

Date & Time: November 21, 2024 2:00 pm - 3:30 pm

Location: Y324 and Google Meet

Arleen Gallo	AVP, Human Resources	<input checked="" type="checkbox"/>
Shane Steininger	MRSA Representative	<input checked="" type="checkbox"/>
Owini Dixon	Manager, Youth Programs	<input type="checkbox"/>
Crystal Koch	VP, MRSA Representative	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Operations (Employer Co-Chair)	<input checked="" type="checkbox"/>
Jessica Carswell	Faculty Financial Officer, Faculty of Science and Technology	<input checked="" type="checkbox"/>
Joe Frazao	MRSA Representative	<input checked="" type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input checked="" type="checkbox"/>
Brenda Lang	Instructor, Bisset School of Business; President, MRFA (interim for Kelly Sundberg)	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA Representative	<input checked="" type="checkbox"/>

Meeting Minutes

Items & Topics	
Action Items: Approvals	
1	<p>1.1</p> <p>September 26, 2024 Minutes</p> <p>*Posted to MRU - EHS website</p>
Action Items: Previous Business (From September 26, 2024)	
2	<p>2.1 Outstanding JOHSC Committee recommendations</p> <ul style="list-style-type: none"> Discussed adding a repository for Position Hazard Assessments, and a system to track employee safety training records. A trial to test a possible repository of PHAs will start with Science and Tech in December, 2024, and will eventually move University wide. Co-chairs will review the recommendation, and will send it to the University Secretariat.

Action Items: New Business

- 3 **3.1 New JOHSC Members**
- Welcome Jessica Carswell (Faculty Financial Officer, Faculty of Science and Technology).
 - Welcome Brenda Lang (Instructor, Bisset School of Business; President, MRFA).
 - Brenda is filling in as an interim member until a new member/co-chair is selected.
- 3.2 JOHSC Google Chat, email and meeting tone, quorum (Curtis)**
- The committee should all be on the same page regarding agenda item discussions.
 - It is important to include all concerns/recommendations.
 - Quorum: General discussions can take place in a member's absence, but full quorum is required in making committee recommendations.
- 3.3 Appointment of a replacement worker co-chair (Crystal)**
- Recommended Shane Steininger as new co-chair.
 - The committee voted/agreed and welcomed Shane into the role of co-chair.
 - Follow-up details will be discussed as an action item for the next meeting in February.
- 3.4 Joint Occupational Health and Safety training (Crystal)**
- There are new members on the JOHSC who will require training (preferably in person or a live virtual led course).
 - All members of JOHSC could use a training refresher course.
 - Suggested psychosocial health and safety training through the [Canadian Mental Health Association](#).
 - Follow-up details will be discussed as an action item for the next meeting in February.
- Actionable items for the next meeting:**
- Alberta OHS order to look at the committee's Terms of Reference.
 - G-Wing noise complaints due to ongoing construction.
 - [Psychological Hazard Assessments](#) (link also provided in the Google chat group).
 - EHS involvement in submitting incident reports after an incident has been dealt with.
 - Security incident regarding a potential firearm on campus and conflicting reports regarding the subsequent response (*will close this item at the April meeting*).

Action Items:

- 4 **Incidents June 1st to August 31st**
- 4.0 EH&S**
- 17 EH&S incidents, and 11 Student/Visitor incidents
 - 2 WCB claims with 0 lost time claims

- 2 Property Damage incidents
- 5 MRU Now app safety concerns

4.1 Security

- Security responded to 73 incidents.

4.2 Violence and Harassment Metrics

- As of November 12, 2024:
 - 10 claims YTD. Of those 10 claims:
 - 2 partly substantiated claims.
 - 2 claims pending investigation.
 - 1 investigation timeline extended.