. It is a practical course emphasizing phonetic correction.

Prerequisite: French 1117 or consent of the chair of the department.

**FREN 1199 – Directed Readings**

See *Directed Readings* which are listed alphabetically in this section of the calendar.

GENERAL EDUCATION (GNED)

GEPEG01 – Scientific and Mathematical Literacy for the Modern World

(3 credits) 3 hours lecture

Students will expand their understanding of the intersections of mathematics, science and technology with daily life. The course will develop and apply critical thinking and scientific reasoning skills through the examination of issues drawn from the real world and current events.



GNED 1102 – Controversies in Science

(3 credits) 3 hours lecture

This course provides an introduction to scientific knowledge, its role in society, and the relationship between scientific inquiry and mathematics. Students will learn about the scientific method, the role of mathematics and statistics as reasoning tools, and how to research, evaluate, and write about science. Science controversies will be used as case studies.



GNED 1201 – Performing Arts in Popular Culture

(3 credits) 3 hours lecture

This course explores and analyses the expression of human experience through the performing arts. Students will examine society through the window of the performing arts, and in doing so come to appreciate/ understand the role of the performing arts as a mirror to society reflecting social values, a sense of personal identity and cultural diversity. Through the study of the performed arts students will develop an appreciation of their significance as expressions of human experience throughout history and across cultures.



GNED 1202 – Ideas that Matter; Special Topic: The Good Life

(3 credits) 3 hours lecture

"Ideas that Matter" is a course that explores how specific ideas shape attitudes, belief systems, and values through the perspectives of various disciplines. Students will learn about the nature, origins and relevance of one or more complex concepts, such as beauty, mind, identity, modernity, or the good life.



GNED 1301 – Globalization

(3 credits) 3 hours lecture

Students will gain an understanding of the impact and opportunities of globalization, as well as the barriers. A thorough discussion of the pros and cons of globalization will be included. The international environment will be introduced through a holistic analysis of political, economic, and cultural differences. International institutions and trading blocs will be discussed, and the factors contributing to cross-cultural effectiveness will be introduced.



GNED 1304 – Communities and Societies

(3 credits) 3 hours lecture

Students will be guided to develop a richer awareness of the various communities and societies in which they live and participate. This interdisciplinary course will progressively examine family, communities of belonging, post-secondary education, the city, the province, the state, and global economic, political and cultural concentric systems.



GNED 1401/ENGL 1101 – Critical Writing and Reading

(3 credits – TG) 4 hours lecture

This foundational composition course offered by the department of English focuses on effective writing styles for academic and wider social contexts. Students will respond to texts pertaining to a variety of disciplines and develop critical reading and thinking skills. Students will also refine their understanding and practice of the structures of writing.



Prerequisite: English Language Arts 30-1 or equivalent with a grade of 60% or higher, or English 0212 with a grade of "C" or higher.

GNED 1402 – Writing for the Professions

(3 credits – TG) 3 hours lecture

This course presents the principles and techniques of writing for the professions. The course provides students with an opportunity to develop skills in written and oral communication and to critically analyse documents and genres commonly used in various professions. Practice in a variety of writing situations encountered by professionals such as correspondence, proposals, documented research reports, abstracts, definitions, product and process descriptions is provided.



Prerequisite: English 30 or the equivalent

Note: Writing for the Professions is open to students with credit in English 30 or its equivalent, with a grade of 60% or higher, or English 0212 with a grade of "C" or higher.

GNED 2301 – Wellness and the Student: From Personal Health to Community Action

(3 credits) 3 hours lecture

This course provides an introduction and overview to aspects of holistic health and wellness and highlights strategies for promoting well-being. Utilizing a mix of theory and application, students will gain an understanding of individual well-being and the interconnectivity between individual well-being and the well-being of families and communities. Students will also explore community actions that impact health and well-being.



GNED 3104 – How Things Work: The Physics of Everyday Technology

(3 credits) 3 hours lecture, 1 hour tutorial

Students will use the technology they use every day to learn a broad range of concepts in physics. The operation of devices including light bulbs, air conditioners, automobiles, motors, microwaves, LEDs, DVDs, cameras and iPods will be used to illustrate topics such as heat, thermodynamics, electricity, and light. Some modern applications such as medical imaging and nanotechnology will also be covered



Prerequisite: General Education 2104.

GNED 3302 – Wellness and the Student: From Community Health to Global Action

(3 credits) 3 hours lecture

This course introduces how personal wellness impacts family and community health and highlights strategies for promoting global well-being. Utilizing a mix of theory and application, students gain an understanding of the interconnectivity of family and community well-being to global health. Students also explore individual, community and global actions that impact global health and well-being.



GEOGRAPHY (GEOG)

GEOG 1101 – The Physical Environment (formerly GEOG 2211)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to the physical elements of the environment. Topics include: weather, climate, hydrology, landforms, soils, vegetation, and the processes producing variations of these elements on the surface of the earth. Examples of environmental inter-relationships and problems that affect humanity are emphasized.



GEOG 1102 – World Regional Geography (formerly GEOG 2213)

(3 credits – TG) 3 hours lecture

The major cultural regions of the world are introduced in this course. Emphasis is placed on cultural characteristics, including population, political situation, economy, language, and religion, as well as the physical environment, including landforms and climate, that make regions distinctive. Historical developments provide context for understanding regional features. This course provides the background for understanding current world affairs.



GEOG 1103 – The Human Environment (formerly GEOG 2251)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is the study of societies and cultures; their economies, technologies and political systems as these influence human use of physical and natural environments. The course concentrates on human/environment interrelationships and the manner in which humans attempt to impose order upon the surface of the earth. Some emphasis will be placed on student projects in the laboratories.



GEOG 1105 – Introduction to Mapping, GIS and Remote Sensing (formerly GEOG 2231)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course covers three key areas of geographical techniques: 1) an introduction to map projection, topographic and thematic maps and map design and layout; 2) the use of geographic information systems to manipulate and visualize data and; 3) an introduction to digital imagery and remote sensing. This course utilizes descriptive spatial statistics and includes a hands-on applied computer component.

GEOG 2107 – Weather and Climate (formerly GEOG 3305)

(3 credits – TG) 3 hours lecture, 2 hours lab

This course involves the study of physical principles of meteorology and climatology. Air masses and fronts, mid-latitude depressions, small and large-scale storms, atmospheric-oceanic coupled circulations, and human-induced climate change are among the topics presented. The characteristics and distributions of climates are explored. Laboratory work emphasizes North American examples.

Prerequisite: Geography 1101 or consent of the department.

GEOG 2109 – Soil Characteristics and Formation (formerly GEOG 3313)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course includes a study of the physical, chemical and biological characteristics of soils, and the processes and factors of soil formation. Laboratory work will include the analysis of soil samples gathered during weekend field trips.

Prerequisite: Geography 1101 or Geology 1101 or 1109 or consent of the department.

GEOG 2111 – Landform Processes and Morphology (formerly GEOG 3307)

3 credits – TG) 3 hours lecture, 2 hours lab

This course involves a systematic study of the origin, nature and distribution of landforms. Laboratory work will include geomorphic interpretation of maps and air photographs. Weekend field trips are possible in this course.

Prerequisite: Geography 1101 or Geology 1101, 1103 or 1109.

GEOG 2225 – Regional Geography of Canada (formerly GEOG 3381)

(3 credits – TG) 3 hours lecture

This course involves a regional geography approach to the study of Canada. Included is the study of the physical framework of Canada and its significance in Canada's historical development. The concept of geographic regions, and the patterns and characteristics of these regions are explored using selected detailed studies.

Recommended Preparation: A previous course in Geography

GEOG 2230 – Regional Geography of Europe

(3 credits) 3 hours lecture

This course will explore Europe's regional geography, its physical setting, its human geography (history, demography, economics, politics, culture), and its environmental challenges. Students will be exposed to the internal and external forces that bind the continent's various parts together and the social geographic factors that pull them apart. Special emphasis will be placed on contemporary Europe in the era of globalization and the deepening and widening of the European Union.

Recommended preparation: A previous course in Geography

GEOG 2333 – Economic Geography (formerly GEOG 3341)

(3 credits – TG) 3 hours lecture

This course provides a survey of the basic elements of economic geography. Included is the study of the environmental, economic, social and technological influences on the distribution of economic activities. Special reference is made to economic development, multinational corporations and newly industrializing economies.

Recommended Preparation: Geography 1103.

Note: This course transfers as a senior Geography course to the University of Calgary and to other post-secondary institutions.

GEOG 2335 – Introduction to Urban Geography (formerly GEOG 3351)

(3 credits – TG) 2 hours lecture, 1 hour tutorial

This course introduces the topic of cities, focusing on the history of the urban environment and culture, and urban issues and sustainability from a geographical point of view. Major cities of the world and local examples will be studied.

Prerequisite: Geography 1103 or consent of the department.

GEOG 2337 – Political Geography (formerly GEOG 3365)

(3 credits – TG) 3 hours lecture

Students will be instructed in the influence of physical and cultural landscapes on politics, and the influence of politics on the landscape. Topics of study include globalization, regionalism, terrorism, war and disputed territory. The political response to global environmental issues, and the politics of poverty and development are also discussed in this course.

Prerequisite: A previous Geography course or consent of the department.

GEOG 2437 – Biogeography

(3 credits-TG) 3 hours lecture

Biogeography is the study of the spatial and temporal distribution of biota. As practiced by geographers, biogeography is closely related to biology, ecology and environmental science with an emphasis on systems and spatial analysis. This course uses a foundation of evolutionary theory and science that forms the basis for thinking critically about contemporary human uses of plants, animals and other biota. Further, the course will explore themes related to human adaptation and impacts in response to the evolution of the biosphere.

Recommended preparation: A previous course in Geography.

GEOG 2443 – Tourism and Recreation Geography (formerly GEOG 3327)

(3 credits – TG) 3 hours lecture

This course involves the study of: dimensions of tourism and recreation, scales and impacts of human activities on recreational resources and environments, planning for sustainable tourism, cultural and heritage tourism, nature-based and ecotourism, and development and management issues.

Recommended Preparation: Geography 1101 or 1103.



GEOG 2445 – Environmental Problems and Resource Management (formerly GEOG 3321)

(3 credits – TG) 3 hours lecture

Environmental and resource issues are introduced, with emphasis on topics such as ethics, sustainability, policy and decision-making, and management strategies. Case examples highlight issues on resource sectors including fresh water, oceans, parks, wildlife, forests and energy.



Recommended Preparation: Geography 1101 or 1103.

GEOG 2553 – Geographic Information Systems (formerly GEOG 3105)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course includes the technical and theoretical foundations of Geographical Information systems (GIS). Raster and vector representations of the physical landscape and associated map analysis techniques are explored. Modeling and performing single and multiple map analyses focus on practical case studies, and form the basis of lecture and laboratory assignments. Cartographically sound visualization techniques will be emphasized.

Prerequisite: Geography 1105 or consent of the department.

GEOG 2555 – Introduction to Remote Sensing (formerly GEOG 3333)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides a basic overview of the use and interpretation of aerial photographs and remotely-sensed imagery. Both physical and cultural landscape features will be identified and interpreted using remote sensing software.

Prerequisite: A previous course in Geography or Geology or consent of the department.

Recommended Preparation: Geography 1105

GEOG 3109 – Overseas Field Study in Physical Geography (formerly GEOG 3392)

(3 credits) 3-week field school

This course introduces the concepts of field research and reconnaissance survey techniques in physical geography, as applied to regions outside of North America. Group travel-study is combined with formal instruction during the course. Pre-Field School classes are also included.

Note: Students will be responsible for paying all costs, including travel associated with the international field school experience.

GEOG 3129 – Advanced Overseas Field Study in Physical Geography (formerly GEOG 3393)

(3 credits – TG) 3 week field school

This course is a continuation of the Overseas Field Study in physical geography course. Students practice field research and reconnaissance survey techniques in physical geography, as applied to regions outside of North America. Group travel-study is combined with formal instruction during the course. Pre-Field School classes are also included.

Prerequisite: Geography 3109.

Note: Students will be responsible for paying all costs, including travel associated with the international field school experience.

GEOG 3309 – Overseas Field Study in Human Geography (formerly GEOG 3394)

(3 credits – TG) 3-week field school

This course introduces the concepts of field research and reconnaissance survey techniques in human geography, as applied to regions outside of North America. Group travel-study is combined with formal instruction during the course. Pre-Field School classes are also included.

Note: Students will be responsible for paying all costs, including travel associated with the international field school experience.

GEOG 3329 – Advanced Overseas Field Study in Human Geography (formerly GEOG 3395)

(3 credits – TG) 3 week field school

This course is a continuation of the Overseas Field Study in Human Geography course. Students practice field research and reconnaissance survey techniques in human geography, as applied to regions outside of North America. Group travel-study is combined with formal instruction during the course. Pre-Field School classes are also included.

Prerequisite: Geography 3309.

Note: Students will be responsible for paying all costs, including travel associated with the international field school experience.

GEOG 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

GEOLOGY (GEOL)

GEOL 1101 – Physical Geology (formerly GEOL 2201)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides a study of the principles of physical geology. Topics include: the classification and identification of rocks and minerals; processes in the earth's interior; plate tectonics and mountain building; surface processes and geologic hazards; and geologic resources, and an introduction to geologic time.



Note: Credit can only be obtained for one of Geology 1120, 1101, 2209 or U of C GLGY 201, 209 or 271.

GEOL 1103 – Historical Geology (formerly GEOL 2203)

(3 credits – TG) 3 hours lecture, 3 hours lab

A study of the earth's geologic history as interpreted from sedimentary rocks. Emphasis will be on rock types and fossils, and their stratigraphic and environmental significance, as they relate to the physical and organic evolution of North America, from Precambrian to Recent times.



Prerequisite: Geology 1101 with a grade of "C-" or higher.

GEOL 1109 – Introduction to Geology (formerly GEOL 2209)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Basic concepts regarding the major features of the earth: its rock and mineral composition; processes controlling erosion, deposition and surface structures; formation of the landscape; the history of the earth; plate tectonics and geologic hazards and how it all relates to you.



Note: Designed primarily for non-science students.

GEOL 1151 – Introduction to the Petroleum Industry (formerly GEOL 1124)

(3 credits) 3 hours lecture

An overview of the history, operations and technical aspects of the petroleum industry. The course content will emphasize the geologic occurrence of petroleum. Topics include: origin, migration and occurrence of petroleum; methods of exploration; and production and uses of petroleum.



Note: A non-science background is assumed.

GEOL 2101 – Introduction to Geologic Field Methods (formerly GEOL 3337)

(3 credits) 10-day field school

This course introduces the concepts of mapping geology at large and small scales. Detailed maps will be prepared using pace, compass and triangulation methods. Geologic sections will be measured with staff and tape and students will complete field reports. The field work will concentrate mainly on sedimentary rocks and basic structural geology. Field exercises are typically conducted outside of Calgary and normally occur during the two week period before Labour Day.

Prerequisite: Geology 1103 and consent of the department.

Note: This course occurs in rugged field conditions and varying weather, for which participants must be prepared and equipped. Students may be required to cover food and accommodation costs.

GEOL 2103 – Minerals and Rocks (formerly GEOL 3311)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course focuses on the identification of rocks and rock forming minerals in hand sample and under the binocular microscope. Included are rock classification schemes; the interpretation of rock textures and structures; an introduction to the petrographic microscope; orthoscopic optical techniques and elementary petrography.

Prerequisite: Chemistry 1201 and Geology 1103 with a minimum grade of "C-" or higher or departmental approval.

GEOL 2105 – Structural Geology (formerly GEOL 3341)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course focuses on the identification of rocks and rock forming minerals in hand sample and under the binocular microscope. Included are rock classification schemes; the interpretation of rock textures and structures; an introduction to the petrographic microscope; orthoscopic optical techniques and elementary petrography.

Prerequisite: Chemistry 1201, Geology 1103 and 2101 with a grade of "C-" or higher.

GEOL 2107 – Palaeontology (formerly GEOL 3391)

(3 credits – TG) 3 hours lecture, 3 hours lab

Principles of classification, comparison of fossil with modern forms, morphology of invertebrate fossils, their evolutionary history and paleoecologic significance.

Prerequisite: Geology 1103 with a grade of "C-" or higher.

GEOL 2109 – Stratigraphy and Sedimentation (formerly GEOL 3381)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is an introduction to stratigraphic principles and sedimentary processes. Included are the properties, classification and interpretation of sedimentary rocks, stratigraphic nomenclature and stratigraphic relationships and interpretations.

Prerequisite: Geology 1101 and 1103 with a grade of "C-" or higher.

GEOL 2111 – Crystallography and Optical Mineralogy (formerly GEOL 3313)

(3 credits – TG) 3 hours lecture, 3 hours lab

External and internal symmetry, chemistry, structure and conoscopic optical properties of crystalline material as a basis for more refined identification of rock-forming minerals.

Prerequisite: Geology 2103 with a grade of "C-" or higher.

GEOL 2151 – Environmental Geology and Earth Resources (formerly GEOL 3303)

(3 credits – TG) 3 hours lecture

Environmental geology involves the application of geological information to environmental problems. This course examines the interaction between man and the environment from a geological perspective with an emphasis on natural resource development in Western Canada.

**GEOL 2153 – Natural Hazards and Disasters (formerly GEOL 3305)**

(3 credits – TG) 3 hours lecture, 1 hour lab

This course examines natural disasters and provides a survey of important historical and recent disasters from a geologic perspective. Topics covered include: earthquakes, tsunamis, volcanic eruptions, landslides, mudflows, flooding, climate change, droughts and extraterrestrial impacts. The lab component of this course involves two one day field trips to examine locally occurring natural hazards.

**GEOL 2155 – Geological History of Life (formerly GEOL 3307)**

(3 credits – TG) 3 hours lecture

The history of life from the earliest records to the present. Fossils, geological time, extinction, evolution. The rise and development of various animals and plants including trilobites, ammonites, dinosaurs, and horses.

Recommended Preparation: Geology 1109.

**GEOL 3103 – Igneous Petrology**

(3 credits) 3 hours lecture, 3 hours lab

This course involves the theoretical and practical study of igneous rocks in hand specimen and thin section. Major topics include the description, classification and origin of igneous rocks. Melting, magma crystallization and magma differentiation are also covered; along with the relationship between tectonics and igneous petrology.

Prerequisite: Geology 2111 with a minimum grade of C-

GEOL 3107 – Geomorphology (formerly GEOL 3373)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is an introduction to landforms and the processes which produce them. Included in the laboratory work are map and air photo analysis.

Prerequisite: Geology 1103 or 2109 with a grade of "C-" or higher.

GEOL 3109 – Sedimentary Petrology

(3 credits) 3 hours lecture, 3 hours lab

This course involves the theoretical and practical study of clastic, carbonate and other sedimentary rocks in hand specimen and thin section. Major topics include the description, classification and origin of rocks. Sedimentary facies and their relationship to depositional environments will also be covered.

Prerequisite: Geology 2111 with a minimum grade of C-

GEOL 3111 – Metamorphic Petrology

(3 credits) 3 hours lecture, 3 hours lab

This course involves the theoretical and practical study of metamorphic rocks in hand specimen and thin section. Major topics include the description, classification and origin of metamorphic rocks. Chemical equilibrium, metamorphic textures and the relationship between regional metamorphism and tectonics are also covered.

Prerequisite: Geology 3103 with a minimum grade of C- and Geology 3109 with a minimum grade of C-

GEOL 3113 – Geochemical Processes (formerly GEOL 3323)

(3 credits – TG) 3 hours lecture, 3 hours lab

A study of the chemical processes taking place in geologic settings with emphasis on the abundance relationships of the elements in the Earth's crust. Also included is a study of the laws governing the migration and distribution of elements of the Earth and the application of geochemistry in the search for mineral deposits.

Prerequisite: Geology 2103 with a grade of "C-" or higher.

GEOL 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

GEOPHYSICS (GEOP)**GEOP 3101 – Exploration Geophysics (formerly GEOP 3355)**

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is an introduction to seismic, gravity and magnetic methods as used in the exploration for hydrocarbons and other geologic resources, and their use in engineering studies.

Prerequisite: Geology 2105, Mathematics 1201 and Physics 1202 or 1212 with a grade of "C-" or higher.

GERMAN (GERM)**GERM 1105 – Beginners' German I (formerly GERM 2205)**

(3 credits – TG) 3 hours lecture, 1 hour lab

Imparts on the introductory level, an active, practical skill in the use of the spoken and written word, using material from everyday situations.

Note: May not normally be taken for credit by students with German 30 or 31.

**GERM 1107 – Beginners' German II (formerly GERM 2207)**

(3 credits – TG) 3 hours lecture, 1 hour lab

A continuation of German 1105.

Prerequisite: German 1105.

Note: May not normally be taken for credit by students with German 30 or 31.



GERM 1125 – First-Year University German I (formerly GERM 2225)

(3 credits – TG) 3 hours lecture, 1 hour lab

Develops the student's ability in speaking, reading and writing German, using modern texts. For students with high school German.

Prerequisite: German 30 or 1107.



GERM 1127 – First-Year University German II (formerly GERM 2227)

(3 credits – TG) 3 hours lecture, 1 hour lab

A continuation of German 1125.

Note: A student cannot receive credit for both German 1125/1127 and U of C GERM 301/303.



GERM 1199 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

GERONTOLOGY (GERO)

Courses in the interdisciplinary certificate program are offered through distance delivery in the Fall and Winter Semesters.

GERO 4401 – Perspectives in Gerontology

(3 credits – TG) Distance Delivery

This course provides an understanding of the field of gerontology. It examines the changing demographics and aging from a Canadian and global perspective. Ageism, theories of aging and research are examined with a view to understanding the current status of our knowledge of aging and societal responses to old age. Course content explores the diversity of individuals and groups within Canada's aging population and analyses current and future challenges for governments, institutions, agencies, and businesses in providing programs, services and products to such a diverse population. This course will be of interest to students from a broad range of programs.



GERO 4403 – Health and Aging

(3 credits – TG) Distance Delivery

Examines effects of aging in the context of normal, healthy, and successful aging processes. Lifestyle factors such as nutrition, sexuality, exercise, leisure and health issues are considered. Integrative aspects of healthy aging such as housing, transportation, economics, family and community supports are examined. Death is discussed as the final outcome of life. Consideration of and planning for one's own aging is encouraged. Health promotion strategies related to these factors are addressed. Personally, this course would be of interest to all individuals, and from a professional perspective, to those students who will be encountering older adult clients in their work environment.



GERO 4405 – Aging and Mental Health

(3 credits – TG) Distance Delivery

This is an overview of current concepts in mental health in relation to older adults. Common mental health concerns of the older adult are presented and approaches to assessment and treatment are addressed, with an emphasis on cognitive and behavioural strategies.

Pre- or Corequisite: Gerontology 4401 and 4403 or consent of the department.



GERO 4407 – Aging and Physical Health

(3 credits – TG) Distance Delivery

This course examines common physical problems associated with the aging process. Approaches to assisting the older adult through treatment, modification of activities of daily life, and ways to maintain and enhance function are emphasized.

Pre- or Corequisite: Gerontology 4401 and 4403 or consent of the department.



GERO 4409 – Nursing Practice with Older Adults

(3 credits – TG) Distance Delivery

This course focuses on methods of assessment of health care needs of older adults. It stresses problem-solving in the development, implementation and evaluation of interventions across the continuum of health care contexts.

Pre- or Corequisite: Gerontology 4401 and 4403 or consent of the department.



Note: Open to registered nurses only.

GERO 4413 – Aging Families

(3 credits – TG) Distance Delivery

This course provides an overview of family relationships in later life and examines frameworks for understanding the family system. Concepts of interviewing, assessing and intervening with older adults in the context of the family are introduced.

Pre- or Corequisite: Gerontology 4401 and 4403 or consent of the department.



GERO 4417 – Interdisciplinary Teamwork in Gerontology

(3 credits – TG) Distance Delivery

This course prepares the student to function within the context of interdisciplinary care of older adults. Across the continuum of health care contexts, aspects of the team approach are examined; the team members, organizational setting, team functioning and activities (including multi-dimensional assessment), small group communication and team evaluation. Particular emphasis is placed on the role of the older adult client as a team member. Additionally, students will have an opportunity to learn about resources available to older adults; types used and concepts.

Pre- or Corequisite: Gerontology 4401 and 4403 or consent of the department chair.



GERO 4481 – Clinical Practice

(6 credits – TG) 210 hours clinical practice

This is a clinical experience course involving the development, planning and implementation of a specific program/focus for older clients. The student will be responsible for designing the clinical experience objectives and selection of the learning strategies. A portfolio of learning achievements will be required. This clinical experience allows the student to demonstrate content/concepts learned within the program.

Prerequisite: Students must have completed four other Gerontology courses with a minimum Grade Point Average of 2.00 in these courses and have the approval of the department.

See *Directed Readings* which are listed alphabetically in this section of the calendar.

HEALTH STUDIES (HLTH)

HLTH 1112 – General Health Care

(3 credits) 2 hours lecture, 1 hour tutorial

This course provides the student with information about health care needs and rights of clients in rehabilitation settings. Students have scheduled opportunities to learn skills necessary for assessment and management of health care of disabled clients. Topics will include basic needs such as safety, hygiene, activity, nutrition, elimination and respiration. Variables influencing health such as stress, common health problems, sexuality, loss and death are also considered.

HLTH 1113 – Professional Communication Skills for Nurses

(3 credits) 3 hours lecture

This course is designed to improve the communication skills of internationally-educated nurses in preparation for further nursing education. The course will focus on effective initiation of a professional relationship, trust-building and responding therapeutically to patients and their family. Assertive communication with other health team members will be discussed. This course will emphasize the importance of reading, listening, oral communication, written documentation and effective presentation skills.

Co-requisites: Health Studies 1114, 1115 and 1116 or permission from the Coordinator of the Bridge to Canadian Nursing Program.

HLTH 1114 – Professional Terminology for Nurses

(3 credits) 3 hours lecture

This course introduces internationally-educated nurses to nursing/medical terminology as well as the abbreviations commonly used in Canadian nursing. The course is designed to complement Health 1115 and will provide students with vocabulary building skills, oral pronunciation skills, writing skills, and practice opportunities for speaking and listening.

Co-requisites: Health Studies 1113, 1115, and 1116 or permission from the Coordinator of the Bridge to Canadian Nursing Program.

HLTH 1115 – Human Responses in Health and Illness

(3 credits) 3 hours lecture

This course is designed to enhance professional nursing language skills for internationally-educated nurses related to application of human anatomy and physiology and basic pathology processes. The course is designed to complement Health 1114 and enhance reading, listening and speaking skills using nursing language.

Co-requisites: Health Studies 1113, 1114, and 1116 or permission from the Coordinator of the Bridge to Canadian Nursing Program.

HLTH 1116 – Clinical Judgment Skills in Nursing

(3 credits) 3 hours lecture

This course will introduce internationally-educated nurses to health, health promotion, the use of critical thinking skills and the nursing process in assessing and planning care for patients. This course will include review of basic care measures and analysis of case scenarios. This course is designed to complement Health 1115 and will enhance reading, writing and speaking skills using nursing language.

Co-requisites: Health Studies 1113, 1114 and 1115 or permission from the Coordinator of the Bridge to Canadian Nursing Program.

HLTH 1213 – Health, Safety and Nutrition

(3 credits) 3 hours lecture

This course is designed to provide the student with basic knowledge and skills in the health maintenance of the child up to six years of age. Concepts inherent in health maintenance include the nutritional, physical and emotional needs and problems of the developing child. Principles of child safety and the impact of hospitalization are also included.

**HLTH 1285 – Medication Administration Review**

(.5 credit) .5 hour lecture

This course includes a review of pharmaceutical math, theory and practice skills for oral, subcutaneous, intramuscular, and intravenous medication administration. Relevant nursing implications will be addressed. Students will complete a self-study module and attend a one day workshop to facilitate the review and application of medication administration.

HLTH 1286 – Medication Math Review for Nurses

(.5 credit) .5 hour lecture

This course includes a review of pharmaceutical math for the safe administration of oral, subcutaneous, intramuscular and intravenous medications. Students will complete a self study module and attend a one day workshop to facilitate the review and application of medication math skills.

HLTH 1287 – Nursing Psychomotor Skills Review

(.5 credit) .5 hour lecture

This course includes a review of surgical and medical asepsis principles and practices. Review of common nursing procedures is completed and a supervised skills practice session is provided. Documentation principles are reviewed. Students will complete a self study module and attend a one day workshop.

HLTH 1288 – Documentation Skills Review

(.5 credit) .5 hour lecture

This course includes a review of documentation principles and skills using a nursing skills approach. Students will complete a documentation module by self-study and attend a one day workshop on documentation principles.

HLTH 1289 – Health Assessment Review

(1 credit) 1 hour lecture

This course provides a holistic approach to health assessment. It includes a self-study module review; review of health assessment resource materials; and a two day workshop to facilitate the application of health assessment skills.

HLTH 1290 – Mental Health Nursing Theory Review

(1 credit) 1 hour lecture

This course provides a holistic approach and review of the concepts of mental health, mental illness and nursing roles when caring for clients with mental health needs.

HLTH 1291 – Mental Health Nursing Practice Clinical Review

(2 credits) 90 hours clinical experience

This clinical course provides an opportunity for supervised clinical practice experience in mental health settings. The focus is on the practical application of knowledge and skills as well as internationally educated nurses' successful transition to the scope of Canadian nursing practice in mental health settings.

HLTH 1292 – Child Health Nursing Theory Review

(1 credit) 1 hour lecture

This course provides a family-centred approach and review of child growth and development, health and illness patterns and nursing roles when caring for children and their families.

HLTH 1293 – Child Health Nursing Practice Clinical Review

(2 credits) 90 hours clinical experience

This clinical course provides an opportunity for supervised clinical practice experience in child health settings. The focus is on the practical application of knowledge and skills as well as internationally educated nurses' successful transition to the scope of Canadian nursing practice in child health settings.

HLTH 1294 – Maternal Newborn Health Nursing Theory Review

(1 credit) 1 hour lecture

This course provides a family-centred approach and review of the health needs and nursing care for childbearing families during prenatal, labour and delivery and post partum stages for the mother and infant.

HLTH 1295 – Maternal Newborn Nursing Practice Clinical Review

(2 credits) 90 hours clinical experience

This clinical course provides an opportunity for supervised clinical practice experience in maternal newborn health settings. The focus is on the practical application of knowledge and skills as well as internationally educated nurses' successful transition to the scope of Canadian nursing practice in maternal newborn health settings.

HLTH 2240 – Fundamentals of Interpersonal Communication

(3 credits) 3 hours lecture

This course provides an introduction and overview to aspects of interpersonal communication. Utilizing a mix of theory and application, the course provides students with opportunities to gain an understanding of the elements of interpersonal communication and demonstrate a foundational level of knowledge of the application of interpersonal communication for use in a variety of settings.

**HLTH 2250 – Research for Practice in Health and Community Studies**

(3 credits) 3 hours lecture

In an interdisciplinary environment, students will have an opportunity to broaden their spirit of professional inquiry. Learners will be able to describe knowledge and ways of knowing, how knowledge is generated, sources of evidence, methods of appraisal, and how this evidence informs one's professional practice. Using a combination of classroom discussion, small group and project work, students across disciplines will study research designed to illuminate areas of collaborative health and community practice.

HLTH 2310 – Professional Nursing in Canada

(3 credits) 3 hours lecture, 1 hour lab

Nurse-person relationship; professional practice including roles/responsibilities of nurses in Canada, nursing competencies, standards of practice, family nursing; cultural diversity; nursing practice: health and wellness concepts and psychomotor skills development and introduction to health care technology.

HLTH 2320 – Nursing Theory Review I

(3 credits) 3 hours lecture, 1 hour lab

Pharmacology, health assessment, pathophysiology review, common health problems of Canadians, and general medical-surgical nursing theory review, critical thinking and clinical judgment in nursing practice.

HLTH 2330 – Nursing Theory Review II

(3 credits) 3 hours lecture, 1 hour lab

Pharmacology, health assessment, pathophysiology review, common health problems of Canadians, and general medical-surgical nursing theory review, critical thinking and clinical judgment in nursing practice. Includes a brief review of nursing specialties: mental health, child health and family newborn health.

HLTH 2403 – Nursing Clinical Review

(3 credits) 160 hours clinical experience

Opportunity for supervised clinical practice experience is offered in general medical-surgical settings in Calgary (Alberta South) or Edmonton (Alberta North) and potentially at settings throughout Alberta based on demand. The focus is on practical application of previously-learned knowledge and skills and the successful transition to the roles and responsibilities of nurses working in the Canadian health care system.

Prerequisite: Health Studies 2310, 2320 and 2330 or with permission of department Chair.

HLTH 4001 – The Nature of Adult Mental Health Nursing Practice

(3 credits) Distance Delivery

This course provides current frameworks and models to guide the scope of the licensed practical nurse role within the mental health care system. It will include an exploration of the trends, issues, and legislation that influence mental health nursing practice.



HLTH 4002 – Developing Scholarship of Clinical Education

(3 credits) 3 hours lecture

The intent of this course is to develop the theoretical and practice knowledge base needed by the Clinical Teacher to be an effective clinical educator for Licensed Practical Nurses in the development of their practice.

Prerequisite - Approval of department chair.

HLTH 4003 – Competencies for Mental Health Nursing Practice

(3 credits) Distance Delivery

This course enhances licensed practical nurse competencies for mental health nursing practice. Particular emphasis is placed upon concepts such as risk assessment, crisis response, client education, relational communication, and ethical practice.

Prerequisite: Consent of the department Chair.



HLTH 4005 – Mental Health Concerns, Disorders and Interventions

(3 credits) Distance Delivery

This course focuses on the client's unique experience in living with mental health concerns/disorders. The role of the licensed practical nurse in client-centered, supportive interventions and treatment modalities, including medications will be explored.

Prerequisite: Consent of the department Chair.



HLTH 4462 – Integrative Healing Practices in Nursing

(3 credits) 3 hours lecture

This course explores a variety of healing paradigms using an interactive, participative and experiential design. The student will have frequent opportunities to discuss reactions, raise questions and critically analyze current integrative health practices. Students will integrate and apply research-based practice when examining integrative healing practices related to bodywork, mind-body practices, energy therapies, biological, orthomolecular and herbal therapies.

Prerequisite: Any introductory level Health course.



Notes: This course meets the requirements for the senior level nursing option (NURS A4XX).

The course is normally limited to students currently enrolled in the Bachelor of Nursing: Athabasca at Mount Royal College program.

HLTH 1399 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

HISTORY (HIST)

HIST 1101 – An Introduction to History: Europe to 1500 (formerly HIST 2201)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course, which introduces students to the academic study of history, surveys the history of Western civilization up to 1500, with a focus on the political, social, economic, intellectual, and cultural life of European societies.



HIST 1103 – An Introduction to History: Europe since 1500 (formerly HIST 2203)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course, which introduces students to the academic study of history, surveys the history of Western civilization since 1500, with a focus on the political, social, economic, intellectual, and cultural life of European societies.



HIST 1111 – South Asia and the Indian Ocean: 2500 BCE – Present (formerly HIST 2211)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to the history of South Asia from approximately 2500 BCE to the creation of the independent states of India and Pakistan in the mid-twentieth century. Topics to be examined include state formation, social and religious developments, trading world of the Indian Ocean, the impact of Islamic and European states and economies, modes of reaction to colonial rule, the construction of communal identity, and the course of nationalism.



HIST 1117 – The United States, 1607 – 1865 (formerly HIST 2217)

(3 credits – TG) 4 hours lecture

This course provides a survey of the history of the United States from colonial settlement to the end of the American Civil War. Course topics include the struggle for liberty by groups and individuals, sectional conflict, interactions between Native Americans and the federal government, and changes in politics, society, and diplomacy.



HIST 1119 – The United States, 1865 to the Present (formerly HIST 2219)

(3 credits – TG) 4 hours lecture

This course provides a survey of the history of the United States from the Civil War to the present. Course topics include the struggle for liberty by groups and individuals, America's rise to global power, and political, social, and economic changes.



Note: History 1119 = Athabasca University HIST 380. Credit will be allowed for only one of History 1119 and HIST A380.

HIST 1131 – Canada, Origins to 1867 (formerly HIST 2231)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course introduces students to key issues and events in early Canadian history. Themes include social and cultural change, as well as economic and political developments. Topics such as the interactions between Natives and non-Natives, war and conflict, and French and British relations will be examined.



HIST 1133 – Modern Canada, 1867 to Present (formerly HIST 2233)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course introduces students to key issues and events in modern Canadian history. Themes include social and cultural change, as well as economic and political developments. Specific topics covered may include Canada's military participation, the Cold War, immigration and regionalism.



HIST 2202 – The Historian's Craft (formerly HIST 3301)

(3 credits – TG) 3 hours lecture

The Historian's Craft is an introduction to history as a distinct field of study. It aims to help students understand what history is, what it means to be a historian, and how to write history. The course is intended primarily but not exclusively for history majors in order to prepare them for the advanced study of history in upper-division courses.

Prerequisite: Any one of the following courses: History 1101, 1103, 1111, 1117, 1119, 1131, or 1133

**HIST 2205 – Health, Disease and Medicine in Western Society (formerly HIST 3305)**

(3 credits – TG) 3 hours lecture

This survey course in the social history of medicine focuses on the "medical revolution" of the nineteenth century. Topics include epidemics, mental illness, the development of the medical profession, and the role of medicine in culture and society.

Recommended Preparation: Any 1000-level History course.

**HIST 2207 – Histories of Western Sexualities (formerly HIST 3307)**

(3 credits – TG) 3 hours lecture

Histories of Western Sexualities aims to help students understand that, contrary to our intuitive understanding, sexuality – both our sexual practices and our attitudes towards sexuality – have varied enormously over time and between cultures – that is, our sexuality is "historically contingent" and "socially constructed". Given the enormity of the subject, the course will focus on sexuality in Western cultural experience and the topics covered will vary from semester to semester.

**HIST 2218 – Women in Industrial Europe, 1750 to the Present (formerly HIST 3317)**

(3 credits – TG) 2 hours lecture, 1 hour tutorial

A senior course designed as an introduction to European women's history focussing on women's experience in Britain, France and Germany since 1750. Some of the central themes which will be examined include: women and work; the family; sexuality and motherhood; ideology and the state; feminism and political action; and women, war and revolution.

Recommended Preparation: Any 1000-level History course.

**HIST 2228 – Alberta: Past and Present (formerly HIST 3328)**

(3 credits – TG) 3 hours lecture

This course provides a study of Alberta's past and present with emphasis on urbanization, agriculture and industry, political developments, outstanding personalities and cultural growth.

Recommended Preparation: Any 1000-level history course.



Note: Students who take both History 2228 and 2247 can obtain credit for Athabasca University HIST A338. Students may not, however, count History 2228 more than once.

HIST 2229 – Early Modern Europe, 1453-1789

(3 credits) 3 hours lecture

This course explores the social, political, and cultural history of Europe from the Renaissance to the eve of the French Revolution. Social and cultural changes are considered within the contexts of religious innovation and conflict, the development of capitalism, the rise of the modern state, and the impacts of global exploration and colonialism.

**HIST 2232 – Canadian Social History (formerly HIST 3331)**

(3 credits – TG) 3 hours lecture

This course focuses on the history of Canadians in a number of spaces such as home, workplace and recreational settings. A variety of topics such as religion, education, health, crime and punishment, the arts, and popular culture may be examined, as may issues such as race and ethnicity, gender and sexuality, regional identity and class.

Recommended Preparation: History 1131 or 1133.



Note: Students who take both Canadian Studies 1131 and History 2232 can obtain credit for Athabasca University HIST 329. Students may not, however, count History 2232 more than once.

HIST 2237 – Modern European Intellectual History (formerly HIST 3337)

(3 credits – TG) 3 hours lecture

This historical survey covers the ideas and thinkers of the period 1800-1930 that shaped the modern twentieth century world-view.

Recommended Preparation: Any 1000-level History course.

**HIST 2239 – European Nationalism in the Age of the Nation-State (formerly HIST 3339)**

(3 credits – TG) 3 hours lecture

This course examines the history of nationalism in Europe between 1780 and 1990. Two separate but related themes will be pursued: how the nation-state emerged as the dominant form of geo-political organization in Europe, and how nationalism confronted and was adapted to circumstances and rival ideologies. Topics may include popular sovereignty and nationalism in revolutionary and Napoleonic Europe; liberal nationalism; the Vienna settlement and the revolutions of 1848; the unification of Italy and Germany; the decay of Europe's multi-national empires; racism, anti-Semitism, and national identity; nationalism and totalitarianism; communism and the nationality question; internationalism since 1945.

**HIST 2241 – Britain in the Nineteenth Century (formerly HIST 3341)**

(3 credits – TG) 3 hours lecture

This course will examine the history of Great Britain in the nineteenth century. Beginning with the struggles against Revolutionary and Napoleonic France, and ending with the death of Queen Victoria in 1901, the course will examine Britain's development as the world's leading industrial and imperial power, and the political, social and cultural changes associated with Victorianism. The central themes of the course may include reform and repression in British political life; responses to industrialization; Victorian thought and culture; and the changing face of imperial development.

**HIST 2243 – Europe in the Nineteenth and Twentieth Centuries**

(3 credits) 3 hours lecture

This course examines the history of Europe between 1789 and 1989. This period is distinguished by transformations in virtually every area of human life; the creation and destruction of a European-dominated world order; the rise, spread and collapse of communism; increasingly destructive spasms of organized violence; and ongoing efforts at collective identity formation.

**HIST 2247 – Western Canada (formerly HIST 3347)**

(3 credits – TG) 3 hours lecture

An historical approach to the study of Western Canada. Topics include: native peoples, European exploration and settlement, rural and urban society, social and political reform, the New West, and gender and culture.



Recommended Preparation: History 1131 and/or 1133.

Note: Students who take both History 2228 and 2247 can obtain credit for Athabasca University HIST 338. Students may not, however, count History 2247 more than once.

HIST 2255 – Immigration, Ethnicity, and Race in the United States (formerly HIST 3355)

(3 credits – TG) 3 hours lecture

This course studies the ways immigrants to the US and their descendants created and preserved community and identity at work, in politics, and in social relations. The course also examines the ways dominant groups responded to immigration and migration. The creation of and changes in racial and ethnic identities are central themes of the course.



HIST 2263 – Conflict and Society in the Twentieth Century (formerly HIST 3363)

(3 credits – TG) 3 hours lecture

This course examines the role of conflict in society during the twentieth century. It will focus on the ideas that produced social and political upheaval and the impact of this upheaval on various groups. Specific themes and topics to be addressed include the Great War; democracy, fascism and communism in the interwar period; Nazism and the “Final Solution”; the Cold War; competing nationalisms, genocide and contemporary civil wars.



HIST 2291 – Film and History (formerly HIST 3391)

(3 credits – TG) 3 hours lecture

This course examines film as a historical document. Films are a valuable source of social, cultural and intellectual history, as well as historical continuity and change. Themes addressed may include: collective memory; documentary films versus fictional films; war and film; issues of gender; race, ethnicity and representation of minority groups; class; sexuality; and film as a source of propaganda.

Recommended preparation: Any one of History 1101, 1103, 1131 or 1133.



HIST 3318 – Deviance and Conformity: The History of the Canadian Institutional State

(3 credits) 3 hours lecture

This course examines the extension and consolidation of state authority through the intellectual, social, and cultural history of various institutions in Canada. Topics might include asylums, medicine, prisons, reserves, and education. Special attention is paid to how concepts like health, ethnicity, class, learning, and sanity were constructed to serve the interests of the state.

Recommended Preparation: At least one of History 1131, 1133, 2205, 2207, or 2232

HIST 3329 – The Witch Trials of Early Modern Europe

(3 credits) 3 hours lecture

Between 1450 and 1700 Europe experienced many trials and executions on the charge of diabolical witchcraft. This course focuses on the origins, intellectual foundations, historical development, and eventual decline of the trials. The course also examines the overlap between issues of religion, law, gender, the history of science, and social relations in early modern Europe.

Recommended Preparation: History 1103 or 2229.

HIST 3333 – The Renaissance

(3 credits – TG) 3 hours lecture

This course explores the intellectual and cultural developments known as “the Renaissance” within the social, economic and political contexts of Europe in fourteenth and fifteenth-century. Students will study a wide range of contemporary sources to examine the values and beliefs of people who created or reacted to humanism and the reshaping of their societies by the emergence of modern capitalism, the discovery of new worlds, and the advent of a revolutionary information technology: printing. The work of modern historians will be used to illuminate and contextualize the developments in this period, as well as to demonstrate the range of critical perspectives that have been applied to it.

Note: History 3333 = Athabasca University HIST 373. Credit will be allowed for only one of History 3333 and HIST A373.



HIST 3335 – Northern Renaissance and the Reformation

(3 credits – TG) 3 hours lecture

This course examines social, political and religious trends in European history from the mid-fifteenth to early seventeenth century. It focuses in particular on the changes that occurred in European religious life in this period, collectively referred to as the Reformation.

Note: History 3335 = Athabasca University HIST 374. Credit will be allowed for only one of History 3335 and HIST A374.



HIST 3345 – First Nations in Canada: Co-operation, Coercion and Confrontation

(3 credits – TG) 3 hours lecture

Survey of the diverse histories of the various First Nations groups in what is now Canada. Emphasis will be placed upon the relationship between Native peoples and the French, British and Canadian governments.

Recommended Preparation: Any junior-level history course.

Note: History 3345 = Athabasca University INST 369. Credit will be allowed for only one of History 3345 and INST A369.



HIST 3357 – Topics in American Culture

(3 credits – TG) 3 hours lecture

This course provides an introduction to themes in American cultural history. Each semester a different topic will be chosen for study. For instance, the history of public amusement, history of sexuality and African American culture.



HIST 3358 – American Environmental History

(3 credits) 3 hours lecture

This course examines the ways Americans have utilized the environment to meet their wants and needs, as well as the ways in which the environment has shaped society. Students will study primary documents and historians’ accounts to understand this complex relationship from multiple perspectives. Potential topics include industry, agriculture, cities, energy, reform movements, and invasive species.

HIST 3365 – World War II

(3 credits – TG) 3 hours lecture

This course examines the origins, conduct and consequences of the Second World War. It focuses particularly on the experience of ordinary participants, including front-line soldiers, civilians on the home front, prisoners of war, members of resistance movements and collaborators in occupied Europe. In addition to explaining the events of the war itself, the course will examine how the conflict is remembered in North American popular culture.



Note: History 3365 = Athabasca University HIST 367. Credit will only be allowed for one of History 3365 and HIST A367.

HIST 3373 – World War I

(3 credits – TG) 3 hours lecture

This course examines the origin, conduct and consequences of the First World War. The focus of study will include the nature of warfare at the beginning of the 20th century as well as the social, economic and political changes affected by the war. In addition to examining the events of the war, the way that war has been represented culturally and intellectually will be addressed.

Recommended preparation: History 1103.



HIST 3385 – Religion, War, and Society in Europe, 1558-1714

(3 credits – TG) 3 hours lecture

This course takes a comparative approach to the study of the political and social development of France and Britain in the later Sixteenth and Seventeenth Centuries. It considers how the development of the state and society were shaped by fierce religious conflicts and profound economic and cultural change. The course encompasses various key subjects in this period including the reign of Elizabeth I, the French Wars of Religion, the British Civil Wars, the Frondes, Oliver Cromwell and the English republican experiment, Louis XIV and the expansion of the French state, and the beginnings of a British constitutional monarchy in the Revolution of 1688-89.



HIST 4401 – Special Topics in War and Society

(3 Credits) 3 hours lecture

This course provides students with the opportunity to focus on a particular theme from the field of war and society in a seminar environment. Topics might include the development of military medicine, the Holocaust, technology and warfare in the 20th century, literature and war, or war on the home front.

Recommended Preparation: At least one of History 2263, 3365, or 3373.

HIST 4402 – The Age of Enlightenment

(3 Credit) 3 hours Lecture

This course examines the Enlightenment through reading and discussion of primary documents and historians' debates. Emphasis will be placed on interpretations of the Enlightenment and analyzing what impact it made on later generations. Possible topics include Enlightenment or Enlightenments; British Enlightenment; Enlightenment bodies; and religion in the Enlightenment.

Recommended Preparation: History 1103 and 2229.

HIST 4403 – Landmarks in the History of Science

(3 Credits) 3 hours lecture

This course examines major events in the history of science through reading and discussion of primary documents and historians' debates. Emphasis will be placed on appreciating science as a product of the past culture which produced it. Possible topics include the Scientific Revolution; Darwinism; science and society; and the popularization of science.

Recommended Preparation: At least one 3000 level History course.

HIST 4404 – Topics in Canadian Social History

(3 credits) 3 hours lecture

This course offers students an opportunity for advanced study in the social history of Canada. Topics may include labour, immigration, religion, family, First Nations, women, health, and social welfare.

Recommended Preparation: At least one of History 1131 and 1133, as well as History 2232.

HIST 4405 – Special Topics in Public History

(3 credits) 3 hours lecture

This course provides students with an introduction to the practice of history in a variety of venues such as museums and historic sites. The course will expose students to the skills, methods and techniques utilized by public history practitioners. Topics may include archives, electronic media, curatorial authority, controversies, First Nations peoples, tourism, and cultural heritage.

Recommended Preparation: At least one 3000-level History course.

HIST 4455 – Canada in the Era of the Cold War

(3 Credits) 3 hours lecture

This advanced seminar course focuses on the social, political, and cultural history of Canada from 1945 to 1991. Themes include Canadian defence, nuclear weapons, foreign policy, espionage, domestic and international politics, the development of social programs, and Canadian culture.

Recommended Preparation: History 1133 and/or History 2232.

HIST 4486 – The Industrial Revolution

(3 credits) 3 hours lecture

This course examines the origins, spread and consequences of the Industrial Revolution in Europe between 1750 and 1900. The course is intended to provoke informed reflection on the important changes produced by the transition to the industrial age, with particular emphasis on developments in England where the Industrial Revolution first began.

Recommended Preparation: History 1103, 2243, or 2241.

HIST 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

HUMAN RESOURCES (HRES)**HRES 2170 – Introduction to Human Resources**

(3 credits – TG) 3 hours lecture

This course will introduce students to the various elements of Human Resources management. In addition to the functional areas within HR, students will focus on the legal, ethical, and strategic HR management issues. Contemporary HR issues will also be discussed.

HRES 3274 – Recruitment & Selection

(3 credits – TG) 3 hours lecture

This course provides students with the knowledge and skills to design and implement strategic recruitment and selection initiatives. Topics include: analyzing and developing job requirements, legal considerations, identifying sources of applicants, screening mechanisms, testing methods, and effective interviewing techniques. Students will take part in interview simulations in order to enhance their skills in this area.

HRES 3275 – Compensation & Benefits

(3 credits – TG) 3 hours lecture

This course provides students with an overview of direct and indirect compensation theory and practices within the Canadian business environment. Students will explore the design, implementation, and management of compensation and benefits systems, and how these align with an organization's overall vision. Current practices that link total rewards and employee attraction, retention, and motivation will also be discussed.

Prerequisite: Human Resources 2170 or Entrepreneurship 2237.

HRES 3277 – Training & Development

(3 credits – TG) 3 hours lecture

This course provides students with the theory and practical approaches to strategically develop and deliver training initiatives. Topics include: learning organizations, learning styles and theories, needs assessment and goal setting, transfer of training, training evaluation, and facilitation skills. Students will learn how to develop, design, and deliver an effective lesson plan. Current influences on training and development will be discussed, and students will be challenged to tie these modern business issues into relevant training initiatives.

HRES 4273 – Labour Relations

(3 credits – TG) 3 hours lecture

This course examines the current state of industrial and labour relations within Canada. Applicable legislation will be discussed, and students will review the terms and conditions contained within collective agreements. The roles and impacts of unions, both within organizations, and within Canadian society will be explored. Students will take part in a bargaining simulation in order to develop their knowledge and skills in this area.

Prerequisite: Human Resources 2170 or Entrepreneurship 2237.

HRES 4407 – Transition Management

(3 credits) 3 hours lecture

This course provides students with an understanding of how HR professionals effectively identify, guide, and implement changes within an organization. Topics include: change agents, barriers to change, and employee communication strategies during times of transition. Students will explore the concept of coaching employees through transitions, and effectively aligning change to an organization's strategic intent.

Prerequisite: Management 3276.

HRES 5101 – Strategic Human Resources Management

(3 credits) 3 hours lecture

This course is an examination of the overall role and functions of human resource management in relation to an organization's strategic planning process. Students will explore how to manage human resources effectively in the dynamic legal, social, and economic environment currently challenging organizations. The emphasis will be on the methods in which typical HR activities, e.g. recruitment & selection, and compensation & benefits align with the organization's goals and objectives.

Prerequisite: Human Resources 3274 and 3275, or consent of the Department.

HUMANITIES (HUMN)

Humanities is the integration of facts, ideas, and interpretations of several disciplines to a common theme. Individual course content will be based on a single specific theme to which various disciplines can relate and share a common focal point. The current list of Humanities courses consists of those which in the past have been identified as general education courses. They may be used to satisfy the Arts and Science Requirement for graduation as indicated.

HUMN 1103 – Symbols (formerly HUMN 2203)

(3 credits – TG) 3 hours lecture

This course provides an exploration of the meaning of symbolism in human experience. Theoretical approaches may include psychology (Jung, Lacan), hermeneutics (Cassirer, Ricoeur), educational theory (Steiner), etc. Specific themes that may be examined in-depth include the nature of the Symbolic religious symbolism; metaphors and images of life and death; and symbols of technical power and control.



HUMN 1109 – Western Culture I: Before the Reformation (formerly HUMN 2209)

(3 credits – TG) 3 hours lecture

This course surveys the development of Western cultural experience from its origins in Ancient Greece (circa 800 BCE – 323 BCE) to the end of the Middle Ages (circa 1500 AD). Although the course employs an historical framework, its overall approach is interdisciplinary, drawing on the findings of archaeologists, classical scholars, philosophers, art historians, literary critics as well as historians of the Ancient World and the Medieval World.

HUMN 1111 – Western Culture II: Since the Reformation (formerly HUMN 2211)

(3 credits – TG) 3 hours lecture

This course surveys the development of the Western cultural experience from the Reformation (circa 1500 AD) to the present. Although the course employs an historical framework, its overall approach is interdisciplinary, drawing on the insights of artists, poets, novelists, musicians, philosophers, and scientists, as well as historians of the Early Modern and Modern periods of Western culture.

HUMN 2201 – Outstanding Lives (formerly HUMN 1101)

(3 credits – TG) 3 hours lecture

This course provides an interdisciplinary study of the original works of significant thinkers from the areas of the arts, fine arts, science, religion and politics. Each semester a different individual or individuals are the focus of study.



HUMN 2219 – Ancient Greece (800 BCE – 323 BCE) (formerly HUMN 3309)

(3 credits – TG) 3 hours lecture

This course provides a comprehensive introduction to the history and culture of Ancient Greece (circa 800 BCE – 323 BCE). The course employs an interdisciplinary approach, examining the mythology, religion, history, politics, philosophy, science, art and literature of this ancient culture that has often been seen as the cradle of Western civilization.

Recommended Preparation: History 1101.

Note: Humanities 2219 = Athabasca University HUMN 309. Credit will be allowed for only one of Humanities 2219 and HUMN A309.

HUMN 2221 – Science and Religion in Early Modern Europe (formerly HUMN 3321)

(3 credits – TG) 3 hours lecture

This course explores the tremendous changes that occurred in science and religion between 1450 and 1700. In particular, it looks at the reasons that religion and natural science split apart into separate institutions during the Renaissance and the Scientific Revolution. Topics such as authority and belief, the earthly and heavenly realms, the extent of human knowledge, and the relation between humans and nature will be discussed.



Recommended Preparation: One or more of Humanities 1105, 1109, 1111, History 1101, 1103, 3333, 3357, Philosophy 1101, 2215, 2263, 2267, Religious Studies 1101, 2207.

HUMN 2297 – Issues in Science and Religion (formerly HUMN 3397)

(3 credits – TG) 3 hours lecture

This course examines issues of mutual concern for science and religion such as evolution and creation, value and meaning of humanity, exploitation and/or stewardship of life, of the world.

Prerequisite: Any Religious Studies course, any course meeting the Area 6 (Natural Sciences) Arts and Science requirements, or consent of the chair of the department.



HUMN 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

INSURANCE (INSR)

INSR 2140 – Principles and Practice of Insurance

(3 credits) 3 hours lecture

The basic concepts and language of insurance are discussed including: the legal context of insurance; the insurance contract and document process; risk; ratemaking and underwriting; the participants in the industry and their relationship to each other; claims process and adjusters; and reinsurance.

INSR 2141 – Insurance on Property

(3 credits) 3 hours lecture

This course provides an introduction to property insurance; basic fire insurance, extended coverage endorsement; Insurance Act Provisions: discussion of perils, and clauses and limitations relating to the most common personal lines policies.

Prerequisite: Insurance 2140.

INSR 2143 – Automobile Insurance

(3 credits) 3 hours lecture

This course provides an introduction to and development of automobile insurance including: legislation related to automobile insurance, policies and regulations with a concentration on personal coverages; claims; industry programs for insurance availability; insurance rating; and specifics of policy coverage in each province.

INSR 2144 – Loss Adjusting

(3 credits) 3 hours lecture

This course provides basic knowledge of insurance and professional conduct within the claims domain: management of relationships relative to the claims handling process; the fundamentals of investigation, evaluation, negotiation and settlement within the claims process.

Prerequisite: Insurance 2140.

INSR 2145 – Insurance Agency

(3 credits) 3 hours lecture

An overview of the insurance business from an agency perspective including: recognition of the needs of personal lines clients and small commercial risks; the progress of a risk assessment from initial client contact through the evaluation and application process, to binding and policy documents; review of major product lines and common policy transactions.

Prerequisite: Insurance 2140.

INSR 3247 – Underwriting Essentials

(3 credits) 3 hours lecture

This course provides an overview of how an underwriter accepts or rejects for the insurer within parameters set by the insurer and imposed by external environmental conditions and includes the study of the characteristics required by an underwriter in the analysis of individual property, liability, and automobile risks.

Prerequisite: Insurance 2140.

INSR 3249 – Liability Insurance

(3 credits) 3 hours lecture

This course provides a review of the Canadian legal system and those legal principles that affect liability insurance. The Commercial General Liability Policy is studied in-depth, including discussion of miscellaneous liability coverage relating to other business liability exposures and underwriting liability exposures.

Prerequisite: Insurance 2140.

INTERIOR DESIGN (INDS)

INDS 2010 – Directed Field Studies I

(15 credits)

This course will foster an understanding of the business culture unique to the interior design profession. Students will participate in paid work experiences within businesses associated with the design and construction of interior environments. In addition to applying academic skills and theory acquired in Semesters 1 – 4, students will develop personal and professional acumen for working effectively within the interior design profession.

INDS 2211 – Design I**(3 credits) 2 hours lecture, 3 hours lab**

This course explores the role of design as a human activity and the relationship of design to human behaviour and well-being. Students will develop awareness of human history in the context of design and invention, an understanding of design as effective problem analysis and exploration, and a context and vocabulary for design critique.

INDS 2213 – Design Communication I**(2 credits) 1 hour lecture, 2 hours lab**

Design Communication I introduces drawing as a means of communication. Focus is on the development of freehand drawing skills with various media, including but not limited to, graphite, conte, charcoal, pen and brush with ink. Students will gain sensitivity and expertise with line, play of light, colour, proportion and perspective drawing.

Prerequisite: Admission to the Bachelor of Applied Interior Design program.

INDS 2221 – Design II**(4 credits – TG) 2 hours lecture, 6 hours lab**

This course is a continuation of Interior Design 2211, and examines design through the application of the elements and principles of visual design in two-dimensional and three-dimensional problems. Project and assignment solutions will be derived through application of problem-solving processes.

Prerequisite: Interior Design 2211 or consent of the department.

INDS 2223 – Design Communication II**(2 credits – TG) 1 hour lecture, 3 hours lab**

Skills introduced in Design Communication I will be further developed, practised and refined, with particular emphasis on freehand and technical perspective drawing of interior spaces and principle of layout and composition.

Prerequisite: Interior Design 2213 or consent of the department.

INDS 2225 – Construction I**(4 credits – TG) 2 hours lecture, 6 hours lab**

This course introduces the student to theoretical and practical exercises related to technical problems in architectural and design drawing. Students will establish confidence and familiarity with conventions, methods and applications of orthographic drawing.

Prerequisite: Successful completion of all first-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 2229 – Lighting**(1 credit) 1 hour lecture**

This course provides a foundation of light theory for the students, as well as techniques to research and specify light sources and fixtures. Students explore and develop an understanding of the impact of light on environmental issues and on the health and safety of individuals.

Prerequisite: Successful completion of all second-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 2231 – Colour and Light**(2 credits) 2 hours lecture**

This course provides an introduction to the theories of colour and light. It will also look at the relationship of colour and to the materials used in design. Through discussions, exercises and field trips, students will develop awareness of the importance of colour and light in the successful resolution of functional problems of interior spaces.

Prerequisite: Admission to the Bachelor of Applied Interior Design program.

INDS 2233 – Materials**(1 credit) 1 hour lecture**

This course investigates the properties of basic construction and finishing materials used in the interior environment. Students will learn how to select appropriate materials to satisfy given criteria by implementing a prescribed problem solving process.

Prerequisite: Successful completion of all first-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 2235 – Universal Design**(1 credit) 1 hour lecture**

Students will develop an understanding of universal design and will be exposed to the physiological, psychological, and social impact that universal design has on diverse populations.

Prerequisite: Successful completion of all first-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3010 – Directed Field Studies II**(15 credits)**

This second semester of paid work experience will provide students with practical experience in areas which pertain to their specific interests and skills. Although employment will be coordinated through the Career Services office, students will be encouraged to find their own employment opportunities.

INDS 3301 – Design III**(4 credits – TG) 2 hours lecture, 6 hours lab**

This course builds on core skills and understandings developed during the foundation Interior Design courses. Students are provided with opportunities to learn the theory of residential design and to apply that theory, using a prescribed problem process, to the resolution of both theoretical and practical projects. These projects consider the needs of diverse populations and range from the simple to the complex.

Prerequisite: Successful completion of all second-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3305 – Construction II**(4 credits) 2 hours lecture, 6 hours lab**

This course is a continuation of Interior Design 2225. This course emphasizes skill development in the design and construction of architectural woodwork and the preparation of related construction drawings.

Prerequisite: Successful completion of all second-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3309 – History of Interiors**(3 credits – TG) 3 hours lecture**

This course explores the development of interior environments and the impact on style of social, cultural, economic and political issues. Students will study the design and development of the historical decorative arts from ancient Egypt to the architecture, interiors and furniture of the twenty-first century.

**INDS 3311 – Design IV****(4 credits – TG) 2 hours lecture, 6 hours lab**

Design IV is a continuation of Interior Design 3301. Students will solve a complex design project with specific programming and design requirements. The students are introduced to commercial design theories, applying them to specific design situations to experience and develop an understanding of the designer's role in creating public spaces. Consideration will be given to populations of diverse age, culture, income, physical abilities, etc.

Prerequisite: Successful completion of all third-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3313 – Design Communication III**(2 credits) 1 hour lecture, 3 hours lab**

Students will gain practice in using freehand perspective drawing techniques as a thinking and problem-solving tool, and to enhance their drawing skills for visually communicating finished design solutions.

Prerequisite: Successful completion of all second-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3315 – Construction III**(4 credits) 2 hours lecture, 6 hours lab**

This course is a continuation of Interior Design 3305, and focuses on construction materials and methods utilized in the fabrication of both residential and commercial environments, as well as the conventional drawing methods used to convey construction intent.

Prerequisite: Successful completion of all third-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3317 – Interior Design Business I

(2 credits) 2 hours lecture

This course provides an overview of the interior design profession with an emphasis on the associated business principles and practices. Topics include the history of the profession, scope of services, and the allied professions and consultants that support the practice and provides an overview of interior design office operation, its practices and the standard business documents utilized. The emphasis is on ethics and professionalism, responsibilities of the interior designer, communication skills, research development, time management, and employment and entrepreneurial opportunities.

Prerequisite: Successful completion of all first-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3323 – Design Communication IV

(2 credits) 1 hour lecture, 2 hours lab

This course further develops competency in freehand representation of design ideas. Students will enhance their personal styles for visually communicating interior design solutions.

Prerequisite: Successful completion of all third-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3327 – Interior Design Business II

(1 credit) 1 hour lecture

Interior Design Business II is a continuation of Interior Design 3317. Students continue to refine their communication skills, research and information gathering techniques. A major emphasis in this course will be on professional attitude and presentation, marketing and interview skills are addressed such that students are adequately prepared for their first directed field studies.

Prerequisite: Successful completion of all third-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3331 – Computer Drafting

(2 credits) 1 hour lecture, 3 hours lab

This course teaches the basic concepts required for competency in drafting with AutoCAD software. The first portion of the course concentrates on learning the tools for drawing 2-dimensional representations; the final portion focuses on reinforcing these skills and building drawing efficiency.

Prerequisite: Successful completion of all third-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 3333 – Case Studies in Design

(1 credit) 1 hour lecture

In this course students will select and research a variety of centres of design excellence in North America and Europe. Research will include historical sites, contemporary design installations, and significant architects and designers who have contributed to the quality of the centre. Students will select one of the researched centres for an optional field study tour. The cost of the tour will be borne by the student.

INDS 3335 – Building Code and Systems I

(1 credit) 1 hour lecture

This course provides an introductory overview of the National Building Code (NBC) and the Alberta Building Code (ABC), with a focus on those sections that apply specifically to the design and development of interior spaces. The course will also provide an overview of the systems that govern the design and support the efficacy of the built environment – structure, HVAC, power and communication, plumbing, acoustic, lighting and fire safety systems.

Prerequisite: Successful completion of all first year Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4401 – Design V

(4 credits – TG) 2 hours lecture, 6 hours lab

This course is a continuation of Interior Design 3311. Commercial design theory and the factors that affect the function, efficiency and aesthetics of the office environment are addressed. The unique requirements of retail or hospitality design will be explored and the factors affecting the design for diverse populations.

Prerequisite: Successful completion of all fifth-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4405 – Construction IV

(4 credits) 2 hours lecture, 6 hours lab

This course is a continuation of Interior Design 3315, addressing the construction and specification of elements in typical commercial interior environments. Students gain practice in the use of AutoCAD software by producing computer generated construction details related to their design projects.

Prerequisite: Successful completion of all fifth-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4407 – Interior Design Business III

(3 credits) 3 hours lecture

This course, which is a continuation of Interior Design 3317 and 3327, will present the sequence of business activities expedited on a typical design project. Emphasis is on the organizational procedures, information management and supportive documentation required in the design process. Additional topics addressed are ethics, professionalism and communication skills.

Prerequisite: Successful completion of all fifth-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4411 – Design VI

(3 credits) 1 hour lecture, 6 hours lab

This course requires students to independently investigate and research an adaptive re-use project of their own choice. The project provides an opportunity for self-expression, and synthesizes the theory and skills acquired throughout the program.

Prerequisite: Successful completion of all seventh-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4413 – Design Communication V

(2 credits) 1 hour lecture, 2 hours lab

This course provides instruction in the use of digital media in combination with freehand drawing to represent design ideas.

Prerequisite: Successful completion of all fifth-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4415 – Construction V

(2 credits) 1 hour lecture, 3 hours lab

This course builds on knowledge and skills acquired in Interior Design 4405 and addresses current trends in construction methods and materials in the creation of interior environments. Students will explore alternative methods for presenting construction assemblies based on project work in Interior Design 4411.

Prerequisite: Successful completion of all seventh-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4421 – Design Issues

(2 credits) 2 hours lecture

Design Issues provides the students with exposure to a broad range of ideas and current issues related to the built environment. It also provides an opportunity for in-depth exploration of a topic of personal interest, and a forum within which to share ideas and research. An excellent opportunity is provided for syntheses of a number of approaches to a design problem.

Prerequisite: Successful completion of all seventh-semester Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4435 – Building Code and Systems II

(1 credit) 1 hour lecture

This course will provide a continuation and expansion on the material covered in Interior Design 3335.

Prerequisite: Successful completion of all third year Bachelor of Applied Interior Design program core requirements or consent of the department.

INDS 4437 – Design Theory

(2 credit) 2 hours lecture

This course will look at the ideas impacting the design and interpretation of interior environments. In particular, students will study the social, cultural, technological, and political issues which have influenced, and continue to inform, the design of interior spaces. Students will analyze and respond to the ideas of influential designers, theorists, and architects from the modern period to the present. Starting with the Industrial Revolution, topics such as mass production, craft, ornamentation, spatial organization, taste, style, gender, domestic space and work cultures will be examined.

Prerequisite: Interior Design 3309.

INDS 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

INTERNATIONAL BUSINESS (INBU)

INBU 3301 – Global Business Environment

(3 credits) 3 hours lecture

Learn how to adapt and assess your marketing strategies to opportunities offered by the global economy. Upon successful completion of this course, you will be able to implement your own international business plan. Topics include international buying and selling, export and import processes, the international institutional framework, international marketing, trade financing and negotiating abroad.



INBU 3302 – International Marketing

(3 credits – TG) 3 hours lecture

There are ways to succeed in international marketing and they include understanding who your customers are, what they want and how you can best provide it. International Marketing prepares you to master the challenges of international markets. Topics include domestic versus international marketing, principles of marketing, market research techniques, promotional strategies, pricing, missions and trade fairs and international marketing management.



INBU 3303 – International Finance

(3 credits) 3 hours lecture

Financing plays an essential role in international trade – and your international finance training must be practical, hands-on and adaptable to your business environment. Topics in International Finance include the role of financing in international trade, risk analysis, exchange rates, export costing, official sources of trade financing and cash flow planning.

INBU 3304 – Global Supply Chain Management

(3 credits) 3 hours lecture

Logistics involve the steps taken to get your products to market. Logistics can be a source of competitive advantage; both speed and efficiency of delivery are key elements affecting marketing and financing. In this course, you will learn ways to deliver your product better, cheaper and faster than your competitors. Topics include commercial documentation, government documents, regulatory compliance, health and environment issues, transportation and customs clearance.

INBU 3305 – International Market Entry Strategies

(3 credits) 3 hours lecture

Success in international trade means that your product must get into the hands of prospective customers in the most efficient, safe and cost-effective manner possible. Topics in this course include distribution channels, partnering, barriers to entry, market entry strategies, managing a joint venture, investment-based strategies and exit strategies.

INBU 3306 – International Trade Research

(3 credits) 3 hours lecture

Effectiveness in international trade depends greatly upon developing an in-depth understanding of your target markets. International Trade Research will help you discover how to evaluate import and export opportunities, source market information, analyse data and define research objectives. Topics include Management Information Systems for international trade, using databases, applications of trade research and competitor intelligence.

INBU 3307 – International Trade Law

(3 credits) 3 hours lecture

Gain a clear understanding of international laws and regulations and examine key legal issues that may have implications for your expansion into the global marketplace. Topics in International Trade Law include international business agreements, Canadian contract law, public trade law, international sale of goods and product liability and insurance.

INBU 4408 – International Trade Management

(3 credits) 3 hours lecture

The emergence of a global economy has challenged traditional assumptions about management. For small companies seeking to penetrate worldwide markets, the skills learned in International Trade Management could mean the difference between success and failure. Topics include international business planning, risk management, benchmarking the competition, managing cultural diversity, building an international workforce, operating a trade office and managing international assets.

Prerequisite: International Business 3301, 3302, and 3306 or consent of the department.

ITALIAN (ITAL)

ITAL 1101 – Beginners' Italian (formerly ITAL 2201)

(3 credits – TG) 4 hours lecture, 1 hour lab

This course is designed for students with no previous knowledge of the language, and provides training in the comprehension, speaking, reading and writing of Italian. Upon successful completion of the course, students will be able to carry on an elementary conversation and read basic texts in Italian. Elements of Italian culture will also figure prominently in the teaching of the language.



ITAL 1103 – Beginners' Italian II (formerly ITAL 2203)

(3 credits – TG) 4 hours lecture, 1 hour lab

This course will provide students with the opportunity to further develop their oral, reading and writing skills. It also allows them to gain a more in-depth understanding of Italian culture.

Prerequisite: Italian 1101 or equivalent.



JAPANESE (JPNS)

JPNS 1105 – Beginners' Japanese I (formerly JPNS 2205)

(3 credits – TG) 4 hours lecture, 1 hour lab

Basic concepts of modern Japanese. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns.



JPNS 1107 – Beginners' Japanese II (formerly JPNS 2207)

(3 credits – TG) 4 hours lecture, 1 hour lab

Continuation of Japanese 1105.

Prerequisite: Japanese 1105 or consent of the department.



JPNS 2209 – Japanese Culture

(3 credits) 3 hours lectures

This course will provide a comprehensive introduction to the geography, nature, history and social life of Japan. Students will explore the modern and traditional aspects of Japan through family, society and the arts. Classroom activity will be augmented by cultural activities.



Note: This course is taught in English; no knowledge of Japanese and no prerequisites are expected.

LANGUAGES (LANG)

LANG 2231 – Languages of Canada (formerly LANG 3331)

(3 credits – TG) 3 hours lecture

This course is an introduction to the socio-linguistic picture of modern Canadian society. It is based on the analysis of history and contemporary life of various Canadian linguistic communities using different languages to develop and build their cultures as well as to communicate.

LATIN AMERICAN CULTURES (LAST)

LAST 1101 – Introduction to Contemporary Latin American Cultures

(3 credits) 3 hours lecture

This course provides an overview of Latin American regional similarities and cultural differences through the study of contemporary indigenous peoples, the Iberian heritage and contemporary national cultures. Students will explore many forms of artistic expression, including literature, architecture and popular culture. The aim is the development of cultural understanding of the various societies in Hispanic America.



LAST 2201 – Cultures of South America

(3 credits) 3 hours lecture

This course is a continuation of Introduction to Contemporary Latin American Cultures 1101. It offers a more in-depth study of the societies in South America from a Latin American perspective. Students will explore and analyse a variety of cultural contexts and forms of expression.

Prerequisite: Latin American Cultures 1101

LAST 2202 – Cultures of Mexico, Central America and the Caribbean

(3 credits) 3 hours lecture

This course is a continuation of Introduction to Contemporary Latin American Cultures 1101. It offers a more in-depth study of the societies of Mexico, Central America and the Caribbean from a Latin American perspective. Students will explore and analyse a variety of cultural contexts and forms of expression.

Prerequisite: Latin American Cultures 1101

LINGUISTICS (LING)

LING 1111 – The Nature of Language I (formerly LING 2211)

(3 credits – TG) 3 hours lecture

This course provides a survey of the field of theoretical linguistics: its content, techniques, and objectives through the solution of problems from selected languages. Topics include articulatory phonetics and phonology; words and their meaning; and the formation of sentences.



LING 1113 – The Nature of Language II (formerly LING 2213)

(3 credits – TG) 3 hours lecture

This course provides a survey of the field of applied linguistics; its content, techniques, and objectives. Topics include language in historical and social context; language change and variation; language families; writing systems; language acquisition; and psycholinguistics.

Prerequisite: Linguistics 1111.



LING 2201 – Syntax I

(3 credits) 3 hours lecture

This course provides an overview of the theory and methodology of syntactic analysis, using English as a primary example. Topics will include syntactic categories, grammatical, thematic and structural relations, and syntactic movement.

Prerequisite: Linguistics 1111 with a minimum grade C-

LING 2207 – Second Language Acquisition (formerly LING 3311)

(3 credits) 3 hours lecture

This course offers an overview of linguistic perspectives on second language acquisition and their implications for second language teaching. Topics will include: the nature of language proficiency; language and the mind; and the roles of first language and universal grammar in learning a second language.

Prerequisite: Linguistics 1113.



LING 2221 – Modern English Grammar (formerly LING 3321)

(3 credits – TG) 3 hours lecture

A comprehensive exploration of contemporary English. The course is based on modern linguistic analysis, but also includes traditional grammatical terminology, as well as language change, attitudes to language varieties and problems in usage.



LING 2231 – First Language Acquisition (formerly LING 3331)

(3 credits – TG) 3 hours lecture

An overview of major issues and developmental patterns in child language acquisition.

Prerequisite: Linguistics 1111, 1113 (may be corequisite) or Psychology 1105 or equivalent.



LING 3371 – Introduction to Psycholinguistics

(3 credits – TG) 3 hours lecture

An introduction to the field of Psycholinguistics; its findings, research orientations and methodologies.

Prerequisite: Linguistics 1111 or 1113.



LING 1199 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

LOGISTICS AND SUPPLY CHAIN MANAGEMENT (LSCM)

LSCM 2010 – Directed Field Studies I

(15 credits)

This Directed Field Studies course requires students to be employed in a logistics or supply chain management position. The employer and placement must be approved by the work experience coordinator and the position must consist of at least 450 hours of work. Students will typically work in a supply chain function for an organization or in a company specializing in transportation, distribution, or logistics. Under the supervision of a faculty advisor, students must complete a series of applied research projects to relate their practical experience with their academic studies.

Prerequisite: Accounting 2121, Logistics and Supply Chain Management 2201, 3203 or 2203, 3303, 3305 and 3307. Successful completion of work experience professional development sessions.

LSCM 2201 – Introduction to Logistics and Supply Chain Management

(3 credits) 3 hours lecture

This course provides an overview of the importance of logistics and the supply chain process in determining the competitive success of an organization. Students will be introduced to the various components of the supply chain and their logistical requirements. Topics to be surveyed in this course include value process management, transportation management, purchasing, inventory management, demand forecasting, materials and warehouse management, enterprise resource planning (ERP), supply chain information systems, production and operations management, e-commerce, customer and supplier relations, quality assurance, outsourcing, third-party logistics and global productions.

LSCM 3010 – Directed Field Studies II

(15 credits)

This Directed Field Studies course requires students to be employed in a logistics or supply chain management position. The employer and placement must be approved by the work experience coordinator and the position must consist of at least 450 hours of work. Students will typically work in a supply chain function for an organization or in a company specializing in transportation, distribution, or logistics. Under the supervision of a faculty advisor, students must complete a series of applied research projects to relate their practical experience with their academic studies.

Prerequisite: Logistics and Supply Chain Management 2010, 4402 or 4401 and 4405, and 4403 or consent of the department. Successful completion of work experience professional development sessions.

LSCM 3203 – Principles of Quality Management

(3 credits) 3 hours lecture

This course provides an introduction to basic concepts, processes, and issues in quality management practices with respect to services, goods and information. Topics include planning, organizing and controlling for quality; the human aspects of quality; quality assurance and purchasing; ISO standards; and, continuous improvement and reengineering.

Prerequisite: Management 2262, and Marketing 2150, or consent of the department.

LSCM 3301 – Introduction to Physical Distribution

(3 credits) 3 hours lecture

The challenge of logistics is ensuring that the right products reach the right destination in the right condition, and at the right time. This course provides an overview of the various transportation modes and procedures in Canada. Topics include modes of transportation and intermodalism, intermediate agencies, and distribution methods such as warehousing, materials handling and unitization.

LSCM 3303 – Fundamentals of Purchasing

(3 credits) 3 hours lecture

Organizations are recognizing the value of purchasing beyond the basic transactional level. This course introduces students to the principles of purchasing, while addressing the impacts of technology, supply chain management and business strategy on purchasing in today's business environment. Other topics include procurement planning and procedures and supplier relations.

LSCM 3305 – Physical Distribution and Logistics

(3 credits) 3 hours lecture

Logistics and transportation are critical links in today's supply chain. Building on the fundamentals addressed in LSCM 3301, this course explores the concepts of physical distribution and logistics, as well as addressing the specific areas of contracts, loss and damage, dangerous goods, marine insurance, Canada Customs, international trade and the transportation regulatory environment.

Prerequisite: Logistics and Supply Chain Management 3301.

LSCM 3307 – Introduction to E-Business

(3 credits) 3 hours lecture

This course examines the impact technological changes have made on the face of business. This course encompasses Internet technology, the nature of e-business competition, and underlying economics of e-business to provide a comprehensive look at how businesses survive and thrive on the Internet. Topics include web and Internet fundamentals, e-business models, customer interface, and marketing and e-business strategy.

Prerequisite: Marketing 2150 or consent of the department.

LSCM 4402 – Inventory and Warehouse Management

(3 credits) 3 hours lecture

Through the application of sound materials management principles, students will be equipped to develop and implement strategic inventory and warehousing plans. The course is broken into two components; inventory management and warehouse management. Inventory management topics include inventory functions, demand forecasting, aggregate and production planning, master production and materials requirements planning, and lean or JIT inventory management. Warehouse management topics include facility layout, retrieval technologies, performance benchmarking, safety, security, and risk management.

Prerequisite: Marketing 2150, Management 2263 and Logistics and Supply Chain Management 3303, or consent of the department.

LSCM 4403 – Operations Management

(3 credits) 3 hours lecture

This course is a survey of the decision processes in production and operations management, and the relationship to other business areas. Topics covered include forecasting, product and service design, capacity planning, waiting line models, facility location and layout, process selection, design of work systems, linear optimization, quality inspection and control, life cycle management, inventory management, aggregate planning, material requirements planning, project operations management, and operations scheduling.

Prerequisite: Management 2263.

LSCM 4407 – Business Negotiations/Project Management

(3 credits) 3 hours lecture

This course provides an overview of the basic principles of interest-based bargaining and project management. The first part of the course will focus on the basics of interest-based bargaining and how those skills can be applied to supply chain management in a global environment. The second part of the course focuses on the input/output tools and techniques necessary to take a project from inception to completion. The students will also learn how to operate project management software for budgeting and scheduling purposes.

Prerequisite: Management 3230 and Management 3276, or consent of the department.

LSCM 4409 – Supply Chain Decision-Making

(3 credits) 3 hours lecture

Participants in this course will solve various applied business problems in logistics and supply chain management. Emphasis will be on the application of critical evaluation and judgment, together with skills from the foundation disciplines in prerequisite courses, to formulate innovative business solutions for integrated case study scenarios.

Prerequisite: Accounting 2121, Marketing 2150, Finance 3227, Management 3276, Logistics and Supply Chain Management 4402 or 4401 and 4405, and 4403 or consent of the department.

LSCM 4411 – Integrated Business Solutions

(3 credits) 3 hours lecture

This course demonstrates how to apply selected information technologies for supply chain management. Emphasis will be upon identifying, assessing and using the best available software to enable enhanced performance within an overall enterprise based systems environment. Participants will be exposed to a menu of commonly used software applications including Enterprise Resource Planning tools, transactional e-commerce packages, inventory management systems, materials supply and purchasing tools, planning and scheduling packages, demand forecasting and collaborative supply chain applications.

Prerequisite: Logistics and Supply Chain Management 3305, 3307, and 4402 or consent of the department.

MANAGEMENT (MGMT)**MGMT 2130 – Management Principles and Practices**

(3 credits – TG) 3 hours lecture

This course is a comprehensive and practical study of the major functions that comprise management processes, and the constraints within which the manager must operate. The focus (through the use of case studies and experiential exercises) is on how to perform these functions in an ethical and socially responsible manner to maximize productivity within the constraints of the organizational environment. A strong emphasis is put on understanding and identifying ethical dilemmas in the business world.

MGMT 2131 – Introduction to Business Administration

(3 credits – TG) 3 hours lecture

This course introduces the functional areas of business and the integration of these areas for effective and efficient operation of organizations in a variety of sectors. Emphasis is placed on effective team work skills, research skills, and decision-making skills.

**MGMT 2262 – Business Statistics I**

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course introduces descriptive and inferential statistical analysis while emphasizing thinking skills and computer literacy. Topics include descriptive statistics, probability theory, simple random samples, discrete and continuous random variables, the central limit theorem, confidence intervals, and hypothesis testing. This course will emphasize the application of statistical analysis to business situations, the understanding of which will be further enhanced through exposure to current statistical computer software.

MGMT 2263 – Business Statistics II

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This is the second course in applied statistical analysis as offered in the Bissett School of Business. This course examines inferential statistical analysis while emphasizing thinking skills and computer literacy. Topics include parametric and nonparametric hypothesis testing procedures. Simple and multiple regression analysis will also be examined and applied to business situations. The understanding of the course material will be further enhanced through exposure to both manual and computerized methods using current statistical computer software.

Prerequisite: Management 2262.

MGMT 2275 – Creativity in the Workplace

(3 credits) 3 hours lecture

In this course, students will gain an understanding of the concept of creativity—its nature, complexity, and relationship to major components present in any environment. They will analyze their own creative strengths and weaknesses, and will learn and practice tools to improve their creative competence. Through various learning activities, learners will develop an appreciation for why we need to learn about, and practice, creativity.



MGMT 3210 – Business Communication Theory and Practice

(3 credits – TG) 3 hours lecture

Students will develop their abilities for writing business letters, memoranda, reports, and for preparing and delivering oral presentations. Students will develop an understanding of strategic communications by exploring both internal and external organizational communication strategies

Prerequisite: English 0212 and 1101 or any 1100-level English or higher or consent of the department.



MGMT 3230 – Business Law

(3 credits – TG) 3 hours lecture

Students will gain experience in legal problem solving with emphasis on legal issues involving business. The core of the course requires critical legal thinking in the following areas: agreements, liability, property rights, constitutional rights, and different ways to set-up businesses and non-profit activities. Additional topics will vary from semester to semester and may include crime, consumer protection, commercial transactions, creditor and debtor relations, and other timely legal topics.



MGMT 3265 – Management Information Systems

(3 credits – TG) 3 hours lecture

This course focuses on the role of information technology in an organization and its application to business problems. Techniques for designing, implementing and managing information systems are presented. Topics covered include hardware and software, file management, database organization, networking and telecommunications, systems development and design, flowcharting, system security, backup and recovery, and artificial intelligence.

Prerequisite: Accounting 2120 or 2121.

MGMT 3269 – Project Management

(3 credits) 3 hours lecture

This course introduces students to project management. Content includes concepts, principles, and the inputs, outputs, tools and techniques necessary to take the project from inception to completion. Students will learn, using PMBoK (Project Management Body of Knowledge), how to initiate a project, plan for its completion, monitor and control the project during implementation, and closing the completed project. Projects will be developed that are industry specific and will be used to allow students to take a project from inception to completion.

MGMT 3276 – Organizational Behaviour

(3 credits – TG) 3 hours lecture

This course provides an examination of the behaviour of people in organizations. Emphasis will be placed on the application of theory through group interaction and case studies. Topics include: individual behaviour, group behaviour, leadership, motivation, conflict resolution, and organizational culture.



MGMT 4230 – Advanced Business Law

(3 Credits) 3 Hours Lecture

From a broad based understanding of legal principles and problem solving gained in MGMT 3230 students will learn theory and develop skills in the following legal subjects: contract interpretation, drafting, and management; secured transaction and creditors rights; legal research and preparing briefs of the law; consumer protection; environmental protection; international business; and E-commerce and the law.

Prerequisite: Management 3230

MGMT 4402 – Corporate Social Responsibility

(3 credits) 3 Hours Lecture

This course deals with the interrelationship of corporate social responsibility, corporate integrity, organizational culture, corporate strategy and organizational management/leadership. Topics covered may include: fair-trade and globalization and other converging and emerging ideas about the continuing evolution of CSR.

Prerequisite: Management 2130 or 2131 and a General Education Cluster 3 Foundation Level Course

MGMT 4403 – Environmental Management & Sustainable Development

(3 credits) 3 hours lecture

This is an advanced management course that introduces students to the issues, concepts, problems and processes of environmental management. Various management topics will be discussed including the design, implementation, and operation of an Environmental Management System, the tools of environmental management, and the concept of Sustainable Development. Students will gain an understanding of management processes and concepts and their application to the field of environmental management. Specific environmental issues will also be discussed and their relationship to the management of an organization.

MGMT 4407 – Governance and Ethical Issues in Organizations

(3 credits – TG) 3 hours lecture

This course will focus on the decisions faced by strategic leaders in the organization, and their impact on the actions taken by managers and employees of the organization. Emphasis will be placed on assessing the competing interests between social and personal values. Additional topics will include workplace practitioners and pressures, the natural environment, and the broader well-being of the society in which the organization exists. Cases in governance and ethical issues will be used to support the learning activities of this course.



MGMT 4431 – Leadership Development (formerly ENTR 4431)

(3 credits – TG) 3 hours lecture

The course offers a balanced integration of theory and practice of skills generally accepted as necessary to leaders of small enterprises and other organizations. The course is designed to help guide individuals in developing specific personal management competencies. Topics include problem solving, decision-making, team building, initiating and managing change, organization, and managing conflict.

Prerequisite: Human Resources 2170 or Entrepreneurship 2237.



MGMT 5333 – Strategic Management

(3 credits – TG) 3 hours lecture

This capstone course develops the conceptual and applied skills associated with analyzing a competitive situation from a general management point of view. It addresses issues affecting the fundamental direction of the firm, considers the formulation and implementation of strategy, focuses on the extent to which different aspects of the firm fit with key environmental forces, and discusses the organization's ability to leverage its unique core competencies. The course views the organization holistically and, as such, goes beyond the mere integration of specific organizational functions.

Prerequisite: Management 2130, Marketing 2150, Human Resources 2170, and Accounting 2121, or consent of the Department.

MARKETING (MKTG)

MKTG 2150 – Introduction to Marketing

(3 credits – TG) 3 hours lecture

This course provides an introduction to the fundamental concepts and principles of marketing including an introduction to the 4 P's or marketing mix – product, price, place and promotion. Upon successful completion of this course, the student will have the ability to: understand how trends in the environment impact marketing plans; conduct, analyze and interpret primary and secondary research relevant to marketing strategy; develop a comprehensive integrated marketing plan for a product or service; and create and deliver an effective written and oral presentation. This course serves as the foundation for subsequent marketing courses.



MKTG 2154 – Professional Selling

(3 credits – TG) 3 hours lecture

This course provides an in-depth study of the sales process: prospecting, presenting, meeting objections and closing. Emphasis is placed on understanding the sales process and developing the skills necessary for successful selling. Using information access and retrieval skills, a complete sales presentation is developed and presented to the class.

MKTG 3253 – Retail Management

(3 credits – TG) 3 hours lecture

This course provides an introduction to the nature, scope, problems and challenges of retail management. The strategy and decision-making involved in location analysis, retail organization, merchandising and managing the retail mix is examined.

Prerequisite: Marketing 2150.

MKTG 3254 – Sales Management

(3 credits – TG) 3 hours lecture

This course provides an examination of the techniques of marketing and promotion, the direction and organization of sales personnel and the control of marketing costs. Students will discuss many of the business problems faced by an actual sales manager.

Prerequisite: Marketing 2150 and 2154.

MKTG 3255 – Services Marketing

(3 credits) 3 hours lecture

This course provides students with knowledge and understanding of the important differences between services organizations and manufacturing businesses, and focuses on the development and implementation of distinctive and innovative marketing strategies for services firms in the light of these differences.

Prerequisite: Marketing 2150.

MKTG 3256 – Advertising and Sales Promotion

(3 credits – TG) 3 hours lecture

Upon successful completion of this course, the student will be able to: understand the issues involved in planning integrated communication campaigns at a strategic and operational level; understand how to appraise the suitability of elements of the marketing communications mix for specified objectives; plan media effectively for a specified target audience; and evaluate the success of communication campaigns. The student will have the ability to prepare an effective fully integrated communications plan for a specified product or service.

Prerequisite: Marketing 2150.

MKTG 3257 – Business to Business Marketing

(3 credits – TG) 3 hours lecture

This course provides an examination of marketing in the business to business environment. Topics covered include organizational buying behaviour, evaluation of business markets and development of business to business marketing strategy. Students will have the opportunity to develop a trade show concept and exhibit the project to the class. Information access and retrieval skills are further developed in completing the project. The information must then be synthesized in order to draw conclusions, make decisions, solve problems and generate new ideas.

Prerequisite: Marketing 2150.

MKTG 3258 – Marketing Research

(3 credits – TG) 3 hours lecture

A study of the theory and application of marketing research is undertaken, including why marketing research is done and how it is used. The components of effective marketing research including proposals, research design, questionnaire design, collection of data, analysis and interpretation of results are introduced and applied in real-life situations. Students learn to use and evaluate various online sources of business information such as the Internet, Strategis, Statscan, Dialog and trade publications.

Prerequisite: Marketing 2150.

Pre- or co-requisite: Management 2262.

MKTG 4259 – Marketing Decision Making

(3 credits – TG) 3 hours lecture

This course uses a problem-solving approach to marketing concepts through case analysis and a business simulation. The course provides an in-depth examination of the decision-making necessary for marketing strategy formulation, product positioning, pricing, channel, marketing research, and promotion, and marketing for nonprofit organizations. The development of thinking skills is encouraged through activities such as distinguishing fact from opinion, challenging assumptions and recognising bias in yourself and others. Communication of ideas both verbally and in writing is required.

Prerequisite: Marketing 2150.

MKTG 4150 – Buyer Behaviour

(3 credits) 3 hours lecture

Buyer behaviour is a discipline that looks at why people buy the things they do. This marketing discipline applies knowledge from areas such as psychology, sociology, anthropology, and economics to describe and understand how buyers are likely to behave. This course examines the complex behavioural processes which determine buyer behaviour and customer relationship management. A variety of situations will be analyzed with special reference to individual and group influences. Database planning, design and creation will be covered, with a focus on the role of the database in a firm's marketing strategy emphasizing customer relationship building and servicing.

Prerequisite: Marketing 2150.

MATERNAL INFANT CHILD HEALTHCARE (MICH)

MICH 4401 – Development and Homeostasis

(3 credits – TG) Distance Delivery

This course serves as an introductory course for the Maternal Infant Child Healthcare (MICH) Post-Basic Certificate program. As such, it is a prerequisite or corequisite for all other Maternal Infant Child Healthcare courses. The intent of this course is to investigate elements that must be in balance to move along a trajectory toward optimal health and development. Students will focus on one of two populations: perinatal or neonatal.

MICH 4403 – Assessment

(3 credits – TG) Distance Delivery

This course focuses on the knowledge and skills required to perform physiological and behavioral assessments. Students will focus on one of two populations: perinatal pediatric patients.

Pre- or Corequisite: Maternal Infant Child Healthcare 4401 or approval of department chair.

MICH 4405 – Issues in Maternal Infant Child Nursing

(3 credits – TG) Distance Delivery

Practice, legal and ethical issues of perinatal or neonatal nursing are explored within the context of the patient, family and community. Areas of discussion include parental responses and caring practices, vulnerability and outcomes, legal principles, ethical dilemmas and decision making.

Pre- or Corequisite: Maternal Infant Child Healthcare 4403 or approval of department chair.

MICH 4407 – Critical Moments

(6 credits – TG) Distance Delivery

This course uses an adaptation-development framework to examine selected critical moments that may occur in the perinatal, neonatal populations. A critical moment is defined as the culmination of events that influences the patient to diverge from a trajectory toward health. For example, childbirth and the recovery phase are considered as critical moments in the perinatal period. Students will focus on one of the two patient populations. Students in the neonatal stream will also focus on the therapeutic modalities that promote the neonate's return to homeostasis.

Pre- or Corequisite: Maternal Infant Child Healthcare 4401, 4403, 4405 or approval of department chair.

MICH 4411 – Advanced Decision-Making in Neonatal Intensive Care

(3 credits – TG) Distance Delivery

This course focuses on professional development and nursing practice in the Neonatal Intensive Care Unit. Theory related to advanced assessment, problem identification and intervention will be examined with particular emphasis on newborn resuscitation and stabilization.

Prerequisite: Maternal Infant Child Healthcare 4401, 4403, 4405, 4407 and 4491 or approval of department chair. The student must have maintained a focus on the neonatal population throughout their studies in the Maternal Infant Child Healthcare program.

Note: Students may register for this course only, providing they successfully complete a pretest and submit evidence of prior learning.

MICH 4491 – Neonatal Clinical Experience

(6 credits – TG) 210 hours clinical practice

Students will be provided with the opportunity to integrate and apply knowledge of assessment, homeostasis, and adaptation to the neonate in a variety of clinical settings including Special Care Nursery, Level 3 Intensive Care and the community. With the approval and assistance of the program faculty, students will select a clinical experience that best meets their program objectives.

Pre- or Corequisite: Maternal Infant Child Healthcare 4401, 4403, 4405 and 4407 and approval of the department. Respiratory Therapists must substitute Maternal Infant Child Healthcare 4409 for 4405.

Note: This is an instructor-guided preceptored experience.

MICH 4493 – Perinatal Nursing Clinical Experience

(6 credits – TG) 210 hours clinical practice

Students will be provided with the opportunity to integrate and apply knowledge of homeostasis and adaptation to the antenatal, labour and delivery, and postpartum/newborn periods. Students will select a clinical experience in either supportive care during labour and birth or supportive care for breast-feeding and postpartum families.

Pre- or Corequisite: Maternal Infant Child Healthcare 4401, 4403, 4405 and 4407 and approval of the department.

Note: This is an instructor-guided preceptored experience.

MATHEMATICS (MATH)

MATH 0109 – College Preparation Math Refresher

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course is a math refresher geared for students who have been away from school and who need to revisit prealgebra concepts such as dealing with fractions, exponents and simple geometry.

MATH 0115 – Algebra Foundations

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course comprehensively covers the essential topics of algebra and the basic principles of geometry to an intermediate level. The course is designed to meet the needs of students who have minimal background in algebra or whose proficiency may have declined during years away from formal education. Successful completion of this course prepares students for MATH 0130, where algebraic skills are utilized to study more advanced topics.

MATH 0130 – Algebra and Trigonometry

(0 credits)

This is a credit-free upgrading course; special fees apply.

Relations and functions, inequalities, polynomial functions, rational functions, quadratic relations, exponential and logarithmic functions, trigonometric functions, sequences and series.

Recommended Preparation: Mathematics 0115.

Note: Not recommended for students with credit in Pure Mathematics 30.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed mature under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

MATH 0131 – Calculus and Matrices

(0 credits)

This is a credit-free upgrading course; special fees apply. Part 1: Calculus – Limits, differentiation of sums, products and quotients (excluding exponential, logarithmic and trigonometric functions), the Chain Rule, application to curve sketching, maximum and minimum problems, motion, simple integration, area under a curve and area between curves. Part 2: Matrices – Systems of linear equations, operations with matrices, special matrices, the determinant function, inverses of matrices.

Note: Not recommended for students with credit in Mathematics 31.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed mature under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

MATH 1200 – Calculus for Scientists I (formerly MATH 2249)

(3 credits – TG) 4 hours lecture, 1 hour lab

This course provides an introduction to calculus with some exposure to applications in the sciences. Topics covered will include algebraic operations, functions and graphs, transcendental functions, limits, derivatives, integrals and the fundamental theorem of calculus. Studying calculus will expose students to a variety of important mathematical ideas and help students develop their calculation, critical thinking and problem solving skills.

Prerequisite: A grade of 60% or higher in Pure Mathematics 30 or in Mathematics 0130, or a grade of "C-" or better in any of Mathematics 1283 or 1285 or equivalent.

MATH 1202 – Calculus for Scientists II (formerly MATH 2253)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to integral calculus and its applications. Methods of integration are studied and applied to the calculation of volumes, surface areas, arc lengths and work. Inverse trigonometric and hyperbolic functions, L'Hospital's Rule, first and second-order linear differential equations are also studied.

Prerequisite: Mathematics 1200 with a grade of "C-" or higher.

MATH 1203 – Linear Algebra for Scientists and Engineers (formerly MATH 2221)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to linear algebra for science students. Topics covered are vector and matrix algebra, systems of linear equations, determinants, linear transformations, polar coordinates and complex numbers. Applications in the physical sciences are studied with the help of eigenvalues and eigenvectors.

Prerequisite: Pure Math 30 with a 60% or higher.



MATH 1205 – The Beauty of Mathematics

(3 credits – TG) 5 hours lecture

This course introduces the student to the skills of problem solving and critical thinking. Students are also exposed to some of the history, philosophy, ideas, and people in mathematics. An emphasis is placed on applications of mathematics to everyday life.

**MATH 1211 – Concepts of Mathematical Statistics**

(3 credits – TG) 4 hours lecture, 1 hour lab

This course involves descriptive statistics and a brief introduction to probability theory. A systematic treatment of inferential statistics is undertaken in this course. Topics include the inferences of one population and two population means and proportions, regression and correlation, and chi-square test. Statistical software is used in this course.



Prerequisite: Pure Mathematics 30 or equivalent with a grade of 65% or higher; or Mathematics 0130, 1283 or 1285 with a grade of “C” or higher or consent of department.

Note: Credit for both Mathematics 1211 and 1224 will not be allowed.

MATH 1217 – Calculus for Engineers and Scientists I

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Functions, limits, continuity, derivatives, mean value theorem, integrals, fundamental theorem of calculus, applications in the physical sciences.

Prerequisite: Pure Mathematics 30 with a grade of 65% or higher or Mathematics 0130 or equivalent with a grade of “C” or higher. Mathematics 31 or equivalent with a grade of 65% or higher or Mathematics 0131 with a grade of “C” or higher.

Note: Credit for more than one of Mathematics 1217, 2249, 2251 and 2285 will not be allowed.

MATH 1219 – Multivariable Calculus for Engineers

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Techniques of integration, double and triple integrals, partial derivatives, applications.

Prerequisite: Mathematics 1217 with a grade of “C-” or higher.

Note: Credit for both Mathematics 1219 and 2253 will not be allowed.

MATH 1224 – Introduction to Statistics

(3 credits – TG) 4 hours lecture, 1 hour lab

This course involves descriptive statistics and some basic theory of probability including Bayes’ Rule, expectation, probability distribution (binomial, Poisson, normal) and sampling distributions. Confidence interval and hypothesis testing are introduced. Statistical computer software is used in this course.



Prerequisite: Pure Mathematics 30 or equivalent with a grade of 65% or higher; or Mathematics 0130, 1283 or 1285 with a grade of “C” or higher or consent of department.

Note: Credit for both Mathematics 1211 and 1224 will not be allowed.

MATH 1225 – Statistical Inference

(3 credits – TG) 5 hours lecture

This course involves inferences concerning means, proportion and variance. Analysis of variance (one and two ways), regression and correlation analysis are also discussed as well as nonparametric statistics. Application of these statistics to problems in business, biology and social sciences is studied.

Prerequisite: Mathematics 1224 or consent of department.

MATH 1271 – Discrete Mathematics (formerly MATH 2271)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to symbolic logic, techniques of proof, sets, equivalence relations. There is also an exploration of mathematical induction, recursion, counting principles, graphs, and trees.



Prerequisite: Mathematics 1203 with a grade of “C-” or higher.

MATH 1281 – Precalculus I

(3 credits – TG) 5 hours lecture

A course which covers precalculus topics such as introduction to sets, mathematical systems, the basics of algebra, linear and quadratic equations, systems of equations and problem solving techniques.

MATH 1283 – Precalculus II

(3 credits – TG) 5 hours lecture

A course which covers precalculus topics such as systems of inequalities, introduction to linear programming with applications, functions and relations, graphs of polynomials and rational functions, coordinate geometry (straight line and circle), plane geometry and measurement in two or three dimensions.

Prerequisite: Pure Mathematics 30 or equivalent, or Mathematics 1281.

MATH 1285 – Precalculus III

(3 credits – TG) 5 hours lecture

A course which covers precalculus material such as trigonometric, exponential and logarithmic functions, inverse trigonometric functions, analytic geometry, sequences and series, the binomial theorem, mathematical induction.

Prerequisite: Pure Mathematics 30 or equivalent, or Mathematics 1283.

MATH 2101 – Abstract Algebra (formerly MATH 3315)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to abstract algebra with applications in cryptography. Topics studied include groups and rings, polynomial arithmetic and the division algorithm, and congruencies.



Prerequisite: Mathematics 1203 with a grade of “C-” or higher.

MATH 2102 – Wonders of Geometry (formerly GNED 2102)

(3 credits) 3 hours lecture

Wonders of Geometry is a foundational course intended for a general audience interested in geometry in every day life. This will be a problem based course dealing with geometry in two or three dimensions, analytic geometry and algebra.

**MATH 2103 – Journey through Statistics (formerly GNED 2101)**

(3 credits) 3 hours lecture,

Journey through Statistics is a course intended for a general audience that is interested in statistical concepts in their every day life. Our course will be more qualitative than quantitative and its intention is to spark interest in statistics and probability as a discipline. The emphasis will be given to understanding statistical and probabilistic concepts as opposed to computational aspects.

MATH 2160 – Higher Arithmetic

(3 credits – TG) 3 hours lecture

This course explores elementary number theory, numeration systems, operations on integers and rational number and elementary combinatorics using both inductive and deductive methods. Emphasis will be put on the development of clarity and understanding of mathematical processes and ideas, the application of these ideas to problem solving and the communication of these ideas to other people.

Prerequisite: Pure Mathematics 30 or the permission of the department.

MATH 2207 – Mathematical Methods

(3 credits) 3 hours lecture, 1 hour tutorial

This course provides an introduction to solving systems of ordinary differential equations and ordinary differential equations with series solutions and also partial differential equations. Multivariable calculus basics including vector calculus, multiple, line and surface integrals will be covered, as are applications by exploring Green’s theorem, Gauss’s theorem, and Stokes’ theorem.

Prerequisite: Mathematics 1202, and 1203, each with a minimum grade of “C-”

MATH 2211 – Linear Methods I

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course introduces students to linear algebra and its applications. Topics covered will include vectors and vector algebra, matrices and systems of linear equations, determinants, elements of coordinate geometry and complex numbers. Applications and proofs will provide students with the opportunity to develop their critical thinking and problem solving skills.



Prerequisite: Pure Mathematics 30 or equivalent with a grade of 65% or higher; or Mathematics 0130, 1283 or 1285 with a grade of “C” or higher.

Note: Credit for both Mathematics 2211 and 2221 will not be allowed.

MATH 2233 – Statistics for Biological Sciences

(3 credits) 3 hours lecture, 1 hour lab

This course involves descriptive statistics and some probability theory. A systematic treatment of inferential statistics is undertaken in this course. Topics include inferences of population means and proportions, regression and correlation, chi-square test, analysis of variance and nonparametric statistics. Applications of these statistical methods to problems in biological and health sciences are studied. Statistical computer software is used in this course.

Prerequisite: Mathematics 1200 with a grade of "C-" or higher.



MATH 2251 – Calculus I

(3 credits – TG) 4 hours lecture

This course is designed for students with some previous exposure to calculus. Topics including functions and graphs, transcendental functions, limits, derivatives, integrals and the fundamental theorem of calculus with emphasis on why the theorems and formulae are true and how they can be applied. By studying calculus, students will improve their critical thinking and problem solving skills and gain insight into the discipline of mathematics.

Prerequisite: Pure Mathematics 30 or equivalent with a grade of 65% or higher; or Mathematics 0130, 1283 or 1285 with a grade of "B-" or higher; and Mathematics 31 with a grade of 50% or higher, or Mathematics 0131 with a grade of "D" or higher.

Note: Credit for more than one of Mathematics 1217, 2249 and 2251 will not be allowed.

MATH 2285 – Calculus with Applications

(4 credits – TG) 3 hours lecture, 2 hours lab

This course is an introduction to calculus with an emphasis on applications in sciences. Problem solving is a major component of this course.

Prerequisite: Pure Math 30 with a grade of 60% or higher or equivalent.

Note: Credit for more than one of Mathematics 1217, 2249, 2251 and 2285 will not be allowed.

MATH 2301 – Calculus III (formerly MATH 3349)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is a continuation of the calculus stream. Convergence of sequences and series are studied, along with Taylor polynomials, curves and surfaces in three dimensions, multivariate functions and differentiation and Lagrange multipliers. Applications include three dimensional mechanics.

Prerequisite: Mathematics 1202 and 1203 a grade of "C-" or higher.

MATH 2302 – Calculus IV (formerly MATH 3353)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Functions of several variables are thoroughly studied in this course. The focus is on multivariate integration and differentiation, through the study of the theorems of Green, Gauss, and Stokes. Approximation, optimization techniques, and applications to fluid dynamics are also examined.

Prerequisite: Mathematics 2301 with a grade of "C-" or higher.

MATH 2311 – Linear Algebra (formerly MATH 3311)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course is an introduction to abstract vector spaces and subspaces. Projections and best approximations are studied with the help of the Gram-Schmidt algorithm. Other topics that are studied are population dynamics, Fourier analysis, and eigenvalues and eigenvectors.

Prerequisite: Mathematics 1203 with a grade of "C-" or higher.

MATH 2321 – Mathematical Probability (formerly MATH 3321)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course involves probability theory, discrete and continuous random variables. Topics also include mathematical expectation, variance, moments, moment generating functions and the central limit theorem. There is a discussion of inferential statistics: estimation, confidence interval, and hypothesis testing procedure.

Prerequisite: Mathematics 1202 with a grade of "C-" or higher.

MATH 2323 – Introduction to Mathematical Statistics (formerly MATH 3323)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Central limit theorem. Sampling distributions. F and t distributions. Estimation. Hypothesis tests (proportions, means, variance, chi-square). Method of moments. Maximum likelihood estimators. Concept of minimum variance unbiased estimators. Neyman-Pearson lemma. Likelihood ratio tests. Elementary regression and correlation.

Prerequisite: Mathematics 2321 with a grade of "C-" or higher.

Corequisite: Mathematics 2302.

MATH 2333 – Statistics for Life Sciences (formerly MATH 3333)

(3 credits – TG) 3 hours lecture, 1 hours lab

Descriptive statistics, exploratory data analysis, probability, random variables, life tables, statistical inference, randomization, cause and effect, statistical software, application of statistical methods to medical and biological problems.

Prerequisite: Pure Mathematics 30 or equivalent, or department approval.

MATH 2505 – Puzzling Adventures in Mathematics

(3 credits) 3 hours lecture, 1 hour tutorial.

This course is a problem-solving approach to discrete mathematics covering secret codes, public-key codes, error-correcting codes, applications of graph theory, and parallel algorithms. The material in the course is introduced and examined through the use of mathematical puzzles.

Prerequisite: A grade of C- or higher in any level one, cluster one, GNED course.

MATH 3101 – Numerical Analysis (formerly MATH 3361)

(3 credits – TG) 3 hours lecture, 2 hours tutorial

In this course, the theory and practice of numerical computational procedures to solve practical problems will be studied. Methods for solutions of nonlinear equations, solutions of simultaneous linear equations, curve fitting, solution of the eigenvalue problem, interpolation and approximation, numerical differentiation and integration, solution of ordinary and partial differential equations are included. The laboratory includes the application to elementary problems and the computer solution of comprehensive problems.

Prerequisite: Mathematics 3307 with a minimum grade of "C-", or equivalent or consent of the department.

MATH 3303 – Topics in Applied Mathematics and Data Analysis

(3 credits) 3 hours lecture, 2 hours lab

Techniques of applied mathematics are a great asset and an important quantitative tool for scientists. The course gives an introduction to Discrete Fourier transform, Fast Fourier Transform, filter design and wavelet analysis. Statistical data analysis and stochastic processes are also discussed. These topics will be addressed through their applications to the natural sciences.

Prerequisite: Mathematics 2301 and 2311 both with a minimum grade of C- or equivalent.

MATH 3307 – Differential Equations

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Classification of ordinary differential equations, first order equations with applications, second order equations with applications, series solutions about regular and singular points, special functions. Laplace transforms, linear systems of differential equations.

Prerequisite: Mathematics 1219 with a grade of "C-" or higher.

MATH 3309 – Mathematics for Engineers IV

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

Functions of several variables, partial derivatives, Chain Rule and differentials. Vector calculus, with line and surface integrals; Green's, Gauss' and Stokes' Theorems.

Prerequisite: Mathematics 1219 with a grade of "C-" or higher.

MATH 3325 – Theory of Interest

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This course involves probability theory, discrete and continuous random variables. Topics also include mathematical expectation, variance, moments, moment generating functions and the central limit theorem. There is a discussion of inferential statistics: estimation, confidence interval, and hypothesis testing procedure.

Prerequisite: Mathematics 1202 with a grade of "C-" or higher.

Note: Credit will be given for only one of Engineering 1319, Management 1262/1263, Mathematics 1211, 1224, 1225, 3333; the University of Calgary Anthropology 307, Educational Psychology 511/513, Engineering 319, Political Science 399, Psychology 312, Sociology 311, 312, Statistics 201/211, 213/217, 333, 343/347, 357.

MATH 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

MICROBIOLOGY (MIBI)**MIBI 1211 – Microbiology for the Health Care Professional**

(3 credits) 3 hours lecture, 1 hour lab

This course will examine the structure/function relationships in microorganisms and how these relationships are expressed in host-parasite interactions. Microbial diseases of specific organ systems will be examined as will host response mechanisms.

Recommended Preparation: Biology 30, Chemistry 30 or equivalent, or consent of the department.

MIBI 1217 – Environmental Microbiology

(3 credits) 2 hours lecture, 3 hours lab

This course provides an introduction to microbial structure and function, the role of microbes in the environment, and the use of microbes in bioremediation and the production of biofuels. The laboratory component of the course provides the student with hands-on training in microbiological techniques.

MIBI 2201 – Microbiology (formerly MIBI 3343)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides an introduction to microbiology, with emphasis on prokaryotes and viruses: their evolution, structure, genetics, metabolism, growth, and interactions. Students will also be introduced to some of the applications of microbiology in medicine, industry, and environmental science. The laboratory provides students with practice culturing, studying and identifying microorganisms using aseptic, microscopic and biochemical techniques.

Prerequisite: Biology 1202 and Chemistry 2101 or equivalent, with grades of "C-" or higher.

MIBI 4101 – Medical Microbiology

(3 credits) 3 hours lecture

This course deals with the role of bacteria, fungi, protozoa and viruses in human health and disease. Topics include: commensal microbiota, virulence factors of pathogens, host resistance to pathogens, transmission of infectious diseases, epidemiology, and prevention and treatment of disease. A number of pathogens of particular significance are highlighted.

Prerequisite: Biology 3101 or equivalent, with a grade of "C-" or higher.

MUSIC (MUSC)

MUSA – .5 Hour Private Instruction*

MUSB – 1 Hour Private Instruction*

MUSC – Lecture and Performance Courses

MUSD – 1.5 Hours Private Instruction (restricted to Music Diploma students)

All music courses must be chosen in consultation with the Mount Royal College Conservatory.

* Most music courses may be arranged on a private lesson basis. In the event of low enrolment in certain courses, an hourly rate as established by the Mount Royal College Conservatory will apply.

MUSC 1104 – Chamber Ensemble I

(2 credits – TG) 2 hours lecture

This course involves the playing of chamber music (quartets and trios) appropriate to the student's instrument and coaching by a faculty member.

MUSC 1108 – Repertoire/Literature I

(2 credits – TG) 2 hours lecture

This course provides a study of solo literature for the student's principal instrument. This will be done in small classes grouped according to instrument families (strings, woodwinds, brass, piano, voice). Literature may be played by the students in class and augmented by recordings where necessary.

MUSC 1109 – Theory of Music I

(3 credits – TG) 2 hours lecture, 2 hours lab

This course explores the theoretical fundamentals of music. Harmony, melody, and rhythmic elements will be explored in detail. Focus will be placed on the development of basic aural, sight-singing and rhythmic skills with an emphasis on melodic materials from the modal and tonal styles.

Prerequisite: Consent of the department.

MUSC 1110 – Music Exploration I

(3 credits – TG) 3 hours lecture

Exploration of the art of music and its materials is undertaken in this course. The emphasis is on the development of listening skills beginning with obvious features and moving to more specific aspects of particular styles and types of music. Examples will be drawn from a variety of styles – classical and popular, past and present – and will coordinate with musical events in Calgary during the current semester.

MUSC 1115 – Choir I

(1 credit – TG) 3 hours practicum

This choir performs a variety of literature from different periods and styles. Some vocal instruction is given in the context of the rehearsal, but the primary purpose is to present the singers with a broad selection of music and prepare it for public concerts.

Prerequisite: Permission of the Conductor. Audition required.

MUSC 1119 – Orchestra I

(1 credit – TG) 3 hours practicum

Emphasis is placed on playing together as a group. Instruction in good ensemble playing will be given. Students supply their own instruments except those not commonly owned privately.

Prerequisite: A playing level of Grade VIII from any recognized conservatory. Audition required.

MUSC 1120 – Chamber Ensemble II

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1104.

MUSC 1121 – Repertoire/Literature II

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1108.

MUSC 1123 – Theory of Music II

(3 credits – TG) 2 hours lecture, 2 hours lab

This course is a continuation of Music 1109. It will develop skills in Harmonic Analysis with focus on Western Classical Music. Melodic development and principles of counterpoint, classical, and contemporary forms will also be introduced. Focus will be placed on the development of basic aural, sight-singing and rhythmic skills with an emphasis on harmonic materials from the tonal styles. Multi-meter and cross rhythms will be introduced.

Prerequisite: Music 1109 or consent of the department.

MUSC 1214 – Choir II

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1115.

Prerequisite: Music 1115.

MUSC 1215 – Choir III

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1214.

MUSC 1216 – Choir IV

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1215.

MUSC 1219 – Orchestra II

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1119.

MUSC 1220 – Orchestra III

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1219.

MUSC 1221 – Orchestra IV

(1 credit – TG) 3 hours practicum

This course is a continuation of Music 1220.

MUSC 1230 – Chamber Ensemble III

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1120.

MUSC 1231 – Repertoire/Literature III

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1121.

MUSC 1234 – Jazz History I

(3 credits – TG) 3 hours lecture

This course familiarizes the student with the history of Jazz, from its early beginnings to current jazz practices, in the context of the prevailing social and economic conditions of the day. The principle exponents and various styles including BeBop, Cool Jazz, 3rd Stream Music, Hard Bop, Free Jazz, Jazz Fusion/Jazz Rock will be examined in terms of their contributions to the development of Jazz and Popular music, with a view to fostering an appreciation and understanding of its role, value, influence on today's musical world and establishment of trends for the future.

Prerequisite: Consent of the department.

MUSC 1240 – Chamber Ensemble IV

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1230.

MUSC 1241 – Repertoire/Literature IV

(2 credits – TG) 2 hours lecture

This course is a continuation of Music 1231.

MUSC 2109 – Theory of Music III

(3 credits) 2 hours lecture, 2 hours lab

This course focuses on theoretical fundamentals required for the study of Harmonic, Melodic and Form Analysis in Common Practice. Chromaticism, including advanced modulation and extended chords will be introduced. Focus will be placed on the development of basic aural, sight-singing and rhythmic skills with an emphasis on harmonic materials and melodic from the modal and extended tonal styles.

Prerequisite: Music 1123 or consent of the department.

MUSC 2123 – Theory of Music IV

(3 credits) 2 hours lecture, 2 hours lab

This course will focus on skill development in detailed structural analysis of repertoire from the entire Common Practice style period. Principles of form, harmony, melody and rhythm from other styles will also be introduced. Focus will be placed on the development of advanced aural, sight-singing and rhythmic skills with an emphasis on chromatic melodic materials and extended harmonies.

Prerequisite: Music 2109 or consent of the department.

MUSC 2201 – Introduction to Music History

(3 credits – TG) 3 hours lecture

This course is an overview of the history of western art music, by means of listening and analysis, from its beginnings in Medieval Europe to the present day. It includes units on the music of the Medieval, Renaissance, Baroque, Classical, Romantic and 20th Century eras (including the significant pop/jazz developments).

MUSC 2241 – History of Musical Style I

(3 credits – TG) 3 hours lecture

This course examines the history of western art music from its beginnings in Medieval Europe through the Renaissance.

Prerequisite: Music 2201.

MUSC 2251 – Jazz Theory I

(3 credits – TG) 2 hours lecture, 2 hours lab

This course introduces the student to the fundamentals of Jazz Theory and Composition which, combined with the development of supportive musical skills, will improve the student's ability to master jazz improvisation and to perform the different styles and concepts inherent in Jazz and Popular music. Focus will be placed on the development of basic aural, sight-singing and rhythmic skills with an emphasis on melodic materials from the modal and tonal styles.

Prerequisite: Music 1123 or consent of the department.

MUSC 2253 – Jazz Theory II

(3 credits – TG) 2 hours lecture, 2 hours lab

This course is a continuation of Music 2251. It will continue to develop an understanding of the fundamentals of Jazz Theory and Composition, combined with the development of supportive skills, to further improve the student's ability to master Jazz improvisation and to perform with greater success the different styles and concepts inherent in Jazz and Popular music. Focus will be placed on the development of basic aural, sight-singing and rhythmic skills with an emphasis on harmonic materials from the tonal styles. Multi-meter and cross rhythms will be introduced.

Prerequisite: Music 2251 or consent of the department.

MUSC 2261 – Jazz Composition and Arranging I

(2 credits) 2 hours lecture

This course will cover practical arranging concepts and build a more extensive understanding of the application of jazz theory in arranging. Topics such as chord voicings, voice leading, voicing and transposition for horns, a linear approach to harmonization, arranging techniques for small jazz ensembles and writing for the rhythm section will be discussed.

Prerequisite: Music 1237 or equivalent.

MUSC 2263 – Jazz Composition and Arranging II

(2 credits) 2 hours lecture

Further development and application of arranging concepts. Weekly orchestrations based on existing instrumentation and use a variety of techniques to create and perform personalized arrangements of different pieces.

Prerequisite: Music 2261.

MUSC 2281 – Jazz Improvisation I

(3 credits) 3 hours lecture

Theory and techniques of jazz improvisation with an emphasis on functional harmony, melodic form, scales, tune studies, ear training, and development of style.

Prerequisite: Music 1237 or equivalent.

MUSC 2283 – Jazz Improvisation II

(3 credits) 3 hours lecture

The application theory in jazz improvisation. Functional harmony, melodic concepts, transcription form, ear training and the development of style all consistent in depth. Weekly assignments utilizing a variety of techniques will lend the student to improved soloing and understanding.

Prerequisite: Music 2281.

MUSC 3343 – History of Musical Style II

(3 credits – TG) 3 hours lecture

This course examines the history of western art music from the Baroque era through Beethoven. Emphasis is on the evolution of musical style.

Prerequisite: Music 2241.

MUSC 3345 – History of Musical Style III

(3 credits – TG) 3 hours lecture

This course examines the history of western art music from the Romantic period to the present day. Emphasis is on the evolution of musical style.

Prerequisite: Music 3343.

MUSC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.



MUSIC-PRIVATE LESSONS

Private lessons are available through the Mount Royal College Conservatory. Arrangements for instruction can be made through The Conservatory Office, Room W302, Telephone 403-440-6821.

Due to the specialized nature of instruction, fees for these courses are billed at a higher rate than other College courses. Fees for the courses listed below and other private lessons may be obtained directly from The Conservatory Office.

See section entitled *Special Fees* under *Fees and Deposits*.

Lessons are offered in the areas listed below. A variety of instruction to meet individual needs can be arranged through The Conservatory Office.

Principal and Secondary Instruments or Voice:

MUSA – .5 Hour Private Instruction

(1 credit – TG) lecture

MUSB – 1 Hour Private Instruction

(2 credits – TG) lecture

MUSD 1100 Level – Principal Instrument or Voice I

(3 credits) 1.5 hrs/wk Private Instruction

The intent of this course is to focus on personal performance abilities. Through weekly one and a half hour lessons the qualified instructor will help each student master the elements of music through an in depth study of technical material and relevant musical literature. The student is expected to complete all assignments put forth by the instructor as well as an end of term performance and where applicable an end of year jury. Practice and attendance is necessary for success in this course.

Note: Restricted to Music Diploma students

MUSD 1200 Level – Principal Instrument or Voice II

(3 credits) 1.5 hrs/wk Private Instruction

The intent of this course is to focus on personal performance abilities. Through weekly one and a half hour lessons the qualified instructor will help each student master the elements of music through an in depth study of technical material and relevant musical literature. The student is expected to complete all assignments put forth by the instructor as well as an end of term performance and where applicable an end of year jury. Practice and attendance is necessary for success in this course.

Note: Restricted to Music Diploma students

MUSD 1300 Level – Principal Instrument or Voice III

(3 credits) 1.5 hrs/wk Private Instruction

The intent of this course is to focus on personal performance abilities. Through weekly one and a half hour lessons the qualified instructor will help each student master the elements of music through an in depth study of technical material and relevant musical literature. The student is expected to complete all assignments put forth by the instructor as well as an end of term performance and where applicable an end of year jury. Practice and attendance is necessary for success in this course.

Note: Restricted to Music Diploma students

MUSD 1400 Level – Principal Instrument or Voice IV

(3 credits) 1.5 hrs/wk Private Instruction

The intent of this course is to focus on personal performance abilities. Through weekly one and a half hour lessons the qualified instructor will help each student master the elements of music through an in depth study of technical material and relevant musical literature. The student is expected to complete all assignments put forth by the instructor as well as an end of term performance and where applicable an end of year jury. Practice and attendance is necessary for success in this course.

Note: Restricted to Music Diploma students

Instrument	Semester			
	1	2	3	4
Keyboard				
• Piano	1131	1231	1331	1431
Vocal				
• Voice	1141	1241	1341	1441
Strings				
• Violin	1151	1251	1351	1451
• Viola	1152	1252	1352	1452
• Cello	1153	1253	1353	1453
• Bass	1154	1254	1354	1454
• Harp	1155	1255	1355	1455
• Guitar	1156	1256	1356	1456
Winds				
• Oboe	1161	1261	1361	1461
• Clarinet	1162	1262	1362	1462
• Flute	1163	1263	1363	1463
• Bassoon	1164	1264	1364	1464
• Saxophone	1165	1265	1365	1465
Brass				
• Trumpet	1171	1271	1371	1471
• Trombone	1172	1272	1372	1472
• French Horn	1173	1273	1373	1473
• Tuba	1174	1274	1374	1474
Percussion				
• Percussion	1191	1291	1391	1491

NATIVE STUDIES (NTST)

NTST 0130 – Introduction to Native Studies

(0 credits)

This course will provide an overview of Aboriginal world views and belief systems. Students will gain an awareness of similarities and differences among First Nations in the area of social organizations, spiritual beliefs and cultural practices.

NATURAL SCIENCE (NTSC)

NTSC 1112 – An Introduction to Current Environmental Issues

(3 credits – TG) 3 hours lecture

This course involves a current, comprehensive and holistic overview of critical environmental issues for non-science majors. The environmental issues explored in this course from various points of view will serve as a valuable and solid foundation for students, who will be making decisions that shape the future of their society.



NTSC 1115 – An Introduction to Forensic Science

(3 credits) 3 hours lecture, 3 hours lab

This course offers students an opportunity to gain an understanding of a variety of forensic techniques, ranging from blood pattern analysis and identification of human remains, to gas chromatography, and DNA 'fingerprinting'. Hands-on laboratory exercises will reinforce these concepts. Successful students will also gain insight into how the 'CSI Effect' has altered the relationship between science and the legal system.



NTSC 1201 – The Chemistry of Life and Death

(3 credits) 3 hours lecture, 1 hour tutorial

The student will be introduced to fundamental chemical principles, the importance of water to life, the bases of organic chemistry and biochemistry. Chemical changes that occur before and after death will be examined and the effects of thanatochemistry introduced.

Prerequisite: Biology 30, Chemistry 30 or equivalents, or consent of the department.

NTSC 1272 – Health in Today's World

(3 credits) 2 hours lecture, 1 hour tutorial

This course examines human health behaviour as a lifetime process of response and adaptation to the demands of an internal and external environment. The multi-disciplinary approach is designed to assist students as individuals and family members to acquire the knowledge to make healthy choices that will affect the quality of their lifestyle.

NTSC 2201 – Environmentally Sustainable and Healthy Societies

(3 credits – TG) 3 hours lecture

Every human being, every institution and every organization can make a difference in the quest for a sustainable and healthy future for humankind. This course will examine current practices that result in unhealthy societies and nonsustainable environmental impacts and the changes that must be made in order to establish a sustainable and healthy future planet. Our future depends on managing our planet in ways that create sustainable relationships with our ecosystems.



NTSC 3301 – Environmental Health

(3 credits) 3 hours lecture

Many aspects of human health are affected by the environment, and many diseases can be initiated, promoted, sustained or stimulated by environmental factors. For that reason the interactions of people with their environment are an important component of public health. This course introduces students to the complexity of environmental health issues facing society today.

Prerequisite: Natural Science 2201 or Biology 1202 or Chemistry 3357 or Nursing 2279 or 3375 or consent of the department.



NONPROFIT STUDIES (NPRO)

NPRO 2010 – Directed Field Studies I

(15 credits)

The Directed Field Studies course requires students to work for an employer in a nonprofit capacity. This on-the-job experience combined with faculty mentoring will enable students to become skillful at both personal and situational analysis and to demonstrate proficiency in multi-discipline and business applications. Students must complete a series of research projects to relate their practical experience with their academic studies. Students may, with prior approval, engage in a new nonprofit organizational startup.

Prerequisite: Nonprofit Studies 2201, 2247, and 3305 with minimum grades of "C" or higher, or consent of the department.

NPRO 2201 – Canada's Nonprofit Sector – Foundations

(3 credits) 3 hours lecture

This foundation course introduces the history of the nonprofit sector, its role in service delivery, and its composition. It will introduce basic concepts and vocabulary unique to Canada's nonprofit sector. Recent trends in the nonprofit sector will also be discussed.



NPRO 2247 – Introduction to Volunteer Management

(3 credits) 3 hours lecture

This course discusses the role of the volunteer in the community and within a nonprofit organization. Course material will include a brief history of voluntarism, the recruitment and training of volunteers, and the role of volunteers in the planning and delivery of community programs. Special attention will be paid to the unique aspects of managing volunteers, including risk management, retention, recognition, and incentives.

NPRO 3010 – Directed Field Studies II

(15 credits)

This course requires students to work for an employer in the nonprofit sector of the economy. Students will typically be employed in a nonprofit organization, in government, or in industry. This on-the-job experience combined with faculty mentoring will enable students to become skillful at both personal and situational analysis and to demonstrate proficiency in multi-discipline nonprofit and business applications. Students may, with prior approval, engage in a new nonprofit organizational startup. Students will build upon the experiences gained from their first work term and demonstrate a higher level of competency in the nonprofit sector.

Prerequisite: Nonprofit Studies 2010 and Management 4407 with minimum grades of "C" or higher, or consent of the department.

NPRO 3305 – Program Planning and Assessment for the Nonprofit Sector

(3 credits) 3 hours lecture

This course addresses program planning and assessment principles currently used in the nonprofit sector. It will equip students with the knowledge and skills necessary to create new programs and initiatives.

NPRO 4405 – Strategic Management for the Nonprofit Sector

(3 credits) 3 hours lecture

This course introduces the fundamentals of strategic planning and strategic management for the nonprofit sector. A variety of perspectives, models, and approaches to strategic planning are presented. Factors such as organizational leadership, culture, complexity, and dynamic issues external to the organization are covered.

Prerequisite: Nonprofit Studies 2010, or consent of the department.

NURSING (NURS)

NURS 1111 – Theoretical Foundations of Nursing I

(3 credits) 3 hours lecture, 12 hours – field study

This course introduces the curriculum framework concepts of person, nursing, health and environment and the Bachelor of Nursing program goals. Emphasis will be placed on the history and evolution of the concepts of health and nursing as a basis for understanding the profession of nursing and knowledge based practice. Students will participate in a field experience observing nurses in a variety of roles.

Pre or Co-requisite: Health 2240 and Biology 1220.

Co-requisite: Nursing 1112.

NURS 1112 – Health Promotion with Individuals I

(3 credits) 2 hours lecture, 2 hours lab

The focus of this course will be on the individual's holistic experience of health within the context of family and health promotion. Students will integrate theory and practice of health assessment related to determinants and patterns of health, foundational nursing care principles and intervention strategies.

Pre or Co-requisite: Health 2240 and Biology 1220.

Co-requisite: Nursing 1111.

NURS 1213 – Health Promotion with Individuals II

(3 credits) 2 hours lecture, 2 hours lab

This course is a continuation of Health Promotion for Individuals I. Additional focus will be placed on understanding the family and the individual's holistic experience of health and health promotion. Students will further integrate theory and practice of health assessment related to determinants and patterns of health, nursing care, teaching principles and intervention strategies.

Prerequisite: Nursing 1111 and 1112, Health Studies 2240 and Biology 1220.

Pre or Co-requisite: Biology 1221.

Co-requisite: Nursing 1214.

NURS 1214 – Professional Practice I

(3 credits) 105 hours practice experience

The primary focus is on supporting/promoting health in providing safe, focused and knowledgeable nursing care to individuals experiencing episodic illness. Students will apply their understanding of patterns of health in the context of the determinants of health, and primary health care principles using a variety of guided learning experiences.

Prerequisite: Nursing 1111 and 1112, Health Studies 2240 and Biology 1220.

Pre or Co-requisite: Biology 1221.

Co-requisite: Nursing 1213.

NURS 2111 – Theoretical Foundations of Nursing II

(3 credits) 3 hours lecture

This course continues exploration of the concepts of person, nursing, health and environment, with emphasis on holistic understanding of the individual's experience of illness in the context of the determinants of health, professional practice and primary health care. Students will also gain understanding of the local and national environments in which nurses practice.

Prerequisite: Nursing 1111, 1112, 1213 and 1214, Biology 1220, 1221, Health Studies 2240, Mathematics 2333 or Anthropology 3307, General Education 1101 or 1102 and 1401 or 1402.

Co-requisite: Nursing 2112, 2113 and 2114.

NURS 2112 – Alterations in Health: Nursing Knowledge and Therapeutics I

4 credits (4 hours lecture, 2 hours tutorial, 2 hours lab alternating weeks) x first half of semester)

This course helps students to understand nursing care for diverse individuals experiencing alterations in health, using health promotion approaches and resources. Students integrate the principles of pharmacology, pathophysiology and related nursing practice knowledge, critical thinking and clinical judgment.

Prerequisite: Nursing 1111, 1112, 1213 and 1214, Biology 1220, 1221, Health Studies 2240, Mathematics 2333 or Anthropology 3307, General Education 1101 or 1102 and 1401 or 1402.

Co-requisite: Nursing 2111 and 2114.

NURS 2113 – Alterations in Health: Nursing Knowledge and Therapeutics II

3 credits (3 hours lecture, 2 hours tutorial, 2 hours lab alternating weeks) x second half of semester.

This course occurs over the second half of a semester and is a continuation of Alterations in Health: Nursing Knowledge and Therapeutics I and helps students to understand nursing care for diverse individuals experiencing alterations in health, using health promotion approaches and resources. Students integrate the principles of pharmacology, pathophysiology and related nursing practice knowledge, critical thinking and clinical judgment.

Prerequisite: Nursing 1111, 1112, 1213, 1214 and 2112, Biology 1220, 1221, Health Studies 2240, Mathematics 2333 or Anthropology 3307, General Education 1101 or 1102 and 1401 or 1402.

Co-requisite: Nursing 2111 and 2114.

NURS 2114 – Professional Practice II

(6 credits) 210 hours practice experience

This course focuses on promoting the health of diverse individuals within the context of family and community from a holistic, interdisciplinary and collaborative partnership approach to care, considering primary health care principles. Students will apply pharmacology, pathophysiology, nursing practice knowledge, critical thinking and clinical judgment to care of adults experiencing illness in hospital settings. Students will integrate previous and current theoretical and practical knowledge.

Prerequisite: Nursing 1111, 1112, 1213 and 1214, Biology 1220, 1221, Health Studies 2240, Mathematics 2333 or Anthropology 3307, General Education 1101 or 1102 and 1401 or 1402.

Co-requisite: Nursing 2111, 2112 or 2113.

NURS 2215 – Health Promotion with Populations, Communities and Families

(3 credits) 3 hours lecture

This course focuses on the principles of population health, primary health care, health promotion and the determinants of health as a means of understanding populations, families, and communities and the larger social, political, cultural and economic factors that impact health. Students will interpret theoretical knowledge in order to make recommendations for nursing practice.

Prerequisite: Nursing 1111, 1112, 1213, 1214, 2111, 2112, 2113 and 2114, Biology 1220, 1221, Health Studies 2240, or Anthropology 3307. General Education 1101 or 1102 and 1401 or 1402.

Co-requisite or Prerequisite: Health Studies 2250, General Education 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 2216.

NURS 2216 – Professional Practice III

(4 credits) – 145 hours practice experience

This course will provide opportunities for students to use a population health promotion model while working with diverse high-needs population groups across the lifespan. Students complete a population/aggregate assessment and develop a planned intervention considering the principles of primary health care and population health within a community setting. Students will integrate previous and current theoretical and practical knowledge.

Prerequisite: Nursing 1111, 1112, 1213, 1214, 2111, 2112, 2113 and 2114, Biology 1220, 1221, Health Studies 2240, or Anthropology 3307, General Education 1101 or 1102 and 1401 or 1402.

Co-requisite or Prerequisite: Health Studies 2250, General Education 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 2215.

NURS 3102 – Adult Health

(3 credits) 3 hours lecture

In this course students will use primary health care, considering population groups and influences, as a framework for promoting health, and providing holistic care for diverse adults and families experiencing complex acute and chronic illness. Students will examine effective collaborative relationships and inter-professional partnerships, advocacy, capacity building, critical thinking and clinical judgment in a variety of contexts.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, Health Studies 2240, 2250, General Education 1101 or 1102, 1201 or 1202, 1301 or 1302 and 1401 and 1402.

Co-requisite: Nursing 3104.

NURS 3104 – Professional Practice in Adult Health

(4 credits) 144 hours clinical experience

In this course students will integrate primary health care and population health strategies promoting health and providing holistic care for a diversity of adults and families experiencing complex acute and chronic illness in a variety of hospital settings and contexts. Students will demonstrate evidence based, ethical, safe, and effective nursing care reflecting critical thinking, clinical judgment and collaboration while integrating previous and current theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, General Education 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3102.

NURS 3112 – Family Newborn Health

(3 credits) 3 hours lecture

In this course students will use primary health care, considering population groups and influences, as a framework for promoting health, understanding and caring for the unique needs of child bearing individuals and families. Students will examine effective community and family centered approaches to care considering collaborative relationships and inter-professional partnerships, advocacy, capacity building, critical thinking and clinical judgment in a variety of contexts.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3114.

NURS 3114 – Professional Practice in Family Newborn Health

(4 credits) 144 hours clinical experience

In this course students integrate primary health care and population health strategies promoting health and providing holistic care for child bearing individuals and families in a variety of settings and contexts. Students will demonstrate evidence based, ethical, safe, and effective nursing care reflecting critical thinking, clinical judgment and collaboration while incorporating community and family centered approaches. Students will integrate previous and current theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3112.

NURS 3122 – Child Health

(3 credits) 3 hours lecture

In this course students will use primary health care, considering population groups and influences, as a framework for promoting health, and providing holistic care for a diversity of children and families considering their unique needs. Students will examine effective community and family centered approaches to care, considering collaborative relationships and inter-professional partnerships, advocacy, capacity building, critical thinking and clinical judgment in a variety of contexts.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3124.

NURS 3124 – Professional Practice in Child Health

(4 credits) 144 hours clinical practice experience

In this course students integrate primary health care and population health strategies promoting health and providing holistic care for a diversity of children and families in a variety of settings and contexts. Students will demonstrate evidence based, ethical, safe, and effective nursing care reflecting critical thinking, clinical judgment and collaboration while incorporating community and family centered approaches. Students will integrate previous and current theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3122.

NURS 3132 – Mental Health

(3 credits) 3 hours lecture

In this course students will use primary health care, considering population groups and influences, as a framework for promoting health, and providing holistic care for a diversity of adults and families experiencing acute and chronic mental illness. Students will examine effective collaborative relationships and inter-professional partnerships, advocacy, capacity building, critical thinking and clinical judgment in a variety of contexts.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3134.

NURS 3134 – Professional Practice in Mental Health

(4 credits) 144 hours clinical experience

In this course students integrate primary health care and population health strategies promoting health and providing care for a diversity of adults and families experiencing acute and chronic mental illness in a variety of settings and contexts. Students will demonstrate evidence based, ethical, safe, and effective nursing care reflecting critical thinking, clinical judgment and collaboration while integrating previous and current theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3132.

NURS 3142 – Seniors' Health

(3 credits) 3 hours lecture

In this course students will use primary health care, considering population groups and influences, as a framework for promoting health, providing holistic care and understanding the unique needs of a diversity of older adults and their families. Students will examine effective community and family centered approaches to care, considering collaborative relationships and inter-professional partnerships, advocacy, capacity building, critical thinking and clinical judgment in a variety of contexts.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3144.

NURS 3144 – Professional Practice in Seniors' Health

(4 credits) 144 hours clinical experience

In this course students integrate primary health care and population health strategies promoting health and providing holistic care for a diversity of older adults and families in a variety of settings and contexts. Students will demonstrate evidence based, ethical, safe, and effective nursing care reflecting critical thinking, clinical judgment and collaboration while incorporating community and family centered approaches. Students will integrate previous and current theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, and 2200 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 3142.

NURS 4111 – Leadership, Trends and Issues in Nursing

(4 credits) 4 hours lecture

In this course students will examine concepts of leadership and critically appraise the changing social, geo-political and health care environments that influence the nursing profession, nursing practice and health. Students will develop appropriate strategies that will strengthen their capacities to influence and respond to current trends and issues.

Prerequisite: All previous Nursing 1100, 1200, 2100, 2200 and 3100 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 4112 and Nursing 4XXX.

NURS 4112 – Integrated Professional Practice

(3 credits) 120 hours clinical experience (full time over 3-4 weeks)

This course is a consolidation experience in which students use health promotion and primary health care approaches to provide holistic care to a diversity of adults and families experiencing illness in acute hospital settings. Students will exemplify evidence based, ethical, safe and effective nursing care, and demonstrate critical thinking, caring inquiry, reflection and collaborative practice, while integrating previous and current theoretical and practical knowledge. The course prepares students for the transition to autonomous practice in NURS 5114.

Prerequisite: All previous Nursing 1100, 1200, 2100, 2200, and 3100 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 4111 and Nursing 4XXX.

NURS 4113 – Advanced Theoretical Perspectives in Professional Practice

(3 credits) 3 hours lecture

This course provides students the opportunity to explore the theoretical perspectives of various nursing specialties, unique populations and healthcare settings. Selected topics in this course vary from semester to semester. Check with an academic advisor for details.

Prerequisite: All previous Nursing 1100, 1200, 2100, 2200 and 3100 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.

Co-requisite: Nursing 4111 and 4112.

NURS 4401 – Adult Health and Illness

(3 credits) 3 hours lecture

The focus of this course is on expanding the theoretical understanding of the adult experiencing complex acute and chronic illness. This course is designed to further the student's understanding of professional nursing practice and the relationships between human health experiences, nursing caring inquiry and caring practices which support the best possible environment for health and healing in the context of acute and chronic illness.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University NURS 326.

Corequisite: Nursing 4403. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4403 – Professional Practice in Adult Health

(4 credits) 144 hours clinical experience

The focus on this course is on managing care from a holistic and interdisciplinary perspective for more acutely and chronically ill patients with a primary focus on the adult in acute medical/surgical setting.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University Nursing 326.

Corequisite: Nursing 4401. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4411 – Family Newborn Health

(3 credits) 3 hours lecture

Opportunities will be provided to gain theory related to health needs of individuals within childbearing families using a nursing perspective. Previous experience and knowledge of family concepts from Nursing 2201 will provide the foundation for family assessment and intervention.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University NURS 326.

Corequisite: Nursing 4413. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4413 – Professional Practice in Family Newborn Health

(4 credits) 144 hours clinical experience

This course provides practice opportunities to work with individuals and their families in the childbearing years in a variety of practice settings.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University Nursing 326.

Pre- or Corequisite: Nursing 4411. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4421 – Child Health

(3 credits) 3 hours lecture

This course focuses on concepts, theories and empirical knowledge related to health needs of children using a nursing perspective and a family-centered approach. Students are expected to utilize information retrieval skills, develop further computer proficiency and demonstrate self-directed learning.

Prerequisite: Nursing 2201, 2203, 2265, 3301, 3303, 3305, 3307 and Athabasca University NURS 326.

Corequisite: Nursing 4423. This is a corequisite unless permission is granted by the Chair of the Department of Undergraduate Nursing Studies.

NURS 4423 – Professional Practice in Child Health

(4 credits) 144 hours clinical experience

This course provides practice opportunities to work with infants and children and their families in a variety of settings. Students are expected to use information retrieval skills and participate in online learning activities.

Prerequisite: Nursing 2201, 2203, 2265, 3301, 3303, 3305, 3307 and Athabasca University Nursing 326.

Corequisite: Nursing 4421. This is a co-requisite unless permission is granted by the Chair of the Department of Undergraduate Nursing Studies.

NURS 4431 – Mental Health

(3 credits) 3 hours lecture

This course provides an holistic approach to understanding the concepts of health, patterns of health and nursing roles in working with clients in a variety of mental health settings.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University NURS 326.

Corequisite: Nursing 4433. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4433 – Professional Practice in Mental Health

(4 credits) 144 hours clinical experience

This course offers an holistic approach to the application of nursing knowledge and skills in providing care in a variety of mental health settings to individuals experiencing mental health and illness across the lifespan.

Prerequisite: Nursing 2201, 2203, 2265, 3301, 3303, 3305, 3307 and Athabasca University Nursing 326.

Corequisite: Nursing 4431. This is a corequisite unless permission is granted by the chair of the department of Undergraduate Nursing Studies.

NURS 4441 – Senior's Health

(3 credits) 3 hours lecture

This course offers an holistic approach to understanding the diversity of older adults with a focus on patterns of health and opportunities for nurses to have a positive impact on health in a variety of settings.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University Nursing 326.

Corequisite: Nursing 4443. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4443 – Professional Practice in Senior's Health

(4 credits) 144 hours clinical experience

This course offers an holistic approach to the application of nursing knowledge and skills providing care to older adults experiencing healthy aging and/or health concerns.

Prerequisite: All previous 2200- and 3300-level Nursing courses and Athabasca University Nursing 326.

Corequisite: Nursing 4441. This is a corequisite unless special permission is granted by the instructor or chair in extenuating circumstances.

NURS 4461 – Advanced Theoretical Perspectives in Professional Practice

(3 credits) 3 hours lecture

This course provides students the opportunity to explore the theoretical perspectives of various nursing specialties, unique populations and healthcare settings. Selected topics in this course vary from semester to semester. Check with an academic advisor for details.

Prerequisite: All previous 4400-level Nursing courses, Athabasca University HLST 320 and NURS 328.

Pre- or Corequisite: Athabasca University NURS 432, 434 and 438.

NURS 4463 – Transcultural Dimensions of Health

(3 credits – TG) 3 hours lecture - Internet delivery

This course will explore the application of concepts, models and theories related to transcultural nursing. Students will gain an introduction to perspectives of nursing and health care issues pertaining to culture. Students will also be prepared to practice in a culturally competent manner. This course is appropriate for students who are:

- i. wanting to enhance their practice as culturally competent nurses in a local context. or
- ii. planning an international practicum as part of their degree. or
- iii. planning an international work experience in the future.

Prerequisite: Students must have completed all courses in the BN: AU at MRC program (i.e., MRC and AU nursing and non-nursing courses and Arts and Science Requirements), except for Nursing 5583 (Independent Professional Practice). Registration without these Prerequisites may be granted with permission of the faculty.

Notes: This course meets the requirements for the senior level nursing option (NURS A4XX).

The course is normally limited to students currently enrolled in the Bachelor of Nursing: Athabasca University at Mount Royal College program.

NURS 4465 – Supportive Environments For Mental Health

(3 credits) 3 hours lecture - Internet delivery

This course focuses on developing supportive environments that contribute to mental health of individuals and local and global communities. This course intends to meet a need for awareness and understanding of these broad connections. In this course, theoretical concepts set the stage for mental health practice explorations. The notion of supportive environments provides a conceptual shift from problem solving to facilitating empowerment, from protection to liberation, and from exclusion to inclusion.

Prerequisite: All previous Nursing 1100, 1200 and 2100 level courses or consent of the department.

NURS 5114 – Transition to Independent Professional Practice

(10 credits) 370 hours clinical experience

This precepted experience provides opportunity for students to demonstrate a full scope of professional nursing practice. Students will care for selected persons (individual, family, community, population) in a variety of nursing practice settings, using health promotion, primary health care and population health strategies. Students will exemplify evidence based, ethical, safe and effective nursing care, and demonstrate critical thinking, caring inquiry, reflection, autonomy and collaborative practice in preparation for graduation. It is expected that the student will integrate all previous theoretical and practical knowledge.

Prerequisite: all previous Nursing 1100, 1200, 2100, 2200, 3100, and 4100 level courses, General Education 1101 or 1102, 1201 or 1202 and 1301 or 1302.



NURS 5583 – Independent Professional Practice Specialty Focus

(10 credits) 370 hours clinical experience

This course provides opportunity for professional development in the application, integration and synthesis of knowledge, skills and attitudes in a nursing practice setting. Emphasis is on complexity of nursing care with clients (individuals, families and/or aggregates).

Prerequisite: Prior to enrolling in N5583, students must have completed all courses (i.e. MRC and AU nursing and non-nursing courses and Arts and Science Requirements).

PHILOSOPHY (PHIL)

PHIL 1101 – Problems of Philosophy (formerly PHIL 2201)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Provides an introduction to philosophy through the discussion of selected topics such as: skepticism, perception, personal identity, free will and determinism and God.



PHIL 1149 – Ethics (formerly PHIL 2249)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

A first enquiry into the nature and justification of moral standards.



PHIL 1175 – Introductory Logic (formerly PHIL 2275)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

An introduction to deductive and inductive techniques used in appraising arguments. The course may contain some elementary formal logic, but its main focus will be on analyzing arguments as they occur in everyday life and ordinary language.



Note: Not open to students with credit in Philosophy 1179 or 2277.

PHIL 1179 – Logic I (formerly PHIL 2279)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

Sentential and first-order logic from both deductive and semantic points of view. Some elementary metatheorems.



Recommended Preparation: Philosophy 1175.

Note: Not open to students with credit in Philosophy 2277.

PHIL 2211 – The Classical Period (formerly PHIL 3301)

(3 credits – TG) 3 hours lecture

An introduction to philosophy through the study of a period in its history. A selection of philosophers from the Pre-Socratics, through Plato and Aristotle, to the Hellenistic and Roman philosophers will be discussed.



Recommended Preparation: Philosophy 1101 or 1149.

PHIL 2215 – The Early Modern Period (formerly PHIL 3305)

(3 credits – TG) 3 hours lecture

This course is an introduction to philosophy through the study of a period in its history. A selection of philosophers from Descartes through Kant will be discussed.



Recommended Preparation: Philosophy 1101 or 1149.

PHIL 2219 – Philosophy of Law (formerly PHIL 3319)

(3 credits – TG) 3 hours lecture

An investigation of philosophical accounts of the nature of law and legal systems. Acquaints the students with central positions in jurisprudence, such as the nature of law, the relationship of law to morality, punishment, rights, and justice.



Recommended Preparation: Philosophy 1149.

PHIL 2221 – Metaphysics (formerly PHIL 3321)

(3 credits – TG) 3 hours lecture

An examination of such topics as categories, existence, persons, space, time, necessity.



Recommended Preparation: Philosophy 1101.

PHIL 2223 – Bio Ethics (formerly PHIL 3313)

(3 credits – TG) 3 hours lecture

A critical and analytical examination of ethical and legal problems arising in and about health care. Issues to be considered may include: euthanasia, abortion, the conditions for the withdrawal of treatment, the physician-patient relationship, research on human subjects, and genetic engineering. The practical applications of ethical and legal theory are emphasized.



PHIL 2229 – Business Ethics (formerly PHIL 3329)

(3 credits – TG) 3 hours lecture

A critical and analytical examination of some central moral problems that arise in and for business. Emphasis throughout the course will be placed not only on the details of the particular problems studied but also on the conceptual and other tools needed to understand and resolve or solve such problems. Topics to be discussed will include: the moral responsibilities and rights of corporations and their officers, codes of business ethics, and conflicts of responsibilities and rights.



PHIL 2237 – Feminist Philosophy (formerly PHIL 3337)

(3 credits – TG) 3 hours lecture

Issues in feminist philosophy and methodology. Topics may include feminist theories of knowledge and science, ethics, metaphysics, political theory and feminist methodology.



Recommended Preparation: Philosophy 1101 or 1149.

PHIL 2253 – Social and Political Philosophy (formerly PHIL 3353)

(3 credits – TG) 3 hours lecture

In this course some of the fundamental issues in social and political thought are studied. Issues to be studied may include rights, justice, authority, equality, freedom, democracy, property, liberalism, the family and communitarianism.



PHIL 2263 – Theory of Knowledge (formerly PHIL 3363)

(3 credits – TG) 3 hours lecture

A study of some of the central problems in epistemology, including the following: knowledge and belief, empirical (perceptual and inductive) knowledge, a priori knowledge, appearance and reality, truth, and skepticism.



Recommended Preparation: Philosophy 1101.

PHIL 2267 – Philosophy of Science (formerly PHIL 3367)

(3 credits – TG) 3 hours lecture

For students in any discipline who would like to understand some of the fundamental principles of scientific enquiry and the place of scientific discoveries in human knowledge. Topics will include: scientific explanation, theory, prediction, confirmation, and, when feasible, other material relating to the interests of the students in the course.



Recommended Preparation: Philosophy 1101, 1175 or 1179.

PHIL 2281 – Philosophy of Mind (formerly PHIL 3381)

(3 credits – TG) 3 hours lecture

A study of topics such as: thought, emotions, action and the will, mind-body identity, personal identity, and theories about the nature of mind.



Recommended Preparation: Philosophy 1101.

PHIL 2291 – Philosophy and the Environment (formerly PHIL 3391)

(3 credits – TG) 3 hours lecture

Traditional and contemporary philosophical theories and methods will be brought to bear on issues raised by the relationship between human beings and their environment. Moral and other philosophical aspects of some major issues, such as pollution, population growth, and use of natural resources, will be considered.



PHIL 3307 – Analytic Philosophy (formerly PHIL 2217)

(3 credits – TG) 3 hours lecture

This course consists of a study of the motivations and positions of Analytical Philosophy, a movement that formed the basis of twentieth century English-language Philosophy. The course will examine some of the central concepts of Analytic Philosophy and their historical roots.

Prerequisite: Any course in Philosophy.

**PHIL 3333 – Philosophy of Art (formerly PHIL 2233)**

(3 credits – TG) 3 hours lecture

This course consists of an examination of the criteria and concepts employed in aesthetic evaluation. Aesthetics deals primarily with the concepts of art and beauty and with our evaluative judgments about them.

Prerequisite: Any course in Philosophy.

**PHIL 3345 – Topics in Moral Theory (formerly PHIL 2245)**

(3 credits – TG) 3 hours lecture

This course consists of an investigation of selected central theories in moral philosophy. In any given term, the course may focus on general theories or concepts, for example contemporary metaethics, utilitarianism, or theories of rights. Sometimes it may focus on a particular set of problems, such as moral personhood, freewill, or moral responsibility.

Prerequisite: Any course in Philosophy.

**PHIL 1199, 1299 – Directed Readings**

See *Directed Readings* which are listed alphabetically in this section of the calendar.

PHYSICAL EDUCATION (PHED)**PHED 1001 – Human Anatomy (formerly PHED 1224)**

(3 credits – TG) 3 hours lecture, 3 hours lab

This course provides a systematic survey of the structure of the human body. Topics include: cells and tissues of the body; the anatomy of the skeletal, articular, muscular, digestive, respiratory, urinary, reproductive, circulatory, nervous, integumentary and endocrine systems. Labs are designed to provide practical demonstrations that parallel the material discussed in the lectures.

Note: To obtain transfer credit at the University of Calgary, Physical Education 1001 must be completed with a grade of "C-" or higher before enrolling in Physical Education 3001. This course is the same as Biology 1203.

**PHED 1003 – Historical and Philosophical Foundations in Sport and Culture (formerly PHED 2243)**

(3 credits – TG) 3 hours lecture

This course provides an examination of the cultural meanings of sport, leisure, and physical education; and the place of the body in our culture both historically and in the present.

**PHED 1005 – Leadership and Communication in Physical Education (formerly PHED 2211)**

(3 credits – TG) 3 hours lecture

This course presents the theory and application of leadership and interpersonal communication skills as they apply to large and small groups in the field of physical activity and sport.

PHED 1007 – Critical Thinking and Research Methods (formerly PHED 2213)

(3 credits – TG) 3 hours lecture

A study of the use of the analytical approach to communication with emphasis on information gathering, problem solving, search processes, describing and analysing data and applying critical thinking to the discipline of physical education and kinesiology.

PHED 1171 – Introduction to Outdoor Pursuits

(3 credits – TG) 38 hours lecture and 22 hours fieldwork

This course will survey the history, principles, philosophy, rationale and vocational opportunities of outdoor pursuits. Students will become familiar with fundamental camping and navigation techniques as the cornerstones of outdoor living. Participation is required in one weekend of fieldwork.

PHED 1201 – Foundations of Sport and Recreation

(3 credits) 3 hours lecture

This course provides an introduction to the history and philosophy of sport/physical activity and its relationship to culture. The focus will be the significance of the body and the human movement phenomenon. The emphasis is to provide a foundation for further research in physical activity and sport.

PHED 1203 – Organization and Administration of Sport and Recreation

(3 credits – TG) 3 hours lecture

This course is a study of the principles and practices of administration and management of sport and recreation. Students will learn administrative (management) process and its relationship to other organizational functions such as communication, leadership, governance, evaluation and human resource management. Various organizational designs and structures available to sport and recreation administrators will be explored. Other topics include risk management, finances of sport and recreation organizations and running efficient meetings.

PHED 1215 – Lifetime Leisure Activities

(3 credits – TG) 3 hours lecture

This course provides an exposure to a variety of lifetime physical and leisure skills. It includes a variety of individual, dual and team, physical activities; cultural and social recreational activities; managing and planning leisure time; and an introduction to personal health associated with lifetime leisure pursuits.

Note: An additional lab fee of \$40 will be charged for this course.

PHED 1216 – Program Planning for Physical Activity and Sport

(3 credits – TG) 3 hours lecture or 6 hours lecture for 7 weeks

An in-depth study of the theory, methods, techniques, and skills used in planning physical activity and sport programs. Topics include principles of program planning; identification of program needs; program planning in specific settings; and program evaluation.

PHED 1219 – Recruiting and Training Volunteers in Physical Activity and Sport

(3 credits – TG) 6 hours lecture per week for 7 weeks

A study of the role of the volunteer in physical activity and sport. The focus will be on the principles and strategies of recruiting and training volunteers for physical activity and sport programs.

PHED 1222 – Physical Activity and Sport – Promotion and Sales

(3 credits – TG) 3 hours lecture

An examination of the promotion component of marketing. Concepts and strategies of promotion will be studied, these include; advertising, publicity, personal selling, and sales presentation as applied to physical activity and sport programs, products and services.

PHED 1225 – Organization and Administration of Sport

(3 credits – TG) 3 hours lecture

This course provides an examination of the role, function and relationships of the administrator of athletic programs, their responsibilities to the athlete, coach, spectators, sponsor and the program. It is designed to give a philosophical overview as well as practical administrative skills to the sports and athletic program administrator.

PHED 1239 – Introductory Badminton

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in badminton with the emphasis on skills, teaching and coaching strategies as well as the organization of clinics and tournaments.

PHED 1249 – Introductory Tennis

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in tennis with the emphasis on skills, teaching and coaching strategies and the organization of clinics.

PHED 1259 – Fundraising in Physical Activity and Sport

(1.5 credits – TG) 3 hours lecture for 7 weeks

An insight into the ways and means by which support (financial and otherwise) may be obtained and sustained for physical activity and sport programs. The emphasis will be on strategies, planning methods and the implementation techniques associated with fundraising efforts.

PHED 1261 – Organizing Special Events

(1.5 credits – TG) 3 hours lecture for 7 weeks

The presentation of strategies for organizing and managing special events. This course will provide a viable and totally practical how-to approach to organizing events in physical activity and sport.

PHED 1293 – Introductory Aquatic Lifesaving

(3 credits – TG) 3 hours lecture

Students will learn techniques of first aid, artificial respiration and other emergency care procedures required to assist a victim of an aquatic emergency. Students will also learn and perfect life saving skills related to water rescue. The Lifesaving Society Bronze Medallion and Bronze Cross Awards will be available to students who successfully meet all evaluation criteria.

Prerequisite: Students must be comfortable in deep water and be able to swim 200 metres continuously.

Note: Students will be responsible for payment of fees to outside organizations when the issue of a certificate involves a fee.

PHED 1295 – Water Safety Instructor

(3 credits – TG) 3 hours lecture

This course includes a comprehensive study of the techniques of teaching swimming, water safety and life saving. Other aquatic activities such as aqua aerobics, diving, competitive swimming and snorkelling will be introduced. Students must demonstrate competent swimming, rescue and artificial respiration skills and meet the requirements of the Canadian Red Cross Water Safety Instructor Award. Ten hours of student teaching must be completed during this course.

Prerequisite: Current Lifesaving Society Bronze Medallion or higher award or consent of the department.

Note: Students will be responsible for payment of fees to outside organizations when the issue of a certificate involves a fee.

PHED 1296 – Advanced Aquatic Life Saving

(3 credits – TG) 4 hours lecture

Lifeguarding techniques for pools, basic first aid techniques and various emergency situations in aquatics will be studied. Students must meet the requirements for the Lifesaving Society National Lifeguard Service and Aquatic Emergency Care Awards and the Canadian Red Cross Standard First Aid and Basic Cardiopulmonary Resuscitation Awards.

Prerequisite: Current Lifesaving Society Bronze Cross Award.

Note: Students will be responsible for payment of fees to outside organizations when the issue of a certificate involves a fee.

PHED 1297 – Basic SCUBA

(3 credits – TG) 3 hours lecture

This is a comprehensive course designed to prepare students for SCUBA diving certification. It includes diving physics and medicine as well as optional open water dives.

Prerequisite: Medical certificate, Bronze Medallion or consent of the department.

Note: Students will be responsible for payment of fees to outside organizations when the issue of a certificate involves a fee. An additional lab fee of \$50 will be charged for this course.

PHED 2001 – Introductory and Intermediate Coaching (formerly PHED 3331)

(3 credits – TG) 3 hours lecture

This course provides exposure to motor learning, growth and development, philosophy, psychology, public relations, administration and training methods as it pertains to coaching. Students will be introduced to the material included in the National Coaching Certification Program Part A and Part B of the Competitive Coach Stream.

PHED 2005 – Sport & Exercise Psychology (formerly PHED 2253)

(3 credits – TG) 3 hours lecture

This course provides an introduction to the psychosocial concepts underlying an understanding of human behaviour in physical activity, sport and health. This course is divided into two equal components. The first examines the perspective of Exercise and Health Psychology, while the second uses the perspective of Personality and Social Psychology.



PHED 2007 – Introductory Nutrition (formerly PHED 2237)

(3 credits – TG) 3 hours lecture

This course will provide the student with a basic understanding of the role of nutrition in health and fitness. By surveying the basics of human nutrition, and considering practical applications, the student will be prepared to apply nutrition guidelines to their individual nutrition needs and those of specialized populations.



Prerequisite: Biology 1216.

PHED 2102 – Basketball (formerly PHED 1235)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is a comprehensive course in basic basketball skills, knowledge, teaching methods and team strategy.

Prerequisite: Physical Education 1102

PHED 2104 – Introductory Power Skating and Hockey Coaching (formerly PHED 1269)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is a theoretical and practical course on power skating techniques and ice hockey skills. The student will learn how to teach skating and organize hockey sessions for skill development. Topics include: proper use of biomechanical principles in skating; proper use of edges; drills to develop skating skills and techniques to develop necessary strength and power both on and off the ice. The student will be shown the proper execution of all basic hockey skills – shooting, passing, stickhandling and checking – and will be taught proven teaching progressions for each.

Prerequisite: Physical Education 1102

PHED 2106 – Soccer (formerly PHED 1271)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is a comprehensive course in basic soccer skills, knowledge, officiating and team strategy. Indoor and outdoor play will be covered. Lecture time will be spent on organizing tournaments, teaching methods and officiating the game of soccer.

Prerequisite: Physical Education 1102

PHED 2108 – Introductory Golf (formerly PHED 1229)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in golf with the emphasis on skills, rules, safety, etiquette, the care and selection of equipment and the organization of recreational activities.

Prerequisite: Physical Education 1102

PHED 2110 – Volleyball (formerly PHED 1237)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is a comprehensive course in basic volleyball skills, knowledge, teaching methods and team strategy. Students will learn how to organize and administrate volleyball tournaments and league play as well as prepare a comprehensive scouting report. Students will practice specific volleyball skills apart from class time.

Prerequisite: Physical Education 1102

PHED 2201 – The Essence and Experience of Physical Activity

(3 credits – TG) 1 hour lecture, 3 hours tutorial

This course investigates the fundamental factors, which influence the physical activities we choose, and the kinaesthetic principles governing how we move. Active participation in a variety of movement experiences (novel and familiar) will be an essential component of this course. This course will establish the fundamental kinaesthetic, physical and management parameters of physical activity.

PHED 2203 – Fundamental Fitness and Measurement

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This is a foundation course in physical fitness incorporating the basic theory, testing and application of physical fitness, nutrition and weight control knowledge. It involves a lecture/tutorial presentation in which students will design personal fitness programs, apply the programs, test their progress and evaluate the results.

PHED 2228 – Flexibility and Relaxation (formerly PHED 1242)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course, which will focus on developing a conceptual framework for utilizing flexibility and relaxation, in relation to overall fitness and personal well-being. A variety of relaxation techniques will be explored and incorporated in practical ways.

PHED 2255 – Elementary School Physical Education I (3 credits – TG) 3 hours lecture

A comprehensive course involving aspects of the modern elementary school physical education program with a particular emphasis on movement experiences in games. Off campus travel is required for some field-work observation.

PHED 2257 – Elementary School Physical Education II (3 credits – TG) 3 hours lecture

A comprehensive course involving aspects of the modern elementary school physical education program with particular emphasis on movement experiences in dance and gymnastics. Some off campus travel is required for practical experience.

PHED 2304 – Introduction to Strength Training (formerly PHED 1145)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is a practical course in strength training with emphasis on skill and safety and the design of basic personal strength training programs.

Prerequisite: Physical Education 1302

PHED 2308 – Cardiovascular Training (formerly PHED 1241) (1.5 credits – TG) 3 hours lecture for 7 weeks

This course is designed to both improve the cardiovascular fitness of the student and, at the same time, familiarize him or her with theoretical knowledge and training regimens.

Prerequisite: Physical Education 1302

PHED 2367 – Physical Activity for Special Populations (formerly PHED 3367)

(3 credits – TG) 3 hours lecture

This course provides an examination of specific problems within the psychomotor domain and the related delivery systems for their identification and amelioration. This is an applied course that focuses on the issues and challenges of providing physical activity experiences for persons with a disability.

Prerequisite: Physical Education 1001



PHED 2402 – Backpacking (formerly PHED 1252)

(1.5 credits – TG) 15 hours lecture and 22 hours fieldwork

This course is an exposure to the skills, knowledge and attitudes necessary for trail hiking, off trail rambling and below treeline camping in the backcountry. Harmonious and minimal impact living and walking in the natural environment is a major priority. Participation is required in one weekend of fieldwork.

PHED 2404 – Introductory Rock Climbing (formerly PHED 1253)

(1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in rock climbing with the emphasis on the skills necessary for easy lead climbing. Use will be made of indoor and outdoor facilities.

PHED 2406 – Back Country Skiing (formerly PHED 1258)

(1.5 credits) 15 hour lecture, 22 hours fieldwork

This course is an introduction to the basic skills and knowledge of back country skiing. Participation is required in one weekend of fieldwork.

PHED 2408 – Mountain Bike Trekking (formerly PHED 1255)

(1.5 credits – TG) 15 hours lecture and 22 hours fieldwork

This course is designed to provide students with the ability to demonstrate basic skills regarding safety, mountain bike maintenance and repair, riding technique and planning for back country touring. Participation is required in one weekend of fieldwork.

PHED 2410 – Wilderness Survival Techniques (formerly PHED 1173)

(1.5 credits – TG) 15 hours lecture and 22 hours fieldwork

This course prepares students to handle emergency situations in the Canadian climate. Participation is required in one weekend of fieldwork.

PHED 2412 – Introductory Swimming (formerly PHED 1290) (3 credits – TG) 3 hours lecture

Students will perfect swimming strokes, water entries and basic self-rescue skills. Students will also complete the requirements for two levels of the Canadian Red Cross Aquaquest Program.

Prerequisite: Students enrolling in the course must be comfortable in deep water and be able to swim 100 metres continuously.

Note: Students will be responsible for payment of fees to outside organizations when the issue of a certificate involves a fee.

PHED 2414 – Introductory Canoeing (formerly PHED 1250) (1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in canoeing with the emphasis on basic techniques, equipment, safety precautions, group dynamics and leadership skills. Students may be involved in moving water situations.

Prerequisite: Students must be able to swim 100 metres.

PHED 2416 – Introductory Kayaking (formerly PHED 1251) (1.5 credits – TG) 3 hours lecture for 7 weeks

This is an introductory course in kayaking with the emphasis on basic techniques, equipment, safety precautions, group dynamics and leadership skills. Students may be involved in moving water situations.

Prerequisite: Students must be able to swim 100 metres.

PHED 2618 – Introductory Mountaineering (formerly PHED 1254)

(1.5 credits – TG) 15 hours lecture and 22 hours fieldwork

This is an introductory course in mountaineering, which includes alpine and glacier techniques. Emphasis will be placed on safety and sound judgement. A peak ascent, within the Rocky Mountains, will be attempted. Participation is required in one weekend of fieldwork.

PHED 3001 – Biomechanics (formerly PHED 2263)

(3 credits – TG) 3 hours lecture, 2 hours tutorial

Muscular and mechanical analysis of human movement.

Prerequisite: Physical Education 1001.

PHED 3003 – Prevention and Care of Athletic Injuries (formerly PHED 3371)

(3 credits – TG) 3 hours lecture, 2 hours tutorial

This course provides a study of the responsibilities of physical educators toward the basic principles of athletic therapy and their role in the prevention and treatment (first aid) of athletic injuries.

Prerequisite: Physical Education 1001.

Note: To obtain transfer credit at the University of Calgary, Physical Education 1001 must be completed with a grade of "C-" or higher before enrolling in Physical Education 3003.

PHED 3050 – Practicum for Physical Activity and Sport (formerly PHED 1285)

(3 credits – TG) 250 hours practicum

This is formal work experience with an assigned agency. Participants will be required to participate in specified hours of practicum and to complete the assignments. Students will be accepted into the practicum on the basis of professional suitability and conduct as determined by a faculty committee.

Prerequisite: Approval of the department

PHED 3301 – Musculoskeletal Assessment – Spinal

(3 credits – TG) 2 hours lecture, 2 hour tutorial

This course involves the study of athletic injuries that fall into the category of complex injuries, repetitive trauma; injuries common to athletics will be approached from the perspective of differential diagnosis. Assessment techniques utilized by Certified Athletic Therapists will be taught. Practical experience will emphasize the assessment of injured athletes as well as the utilization of appropriate intervention skills. Specific joints to be covered are: Cervical, Thoracic, Lumbar, Pelvis and Hip.

Prerequisite: Admission to the Advanced Certificate in Athletic Therapy.

PHED 3303 – Musculoskeletal Assessment – Peripheral

(3 credits – TG) 2 hours lecture, 2 hour tutorial

This course involves the study of athletic injuries that fall into the category of complex injuries, repetitive trauma; injuries common to athletics will be approached from the perspective of differential diagnosis. Assessment techniques utilized by Certified Athletic Therapists will be taught. Practical experience will emphasize the assessment of injured athletes as well as the utilization of appropriate intervention skills. This course will deal with the following joints: finger, wrist, hand, forearm, elbow, shoulder, knee, lower leg and foot.

Prerequisite: Admission to the Advanced Certificate in Athletic Therapy.

PHED 3304 – Advanced Strength Training (formerly PHED 1245)

(3 credits – TG) 3 hours lecture

This is an advanced course in the theory and practice of strength training. Emphasis will be on the utilization of free weight equipment for participants requiring additional or advanced strength training.

Prerequisite: Physical Education 2304.

PHED 3305 – Therapeutic Modalities in Athletic Therapy

(3 credits – TG) 2 hours lecture, 2 hour tutorial

This course will provide theoretical and practical in-depth knowledge of the safe and effective use of clinical modalities. Some of the topics include a review of the injury process, the transmission of energy, use of thermal agents, use of electrical agents and use of mechanical agents. These modalities are those typically used by Certified Athletic Therapists in Canada.

Prerequisite: Admission to the Advanced Certificate in Athletic Therapy.

PHED 3307 – Rehabilitation Techniques in Athletic Therapy

(3 credits – TG) 2 hours lecture, 2 hour tutorial

This course will provide theoretical and practical in-depth knowledge of the safe and effective use of rehabilitation to enhance the recovery of injury. The techniques are those typically used by Certified Athletic Therapists in Canada.

Prerequisite: Admission to the Advanced Certificate in Athletic Therapy.

PHED 3311 – Advanced Rehabilitation Techniques in Athletic Therapy

(3 credits – TG) 2 hours lecture, 2 hour tutorial

This course will build on the concepts learned in Physical Education 3301, 3303, 3305 and 3307. This course will integrate the assessment and rehabilitation of the body as a whole, viewing assessment and rehabilitation as a kinetic chain. Rehabilitation will be studied from the acute stage through to the chronic stages of an injury. This course will address the typical situations a Certified Athletic Therapist in Canada is confronted within a clinical setting.

Prerequisite: Physical Education 3301, 3303, 3305, 3307 and 3350.

PHED 3313 – Issues in Sports Medicine

(3 credits – TG) 3 hours lecture for 16 weeks or 6 hours lecture for 7 weeks

This course will include the study and investigation of topics of sports medicine that have a direct affect on Certified Athletic Therapists in Canada. Some of the topics include the role of the sports medicine physician, the role of pathology in sports medicine, diagnostic tools available, the role of athletic therapists and the role of other paramedical professionals in the care of athletes. Other topics will arise within the context of the course work.

Prerequisite: Physical Education 3301, 3303, 3305, 3307 and 3350.

PHED 3315 – Practical Clinical Management and Administration in Athletic Therapy

(3 credits – TG) 3 hours lecture for 13 weeks or 6 hours lecture for 7 weeks

This course will cover the theoretical and practical skills needed to operate an athletic therapy clinic or practice privately, with an athletic team or in conjunction with other paramedical professionals. Topics such as business plan writing, budgetary issues, marketing issues, personnel hiring and evaluation, physical planning of a clinic and operating, licensing, and codes will be covered.

Prerequisite: Physical Education 3301, 3303, 3305, 3307 and 3350.

PHED 3350 – Field Practicum I

(3 credits – TG) 2 hours lab, 175 hours practicum

This is a formal work experience with an approved agency. Participants will be involved in integration seminars, and will be required to participate in the specified hours of practicum and complete the assignments as required.

Prerequisite: Admission to the Advanced Certificate in Athletic Therapy.

Note: This course is limited to students enrolled in the Advanced Certificate in Athletic Therapy who have successfully completed or are currently enrolled in the core course requirements.

PHED 3352 – Field Practicum II

(3 credits – TG) 2 hours lecture, 175 hours practicum

This is a formal work experience with an approved agency. Participants will be involved in integration seminars, and will be required to participate in the specified hours of practicum and complete the assignments as required. Typical assignments are log book recordings of activities and case study analysis of situations specific to fieldwork of a trainer or Certified Athletic Therapist in Canada. This course will allow students to continue with an agency for seasonal sports that coincide with the academic year such as hockey, basketball, volleyball or badminton. This course will also allow the student to join another agency for sports that only last one semester. An example of such a sport is indoor soccer.

Prerequisite: Physical Education 3350.

Note: This course will be delivered in a block placement format. This course is limited to students enrolled in the Advanced Certificate in Athletic Therapy who have successfully completed or are concurrently enrolled in the core course requirements.

PHED 3354 – Clinical Practicum I

(3 credits – TG) 2 hours lecture, 175 hours practicum

This is a formal work experience with an approved agency. Participants will be involved in integration seminars, and will be required to participate in the specified hours of practicum and complete the assignments as required. Typical assignments are log book recordings of activities and case study analysis of situations specific to fieldwork of a Certified Athletic Therapist in Canada. This work experience is specific and under the supervision of a paramedical professional such as a Certified Athletic Therapist, physiotherapist, sports medicine physician, chiropractor or sports massage therapist. Please note that the code of ethics for each of those professionals must be investigated and adhered to.

Prerequisite: Physical Education 3350.

Note: This course will be delivered in a block placement format. This course is limited to students enrolled in the Advanced Certificate in Athletic Therapy who have successfully completed or are concurrently enrolled in the core course requirements.

PHED 3356 – Advanced Clinical and Field Practicum

(6 credits) 275 hours practicum

This is a formal work experience with an approved agency. Participants will be involved in integration seminars, and will be required to participate in the specified hours of practicum and complete the assignments as required. Typical assignments are logbook recordings of activities and case study analyses of situations specific to field and clinical work of a Certified Athletic Therapist in Canada. This work experience is specific and under the supervision of a paramedical professional such as a Certified Athletic Therapist, physiotherapist, sports medicine physician, chiropractor or sports massage therapist.

Prerequisite: Physical Education 3352 and 3354.

PHED 3385 – Physical Activity and the Older Adult

(3 credits – TG) 3 hours lecture

This course will focus on the issues and challenges of providing physical activity experiences for the older adult with an emphasis on applied exercise leadership. Recommended Preparation: Physical Education 2203 and 1224.

PHED 4003 – Sociological Foundations in Sport and Culture (formerly PHED 2245)

(3 credits – TG) 2 hours lecture, 1 hour tutorial

An examination of current methodologies in the study of cultural meaning of sport, leisure and physical education.



PHED 4007 – Fitness Assessment (formerly PHED 1218)

(3 credits – TG) 3 hours lecture

This is a theoretical and practical course covering all aspects of fitness assessment. Topics include: testing protocols, counselling techniques and exercise prescription. Students will have the opportunity to become Certified Fitness Consultants through the Fitness Appraisal Certification and Accreditation (FACA) Program, assuming they have the FACA prerequisites (see the department for details).

Prerequisite: Physical Education 4001.

PHED 4101 – Advanced Coaching (formerly PHED 4431)

(3 credits – TG) 3 hours lecture

This course provides exposure to selecting sport specific training programs, evaluating fitness, organizing and selecting training programs, detecting and correcting errors in skill techniques, advising on nutritional programs, developing mental strategies, pre-competition strategies, competition strategies, problem solving and motivational techniques for long term training programs. This course includes the National Coaching Certification Program Theory Level III.

Prerequisite: Physical Education 2001 or the National Coaching Certification Program Part A and B of the Competitive Coach Stream.

PHED 4267 – Issues and Trends in Sport and Recreation (formerly PHED 1267)

(3 credits) 3 hours lecture

This course addresses the constantly evolving nature of the field of sport and recreation. Students will research, study and discuss the issues and trends that impact the profession. To successfully meet the requirements of this course, students must demonstrate an ability to review and critique examples of research related to the field.

Prerequisite: Entrepreneurship 2015 and 3015.

PHED 4509 – Field School - A

3 credits (3 hours lecture)

This course is designed to provide students with a learning experience outside of the traditional classroom setting. Students will travel nationally or internationally to a discipline-specific and relevant location related to their program of study. Students will apply theoretical principles learned throughout the program. A project (typically research based) will be completed while on location or data collection will occur throughout the experience. Please note that additional fees (travel, accommodation, sustenance, program fees) will apply outside of the standard tuition.

Prerequisite: Approval of the department.

PHED 4511 – Field School - B

6 credits (6 hours lecture)

This course is designed to provide students with a learning experience outside of the traditional classroom setting. Students will travel nationally or internationally to a discipline-specific and relevant location related to their program of study. Students will apply theoretical principles learned throughout the program. A major project (typically research based) will be completed while on location or data collection will occur throughout the experience. Please note that additional fees (travel, accommodation, sustenance, program fees) will apply outside of the standard tuition.

Prerequisite: Approval of the department

PHED 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

PHYSICS (PHYS)**PHYS 0130 – Introductory Physics**

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course involves the study of electricity and mechanics of solids. These topics are considered with a minimum requirement of mathematics and the use of experiments. Not recommended for students having Physics 30.

Prerequisite: Pure Mathematics 20 or equivalent.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed "mature" under Alberta Education criteria may challenge the Alberta Education Diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

PHYS 1110 – Microelectronics in Business and Manufacturing

(3 credits) 3 hours lecture, 3 hours lab

This course will survey the applications of microelectronics in business and industry. It will examine the current and future impact of information technology on commercial and manufacturing activities and will review the associated social and economic implications. The basic concepts of digital technology will be introduced and applied to an examination of the uses of computers, telecommunications, robotics, computer-aided manufacturing and process control. The course is designed for non-science majors.

PHYS 1130 – Physics of Hi-Fi

(3 credits) 3 hours lecture, 3 hours lab

This course provides a non-mathematical approach to the concepts of physics and Hi-Fi consumerism. Topics include: vectors; kinematics; rotational dynamics; oscillations; acoustics; D.C. and A.C. circuitry; transistor and I.C. Technology and Fourier analysis; and magnetism. Electromagnetic wave theory will be taught using examples taken from modern Hi-Fi equipment.

Recommended Preparation: Pure Mathematics 20 or equivalent.

PHYS 1201 – Classical Physics I (formerly PHYS 2205)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 2 hours lab

This course provides an introduction to mechanics, including vectors, motion in one & two dimensions, forces, work & energy, uniform & non-uniform circular motion, impulse & momentum, and torque & angular momentum. Laboratory exercises provide further insight into these topics.

Prerequisite: Pure Mathematics 30 or equivalent.

PHYS 1202 – Classical Physics II (formerly PHYS 2207)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course provides an introduction to fluids, thermal physics, and electromagnetism. Topics include pressure, Pascal's principle, buoyancy & Archimedes' principle, temperature & ideal gas, thermodynamics, electric forces & fields, electric potential, electric currents & circuits, magnetic forces & fields. Laboratory exercises provide further insight into these topics.

Prerequisite: Physics 1201 or 1211 with a grade of "C-" or higher.

PHYS 1209 – Elementary Modern Physics (formerly PHYS 2209)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course will deal with relativity & space-time, the photoelectric effect, the Compton effect, the plank's radiation law, Bohr's atomic model, electron waves, the Heisenberg uncertainty principle & the meaning of wave functions, X-rays and radioactivity.

Prerequisite: Physics 1201 or 1211 with a grade of "C-" or higher.

PHYS 1211 – Physics I (formerly PHYS 2231)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

A discussion of fundamental concepts of mechanics, emphasizing rigorous reasoning based on definitions and physical laws. Topics include vectors, kinematics, statics, Newton's laws, force fields, work and energy, conservation laws, special relativity. Laboratory exercises provide further insight into these topics.

Prerequisite: Pure Mathematics 30 and Physics 30 or equivalent.

Co requisite: Mathematics 1200.

PHYS 1212 – Physics II (formerly PHYS 2233)

(3 credits – TG) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course includes a discussion of mechanical systems using calculus, Newton's laws and applications. Also discussed and studied will be systems of particles; work and energy with variable forces; dynamics of rigid body motion; fluid mechanics; electrostatics; and DC Circuits. Laboratory exercises provide further insight into these topics.

Prerequisite: Mathematics 1201 and Physics 1211 with grades of "C-" or higher.

Co requisite: Mathematics 1202.

PHYS 1243 – Basic Physics for Aviation

(3 credits) 3 hours lecture, 1 hour tutorial, 3 hours lab

This is an algebra-based physics course mainly designed to suit aviation students. This course will introduce students to relevant topics in mechanics and electricity. The topics include: motion in one and two dimensions, the laws of motion, work and energy, circular motion, impulse, linear momentum and collisions, kinematics and dynamics of a rigid body, current and resistance, D.C. circuits, basics of aerostatics and aerodynamics.

Prerequisite: Pure Mathematics 30 or equivalent.

PHYS 2104 – Everyday Physics – A Conceptual Introduction (formerly MATH 2104)

(3 credits) 3 hours lecture, 1 hour tutorial

Physics is the study of the rules behind the working of the physical universe. This course makes the fun and excitement of doing physics accessible to non-science majors. Basic Concepts of physics will be introduced using the examples of everyday phenomena with reduced math content.

**PHYS 2130 – Optics, Oscillations and Waves**

(3 credits – TG) 3 hours lecture, 1.5 hours tutorial

This course offers a calculus-level introduction to oscillations and wave motion, with applications to mechanics, optics and acoustics. The topics covered include the harmonic oscillator, travelling and standing waves, and geometrical and wave optics. This course is designed primarily for engineering students intending to transfer to the University of Alberta (engineering students intending to transfer to the University of Calgary should take Physics 3369). However, this course is also suitable for students whose programme requires a first-year course in physics.

Prerequisite: Mathematics 31 or Mathematics 1200 or 2251 and Physics 30 or Physics 1201.

PHYS 3369 – Acoustics, Optics and Radiation

(3 credits – TG) 3 hours lecture, 1 hour tutorial

For students in Engineering. Wave motion as applied to acoustics, geometric and physical optics, and radiant energy transfer. Traditional and modern applications.

Prerequisite: Mathematics 1217, 1219 and Engineering 1215.

PHYS 3401 – Chemistry of the Solid State

(3 credits) 3 hours lecture, 1 hour tutorial, 3 hours lab

This course is a study of the models and concepts underlying the field of inorganic chemistry, and the behaviour of chemical species in the solid state. Topics covered will include elemental periodic trends, solid state chemistry, and coordination complexes. The laboratory component involves isolation, purification and analysis of a variety of inorganic compounds, including cage complexes and superconductors. Credit for both CHEM 3401 and PHYS 3401 will not be permitted.

Prerequisite: Chemistry 1202 and Physics 1212, both with a grade of "C-" or higher.

PHYS 3601 – Thermodynamics

(3 credits) 3 hours lecture, 3 hours lab

This is an introduction to thermodynamics from a classical, macroscopic perspective. Lecture topics will include the laws of thermodynamics, Maxwell relations, internal energy, enthalpy, entropy, Helmholtz and Gibbs free energies, chemical potential and equilibrium, as well as a detailed study of the Kinetic Theory of Gases for mono- and polyatomic gases, both ideal and real. The laboratory component will support the lecture material through theoretical modeling and basic thermodynamic and kinetic experiments.

Prerequisite: Chemistry 1202, Physics 1212 and Mathematics 1202, with a grade of "C-" or higher or department consent.

Note: Credit for both Chemistry 3601 and Physics 3601 will not be allowed.

PHYS 3602 – Elementary Quantum Mechanics

(3 credits) 3 hours lecture, 3 hours lab

This is an introductory course in quantum mechanics. The basic theories and formalism of quantum mechanics will be developed, followed by its application to a variety of model systems from atomic and molecular physics and chemistry; including a discussion of electron spin with reference to both single- and multi-electron atoms. The lab will reinforce the lecture topics through both computer simulations and experiments to illustrate the use of quantum mechanics in spectroscopy.

Prerequisite: Physics 3601 with a grade of "C-" or higher or department consent.

Pre- or Corequisite: Mathematics 2207

Recommended Preparation: Physics 2201

Note: Credit for both Chemistry 3602 and Physics 3602 will not be allowed.

PHYS 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

POLICY STUDIES (POST)**POST 2010 – Directed Field Studies I (formerly APST 2010)**

(15 credits)

This course will foster an understanding of the culture and professional practices of the administration and development of public policy. Students will participate in paid work experiences in a government agency or in a company, research institute or non-governmental organization. The initial directed field studies provides an opportunity to apply academic knowledge and analytical skills in a workplace, observe organizational behaviour, and develop methods of self-assessment. A significant time commitment will be needed to complete the orientation program offered by Career Services in the semester prior to placement.

Prerequisite: Policy Studies 2209, 2201, 3305 and Economics 1101, 1103, Political Science 1101, 2231, 2259 and either Economics 2255 or 2213 and Political Science 2229 or Policy Studies 3303 with minimum grades of "C" or higher. Completion of the Introduction to Work Experience workshops through Career Services is required.

POST 2201 – Introduction to Public Policy (formerly APST 3301)

(3 credits – TG) 3 hours lecture

This course is designed to advance the degree student's knowledge of public (government) policy development, initiation, and implementation. This course introduces students to various theories, models and approaches utilized by scholars and professional evaluators in the field of policy studies. This course also prepares students for the intellectual demands and skill-based practicalities needed in their future careers in the policy field.

Prerequisite: Political Science 1101 and 2231, or permission from the department.

POST 2209 – Methodology and Statistics (formerly APST 2209)

(3 credits – TG) 4 hours lecture

Credible and competent policy decisions – regardless of whether they originate in the private, public, or not-for-profit sectors of an economy – are based on statistical and strategic thinking. In this course statistical thinking abilities (identifying appropriate statistical techniques, computing required statistics, and interpreting the results) are balanced with well-developed strategic thinking skills (game theory and rational choice). Within this general framework, students will study the theoretical foundations of methodology and statistics and learn the applied techniques, though the use of Microsoft Excel and other computer software, employed by policy-makers in all sectors of the economy.



POST 3010 – Directed Field Studies II (formerly APST 3010) (15 credits)

This course will foster an understanding of the culture and professional practices within administrative fields, and enhance understanding of public policy development. Students will be involved in a paid work experience in a government agency, a company, a research institute or a non-governmental organization. The senior Directed Field Studies provides an opportunity to refine and hone the academic knowledge and analytical skills acquired and applied in the previous Directed Field Studies.

Prerequisite: Completion of a minimum of 20 courses in the core of the Applied Policy Studies program including: Policy Studies 2010, 2201, 2209, 3303, 3305, 4431 and Economics 2244, Political Science 2229, 2298 and English 2263 with minimum grades of “C” or higher. Attendance at all Career Services workshops required to prepare students for Directed Field Studies II.

POST 3030 – Internship (15 Credits)

This course will foster an understanding of the culture and professional practices within administrative fields, and enhance understanding of public policy development. Students will be involved in a paid work experience in a government agency, a company, a research institute, or a non-governmental organization. The internship provides an opportunity to refine and hone the academic knowledge and analytical skills acquired in previous Policy Studies courses and apply them to an actual workplace/policy environment.

Prerequisite: Completion of a minimum of 20 required courses contained in the Policy Studies degree program, including Policy Studies 2201, 2209, 3303, 3305, 4431 and Economics 2213, 2244, Political Science 2229, 2298 and English 2263 with a minimum grade of “C” or higher. Attendance at all Career Services professional development workshops required to prepare students for their Internship.

POST 3303 – Federalism (formerly APST 3303)

(3 credits – TG) 3 hours lecture

This course is designed for the Policy Studies degree student, but is of interest to anyone who wishes to advance their understanding of key constitutional matters, government-level decision making, and policy development. This course will focus primarily on the Canadian federation. However, it will also explore other federal systems in a comparative setting, particularly the United States and Mexico, our continental partners in trade. With this course, students will acquire advanced knowledge of an essential aspect of Canadian constitutional, economic, and political life.

Prerequisite: Economics 1103, Political Science 1101 and 2231.

POST 3305 – Interest Groups and Group Behaviour (formerly APST 3305)

(3 credits – TG) 3 hours lecture

This course is a third year core requirement for students in the Policy Studies degree program. The course develops practical understanding and a working knowledge of the role of interest groups and their influence in policy formation, policy implementation and policy administration in a complex federal system with overlapping jurisdictions.

Prerequisite: Policy Studies 2201 and 3303.



POST 4421 – International Economic Policy (formerly APST 4421)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

This is a senior course normally taken in the sixth semester of the Policy Studies degree program. Students will acquire basic competency in accessing, processing, and interpreting data relevant to international economics issues. The focus is on the theory and policy of international trade, monetary, and financial issues. Topics include restrictive trade practices and tariff policy, exchange rate regimes and their effects on prices and output, the political economy relating to the laws, the structure and actors influencing Canadian trade and monetary policy on the international flows of production, and capital/financial investment. Upon completion, students will have algebraic, graphical and data manipulation skills to evaluate, analyze and compose thoughtful written proposals on issues related to international economic policy.

Prerequisite: Policy Studies 2201, and 2209, Economics 2213, and Political Science 2287.

POST 4431 – Managing and Implementing Public Policy (formerly APST 4431)

(3 credits – TG) 3 hours lecture

This course is a senior-year core requirement for students in the Bachelor of Policy Studies. The course develops practical understanding and a working knowledge of the instruments and techniques of policy implementation. Topics include, understanding public policy formation, defining government's role, choosing policy instruments for policy outcomes, designing an implementation process and managing the implementation process.

Prerequisite: Policy Studies 2010, 2201, 2209, and 3303.

POST 4443 – Survey of Public and Private Law Principles (formerly APST 4443)

(3 credits – TG) 3 hours lecture

This is a senior survey designed to familiarize Bachelor of Policy Studies students with the principles of Canadian law in general and the particular distinctions between public and private forms of law.

Prerequisite: Policy Studies 2201, 3303 and Political Science 1101 and 2231.

POST 5010 – Selected Topics in Policy Studies (formerly APST 4401)

(3 credits) 3 hours lecture

This capstone course is designed for the student enrolled in the final academic year of the Policy Studies degree program. The course relates theoretical frameworks to real-world policy issues which are both current and topical. It will address different topics in a seminar-style format, with discussion being led by faculty with particular expertise in the policy areas under examination.

Prerequisite: Policy Studies 2201, 2209, 3303, and 3305.

POST 5020 – Integrative Professional Practice (formerly APST 4433)

(3 credits) 3 hours lecture

This capstone course is a senior-year core requirement for students in the Policy Studies degree program. The course develops a practical understanding and a working knowledge of the organisational relationships and professional conduct in institutions and agencies that formulate and implement public policy. The emphasis is on strengthening competency and familiarity with accepted professional conduct, ethical and legal environments and intra-group and inter-institutional techniques for effective problem solving and communication. Topics include personal responsibilities, civil rights and labour law, Conflict of Interest Guidelines, collaborative partnerships, motivation and performance, and public communication.

Prerequisite: Policy Studies 2201, 2010 and 4431.

POLITICAL SCIENCE (PLSC)

PLSC 1101 – Introduction to Government and Politics (formerly PLSC 2201)

(3 credits – TG) 3 hours lecture, 1 hour tutorial

A systematic introduction to the basic concepts and institutions of the process of politics.



PLSC 1123 – Conflict and Unity: Canadian Issues (formerly PLSC 2223)

(3 credits – TG) 3 hours lecture

Themes of Canadian politics, such as federalism and regionalism, the place of Quebec in Confederation, the Charter of Rights, class conflict and citizenship.



PLSC 1183 – Issues and Trends in World Politics (formerly PLSC 2283)

(3 credits – TG) 3 hours lecture

Major trends and issues in world politics, such as international tensions, migration, ethnic conflicts, human rights and sustainable development.



PLSC 1185 – Model United Nations (formerly PLSC 2285)

(1 credit) 1 hour lecture

This course allows students to participate in an inter-collegiate Model UN. Over the course of a weekend, a simulated Model UN involving students from numerous other colleges and universities will take place. Prior to the conference, students will work in groups (delegations) to research both their country and selected foreign policy issues (Terrorism, drug trade, disarmament, UN Reform, etc.) At the conference, students will present foreign policy speeches, draft resolutions, and negotiate (caucus) with other delegations to try to pass or defeat resolutions.

Pre- or Corequisite: Political Science 1183.

Note: Students may be responsible for personal travel and subsistence costs associated with enrolment in Political Science 1185. If these costs are a concern to you, check with your instructor prior to registration.

PLSC 2210 – History of Political Thought I (formerly PLSC 3310)

(3 credits – TG) 3 hours lecture

This course focuses on the quest for the Good Regime in the West. The criteria for the Good Regime will be enunciated and applied to the Classical (Platonic, Aristotelian and Roman) and the Medieval (Augustinian and Thomistic) conception of the Good Regime.

Prerequisite: Political Science 1101.

Note: Political Science 2210/2211 = U of C POLI 310.

PLSC 2211 – History of Political Thought II (formerly PLSC 3311)

(3 credits – TG) 3 hours lecture

This course is a continuation of Political Science 2210. It focuses on the Machiavellian, Liberal, Marxian and Utopian conceptions of the Good Regime.

Prerequisite: Political Science 2210.

Note: Political Science 2210/2211 = U of C POLI 310.

PLSC 2227 – Women and Politics (formerly PLSC 3327)

(3 credits – TG) 3 hours lecture

Examination of political participation by women, women's issues and public policy and feminist political theories.

Prerequisite: Political Science 1101 or consent of the department.

PLSC 2229 – Alberta and Provincial Politics (formerly PLSC 3329)

(3 credits – TG) 3 hours lecture

Source of conflict and consensus; policy making; inter-governmental affairs; and the management of the Provincial Political Economy.

Prerequisite: Any junior (1100-level) Political Science course.



PLSC 2231 – The Canadian State (formerly PLSC 3321)

(3 credits – TG) 3 hours lecture

The formal institutions of the Canadian state, including Parliament, the executive, federalism, the Constitution, and the courts. Emphasis on the way that political processes are shaped by these and other institutions.

Prerequisite: Any junior (1100-level) Political Science course or consent of the department.



PLSC 2237 – Perspectives on Political Economy (formerly PLSC 3335)

(3 credits – TG) 3 hours lecture

This course is an introduction to Political Economy concepts and perspectives. These are then applied to the analysis of interconnected political and economic issues, both historic and current. It will utilize a case approach with a Canadian emphasis.

Prerequisite: Economics 1101 or 1103, and Political Science 1101 or 1123.

PLSC 2243 – Law, Politics and the Judicial Process (formerly PLSC 3343)

(6 credits – TG) 3 hours lecture, 1 hour tutorial, 2 hours lab

The judicial system as a branch of government and as a part of the political process. Focus on the Canadian judiciary within a comparative context.

Prerequisite: Any one of Political Science 1101, 1123 or Applied Justice Studies 2201, 2209, 2211, 2213 or 2215.

PLSC 2259 – Comparative Government and Politics (formerly PLSC 3359)

(3 credits – TG) 3 hours lecture

An introduction to the analytical concepts of the comparative approach to political analysis.

Prerequisite: Political Science 1101.



PLSC 2287 – Introduction to International Relations (formerly PLSC 3381)

(3 credits – TG) 3 hours lecture

The structures and processes of international relations and foreign policy.

Prerequisite: Political Science 1101 or 1183.

PLSC 2298 – Politics and the Media (formerly PLSC 3398)

(3 credits – TG) 3 hours lecture

This course will consider how politics is portrayed in the coverage given it by the mass media, with special emphasis on the cognitive psychology involved in framing issues and the coverage of political events by television and the new media of the Internet. Canadian and American experience will be stressed.



PLSC 3411 – Modern Political Thought

(3 credits – TG) 3 hour lecture

PLSC 3411 continues the study of recurrent themes in political thought as were introduced in PLSC 2210 and 2211, particularly on the evolution of modern ideas about human nature, political institutions, political behaviour, and political obligation. Areas covered include the various forms of liberalism, conservatism, postmodernism, communitarianism, feminism, and socialism.

Prerequisite: Political Science 2210 and 2211 (Political Science 3411 may be taken concurrently with 2211).

PLSC 3485 – The Politics of the International Economic Order

(3 credits – TG) 3 hours lecture

Analysis of the political management of international economic relations. Topics include the politics of trade and money relations, energy, multinational corporations and the New International Economic Order.

Prerequisite: Political Science 2287.



PLSC 3489 – Foreign Policies of the Major Powers

(3 credits – TG) 3 hours lecture

This course provides an analysis of the foreign policies of selected major powers like the United States, Russia, China, the United Kingdom, and Canada. Topics include: understanding foreign politics, theories of foreign policy, determinance of foreign policy, balances of power and decision-making models.

Prerequisite: Political Science 2287.

PLSC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

PSYCHOLOGY (PSYC)**PSYC 0212 – The Psychology of Adjustment (formerly PSYC 1112)**

(3 credits – TG) 3 hours lecture

This course provides an introduction to the psychology of personal growth and adjustment: its principles and methods of study. It will deal with the application of psychological concepts to such selected issues as identity and growth; relationships and communication; sex roles and sexuality; and emotions and stress. The aim of the course is to help students increase their awareness of themselves and others.

PSYC 1101 – Principles of Psychology I

(3 credits – TG) 3 hours lecture

This course provides a survey of the current psychological knowledge in a range of topics that will include developmental psychology, personality, psychological disorders, therapy, stress, social psychology, assessment, motivation and emotion.

Note: Credit will only be allowed for two of Psychology 1101, 1102 and 1105 (formerly Psychology 2205).

PSYC 1102 – Principles of Psychology II

(3 credits – TG) 3 hours lecture

This course introduces the history, methods, and current state of knowledge in selected areas of modern psychological research. A range of content areas will be surveyed, including biological psychology, sensation and perception, learning, memory, cognition, and consciousness.

Note: Credit will only be allowed for two of Psychology 1101, 1102 and 1105 (formerly Psychology 2205).

PSYC 1121 – Interpersonal Communications I (formerly PSYC 1221)

(3 credits – TG) 3 hours lecture

This course provides an opportunity to explore some important aspects of interpersonal communication, to develop a greater understanding of interpersonal effectiveness, and on the basis of this understanding to practice behaviours, that increase interpersonal effectiveness.

PSYC 1127 – Problem Solving and Decision Making (formerly PSYC 2227)

(3 credits – TG) 3 hours lecture

When people solve problems and make decisions, what steps and processes are involved? What is creative thinking, what is critical thinking, and how does each contribute to effective problem solving and decision making? What strategies are used by highly successful problem solvers and decision makers? What are the common obstacles to effective problem solving and decision making and how can these be overcome? How can we become more adept at solving problems and making decisions in academic, work, interpersonal, and everyday settings? This course will address these issues by reviewing relevant theories and research findings from the field of cognitive psychology.

PSYC 2212 – Behavioural Statistics I (formerly PSYC 3312)

(3 credits – TG) 2 hours lecture, 1 hour tutorial, 2 hours lab

This course provides an introduction to descriptive and inferential statistical techniques as applied to behavioural research. Tabulation, graphic representation and reduction of data, correlation, chi square, probability, t-distribution and one-way analysis of variance are all examined.

Prerequisite: Mathematics 30 (pure or applied) or equivalent, and Psychology 1101 and 1102, or Psychology 1105.

Note: Psychology 2212/2213 = U of C PSYC 312

PSYC 2213 – Research Methods I (formerly PSYC 3313)

(3 credits – TG) 3 hours lecture, 3 hours lab

This course is an introduction to basic research methods in psychology. Students will examine both the theory and application of a variety of research techniques including observation, surveys/questionnaires, and experimentation. The lab component of the course involves practical experience in defining and understanding key aspects of these techniques and applying these techniques to address a variety of psychological research questions.

Prerequisite: Psychology 2212.

Note: Psychology 2212/2213 = U of C PSYC 312. Psychology 2213 = Athabasca University PSYC 304. Credit will be allowed for only one of Psychology 2213 and PSYC A304.

PSYC 2223 – Interpersonal Communications II: Teamwork, Diversity, and Conflict Resolution

(3 credits – TG) 3 hours lecture

Students will explore teamwork, diversity, and conflict resolution as three key aspects of work communication. Students will be assisted in developing conceptual understandings of these topics through illustrative case studies which consider a variety of work situations, through role plays, and through selected readings. Facilitated teamwork in seminars, in projects, and in presentations, as well as journal activities, will assist students in making their learning relevant to their current and anticipated work settings.

Recommended preparation: Psychology 1121.

PSYC 2235 – Life-Span Development (formerly PSYC 3325)

(3 credits – TG) 3 hours lecture

This course provides an overview of the major developmental stages from birth to death. Development will be studied from a variety of theoretical perspectives and the application of theory to practical situations will be examined.

Prerequisite: Psychology 1101 or Psychology 1102 or Psychology 1105.

PSYC 2245 – Social Psychology (formerly PSYC 3345)

(3 credits – TG) 3 hours lecture

Students will examine social psychological approaches to understanding social influence, social perception and cognition, attitudes and group dynamics.

Prerequisite: Psychology 1101 and 1102, or 1105.

Note: Psychology 2245 = Athabasca University PSYC 379. Credit will be allowed for only one of Psychology 2245 and PSYC A379.

PSYC 2265 – Cognitive Psychology (formerly PSYC 3365)

(3 credits – TG) 3 hours lecture

This course provides a survey of the major areas of research and theory in cognitive psychology. Topics may include the origins of cognitive psychology in traditional learning theories, as well as contemporary views of neurocognition, attention, perception, language, memory, problem solving, creativity and intelligence.

Prerequisite: Psychology 1102 or 1105

Note: Psychology 2265 = Athabasca University PSYC 355. Credit will be allowed for only one of Psychology 2265 and PSYC A355.

PSYC 2283 – Personality (formerly PSYC 3383)

(3 credits – TG) 3 hours lecture

This course emphasizes a scientific approach to the study of personality formation. It examines theories and research related to the structure and dynamics of personality. Five main theoretical views are covered: psychodynamic, learning, humanistic, existential, and trait. Representative theories are presented for each perspective along these lines: main concepts and hypotheses, empirical work (e.g., measurement of individual differences), and/or psychotherapeutic applications. The course establishes links of divergence, convergence, and similitude between the different theories of personality.

Prerequisite: Psychology 1101 or 1105

Note: Psychology 2283 = Athabasca University PSYC 356. Credit will be allowed for only one of Psychology 2283 and PSYC A356.

PSYC 2285 – Introduction to the Psychology of Abnormal Behaviour (formerly PSYC 3385)

(3 credits – TG) 3 hours lecture

This senior-level course is a survey of the symptoms, causes and treatment of psychological disorders as they occur across the lifespan. Through lecture, videos and in-class applied exercises, students will consider the experience of psychological abnormality and study contemporary methods used in clinical diagnosis and intervention.

Prerequisite: Psychology 1102 or 1105

Note: Psychology 2285 = Athabasca University PSYC 435. Credit will be allowed for only one of Psychology 2285 and PSYC A435.

PSYC 3305 – History of Psychological Thought

(3 credits – TG) 3 hours lecture

In this course, students will examine the societal, philosophical, and scientific trends that, beginning in ancient Greece, ultimately gave rise to modern psychology. In addition, students will learn how the topics of psychology were investigated prior to the formation of psychology as a distinct scientific discipline.

Prerequisite: Psychology 1101 and 1102, or 1105, plus any two 2000-level Psychology courses (excluding 2212 and 2213).

PSYC 3319 – Psychology of Death and Dying

(3 credits – TG) 3 hours lecture

The course examines social and psychological aspects of death and dying, such as: historical and cross cultural variability in death attitudes, spirituality, the dying process, ethical issues such as euthanasia and suicide, bereavement, burial practices and death perceptions across the life-span.

Prerequisite: Psychology 2235 or consent of the department

PSYC 3327 – Psychology of Sexuality

(3 credits – TG) 3 hours lecture

This course emphasizes psychological theory and research concerning human sexuality. It reviews methods and methodological problems in research on sexual behaviour. It covers basic information about sexual physiology and function, sexual development and differentiation, sexual behaviour, attraction, intimacy, sexual orientation and sexual dysfunction.

Prerequisite: Psychology 1101 or 1105, and 2213.

PSYC 3346 – Social Psychology: Social Influence and Persuasion

(3 credits) 3 hours lecture

This course explores theories and research concerning social influence, with particular attention to compliance, conformity, persuasion and obedience. It will also explore how the principles of social influence apply to real world phenomena.

Prerequisite: Psychology 2245

PSYC 3347 – Psychology of Gender

(3 credits – TG) 3 hours lecture

This course takes a psychological approach to the study of gender stereotypes, the empirical evidence for female-male differences and similarities in behaviour and experience, and the implications of gender roles for interpersonal relationships and social roles. Biologically-based and socially-based explanations will be evaluated.

Prerequisite: Psychology 1101 and 1102, or 1105.

PSYC 3351 – Topics in Child Development

(3 credits – TG) 3 hours lecture

This course focuses on psychological development from conception through childhood and adolescence, examining such topics as the development of cognition, emotion, identity, moral thinking, and psychosocial abilities.

Prerequisite: Psychology 2235 or consent of the department.

Note: Psychology 3351 = Athabasca University PSYC 323. Credit will be allowed for only one of Psychology 3351 and PSYC A323.



PSYC 3353 – Topics in the Psychology of Aging

(3 credits – TG) 3 hours lecture

This course examines the nature, causes and implications of developmental changes across the middle and later adult years. Following a basic overview of theoretical perspectives and research methods used in the area, the course will look at age-related changes in physiological, psychological, and social functioning. Diversity in later adulthood is also discussed, as it is reflected in gender and in cultural, lifestyle and individual variability.

Prerequisite: Psychology 1102 and 2235 or consent of the department..

Note: Psychology 3353 = Athabasca University PSYC 381. Credit will be allowed for only one of Psychology 3353 and PSYC A381.

PSYC 3355 – Topics in Adolescence

(3 credits – TG) 3 hours lecture

This course investigates the impact of various factors (environment, peers, family, school, work and media) on developmental processes that occur during adolescence. Theories and research are put into a meaningful framework to emphasize the diversity of this decade of development.

Prerequisite: Psychology 2235 or consent of the department.

Note: Psychology 3355 = Athabasca University PSYC 350. Credit will be allowed for only one of Psychology 3355 and PSYC A350.

PSYC 3369 – Sensation and Perception

(3 credits – TG) 3 hours lecture

The course will provide students with an understanding of how the brain receives and processes information about the world around us. This will include the basic anatomy and physiology of the primary sensory systems, the scientific methods used to measure sensory function, and how information is represented in neural processing. The course will also look at traditional and cutting edge approaches to object perception, theories of depth perception, color perception, pattern recognition, motion, attention and at the processes of bottom-up and top-down processing and how they interact.

Prerequisite: Psychology 1105 or 1102

PSYC 3375 – Brain and Behaviour

(3 credits – TG) 3 hours lecture

This course encourages students to adapt a biological perspective towards psychological questions and issues. From a basic overview of brain anatomy and neuron physiology, the course looks at a varied selection of topics such as vision, brain damage and recovery. Alzheimer's disease, sleep and dreaming, drug addiction, learning, aggression and schizophrenia. All these topics are of interest to psychologists and all can be reduced to, and understood in terms of, the operations of the nervous system.

Prerequisite: Psychology 1101 and 1102, or 1105.

Note: Psychology 3375 = Athabasca University PSYC 402. Credit will be allowed for only one of Psychology 3375 and PSYC A402.

PSYC 4401 – Social Cognition

(3 credits) 3 hours lecture

This seminar course examines theories and research results pertaining to the structures (self, person, role, and event schemas) and processes (expectations, attributions, and inferences) underlying self and person perception.

Prerequisite: Psychology 2245

PSYC 4402 – Psychopharmacology

(3 credits) 3 hours lecture

This course provides an introduction to the relationship between drugs, the brain, and behaviour. Students will learn how neuropharmacologic agents (psychotropic and psychotherapeutic drugs), through their influence on the biochemistry and physiology of neurons and neurotransmitter systems, affect nervous system function, and thus behaviour.

Prerequisite: Psychology 3375



PSYC 4451 – Atypical Child Development

3 credits (3 hour lecture)

Psychology 4451 provides a critical examination of issues pertaining to developmental psychopathology during childhood and adolescence with an emphasis on the characteristics of the disorders of development, their determinants, outcomes and interventions. Contemporary research and theories as well as current approaches to intervention and prevention will be emphasized.

Prerequisite: Psychology 2213, 2285 and 3351

PSYC 4455 – Advanced Topics in Adolescence

(3 credits) 3 hours lecture

Course seminars will examine the foundations and pathways, normative and psychopathological, of adolescent development. Small-scale hypothesis-driven studies and multilevel research designs are utilized to demonstrate the complexity of the study of adolescent development. Advances in theory and research pertaining to the biological, cognitive, emotional, and social development of adolescents, including emerging adulthood, will be emphasized.

Prerequisite: Psychology 3355

PSYC 4485 – Advanced Topics in the Psychology of Abnormal Behaviour

(3 credits) 3 hours lecture

This course surveys current controversies in clinical psychology related to legal and ethical issues, research, and the diagnosis and treatment of psychological disorders.

Prerequisite: Psychology 2213 and 2285.

PSYC 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

RECREATION STUDIES (RECR)**RECR 1132 – Twentieth Century Arts and Crafts: An Introduction**

(3 credits – TG) 3 hours lecture

This course is an experiential exploration of arts and crafts incorporating various media.

RECR 1147 – Introduction to Voluntarism

(3 credits – TG) 3 hours lecture

This course provides a study of the volunteer in the community. Discussion will include a brief history of voluntarism, the recruitment and training of volunteers and the role of volunteers in the planning and delivery of community programs. The focus of the course is on the principles of volunteer management in a wide variety of community service environments.

RECR 1175 – Introduction to Tourism

(3 credits – TG) 3 hours lecture

This course provides a survey of the history, principles, organization, planning, regional attitudes, behaviour, patterns and vocational opportunities in tourism.

RECR 1203 – Recreation and Community Development

(3 credits) 3 hours lecture

This course examines the model of community development and how it is used to empower individuals and communities. The recreation practitioner as a facilitator of community action will be the focus.

RECR 1207 – Commercial Recreation

(3 credits – TG) 3 hours lecture

This course is an investigation of the many providers of commercial recreation services.

RECR 1211 – Administration and Governance for Community Recreation

(3 credits – TG) 3 hours lecture

This course is a study of the principles and practices of administration and governance for community recreation.

RECR 1217 – Marketing for Sport and Recreation

(3 credits – TG) 3 hours lecture

This course is an investigation of principles and practices of marketing in sport and recreation studies.

RECR 1247 – Theory and Practice in Leadership

(3 credits – TG) 3 hours lecture

This course studies leadership theory and introduces leadership skills that apply the theory in personal, community and work settings. Students are introduced to leadership skills inventories that allow them to analyze and evaluate their leadership skills. Students will reflect on their leadership experiences and develop strategies to plan personal learning opportunities to maximize their leadership skills.

RELIGIOUS STUDIES (RELS)**RELS 1101 – World Religions: Western (formerly RELS 2201)**

(3 credits – TG) 4 hours lecture

Introduction to Western religions including; Judaism, Christianity and Islam.

**RELS 1103 – World Religions: Eastern (formerly RELS 2203)**

(3 credits – TG) 4 hours lecture

Introduction to Eastern religions such as Jainism, Hinduism, Buddhism, Confucianism and Taoism.

**RELS 1105 – The Nature of Religion (formerly RELS 2205)**

(3 credits – TG) 4 hours lecture

An introduction to the study of religion which relates religious traditions to contemporary thought and culture.

**RELS 2207 – The Religion of the Hebrew Bible/Old Testament (formerly RELS 3301)**

(3 credits – TG) 3 hours lecture

An introduction to the critical study and reading of the books of the Hebrew Bible/Old Testament in English translation. The course focuses on the religious beliefs and institutions of ancient Israel.

RELS 2209 – The Nature and Function of Religious Experience (formerly RELS 3309)

(3 credits – TG) 3 hours lecture

A study of ancient views and some contemporary psychological analyses of the nature and function of religious experience. Such religious phenomena as the genesis and development of religious behaviour, conversion and mysticism will be examined.

Prerequisite: One of Religious Studies 1101, 1103, 1105 or a university-level course in Psychology.

**RELS 2215 – World Christianity (formerly RELS 3315)**

(3 credits – TG) 3 hours lecture

This course examines Christianity as a global phenomenon, considering important issues and movements around the world. Topics include types of Christianity, Mission, Ecumenism, Pentecostalism, Fundamentalism, social justice issues, roles and status of women, globalization, secularization, and relations between Christianity and other religious traditions.

**RELS 2243 – Religion and Social Morality (formerly RELS 3343)**

(3 credits – TG) 3 hours lecture

The examination of religious views on the moral issues involved in human society, and on the moral implications of key social, economic, political and cultural elements in the modern world.

Prerequisite: Religious Studies 1105 or Philosophy 1149 or consent of the department.

**RELS 2251 – Sikhism (formerly RELS 3351)**

(3 credits – TG) 3 hours lecture

The central theme is the construction of Sikh identity. Particular attention will be given to the historical context from which Sikhism arose, the worldviews and goals it articulates, the development and content of its authoritative literature, and its religious practices. Sikhism outside of the Indian context may also be discussed.

Prerequisite: Religious Studies 1103.



RELS 2252 – Hinduism

(3 credits) 3 hours lecture

This course is an examination of the major religious developments in Hinduism from ancient times to the modern period. The course introduces students to the central thinkers, literature, beliefs, and practices associated with Hinduism.

Recommended Preparation: Religious Studies 1103.

RELS 2279 – The Buddhist Tradition (formerly RELS 3379)

(3 credits – TG) 3 hours lecture

A study of the doctrinal development, and practices of the Buddhist tradition, including treatment of topics such as early Buddhism, Mahayana, and Tibetan Vajrayana.

Prerequisite: Religious Studies 1103.

**RELS 2281 – Women and Religion (formerly RELS 3381)**

(3 credits – TG) 3 hours lecture

An examination of the origins, content and influence of the view of women contained in the religious traditions and expressed in the religious practices of West and East.

Prerequisite: One of Religious Studies 1101, 1103, 1105 or any Women's Studies course.

**RELS 2283 – The Beginnings of Christianity (formerly RELS 3383)**

(3 credits – TG) 3 hours lecture

The history, literature and religion of the early Christians.

Prerequisite: Religious Studies 1101 or consent of the department.

**RELS 3281 – Advanced Studies in Women and Religion**

(3 credits) 3 hours lecture

This course provides an examination of the work of contemporary women writers on religious traditions and/or selected issues in religion and its study.

Prerequisite: Religious Studies 2281.

RELS 3302 – Selected Topics in Religion

(3 credits) 3 hours lecture

This course provides an in-depth examination of a selected topic or theme in the study of religion. Possible topics include religion and the body; religion and the environment; religious fundamentalism; religion and sexuality.

RELS 3322 – Religion in the Americas

(3 credits) 3 hours lecture

This course examines religion in the Americas today (especially Canada, the US, Mexico and Brazil) along with relevant historical developments. Topics may include the impacts of colonization and immigration, indigenous traditions, Church-State relations, folk Catholicism, liberation theology, Afro-Christian traditions and Spiritism, and (neo-)Pentecostalism.

Prerequisite: Religious Studies 1101, 1103 or 1105.

Recommended Preparation: Religious Studies 2215.

RELS 3331 – Religious Perspectives on Suffering

(3 credits – TG) 3 hours lecture

The course will examine and critique positions that traditional philosophers of religion have taken in response to the fact of suffering, as well as those positions taken by a variety of non-western religious traditions.

Prerequisite: One of Religious Studies 1101, 1103, 1105 or consent of the department.

**RELS 3333 – Religion, Death and Mortality**

(3 credits – TG) 3 hours lecture

This course consists of an examination of various religious perspectives on death, mortality and the afterlife, as well as the death rituals of different religions.

Prerequisite: Religious Studies 1105 or consent of the department.

**RELS 3352 – Advanced Studies in Hinduism**

(3 credits) 3 hours lecture

This course is an in-depth study of a specific Hindu thinker, text, movement, or issue. Course content will vary from year to year. Possible topics include: the Bhagavad Gita, Gandhi, the poet saints, Sankara, the Upanisads, religious law, sacrifice, god, etc.

Prerequisite: Religious Studies 1103

Recommended Preparation: Religious Studies 2252

RELS 3353 – Advanced Studies in Sikhism

(3 credits) 3 hours lecture

This course is an in-depth study of a specific Sikh thinker, text, movement, or issue. Course content will vary from year to year. Possible topics include the *Adi* or *Dasam Granths*, Guru Arjan, the Namdhari tradition, the *rahit* traditions, religious syncretism, Singh Sabha movement, etc.

Prerequisite: Religious Studies 1103

Recommended Preparation: Religious Studies 2251.

RELS 4403 – Asian Diasporas

(3 credits) 3 hours lecture

This course considers the notions of religious and trans-national identities in and among Asian diasporas. Primary attention will be given to Hindu, Sikh, and Buddhist communities. Special consideration will be given to those communities in the local Calgary setting.

Prerequisite: Religious Studies 2252 or 2251 or 2279.

RELS 4452 – India and the West

(3 credits) 3 hours lecture

This course examines the dynamic and often ambiguous encounter between India and the West, including the resulting process of self-representation and interpretation. It also considers the various ways in which Indians and the West have sought to construct, represent, understand, and critique both themselves and the Other as a result of this encounter.

Prerequisite: Religious Studies 2252

Recommended Preparation: Religious Studies 3352

RELS 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

ROMANCE STUDIES (ROST)**ROST 1101 – Topics in Romance Culture (formerly ROST 2299)**

(3 credits – TG) 3 hours lecture

This interdisciplinary course will provide an introduction to social life, art and architecture, and the economic and political systems of three of the four following cultures of the Mediterranean: Arabic, French, Italian and Spanish. Classroom activity will be augmented by cultural activities.

**ROST 4401 – Mediterranean Cultural Discovery**

(3 credits – TG) 3 hours lecture

This interdisciplinary course will provide a cultural opportunity to students and an experiential knowledge of social life, art, architecture, economic and political systems of different Mediterranean regions: France, Spain, Italy and other European, North African or Middle Eastern cultures.

Prerequisite: Any four 1000, 2000 or 3000 Humanities (HUMN) courses or consent of the Department.

Recommended Preparation: Romance Studies 1101.



SCIENCE (SCIE)

SCIE 0110 – Introduction to Science

(0 credits)

This is a credit-free upgrading course; special fees apply.

Topics include zoology, botany, microbiology, biochemistry, chemistry, Newtonian and post-Newtonian physics.

Note: This course is the equivalent of Science 10. Not intended for science majors.

SCIE 0120 – Science, Technology and Society

(0 credits)

This is a credit-free upgrading course; special fees apply.

Topics include telecommunications, computers, nuclear, hydroelectric and other power sources, extinction and environmental issues, cancer and treatment, vaccines, AIDS, genetic engineering and careers involving new technologies.

Note: This course is the equivalent of Science 20. Not intended for science majors.

SOCIAL SCIENCE (SOSC)

SOSC 0130 – Contemporary History and Government

(0 credits)

This is a credit-free upgrading course; special fees apply.

This course involves a study of contemporary political, economic and social problems including international conflict and co-operation.

While this course may be presented for admission to the University of Calgary, credit-free upgrading courses completed at Mount Royal College are not eligible for Alberta Education graduation credits or transcript purposes. However, students who are deemed mature under Alberta Education criteria may challenge the Alberta Education diploma examinations and receive credit towards an Alberta High School Diploma. Students should therefore confirm their maturity status in advance of Mount Royal College enrolment by contacting Student Records, Alberta Education for formal confirmation.

SOCIAL WORK (SLWK)

SLWK 1111 – Interpersonal Communication

(3 credits – TG) 3 hours lecture

This course examines the principles and practice of effective interpersonal communication for people in the helping professions. Students will develop an understanding of the interactive forces of self-awareness, self-esteem, and perception of communication processes, and develop knowledge and skills in listening, verbal and nonverbal communication.

SLWK 1114 – Introduction to Social Work Practice

(3 credits) 3 hours lecture

This course provides an introduction to all aspects of Social Work practice from a generalist perspective. Social Work principles, ethics, theories and models of practice are discussed, while an understanding of oppression and social justice are emphasized.

SLWK 1187 – Social Welfare Policies and Issues

(3 credits) 3 hours lecture

This course examines the evolution of the Welfare State and how social welfare policy is developed. The course will review and analyze contemporary social problems, policies and issues relevant to Social Work practice in the context of social justice and advocacy for change.

SLWK 1215 – Social Work Methods

(3 credits) 3 hours lecture

This methods course provides students with an opportunity to develop the knowledge, skills and attitudes to assess client needs and to implement a social work model of intervention.

Prerequisite: Social Work 1114.

SLWK 1216 – Counselling Skills

(3 credits) 3 hours lecture

This course concentrates on the development of social work interviewing and counselling skills, emphasizing strengths-based practice. It is experiential, and students will be required to participate in simulated counselling interviews.

Prerequisite: Social Work 1111 and 1114.

SLWK 1217 – Administration in Social Work Organizations

(3 credits) 3 hours lecture

This course involves studies of detailed aspects of social service administration.

Prerequisite: Social Work 1287.

Recommended: Social Work 1221

SLWK 1218 – Social Work with Groups

(3 credits) 3 hours lecture

This course is designed to develop social work skills for working with groups through a combination of lectures, observation, and experiential learning. The stages of group development, group roles and norms, theoretical frameworks, intervention, group design, implementation and evaluation will be addressed.

Prerequisite: Social Work 1111 and 1216.

SLWK 1221 – Community Organization

(3 credits) 3 hours lecture

This course provides students with an opportunity to develop beginning skills in community organization and development. The focus of the course is on practice rather than theory and students will be evaluated on their ability to practice social work with a community as a client.

Prerequisite: Social Work 1114 and 1215.

SLWK 1222 – Social Work with Families

(3 credits) 3 hours lecture

The purpose of this course is to provide students with a framework for understanding the diversity and changing concepts of the family dynamics as related to social work practice.

Prerequisite: Social Work 1215 and 1216.

SLWK 1223 – Social Work and Mental Health

(3 credits) 3 hours lecture

This course provides students with an understanding of the many interrelated factors that affect individuals' mental health. The role of social workers in working with mental health consumers and understanding and addressing mental health issues, across the range of social work practice is examined.

Prerequisite: Social Work 1114 and 1215.

SLWK 1287 – Social Work Practicum I

(6 credits) 3 hours tutorial biweekly, 357 hours practicum

This course involves supervised study and practice. Students spend three days a week in a social service agency. After an initial orientation period, students are expected to assume responsibility for assigned agency duties in order to enhance their knowledge and skill in social work methods. During agency work, attention is given to teaching students specific skills, developing competence in terms of offering adequate services to clients and participating in the overall agency program. Seminars will focus on integrating relevant social work knowledge, with students' work in the field.

Prerequisite: Social Work 1111, 1114 and 1187.

Corequisite: Social Work 1215 and 1216.

SLWK 1297 – Social Work Practicum II

(6 credits) 3 hours tutorial biweekly, 357 hours practicum

This course involves supervised study and practice. Students spend three days a week in a social service agency. After an initial orientation period students are expected to assume full responsibility for cases in order to enhance their knowledge and skill in social work methods and actively engage in social work practice. During agency work attention is given to teaching students specific skills, developing competence in terms of offering adequate service to clients and participating in the overall agency program.

Prerequisite: Social Work 1287.

Note: Social Work 1297 is open only to Social Work students who have successfully completed all Social Work courses in Semesters 1, 2 and 3.

SLWK 3301 – Children's Mental Health

(3 credits) 3 hours lecture

This course provides students with an understanding of many issues that effect the mental health of children including knowledge of the major mental disorders in children, factors contributing to these disorders, therapeutic interventions, suicide and suicide risk assessment, the mental health system for children and the role of social workers.

SLWK 3331 – International Community Development

(3 credits) Internet Delivery

This interdisciplinary course will provide students with an overview of International Community Development issues such as poverty, health care, education, human rights, foreign aid and controversy. Students will be encouraged to examine topics such as sustainable development, child soldiers, and the world AIDS crisis, from the unique perspective of their individual field of study.



SLWK 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

SOCIOLOGY (SLGY)

SLGY 1101 – Introduction to Sociology (formerly SLGY 2201)

(3 credits – TG) 3 hours lecture

This course introduces students to the discipline of Sociology. Sociology is the study of human social life including social actions, interactions, relationships, groups, subcultures, cultures and institutions. A variety of fields within the discipline (e.g. "deviance," inequality, "race," and gender) and the connections between social research and social theory will be explored.



SLGY 1103 – The Sociological Imagination

(3 credits – TG) 3 hours lecture

This course expands the historical, philosophical, and theoretical developments covered in Introduction to Sociology (SLGY 1101). Students will further develop the conceptual and methodological tools required to conduct critical and reasoned analyses of social life from small-scale micro-level social interaction to large-scale macro-level social institutions.

Prerequisite: Sociology 1101

Note: Required for Sociology Majors and Honours

SLGY 2229 – Crime and Society (formerly SLGY 3319)

(3 credits – TG) 3 hours lecture

This course serves as an introduction to the sociological study of crime. The goal is to critically assess crime as it intersects with race, class, and gender. Students will become familiar with classical and contemporary theories of crime as well as strategies toward rehabilitation or social change.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103



SLGY 2231 – Classical Sociological Theory (formerly SLGY 3331)

(3 credits – TG) 3 hours lecture

This course offers students an overview of the development of sociological theory with emphasis on the period from the nineteenth century to the Second World War. Theorists such as Marx, Durkheim and Weber will be reviewed and analysed

Prerequisite: Sociology 1101 and 1103

SLGY 2232 – Introduction to Sociological Research Methods

(3 credits) 3 hours lecture

This course is an introduction to the practice and principles of social research. Students will learn about the assumptions, dilemmas, choices, and practices associated with both qualitative and quantitative sociological research. Students will be required to undertake a project and to interpret research findings from an informed perspective.

Prerequisite: Sociology 1101 and 1103

SLGY 2233 – Sociology of Gender (formerly SLGY 3303)

(3 credits – TG) 3 hours lecture

Gender operates on four dimensions in Canadian society: within individuals; through interaction with others; in the features of social institutions such as work, law, and family; and in the norms and values that shape the socio-cultural landscape. This course will introduce students to gender on each of these dimensions.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103



SLGY 2245 – Mass Communication (formerly SLGY 3345)

(3 credits – TG) 3 hours lecture

This course engages in an analysis of the pervasive presence of mass media in modern society and the many ways that various forms of media representation intersect with mass audiences. An overview of the development of modern media is extended to include a summary of the key perspectives on media texts and how they position the audience.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103



SLGY 2253 – Urban Sociology (formerly SLGY 3353)

(3 credits – TG) 3 hours lecture

The course introduces students to the field of urban sociology. Through a focus on social interaction, students will investigate how power and inequality are produced, reproduced and also destabilized in urban social spaces. Specific topics that will be covered include theories of the city, urban ethnography, urban subcultures, forms of urban social resistance and urban design and control.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103



SLGY 2265 – Social Stratification and Inequality (formerly SLGY 3365)

(3 credits – TG) 3 hours lecture

This course introduces theories of stratification and inequality and explores different types of social stratification systems. There is an emphasis on the forces that contribute to the maintenance and disruption of social inequality. The focus is primarily on social inequality in Canada but cross cultural and global inequality will also be considered.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103



SLGY 2271 – Sociology of Families (formerly SLGY 3371)

(3 credits – TG) 3 hours lecture

This course offers a sociological investigation into families. The focus will be on theories of family and the social history of families. Some specific topics covered include the structure and function of families, family systems, family life stages (dating, marriage, parenting and old age), diverse family forms, and problems in family life such as violence and divorce.

Prerequisite: Sociology 1101

Recommended preparation: Sociology 1103



SLGY 2273 – Sociology of Aging (formerly SLGY 3373)

(3 credits – TG) 3 hours lecture

Individuals experience changing roles, activities, and relationships as they age. In addition, population aging, caused by declining birthrates and increasing life expectancies, has profound implications for social structures, norms, and values. This course examines the social aspects of both individual and population aging.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103.



SLGY 2275 – Theories of “Race” and Ethnicity (formerly SLGY 3375)

(3 credits – TG) 3 hours lecture

This course engages in a critical historical/theoretical investigation of the race concept. The focus is on race and ethnicity as experienced in everyday life. There is strong emphasis on reading and evaluating scholarly work on race/ethnicity and, in particular, on racism. While race and ethnic oppression are stressed, forms of resistance to racism and collective solidarity based on anti-racist organizing are also explored.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103.



SLGY 2277 – Sociology of Religion (formerly SLGY 3377)

(3 credits – TG) 3 hours lecture

This course offers an introduction to sociological concepts and theories in the study of religion. Questions about the structure of religious organizations, creation of meaning, secularization and religious diversity will be addressed.

Prerequisite: Sociology 1101.

Recommended preparation: Sociology 1103.



Sociology 3233 – Sociology of Sexualities

(3 credits) 3 hours lecture

This course examines sexualities through a critical sociological lens. The goal is to track how and why the predominant conceptions of sexuality have been constructed, with particular attention to the role of binary sexualities and subsequent concepts of ‘deviation,’ as well as how sexuality is used in and by mechanisms/institutions of power.

Prerequisites: Sociology 2233 and one of Sociology 2229, 2231, 2232, 2245, 2253, 2265, 2271, 2273, 2275, 2277, or consent of the department

SLGY 3309 – The Sociology of the Body

(3 credits) - 3 hours lecture

This course focuses on matters of the body which affect social life. Through an examination of theoretical articles upon such topics as race, gender, disease, sexuality, smell, and appearance, we will learn about the many ways perceptions of bodies affect our lives and how society in turn defines and influences appearance and behaviour.

Prerequisites: Sociology 2233 and one of Sociology 2229, 2231, 2232, 2245, 2253, 2265, 2271, 2273, 2275, 2277, or consent of the department

SLGY 3317 – Young Offenders and the Law (formerly SLGY 2217)

(3 credits – TG) 3 hours lecture

In most societies, people below a certain age are thought to be less than fully culpable or cognizant of the consequences of their actions. As a result, juvenile justice systems are established to deal with them separately from adults. Using sociological theory, this course will consider Canada's strategies for addressing young people, illegal activities, and legal consequences.

Prerequisites: Sociology 2229 and one of Sociology 2231, 2232, 2233, 2245, 2253, 2265, 2271, 2273, 2275, 2277 or consent of the department



SLGY 3321 – Quantitative Methods and Statistics

(3 credits) 2 hours lecture, 2 hours lab

This course focuses on the development of quantitative analytical skills in sociology. Students will study quantitative methods for gathering, preparing, analyzing, and interpreting social data, and also will be introduced to both descriptive and inferential statistics (including bivariate and simple multi-variate analysis). They will also be required to undertake secondary data analysis.

Prerequisites: Sociology 2232 and one of Sociology 2229, 2231, 2233, 2245, 2253, 2265, 2271, 2273, 2275, 2277 or consent of the Department

Note: required course for sociology major and honours students

SLGY 3323 – Qualitative Research Methods

(3 credits) 2 hours lecture, 2 hours lab

This course presents an overview of qualitative methods in sociological research. Students will examine the strengths and weaknesses of qualitative methods such as interviewing techniques, fieldwork, and the case study approach, as well as how their lives - as researchers - intersect with and influence the people and situations they study.

Prerequisites: Sociology 2232 and one of Sociology 2229, 2231, 2233, 2245, 2253, 2265, 2271, 2273, 2275, 2277 or consent of the department

SLGY 3333 – The Development of Contemporary Sociological Theory

(3 credits – TG) 3 hours lecture

This course explores several major currents of contemporary social thought focusing on the period from the Second World War to the present. Some examples of theories that will be explored include structural functionalism, the conflict perspective, critical sociology, symbolic interactionist approaches, structuralism, phenomenology, and post structuralism.

Prerequisites: Sociology 2231 and one of Sociology 2229, 2232, 2233, 2245, 2253, 2265, 2271, 2273, 2275, 2277 or consent of the department

SLGY 3351 – Economic Sociology

(3 credits) 3 hours lecture

Using a sociological lens to examine markets, networks, social stratification, economic development and globalization reveals ways in which these diverse economic phenomena are embedded in societies. In addition, the sociological approach reveals how consumption is connected to status symbols, how gender affects work and pay, and how international production and trade can challenge national sovereignty.

Prerequisites: Sociology 2265 and one of Sociology 2229, 2231, 2232, 2233, 2245, 2253, 2271, 2273, 2275, 2277 or consent of the department

SLGY 3370 – The Socialized Self

(3 credits) 3 hours lecture

Drawing on a number of interpretive sociological perspectives, this course explores the process of socialization and the related process of the development of the self. Key concepts in the study of socialization such as role, identity, institution and ideology will be critically investigated, as will the role of socialization processes in the perpetuation of inequality and domination.

Prerequisites: Sociology 2275 and one of Sociology 2229, 2231, 2232, 2233, 2245, 2253, 2265, 2271, 2273, 2277 or consent of the department

SLGY 4419 – Mind and Society

(3 credits) 3 hours lecture

Drawing on existential sociology and related perspectives (e.g., phenomenology and symbolic interactionism) and insights from the Sociology of Knowledge, this course critically examines one of the most elusive of sociological phenomena, the “mind” and how this social construct is intimately linked to the patterns we perceive as “society”.

Prerequisite: three 3000-level Sociology courses

SLGY 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

SPANISH (SPAN)

Note: Placement Test: Students with Spanish language knowledge must consult the Spanish section of the Department of Languages and Cultures to be placed in a course corresponding to their ability. Placement tests will be administered in order to assess prior knowledge. Students should contact the Department to make an appointment to complete their placement test at least within two weeks before the beginning of classes each semester. The Spanish section reserves the right to place students in the language course that is appropriate to their level of language proficiency.

SPAN 1101 – Beginners' Spanish I (formerly SPAN 2201)

(3 credits – TG) 4 hours lecture, 1 hour lab

This course offers a comprehensive introduction of the Spanish language to students with no prior knowledge. It includes training in listening, speaking, reading and writing of Spanish in its cultural context.

Note: May not normally be taken for credit by students with Spanish 30 or equivalent.



SPAN 1103 – Beginners' Spanish II (formerly SPAN 2203)

(3 credits – TG) 4 hours lecture, 1 hour lab

This course is intended for students continuing from Spanish 1101. Students will develop basic communicative skills as well as further develop skills in reading, writing, listening and speaking Spanish.

Prerequisite: Spanish 30, 1101 or equivalent.

**SPAN 2211 – Intermediate Spanish I (formerly SPAN 3301)**

(3 credits – TG) 3 hours lecture, 1 hour lab

This course builds on basic knowledge and skills. It offers further development of communication skills in Spanish as well as the study of some cultural aspects of the Spanish-speaking world.

Prerequisite: Spanish 1103 or consent of the department.

**SPAN 2213 – Intermediate Spanish II (formerly SPAN 3303)**

(3 credits – TG) 3 hours lecture, 1 hour lab

This course is the continuation of Spanish 2211. It deals with more difficult and complex grammatical structures and also provides further study of social and cultural aspects of the Spanish-speaking world.

Prerequisite: Spanish 2211 or consent of the department.

**SPAN 2221 – Contemporary Hispanic Cultures and Oral Practice (formerly SPAN 3321)**

(3 credits – TG) 3 hours lecture

This course explores specific features of the various Hispanic cultures in contemporary society. It offers a study of current issues in the Hispanic world as seen through a variety of sources such as short stories, articles, video programs and the web. Students are given opportunities to develop their oral skills by making presentations and participating in guided interactions. They can also further develop their writing skills through directed writing practice on the topics and issues analyzed in class.

Prerequisite: Spanish 2211 or consent of the department.

**SPAN 2223 – Introduction to Textual Analysis and Composition (formerly SPAN 3323)**

(3 credits – TG) 3 hours lecture

This course focuses on the development of writing skills through an analysis of cultural readings taken from journalistic, scientific and literary texts as well as from other media. Students will learn composition strategies and how to apply them in their writing. Various styles will be explored in class, including dialogues, summaries, narrations and essays.

Pre or Corequisite: Spanish 2211 or consent of the department.

**SPAN 3305 – High Intermediate Spanish**

(3 credits – TG) 3 hours lecture

This course provides students with the opportunity to attain a high-intermediate level of language proficiency and to gain a more in depth understanding of Hispanic cultures. The main focus is on the exploration and analysis of oral and written contemporary texts from the Spanish-speaking world. A strong emphasis is placed on vocabulary enrichment, grammatical accuracy as well as the improvement of oral and written discourse.

Prerequisites: Spanish 2213 and 2223 or consent of the department.

**SPAN 3309 – Critical Thinking in Spanish**

(3 credits – TG) 3 hours lecture

This course is designed to develop students' critical thinking in Spanish. Students learn techniques for analyzing, comparing, summarizing and persuading in the target language. They explore, discuss and reflect on cultural issues in literary texts and other sources dealing with journalistic, social and political current events. A strong emphasis is placed on learners' development of language proficiency in terms of listening, speaking, reading and writing skills.

Prerequisites: Spanish 2213 and 2223 or consent of the department.

**SPAN 3312 – Hispanic Cinema**

(3 credits) 3 hours lecture

This course provides an introduction to Hispanic Cinema from Spain, Latin America, and the U.S. Students will further their development of Spanish language proficiency through the discussion and analysis of Hispanic cultures, historic events and sociopolitical currents as they are represented in film.

Prerequisites: Spanish 2213 and 2223 or consent of the department.

SPAN 1199 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

SPEECH (SPCH)**SPCH 1115 – Bridging Communication Tradition**

(3 credits – TG) 3 hours lecture

This course is designed to allow the student to explore and experience the oral tradition of native culture and the speech demands of the 21st century. Specifically it provides the student with practical experience in the arts of speaking and listening, as well as an opportunity to contrast communication characteristics of two cultures.

SPCH 1120 – Exploration of Speech Sounds and Rhythms

(3 credits) 3 hours lecture

This course is designed for students whose first language is not English and who need the skills to be understood and to communicate effectively.

Students will first learn and practice individual speech sounds, sound combinations, vocabulary and pronunciation. Students will secondly learn and practice delivery techniques. The course objective is for students to develop a fluent, expressive oral presentation in the English language.

This is a very good preparatory class for Speech 1110.

SPCH 2001 – Introduction to Public Speaking (formerly SPCH 1110)

(3 credits – TG) 3 hours lecture

This course provides an introduction to current theories of communication. An understanding of effective communication and its potential is promoted through participation in a variety of speaking situations. Opportunity is given for group discussion; audience analysis; development of good listening habits and how to research, organize and prepare various types of speeches.

**SPCH 2003 – Delivery Techniques for Presentation (formerly SPCH 1113)**

(3 credits – TG) 3 hours lecture

This course is designed to develop the vocal techniques of the student and to polish fundamental delivery skills. Specifically it provides the student with the option to move to advanced techniques in verbal and non-verbal delivery. It is relevant for anyone whose career path requires them to communicate with others.

**SPCH 2005 – Delivery Techniques in a Diverse Society**

(3 credits) 3 hours lecture

This course will further develop students' speech skills by giving them an understanding of their voice and the effect it has on presentation. Using examples from societies with an oral tradition, focus will be on applying literary interpretation to the voice. Specific focus will be given to proper breathing, pitch, articulation, pronunciation and vocal expression.

Prerequisite: Speech 1115.

SPCH 2007 – Presentation in the Information Age (formerly SPCH 1201)

(3 credits – TG) 3 hours lecture

This course will explore presentation using new technologies as a key support component. Students will be guided through the preparation and presentation process and will be able to use various new presentation technologies to enhance delivery and communication. The latest in information and presentation technologies will be utilized including, but not limited to, PowerPoint, Internet Conferencing, Electronic Whiteboarding, Video Conferencing and Internet Group Forums.

Recommended Preparation: Speech 2001 Introduction to Public Speaking.



SPCH 2009 – Great Speakers, Great Speeches

(3 credits) 3 Hours lecture

Students will discover how, from the inception of democracy to modern times, society has been shaped and influenced by oratory and rhetoric. Drawing on examples such as Aristotle, Marc Antony, Ghandi, Churchill, Nelson Mandela, Mark Twain, Nellie McClung, Margaret Thatcher, Martin Luther King, and William Clinton, this course will investigate and analyse the speaking styles of great speakers of great speeches, and their effects on the values, beliefs and identities of cultures and societies.

SPCH 3001 – Persuasive Speech

(3 credits) 3 hours lecture

This course is designed for the advanced speaker who wants to develop the art of persuasion further. Students will learn techniques for developing subject matter for different types of persuasive speeches, reasoning, ethics, and the necessary delivery techniques needed to convince, motivate, market, and sell ideas and products with greater success.



Prerequisite Speech 1110, 1112, 1113, 1201, or any 2000 level speech course.

SPCH 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.

THEATRE ARTS (THEA)**THEA 1100 – Stagecraft I**

(2 credits – TG) 1 hour lecture, 3 hours lab

In Stagecraft I, students will be introduced to the technical elements of theatrical productions, stage and scenery. Students will gain carpentry skills and learn the proper and safe operation of hand and power tools through practical projects in the carpentry shop and utilizing stage equipment in the theatre. Students will understand theatre terminology and be introduced to production organization and management.

THEA 1103 – Make-up for Stage, Film, and Fashion

(3 credits) 1 hour lecture, 2 hours tutorial

This is an introductory course in make-up technique particularly relevant to theatre workers and models. Practical class sessions allow you to practice make-up application.

THEA 1105 – Production Practicum I

(2 credits – TG) 100 hours practicum

Students are required to work on the department's productions in performance or production crew capacities.

THEA 1110 – Acting I

(3 credits – TG) 2 hours lecture, 3 hours lab

This course is an introduction to improvisation, movement and a creative dramatics approach through theatre games for the beginning actor. Dramatic works from Ibsen to our contemporaries will be discussed.

THEA 1112 – Introduction to the Theatre

(3 credits – TG) 3 hours lecture

This course provides an introduction to the nature of theatre including the function and purpose of theatre both in historic and contemporary times, an introduction to script analysis and an opportunity to investigate the acting process through scripted scenework.

**THEA 1115 – Creative Drama and Movement for Adults Dealing with Children**

(3 credits – TG) 3 hours lecture

This course deals with directed play, emotional control, and the ability to co-operate with children through improvisation, theatre games and movement. The imagination is developed and students gain experience in developing expressive speech.

**THEA 1120 – Movement I**

(2 credits – TG) 1 hour lecture, 3 hours lab

This course introduces a movement approach for actors that promotes freedom and ease of movement. The work is a physical exploration, which includes training in movement techniques designed to develop flexibility, control, rhythm and expressiveness.

THEA 1130 – Voice for the Actor I

(2 credits – TG) 1 hour lecture, 3 hours lab

This course provides an introduction to the nature of voice production and articulation. The emphasis will be on freeing the natural voice as it pertains to the stage task.

THEA 1135 – Basic Music Skills I

(1 credit) 1 hour lecture, 1 hour lab

This course is designed to introduce the student to the rudiments of singing technique. The course will cover vocal vocabulary, techniques for singing, finding your range and singing on pitch.

THEA 1141 – Lighting I

(1 credit) 1 hour lecture, 1 hour lab

This course is an introduction to stage lighting practice. Students will examine how stage lighting systems and equipment work and how they are used to light the stage. Students will be able to use basic lighting technology safely and understand basic electrical theory and practice. This course is also an introduction to how light is used as an artistic expression in theatre.

THEA 1146 – Sound I

(1 credit) 1 hour lecture, 1 hour lab

This is a practical course in which students work primarily on the preparation and use of audio for theatre production. A series of lab sessions and creative projects are designed to enable the student to develop an awareness of the effectiveness of sound in theatre and a working knowledge of various types of basic audio equipment. Principles of sound propagation and travel are also covered.

THEA 1154 – Costumes I

(1 credit) 1 hour lecture, 1 hour lab

This course is an introductory examination of costume shop procedures, tasks, equipment, and techniques with an introductory study of fibres and fabrics where students will acquire skills to sample hand and machine sewing techniques and to retrieve, manage and evaluate information to complete period costume research.

THEA 1157 – Drafting and Design I

(2 credits) 1 hour lecture, 3 hours lab

In Drafting and Design I, students will be introduced to the use of drafting in the theatre, through practical exercises in orthographic and isometric projection, plans, elevations and sections. This is designed to increase their ability to glean information from drawings as supplied by the designer. This approach to the design process will be supplemented with an introduction to perspective rendering.

THEA 1200 – Stagecraft II

(2 credits – TG) 1 hour lecture, 3 hours lab

This course is a continuation of Theatre Arts 1100 in more depth and detail. Students will be introduced to materials and techniques used in properties construction and scenic painting. Students will work on practical projects in colour mixing, and scenic painting techniques, as well as prop building.

Prerequisite: Theatre Arts 1100.

THEA 1202 – Early Theatre

(3 credits – TG) 3 hours lecture

This course addresses the history and development of Western Theatre from Ancient Greece to the English Restoration.

**THEA 1203 – Modern Theatre**

(3 credits – TG) 3 hours lecture

This course addresses the history and development of Western Theatre from the English Restoration to the present.



Recommended Preparation: English 0212 or 2201.

THEA 1205 – Production Practicum II

(2 credits – TG) 100 hours practicum

Students are required to work on the department's productions in performance or production positions.

Prerequisite: Theatre Arts 1105 or 1110 with a "C-" or higher.

THEA 1206 – Production Practicum III

(3 credits – TG) 200 hours practicum

Students in their second year will work on the department's productions in major acting roles and senior production positions.

Prerequisite: Theatre Arts 1205.

THEA 1207 – Production Practicum IV

(3 credits – TG) 200 hours practicum

Students in their second year will work on the department's productions in major acting roles and senior production positions.

Prerequisite: Theatre Arts 1206.

THEA 1208 – Properties I

(2 credits) 1 hour lecture, 3 hours lab

Students will gain an understanding of various basic techniques of properties construction, coupled with an appreciation of the aesthetic and structural consideration that are involved in the design, planning and execution of any given stage property. Students will produce projects in a wide range of different props from simple handprops to fake food and replica weapons. Props organization in the purchase and/or borrowing of properties as well as set dressing and running of props will be examined.

Prerequisite: Theatre Arts 1200.

THEA 1209 – Properties II

(2 credits) 1 hour lecture, 3 hours lab

The course is a continuation of Theatre Arts 1208 in more depth and detail. The course continues with instruction in the use of metals, dyes and paints and an introduction to furniture construction involving period styles.

Prerequisite: Theatre Arts 1208.

THEA 1210 – Acting II

(3 credits – TG) 2 hours lecture, 3 hours lab

This course is a continuation of Theatre Arts 1110. Contemporary plays are discussed, and classroom exercises are based on the scripts. The emphasis is on character analysis, character portrayal and performance techniques.

Prerequisite: Theatre Arts 1110.

THEA 1211 – Acting III

(4 credits – TG) 3 hours lecture, 3 hours lab

This course provides continued study in the techniques of acting with the emphasis on intensive scene work from contemporary scripts.

Prerequisite: Theatre Arts 1210.

THEA 1212 – Acting IV

(4 credits – TG) 3 hours lecture, 3 hours lab

This course provides continued study in the techniques of acting with the emphasis on scenes selected from period scripts. The periods to be studied may be chosen on the basis of the department's productions.

Prerequisite: Theatre Arts 1211.

THEA 1215 – Acting for Film and Television

(2 credits – TG) 1 hour lecture, 1 hour tutorial

This course will assist the actor in making the transition from stage to film and television.

Prerequisite: Theatre Arts 1211, 1221 and 1231.

THEA 1220 – Movement II

(2 credits – TG) 1 hour lecture, 3 hours lab

This course is a continuation of the work introduced in Theatre Arts 1120. Emphasis will be placed on the skilful integration of the developing skills.

Prerequisite: Theatre Arts 1120.

THEA 1221 – Movement III

(2 credits – TG) 1 hour lecture, 3 hours lab

This course provides the opportunity for more advanced and in-depth movement techniques for actors based on a solid foundation of understanding gained in Theatre Arts 1120 and 1220.

Prerequisite: Theatre Arts 1220.

THEA 1222 – Movement IV

(2 credits – TG) 1 hour lecture, 3 hours lab

This course is intended to teach the students the basics of theatrical stage combat covering the disciplines of unarmed combat, single sword and quarter staff in preparation for the development of character work in staged violence, with the safety of the actor as a prime concern. At the successful completion of this course, the student may receive certification for the Actor Combatant Level with Fight Directors Canada, the national governing body responsible for teaching Stage Combat.

Prerequisite: Theatre Arts 1221.

THEA 1230 – Voice for the Actor II

(2 credit – TG) 1 hour lecture, 3 hours lab

The focus of this course is on voice for characterization. Work is primarily on oral interpretation of literature with emphasis on vocal technique in performance.

Prerequisite: Theatre Arts 1130.

THEA 1231 – Voice for the Actor III

(2 credit – TG) 1 hour lecture, 3 hours lab

This course explores the varied demands made on the actor's voice in theatrical applications. Emphasis is on quality and control in performance.

Prerequisite: Theatre Arts 1230.

THEA 1232 – Voice for the Actor IV

(2 credit – TG) 1 hour lecture, 3 hours lab

This course is a continuation of work with the voice of the individual actor.

Prerequisite: Theatre Arts 1231.

THEA 1235 – Basic Music Skills II

(1 credit) 1 hour lecture, 1 hour lab

This is a continuance of Theatre Arts 1135. The student will build on existing techniques and will develop the ability to choose individual selections appropriate to their vocal style. In this course the student will develop a repertoire of songs appropriate for a performance audition. Units will include:

Unit I – What's Available

Unit II – Vocal Style

Unit III – Putting it all Together

THEA 1241 – Lighting II

(1 credit) 1 hour lecture, 1 hour lab

This course is a continuation of Theatre Arts 1141. Students will have the opportunity to learn more about light as a design element in the theatre as well as the planning and drafting of lighting for the stage. Students will learn to operate computer lighting control desks and be introduced to stage lighting colour theory. Students will learn stage lighting graphics and paperwork organization by creating a lighting design using the McCandless Method of design.

Prerequisite: Theatre Arts 1141.

THEA 1242 – Lighting III

(2 credits) 1 hour lecture, 3 hours lab

This course looks at the process of lighting from the point of view of the Master Electrician. Students will involve themselves in an in-depth study of the technology of theatrical stagelighting, modern theatre technology, including computer lighting control, digital dimming, projections and colour science will be examined through practical labs and projects.

Prerequisite: Theatre Arts 1241.

THEA 1245 – Lighting IV

(2 credits) 1 hour lecture, 3 hours lab

This course draws on the knowledge of the technology of stage lighting gained in Theatre Arts 1242 to examine, in-depth, the role of the lighting designer in professional theatre. Students follow the design process from script to final design blueprints, focus and level/cue setting through practical design projects in the theatre and theoretical designs using Computer Aided Drafting and Design software.

Prerequisite: Theatre Arts 1242.

THEA 1246 – Sound II

(1 credit) 1 hour lecture, 1 hour lab

This course is a continuation of Theatre Arts 1146. This is a practical course in which students work primarily on the preparation and use of audio for theatre productions. A series of lab sessions and creative projects are designed so that the student develops an awareness of the effectiveness of sound in theatre and a working knowledge of various types of audio equipment. Students will be introduced to digital audio technology and digital editing for show production.

Prerequisite: Theatre Arts 1146.

THEA 1248 – Sound III

(2 credits) 1 hour lecture, 3 hours lab

This course is structured to provide the student with knowledge of and experience in the use of contemporary theatre audio systems and methods. Students will explore the principles of sound generation, control, reproduction and processing, audio augmentation in stage productions and the proper preparation and operation of equipment for complex audio productions in the theatre using current audio recording, mixing and editing techniques.

Prerequisite: Theatre Arts 1246.

THEA 1249 – Sound IV

(2 credits) 1 hour lecture, 3 hours lab

This is a course in advanced audio theory and practice and the role of the Audio Engineer and the Sound designer in professional theatre. Through practical workshops and labs students will examine audio system configuration and architecture, digital audio and MIDI systems, wireless technology, monitor mixing techniques and live audio reinforcement.

Prerequisite: Theatre Arts 1248.

THEA 1254 – Costumes II

(1 credit) 1 hour lecture, 1 hour lab

This course is an examination of fabric and notions selection and costume design methods. Students acquire skills to cut and build a simple garment, and to retrieve, manage and evaluate period costume information in order to develop a costume design concept.

Prerequisite: Theatre Arts 1154.

THEA 1255 – Costumes III

(2 credits) 1 hour lecture, 3 hours lab

This course is an examination of drafting, draping and fitting basic blocks with a study of period costume design elements and methods, where students will acquire skills to draft, cut, build and fit a simple period costume. Students will retrieve, manage and evaluate information to identify period costume design elements and methods.

Prerequisite: Theatre Arts 1254.

THEA 1256 – Costumes IV

(2 credits) 1 hour lecture, 3 hours lab

This course is an examination of drafting, cutting and building a complex period costume with a study of the selection and application of fabric dyes, paints and decorative materials where students acquire skills in dyeing, painting and breakdown. Students will acquire skills to retrieve, manage and evaluate information to do comparative period costume research.

Prerequisite: Theatre Arts 1255.

THEA 1257 – Drafting and Design II

(2 credits) 1 hour lecture, 3 hours lab

This course is an examination of basic CADD (Computer Aided Drafting and Design) computer concepts with a study of basic CADD computer operations where students acquire skills in CADD drawings of elevations, ground plans, sections, and orthographic and isometric projections.

Prerequisite: Theatre Arts 1157.

THEA 1258 – Scenic Painting I

(2 credits) 1 hour lecture, 3 hours lab

This course is an introduction to the basic techniques in scenic painting for the theatre. Students will produce projects using basic painting techniques to produce various effects including woodgrain, brickwork and foliage.

Prerequisite: Theatre Arts 1257.

THEA 1259 – Scenic Painting II

(2 credits) 1 hour lecture, 3 hours lab

This course is a continuation of Theatre Arts 1258 in more depth and detail. The course continues with more complex painting projects involving colour mixing, stencils, stamps, scaling drop painting and more advanced texturing techniques.

Prerequisite: Theatre Arts 1258.

THEA 1267 – Stage Carpentry and Scenic Construction I

(2 credits) 1 hour lecture, 3 hours lab

This course covers the construction of theatrical set pieces using advanced procedures. Theatre carpentry is studied using more advanced tools, joinery and building techniques. Topics may include, three dimensional elements such as ceilings, wagons, weight bearing staircases and platforms and irregular shapes and surfaces. Students will understand the role and responsibility of the Head Carpenter and carpentry shop organization and management.

Prerequisite: Theatre Arts 1200.

THEA 1268 – Stage Carpentry and Scenic Construction II

(2 credits) 1 hour lecture, 3 hours lab

This course examines the roles and responsibilities of the Stage Carpenter in addition to further projects in scenic construction. Students will learn stage carpentry through practical exercises and projects in rigging and flying scenery, rigging knots and safe practice when operating a fly system will be addressed. Techniques for shifting scenery such as wagons, skids, revolves and flying will be introduced, as well as setup procedures. Scenic construction techniques will deal with movable scenery.

Prerequisite: Theatre Arts 1267.

THEA 1271 – Stage Management I

(2 credits) 1 hour lecture, 3 hours lab

This is an introductory level course in stage management. Students will be introduced to the organizational skills necessary for successful stage management in a theatrical production. The position of the Assistant Stage Manager will be explored in detail. Clear and concise communication within the production team will be stressed. Various stage management forms will be introduced.

Prerequisite: Theatre Arts 1100.

THEA 1273 – Stage Management II

(2 credits – TG) 1 hours lecture, 3 hours lab

This is an advanced course in stage management with the role of the Equity Stage Manager as the major focus. Organizational skills and communication skills will be stressed. Through practical projects, students will perform the role of Stage Manager, creating prompt book and calling cues. Study will include: an overview of technical direction, production management and administration. Performing arts unions and associations will be analysed.

Prerequisite: Theatre Arts 1100 and 1200.

THEA 1280 – Professional Development

(1 credit) 1 hour lecture, 1 hour lab

This course is designed to prepare the student for field placement or employment in the profession.

THEA 1285 – Film and Television Set Etiquette

(2 credits) 1 hour lecture, 1 hour tutorial

This course is an introduction to the technical aspects of the film and television industry. It will introduce basic film vocabulary and basic first day etiquette. Various union jurisdictions and job descriptions in the film industry will be addressed. Students will learn what personal supplies may be needed on a first day of work, what questions they need to ask the dispatcher, and how to fill out an employee start pack properly. A filming Code of Ethics and the ethics of shooting on location will also be discussed.

Note: This course is recognized by IATSE Local 212 as a prerequisite for permit status.

THEA 2001 – Introduction to Acting

(3 credits – TG) 3 hours lecture

This course offers students an introduction to the technique of acting, including the analysis and enactment of scripted scenes, and characterization.

Recommended preparation Theatre Arts 1112.

Note: This course may not be taken by students enrolled in the Theatre Arts Performance diploma.

THEA 1199, 1299 – Directed Readings

See *Directed Readings* which are listed alphabetically in this section of the calendar.



WOMEN'S STUDIES (WMST)

WMST 1172 – Issues for Canadian Women (formerly WMST 2272)

(3 credits – TG) 3 hours lecture

An interdisciplinary study of major issues confronting Canadian women. Topics may include: Canadian feminism in historical perspective, health, sexuality, work issues (such as equal pay, unemployment, pensions and the impact of technology), family issues and women's role in Canadian politics.



WMST 2205 – Issues for Women Globally (formerly WMST 3305)

(3 credits – TG) 3 hours lecture

This course is an interdisciplinary study of the major issues confronting women within a global context. This course explores the political, social and economic role and status of women from developing countries. Themes may include the impact of economic globalization; citizenship, migration and refugee issues; the global sex trade; women and AIDS; militarization and nationalism; and, transnational feminist alliances for social change.

Recommended Preparation: Women's Studies 1172.



WMST 2207 – Contemporary Issues in Feminism (formerly WMST 3307)

(3 credits – TG) 3 hours lecture

A survey and analysis of issues concerning women's lives in their contemporary social context. Topics include images of women, mother/daughter and other family relations, marriage and divorce, women and work, violence against women, sexuality and power.

Prerequisite: Women's Studies 1172 or one senior Women's Studies course.

Note: Women's Studies 2207 = Athabasca University WMST 401. Credit will be allowed for only one of Women's Studies 2207 and A401.

WMST 2221 – Women and Health (formerly WMST 3321)

(3 credits – TG) 3 hours lecture

An interdisciplinary examination of women's experience of physical and psychological health, of perceptions and treatment of women in health care systems, and of the role of women as health care providers in families and society. Examples will come primarily, but not exclusively, from the Canadian context.

Recommended Preparation: Women's Studies 1172 or one senior Women's Studies course.



WMST 2239 – Gender and Popular Culture (formerly WMST 3339)

(3 credits – TG) 3 hours lecture

This course will introduce students to feminist and postmodern theoretical perspectives on gender and popular culture. Selected themes may include gender and spectatorship; representing difference; advertising as ideological practice; cyberbodies and technoculture; and subculture and cultural resistance.



WMST 2241 – Women in Canada (formerly WMST 3341)

(3 credits – TG) 3 hours lecture

This course examines women's experiences in Canada from the 18th to the 21st century. Themes include family, sexuality, politics, economic roles, the law, social welfare, feminism, race, ethnicity and immigration.

Prerequisite: Women's Studies 1172 or any first year history course.



WMST 2283 – Women and Aging (formerly WMST 3383)

(3 credits – TG) 3 hours lecture

An interdisciplinary examination of the reality and variation in women's lives as they age. The focus will be on Canadian society in social and historical context, but comparisons and examples will be taken from other societies, both developing and developed.

Recommended Preparation: Women's Studies 1172 or one senior Women's Studies course.



WMST 3301 – Feminist Theories

(3 credits) 3 hours lecture

This course provides an introduction to Western European and North American feminist writings and their relationship to women's movements from the 17th to the early 21st centuries. The effects of historical ideas about gender, race, class and sexuality on early feminist analyses and visions of social change will be considered.

Prerequisite: Women's Studies 1172.

WMST 3302 – Feminist Research and Methods

(3 credits) 3 hours lecture

This course is a feminist examination of the connections between epistemology, method and methodology. This course explores a range of approaches taken by feminist researchers when rethinking traditional analytic paradigms in order to create distinctly feminist models to guide their work.

Prerequisite: Women's Studies 3301

WMST 3311 – Race, Femininity and Representation.

(3 credits – TG) 3 hours lecture

This course will examine the conventions by which subjugated colonial female identities are constructed, contested and negotiated in and through Eurocentric practices of intercultural representation. Various strategies aimed at challenging dominant codes of intercultural representation will be considered in terms of their potential to foster more empowering identities for women.

Prerequisite: Women's Studies 2239 or Sociology 2275



WMST 3346 – Gender, Culture and Technology

(3 credits – TG) 3 hours lecture

An examination of the power relations structuring the development and use of technology. This course explores the interplay between gender, race, class and various technologies on the everyday lives of women, both locally and globally. The problems and possibilities associated with technological development will be considered.

Prerequisite: Women's Studies 1172, 2205, 2221, 2239, 2241 or 2283



ZOOLOGY (ZOO)

ZOOL 3375 – An Introduction to Invertebrate Zoology

(3 credits – TG) 3 hours lecture, 3 hours lab

A survey of the invertebrate phyla with particular reference to those which exemplify the following grades of organization: protoplasmic, cellular, tissue, and organ-system and within the latter – acoelomate, pseudocoelomate, schizocoelomate and enterocoelomate. Emphasis is placed on functional morphology of the major phyla.

Prerequisite: Biology 1204 with a grade of "C-" or higher.

ZOOL 3377 – The Vertebrates

(3 credits – TG) 3 hours lecture, 3 hours lab

Comparative anatomy; a basis for understanding the functional organization, development and adaptive radiation of vertebrates.

Recommended Preparation: Biology 3206.

ZOOL 3379 – Patterns of Animal Development

(3 credits – TG) 3 hours lecture, 3 hours lab

An introduction to animal development through detailed examination of model systems. Topics will include: gametogenesis, fertilization, early development to neurulation, the vertebrate body plan, morphogenesis, cell fates, pattern formation, sex determination, *evo/devo*.

Prerequisite: Biochemistry 3393 or U of C BCEN 411, and Biology 2101.

SERVICES FOR STUDENTS

ABORIGINAL CENTRE

The Aboriginal Centre specializes in services for Aboriginal students and acts as a resource for all. This centre provides a culturally supportive environment where academic excellence is fostered. The Aboriginal Centre in collaboration with the Native Student Centre (Student Association of Mount Royal College) is available for gatherings, events, and activities that are related to the interests of Aboriginal students. The array of services and programs offered by the Aboriginal Centre include: the Aboriginal Education Program, admissions advocacy, an elder's room, a computer lab, a tutorial room, and a lively program of speakers and cultural activities.

The Aboriginal Education Program at Mount Royal College offers a university/college preparation program to adult students of Aboriginal ancestry. This upgrading/transition program includes three levels of study designed to meet the cultural and educational needs of Aboriginal adults seeking admission to post-secondary programs. The program is enhanced through tutorial support and academic services integrated with a cultural/spiritual component into the educational experience. For more information on the Aboriginal Education Program, please phone 403.440.5596, or view online at <http://conted.mtroyal.ca/aboriginaleducation>

ALUMNI

As a Mount Royal student, you are a future member of the Mount Royal Alumni family and, as such, you will have access to a wide variety of lifelong services and benefits. But don't wait until you finish your studies at Mount Royal to learn about alumni programs and services. The Office of Alumni Relations offers unique volunteer opportunities for students who are looking for ways to participate in the College community. Through our Student Alumni Chapter and its membership group, FAN Club, you can gain valuable experience by getting involved in the many College events and programs available on campus. We also work closely with the Mount Royal College Alumni Association and can help you connect with established alumni in your field of study or your area of interest, building a strong network to support you as you embark on your career.

For more information, visit the Alumni office – F101. You can also reach us by phone at 403.440.7000, email alumni@mtroyal.ca, or visit our website at mtroyal.ca/alumni

ATHLETICS

MRC Cougar Athletics

Whether you are on the court or cheering from the sidelines, Cougar Athletics will be an important part of your campus experience at Mount Royal College. MRC is a member of the Alberta Colleges Athletic Conference (ACAC), which provides opportunities for talented young men and women to compete in competitive intercollegiate sports.

The Cougar Athletic Teams are among the very best in Canada, having been presented with the Canadian Colleges Athletic Association's 25th Anniversary Overall Sports Supremacy Award in 1999. The Cougars are proud of our storied history and the coaches, athletes and administrators that have all contributed to the success of the Athletics program. The spirit of these individuals can be encapsulated by three powerful words - tradition, leadership and commitment. These three words embody Cougar Athletics philosophy and the dedication we have for providing a positive educational and athletic experience for everyone involved with our program.

We encourage you to come out and help cheer on the Cougars! **Admission is free for all Mount Royal College students and employees with their campus card.**

Intercollegiate Sports

Team Activities

Basketball: The men's and women's basketball program at Mount Royal College continues to be a leader among college teams in Alberta and Canada. Both teams are consistently ranked among the top ten college basketball programs in the nation and are perennially a threat to win the CCAA National Championship.

Men's Hockey: The Cougars play in the most competitive conference in Canada. Cougar hockey has provided a viable alternative for many former WHL and AJHL Tier 1 and 2 level hockey players who are interested in combining a well respected formal education with a fast paced hockey team. The Cougars have won 11 ACAC Championships.

Soccer: Our soccer program has distinguished itself as a dynasty in college soccer, with the men winning the ACAC Championship eleven of the past seventeen years and the women winning eight ACAC titles in thirteen years. The men's and women's teams earned a bronze and silver medal respectively at the 2007-08 CCAA National Championships.

Volleyball: The men's and women's volleyball programs have a long history of success at Mount Royal College. Both teams are continually ranked among the top ten college volleyball programs in the nation and are never to be taken lightly by the rest of the country. Last season, the men captured the gold medal at the 2007-08 CCAA National Championships, while the women earned silver at nationals, which were hosted at Mount Royal.

Women's Hockey: The 2008-2009 year marks the ninth season for women's hockey in the ACAC. Over the past several years, the Cougar women's hockey team has been in the gold medal series each year fighting for the ACAC Championships title.

Tournament Sports

Badminton: The Cougar badminton team has enjoyed a remarkable string of success and continues to be the top program in Canada. Last season, our mixed doubles team won a silver medal at nationals.

Golf: The Cougar golf team is a perennial contender for the ACAC Championship. In the 2007-08 season, the women's and men's teams each won ACAC silver.

All Cougar Student Athletes are provided with the opportunity to obtain financial assistance through the Mount Royal College Athletics Academic Scholarship Programs and the Al Bohonus Awards Program.

For more information, contact Cougar Athletics in Room U231 or phone 403.440.6516.

BOOKSTORE

The MRC BookStore

Phone: 403.440.6300

E-mail: bookstore@mtroyal.ca

Hours of Operation

May 15 to June 30 (College hours)

Monday to Friday 8:30 a.m. to 4:30 p.m.

Saturday Closed

July 1 to August 15 (College Summer hours)

Monday to Friday 8:30 a.m. to 4 p.m.

Saturday Closed

August 15 to May 15 (Regular hours)

Monday to Thursday 8:30 a.m. to 6:30 p.m.

Friday 8:30 a.m. to 4:30 p.m.

Saturday 8:30 a.m. to 1:30 p.m.

* Hours of Operation are subject to change

Students are encouraged to visit the MRC BookStore, located at the Lincoln Park Campus. Master BookLists are available in-store and online. A customized booklist can be printed and books ordered on-line through the bookstore web-site www.mtroyal.ca/bookstore **DO NOT PLACE ORDERS THROUGH THE MYMRC LINK.**

Students taking courses at the Holy Cross campus can pick-up their required material at the Main Campus or order on-line and request the books be delivered to Holy Cross for the first day of classes. On-line orders **must** be placed 72 hrs prior to the first day of classes for books to be packaged and delivered to Holy Cross.

The MRC BookStore provides a used textbook buyback service for texts required for the next semester, paying up to 50 per cent of the current retail price. Our used book buyback requirements are available online 24/7, with the exception of September and January. Not only do we buy for Mount Royal College, but for sixteen other universities and colleges across Canada. Simply click on Sell your Books.

The MRC BookStore carries resource books, study aids and a wide range of general reading material. Special orders are welcome. Stationery supplies, MRC crested clothing, gift items, computer accessories, and educationally priced computer software are also available. Visit our virtual store for clothing and computer wireless products online. Shop on-line for clothing and computer products.

Visit www.mtroyal.ca/bookstore and join **e-events** for up-to-date news, sales and special events. The general public is always welcome.

CAMPUS CARD SERVICES (E251)

Second level East Wing at the end of the hall

Phone: 403.440.7711

Fax: 403.440.6101

E-mail: campuscard@mtroyal.ca

Website: www.mtroyal.ca/campuscard

Hours of Operation

Mid August to April

Monday through Friday 8:30 a.m. to 4:30 p.m.

Special Hours

At the start of each semester, and as required for some programs, special hours of operation may be in effect. Please check with the Campus Card office and/or the website for days and times.

Campus Card Remote Office

After hours, students and employees may go to Mount Royal Recreation Customer Service Centre (U130) for their Campus Card (except for September and the first two weeks of January).

Mount Royal Campus Card

The Mount Royal Campus Card is the official identification card for students and employees at Mount Royal College. The information contained on your card includes your name, student/employee identification number, and your photo. It will be necessary to have this card with you to access a variety of College departments such as the Library, Mount Royal Recreation and computer labs (You will have to meet eligibility requirements at these locations). Students and employees must provide their Mount Royal Campus Card at Security Services (X200) to access Mount Royal College after 10 p.m.

Campus Card Validation Sticker

Once you have been issued a Campus Card it's yours for life. You don't need a replacement card when you enroll in a new semester. To validate your card, pick up a new validation sticker available from the Campus Card office (E251) a couple of weeks prior to the start of any semester. The validation sticker verifies you are a registered student. This is required to use the U of C Library and has also been requested by off-campus merchants that provide discounts to students. These include ski resorts, sporting goods suppliers, beauty salons etc. Mount Royal College does not keep a list but students are encouraged to ask when making purchases.

Campus Card Issuance

New students and staff may pick up their cards 24 hours after they have updated their records with the Registrar's Office or Human Resources. (All your Prerequisite information must already be completed). To obtain your Mount Royal Campus Card, you will need your student/employee identification number and one piece of government issued photo identification (e.g. driver's license, provincial identification, passport, etc.) or two pieces of non-photo identification (e.g. birth certificate, social insurance card, credit card, health care card, etc.). You must also have completed your course registration for the upcoming semester.

Campus Card Replacement

A lost, stolen, or damaged card will be replaced by the Campus Card office for a fee of \$10. (This fee will be waived if you provide a photocopy of a Calgary Police Service report.) If you lose your Mount Royal Campus Card, please contact Security Services immediately at 403.440.6897.

Campus Card Door Access

The Mount Royal Campus Card is used to access areas of the College that are controlled by electronic locks, such as offices, computer labs, and Mount Royal Residence buildings.

Students – your current semester schedule will determine which labs you have access to. Remember, your card will only enable you access during the hours the lab is open for use. It may take up to one business day for late registrations or changes to your schedule to be updated in the electronic lock system. Please check with your instructor first. Additional questions may be answered by **Security Operations** (X200E)

Employees – your access to buildings and rooms will need to be identified on a key requisition form, signed by the department head. The completed form, along with your Campus Card will have to be taken to **Security Operations** (X200E), next to Security Services for encoding.

Residence – for access to the West Residence apartment units take your Campus Card in the Residence Administration Building B, Room 1019. You will need to contact the Residence Administration office to make arrangements to stay in residence between semester breaks. Special guests using the residences will be provided with door access upon check-in.

Security Operations (X200E)

Next to Security at the West Entrance

Phone: 403.440.7096

Fax: 403.440.6205

E-mail: securityoperations@mtroyal.ca

Website: www.mtroyal.ca/security

Hours of Operation

Monday through Friday 8:30 a.m. to 4:00 p.m.

CAREER SERVICES

Career Services provides opportunities for students to clarify, experience and achieve their career/employment goals, offering a wide range of services to current undergraduate students and recent graduates of Mount Royal College. Designed as a comprehensive centralized resource area, Career Services encompasses career education and development, a career resource library, job search assistance and volunteer and student leadership opportunities.

Career Services also provides Co-operative Education and Applied Degree work term program administration.

Career Services is available to all students and graduates of credit programs and is located in A200 (2nd floor, Kerby Hall).

Job Search Resources:

- Online postings for full-time, part-time and summer jobs
- Volunteer, international and student leadership opportunities
- Computer lab for career and employment research, resume development and job search
- Web links to employment sites, professional associations and job banks
- Samples of resumes, cover letters and other job search tools
- Events and networking opportunities to connect with employers.

Career and Employment Assistance:

- Personalized resume, cover letter and portfolio critiquing
- Career Resource Centre with books, videos and print material
- Labour market and business/association directories
- Web links to career exploration sites, industry and occupational information
- Individual assistance and appointments available on:
 - Clarifying and researching career choices
 - Strategies for developing effective self-marketing and job search tools
 - Interview preparation and dealing with difficult questions

Applied Degree Work Experience and Co-operative Education Programs:

Work Experience Coordinators work in conjunction with program faculty to:

- Market programs, increase industry awareness and generate quality work experience opportunities for students to complete Directed Field Studies/Co-op terms
- Facilitate industry-specific pre-employment preparation workshops for students
- Coordinate a competitive recruitment process for work experience students
- Develop industry partners who will provide challenging work experience positions related to students' academic studies

Additional information about the Applied Degree Work Experience and Co-operative Education Programs can be found within the individual academic areas outlined in this Calendar.

For more information, to book an appointment for career and employment assistance, or to contact a Work Experience Coordinator, please call Career Services:

Phone: 403.440.6307

Website: www.mtroyal.ca/careerservices

Hours of Operation

Mid-August – end of June: 8:30 a.m. to 4:30 p.m.

July – mid-August: 8:30 a.m. to 4 p.m.

CATERING AND FOOD SERVICES

Mount Royal is pleased to offer a wide variety of food options — everything from a cereal bar to sushi to thai curries to coffee. And we go through a lot of coffee — more than 680 litres of coffee is purchased on campus on an average day, that's approximately 3,000 cups.

Sodexo is contracted to provide catering and retail food services on the majority of the campus. In addition to the Herb'n Market food court, Sodexo operates a variety of other retail outlets including Tim Horton's, Mr Sub, Jugo Juice, and several satellite locations. The Students' Association of Mount Royal College manages the food court in Wyckham House.

Sodexo is also a major employer of Mount Royal students throughout the year.

More information (including locations and hours of operation) is available at www.mtroyal.ca/CampusServices/CampusResources/FoodServices/index.htm

CHILD CARE CENTRE

Mount Royal College Child Care Centre and Preschool Programs

An independent board, the Mount Royal College Day-Care Society, operates the Mount Royal College Child Care Centre and Preschool Programs. Both programs are located in the same facility which is located on the west side of Mount Royal College.

In following our mission statement the programs provide "A caring community where all children grow and develop in a healthy, safe environment supported by educated professionals," the Child Care Centre provides year round care for children of students, faculty, support staff and the community from the ages of 19 months to five years, while the Preschool Program provides part-time care to children ages three and four.

Both programs make extensive use of the College's facilities to provide stimulating and enriching activities for the children in their care. The beautiful grounds for sunny days, and the gymnasiums, and dance studios are available on rainy or cold days. Other resources include easy access to swimming and the Conservatory.

Highly involved, enthusiastic, creative, friendly and caring staff provide warm, loving and respectful individualized attention to all children consistently and professionally. Children enjoy meaningful active and quiet play indoors and outside.

The affiliation with the Early Childhood Care and Education program at Mount Royal College is a major asset to the Centre. The involvement with College faculty and students and the most recent education knowledge and practices benefit all children in our programs.

Our centre includes an inclusive Supported Child Care Program enabling staff to meet all children's special needs. Additionally, all of the children attending the Child Care Centre on a full-time basis have the benefit of retaining the comfort of a familiar environment when making the transition to Kindergarten. Careful preparation provided in the Kindergarten program helps to ensure a successful transition to Grade 1.

Current fees are posted on our website at www.mtroyal.ca/childcare. Subsidies may also be available from Region 3 Calgary and Area Child and Family Services.

There are lengthy waitlists for some age groups, but not for others. Please inquire as to current availability. Children can be placed on our waitlist while visiting our website. Preschool Program registration is ongoing, but begins in March each year for the following September.

Child Care Centre:

Monday to Friday 7 a.m. to 6 p.m.

Preschool Program:

Monday, Wednesday, Friday 8:50 to 11:50 a.m.

Monday, Wednesday, Friday 12:50 to 3:50 p.m.

Tuesday, Thursday 8:50 to 11:50 a.m.

Tuesday, Thursday 12:50 to 3:50 p.m.

We invite you to contact the Child Care Centre and Preschool Programs for further information. Please call 403.440.6410 between 9 a.m. and 5 p.m. or e-mail dschisholm@mtroyal.ca.

CONSERVATORY

The Mount Royal College Conservatory

The Mount Royal College Conservatory is considered to be one of the finest Artistic Training programs in Canada. It has been an integral part of Mount Royal College and the Calgary community for the past 90 years. Graduates of its programs are active professional performers, teachers and administrators employed throughout the major arts organizations of North America.

The Conservatory teaches more than 4,500 students annually in a variety of programs, including music, speech arts and theatre. The Conservatory serves both the serious students intent on professional careers and community members of all ages looking for educational enrichment. It provides instruction to people of all ages and levels of development. We are committed to providing quality instruction that sets the standard for similar programs throughout Canada. Programming includes professional training in Music and Theatre as well as a broad range of community programming extending from Early Childhood offerings to adult choirs. With its unique combination of music, theatre and speech it offers a comprehensive range of performing arts programming that is not matched by any similar institution in Canada.

Post-secondary programs in theatre, speech and music are complemented by a broad range of credit-free activities, some of international scope. Key summer activities include the International Organ Workshop, Shakespeare in the Park and the Morningside Music Bridge as well as numerous specialized music and speech programs for younger students.

CONTINUING EDUCATION AND EXTENSION

The Faculty of Continuing Education and Extension

The Faculty of Continuing Education and Extension provides practical, strategic and up-to-the-minute personal and professional development for over 40,000 registrants each year in a variety of fields, including business, entrepreneurship, information technology, environment, fine arts and health and community development. In addition, the Faculty has developed a Centre for Business Development that focuses primarily on corporate training.

The faculty has a mandate to offer quality, market driven, cost-effective programs. The goal is continued growth as the city of Calgary grows, while maintaining the current level of customer service in building skills for career change and enhancement. Programs are offered in affiliation with business organizations and professional associations, leading to a certificate of completion, extension certificate or professional designation that is widely recognized and helps the learner to secure employment.

New courses in high-demand fields are developed each year. Representatives of business, industry and professional associations work with the Faculty of Continuing Education and Extension to develop new courses and update course content. There are many personal development courses as well as professional development programs.

The Centre for Complementary Health Education is located in the renovated heritage building at the Holy Cross Centre site, 2204 – 2 Street S.W. Holistic therapies, wellness programs and the Funeral Director and Embalmer Extension Certificate program are centred there.

The Faculty also houses Mount Royal Events, which utilizes the facilities of the Roderick Mah Centre for Continuous Learning to host a variety of college and community events.

Instructors in the Faculty of Continuing Education and Extension at Mount Royal College are from the business community. They are actively involved as practitioners and professionals in their respective fields and pass on their expertise, both theoretical and hands-on, to the students.

Credit Extension, Part-Time/Open Studies and Academic Upgrading

Open Studies provides full or part-time learning opportunities for students who:

- wish to participate in post-secondary education but do not wish to enter a specific program of study at Mount Royal at this time,
- may have missed an admission deadline, or
- need to pick up a course(s) to meet the admission requirements for their program of interest.

Open Studies students may take upgrading courses (grade 12 equivalents), enrol in college or university level courses for general interest, personal or professional development, or earn credits to meet the competitive admission average for another Mount Royal program or to transfer to another institution.

The Academic Upgrading area offers a set of high school equivalency upgrading courses that can be presented for admission to Mount Royal College, University of Calgary, and other post-secondary institutions in Alberta. These courses are not eligible for Alberta Ministry of Learning credit for a high school diploma. However, if students wish to challenge the Alberta Ministry of Learning Diploma examinations to receive credit they should contact Information Services Alberta Learning. Upgrading courses can be taken alone or combined with credit courses.

Note: Grades for academic upgrading classes taken at Mount Royal College will be recorded as percentages on a credit transcript.

The Part-Time/Open Studies and Academic Upgrading Registration Guide is published in February and October. For further information, call 403.440.6282 or visit conted.mtroyal.ca/parttime.

In addition to providing adults with personal and professional development opportunities, the Faculty of Continuing Education and Extension offers the following special community services.

Transitional Vocational Program

The Transitional Vocational Program provides a variety of post-secondary opportunities designed to foster personal, professional and/or academic growth. The program serves adults who have previously participated in vocational, knowledge and employability or special education programs.

The Employment Preparation Extension Certificate Program is a full-year program that prepares students for competitive employment and community living. It combines on-campus instruction with community-based work practicums. The Employment Assistance Program offers continued job placement and support services to graduates of the certificate program.

Adult Basic Education offers daytime and evening courses in Mathematics and Literacy and combination classes of the two courses. The Volunteer Tutor Adult Literacy Program aims at increasing access for adults to acquire literacy skills through the use of volunteer tutors and other resources to support learning.

Courses in Computer Information and Technology are designed to meet individual needs and assist to overcome technical barriers. For more information:

Phone: 403.440.6872

Fax: 403.440.6799

E-mail: tvpm@mtroyal.ca

Website: conted.mtroyal.ca/tvp

Continuing Education – Registration and Information

The free Continuing Education Calendar is published in March, June and November and is distributed for free throughout the city. For further information, call the Faculty of Continuing Education and Extension at 403.440.6875, visit Room A101, Kerby Hall, Lincoln Park Campus or visit the website at: <http://conted.mtroyal.ca>

Registration is handled by Continuing Education Registration Services, Room A101, Kerby Hall, Lincoln Park Campus and is open during the Fall, Winter and Spring semesters Monday to Friday, 8:30 a.m. to 4:30 p.m. by phone and in person, extended hours by phone during peak periods each semester. Monday to Thursday, 8:30 a.m. to 6:00 p.m. by phone; and during the Summer semester Monday to Friday, 8:30 a.m. to 4:00 p.m. To register call 403.440.3833 or toll-free 1.877.287.8001. Have your Visa or MasterCard ready. Cheques are accepted in person or by mail. Web registration is available at <http://conted.mtroyal.ca/register>.

COPY CENTRE

The Copy Centre is for the use of faculty, staff and students and is located in K-wing on the lower level of the main building. It offers over-the-counter photocopying and printing from disk, as well as a variety of printing and document services, including desktop publishing. Coin-operated photocopiers are located in the library at \$0.15 per copy.

Hours of Operation

Monday through Thursday 7:30 a.m. to 5 p.m.
Friday 7:30 a.m. to 4:30 p.m.

DISABILITIES SERVICES

Please see Learning Skills Centre for details.

ENCANA WELLNESS CENTRE

Location U216

The EnCana Wellness Centre at Mount Royal supports your health and wellness through a "whole person" approach addressing your mind, body and spirit. Programs and services are available to help you reduce barriers to learning and to increase your sense of well-being. Whether you are experiencing a difficulty or want to enhance your health and wellness the EWC team is ready to serve you in their peaceful, welcoming and inclusive environment. Drop by and visit the EnCana Wellness Centre to unwind, use the computer workstations, as well as know where to come when you want to engage in any of our programs or services. Services include counselling, health services, injury rehabilitation and prevention, Ombudsperson and Human Rights support, student leadership opportunities as peer health educators, tobacco reduction support, and religious and multi-faith activities and support.

Website: www.mtroyal.ca/wellness

Student Counselling Services

A team of Psychologists is available to assess the needs of individual students and develop specific interventions that assist students in achieving their intellectual, personal and career goals. We believe that student success, satisfaction and wellness are best served through the development of the whole person. All sessions are confidential and all services are provided free of charge to students attending classes at Mount Royal College.

Student Counselling offers:

- Personal Counselling – assistance for a wide range of personal concerns including stress, depression, anxiety, relationship issues and personal growth
- Career Counselling – Finding your career passion and help choosing a major
- Academic Counselling – Guidance enhancing academic success and motivation
- Crisis Intervention – Support during times of significant stress or trauma
- Group Counselling and Workshops – Excellent skill development on a variety of topics

Hours of Operation

Monday to Friday 8:30 am to 4:30 pm

Appointments recommended, but drop-in times available daily

Evening hours available during peak times; please call for information

Summer Hours:

Monday to Friday 8:30 am to 4:00 pm

Location: U216, EnCana Wellness Centre

Phone: 403.440.6362

Email: counselling@mtroyal.ca

Website: www.mtroyal.ca/counselling

Health Services

Health Services is located in the EnCana Wellness Centre and is staffed by a team of physicians, nurses and medical office assistants. Our health care professionals provide confidential medical services to students. Health Services serves the Mount Royal community with booked appointments and emergency visits 5 days/ week. Appointments can be made in person or over the phone. Our team sees patients for a variety of health care needs including complete medical examinations, mental health concerns and general illness/injury. Our patients come to us with gynecological issues including PAP testing and birth control consults. Sexual health education which may include STD testing helps to meet the needs of our growing young adult population. Health Services also offers health checks such as blood pressure and cholesterol monitoring, and an on-site lab collection facility for our patients. A comprehensive nursing student immunization program is also administered through our department. Patient health and wellness education is an important part of our mission in Health Services.

Our facility houses, 6 examination rooms, a laboratory, a minor surgical area and a patient recovery room. Health care services are covered for Canadian students through their provincial health care card (except Quebec). International students are generally covered by Student Guard, an insurance product that covers the cost of most physician visits.

Health Services operates throughout the year. In the fall and winter semesters, physicians and nurses are available from 8:30 am to 6 pm. During exam periods and the spring semester, the clinic hours run from 8:30 am to 4:30 pm (Mon-Thurs) and until 4:00 pm on Fridays. The clinic is staffed with a nurse during the summer months of July and August. There are no physicians available in the summer.

Location: U216, EnCana Wellness Centre

Phone: 403.440.6326

Website: www.mtroyal.ca/healthservices

Optimal Therapies

Optimal Therapies is a comprehensive health, wellness and rehabilitation clinic located within the EnCana Wellness Centre at Mount Royal College. A team of health care practitioners work within a multidisciplinary clinic setting to assist people with recent and chronic injuries in addition to various other health related issues.

Optimal Therapies has expanded services to meet the demand for rehabilitation and injury prevention of the entire college community and members of the general public. In keeping with a philosophy of health & wellness, the clinic continues to explore and expand its horizons by offering holistic complimentary and alternative medicines to meet the interests and desires of the college community.

Optimal Therapies offers the professional services of chiropractors, athletic therapists, massage therapists, physiotherapists, a registered acupuncturist, energy practitioners and a dental hygienist. Custom built Orthotics are also available in our clinic.

Our clinic operates throughout the year and is open to students, staff, faculty and members of the general public. Services are available weekdays between 8 am and 8 pm and on the weekends between 9 am and 4 pm.

Location: U216, EnCana Wellness Centre

Phone: 403.440.6917

Website: www.mtroyal.ca/optimaltherapies

Office of the Ombudsperson

The Ombudsperson works as an independent, impartial agent for students, staff and faculty who seek resolution to problems and/or conflicts. If you believe you have been treated unfairly, if you are not sure what to do or who to turn to, or if you need information or advice about a Mount Royal policy or procedure, contact the Ombudsperson. S/he will help you informally explore in confidence your concern and can bring recommendations to the attention of those in authority by suggesting actions, amendments or clarifications to policies.

Location: U216A, EnCana Wellness Centre

Phone: 403.440.6076 or 403.440.5956

e-mail: ombuds@mtroyal.ca

Website: www.mtroyal.ca/ombudsperson

Human Rights Services

The Human Rights Services is dedicated to supporting the Mount Royal Code of Personal Conduct and to taking a positive and conscious approach to promoting a healthy and inclusive environment of respect and dignity for all students, faculty and staff of the Mount Royal Community by:

- Offering innovative educational and promotional initiatives from workshops, in-class presentations, partnership building and networking in an effort to broaden awareness of Human Rights policies and practices and build respect for diversity.
- Providing expert advice to the college community on human rights issues
- Maintaining strict client confidentiality in accordance with the Freedom of Information and Protection of Privacy Act (FOIP)
- Exploring informal resolution methods for human rights complaints
- If necessary, explain and support the process of a formal complaint

The Alberta Human Rights Citizen and Multicultural Act and the Human Rights Policy at Mount Royal prohibit discrimination and harassment of any individual or group based on the following grounds:

- Race
- Gender
- Ancestry
- Age
- Marital status
- Place of origin
- Sexual orientation
- Mental disability
- Physical disability
- Colour
- Sources of income
- Family status
- Religious beliefs

Hours of Operation

Monday to Friday 9 a.m. to 4 p.m.

Location: U216C, EnCana Wellness Centre

Phone: 403.440.6076 or 403.440.5956

E-mail: jcollins@mtroyal.ca

Website: www.mtroyal.ca/humanrights

Positive Space Initiative

The Mount Royal Positive Space initiative aims to promote understanding and respect for sexual orientation and gender diversity. The initiative raises awareness and challenges the patterns of silence that continue to marginalize lesbian, gay, bisexual, transgendered, two-spirited and queer (LGBTQ) individuals. The initiative is also aimed at encouraging a widespread and visible commitment to welcoming sexual and gender diversity, as well as making talk of diversity more open and less unusual. Our goal is a campus free of discrimination on the basis of sexual orientation and gender identity. Through the Human Rights Office, the initiative operates by meeting regularly and providing support and a variety of activities for students, faculty and staff. Some events include: World AIDS Day and Transgender Day of Awareness & Remembrance. For more information:

Phone: 403.440.6076 or 403.440.5956

E-mail: jcollin@mtroyal.ca

Website: www.mtroyal.ca/positivespace

Health Education

The Health Education program is dedicated to improving the health of Mount Royal students and employees. The Health Education Coordinator, along with volunteer Peer Health Educators, creates opportunities for health education and prevention for all members of the College community. The Health Education program combines the efforts of existing services and programs within the EnCana Wellness Centre and provides innovative outreach programs to encourage the College community to LIVE WELL.

The outcomes of the health education program include:

- Healthier lifestyles
- Awareness of current wellness programs and services
- Knowledge and understanding of personal health
- Less injuries, accidents, sickness, and stress
- Lower health risks
- Peer Health Education opportunities
- Increased employee health and satisfaction

The health education program is dedicated to offering programs and services that meet the needs of the College community. This is achieved through promotional material, special events and awareness weeks, newsletters, and a health education website. Keep an eye out for events around campus!

Location: U216B, EnCana Wellness Centre

Phone: 403.440.6369

E-mail: cbrewer@mtroyal.ca

Website: www.mtroyal.ca/health

Tobacco Education and Cessation

Tobacco Education and Cessation raises awareness in the college community about the abuse of tobacco and the ensuing consequences. One on one appointments are available, for those trying to quit tobacco use, and events are planned to provide information of the social, behavioural, environmental, physical, and psychological elements of tobacco addiction.

Location: U216V, EnCana Wellness Centre

Phone: 403.440.5619

E-Mail: sjmurji@mtroyal.ca

Website: www.mtroyal.ca/tobaccofree

Multi-Faith Chaplaincy

For over 90 years, Mount Royal College has upheld a spiritual tradition that stems from the original vision of Dr. George Kerby. The College's recognition of the importance of spirituality and its diverse expressions continues today through the existence of the Multi-Faith Chaplaincy which facilitates spiritual wellness for individuals and groups.

The Chaplaincy offers weekly worship services, weekly prayer times, Scripture studies and spiritual counselling sessions with individual chaplains. The Chaplaincy Office also organizes multi-faith activities and events which promote interfaith dialogue and cooperation.

The Chaplaincy Team consists of professionals from a variety of religious and spiritual traditions. Chaplains are available to faculty, staff and students to provide guidance on spiritual issues.

The Chaplaincy office (Room F 122) is open daily and information for contacting Chaplains, and Chaplains' hours are posted at the office, and at the Meditation Centre.

The Meditation Centre (Room W 201), a non denominational facility, is available for quiet, private reflection and meditation when not being used for group religious services.

Phone 403.440.8942 for Chaplains, or 403.440.8904 for the Chaplaincy Coordinator.

Meditation Centre Location: W201

Chaplain Location: F122

E-Mail: multifaith@mtroyal.ca

Website: www.mtroyal.ca/multifaith

ENROLMENT SERVICES

The Office of Enrolment Service provides a wide range of information and enrolment services designed to facilitate public access to Mount Royal's educational programs and courses.

These enrolment services include:

Admissions and Recruitment

Room B-156

403.440.5000

Toll-free 1.877.440.5001

- Information for prospective students, parents and guidance counsellors
- Assistance throughout the admission process
- Campus Tours
- Admissions Workshops
- Admissions

Academic Advising Services

Location: C-109

Phone: 403.440.5000

Website: <http://advising.mtroyal.ca>

Toll-free 1.877.440.5001

- Academic Advising for Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Bachelor of Education – university transfer General Studies and Open Studies students
- New Student Orientation

OFFICE OF THE REGISTRAR

Location: A-101 (Kerby Hall)

Phone: 403.440.3303 (Help Line)

- Transfer equivalency and transfer credit assessment
- Prior Learning Assessment and Recognition (PLAR)
- Registration (Credit and Credit-Free)
- Student Records
- Transcripts
- Program Completion Audit
- Convocation
- Academic Scheduling (classes and final examination)
- College Calendar
- Student Guide to Academic Policies and Regulations

Student Awards and Financial Aid

Location: E-102

Phone: 403.440.6223

- Student Awards (scholarships and bursaries)
- Financial Aid (student loans)

Skills Investment Program

Location: E-106

Phone: 403.440.5168

- Training and income support to eligible adult residents of Alberta

Many of the enrolment services are accessible electronically through MyMRC and through the College's website www.mtroyal.ca. Answers to common questions may be found at <http://ask.mtroyal.ca>

Regular hours of in-person service and telephone assistance during the Fall and Winter Semester (mid-August to mid-May) are Monday through Friday 8:30 a.m. to 4:30 p.m. Summer hours are Monday through Friday 8:30 a.m. – 4:00 p.m. Visit the Admissions and Recruitment Office to learn more about Mount Royal and to get all of the information you need to make your entry into Mount Royal as convenient as possible. If you require assistance, please call 403.440.5000 or toll free 1.877.440.5001.

New Student Orientation

The new student orientation program at Mount Royal College is both enjoyable and practical. It is designed to help you become aware of what our expectations are of you as a student, the academic policies that affect you, and the various College services that will help you to succeed. It is also an opportunity for you to get your questions answered, to become more at ease about your studies with us, and to have a chance to meet a few people who, like yourself, are starting something new.

All new students are STRONGLY ENCOURAGED to attend. Research has shown that orientation programs can help to improve your chances for academic success and graduation..

For more information, call 403.440.8833 or go to <http://www.mtroyal.ca/fyi>

INCLUSIVE POST-SECONDARY EDUCATION

Inclusive Post-Secondary Education is a service at Mount Royal College that supports students with developmental disabilities to be fully included in academic programs of study and college life.

Students choose a program of study that reflects their interests and career goals. With the assistance of Inclusive Post-Secondary Education, they choose courses and a course load that meets their individual goals. Courses are audited and class requirements and materials are adapted to meet their unique talents to provide the most beneficial learning experience possible.

With the support of classmates and college staff, students supported through Inclusive Post-Secondary Education can become involved in college life both inside and outside of the classroom. Campus life at MRC provides opportunities for students to be involved not only in classes, but in student clubs, associations, events, and social and recreational activities.

Support is year round. In addition to helping students make the most of their classes from September to April, Inclusive Post-Secondary Education staff will assist students with arranging field placements and employment in the summer months. Inclusive Post-Secondary Education staff work closely with students and college instructors to offer support that maximizes both the student's involvement and the potential for everyone involved to have a positive experience.

For more information about the IPSE program please contact the Inclusive Post-Secondary Education Coordinator at 403.440.7281.

INSTITUTE FOR NONPROFIT STUDIES

Canada's nonprofit sector consists of over 2 million employees and has annual revenues of over \$120 billion. It has been largely unstudied. Mount Royal College recognized this as an opportunity and moved forward to develop a research and education hub. Since its launch in 2000, the Institute for Nonprofit Studies has become recognized as a major Canadian centre for research, scholarship and education pertaining to the nonprofit sector.

The Institute for Nonprofit Studies works in close collaboration with the nonprofit community, business and other post-secondary institutions to ensure that issues are identified clearly and that research and community educational activities are focused on areas of central concern to the nonprofit sector. To achieve this, an advisory committee composed of members of the nonprofit community, businesses, foundations, postsecondary institutions, and MRC faculty was created to help guide the Institute and its initiatives.

In terms of research, the Institute undertakes and funds research within three streams:

- Policy – inquiring into the affects of social policy and proposing policy changes needed for a vibrant nonprofit sector.
- Sustainability – examining the transformational changes necessary to sustain the contributions of the nonprofit sector to community.
- Governance – a focused stream of inquiry into the meaning of governance in the context of heightened accountability and community expectation.

By participating in national, provincial and municipal networks, the Institute ensures that its knowledge and practical tools can be widely disseminated.

To contact the Institute, please call 403.440.7739 or visit www.mtroyal.ca/nonprofit.

INTERNATIONAL EDUCATION

Office of International Education

The office of International Education coordinates the implementation of the MRC Internationalization Strategy college-wide. Access for international students to MRC is facilitated through English language training programs delivered by the Languages Institute and through partnership agreements and direct recruitment into college programs and courses. The college participates in international development projects and provides customized training packages and study tours for local and international companies and government agencies. The Office of International Education is overseen by the Director and composed of two main areas: International Projects and the Languages Institute.

International Projects

This area focuses on the development of institutional partnerships and the creation of opportunities for student and faculty participation in international exchanges. Internationalization of the college curriculum is encouraged

through the development of study tours/field schools, international Directed Field Study placements, practica, internships, work placements and language training.

The Languages Institute

The Languages Institute offers a full-time, credit-free English Language Program as well as credit-free foreign language instruction. There are three programs available: English as a second language (ESL Levels 2 – 4), English for advanced communication (EAC Levels 1 & 2), and English for academic purposes (EAP Levels 1 – 3). Placement into a program depends upon language ability as determined by a placement test and the student's goal.

The ESL, EAC and EAP programs have varying concentrations of oral work, reading, vocabulary development, grammar and writing. EAP and EAC students may also take a combination of upgrading and credit classes (maximum of two) with the approval of the Languages Institute Program Coordinator and pending seat availability. The Languages Institute also offers a variety of part-time courses that focus on specific skills needed.

All classes are open to permanent residents of Canada and individuals with a student permit or temporary resident permit. Students who wish to apply to College credit programs but who do not satisfy the College's English Language Proficiency Requirement can apply to the Languages Institute. Successful completion of the EAP program with an average of 80% satisfies the College's English LPR. Students eligible for provincial funding through the Skills Investment Program can apply through MRC's Skills Investment office.

The Languages Institute's foreign languages program offers part-time, credit-free language studies in nine languages: French, Spanish, Italian, Portuguese, Russian, Mandarin, Japanese, Arabic and German. All foreign language instruction focuses on conversational skill development.

For more information:

Phone: 403.440.5100

Fax: 403.440.5155

Email: international@mtroyal.ca

Website: <http://international.mtroyal.ca>

LEARNING SKILLS CENTRE

Learning, Studying, and Academic Writing Supports

Learning Consultants help students acquire/improve skills in academic writing, learning and study strategies.

Learning Consultant Appointments

Students may book up to two, 30-minute appointments per week with a Learning Consultant to receive assistance with learning or academic writing skills. Appointments can focus on a range of skill areas: time management, textbook reading, note taking, learning and memorizing, studying, preparing for exams, or test taking. Writing assistance also addresses the diversity of students' needs: punctuation, grammar, sentence and paragraph structure, overall organization and structure of essays, editing processes, rhetoric, and reference documentation.

Drop-In Sessions

Students may have specific studying or writing questions addressed in 15-minute, first-come, first-served meetings with Learning Consultants, as available during designated times.

Workshops

Free, non-registration workshops to facilitate student success are advertised and offered by the Learning Consultants early in the Fall and Winter semesters. Topics cover various learning strategies, grammar review, and introduction to the process of writing and documenting research papers.

Topics for Consultations and Workshops

- Managing Time
- Writing Essays or Research Papers
- Test Preparation
- Test Taking Strategies
- Memory Strategies
- Textbook Reading Strategies
- Note Taking in Class
- APA/MLA/Chicago Documentation
- Sentence Structure and Punctuation

Peer Tutor Program

MRC students can receive up to 2 hours per week of free tutoring in most credit courses, dependent on the availability of tutors. Some tutoring is available for upgrading courses. The Peer Tutor Program provides students with one-on-one peer support to increase or maintain grades and achieve academic success. Tutors are paid and have an opportunity to gain skills and achieve certification without cost.

Tutor Certification Program:

Peer tutors have the opportunity to achieve international certification through MRC and the CRLA (College Reading & Learning Association). The training involves sessions on the tutor's role and responsibilities, the learning process, study strategies, human rights and diversity, communication skills, and memory. Tutor certification was developed to complement MRC learning objectives and promote student success.

For more information about Learning Consultants or the Peer Tutor Program, contact us:

Location: T123

Phone: 403.440.6452

Website: <http://www.mtroyal.ca/learningskills/>

Disabilities Services

Disabilities Services is committed to promoting equitable access to learning at Mount Royal College. Disabilities Services partners with students with a documented disability and MRC staff and faculty to coordinate accommodations and services, while encouraging student development.

Where needed and without compromising academic standards, the following services may be available:

- Screen for possibility of a disability that affects learning
- Refer for formal assessment and apply for funding for assessment
- Review documentation of a disability to determine appropriate and reasonable accommodations, services and adaptive technology, and encourage the development of self-advocacy skills in students with disabilities.
- Facilitate the application for individual funding for services and adaptive technology
- Collaborate with instructors regarding accommodations and services
- Refer students with disabilities to appropriate resources on and off campus
- Educate College community about disability issues and the duty to accommodate
- Facilitate exam accommodations for students with disabilities. It is the responsibility of students with disabilities to initiate the academic accommodation process. Students with disabilities then are eligible for disability related services* if they:

- Meet with a Mount Royal College Disabilities Consultant at least six months prior to their first semester at the College. Delaying initial contact may result in academic accommodations and disability-related services not being available at the beginning of the first semester at Mount Royal.
- Provide written documentation of their disability (specific guidelines apply).
- Request individualized supports, services and accommodations
*Requested accommodations must be supported by assessment documentation.

For more information contact Disabilities Services at:

Location: Y 201

Phone: 403.440.6868

Website: <http://www.mtroyal.ca/learningskills/disabilityservices.shtml>

LIBRARY

Library services include research instruction, reference assistance, circulation, inter-library loans, photocopying & printing, computer internet access (including wireless access for laptops), and audio-visual equipment loan (including laptops). We have over 180,000 books, a wide range of audio-visual materials, access to upwards of 21,000 newspaper and journal titles, in print and electronic formats, as well as access to several statistical databases.

Stop by the Information Desk or call 403.440.6140 for more information on our services and hours of operation. Check us out online at <http://library.mtroyal.ca>.

Please note that the MRC Library is:

- a quiet zone; and
- a commonly shared academic space.

Director, Library Services, C. Shepstone: 403.440.6134

Library Chair & Coordinator, Technical Services, J. Monteith: 403.440.6137

Coordinator, Circulation & Reserves Services, A. Swabey: 403.440.7241

Coordinator, Media Services, G. Owens: 403.440.7737

Coordinator, Information & Instructional Services, M. Macmillan: 403.440.6135 (on sabbatical)

Coordinator Information Services (Acting) M. Sinotte 403.440.5683

Coordinator Instruction Services (Acting), F. May 403.440.6128

Coordinator, Collections, M. Bowler: 403.440.6086.

Instructional Services Librarians: K. Barrette: 403.440.6126, M. Bowler: 403.440.6086, P. Herscovitch: 403.440.6022, M. MacMillan: 403.440.6135, F. May: 403.440.6128, C. Merkley: 403.440.5068, M. Millard: 403.440.6136, J. Monteith: 403.440.6137, G. Owens: 403.440.7737, R. Sherwin: 403.440.7045, M. Sinotte: 403.440.5683, A. Swabey: 403.440.7241,

LOCKERS

Full-length lockers are available for rent at \$30 for two semesters with a \$10 lock deposit. Box or half lockers rent for \$18 for two semesters with a \$10 lock deposit. Spring semester locker rentals are \$4 with a \$10 lock deposit. The Parking Office handles locker rentals soon after classes begin. Be forewarned – at the end of each semester the contents are turned over to the Lost & Found Department and will be disposed of, if not claimed, in 45 days.

Mount Royal College does not accept responsibility for any damage to the contents or loss of items from lockers, which have been rented to students and/or other parties. Valuables should not be stored in lockers. Students must

use the locks provided by the College.

The additional \$10 Lock Deposit Fee is refundable only when the lock is returned to the Parking Office.

Lockers are also available through the Mount Royal Recreation Customer Service Centre U130 for \$50 per year. They also offer a convenient towel service for \$50 annually.

RECREATION

Mount Royal Recreation

Mount Royal Recreation Customer Service Centre U130

Phone: 403.440.6517

Website: www.mtroyal.ca/recreation

E-mail: recreation@mtroyal.ca

FACILITY HOURS – September 1 – April 30

Monday - Friday 6 a.m. to 11 p.m.

Saturday 6 a.m. to 8 p.m.

Sunday 8 a.m. to 8 p.m.

Holidays 8 a.m. to 8 p.m.

Mount Royal Recreation is a great way to have fun, meet new people, socialize with friends, get some exercise, learn new skills and enjoy friendly competition. How do you get involved? All credit students are automatically members. Stop by each semester to activate your membership. Other students and student family members can join at reduced rates. To validate your membership each semester, please stop by the Customer Service Centre U130. Membership allows you to use the recreation facilities and access Mount Royal Recreation programs and services at the lower member rate.

PROGRAMS

• Aquatics • Climbing • Clubs & Drop-in Sports • Dance • First Aid & CPR • Group Exercise • Intramural Sports • Mind, Body & Spirit • Outdoor Experiences • Running • Sport Instruction • Squash • Triathlon

FACILITIES

• 14,000 sq. ft. fitness centre • 40 ft. indoor climbing wall • 200 m indoor running track • Six international squash courts • Five volleyball/basketball courts • Aerobics studios & multi-purpose room • Six outdoor tennis courts • Four outdoor playing fields • Two outdoor beach volleyball courts • 25 m salt water pool with hot tub • Steam rooms & family change room

Sport Instruction

Mount Royal Recreation is not just about competitive activities; you will find a tremendous selection of fun and energizing programs to choose from at amazing prices. Enjoy your leisure time by using Mount Royal Recreation to its fullest. Check out our website, pick up a Rec Guide or visit our Customer Service Centre U130 for more details.

RESIDENCE

Mount Royal Residence Services Mount Royal Residence consists of 4 bedroom, 2 bedroom, and a few 1 bedroom townhouse and apartment style units, which house approximately 1,000 single students. Each unit is fully furnished and provides an individual bedroom for each student with individual phone and internet, as well as full living room and kitchen facilities. All utilities including local telephone service, high speed internet and cable TV are included in the Residence Fees. Laundry facilities as well as mail boxes are located in the West Administration Building and the East Community Building. There are seven barrier free units.

Students may apply for Residence accommodation once they have applied for admission to a program, but should not wait until they are admitted to Mount Royal before applying for housing. A non-refundable application fee is required to complete the application, and the submission of a security deposit is required for room placement. Guaranteed placement is offered for

all new students who complete their application and pay their security deposit by June 1st. Room placement is first come first serve, based on payment of security deposit for a completed application. Security deposits will be fully refunded if the applicant is not accepted into a College program.

Residences Fees are due on August 1st for the Fall semester and December 1st for the Winter semester. Housing is also available for the Spring and Summer months for current residents and summer students.

For more information please see our website www.mtroyal.ca/residence or phone 403.440.6275 or write: Mount Royal College Residence, 200 Mount Royal Circle S.W., Calgary, AB T3E 7P7.

Website: www.mtroyal.ca/residence

E-mail: residence@mtroyal.ca

Student Mail

Mount Royal College does not forward student mail nor does it release student addresses to third parties. Any mail for students from outside parties should be sent to their home addresses. Any mail for students staying in Residence should be sent to the student at the following address:

Name

Unit #

200 Mount Royal Circle S.W.

Calgary, Alberta T3E 7P7

STUDENT COMPUTER LABS AND FACILITIES

The following labs are available for drop-in use:

- EA2047
- E151
- EB1112
- Library
- The Student Computing Centres (Drop-in labs) have Microsoft Office 2007, Web Browsers and Printers available for Student Use.
- The Student Computing Centres are staffed by Lab Monitors for student assistance. They can assist with login/password issues, answer questions about printing, storage devices, MyMrc, Blackboard, Student Web Services, wireless access, Netstorage, etc.

The Centres are open at the following times: (Fall and Winter Semester only) Lab hours are reduced for Spring semester and are closed during July and August.

	EA2047	E151	EB1112	Library
Monday-Thursday	8:30am-7:00pm	8:00am-10:00pm	8:30am-7:00pm	7:45am-10:00pm
Friday	8:30am-5:00pm	8:00am-5:00pm	8:30am-5:00pm	7:45am-8:00pm
Saturday	Closed	11:00am-5:00pm	Closed	10:00am-8:00pm
Sunday	Closed	11:00am-5:00pm	Closed	10:00pm-8:00pm

Note: The Library Classroom is only open as a "computer lab" when there are no class bookings. Please check the board posted at the entrance of the Classroom for "open lab" hours each day. Limited lab monitor availability.

Laptop Rentals:

MRC rents out laptops for student use. The laptops have built-in wireless cards and are loaded with Internet Browsers and Microsoft Office applications. To rent a laptop, visit the Student Computing Office, room E140. You will require a valid Driver's License. Method of payment is money debited from

your Pcounter account. Laptops can be rented out on a daily, weekly, two-week or weekend basis. Rental charges are:

- Daily/Overnight \$5.00
- Weekend \$15.00
- 7-Day Rental \$25.00
- Two Week Rental \$45.00

Wireless Access:

Wireless access is rapidly expanding around the College. You can only access the MRC wireless network, during the semesters which you are a currently registered student. You will authenticate using your MyMRC Username and password.

After Hours Access to Teaching Labs

If you require after hours access to a lab where you are currently taking a course, you need to get your Campus Card activated at the Security Office. You will require a copy of your class schedule which shows that you are registered in a course that needs access to a specific lab.

Questions about Computing Facilities?

To view our Student Computing FAQs online:

Log into MyMRC

- Click on the Student Resources Tab
- Click on the Computer Labs link in the left hand box under IT Services.
- Or go to <http://www.mtroyal.ca/its/labs>

STUDENTS' ASSOCIATION

The Students' Association of Mount Royal College (SAMRC) is the independent voice of all students at Mount Royal College. SAMRC works to enhance students' lives in a meaningful way by delivering high quality services, leadership, advocacy and support. SAMRC serves students to help them succeed.

The Students' Association of Mount Royal College is a charitable, nonprofit organization run for students, by students. It is one of the the oldest college students' association in Alberta and has been around since at least 1913 in one form or another. SAMRC currently operates under the legislative authority of the Post-Secondary Learning Act of Alberta. SAMRC has set itself the task of ensuring that the students of Mount Royal College have an opportunity to participate in all matters that affect the quality of student life at the college

The Wyckham House Student Centre

The Students' Association of Mount Royal College has always been visionary and strongly independent. Back in 1964, students received a government grant to be used for the creation of a student building. Students added to this money using student fees to create the building fund, which would eventually be used to build a student center. After relocating twice, the Wyckham House Student Centre became the home of the Students' Association. Officially opened in September 1987, Wyckham House is the student centre of Mount Royal College, offering services and a social environment for the college community, and in particular, the students of Mount Royal College.

Wyckham House has four levels. The basement level houses the Student Benefits Plan office, the Copywrite, Postal Outlet, Ticketmaster, and the Reflector newspaper office. The main level includes the Food Court, the Collegiate Shop offering convenience items, and the Liberty Lounge. On the second level, you can find the Peer Support Centre, the AccessAbility Centre, the Green Room Sustainability Centre, Students' Council chambers, the Executive Committee and staff offices, a study lounge with natural light and a TV lounge. The third level contains club and society lockers, meeting rooms, the Native Student Centre, the Cultural Mosaic Centre, the gender Diversity Centre, and additional staff offices.

Student Centre Expansion

To meet the needs of a growing student population, Wyckham House has recently undergone a massive expansion, adding almost 45% more space for necessary student services. Expansion has provided new student service centres, additional volunteer centres, more food kiosks, a new Council Chambers, more administrative offices, space for clubs, an art gallery, a kitchen and washrooms inside the Liberty Lounge and additional studying spaces. Our vision is to be the vibrant hub on campus.

Student Government at Mount Royal College

The Students' Association of Mount Royal College is governed by a Students' Council which includes a full-time Executive Committee comprised of the President and three Vice-Presidents, six student representatives for various faculties, four diversity representatives and four commissioners. The Students' Council is elected annually in March of each year by a popular vote of the Association's membership.

Representation

The Students' Association works to ensure that the student voice is heard at all decision-making levels in the college and to the government. Students' Association representatives have equal representation with faculty and administration on the Academic Council of Mount Royal College and its subcommittees, and one student executive of the Association represents students to the college's ultimate decision-making authority, the Board of Governors. Student representation for college committees is provided through the Association. These committees address a broad range of issues affecting campus life and academics.

Student perspective is provided to the municipal, provincial and federal governments through Association participation in various lobby organizations: the Calgary Faculty and Student Alliance (CalFASA), the Alberta College and Technical Institute Student Executive Council (ACTISEC), and the Canadian Alliance of Students' Associations (CASA), all meet regularly with government officials to discuss funding, tuition levels, student finance and a broad range of other issues that affect students.

Students' Association Services

Activities & Events

The SA holds many activities and special events for Mount Royal students throughout the year. These include big-name concerts, local acts, cabarets, and various special events hosted by student clubs. Start the year off right with Welcome Week - a week full of special events held throughout the Wyckham House Student Centre at the beginning of the Fall and Winter semesters.

Awareness Events

Awareness events occur during the year to raise social awareness and to provide students with information on current issues. Student Clubs are encouraged to participate and anyone who wants to volunteer is welcome.

Past Awareness events have included Global Diversity month, Sustainability month, Anti-Hatred week, Native Awareness Week, Montreal Massacre Memorial, Black History month, Gender Bender and many more!

Bursaries, Awards, and Scholarships

The SA currently provides four bursaries which you can apply for through Financial Aid and Awards.

The Students' Association also provides a Membership Development Fund supporting extra-curricular school-related student development.

Finally, the Students' Association has recently introduced new scholarships for Mount Royal students, ranging in value from \$500 to \$1,000 each.

Please see www.samrc.com for details, or drop in to room Z222.

E-Awards

Each year the SA hosts an Excellence Awards ceremony recognizing students who demonstrate contribution to student life on campus. SAMRC gives away close to \$20,000 each year at E-Awards.

Recipients are provided with a certificate and/or scholarship. Faculty and staff are recognized with Teaching Excellence and Guardian Angel certificates. Eligibility requirements vary for all award categories and scholarship amounts are listed in the application forms. Students are encouraged to nominate one or more of the many outstanding staff, faculty and/or peers they feel are deserving of recognition.

Nomination forms are available in February and can be picked up at the SA offices located on the second floor of Wyckham House in Room Z222. The deadline date for nominations/ applications will also be posted in the SA reception area.

Emergency Student Loans (ESLs)

Students who experience unforeseen financial difficulty may be eligible to receive an Emergency Student Loan (ESL) from the SAMRC. Applications are available through the Peer Support Centre, located in the basement of Wyckham House. Subject to funding availability, ESLs are interest-free loans not exceeding \$250, granted after establishing financial need and to be repaid by the recipient within 30 days.

SAMRC Student Owned Businesses

The SA operates businesses that cater to students, as well as to faculty, staff and outside clients. The challenge for these businesses is to balance low cost, quality service to students, while also earning revenue for the Students' Association. The revenue from these businesses offsets Students' Association fees and helps to sustain important student support services. Having student-run businesses also helps keep prices as low as possible for Mount Royal students.

CopyWrite and Used Books

Located in the basement of Wyckham House, CopyWrite provides postal services and student loan services in addition to cheap colour and black and white copies, computers, laser printing, scanning, typing, resume and fax services. Students can also sell and buy used textbooks on consignment. A Ticketmaster outlet is the most recent addition to this service centre. CopyWrite hires students to work part-time throughout the year and full-time in the summer.

The Liberty Lounge

"The Lib" provides live entertainment, DJs, pool tables, arcade games, TVs and plenty of special events. The Liberty is a place where students can relax and socialize with their peers and instructors on campus. The Liberty also provides some Mount Royal students with employment and valuable work experience.

Food Kiosks and Collegiate Shop

SAMRC leases space to various tenants to provide students with a variety of food choices and convenience items. Currently, the Wyckham House Food Court houses Booster Juice, Vanelli's Fresh Italian Foods, Cultures Fresh Foods, Dairy Queen, The Wycked Deli, Edo Japan, Coffee Company, Subway, the Collegiate Shop, and as part of the newly expanded student centre, Thai Express, Zen Vietnamese Grill, Tiffin Curry Express and Taco Del Mar.

Space Rental

The SA also leases various spaces throughout the Wyckham House Student Centre to temporary student-focused vendors with items such as posters, CD's and jewelry.

Safewalk

"There's safety in numbers"

Available 24-hours-a-day. Safewalk provides members of the campus community escorted walks within 1.5km of the College grounds. Visit the Security Desk, use the RED Help Phone, call 403-440-6898 or visit the Safewalk office in room Z302 for an escort to your car or bus stop.

Native Student Centre (NSC)

"Honouring Culture through Student Support Services"

The Native Student Centre offers services including cultural activities, information sharing, educational resources, office equipment, and transitional support. Phone: 403.440.7795, 3rd floor of Wyckham House.

Peer Support Centre (PSC)

"Students Helping Students"

The Peer Support Centre's service offerings include Food Bank Hampers, Emergency Student Loans, a Free Breakfast Program, Free Legal Clinic, one-on-one listening and on and off campus referrals. Phone: 403.440.6269, 2nd floor of Wyckham House.

Cultural Mosaic Centre (CMC)

"Promoting cultural diversity on campus"

The goals of this program are to assist all international students by providing information, create networking opportunities and provide a venue for international and Canadian students to explore other cultures. Phone: 403.440.5185, 3rd floor of Wyckham House.

AccessAbility Centre (AAC)

"Working together to make campus life more accessible"

This new centre is designed to provide peer support, information, resources and advocacy for Mount Royal students with disabilities. Phone 403.440.7792, 2nd floor of Wyckham House.

Academic Appeals and Grievances

All students attending Mount Royal have rights and responsibilities. Students who have questions regarding their program, courses, exams, marks, or instructors can talk to the SA's VP Academic for an explanation of the College's policies and procedures, or to seek assistance with any academic appeals, grievances or non-academic misconduct charges.

The Green Room

"It's easy being green"

We aim to provide access to practical, sustainable alternatives for students; to share awareness, education and enthusiasm for change pertaining to environmental, social and economic sustainability; and to help reduce our ecological footprint on campus. Come visit us on the 2nd floor of Wyckham House.

Diversity Centre

"We are family"

This is a safe, inclusive and celebratory space for people of all gender and sexual orientations in an environment that celebrates gender and sexual diversity on-campus. It recognizes our common ground and honours our differences, and works to educate the larger community in the spirit of mutual respect. You can find us on the 3rd floor of Wyckham House.

Contests

Check out our website at samrc.com for regular contests and prizes, including movie tickets, t-shirts, CDs, and concert tickets. Look throughout Wyckham House for details.

The Students' Association offers literally dozens of services to its membership. Check out the SAMRC Services Directory for a complete listing, stop by our offices in room Z222 in Wyckham House or visit our website at www.samrc.com

Students' Association Health and Dental Plan

Eligible students (9 credits or more) at Mount Royal College are automatically enrolled in the student's health and dental plans that have been established by the Students' Association through the Student Benefits Plan Office. This plan provides a comprehensive set of extended health and dental insurance benefits.

Students must fill out the *Personal Information Form* at the Student Benefits Plan Office in order to activate their coverage under these plans.

The following are some of the more commonly used benefits of the plans:

Health Benefits

- Prescription drug coverage on the National Formulary
- Vision – coverage for eye exam, eyeglasses and contact lenses every 24-months
- Paramedical benefits (physiotherapy, massage therapy, athletic therapy, etc.)
- Ambulance
- Medical equipment and appliances
- Orthopedic shoes and orthotics

Dental Benefits

- Diagnostic & Preventive
- Fillings
- Extractions (Wisdom Teeth)
- Additional Scaling and Root Canals
- Periodontal treatment (additional scaling)
- Major Restorative

Visit the Student Benefits Plan Office for a list of Select Dental Partners who provide an additional 20% off your coverage levels. (Note: * Insured portion is based on insurer's current eligible fee for services rendered, as a result, total coverage amount may differ, depending on the fees charged at the dental office)

This is a summary only for Health & Dental benefits. For complete details, including information on **Select and Alternate Dentists**, reimbursement levels and maximums, please visit the Student Benefits Plan Office or the website at: www.gallivan.ca

Add-On Family under the Plan

Students who are on the plan can also enrol their spouses and children under these plans (under 21-years-of-age or up to age 25, if attending school full-time) by paying an additional family coverage fee each year by the posted deadline.

Care Card

Each student covered under the student health insurance plan can pick up, or download a Care Card from our website www.gallivan.ca. In order for a student's Care Card to be activated a *Personal Information Form* must be completed at the Student Benefits Plan Office. Please use this card for as long as you are an eligible student and remain enrolled in the health plan at Mount Royal College. Students returning to school next year will not have a disruption of their coverage.

Waiving the Student Benefits/Rescinding Waivers

If you are an eligible student and have comparable health and/or dental coverage you may apply to waive benefits during the opt-out period, usually within the first three weeks of classes. Please note that your provincial health care plan does not qualify as an extended health plan. Each student is given one opportunity to waive benefits under the health and/or dental plan(s) each year. Each student is given the option of choosing their own opt-out status. The first option is the **one time opt-out** which will continue each year for as long as you remain an eligible student. The second option is the **annual opt-out** which applies to this year only. You will need to complete another waiver form next year.

Please note, in the event that you don't specify an opt-out status on your waiver form, you will receive a one time opt-out by default. All waiver forms must be completed through the **SAMRC Student Benefits Plan Office** and must be received by the applicable deadline for the semester period of enrolment. Confirmation of existing coverage must show the name of the insurance company providing coverage and the policy number. The easiest way for you to provide confirmation of coverage is by presenting a copy of a benefits card or a confirmation letter from the employer/insurance company. Confirmation may also be provided by presenting other documents such as a recent statement of claim, web page print-out or other insurance company document identifying you, the insurer and the policy number.

Once we confirm coverage, we DO NOT retain any confirmation documentation that you provide to us.

Approval of waiver forms will result in the plan fee being refunded. Opt-out cheques will be available for pick up in the fall and winter semesters for eligible students (9 or more credits at MRC). There will be no exceptions or extensions for students who fail to submit their completed waiver to the SAMRC Student Benefits Plan Office prior to the applicable deadline. Students who have previously waived their benefits and have lost comparable coverage, must come into the SAMRC Student Benefits Plan

Office and opt-in before the applicable deadline. For full details, please visit the Student Benefits Plan Office in room Z001 in the basement of Wyckham House.

Disclaimer

In the event of any discrepancy between the information herein and our contract with the insurer, the terms of the contract will apply.

WORSHIP

For over 90-years, Mount Royal College has upheld a spiritual tradition that stems from the original vision of Dr. George Kerby. The spiritual tradition continues today through the existence of an Interfaith Chaplaincy where a variety of services are available. Currently offered are: weekly Chapel Services, support groups, and weekly discussion groups. The Meditation Centre (Room W 201), a non denominational facility, is available for quiet reflections and religious services.

The Chaplaincy Team consists of professionals as well as student volunteers who are interested in the ministry. The Chaplains are available as resource persons to provide guidance on spiritual issues.

The Chaplaincy office (Room F 122) is open daily from 10 a.m. to 5 p.m. Phone 403.440.8942 or 403.440.8904.

MISCELLANEOUS SERVICES

Accidents

The College holds an insurance policy providing certain coverage benefits relating to accidents. If you are involved in an accident, please contact Security 403.440.6897 and Health Services 403.440.6326. Health Services can provide medical care and information on policy coverage and claims procedures.

Buses

The Calgary Transit System offers many bus routes to the College. Please visit <http://www.mtroyal.ca/AboutMountRoyal/TransportationParking/transit.htm> for a list of current bus routes.

Newspapers

The Calgary Journal

As part of their program of study, Journalism students produce a weekly community newspaper which serves more than 20 residential communities and business districts in the city's southwest quadrant.

The Reflector

Students needn't be enrolled in the Journalism program to write for the Reflector. All that is needed is a sense of adventure and humour, a desire to inform, educate, and entertain, and, on occasion, an affinity for the absurd. Everyone is welcome to contribute.

The Reflector is editorially autonomous and financially independent from the Students' Association of Mount Royal College. As such, it has a responsibility to provide accurate, fair, and non-discriminatory information about issues and events that are of interest to the students of the College.

Make a point of stopping by the Reflector office located in Wyckham House, or phone us at 403.440.6268.

Radio

CMRC, the College radio station operated by Broadcasting diploma students, broadcasts in-house, via cable, and online.

Room Bookings

Scheduling Services is the central booking office for Mount Royal College. This office assigns space for credit and non-credit courses and community functions such as meetings and seminars. Phone 403.440.6585. For Mount Royal Recreation activities phone 403.440.6976.

Tobacco Use

Smoking is not permitted at Mount Royal College except in certain outdoor designated locations (see directories or the policy for designated outdoor smoking areas). This policy applies to all College students, employees, and visitors and is in effect full-time.

Complaints regarding the infringement of this policy should be referred to the Manager, Chair or Supervisor of the area for violations by College employees. The Department of Security and Public Safety should be notified of violations by students or the public. Breach of this policy will be treated in the same manner as breaches of other existing College policies.

Theatres

The College has three excellent performance theatres. The Leacock Theatre, set aside for music and speech events, seats 300. Full theatrical lighting, sound equipment, and movable seating make the 250-seat Wright Theatre and the 183-seat Nickle Theatre ideal for performing arts activities. In addition to these three theatres, the 195-seat Jenkins Theatre (I-115) hosts lectures, films and special events.

Please note that the definitions that follow are general. More specific explanations of these terms as they are used at Mount Royal College may be found throughout this calendar.

GLOSSARY

Academic Schedule

- A calendar of important College dates such as the first and last day of classes, deadlines for payment of fees and last day to withdraw from a course.

Admission

- Acceptance of a person who has formally applied to attend the College. Individuals may be admitted if they meet the admission requirements for the program they wish to study and submit all the necessary forms, transcripts and supporting documentation.

Admission Requirements

- Sometimes called entrance requirements.
- The background an applicant must have before being admitted to study at the College. Some examples of admission requirements are: a high school diploma, letters of reference, English Language Arts 30-1 and a Department of Transport Medical Clearance.

Advanced Placement (AP)

- Advanced courses offered at the high school level and developed by the College Entrance Examination Board, New York.
- Courses may be used for admission and/or transfer credit purposes.

Advisor

- Sometimes called an academic advisor or academic advisor.
- Faculty member or staff who helps students select their program of study and the specific courses that will satisfy graduation requirements for their program. Advisors have been assigned to each program the College offers. Students should keep their original advisor as long as they stay in the same program.

Alumni

Alumni are individuals:

- who have received degrees, diplomas, credit certificates, or high school diplomas from the College;
- who have received designated credit-free certificates in the following programs: Funeral Director Extension Certificate, Herbal Therapy Extension Certificate, Massage Therapy Extension Certificate, Personal Fitness Trainer Extension Certificate, TVP Employment Preparation Extension Certificate;
- who have successfully completed one full scholastic year (30 academic credits) of study at the College and one full year has passed since their last date of attendance; or
- who are 18 years of age or older and previously attended the Mount Royal College Conservatory for a minimum of 6 years.

Appeal

- A request that a grade on a particular piece of work or a final standing in a course or program be changed on grounds related to the accuracy or fairness of the mark assigned.

Approved Option

- A course relating to a student's field of study that must be chosen in consultation with and approved by the appropriate academic advisor.

Arts and Science Requirement

- Course selected from each of any four (4) of the seven (7) Arts and Science areas. See the General Graduation Requirements section.

Auditor

- Often referred to as an auditing student.
- A student who pays to attend a credit class. An auditor does not receive credit for attending the course and is not allowed to participate in assignments or exams. To audit a course, students must have the permission of the instructor.

Bursary

- An award given to a student on the basis of financial need as well as academic merit. For most College bursaries, a minimum Grade Point Average is required to qualify as well as strong evidence of financial need. See *Scholarships, Bursaries, and Awards* section.

Continuing Student

- Student who was enrolled in one or more courses at Mount Royal College during the immediately preceding major semester (i.e., Fall or Winter). Students who attend the Winter Semester, miss the Spring Semester, and then return for the Fall Semester are also considered to be continuing students.

Convocation

- The ceremony to celebrate with those students who successfully completed their program and satisfied the College's graduation requirements. The convocation ceremony is held in the Spring.

Co-operative Education

- Integrated academic study and alternating salaried work-terms available in a number of specialized disciplines.

Corequisite

- Course(s) students must take at the same time they are taking other particular courses.

Course Load

- The number of courses a student takes in a semester.

Credit

- Often called credit hour.
- Number assigned to the amount of learning a student receives through a combination of lectures, tutorials, labs, etc. One credit usually equals one hour of lecture or tutorial or two or three hours of laboratory per week over a 16-week semester.

Deferred Final Examination

- Students who miss a final examination due to some compelling reason may apply, through the Office of the Registrar, to write the examination at a later date. Refer to the *Examination Policy* and *Deferred Examination* sections under *Academic Regulations*.

Directed Field Studies

- Integrate academic learning with work experience or self-employed businesses and may be included in the curriculum for applied baccalaureate degree programs.

Directed Readings

- Special arrangement whereby students may pursue and receive credit in areas of study on an independent basis. See *Directed Readings* under the *Course Description* section for procedures and restrictions.

Disqualified Student

- A student who is no longer permitted to attend Mount Royal College for a specified period of time. Students will be disqualified if they do not do well in their courses. The College transcript will carry a notation *Required to Withdraw*.

Drop/Add

- Frequently referred to as registration adjustment or change of registration.
- Students may drop or add courses following initial registration. Courses, which are *dropped*, do not show on a student's record.

eCampusAlberta

- A consortium of 15 Alberta Colleges and Technical Institutes that have formed a partnership offer Albertans greater access to online learning opportunities.
- See eCampusAlberta in the *Registration Information* section.

ESL/EAP

- English as a Second Language/English for Academic Purposes.
- Special English courses offered to students who do not speak, read, or write English well enough to be successful in College credit courses. The ESL/EAP courses are offered through the Languages Institute. For further information call 403.440.5005.

Elective

- A course which is not specified for a program but counts towards an applied degree, diploma, or certificate. While academic advisors may recommend certain courses to fulfill elective requirements, students may freely choose their electives.

Fees

- Money which students must pay the College to attend courses. Tuition and fees cover things such as accident insurance, athletics, some laboratory costs, as well as class attendance. They do not cover text books.

Full-time Status

- For admission, registration and advising purposes, a full-time student is one who is admitted to a designated program and who enrolls in three (3) or more courses (normally a minimum of nine [9] credits) in a semester.
- For financial assistance, under The Province of Alberta Students Finance Act, and for fee assessment purposes, a full-time student is considered to be one taking at least three (3) courses and a minimum of nine (9) credits per semester for the Fall or Winter Semesters or at least two (2) courses and a minimum of six (6) credits for the Spring Semester. See the Fees and Financial Aid and Scholarships sections.
- For Income Tax purposes, a full-time student must be enrolled in a minimum of nine (9) credits (excluding Audit courses and courses for which credit was granted by the prior learning assessment and recognition process) per semester.
- For participation on a Mount Royal College Athletic Team, a full-time student must be enrolled in at least three (3) courses and a minimum of nine (9) credits.

Grade Point Average (G.P.A.)

- The average of a student's marks. The College does not use percentage grades for final marks; thus, each letter grade is assigned a number of points (i.e., A = 4 points, D = 1 point) so that the marks can be added together and averaged. For more information, see the *Academic Status* section.

Grievance

- A claim or complaint by a student that a College unit has reached a decision which is not in keeping with College policy or taken an erroneous action which adversely affects the student.

Instructor

- Sometimes called a faculty member or teacher.
- A qualified individual who teaches at the College.

International Baccalaureate (IB)

- Advanced courses offered at the high school level and developed by the International Baccalaureate Office, Geneva.
- Courses may be used for admission and/or transfer credit purposes.

Limited Enrolment Program

- Often referred to as a quota program.
- A program which only accepts a fixed number of first year students.

Open Studies Student

- A student who is not admitted to a designated program of study.

Option

- A course selected by the student from the list of courses available in the calendar. It counts toward an applied degree, diploma or certificate.

Parchment

- The award received for successful completion of the College's graduation requirements for an applied degree, diploma or certificate.

Part-Time Status

- A student who is admitted to a designated program and who enrolls in one (1) or two (2) credit courses (normally fewer than [9] credits) in a semester.

Petition

- A request that a regulation be waived on compassionate grounds or because of extenuating circumstances (i.e., petition for readmission or against disqualification).

Practicum

- A course of study involving supervised practical work.

Prerequisite

- Course(s) that students must successfully complete prior to taking a higher-level course.

Program

- An approved group of related courses leading to an applied degree, diploma or certificate.

Re-Admitted Student

- A student who has taken course(s) at Mount Royal College in the past but not in the immediately preceding Fall or Winter semester.

Registration

- The period before each semester when students select and enrol in classes and pay fees. New and returning students cannot register in courses until they have been officially admitted to the College.

Required Courses

- Often called compulsory courses. Specific courses in a program that relate to the field a student is studying. Students may not substitute any other course for a required course without the written permission of the program chair. To graduate, students must complete all the required courses outlined in their program pattern.

Required to Withdraw

- See *Disqualified Student*.

Scholarship

- An award given to a student primarily on the basis of academic standing. For most College scholarships, a minimum Grade Point Average is required to qualify, although other criteria such as financial need, extracurricular activities and contribution to community or campus life may be considered in selecting recipients. See *Scholarships, Bursaries and Awards* section.

Semester

- Often known as an academic session. Each academic year at the College is divided into periods of time called semesters. At Mount Royal, the Fall and Winter Semesters each last 13 weeks and are referred to as major semesters. There is also one Spring Semester, which usually lasts 6 or 8 weeks. Students who attend the Spring Semester receive the same number of hours of instruction for each course taken as in the Fall or Winter Semester.

Senior Matriculation

- Frequently known as university entrance.
- A term used in Alberta to describe a student who has an Alberta High School Diploma (100 credits) with five (5) appropriate 30-level subjects. These five (5) 30-level subjects must be chosen carefully as different subjects are required for entrance to the various university faculties.

Student Loan

- A government loan to help students pay for books, tuition and living expenses while attending a college, university or technical school. Students must start paying back their loan once they have been out of school for six (6) months. See the *Financial Aid* section for more information.

TOEFL

- Test Of English As A Foreign Language.
- An international test which must be written by every applicant to the College whose native language is not English.

Transcript

- Sometimes called an academic record or student record.
- A permanent record of all of a student's courses, credits and grades. Transcripts are maintained by the Office of the Registrar and are only released upon written request by the student.

Transfer Credit

- Sometimes called advanced credit or advanced standing.
- Courses completed at another accredited college, university or technical institute are recognized as transfer credit if the courses are comparable to credit courses offered at the College and if the transfer credit satisfies graduation requirements for a Mount Royal College baccalaureate degree, applied degree, diploma or certificate.

Transfer Equivalency

- Courses completed at another accredited college, university or technical institute. Although the course may not apply to the student's current program of study, it may be used to determine eligibility to register in a particular course (prerequisite checking) and/or admission requirements. In addition, course equivalencies may be used in a degree audit to determine transfer credit for a student's current program or used to perform hypothetical scenarios.

Tuition

- See the *Fees* section of this calendar for more information.

Withdrawal

- Procedure for a student who withdraws from one or more courses or from the College completely and stops attending classes. Students who do not withdraw from courses using the proper procedures can be given an "F" grade in the course(s) even if they haven't attended class.

GOVERNANCE

BOARD OF GOVERNORS

L. Black, LLB, LLM
M. Delorme, B.Sc., M.B.A.
J. Diakiw, B.A.
D. Farrell, B.Comm., M.A.
J. Giesbrecht, M.B.A., C.A.
K. Hewson, B.A., M.A., Ph.D.
N. Kenward
M. Koczur
B. MacKenzie, B.Sc., B.Ed.
D.G. Marshall, B.Sc., M.Ed., Ph.D., (Hons) D.Ed.
R. Ramsden-Wood, B.A., M.A.
R. Shaw, B.Sc., LLB
C.L. Williams, B.A., M.B.A.

ADMINISTRATIVE STAFF

President's Division:

President
D.G. Marshall, B.Sc., M.Ed., Ph.D.,
(Hons) D.Ed.
Executive Assistant to the President
J. E. O'Connor, B.S.A.
Vice-President, External Relations
H. M. Wight
Director, Office of Institutional Analysis and
Planning
P. Seto, B.A., M.A.
Ombudsperson/Human Rights, Responsibility &
Respect Office, Rights and Responsibilities
Advisor
J. Collins, R.N., B.Ed, M.Ed.

Division of Academic Affairs

Provost and Vice-President, Academic
R. Fisher, B.A., M.A., Ph.D.
Associate Vice-President, Enrolment
Management
S. Gottheil, B.A. (Hon), M. A.
Associate Vice-President, Research,
T. Davis, Ph.D.
Dean of Arts
M. Mertin, B.A., M.A., Ph.D.
Associate Dean, Faculty of Arts
S. Reed, B.A., M.A., Ph.D.
Dean of the Bissett School of Business
W. Fraser, B.A., M.B.A.
Associate Dean, Bissett School of Business
D. Allwright, B.Comm., Ph.D.
Dean of the Faculty of Communication Studies
M. Chikinda, M.A.A.C., LTC (Lon), AMRC
Dean of Continuing Education and Extension
N. MacIntosh, B.Ed., M. Ed.

Dean of Health and Community Studies
B. Hendrickson, R.N., B.N., M.N.
Associate Dean, Faculty of Health and
Community Studies
C. London, B.A., M.H.K., Ph.D.
Dean of Science and Technology
B. Lane, B.Sc. (Hon), M.Sc., Ph.D.
Associate Dean, Faculty of Science
T. MacAlister, B.Sc., Ph.D.
Dean, Faculty of Teaching and Learning
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- Wiebe, M.A.; R.N., B.Sc.N. (Alta), M.N. (Calg), CCN(C); Nursing Degree.
- Wight-Felske, A.; B.A. (Calg), M.A. (Carleton), Ph.D. (Toronto); Department of Social Work & Disability Studies.
- Williams, L.; B.A., M.A. (Calg); Department of Policy Studies.
- Winterdyk, J.; B.A. (Wilfrid Laurier), M.A., Ph.D. (SFU); Chair, Justice Studies.
- Woods, D.; B.A. (Sask), M.B.A. (Alta); Bissett School of Business.
- Woods-Surrendi, J.; B.A. (Brandon), B.N., M.Ed. (Manitoba); Nursing Degree.
- Yumol, R.; B.Sc. (Ateneo de Manila), M.B.A. (UBC), Ph.D. (Fordham); Computer Science & Information Systems.
- Zizler, P.; B.Sc., M.Sc. (Alta), Ph.D. (Calg); Department of Mathematics, Physics & Engineering.

Tenure Track

- Ackroyd, N.; B.Sc. (BYU), Ph.D. (Illinois); Department of Chemical & Biological Sciences.
- Anderson, J.; B.A. (Nebraska), M.A. (Kansas), Ph.D. (Iowa); Department of Humanities.
- Aulakh, H.; B.Sc., M.Sc. (Punjab Agricultural), Ph.D. (Sask); Justice Studies.
- Barlow, J.; B.Comm. (Calg), CA; Bissett School of Business.
- Barrette, K.; M.L.I.S. (McGill); Librarian.
- Berry, J.; M.A. (Royal Roads); Faculty of Communication Studies.
- Best, M.; B.N. (McGill), M.Ed. (Calg); Nursing Degree.
- Bhandari, G.; Ph.D. (Western Ont); Department of Mathematics, Physics & Engineering.
- Binding, L., M.A. (Regent Coll), M.N., Ph.D. (Calg); Nursing Degree.
- Bird, D.; B.Sc. (Calgary), Ph.D. (Calgary); Biology, Department of Chemical and Biological Sciences.

- Bridge, A.; B.N. (Calg), M.Sc. (Alta); Nursing Degree.
- Buchart, L.; B.Mgmt. (Lethbridge), M.A. (Royal Roads); Bissett School of Business.
- Burnett, T.; B.A., M.A., Ph.D. (California); Department of Earth Sciences.
- Chaston, T.; B.Sc., Ph.D. (Alta); Department of Psychology.
- Choi, L.; B.N., M.N. (Calg); Nursing Degree.
- Clark, B.; B.A. (Alta), M.A. (Cardiff); Faculty of Communication Studies.
- Cygman, L.; B.G.S. (Athabasca), M.B.A. (City), Ph.D. (Northcentral); Bissett School of Business.
- Dawson, D.; R.N., B.N., M.N. (Calg); Nursing Degree.
- Day, T.; B.Sc., Ph.D. (Calg), Department of Chemical & Biological Science.
- Derbyshire, P.; M.A. (Royal Roads); Bissett School of Business.
- DeWolfe, Y.; B.Sc. (Saint Mary's), M.Sc., Ph.D. (Laurentian); Department of Earth Sciences.
- Diaz-Avila, M.; B.Sc., Ph.D. (SUNY; Buffalo); Department of Mathematics, Physics & Engineering.
- Field, E.; B.A.S., M.Sc., Ph.D. (Lethbridge); Department of Psychology.
- Fleming, B.; B.A. (Western Ont), M.B.A. (Wilfrid Laurier), C.P.I.M., H.B.A; Bissett School of Business.
- Gannon, S.; B.A. (Calg), M.A. (Western Ont); Department of Sociology & Anthropology.
- Gieck, A.; Dip. Broadcasting (MRC); Faculty of Communication Studies.
- Gleeson, J.; M.A.(Leicester); Nursing Degree.
- Grant, N.; M.A., Ph.D. (Queen's); Department of Psychology.
- Harris, S.; B.Sc. (Queen's), M.Ed., Ph.D. (Calg); Department of Humanities.
- Hirschfeld, J.; B.A. (Queen's), B.B.A. (NB), M.Sc. (Stirling), Faculty of Communication Studies.
- Hoar, R.; B.Sc., M.A. (Calg); Computer Science & Information Systems.
- Jensen, L.; B.A. (Sask), M.B.A. (Calg); Bissett School of Business.
- Jagoda, K.; B.Sc. (Moratuwa), Ph.D. (Western Sydney); Bissett School of Business.
- Kulatilake, S.; B.A. (Manitoba), M.Phil., Ph.D. (Cambridge); Department of Sociology & Anthropology.
- Kunz, B.; B.F.A. (Alta), M.Des. (Cincinnati); Faculty of Communication Studies.
- Kusi-Sekyer, B.; B.A. (Ghana), M.A., Ph.D. (Manitoba); Department of Policy Studies.
- LePrieur, D.; R.N., B.N., M.N. (Calg); Nursing Degree.
- MacDonald, D.; B.Comm., M.B.A. (Dalhousie); Bissett School of Business.
- Mackenzie, A.; B.A. (Western Ont), M.A. (Royal Roads); Faculty of Communication Studies.
- May, F.; B.Sc. (Lethbridge), M.L.I.S. (Dalhousie), M.Sc. (Amsterdam); Librarian.
- McCollum, B.; B.Sc., Ph.D. (Simon Fraser); Department of Chemical & Biological Sciences.
- McNichol, J.; B.A. (Toronto), M.B.A. (Royal Roads); Acting Chair, Public Relations, Faculty of Communication Studies.
- Meisner, N.; Ph.D. (Calg); English.
- Merkley, C.; M.A., M.I.S. (Toronto); Librarian.
- Nazari, J.; B.A.(Mashhad), M.A. (Tehran), Bissett School of Business.
- Nielson, C.; B.A. (Calg), M.A., Ph.D. (Queen's); Department of Humanities.
- Olsen, K.; B.A. (Victoria), M.Phil (Glasgow), Ph.D. (Calg); English.
- Osakwe, C.; B.Sc., M.B.A. (Howard), Ph.D. (McGill); Bissett School of Business.
- Pada, C.; B.Sc.N., M.N. (Alta); Nursing Degree.
- Paskey, J.; B.J. (Carleton), M.A. (Chile); Faculty of Communication Studies.
- Patient, A.; B.A., B.Sc., M.A. (Calg); English.
- Plamondon, K.; B.N. (Calg), M.Sc. (Sask); Nursing Degree.
- Platts, R.; B.F.A. (Calg), M.Arch. (Manitoba); Department of Interior Design & Art History.
- Pollock, J.; B.Sc., M.Sc. (Memorial), Ph.D. (North Carolina); Department of Earth Sciences.
- Quance, M.; B.N., M.N. (Manitoba), Ph.D. (Calg); Nursing Degree.
- Robertson, T.; M.N. (Calg); Nursing Degree.
- Russell, H.; R.N., B.N., M.N. (Calg); School of Nursing.
- Seltner, R.; B.Sc. (Queen's), M.Sc., Ph.D. (Waterloo); Department of Chemical & Biological Sciences.
- Sharma, I.; B.A., M.A. (Nepal), M.A., Ph.D. (Mass); Department of Sociology & Anthropology.
- Sheehan, D., B.Ed., B.P.E. (Calg), M.A. (San Diego); Department of Physical Education & Recreation Studies.
- Sinotte, M.; B.Comm. (Calg), B.F.A. (ACAD), M.L.I.S. (Alta); Librarian.
- Smistad, R.; B.A. (Calg), M.Sc. (UBC), CA; Bissett School of Business.
- Spencer, R.; B.A. (Wilfrid Laurier), M.M. (Western Ont), D.M.A. (BC); Department of Theatre, Speech & Music Performance.
- Spyker, C.; B.Comm. (Sask), CA; Bissett School of Business.
- Sundberg, K.; B.F.A. (Victoria), M.A. (Royal Roads); Justice Studies.
- Thompson, N.; B.Jst. (Applied) (MRC), M.A., Ph.D. (candidate) (SFU); Justice Studies.
- Tomaszewski, E., B.A. (Augsburg), M.A., Ph.D. (Carleton); Justice Studies.
- Trueman, G.; R.N., B.Sc.N., M.N./N.P. (Alta); Nursing Degree.
- Uzoka, F.; B.Sc. (Harcourt), M.B.A. (Benin), M.Sc., Ph.D. (Akure); Computer Science & Information Systems.
- Varella Connors, P.; M.B.A., Ph.D. (Calg); Bissett School of Business.
- Vaughan, N.; B.Sc. (Queen's), B.Ed. (Dalhousie), M.Ed., Ph.D. (Calg); Department of Education & Schooling.
- Videla Rico, C.; B.Sc. (Colombia), Ph.D. (Rutgers); Department of Mathematics, Physics & Engineering.
- Weible, J.; B.R.S., M.A. (Manitoba); Department of Physical Education & Recreation Studies.
- Westbrook, K.; B.P.E., M.Sc., Ph.D. (Alta); Department of Physical Education & Recreation Studies.
- Widdowson, F.; B.A. (Hon), M.A. (Victoria); Ph.D. (York); Department of Policy Studies.

Term Certain

- Alderson, K.; B.Sc.N. (Alta), M.N. (Calg); Nursing Degree.
- Armstrong, L.; B.A. (Western Ont), M.A. (Athabasca); Nursing Degree.
- Becker, K.; B.Sc., M.Sc., Ph.D. (Calg); Computer Science & Information Systems.
- Bennett, D.; M.S.W. (Calg); Department of Social Work & Disability Studies.
- Benson, M.; Dipl. Arts/Science, Aviation (MRC); Aviation, ATPL; Aviation, Bissett School of Business.
- Bouma, J.; B.N. (Lethbridge), M.N. (Calg); Nursing Degree.
- Bruton, A.; P.Eng., B.Sc., M.B.A., Ph.D. (Calg); Bissett School of Business.
- Chandra, S.; B.A. (Lethbridge), M.P.C. (Great Falls); Student Counselling Services.
- Corbett, R.; B.Sc., B.Ed. (Calg), M.D.E. (Athabasca); Academic Development Centre.
- Dittmann, E.; B.A. (Fraser Valley), M.A. (Royal Roads); Justice Studies.
- Dupuis, R.; B.A., M.A. (York); Department of Psychology.
- Edwards, L.; B.A. (Western Ont), M.Ed. (Calg); Student Counselling Services.
- Fast, O.; B.A. (Winnipeg), B.Sc. (Thompson), M.Sc. (UBC); Nursing Degree.
- Gallop, C.; B.S.W. (Victoria), B.A., M.S.W. (Calg); Department of Social Work & Disability Studies.
- Hewitt, S.; B.Sc. (Calg); Department of Chemical & Biological Sciences.

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Smillie, D.; B.N. (Alta), M.N. (Calg); Nursing Degree.

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Trainer, Y.; B.Sc. (Lethbridge), M.A. (New Brunswick), Ph.D. (Manitoba); English.

Walters, N.; B.E.D (Manitoba); Department of Interior Design & Art History.

Waters, N.; M.Sc. (Cardiff); Nursing Degree.

Wigelsworth, J.; B.A., M.A. (Calg), Ph.D. (Sask); Department of Humanities.

Yeo, M.; Ph.D. (Victoria), Academic Development Centre.

Faculty of Continuing Education and Extension
Dean, Faculty of Continuing Education and Extension
N.Macintosh, B.Ed. M.Ed
Program Director, Arts/Science and Technology
Academic Upgrading and Part-time Studies
S. Cheney, (M.Ed.)
Program Director, Business Education and Training
L. Robbins, B.Mgt., B.Sc.
Program Director, Community and Health Studies
C. White Prosser, B.A., M.A.
Corporate Training Consultant, Centre for Business Development
C. Poole, B.A. (Alta)
Corporate Training Consultant, Centre for Business Development
S. Mohtadi, B.Sc. (Louisiana), MBA (Virginia)
Manager, Satellite Campuses, C. Burke

Mount Royal College Conservatory

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P. Dornian, B.Mus., M.Mus., M.B.A.
Manager, Academy, Choral and Shakespeare in the Park
W. van der Sloot, B.Mus.
Manager, Conservatory Support
A. O'Neil, M.B.A.
Manager, General Conservatory Programs
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Artistic Director, Choral Program
D. Ferguson, A.R.T.C., B.Ed., M.Mus.
Coordinator, Early Childhood Strings
B. Heninger, Dip.Mus., B.Mus., Artist Dip.
Coordinator, Jr. Orchestra Program
B. Neuman, B.Mus.
Coordinator, Kodály Early Childhood Musicianship Program
S. Drayson, B.Mus., M.Mus., B.Ed., Cert.Mus. (Kodály) (Kodály)
Coordinator, Morningside Music Bridge
M. DeSilva
Coordinator, Music With Your Baby
S. Rudzik

Coordinator, Orchestral Programs
S. Nadler
Head of Organ Studies
N. Cockburn, M.A., M.Mus.
Coordinator, Piano
S. Hlasny, B.Mus., M.Mus.
Coordinator, Speech Arts
J. Orr, A.R.T.C., A.M.R.C., B.A.
Coordinator, Strings
B. Mahon, B.Mus., M.Mus, Ph.D., ARCT
Coordinator, Technology
Vacant
Coordinator, Theory
V. Tapia-Carreto, B.Mus., M.A., Ph.D

Early Childhood Faculty

Drayson, S.; B.Mus., M.Mus., B.Ed., Cert.Mus. (Kodály) (Kodály)
Feria, M.; B.Mus., M.Mus., Dip. Mus. Perf. (Suz. Piano)
Frizzell, P. (Music With Your Baby, Music and Movement)
Heninger, B.; Dip.Mus., B.Mus., Artist Dip.
Huck, P. (Suz. Piano)
Jalilian, Z.; B.Mus., Dip.F.A. (Kodály, Music With Your Baby)
Lane, D.; B.Mus., M.Mus. (Violin)
Light, S.; B.A./M.A. (Violin)
Mauthe, H.; B.F.A. (Music With Your Baby, Music and Movement, Orff)
Morin, C.; Dip. Mus. Perf.; (Suz. Piano)
Ng, E.; B.Mus.Ed. (Suz. Piano)
Perlau, A. B.Ed. (Mus.), Dip. F.A. (Kodály)
Rudzik, S.; (Music and Movement, Music with Your Baby)
Szanto, J.; B.A. (Mus) (Music and Movement, Music with Your Baby, Kodály)
Taylor-Bilenki, J.; B.Ed. (Mus), Dip. F.A. (Kodály)
Zanjani, A.; B.Mus. (Elem. Mus. Ed.), Dip.F.A. (Kodály)
Zavzavadjian S.; B.Mus., Dip. F.A. (Kodály)

Instrumental Ensembles

Agopian, E.; B.Mus., M.Mus. (Calgary Youth Orchestra)
Buschmeyer, R.; Dip. Mus. (Jazz Guitar Ensemble)
DeBoeck, G.; (Jazz Combos)
Nadler, S.; (Coordinator, Orchestral Programs)
Neumann, B.; B.Mus. (Prep. Strings, Pre-Chamber Strings, Chamber Strings, Jr. Orchestra Program Coordinator)
Plotnick, J.; B.Mus. (Intermediate Strings)
Thompson, J.; L.R.A.M. (Conservatory Strings)
van Dieman, J.; B.A. (Mus), M.Mus. (Jr. Strings)

Pianoforte Faculty

Andrievsky, A.; B.Mus., ARCM
Athparia, C.; B.Mus., M.Mus.
Bergmann, E.; B.Mus., M.Mus., D.E.S.S., Dip. Mus. Artist's Diploma
Bergmann, M.; D.E.S.S., Dip. Mus. Artist's Diploma
Bingham-Laycock, R.; B.Mus., M.Mus.
Bertsch, R.
Dornian, K.; A.R.C.T., B.Mus., M.Mus. (Coordinator, Academy Piano)
Engle, M.; B.Mus., M.Sc.Mus., M.Mus.
Feria, M.; B.Mus., M.Mus. (Music Therapy), Per. Dip.
Foreman, C.; B.Mus., M.Mus., Dip Art
Gonzales, A.; B.Mus., M.Mus.
Haager, J.; B.Mus., M.Mus.
Hlasny, S.; B.Mus., M.Mus. (Coordinator, Piano)
Huck, P.
Jablonski, K.; B.Mus., M.Mus., D.Mus.
Jancewicz, P.; B. Mus., M.Mus., D.Mus.
Laycock-Bingham, R.; B.Mus., M.Mus.
Montgomery, G.; ARCT
Morin, C.; Dip. Mus. Perf.; (Suz. Piano)
Murdoch, K.; A.Mus., B.Mus., Dip. Ed.
Nesterov, D.; B.Mus., M.Mus.
Page, S.; A.T.C.L., B.Mus.
Rebozo, E. ; M.Mus.
Rodriguez, A. ; B.Mus., M.Mus.
Stoll, D.; B.Mus.
Tominaga, A.; B.Mus., M.Mus., Artist Diploma
Waite, J.; A.R.C.T., A.Mus., B.Mus., M.Mus.
Woo, Claudia
Zandboer, S.
Zayarny, I.; B.Mus., M.Mus.

String Faculty

Agopian, E.; B.Mus., M.Mus.; (Violin)
Arnold, S.; (Classical Guitar)
Baril, G.; B.Mus. (Harp)
Benediksson, I.; Dip.Mus.Perf., Artist Dip., Perf. Dip.; (Cello)
Buschmeyer, R.; Dip. Mus.; (Jazz Guitar)
Campbell, T.; Dip. Mus.; (Classical Guitar)
Edmonton-Boehm, N.; B.Mus., M.Mus., Perf.Dip. (Cello)
Garrett, S.; B.Mus., Cert. Adv. Studies (London); (Double Bass)
Grigoriu, K.; Dip. (Bucharest); (Violin)
Heninger, B.; Dip.Mus., B.Mus., Artist Dip.; (Violin)
Hyde, J.; (Jazz Bass)
Janes Carne, S.; B.Mus., MFA; (Classical Guitar)
Jurchuk, T.; Dip Mus. Perf.; (Violin)

Kilchyk, O.; Dip., M.Mus.; (Cello)
Kadz, J.; (Cello)
Lane, D.; B.Mus., M.Mus.; (Violin)
Louie, B.; B.Mus., M.Mus.; (Violin)
Lubiarz, S.; B.Mus., M.Mus.; (Violin)
Mahon, B.; .Dip Mus. Perf., B.Mus., M.Mus., Ph.D., ARCT; (Classical Guitar)
Maier, R.; B.Mus., M.Mus.; Classical Guitar
Mirhady, T.; B.Mus., M.Mus.
Neumann, B.; B.Mus.; (Violin)
O'Brien, D.; B.Mus., M.Mus., DMA.; (Violin, Viola)
Plotnick, J.; B.A.; (Chamber Music)
Pulos, N.; B.Mus., M.Mus.; (Viola, Violin)
Root-Sandvoss, B.; B.Mus., M.Mus.; (Cello)
Rumpel, G.; Dip Mus. Perf.; (Jazz Guitar)
Schlessinger, L.; B.A.; M.Mus.; (Cello)
Serpas, R.; M.Mus.; (Contemporary Guitar)
Szojka, E.; Dip. (Basel), B.Mus.; (Violin)
Thompson, J.; L.R.A.M.; (Viola)
van der Sloom, A.; Dip.; (Violin/Viola)
van der Sloom, W.; B.Mus., Dip.; (Violin/Viola)
Visscher, M.; B.Mus., M.Mus.; (Classical Guitar)
Vrba, C.; Dip. (Czechoslovakia); (Violin)

Woodwind Faculty

Climie, S.; B.Mus.; (Clarinet)
Colquhoun, J.; B.Mus.Ed., M.Mus.; (Clarinet)
Dornian, P.; B.Mus., M.Mus., M.B.A.; (Clarinet) (Director, Mount Royal College Conservatory)
Eselson, L.; B.Mus., M.Mus.; (Flute)
Jones, L.; B.Sc., B.Mus., M.Mus.; (Flute)
Reside, J.; (Flute)
Sussman, D.; B.Sc.; M.Mus.; (Oboe)

Brass Faculty

Baker, R.; B.Mus., M.Mus.; (Trombone)
Eastep, M.; B.Mus.; (Tuba, Euphonium)
Engstrom, H.; B.Mus.; (Trumpet)
Matiation, L. (French Horn)

Percussion Faculty

DeBoeck, G.
Lim, M.; B.Mus.
Schuett, M.; B.Mus., M.Mus.

Jazz/Contemporary Popular Performance

Buschmeyer, R.; Dip. Mus.; (Guitar)
DeBoeck, G.; (Percussion)
Hyde, J.; (Bass)
Rumpel, G.; Dip Mus. Perf.; (Guitar)
Stoll, D.; B.Mus.; (Keyboards)
Zandboer, S.; (Keyboards)

Vocal/Choral Faculty

Case, E.; A.R.C.T., A.Mus.
Ferguson, D.; A.R.C.T., B.Ed., M.Mus.; Mount Royal Youth Choir (Artistic Director Choral Program)
McGillivray, A.; M.Mus., B.Ed.
Noren, W.; B.Mus.
Popowich, J.; Dip.F.A. (Kodály)

Accompanists

Ahenda, L.; ARCT, B.Mus.
Bennie, R.; B.Mus., A.Mus., Dip. (Perf.)
Dornian, K.; A.R.C.T., B.Mus., M.Mus.
Emery, C.; B.Mus.
Gonzalez, A.; B.Mus., M.Mus.
Haager, J.; B.Mus., M.Mus.
Herbst-Walker, N.; B.Mus., M.Mus., ARCT
Henchell, Lana
Lindsay, S.; B.Mus., M.Mus., M.Mus. (Accomp.)
Longhi, A.; B.Mus.
Monro, B.
Naumchyk, A.
Ruberg-Gordon, S.; M.F.A.
Tominaga, A.; B.Mus., M.Mus., Artist Dip.
Zayarny, I.; B.Mus., M.Mus.
Zavzavadjian S.; B.Mus., Dip. F.A. (Kodály)

Theory Faculty

Carruthers, I.; B.Mus.
Janz, T.; B.Mus., M.Mus.
McCosh, R.; B.Mus., M.Mus.
Page, S.; A.T.C.L., B.Mus.
Rae, W. ; B.Ed.
Rosen, R.; B.Mus.
Tapia - Carreto, V.; B.Mus., M.Mus., Ph.D.

Speech Arts Faculty

Dobbin, J.; L.T.C.L., B.A., B.Ed., M.F.A.
Duska, S.; AMRC, L.M.R.C., ARCT, B.F.A.
Goodfellow-Duke, V.; B.A., Speech Dip. T.C.L.
Liu, A.; ARCT, B.A., B.Ed.
Martell, K.; ARCT, AMRC, A.T.C.L., L.T.C.L., B.Ed.
Orr, J.; ARCT, AMRC., B.A. (Coordinator, Speech Arts)
Paterson, G.; AMRC, ACRT, A.T.C.L., L.T.C.L., F.T.C.L., B.A., M.F.A.
Richards, B.; AMRC., B.Ed.
Sanden, J.; ARCT, B.F.A.
Severson-Baker, J.; B.A., AMRC
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- Wiebe, W.; General Manager, Wiebe Environmental Services Inc.

Integrative Health Institute

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- Woods Surrendi, J.; Faculty, School of Nursing, Mount Royal College
- Xu, B.; President, Alberta College of Acupuncture and Traditional Chinese Medicine

ACADEMIC PROGRAM ADVISORY COMMITTEES

Advanced Studies in Critical Care Nursing

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Advanced Studies in Mental Health

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Athletic Therapy

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Aviation

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Bird, J.; Central Mountain Air

Braun, J.; North Cariboo Air

Brownie, D.; PROLOG Canada Inc.

Carscadden, J.; Calgary Airport Business Association

Conroy, T.; Air Canada Jazz

Ewart, J.; Japan Airlines

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Maki, R.; Air Canada

Morgan, T.; Morgan Air

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Rainforth, H.; Rainforth Aviation Inc.

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Bachelor of Business

Administration – Accounting

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Tochor, L.; Calgary Health Region

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Bachelor of Applied Ecotourism and Outdoor Leadership

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Bachelor of Applied Child Studies

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Robertson, D.; Principal Consultant, ThoughtWorks Canada
Sanders, M.; Director Marketing & Communications, Smart Technologies
Shaw, K.; Creative Department Manager, Critical Mass
Sprung, M.A.; Manager – Documentation Team, Schlumberger Information Solutions
Waugh, M.; AXYS Environmental Consulting

Bachelor of Communication Studies – Journalism

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Motley, L.; Editor in Chief, Calgary Herald
Naylor, D.; City Editor, Calgary Sun
Pietrus, M.; Broadcaster
Steward, G.; Freelance Journalist
Bachelor of Communication Studies – Public Relations
Baron, K.; Communications Strategist, City of Calgary
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Bachelor of Applied Ecotourism and Outdoor Leadership

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O'Neil, R.; Director, Fall Protection Group, Inc.
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Bachelor of Applied Interior Design

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Le, D.; Enbridge Inc.

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Nobbee, C.; Axa Pacific Insurance

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Sager, K.; CGI

Sayer, C.; ING Insurance Company of Canada

Sinclair, J.; Ambassador

Strader-Goled, L.; Cooperators Insurance

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Business Administration – Human Resources

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 Murray, L.; Calgary Airport Authority
 Noonan, R.; Calgary Cooperative Ltd
 Parent, R.; ATCO Group
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 Kuzek, D.; Westjet
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 Samis, G.; Petro-Canada
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Disability Studies

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 Spencer, Dr. R.; Faculty, Music Performance Diploma
 Tamashiro, T.; Musician, Business Man, Amazement Inc.
 Thomson, R.; Conductor, Calgary Philharmonic Orchestra
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 Palliative Care & Grief Support, Southern Alberta Child & Youth Health Network
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 Phippen, K.; Student Representative
 Pritchard, K.; Director of Youth & Community Services Aspen Family and Community Network Society
 Siciliano, M.; President & CEO, Volunteer Calgary

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 Bellamy, M.; Artistic Director, Vertigo Mystery Theatre

Brenan, J.; Chair, Theatre, Speech & Music Performance
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 Campbell, K.; Artistic Associate, Stage West
 Curtis, B.; Drama Teacher, Central Memorial High School
 Dornian, Paul.; Director, Mount Royal College Conservatory
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 MacEachern, P.; Performance Alumnus
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 Petti, D.; President, IATSE Local 212
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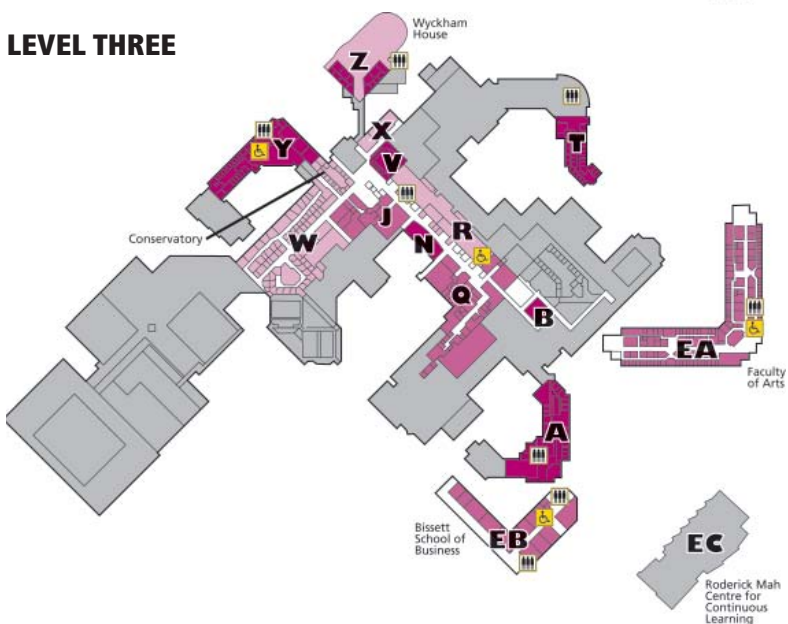
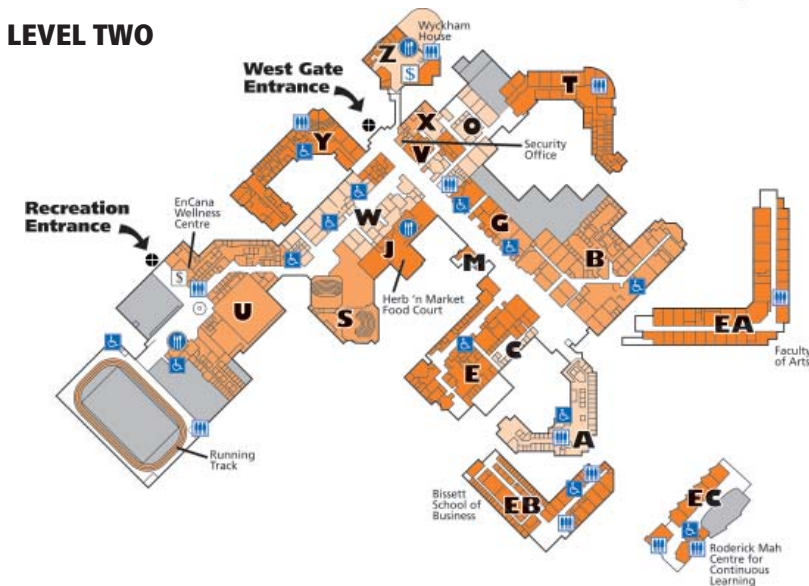
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All rooms have a letter and a room number – rooms numbered 100-139 are on Level 1, 200-299 are on Level 2 and 300-399 are on Level 3. The East Gate Entrance is on Level 1. The West Gate and Recreation Entrances are on Level 2. For example, the Learning skills Centre in T123 is located in the T-Wing on Level 1.

Lincoln Park Campus
4825 Mount Royal Gate SW
Calgary, AB T3E 6K6
Phone: 403.440.6111

Holy Cross Campus
2204 - 2 Street SW
Calgary, AB T2P 1S5
Phone: 403.503.4886



Academic Offices

Arts Faculty	EA3109
Bissett School of Business	EB2005
Faculty of Communication Studies	T254
Conservatory	W302
Continuing Education and Extension	EB3101
Health and Community Studies Faculty	Y322
Institute for Nonprofit Studies	EB3121
International Education	EB3021
Science and Technology Faculty	B240

Administration

Academic Affairs	A314
Administrative Services	A318
Centre for Business Development	EC2003
Custodial/Housekeeping Services	U108
Engineering Services	X210
External Relations	A150
Facilities Planning	X210
Finance	A250
Foundation, The	A150
Freedom of Information and Protection of Privacy (FOIP)	A319
Human Resources	D101
Information Technology Services and Help Desk	E251
Institutional Analysis and Planning	A321
Mail Room	K105
Maintenance	U100
Mount Royal Faculty Association (MRFA)	W315
Mount Royal Support Staff Association (MRSSA)	W301
Payroll/Employee Services	A275
Physical Resources	X210
President's Office	A304
Purchasing	A250
Receiving	I108
Sodexo/Food Services	J212
Student Affairs and Campus Life	U205

Campus Services

Academic Advising Services	C109
Academic Development Centre	T110
Admissions – Prospective Student Services	B156
Alumni Affairs	F101
Apex Credit Union	E150
Athletics	U231
Bank Machines Recreation	U – Wing Level 2
Starbucks	East Gate, Level 1
Tim Hortons	J – Wing Level 1
Wyckham House	Z – Wing Level 2
BookStore	H100
Campus Card Services	F103
Career Services	A200
Chaplaincy	F121
Copy Centres Document Services	K – Wing
Copywrite, Wyckham House	Z – Wing
Disabilities Services	Y201
EnCana Wellness Centre Health Services Centre	U216
Optimal Therapies	U216
Student Counselling Services	U216
Enrolment Services	A101
Fees Office	A101
Human Rights Services	U216
Learning Skills Centre	T123
Library	G100
Lost and Found	X200
Media Production Services	T115
Mount Royal Recreation Office	U231
Mount Royal Recreation Customer Service Centre	U130
Parking Office	EA1016
Post Office	Z – Wing Level 1
Prospective Student Services	B156
Registrar	A101
Registration (credit and non-credit programs)	A101
Residence East Court Office	31 Mount Royal Court
West Court Administration	Bldg B, Rm 1019
Safewalk	X200
Security Services	X200
Skills Investment Program	E106
Student Awards and Financial Aid	E102
Student Records and Transcripts	A101
Students' Association (SAMRC)	Z – Wing
Ticket Centre	W302

Facilities

Aerobics Studios	U130
Aquatic Centre (Swimming Pool)	U130
Child Care Centre	Y279
Climbing Centre	U130
College Board Room	A341
Conference Services	EC1003
Conservatory	W302
EnCana Wellness Centre	U216
Fitness Centre	U130
Gymnasiums Stanley Gymnasium	U130
Triple Gymnasium	U130
Lincoln Park Room	J301
Running Track	U130
Squash Courts	U130
Theatres Jenkins Theatre	I115
Leacock Theatre	S216
Moot Court	EA1031
Nickle Theatre	V200
Wright Theatre	S232
Wyatt Recital Hall	F123
Wyckham House (Student Association Building)	Z – Wing

Food Services

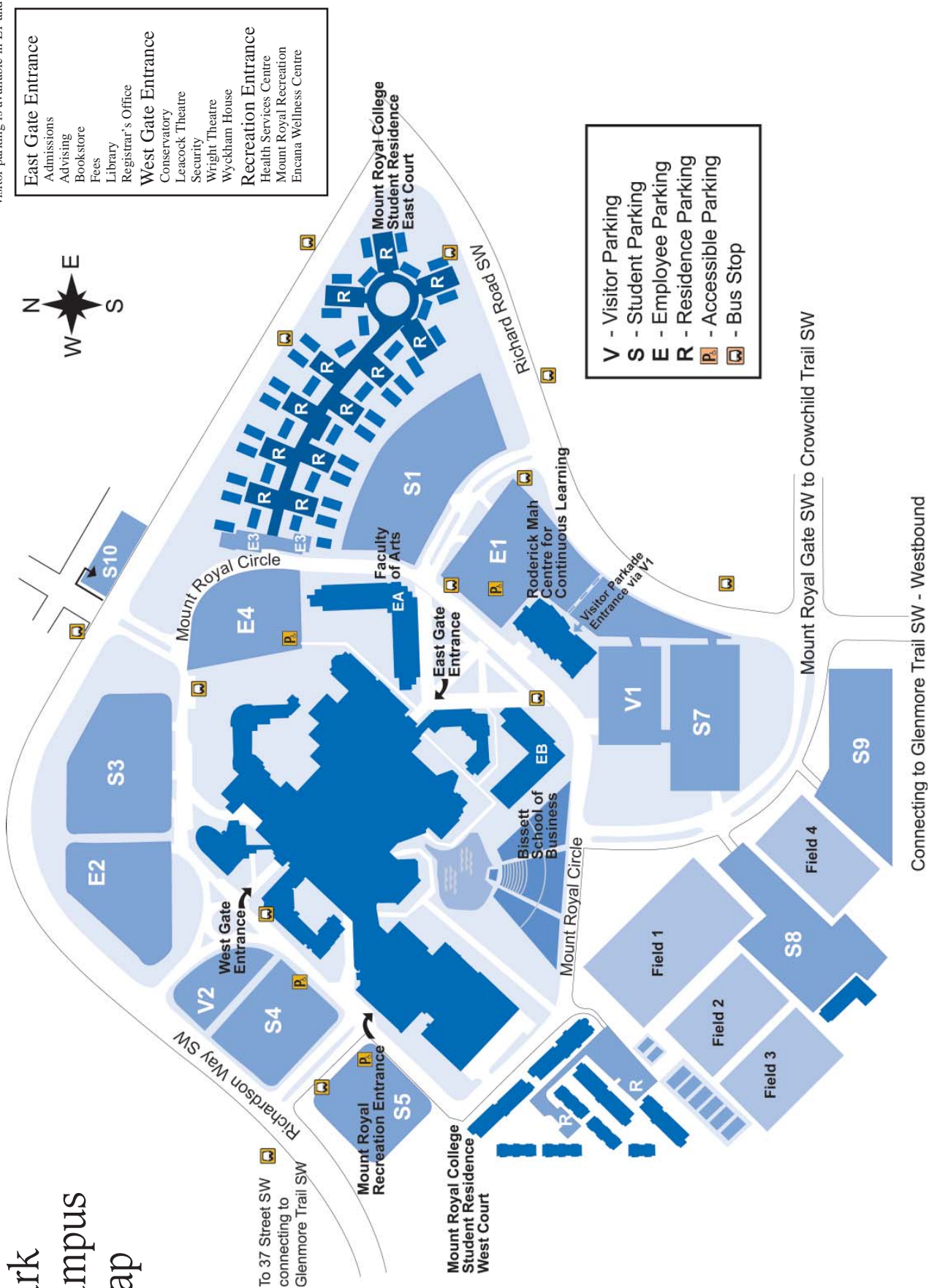
Courtside Café	J – Wing Level 2
C-Store	J-Wing, Level 1
East Gate Café (Starbucks)	East Gate, Level 1
Gourmet Bean	EA, Level 1
Liberty Lounge	Z-Wing, Wyckham House
Mr. Sub	J-Wing, Level 1
Recreation Concession Stand	U-Wing, Level 2
Terrace Room (Courtside Café)	J209
The Café	CCL, Level 1
Tim Hortons	J-Wing, Level 1
Wyckham House Food Court	Z-Wing, Wyckham House

Lincoln Park Campus Map

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Please see http://www.mtroyal.ca/wcm/groups/public/documents/pdf/ssdata_park_lp_parkingmap.pdf for up-to-date map details

In addition to visitor lots, day visitor parking is available in S8. Evening visitor parking is available in E1 and S5.





Aboriginal Services	Health Sciences
Accounting	Human Services
Adult Upgrading	Legal Assistant
Apprenticeship and Trades	Management
Business	Office Administration
Communications	Personal Development
Community Development	School Age Child Care
Computers	Tourism and Hospitality
Early Childhood Education	University Transfer

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