

Date & Time: June 11, 2024 - 1:00 pm - 2:20 pm

Location: W322 and Google Meet

Arleen Gallo	AVP, Human Resources (Employer Co-chair)	<input checked="" type="checkbox"/>
Shane Steininger	MRSA Representative	<input checked="" type="checkbox"/>
Cheryl Kean	Exempt Representative	<input checked="" type="checkbox"/>
Crystal Koch	VP, MRSA Representative	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Ops	<input checked="" type="checkbox"/>
Joe Frazao	MRSA Representative	<input checked="" type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input checked="" type="checkbox"/>
Kelly Sundberg	MRFA Representative (Employee Co-chair)	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA Representative	<input checked="" type="checkbox"/>
<i>Guests to JOHSC: Mohammad Amin (Director, Institutional Research and Planning)</i>		

Meeting Minutes

Items & Topics	
1	<p>1. Approvals</p> <p>April 25, 2024 Minutes</p>
Action Items:	
2	<p>Previous Business</p> <p>2.1 AED Training</p> <ul style="list-style-type: none"> • AED Plus training videos available on Environmental Health and Safety website. <ul style="list-style-type: none"> ○ Additional AED training available through EHS issued First Aid classes for Emergency Wardens. <p>2.2 Resolver</p> <ul style="list-style-type: none"> • Incident tracking and user notifications <ul style="list-style-type: none"> ○ Updates coming to Resolver interface including more options for users to select from, as well directed notifications to applicable departments.

	<p>2.3 Letter - Chair Assembly</p> <ul style="list-style-type: none"> ● Currently no updates to report. <p>2.4 Fire Drill</p> <ul style="list-style-type: none"> ● Upcoming drill to be held on the morning of September 24, 2024 at 10:00 am. <ul style="list-style-type: none"> ○ Additional information to be provided to emergency wardens prior to the planned event. <p>2.5 Recommendations</p> <ul style="list-style-type: none"> ● JOHSC recommendation reporting system <ul style="list-style-type: none"> ○ Recommendations to go to Amy regarding compliance, training, and orientation(s), tracking system for employees. ○ Leadership group to acknowledge recommendations as priority items.
<p>Action Items:</p>	
<p>Guest Speaker: Mohammad Amin</p>	
	<ul style="list-style-type: none"> ● Working with ITS to develop a data warehouse for JOHSC. <ul style="list-style-type: none"> ○ Comprising student data, faculty and staff data, etc. ● Using several systems (i.e. D2L, spreadsheets, etc) to establish data reports for committees. <ul style="list-style-type: none"> ○ Track trends over time for easier analysis of the information that is presented.
<p>3</p>	<p>New Business</p> <p>3.1 Asbestos Management</p> <ul style="list-style-type: none"> ● Currently 4 safe work procedures regarding asbestos ● Asbestos program/policy has recently been re-written (awaiting finalization) before the rollout through the Building Operations Safety Advisory Group. ● Once Training is complete EHS will create an asbestos 'go bag' which will include the PPE required for emergency work. ● Currently working on asbestos training with EHSP (last training conducted 3 years ago; looking to refresh workers on asbestos training in the Fall of 2024). ● Asbestos related information on G-100 to be due out imminently. <p>3.2 Hazard Assessment Procedures</p> <ul style="list-style-type: none"> ● Building Operations currently being completed. ● Security Services currently being completed. ● EHS to reach out to Faculty and Staff departments to develop Safety Advisory Groups in the coming months.

3.3 Snow Removal

- Springbank campus: Third party contractor responsible for snow removal. BOps responsible for general maintenance.
- MRU campus: Debrief to discuss pros, cons, and any changes for next year (FM, EHS and Grounds).

3.4 JOHSC Co-Chairs and New Members

- New Co-Chair required (Arleen Gallo's term is completed). Curtis Lang has agreed to take the role.
- New Manager and Exempt is required.

3.5 BEST Cleaning supplies

- Currently investigating several incidents regarding reported symptoms of eye irritation, possibly related to the use of cleaning supplies/chemicals utilized by BEST (currently undetermined).
- SDS lists to be posted on MRU EHS website.

Action Items:

4 **Incidents - April 1st to May 31st.**

4.0 EH&S

- 14 EH&S incidents, and 3 student / visitor incidents.
- 2 WCB No Lost Time Claims.
- 1 property damage.
- 4 MRU Now App Safety Concerns.

4.1 Security

- Security Responded to 71 Occasions.

4.2 Violence and Harassment Metrics - April 1st to May 31st

- 3 new claims. (pending outcomes)

Action Items: