

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: MOUNT ROYAL UNIVERSITY operating as MOUNT ROYAL UNIVERSITY	Employer Representative/Title: Arleen Gallo / Associate Vice President - Human Resources
Work Site Party Name Provided: MOUNT ROYAL UNIVERSITY	Phone Number: (403) 440-5132
Work Site Address: 4825 MOUNT ROYAL GATE SW, CALGARY, ALBERTA, T2T 6W6	Email Address: agallo@mtroyal.ca
Site Name / Description:	Completed By: Rocky Sandhu

Contact Activities

Item	Details	Date
Inspection	<p>On December 7, 2022 at approximately 14:00 hours Occupational Health and Safety Officer conducted a onsite inspection of MOUNT ROYAL UNIVERSITY, worksite located at 4825 Mount Royal Gate NW, Calgary Alberta.</p> <p>The Inspection was conducted in response to a concern made to the OHS contact center pertaining to Part 27 code. Participating in the inspection was the Environmental Health and Safety Manager, Associate Vice President - Human Resources (employer JWSC co-chair), and joint health and safety committee worker co-chair.</p> <p>A discussion with the employer and worker has confirmed receipt / acknowledgment of concern.</p> <p>Part 27: Section 389: Hazard Assessment(s) observed. Section 390.4. The Employer has a Harassment Prevention Plan in place. Section 390.5 and 390.6: The Employer submitted their harassment policy and procedures to the Officer. The Officer concluded that the Policy and Procedures reviewed meet the requirements of OHS Code Section 390.5 (subsections a-d) and 390.6 (subsections a-c) 391: Workers are trained on how to recognize and report harassment / violence concerns in the workplace, policy and procedures, and appropriate response. 391.1: An investigation process for such complaints, concerns or incidents and follow up procedures are in place.</p>	December 07, 2022

This Contact Report was delivered electronically to: Robert Siklodi, Arleen Gallo, Crystal Koch on December 08, 2022

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and posted for so long as the orders remain in effect.

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit *Labour and Immigration* or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

Government of Alberta is committed to ensuring that the OHS Code is regularly reviewed and updated to address health and safety in modern workplaces. For more information on the OHS Code updates, visit alberta.ca/ohs-code-review.aspx or email sfhwimploffice@gov.ab.ca.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.alberta.ca/alberta-kings-printer.aspx