

Date & Time: October 19, 2023 2-3:30 pm

Location: Y324 and Google Meet

Arleen Gallo	AVP, Human Resources (Employer Co-chair)	<input checked="" type="checkbox"/>
Shane Steininger	MRSA Representative	<input checked="" type="checkbox"/>
Cheryl Kean	Exempt Representative	<input checked="" type="checkbox"/>
Crystal Koch	VP, MRSA Representative	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Ops	<input checked="" type="checkbox"/>
Joe Frazao	MRSA Representative	<input type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input checked="" type="checkbox"/>
Kelly Sundberg	MRFA Representative (Employee Co-chair)	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA Representative	<input checked="" type="checkbox"/>
<i>Guests to JOHSC: Amy Nixon</i>		

Meeting Minutes

Items & Topics	
1	<p>1. Approvals</p> <p>August 2023 Meeting Minutes approved</p>
Action Items:	
2	<p>Previous Business</p> <p>2.1 The role of JOHSC at MRU</p> <ul style="list-style-type: none"> ● JOHSC is working to be more productive in its functions and operations. ● JOHSC will be inviting an Employment Lawyer as well as an expert in leadership management to help organize and guide the committee in terms of its duties and functions. ● JOHSC members, along with co-chairs are to work together to ensure everyone's contributions are for a common purpose. ● Avoid communication that does not include all members of the JOHSC . ● Move forward with quarterly meetings beginning in 2024.

	<ul style="list-style-type: none"> ● JOHSC’s scope on annual reviews includes a wrap up summary of all the activities conducted throughout the year (training, etc), where applicable. <p>2.2 WCB</p> <ul style="list-style-type: none"> ● WCB will not consider harassment claims that have not gone through an internal process first. ● It is important to look at all claims and determine whether they are substantiated (there is evidence to support the claim), or partially substantiated. ● Violence and/or harassment claims are to be given precedence <p>2.3 EHS</p> <ul style="list-style-type: none"> ● Last two years, EHS has been down members (Ali Virk has joined the EHS team). ● Position Hazard Assessment and Psychological Assessment programs running together. ● Emergency Warden Program. Some members of the JOHSC showed interest. ● SDS accessibility in science and Tec will be discussed further with the Science and Tec safety officer during their SAG meeting. SDS for MRU cleaning materials will be located on the BEST website. <p>2.4 File Management</p> <ul style="list-style-type: none"> ● Discussion may want to consider a file management system with a centralized reporting system (to make the sharing system easier for everyone). ● Make documentation as part of a package for each meeting so it is easier to navigate files.
<p>Action Items:</p>	
<p>3</p>	<p>New Business</p> <p>3.1</p> <ul style="list-style-type: none"> ● Need for improved collegial relations among all JOHSC members. <ul style="list-style-type: none"> ○ If moving to quarterly meetings, consider logistics and requirements. ○ Ensure that everyone’s contributions to this committee and to their respective departments within the University are for a common purpose. <p>3.2 MRU Now app</p> <ul style="list-style-type: none"> ● Push notifications ● The app is becoming more structured in terms of what services are available and how accessible those services are.
<p>Action Items:</p>	
<p>4</p>	<p>Incidents</p> <p>4.1</p> <ul style="list-style-type: none"> ●

Action Items: