

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: MOUNT ROYAL UNIVERSITY operating as MOUNT ROYAL UNIVERSITY	Employer Representative/Title: Robert Siklodi / Environmental Health and Safety Manager
Work Site Party Name Provided: Mount Royal University	Phone Number: (403) 463-6631
Work Site Address: 4825 MOUNT ROYAL GATE SW, CALGARY, ALBERTA, T3E 6K6	Email Address: rsiklodi@mtroyal.ca
Site Name / Description: Post secondary education	Completed By: Jason Pitt

Contact Activities

Item	Details	Date
Meeting	<p>Occupational Health and Safety conducted a meeting with representatives of Mount Royal University. The video meeting was held via a virtual communication platform.</p> <p>Participants: OHS officer, employer's environmental health and safety manager, legal counsel/ University secretary, and acting counsel</p> <p>Items discussed: -Nature of concern raised to OHS -Inspection process and scope as it related to violence and harassment concerns -Documents the employer should have available for inspection -Persons who should attend the inspection (employer reps, worker rep, bargaining unit rep) -Employer provided scope/history of complaint and steps undertaken thus far -Process for conducting the inspection to maintain confidentiality.</p>	April 22, 2022

This Contact Report was delivered electronically to: Robert Siklodi on April 22, 2022

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and remain available for so long as the orders remains in effect

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit [Labour and Immigration](#) or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.qp.alberta.ca

To stay current on all COVID-19 information, including guidelines for workplaces, visit <https://www.alberta.ca/guidance-for-workplaces.aspx>

Orders put in place by the Chief Medical Officer of Health can be viewed at <https://www.alberta.ca/covid-19-orders-and-legislation.aspx>